

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

CRYSTAL BETHKE
County of Sacramento, Economic
Development

KYLA BRYANT
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

RONALD J. ELLIS
25S.com

KRISTIN GIBBONS
Department of Human Assistance

DAVID W. GORDON
Sacramento County Office of Education

MANDI HIGLEY
Tri-Tool, Inc.

LYNN HOSOKAWA
Villara Building Systems

LISA M. HUTCHINSON
DigiStream Investigations

MICHAEL JASSO
City of Sacramento

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

VICTOR MCGEE
Sacramento Job Corps Center

DR. JAMEY NYE
Los Rios Community College District

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
Clutch Contracts & Consulting

KARL PINEO
Ironworkers Local 118

LAURIE RODRIGUEZ
SMUD

JOHN RANDALL ROJAS
District Council 16 of Northern CA and
Nevada

FABRIZIO SASSO
Sacramento Central Labor Council

D'ET SAURBOURNE
Sacramento Employment and Training
Agency

ANETTE SMITH – Chair
Smith Associates

DENISE TUGADE
SEIU – United Healthcare Workers

SHELLY VALENTON
Sacramento Regional Transit



SACRAMENTOWORKS

**SPECIAL MEETING OF THE
SACRAMENTO WORKS, INC. BOARD**

DATE: Monday, November 27, 2023

TIME: 2:00 - 4:00 p.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/87912097811?pwd=d0QvL0R4VjY5WGJ1SjJsQStFejAyUT09>

In response to AB 2449, the Sacramento Employment and Training Agency Sacramento Works Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis. Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,87912097811# US (San Jose). Meeting ID: 879 1209 7811. Passcode: 702212. Find your local number: <https://us02web.zoom.us/j/87912097811?pwd=d0QvL0R4VjY5WGJ1SjJsQStFejAyUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

PAGE NUMBER

I. Call to Order/Roll Call

Presentation – Centers of Excellence (Ebony Benzing)

II. Consent Items

- A. Approval of Minutes of the May 24, 2023 Regular Meeting and September 27, 2023 Special Meeting 6-14

III. Action/Discussion Items

- A. Review/Discuss Sacramento Works Board Action Plan Priorities (Anette Smith) 15-17
- B. Election of Sacramento Works Board Vice Chair (Anette Smith) 18
- C. Approval of the Appointment of Youth Committee Members (Lauren Mechals) 19-20
- D. Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2023-2024, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (Michelle O’Camb) 21-22
- E. Sacramento Works Board Meeting Schedule (Anette Smith) 23
- F. Board Members Engagement on Committees, Committee Structure and Chair Assignments (Anette Smith) 24

IV. Information Items

- A. Local Area Subsequent Designation and Local Board Recertification PY 2023-2025 (Roy Kim) 25-26
- B. Dislocated Worker Report (William Walker) 27-29
- C. Employer Recruitment Activity Report (William Walker) 30-34
- D. Unemployment Update/Press Release from the Employment Development Department 35-40
- E. Committee Updates 41-43
- ✓ Youth Committee (David Gordon)
 - ✓ Planning/Oversight Committee (Dr. Jamey Nye)

✓	Employer Outreach Committee (Ron Ellis)	
F.	SETA Governing Board Agenda	44-47
V.	<u>Other Reports</u>	48
1.	Chair	
2.	Members of the Board	
3.	Counsel	
4.	Deputy Director	
5.	Staff	
6.	Public Participation	
VI.	<u>Adjournment</u>	

DISTRIBUTION DATE: Monday, November 20, 2023

Sacramento Works Board meeting hosted by:
Anette Smith (Chair), Lisa Clawson (Secretary/Treasurer)

**SACRAMENTO WORKS BOARD
MEETING ATTENDANCE**

FY 2022-2023 (X-present; A-absent; *special meeting)

BOARD MEMBER	Represented Sector	7/27 2022	9/28 2022	11/16 2022	1/25 2023	3/22 2023	5/24 2023	7/26 (CANCELED)	9/27 2023	11/27* 2023				# of meetings attended
Anette Smith	Private Business	X	X	X	X	X	X		X					
Crystal Bethke	Economic Development						X		X					
David Gordon	Adult Education	X	X	X	X	A	X		X					
Denise Tugade	Labor	X	X	X	X	A	X		A					
D'et Saurbourne	Other													
Edward Baker	Private Business	X	A	A	X	A	X		A					
Fabrizio Sasso	Labor	A	X	A	A	X	A		A					
Frank Louie	Private Business	X	X	X	X	X	X		X					
Jamey Nye	Higher Education	X	X	X	X	X	X		X					
Johnny Perez	Private Business	X	A	A	X	A	X		X					

BOARD MEMBER	Represented Sector	7/27 2022	9/28 2022	11/16 2022	1/25 2023	3/22 2023	5/24 2023	7/26 (CANCELED)	9/27 2023	11/27* 2023				# of meetings attended
Karl Pineo	Labor	A	X	A	A	A	X		A					
Kristin Gibbons	Other	X	X	A	A	A	X		A					
Kyla Bryant	Private Business					X	X		A					
Laurie Rodriguez	Private Business	X	X	X	X	X	X		A					
Lisa Clawson	Private Business	X	A	X	A	X	X		X					
Lisa Hutchinson	Private Business	X	A	A	X	A	A		A					
Lynn Hosokawa	Private Business	X	X	A	X	X	X		X					
Mandi Higley	Private Business	A	X	X	A	A	A		A					
Michael Jasso	Economic Development	A	X	A	X	X	X		X					
Randy Rojas	Labor													
Ronald Ellis	Private Business	X	X	X	X	X	X		X					
Sharon O'Sullivan	Vocational Rehabilitation	X	X	X	X	A	A		A					

BOARD MEMBER	Represented Sector	7/27 2022	9/28 2022	11/16 2022	1/25 2023	3/22 2023	5/24 2023	7/26 (CANCELED)	9/27 2023	11/27* 2023				# of meetings attended
Shelly Valenton	Private Business		X	X	X	X	X		A					
Victor McGee	Labor/Workforce						A		A					
Ren Orr	Private Business	X	X	X	X	X	X							
Troy Givans	Economic Development	X	A	X	X	X								
Lynn Conner	Private Business	X	X	A	X	A								
Kevin Ferreira	Labor	A	A	A	X	A								
Staci Anderson	Labor/Workforce	A	X	X	A									
Andrea Ollanik	Private Business	X	A											
Denise Lee	Other	A	X	X										
Jennifer Hernandez	Other				X	X	X							
Janet Neitzel	Wagner-Peyser	X	X	A	X	X	X		X					

Sacramento Works, Inc. Local Workforce Development Board Strategic Plan

Sacramento Works, Inc., the local Workforce Development Board for Sacramento County, is a 27-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Building a dynamic workforce for the Sacramento Region.

Mission:

Sacramento Works partners with the workforce community to serve regional employment needs.

Goals:

Goal 1 (Planning/Oversight Committee):

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

Goal 2 (Employer Outreach Committee):

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

Goal 3 (Youth Committee):

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

A High-Quality Job

Is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth.

(Adopted 5/25/11; updated 3/25/23)

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE MAY 24, 2023 REGULAR MEETING
AND SEPTEMBER 27, 2023 SPECIAL MEETING

BACKGROUND:

Attached are the minutes of the May 24, 2023 regular meeting and September 27, 2023 special meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, May 24, 2023
8:00 a.m.

I. Call to Order/Roll Call

Ms. Smith called the meeting to order at 8:05 a.m. The roll was called and a quorum was established.

Members Present: Shelly Valenton, Kyla Bryant, Edward Baker, Karl Pineo, Kristin Gibbons, Lisa Clawson, Ron Ellis, Jennifer Hernandez, Lynn Hosokawa, Michael Jasso (*arrived and seated at 8:22 a.m.*), Frank Louie, Janet Neitzel, Dr. Jamey Nye, Ronald Orr, Laurie Rodriguez, Anette Smith, Crystal Bethke, David Gordon, Denise Tugade (*arrived and seated at 8:16 a.m.*), Johnny Perez (*arrived and seated at 8:12 a.m.*)

Members Absent: Mandi Higley, Lisa Hutchinson, Victor McGee, Fabrizio Sasso, Sharon O'Sullivan

Ms. Smith recognized the resignations of Mr. Kevin Ferreira and Mr. Troy Givans, the Sacramento Workforce Board members, and welcomed the new member Ms. Crystal Bethke. Ms. Bethke introduced herself to the Board.

Johnny Perez (*arrived and was seated at 8:12 a.m.*)
Denise Tugade (*arrived and was seated at 8:16 a.m.*)
Michael Jasso (*arrived and was seated at 8:22 a.m.*)

Valley Vision and Centers of Excellence (COE) representatives provided the Regional Employer Survey and Livability Poll Workforce Findings presentation. Ms. John stated that this first-time survey was sponsored by Valley Vision, COE, and the Sacramento Area Council of Governments (SACOG). The Board thanked the presenters for the insightful information and suggested it include questions about childcare, family age, current employment, and job title in the following survey. Ms. John encouraged Board members to submit their feedback to help them refine for the next survey. The Board discussed the current post-pandemic trend of increased demand for remote work and training provided.

II. Consent Items

A. Approval of Minutes of the March 22, 2023 Regular Meeting

- B. Approval of Signature Authorization Removal and Addition for Sacramento Works, Inc. Checking Account

Motioned/Clawson, second/Neitzel, to approve the following consent items:

- A. Approval of Minutes of the March 22, 2023 Regular Meeting
- B. Approval of Signature Authorization Removal and Addition for Sacramento Works, Inc. Checking Account

Roll call vote:

Aye: 20 (Valenton, Baker, Bryant, Clawson, Ellis, Gibbons, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Nye, Orr, Rodriguez, Smith, Tugade, Pineo, Jasso, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Sasso, McGee, Higley, Hutchinson, O'Sullivan)

III. Action/Discussion Items

- A. Approval of Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2023-2024

Legal Counsel, Mr. Cunningham, reminded the Board about the need to expose their Conflict of Interests (COI) and step out during the discussion on this item.

Mr. Jasso, Mr. Nye, Ms. Gibbons, and Ms. Clawson stepped out and were excused from the meeting at 9:05 a.m. due to COI.

Ms. Mechals (present on Zoom) introduced herself and reviewed the item and attachments provided in the packet. Based on committee, community and youth discussions, the WIOA Youth Program Request for Proposals (RFP) focused on increased flexibility and innovation in service delivery/program design, access to services in high-need areas, developing diverse work-based learning opportunities and industry sector partnerships, providing Earn & Learn opportunities including pre-apprenticeships and apprenticeships, alignment of initiatives such as Public Service Pathways, Digital Equity and Inclusion, Aggie Square, Climate Action, Future of Work, and California Apprenticeship Initiative. She advised that five top-ranked providers are recommended for full funding based on their request. Of seventeen applications received, two are for new providers (California Indian Manpower and Lutheran Social Services).

Mr. Gordon advised that during the last Youth Committee meeting, no quorum was established; however, Committee members present supported this item's approval.

Additionally, the funding recommendation includes an allocation of \$50,000 to support the Youth Committee and Sacramento Works Board initiative to incentivize and increase the youth voice on the Board.

Ms. Tugade raised the concern regarding the past history of one organization recommended for funding, the Goodwill Industries of Sacramento Valley & Northern Nevada, Inc. (Goodwill Industries). She pointed out concerns regarding their past operating history, particularly their employment and safety record.

Several other Board Members then expressed the need to investigate the qualifications of this operator going forward. Additionally, it was recommended to require disclosure regarding past or current litigation and other information around safety as well as certifications in the application process.

Mr. Kim advised that it's already a part of the monitoring process.

Ms. O'Camb shared that SETA collects federal certifications from subcontractors annually, as well as during the procurement process, that certifies that the organization is not currently debarred, suspended, and eligible for receiving federal funds. She also advised that the litigation provision is included in all Requests for Proposals (RFPs). Under these litigation provisions, organizations must disclose if they are involved in any current litigation and must share that information.

Motioned/Ellis, second/Neitzel, to approve the funding recommendation for the WIOA, Title I, Youth Program, PY 2023-2024 and approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance and final WIOA funding allocations, and to set aside the funds recommended for Goodwill Industries, direct legal counsel to work with staff to review and make a legal determination as to whether the historical health and safety issues had been addresses, and if so, to proceed with a recommendation to fund Goodwill Industries to the SETA Governing Board, and report back at the July Workforce Development Board meeting on action taken.

Roll call vote:

Aye: 16 (Valenton, Baker, Bryant, Ellis, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Orr, Rodriguez, Smith, Tugade, Pineo, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Sasso, McGee, Higley, Hutchinson, O'Sullivan)

Ms. Smith requested that staff provide a sample of the RFP at the next Sacramento Works Board meeting.

Ms. Rodriguez left the meeting at 9:39 a.m.

Mr. Jasso, Mr. Nye, Ms. Gibbons, and Ms. Clawson returned to the meeting at 9:39 a.m.

- B. Approval of Application to the California Workforce Development Board for Local Area Subsequent Designation and Workforce Development Board Recertification

Mr. Kim reviewed the item. The Local Area Subsequent Designation and Local Board Recertification Application has been sent under separate cover.

Motioned/Nye, second/Ellis, to approve the submission of an application to the California Workforce Development Board for local area subsequent designation and recertification of the local workforce development board, Sacramento Works, Inc.

Roll call vote:

Aye: 18 (Valenton, Baker, Bryant, Clawson, Ellis, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Nye, Orr, Smith, Tugade, Perez)

Nay: 0

Abstention: 3 (Pineo, Jasso, Gibbons)

Absent: 6 (Sasso, McGee, Higley, Hutchinson, O'Sullivan, Rodriguez)

IV. **Information Items**

- A. Report on Workforce Innovation and Opportunity Act Performance

This item has been tabled until further notice.

- B. Workforce Development Board Orientation

This item has been tabled until further notice.

- C. Dislocated Worker Report: No Questions

Ms. Rodriguez returned at 9:43 a.m.

- D. Employer Recruitment Activity Report: No Questions

- E. Unemployment Update/Press Release from the Employment Development Department: No Questions

- F. Committee Updates

- ✓ Youth Committee: No Report

- ✓ Planning/Oversight Committee: No Report

- ✓ Employer Outreach Committee:

Mr. Ellis gave a brief overview of the Employer Outreach Committee's progress and upcoming events.

- G. SETA Governing Board Agenda: No Questions

V. Other Reports

1. Chair: No Report
2. Members of the Board:
Ms. Rodriguez appreciated those who participated in the Monday, May 22, 2023, Clean Energy Jobs Summit hosted by SMUD.
3. Counsel: No Report
4. Deputy Director: No Report
5. Staff: No Report
6. Public Participation: none

VI. Adjournment: Ms. Smith thanked everyone who could attend the Celebration of Life for Terri Carpenter. The meeting was adjourned at 9:47 a.m. in Terri Carpenter's honor.

SPECIAL MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Sacramento Works One Stop
Florin Carrier Center
3801 Florin Road,
Sacramento, CA 95823

Wednesday, September 27, 2023
8:00 a.m.

I. Call to Order/Roll Call

Ms. Smith called the meeting to order at 8:04 a.m. The roll was called and a quorum was not established. No actions were taken.

Members Present: Lisa Clawson, Lynn Hosokawa, Janet Neitzel (*arrived and seated at 8:09 a.m.*), Dr. Jamey Nye, Anette Smith, Crystal Bethke, David Gordon, Frank Louie (*arrived and seated at 8:09 a.m.*), Johnny Perez (*arrived and seated at 8:20 a.m.*), Ron Ellis (*arrived and seated at 8:26 a.m.*), Michael Jasso (*arrived and seated at 8:39 a.m.*)

Members Absent: Laurie Rodriguez, Shelly Valenton, Edward Baker, Kristin Gibbons, Kyla Bryant, Fabrizio Sasso, Denise Tugade, Victor McGee, Karl Pineo, Mandi Higley, Lisa Hutchinson, Sharon O'Sullivan

Mr. Brandon Kmiec from Go Educate presented on Sacramento's Regional Opportunity Portal: a comprehensive ecosystem and dynamic hub for regional early talent development and economic advancement.

Janet Neitzel and Frank Louie arrived and were seated at 8:09 a.m.
Johnny Perez arrived and was seated at 8:20 a.m.
Ron Ellis arrived and was seated at 8:26 a.m.

II. Consent Items

- A. Approval of Minutes of the May 24, 2023 Regular Meeting

III. Action/Discussion Items

- A. Review/Discuss Sacramento Works Board Action Plan Priorities

Michael Jasso arrived and was seated at 8:38 a.m.

Sacramento Works Board Action Plan priorities were provided in the packet. There were no questions regarding Action Plan priorities from the Board.

- B. Election of Sacramento Works Board Vice Chair

Ms. Smith reviewed the item. Due to the recent departure of Ron Orr, it is necessary to elect a Vice Chair. The Vice Chair must represent the private sector.

Ms. Smith suggested the rotation of Committee Chairs and appointed the Sacramento Works Executive Committee as a nominating Committee. She asked current Committee Chairs and Sacramento Works Board members to send their nominations for Committee Chairs and Vice Chair by the end of October to the Clerk of the Boards.

Ms. Smith asked to re-poll the members to see if a change of time and date would facilitate better meeting attendance.

C. Approval of the Appointment of Youth Committee Members

Ms. Neitzel advised that amendment is needed on this item as Ms. Kimberly Marquez is not a Student Intern but a Student Assistant employee at the Employment Development Department, California.

Ms. Mechals confirmed that Youth Committee members' applications were only provided to the Sacramento Works Board and Youth Committee members under separate cover to protect their personal information and are not part of the public record.

D. Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2023-2024, and Authorize Staff to Submit a Request to the State of California, Employment Development Department.

IV. Information Items

A. Approval of Designation as a High Performing Board

Mr. Kim advised that the letter approving the Sacramento Works Board as a High Performing Board for the period of July 1, 2023, through June 30, 2026, has been received. The SETA Workforce Development Board met the eligibility requirements for certification. This determination was made by applying the criteria and evaluating the specific requirement included in Workforce Services Directive 22-11, dated April 27, 2023.

B. WIOA Youth Program Summaries

The WIOA Youth Program Summaries PY 2023—2024 were provided in the packet. Ms. Mechals advised that there are 13 providers, two of which are youth providers. She stated that the new program year started in July.

- C. Dislocated Worker Report:
Mr. Walker advised that on October 3, 9 a.m.-1 p.m., SETA will host the state job fair “Work for California No Degree Required” in partnership with the California Department of Human Resources. There are 1400 people signed up to attend this event. Over 40 state departments are hiring and no college degree is required.
- D. Employer Recruitment Activity Report:
Mr. Walker advised that SETA continues employers’ recruitment efforts.
- E. Unemployment Update/Press Release from the Employment Development Department: No Questions
- F. Committee Updates
- ✓ Youth Committee:
Mr. Gordon advised that the last meeting of the Youth Committee was held at the Asian Resources, Inc. location. Members of the Committee enjoyed the tour of the facility. Mr. Gordon stated that the Committee will appoint more youth voice members in the near future. He suggested nominating two youth voice members to the Board. Legal Counsel advised that the SETA Governing Board will need to approve the appointment of those members.
 - ✓ Planning/Oversight Committee:
Mr. Nye stated that the Planning/Oversight Committee is reviewing WIOA Adult/Dislocated Worker Request for Proposals (RFP), particularly Occupational Clusters. He noted that a helpful presentation on regional Labor Market Information will be provided by Centers of Excellence during the next Sacramento Works Board meeting. Additionally, he shared Committee interest in employer engagement. The ways in which this engagement is possible are being discussed among Committee members and SETA staff. Mr. Nye advised that priority areas of the disadvantaged population are also being considered for implementation in the next RFP. Mr. Kim stated that the SETA Governing Board is scheduled to review and approve the RFP during their March 17th meeting.

Ms. Smith reemphasized that stakeholder engagement regarding RFP will benefit SETA’s community image and promote community awareness.
 - ✓ Employer Outreach Committee:
Mr. Ellis provided a brief overview of the Employer Outreach Committee's progress, upcoming events, and Client Analysis included in the packet. He advised that the Employer Outreach Committee is recruiting new members and asked to share this information with those who may be interested.
- G. SETA Governing Board Agenda:

The Action items and resolutions from the last SETA Governing Board meeting were discussed.

Mr. Kim introduced the new SETA Interim Executive Director, Ms. D'et Saurbourne. Ms. Saurbourne provided brief background information and said she looks forward to working with this Board.

V. Other Reports

1. Chair:
Ms. Smith reviewed the SETA Board Composition Analysis provided in the packet. An Ad Hoc Committee on engagement might need to be re-established as there are gaps in Board representation by industry. Ms. Smith encouraged Board members to recruit and share the information with prospective candidates. The Sacramento Works Board application is available at www.seta.net.
2. Members of the Board:
Ms. Neitzel announced that this is her last Board meeting as she is retiring at the end of September. The members of the Board thanked Ms. Neitzel for her years of service.
3. Counsel: No Report
4. Deputy Director: No Report
5. Staff: No Report
6. Public Participation: none

VI. Adjournment: The meeting was adjourned at 9:37 a.m.

ITEM III-A-ACTION/DISCUSSION

REVIEW/DISCUSS SACRAMENTO WORKS BOARD ACTION PLAN PRIORITIES

BACKGROUND:

In late June, a survey was sent out to all Sacramento Works Board members requesting input on the top priority areas for the Sacramento Works Board to focus on in the coming year. Using the results of the survey, the Board engaged in two separate retreat sessions on October 6, 2021 and November 5, 2021.

At the November 17, 2021 Board Meeting, the Board approved the attached Sacramento Works Board Action Plan for 2022, and selected the following categories as the Board's priorities for 2022:

- Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable
- Develop and define quality jobs and livable wages in partnership with the business community

The Executive Committee met on January 24, 2022, and assigned specific action plan tasks to Committees. The assignments were approved by the full Board on January 26, 2022, and each Committee was asked to review the specific action plan tasks and provide feedback on tasks that fall within their respective areas.

In addition, the Board adopted as its top priority - ***develop a standardized definition of quality jobs and employers***, and requested that Committees discuss and respond with potential definitions. Attached is a summary of the Sacramento Works Board Action Plan.

At its February 28, 2022 meeting, the Executive Committee discussed the potential impact on customers with significant barriers to employment, and requested demographic data on participants served through the Job Center network. At its March 23, 2022 meeting, the Board reviewed demographic data for the most recent program year. At its September 28, 2022 meeting, the Board created an Ad Hoc Committee comprised of the Chairs (or their designees) of the Youth, Employer Outreach, and Planning/Oversight Committees.

At its January 25, 2023 meeting, the Board approved the following definition:

A High-Quality Job is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth.

At its March 20, 2023 meeting, the Executive Committee reviewed the Action Plan and selected the following priority areas:

- 1) *Increasing youth voice on the Board*
- 2) *Improve our storytelling capability*
- 3) *Increase awareness of our services among employers*

In addition, the Committee discussed holding a summit to increase awareness among employers, partners, and other stakeholders. The full Board confirmed the priority areas at its March 22, 2023 meeting.

This item provides an opportunity for the Board to continue to discuss the Action Plan.

Sacramento Works Board Action Plan 2023-2024

Develop a roadmap of programs to ensure equity and lead to quality jobs	Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable.	Develop and define quality jobs and livable wages in partnership with the business community.	Define set of data, goals, outcomes, and success stories that will consistently show ROI to the community	Seek strategic partnerships that provide targeted populations opportunities to quality jobs and expand and enhance Sac Works capacity.
Adopt Strategies for job readiness curriculum	Recruit members from high demand industries (BD)	Create a business support network (EO)	Research and develop Sacramento Works outcome dashboard	Connect with Sac County homeless leadership
Develop and deploy digital literacy training and tools	Increase program awareness of board members (EX/BD)	Explore possibility of investing in CRM or other tech to support business (PO/EO)	Improve our story telling capability	Implement an Aggie Square partnership
Replicate GSEC Coding Bootcamp	Initiate and complete board member composition review (BD)	Support COVID vaccine mandate deployment – Tabled	Develop and focus on job retention measurements	Coordinate strategic outreach to small and medium size businesses
Increase funding and access to OJT programs	Research and ID key industries for pipeline development (EX)	Pair Board members to program areas to leverage individual networks (ALL)	Develop and publish entry level job index	Create award program with Board initiative funds.
Develop and implement a turnkey internship program	Bring youth voice on the Board (YTH/EX/BD)	Adopt standard toolbox for wants and needs of employers (EO)		Build partnerships around specific projects.
ID and articulate career pathways specifically for youth	Hold summit of select public and private industries (EO)	Develop a standardized definition of “quality” jobs and employers (ALL)		
Coordinate internships leading to employment	Develop and complete entry level job index report (EO)	Develop a SETA Virtual Bootcamp for employers (EO)		
		Conduct and publish a private sector wage and benefit survey (EX/EO)		

NOTE: All Committees to review and provide feedback on tasks that fall within their respective areas.

ITEM III-B-ACTION/DISCUSSION
ELECTION OF SACRAMENTO WORKS BOARD
VICE CHAIR

BACKGROUND:

Due to the recent departure of Ron Orr, it is necessary to elect a Vice Chair. The Vice Chair must represent the private sector.

RECOMMENDATION:

Discuss, nominate, and elect a candidate(s) for Vice Chair.

ITEM III-C-ACTION/DISCUSSION

APPROVAL OF THE APPOINTMENT OF YOUTH COMMITTEE MEMBERS

BACKGROUND:

The Youth Subcommittee has developed the following plan to engage youth in all Sacramento Works activities, including the Youth Committee.

Action Plan:

1. Prioritize the need to pay youth for taking on a leadership role.
2. Focus on engaging younger individuals, 16-24 to help with program design, community outreach, and committee planning of activities.
3. Provide youth voice and expertise, power, and share in decision-making with adults.
4. Redesign the Youth Committee Application. The paid work-based learning opportunity Job Description will include the application link.
5. Compensate youth for time worked at approximately 10 hours per month. The California Community College Foundation will be the employer of record.
6. The goal is to provide 10 work-based learning opportunities.
7. Funded by WIOA Youth Committee Initiatives - \$50,000

In February 2023, staff developed marketing tools and an application process as well as promoted the opportunity to the youth providers during the provider trainings. The application opened on 3/8/23. Application [link](#).

Two applicants have been recommended for appointment by the Youth Committee chair, Mr. David Gordon:

- Kimberly Marquez - Student Assistant for EDD's Youth Employment Opportunity Program.
- Petangelica (Petra) Vega - Community Navigator and Youth Employment Specialist for Asian Resources.

The Youth Committee approved the appointments at its July 13, 2023 meeting.

The Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the Governing Board of the Sacramento Employment and Training Agency requires that both parties approve appointments of Youth Committee members. The original application for Youth Committee membership will be sent under separate cover.

RECOMMENDATION:

Approve the Appointment of Kimberly Marquez and Petrangelica (Petra) Vega to the Sacramento Works Youth Committee.

ITEM III-D-ACTION/DISCUSSION

APPROVAL TO TRANSFER WORKFORCE INNOVATION AND
OPPORTUNITY ACT (WIOA) DISLOCATED WORKER FUNDS TO ADULT
FUNDS, PROGRAM YEAR (PY) 2023-24, AND AUTHORIZE STAFF TO
SUBMIT A REQUEST TO THE STATE OF CALIFORNIA, EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to Adult funds for Program Year (PY) 2023-24. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA's adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department's (EDD) Workforce Services Directive WSD22-09, Transfer of Funds – Adult/Dislocated Worker Programs, issued on January 30, 2023, staff is recommending that the Board authorize the transfer of up to 80 percent of SETA's total WIOA Dislocated Worker formula allocation to the Adult program for PY 2023-24.

SETA's WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2023-24 are:

Adult -	\$3,969,447
Dislocated Worker -	<u>\$3,292,142</u>
	\$7,261,589

The amount of Dislocated Worker funds to be transferred to the Adult allocation is anticipated to be up to \$2,633,714. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

RECOMMENDATION:

Approve the transfer of up to 80 percent, or \$2,633,714, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2023-24, and authorize staff to submit a request to the State of California, EDD. If approved, prior to submission to the State, this item will be presented for approval to SETA's Governing Board.

ITEM III-E-ACTION/DISCUSSION

SACRAMENTO WORKS BOARD MEETING SCHEDULE

BACKGROUND:

This item provides an opportunity to discuss the Sacramento Works Board meeting schedule.

RECOMMENDATION:

Discuss the Sacramento Works Board meeting schedule and take appropriate action.

ITEM IV-F-ACTION/DISCUSSION

BOARD MEMBERS ENGAGEMENT ON COMMITTEES,
COMMITTEE STRUCTURE AND CHAIR ASSIGNMENTS

BACKGROUND:

This item provides an opportunity to discuss Board members' engagement on Committees, Committee structure and Chair assignments.

RECOMMENDATION:

Discuss Board members' engagement on Committees, Committee structure and Chair assignments, and take appropriate action.

ITEM IV-A-INFORMATION

LOCAL AREA SUBSEQUENT DESIGNATION
AND LOCAL BOARD RECERTIFICATION PY 2023-2025

BACKGROUND:

The approval letter for the SETA Sacramento Works Board Local Area subsequent Designation and Local Board Recertification PY 2023-2025 is attached; staff will be available to answer questions.



Angelo Farooq, Chair

Gavin Newsom, Governor

November 3, 2023

SETA Workforce Development Board
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815
Attention: Denise Lee

Subject: Approval of Local Area Subsequent Designation and Local Board Recertification PY 23-25

Dear Director Lee,

The California Workforce Development Board (CWDB) has received and carefully assessed your Local Area Subsequent Designation and Local Board Recertification PY 23-25 application, in accordance with the criteria established in Workforce Services Directive [WSD22-14](#). We are pleased to inform you that you have received approval through June 30, 2025.

If you have any additional questions, please contact your Regional Advisor.

Sincerely,

Curtis Notsinne, Acting Executive Director
California Workforce Development Board

Cc: Gabriel Garcia, Regional Advisor

ITEM IV-B-INFORMATION
DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.

Dislocated Worker Information PY 2023/2024

The following is an update of information as of October 20, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Sacramento Self Help Housing 1010 Hurley Way Ste. 500 Sacramento, CA 95825	Social Services	6/21/2023	Permanent	168	Sacramento, CA	Yes	Yes
Patriot Transport 860 National Dr. Ste. 100 Sacramento, CA 95834	Transportation	7/2/2023	Permanent	7	Sacramento, CA	Yes	Yes
YRC Inc. dba YRC Freight 3210 52nd Avenue Sacramento, CA 95823	Transportation	7/30/2023	Permanent	60	Sacramento, CA	Yes	Yes
SK hynix NAND Product Solutions Corp. dba Solidigm 10951 White Rock Rd. Rancho Cordova, CA 95670	Data Storage	8/15/2023	Permanent	98	Sacramento, CA	Yes	Yes
Hyatt Centric 1122 7th Street Sacramento, CA 95814	Hospitality	9/4/2023	Temporary	112	Sacramento, CA	Yes	Yes
Ericsson Inc. 4119 S. Market Ct. Bldg. A, Suite 20 Sacramento, CA 95834	Telecommunications	9/29/2023	Permanent	94	Sacramento, CA	Yes	Yes
Carbon Health 2100 Franklin St Ste. 355 Oakland, CA 94612 (3 Sac County Locations)	Healthcare	10/9/2023	Permanent	3	Sacramento, CA	Yes	Yes
Gold Country Run & Sport 7610 Folsom Auburn Rd. Ste #160 Folsom, CA 95630	Retail	9/30/2023	Permanent	4	Folsom, CA	Yes	Yes
Chando's Taco's 7084 Auburn Blvd Citrus Heights, CA 95621	Food and Beverage	9/1/2023	Permanent	9	Citrus Heights, CA	No	Yes
Intel Corporation 1900 Prairie City Dr. Folsom, CA 95630	Electronics	8/31/2023	Permanent	89	Sacramento, CA	Yes	Yes
Peet's Coffee 3100 Folsom Blvd Sacramento, CA 95814	Food and Beverage	8/31/2023	Permanent	8	Sacramento, CA	No	Yes
MTT Collective 307 Riley St. Folsom, CA 95630	Retail	9/1/2023	Permanent	2	Folsom, CA	Yes	Yes

Dislocated Worker Information PY 2023/2024

The following is an update of information as of October 20, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
99 Cents Only Store 6431 Fair Oaks Blvd Carmichael, CA 95608	Grocery/retail	9/29/2023	Permanent	12	Carmichael, CA	No	Yes
Escape Folsom 727 Traders Ln Folsom, CA 95630	Entertainment/Food Beverage	9/29/2023	Permanent	12	Folsom, CA	No	Yes
Luck Dog Bakery 722 Traders Ln Folsom, CA 95630	Specialty Retail	9/29/2023	Permanent	1	Folsom, CA	No	Yes
Fuqua Physical Therapy 6560 Greenback Ln Citrus Heights, CA 95621	Healthcare	9/17/2023	Temporary Fire	8	Citrus Heights, CA	Yes	Yes
Foundations for California Community Colleges 1102 Q St. Ste. 4800 Sacramento, CA 95811	Education	9/29/2023	Permanent	259	Sacramento, CA	Yes	No
Sunrun 1172 W. National Dr. Ste. 50 Sacramento, CA 95834	Energy	10/2/2023	Permanent	50	Sacramento, CA	Yes	Yes
Cygnus Home Service, LLC dba Yelloh 999 Kent Street Elk Grove, CA95625	Food Delivery	10/20/2023	Permanent	8	Elk Grove, CA	Yes	Yes
TOTAL				1,004			

ITEM IV-C-INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Job Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

SETA- Employer Activity Report

The following is an update of information as of October 20, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Elk Grove	9	Account Clerk I -Fiscal Operations Unit	2
	9	Associate Planner	1
	9	Budget Manager	1
	9	Cache Logistics Coordinator	1
	9	Environmental Health & Safety Specialist	1
	9	Facilities Technician	1
	6	Fire Recruit -EMT	2
	6	Fire Recruit-Paramedic	1
	9	Program Manager -Youth Development Program Manager	1
	9	Senior Animal Care Technician	1
	3	Senior Civil Engineer	1
	9	Senior Deputy City Clerk	1
	7	Senior Information Technology Analyst	1
	9	Senior Integrated Waste Equipment Operator	1
	9	Staff Assistant-Worker's Compensation	1
3	Survey Party Chief	1	
City of Sacramento	9	311 Customer Service Agent	1
	9	Account Clerk II	1
	9	Accounting Technician	1
	9	Administrative Analyst	6
	9	Administrative Assistant	1
	9	Administrative Office	1
	9	Administrative Technician	3
	9	Assistant Engineer/Associate Engineer	1
	9	Budget Technician	1
	3	Building Inspector II	1
	9	Community Service Officer	2
	9	Crew Leader	1
	9	Customer Service Specialist	1
	9	Deputy City Attorney/Senior Deputy City Attorney	1
	7	Dispatcher I - Recruit	1
	7	Dispatcher II	1
	9	Equipment Mechanic I	1
	9	Equipment Mechanic II	1
	9	Equipment Mechanic III	1
	7	Information Technology Supervisor	1
3	Junior Engineer	1	
9	Machinist Helper	1	

SETA- Employer Activity Report

The following is an update of information as of October 20, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
	6	Mental Health Clinician	1
	9	Parking Enforcement Supervisor	1
	9	Police Clerk III	1
	9	Police Officer	2
	9	Police Records Specialist I	1
	7	Principal Applications Developer	1
	9	Program Leader	1
	9	Program Manager -Long Range Financial Planning	1
	9	Program Specialist	1
	9	Public Information Coordinator	1
	9	Real-Time Information Center Operator	1
	9	Recycling Coordinator I	1
	9	Senior Administrative Assistant	1
	9	Senior Council Representative -Chief of Staff- District 3	1
	9	Senior Recreation Aide	1
	9	Senior Station Engineer	1
	9	Stores Clerk II	1
	3	Street Construction Equipment Operator	1
	9	Student Intern	1
	9	Student Trainee-Police Department	1
HP Hood LLC	9	Maintenance Engineer	1
Los Rios Community College	4	Account Clerk I	1
	4	Account Clerk II	1
	4	Accountant	1
	4	Administrative Assistant I	2
	4	Administrative Assistant II	1
	4	Admissions/Records Clerk II	1
	4	Admissions/Records Technician III	1
	4	Aircraft Maintenance Technician-Aeronautics Adjunct Assistant Professor Pool	1
	4	Associate Vice Chancellor of Finance	1
	4	Associate Vice President of Prison and Reentry Education Program and Special Projects	1
	4	Business Adjunct Assistant Professor Pool	1
	4	Campus Operations Supervisor	1
	4	Chief of Police	1
	4	Clerk II	1
	4	Clerk III	4

SETA- Employer Activity Report

The following is an update of information as of October 20, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College	4	Confidential Administrative Assistant III	1
	4	Cosmetology Adjunct Assistant Professor Pool	1
	4	Counseling Clerk II	1
	4	Counselor Prison and Reentry Education Program	1
	4	Curriculum Specialist	1
	4	Custodial Supervisor	1
	4	Custodian	1
	4	Dean of Planning, Research, and Institutional Effectiveness	1
	4	Dean of Public Service	1
	4	Dean of Science, Technology, Engineering, and Math (STEM) - Mathematics	1
	4	Dental Assisting Adjunct Professor Pool	1
	4	Director (IX) of Foundation Accounting	1
	4	Director (VI) of Educational Options	1
	4	Director of Facilities Planning and Construction	1
	4	District Financial Aid Specialist	1
	4	Donor Relations Specialist	1
	4	Drafting-CADD Adjunct Assistant Professor	1
	4	Economics Adjunct Assistant Professor Pool	1
	4	Educational Media Design Specialist	1
	4	Electrician Trainee Adjunct Assistant Professor Pool	1
	4	Facilities Administrative Support Technician I	1
	4	Financial Aid Supervisor	1
	4	French Adjunct Assistant Professor Pool	1
	4	General Services Supervisor, Risk Management	1
	4	Geomatics/Surveying Adjunct Assistant Professor Pool	1
	4	Grant Coordination Clerk	1
	4	Health Information Technology Assistant Professor	1
	4	Health Services Assistant	1
	4	History Adjunct Assistant Professor Pool	1
	4	Hospitality Management/Culinary Arts Adjunct Assistant Professor Pool	1
	4	Information Technology Specialist II - Microcomputer Support	1
	4	Instructional Assistant	3
	4	Instructional Assistant - Applied Music-Piano	1
4	Instructional Assistant - Learning Resources	1	
4	Instructional Assistant - Music	2	
4	Instructional Development Adjunct Coordinator Pool	1	
4	Instructional Laboratory Supervisor - Science Programs	1	
4	Instructional Services Assistant II	1	

SETA- Employer Activity Report

The following is an update of information as of October 20, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
	4	Laboratory Technician	4
	4	Learning Disabilities Specialist/Disability Support Programs and Services Counselor	1
	4	Librarian Adjunct Assistant Professor Pool	1
	4	Media Systems/Resources Technician II	1
	4	Mental Health Clinician Supervisor	4
	4	Operations Technician	1
	4	Outreach Specialist	1
	4	Paramedics/EMT Adjunct Assistant Professor Pool	1
	4	Payroll Technician	1
	4	Police Communication Dispatcher	1
	4	Prison and Reentry Education Program and Special Projects Director II	1
	4	Public Relations Technician	1
	4	Real Estate Adjunct Assistant Professor Pool	1
	4	Registered Veterinary Technician Adjunct Assistant Professor Pool	1
	4	Research Analyst	1
	4	Senior Buyer/Contract Specialist	1
	4	Sociology Adjunct Assistant Professor Pool	1
	4	Special Projects - Education Coach I	1
	4	Student Personnel Assistant Disabled Student Programs and Services	1
	4	Student Personnel Assistant - Career & Job Opportunity Services	1
	4	Student Personnel Assistant - Student Life	1
	4	Student Personnel Assistant - Student Services	2
	4	Student Support Specialist	3
	4	Swim and Dive Adjunct Faculty Head Coach Pool	1
	4	Theater Technician	1
	4	Veterinary Technology Assistant Professor and Program Coordinator	1
	4	Vice President of Administrative Services	1
	4	Vice President of Instruction	1
Lotus Sacramento Corp.	9	Account Executive	1
	9	Social Media Coordinator	1
Ning Hou	9	Artist - Color Specialist	1
Paratransit Inc.	7	Paratransit Bus Driver/Vehicle Operator	20
Sacramento Regional Transit	9	Bus Driver	3
Western Range	9	Range Lamber	9
Total			202

ITEM IV-D-INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for the Sacramento County for the month of October was 4.4%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

EMPLOYMENT DEVELOPMENT DEPARTMENT
 Labor Market Information Division
 2901 50th Street
 Sacramento, CA 95817

Contact: Cara Welch
 (916) 530-1700

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**

Total wage and salary jobs up 12,200 over the month; 24,100 over the year

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.4 percent in October 2023, up from a revised 4.2 percent in September 2023, and above the year-ago estimate of 3.5 percent. This compares with an unadjusted unemployment rate of 4.8 percent for California and 3.6 percent for the nation during the same period. The unemployment rate was 4.0 percent in El Dorado County, 3.9 percent in Placer County, 4.5 percent in Sacramento County, and 4.4 percent in Yolo County.

Between September 2023 and October 2023, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 12,200 to total 1,114,000 jobs.

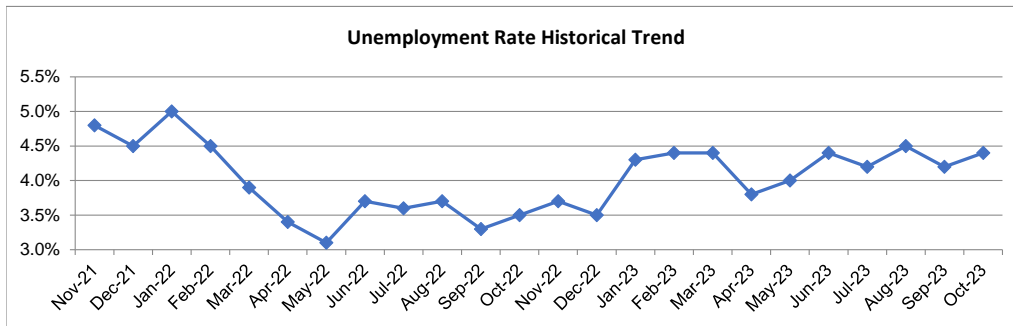
- Private education and health services continued to lead the region on job gains in October, adding 4,500 jobs. Employment continued to trend up over the month in healthcare and social assistance (up 4,100 jobs) and private educational services (up 400 jobs).
- Government reported a month-over gain of 3,100 jobs with 81 percent of the growth in local government (up 2,500 jobs), while state government advanced by 600 jobs. Federal government remained unchanged.
- Employment in trade, transportation, and utilities expanded by 2,900 jobs from September to October. Within the industry sector, job additions were recorded in retail trade (up 1,700 jobs) and transportation, warehousing, and utilities (up 1,200 jobs). Wholesale trade remained unchanged.
- Over the month, employment declines were recorded in leisure and hospitality (down 700 jobs) and farm (down 400 jobs).

Between October 2022 and October 2023, total jobs in the region increased by 24,100, or 2.2 percent.

- Private education and health services (up 13,500 jobs) continued to lead year-over job growth for the region. Healthcare and social assistance grew by 12,900 jobs. Private educational services added 600 jobs.
- Government advanced by 5,000 jobs since the previous October. Employment growth was spread across local government (up 3,700 jobs), state government (up 1,000 jobs), and federal government (up 300 jobs).
- Construction payrolls increased by 3,600 jobs. Within the industry sector, construction of buildings grew by 3,900 jobs while specialty trade contractors gained 1,200 jobs.
- Employment in other services expanded by 2,600 jobs compared to last October.
- On the contrary, three industries reported year-over decline, led by financial activities (down 1,700 jobs), professional and business services (down 700 jobs), and information (down 400 jobs).

IMMEDIATE RELEASE
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.4 percent in October 2023, up from a revised 4.2 percent in September 2023, and above the year-ago estimate of 3.5 percent. This compares with an unadjusted unemployment rate of 4.8 percent for California and 3.6 percent for the nation during the same period. The unemployment rate was 4.0 percent in El Dorado County, 3.9 percent in Placer County, 4.5 percent in Sacramento County, and 4.4 percent in Yolo County.



Industry	Sep-2023	Oct-2023	Change		Oct-2022	Oct-2023	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,101,800	1,114,000	12,200		1,089,900	1,114,000	24,100
Total Farm	9,600	9,200	(400)		8,900	9,200	300
Total Nonfarm	1,092,200	1,104,800	12,600		1,081,000	1,104,800	23,800
Mining, Logging, and Construction	79,600	81,700	2,100		78,100	81,700	3,600
Mining and Logging	600	600	0		600	600	0
Construction	79,000	81,100	2,100		77,500	81,100	3,600
Manufacturing	41,200	41,200	0		40,900	41,200	300
Trade, Transportation, and Utilities	168,600	171,500	2,900		170,600	171,500	900
Information	10,100	10,100	0		10,500	10,100	(400)
Financial Activities	50,000	50,500	500		52,200	50,500	(1,700)
Professional and Business Services	151,300	151,500	200		152,200	151,500	(700)
Private Education and Health Services	189,000	193,500	4,500		180,000	193,500	13,500
Leisure and Hospitality	112,500	111,800	(700)		111,100	111,800	700
Other Services	39,600	39,600	0		37,000	39,600	2,600
Government	250,300	253,400	3,100		248,400	253,400	5,000

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

November 17, 2023

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2022 Benchmark

Data Not Seasonally Adjusted

	Oct 22	Aug 23	Sep 23	Oct 23	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,133,600	1,131,400	1,140,000	1,140,700	0.1%	0.6%
Civilian Employment	1,093,700	1,080,000	1,091,700	1,090,800	-0.1%	-0.3%
Civilian Unemployment	39,900	51,400	48,300	49,800	3.1%	24.8%
Civilian Unemployment Rate	3.5%	4.5%	4.2%	4.4%		
(CA Unemployment Rate)	3.9%	5.1%	4.9%	4.8%		
(U.S. Unemployment Rate)	3.4%	3.9%	3.6%	3.6%		
Total, All Industries (2)	1,089,900	1,099,700	1,101,800	1,114,000	1.1%	2.2%
Total Farm	8,900	10,200	9,600	9,200	-4.2%	3.4%
Total Nonfarm	1,081,000	1,089,500	1,092,200	1,104,800	1.2%	2.2%
Total Private	832,600	841,400	841,900	851,400	1.1%	2.3%
Goods Producing	119,000	119,400	120,800	122,900	1.7%	3.3%
Mining, Logging, and Construction	78,100	77,900	79,600	81,700	2.6%	4.6%
Mining and Logging	600	600	600	600	0.0%	0.0%
Construction	77,500	77,300	79,000	81,100	2.7%	4.6%
Construction of Buildings	15,400	16,400	16,600	17,100	3.0%	11.0%
Specialty Trade Contractors	53,400	53,900	55,500	57,300	3.2%	7.3%
Foundation, Structure, and Building Exterior	14,300	14,100	14,500	14,700	1.4%	2.8%
Building Equipment Contractors	22,100	22,200	22,800	23,400	2.6%	5.9%
Building Finishing Contractors	11,600	12,400	12,900	13,700	6.2%	18.1%
Manufacturing	40,900	41,500	41,200	41,200	0.0%	0.7%
Durable Goods	26,400	26,600	26,500	26,600	0.4%	0.8%
Computer and Electronic Product Manufactu	4,600	4,500	4,500	4,500	0.0%	-2.2%
Non-Durable Goods	14,500	14,900	14,700	14,600	-0.7%	0.7%
Food Manufacturing	5,600	6,200	6,200	6,000	-3.2%	7.1%
Service-Providing	962,000	970,100	971,400	981,900	1.1%	2.1%
Private Service Providing	713,600	722,000	721,100	728,500	1.0%	2.1%
Trade, Transportation, and Utilities	170,600	168,800	168,600	171,500	1.7%	0.5%
Wholesale Trade	28,500	29,200	28,900	28,900	0.0%	1.4%
Merchant Wholesalers, Durable Goods	16,300	16,600	16,400	16,300	-0.6%	0.0%
Merchant Wholesalers, Nondurable Goods	10,700	10,800	10,700	10,800	0.9%	0.9%
Retail Trade	101,100	99,900	99,600	101,300	1.7%	0.2%
Motor Vehicle & Parts Dealer	15,200	15,600	15,400	15,500	0.6%	2.0%
Building Material and Garden Equipment an	9,000	9,000	8,900	8,900	0.0%	-1.1%
Grocery and Convenience Retailers	20,400	20,300	20,100	20,200	0.5%	-1.0%
General Merchandise Retailers	20,300	19,900	20,100	20,800	3.5%	2.5%
Health and Personal Care Retailers	5,700	5,300	5,400	5,500	1.9%	-3.5%
Clothing, Clothing Accessories, Shoe, and J	6,500	6,300	6,300	6,500	3.2%	0.0%
Sporting Goods, Hobby, Musical Instrument	11,500	11,500	11,400	11,600	1.8%	0.9%
Transportation, Warehousing, and Utilities	41,000	39,700	40,100	41,300	3.0%	0.7%
Information	10,500	10,200	10,100	10,100	0.0%	-3.8%
Publishing Industries	2,500	2,400	2,400	2,400	0.0%	-4.0%
Telecommunications	2,800	2,600	2,600	2,600	0.0%	-7.1%
Financial Activities	52,200	50,700	50,000	50,500	1.0%	-3.3%
Finance and Insurance	32,900	32,600	32,100	32,300	0.6%	-1.8%
Credit Intermediation and Related Activities	9,600	9,500	9,400	9,400	0.0%	-2.1%
Depository Credit Intermediation including	5,700	5,800	5,700	5,700	0.0%	0.0%
Nondepository Credit Intermediation	2,200	2,100	2,100	2,100	0.0%	-4.5%
Insurance Carriers and Related Activities	20,000	19,700	19,400	19,600	1.0%	-2.0%
Real Estate and Rental and Leasing	19,300	18,100	17,900	18,200	1.7%	-5.7%
Real Estate	15,600	14,400	14,200	14,500	2.1%	-7.1%
Professional and Business Services	152,200	153,200	151,300	151,500	0.1%	-0.5%
Professional, Scientific, and Technical Servic	71,900	75,800	75,100	74,600	-0.7%	3.8%
Architectural, Engineering, and Related Se	11,200	11,700	11,600	11,700	0.9%	4.5%
Management of Companies and Enterprises	13,500	13,800	13,700	13,900	1.5%	3.0%
Administrative and Support and Waste Mana	66,800	63,600	62,500	63,000	0.8%	-5.7%
Administrative and Support Services	63,400	60,200	59,100	59,500	0.7%	-6.2%
Employment Services	23,500	21,500	21,100	21,300	0.9%	-9.4%

Data Not Seasonally Adjusted

	Oct 22	Aug 23	Sep 23 Revised	Oct 23 Prelim	Percent Change	
					Month	Year
Services to Buildings and Dwellings	20,000	20,200	20,000	20,100	0.5%	0.5%
Private Education and Health Services	180,000	186,000	189,000	193,500	2.4%	7.5%
Private Educational Services	14,000	13,800	14,200	14,600	2.8%	4.3%
Health Care and Social Assistance	166,000	172,200	174,800	178,900	2.3%	7.8%
Ambulatory Health Care Services	60,800	63,100	64,300	67,000	4.2%	10.2%
Hospitals	26,200	27,100	27,600	27,800	0.7%	6.1%
Nursing and Residential Care Facilities	17,000	18,200	18,700	19,100	2.1%	12.4%
Leisure and Hospitality	111,100	114,500	112,500	111,800	-0.6%	0.6%
Arts, Entertainment, and Recreation	18,300	19,700	18,900	18,700	-1.1%	2.2%
Accommodation and Food Services	92,800	94,800	93,600	93,100	-0.5%	0.3%
Accommodation	9,000	9,800	9,500	9,300	-2.1%	3.3%
Food Services and Drinking Places	83,800	85,000	84,100	83,800	-0.4%	0.0%
Restaurants and Other Eating Places	78,900	79,800	79,000	78,700	-0.4%	-0.3%
Full-Service Restaurants	34,300	34,300	33,700	33,500	-0.6%	-2.3%
Limited-Service Restaurants and Other E	44,600	45,500	45,300	45,200	-0.2%	1.3%
Other Services	37,000	38,600	39,600	39,600	0.0%	7.0%
Repair and Maintenance	10,900	11,000	11,300	11,500	1.8%	5.5%
Government	248,400	248,100	250,300	253,400	1.2%	2.0%
Federal Government	14,200	14,400	14,500	14,500	0.0%	2.1%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
Total State and Local Government	234,200	233,700	235,800	238,900	1.3%	2.0%
State Government	128,300	127,900	128,700	129,300	0.5%	0.8%
State Government Educational Services	27,000	24,800	25,200	25,500	1.2%	-5.6%
State Government Excluding Education	101,300	103,100	103,500	103,800	0.3%	2.5%
Local Government	105,900	105,800	107,100	109,600	2.3%	3.5%
Local Government Educational Services	57,900	54,700	56,800	59,500	4.8%	2.8%
Local Government excluding Educational Se	48,000	51,100	50,300	50,100	-0.4%	4.4%
County Government	19,500	20,000	20,100	20,100	0.0%	3.1%
City Government	10,000	11,100	10,700	10,700	0.0%	7.0%
Special Districts plus Tribes	18,500	20,000	19,500	19,300	-1.0%	4.3%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-530-1700 or Luis Alejo 916-931-9596

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

REPORT 400 C
Monthly Labor Force Data for Counties
October 2023 - Preliminary
Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,408,700	18,480,800	927,900	4.8%
ALAMEDA	18	832,600	796,200	36,400	4.4%
ALPINE	52	480	450	40	7.3%
AMADOR	32	14,600	13,880	720	4.9%
BUTTE	34	92,700	88,000	4,600	5.0%
CALAVERAS	15	22,350	21,440	910	4.1%
COLUSA	56	10,470	9,550	920	8.8%
CONTRA COSTA	18	554,400	530,100	24,200	4.4%
DEL NORTE	43	9,470	8,940	530	5.5%
EL DORADO	13	94,500	90,700	3,800	4.0%
FRESNO	51	458,700	426,900	31,800	6.9%
GLENN	41	12,920	12,230	700	5.4%
HUMBOLDT	18	61,000	58,200	2,700	4.4%
IMPERIAL	58	74,600	60,200	14,400	19.3%
INYO	5	8,350	8,050	300	3.6%
KERN	54	401,300	371,100	30,100	7.5%
KINGS	53	57,600	53,300	4,300	7.4%
LAKE	44	27,890	26,330	1,560	5.6%
LASSEN	15	9,480	9,090	390	4.1%
LOS ANGELES	34	4,977,600	4,730,100	247,400	5.0%
MADERA	50	63,400	59,100	4,300	6.8%
MARIN	5	132,800	128,100	4,700	3.6%
MARIPOSA	18	8,000	7,650	350	4.4%
MENDOCINO	23	36,600	34,940	1,660	4.5%
MERCED	55	114,800	105,800	9,000	7.8%
MODOC	27	3,240	3,090	150	4.7%
MONO	23	8,580	8,200	380	4.5%
MONTEREY	29	232,700	221,600	11,100	4.8%
NAPA	3	71,500	69,000	2,500	3.5%
NEVADA	13	47,420	45,530	1,890	4.0%
ORANGE	8	1,611,700	1,551,300	60,300	3.7%
PLACER	11	196,800	189,200	7,600	3.9%
PLUMAS	44	7,290	6,890	410	5.6%
RIVERSIDE	38	1,160,900	1,100,700	60,300	5.2%
SACRAMENTO	23	738,900	705,300	33,500	4.5%
SAN BENITO	41	32,800	31,000	1,800	5.4%
SAN BERNARDINO	34	1,015,800	965,100	50,600	5.0%
SAN DIEGO	17	1,602,600	1,535,800	66,800	4.2%
SAN FRANCISCO	2	576,700	557,000	19,700	3.4%
SAN JOAQUIN	48	349,600	328,100	21,500	6.2%
SAN LUIS OBISPO	3	139,700	134,800	4,900	3.5%
SAN MATEO	1	455,900	441,400	14,500	3.2%
SANTA BARBARA	8	229,700	221,100	8,600	3.7%
SANTA CLARA	10	1,055,000	1,015,400	39,600	3.8%
SANTA CRUZ	29	135,500	129,000	6,600	4.8%
SHASTA	32	72,000	68,400	3,600	4.9%
SIERRA	11	1,350	1,290	50	3.9%
SISKIYOU	39	17,620	16,700	930	5.3%
SOLANO	27	202,400	192,900	9,500	4.7%
SONOMA	5	252,000	242,800	9,100	3.6%
STANISLAUS	46	247,100	232,200	14,800	6.0%
SUTTER	49	46,900	44,000	3,000	6.4%
TEHAMA	39	25,890	24,510	1,380	5.3%
TRINITY	37	4,370	4,150	220	5.1%
TULARE	57	209,100	189,000	20,100	9.6%
TUOLUMNE	29	20,030	19,080	950	4.8%
VENTURA	23	418,700	399,700	19,000	4.5%
YOLO	18	110,500	105,600	4,900	4.4%
YUBA	47	32,200	30,200	2,000	6.1%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2022 benchmark and Census Vintage 2022 population controls at the state level.

ITEM IV-E-INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Committee – David Gordon
- Planning/Oversight Committee – Dr. Jamey Nye
- Employer Outreach Committee – Ron Ellis

Recent updates & Upcoming agenda items		ANNUAL PROG. 2023	
<p>Top Agenda Items:</p> <ul style="list-style-type: none"> • MANAGE CHANGE (<i>Quorum limitations</i>) • 6 EOC members turning over (4 are board members, leaving 1 on the EOC) This is in the midst of 1 new member/rep. from SMUD and 2 new prospects. (13 members in Aug. has become 8 in Nov.) • Two (2) Continuing Workgroups (<i>formerly 5</i>) <ul style="list-style-type: none"> ○ Promoting 'Employer Services' ○ Seminars • Endorse 2024 Action Plan & Annual Program <p>October EOC Meeting highlights:</p> <ul style="list-style-type: none"> • Action Item Approved: Specifications for the quality of PR/Publicity support (<i>Poor seminar promotion, low quality collateral too late to be effective, no Email outreach.</i>) • Last meeting for Committee Vice Chair Ed Baker. • Special Guest from CA Employer Assoc (A frequent EOC seminar presenter) 		<p>Oct.</p> <ul style="list-style-type: none"> • EOC meeting 10-10 • 2024 EOC Objectives & Program planning • Seminar - How employers can access Subsidized Employment Opps. <p>Nov.</p> <ul style="list-style-type: none"> • No EOC Meeting • <u>eNewsletter</u> • Employer Meeting • <i>Seminar: Creating Employer Engagement in A Remote World</i> <p>Dec.</p> <ul style="list-style-type: none"> • No EOC Meeting <p>Jan.</p> <ul style="list-style-type: none"> • EOC meeting 01-09 • <u>eNewsletter</u> • Employer Meeting <p>Feb.</p> <ul style="list-style-type: none"> • No EOC Meeting • <u>eNewsletter</u> • <i>Seminar: How to Access & Use SETA/SWI Services</i> 	
MEMBERSHIP GOALS	OUTREACH INITIATIVES	2023 E.O.C. OBJECTIVES	
<ul style="list-style-type: none"> • We continue to search for un-represented employers <ul style="list-style-type: none"> ☐ Small (25 to 49) and ☐ Medium (50 to 149) • Increase SETA /SWI Board representation. 	<ul style="list-style-type: none"> • Employer Meetings • 3 Types of Seminars/ Workshops • Regular Surveys • <u>Revive</u> e-Newsletter. 	<ul style="list-style-type: none"> Refine our process for workshop/seminar select, authorize, promote, & stage Develop and integrate an annual Employer Services promotion plan Secure one or more 'PAID' sponsorships for topical seminars Find 1 or 2 'small-' and 'medium-' sized company representatives as EOC members & board prospects Continue reviewing KPI plans & info. to evaluate success & opportunities to improve Re-Institutionalize gains (<i>Employer meetings, Newsletter, Surveys, Seminars, etc.</i>) 	

**SETA/SWI 2020 TO 2023
CLIENT ANALYSIS**

Assuming acceptable accuracy for at least some broad interpretations, here are a few thoughts.:

- A last 3 years shift away from construction and Food services toward transportation and retail.
- A big presence of nonprofits that was not identified or misidentified in the earlier analysis.
- A clearer picture for this analysis in 2023 than in 2020 of the importance of supporting government at all levels that is at least 33% and probably closer to 50+% of SETA/SWI services workload.
- A clear recognition that SETA/SWI's services are heavily used by a small number of Industries. **87%** of the companies in this analysis were identified as part of these 12....
 - Business Services
 - Education
 - Food Services
 - Government
 - Health Care
 - Hospitality
 - Manufacturing
 - Nonprofit (NGO)
 - Prof. Services
 - Retail
 - Staffing
 - Transportation

Industry Summary	Company count from 1-23-2023	Company count from 10-21-2020
Transportation	21	3
Retail	17	4
Government	16	8
Nonprofit (NGO)	15	
Staffing	11	9
Manufacturing	9	11
Education	8	6
Professional Services	8	18
Food Services	7	5
Business Services	5	2
Health Care	5	16
Hospitality	5	4
Construction	4	
Personal Services	4	
Medical Services	3	
Real Estate	3	7
Communications	2	1
Entertainment	2	
Financial	2	
Housing	2	1
Utilities	1	2
CLOSED	0	1
Medical Supplies	0	1
Publicity PR	0	1

A more detailed write-up is available with subject "SETA/SWI Client Analysis" dated 9-12-2023

ITEM IV-F-INFORMATION
SETA GOVERNING AGENDA

BACKGROUND:

Attached for your information is a copy of the most recent SETA Governing Board agenda.

Here is the link to access an electronic copy of the full SETA Governing Board agenda packet: https://www.seta.net/c/uploads/2023/10/agenda.packet.gb_.23.11.02.final_-1.pdf

Staff will be available to answer questions.

NOTES:



**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

ERIC GUERRA
Vice Mayor
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

RICH DESMOND
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Mayor Pro Tem
City of Sacramento

D'ET SAURBOURNE
Interim Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, November 2, 2023

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/87411723265?pwd=K0d0OHlwTnBySkf2OVISYWNZOVFQZz09>

In response to AB 2449, the Sacramento Employment and Training Agency Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,87411723265# US (San Jose). Meeting ID: 874 1172 3265.

Passcode: 020568. Find your local number:

<https://us02web.zoom.us/j/87411723265?pwd=K0d0OHlwTnBySkf2OVISYWNZOVFQZz09>

Members of the public are encouraged to participate in the meeting by submitting written comments by email to:

Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact

Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on

which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public

comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of

a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may

be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

Page Number

- I. **Call to Order/Roll Call/Pledge of Allegiance**
- II. **Consent Items**
 - A. Approval of Minutes of the October 5, 2023 Regular Board Meeting 1-6
 - B. Approval of Claims and Warrants 7
 - C. Approval of Modifications to the Bylaws of the Sacramento County Head Start/Early Head Start Policy Council 8
 - D. Approval to Use Fund Balance 9
- III. **Action Items**
 - A. **GENERAL ADMINISTRATION/SETA:**
 - 1. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** 10-116
Approval of Changes to the SETA Personnel Policies and Procedures Sections 9 and 11 (Bevan Richardson)
 - 2. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** 117-119
Approval of SETA Longevity Compensation Policy (Bevan Richardson)
 - 3. Approval to Purchase Agency Insurance for General Liability, Vehicle Liability, Umbrella Liability, Property, Crime, Inland Marine, Professional Liability, Employee Benefits, Sexual/Physical Abuse, Directors and Officer's Liability, Employment Practices Liability, Participant Accident, Flood, and Cyber (Mario Maslac) 120
 - 4. Election of Officers of the Sacramento Employment and Training Agency Governing Board (D'et Saurbourne) 121
 - B. **WORKFORCE DEVELOPMENT DEPARTMENT:**
 - General/Discretionary: No Items
 - Community Services Block Grant: No Items
 - One Stop Services: No Items
 - Refugee Services: No Items

C. CHILDREN AND FAMILY SERVICES:

- | | | |
|----|---|---------|
| 1. | Approval to Submit a Request to Carry Over Funds from Program Year 2022-2023 to Program Year 2023-2024 for Head Start and Early Head Start/CCP (Karen Griffith) | 122-126 |
| 2. | Approval to Submit Annual Refunding Application for Fiscal Year 2024-2025 to the California Department of Education (CDE) (Karen Griffith) | 127 |
| 3. | Approval to Submit Annual Refunding Application for Fiscal Year 2024-2025 to the California Department of Social Services (CDSS) (Karen Griffith) | 128 |

IV. Information Items

- | | | |
|----|---|---------|
| A. | Fiscal Monitoring Reports (Mario Maslac) <ul style="list-style-type: none">• California Human Development Corporation• Elk Grove Unified School District Adult and Community Education• Goodwill Industries of Sacramento Valley and Northern Nevada, Inc.• La Familia Counseling Center, Inc. | 129-137 |
| B. | Employer Success Stories and Activity Report (William Walker) | 138-142 |
| C. | Dislocated Worker Update (William Walker) | 143-145 |
| D. | Unemployment Update/Press Release from the Employment Development Department (Roy Kim) | 146-151 |
| E. | Head Start Reports (Karen Griffith) | 152-158 |

V. Reports to the Board

159

- | | |
|----|----------------------------|
| A. | Chair |
| B. | Interim Executive Director |
| C. | Deputy Directors |
| D. | Counsel |
| E. | Members of the Board |
| F. | Public |

VI. Adjournment

DISTRIBUTION DATE: Thursday, October 26, 2023

ITEM V-OTHER REPORTS

1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Development Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities.

4. DEPUTY DIRECTOR REPORT:

This item provides an opportunity for Mr. Roy Kim, Workforce Development Deputy Director, to provide an oral report on issues not include in the agenda packet.

5. STAFF REPORT:

This item provides an opportunity for SETA Staff to provide an oral report on issues not included in the agenda packet.

6. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.