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SACRAMENTOWORKS

**Special Meeting of the Sacramento Works
Youth Committee**

Date: **Tuesday, September 12, 2023**

Time: 3:30 p.m.

Location: Asian Resources, INC.
6270 Elder Creek Road,
Sacramento, CA 95824

Zoom Location:

<https://us02web.zoom.us/j/88980992117?pwd=anU4VitaMWE1TnhjYjJSNkFXUW9uZz09>

In response to AB 2449, the Sacramento Employment and Training Agency Sacramento Works Youth Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis. Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,88980992117# US (San Jose). Meeting ID: 889 8099 2117. Passcode: 979691. Find your local number:

<https://us02web.zoom.us/j/88980992117?pwd=anU4VitaMWE1TnhjYjJSNkFXUW9uZz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

1. Call to Order/Roll Call
2. **Consent:** Approval of Minutes of the July 13 Special Youth Committee Meeting
3. **Information:** Asian Resources Inc. – Tour and Program Highlights
4. **Information:** Youth Voice Training Update and Recruitment Efforts
5. Public Input
6. Adjournment

Members: Staci Anderson, Jacobe Caditz, David Gordon, Lisa Hutchinson, Brandon Louie, Johnny Perez, Shawn O'Briant, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Jackie White, Kimberly Marquez

DISTRIBUTION DATE: Tuesday, September 5, 2023

Sacramento Works Youth Committee meeting hosted by:
David Gordon (Chair)

Regular Meeting of the Sacramento Works Youth Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd., Suite 100,
Sacramento, CA 95815

Thursday, July 13, 2023
3:00 p.m.

1. Call to Order/Roll Call: Mr. Gordon called the meeting to order at 3:00 p.m. The roll was called, quorum was achieved.

Members Present: David Gordon, Tina Reynolds, Lorenda Sanchez, Lisa Hutchinson, Randy Kay Stephens, Jane Ross (*arrived and seated at 3:10 p.m.*), Jackie White (*arrived and seated at 3:12 p.m.*)

Members Absent: Brandon Louie, Jacobe Caditz, Johnny Perez, Staci Anderson, Shawn O'Briant

New Members to be Seated:
Kimberly Marquez

Others Present: Lauren Mechals, Roy Kim, Ericka Martinez, Phil Cunningham, Petra Vega, Matthew Rocha-Rosario

2. Consent: Approval of Minutes of the May 4 and January 19, 2023 Special Youth Committee Meetings

Moved/Stephens, second/Reynolds, to approve the minutes of the May 4 and January 19, 2023 Special Youth Committee Meetings

Roll call vote:

Aye: 5 (Gordon, Reynolds, Sanchez, Hutchinson, Stephens)

Nay: 0

Abstention: 0

Absent: 7 (White, Louie, Caditz, Perez, Ross, Anderson, O'Briant)

3. Action Item: Approval of the Appointment of Youth Committee Member

Ms. Mechals reviewed the item provided in the packet. She advised that over the last year, the Youth Subcommittee started planning to bring on the youth voice to provide services and valuable information on youth development to the Sacramento Works Youth Committee. The following action plan was developed:

- 1) Prioritize the need to pay youth for taking on a leadership role;
- 2) Focus on engaging younger individuals, 16-24, to help with program design, community outreach, and committee planning of activities;

- 3) Provide youth voice and expertise, power, and share in decision-making with adults;
- 4) Redesign the Youth Committee Application;
- 5) Compensate youth for time worked at approximately 10 hours per month;
- 6) The goal is to provide ten work-based learning opportunities;
- 7) Fund from WIOA Youth Committee Initiatives - \$50,000.

In February 2023, the youth voice application was posted on SETA's website and promoted to the youth providers during the provider trainings. As a result, one applicant is recommended for appointment: Kimberly Marquez, a student intern for EDD's Youth Employment Opportunity Program.

Ms. Mechals advised that she met with Ms. Stephens, Ms. Reynolds, and Mr. Louie and discussed onboarding, training, and support plans for youth advocates. They decided to bring on the Workforce Development Professional Matthew Rocha-Rosario, who used to serve on the Youth Committee himself, to support youth advocates.

Mr. Rocha-Rosario introduced himself and shared his background.

The themed meetings are held on Zoom every Thursday from 2-4 p.m., discussing ways to improve youth services. The Youth Committee members are invited to join these meetings. Ms. Mechals recommended incorporating a standing information item on the Youth Committee meeting agenda dedicated to the youth advocates report. Ms. Reynolds and Ms. Stephens offered to be youth advocate mentors.

Ms. Marquez and Ms. Vega introduced themselves and shared their background.

Ms. Jane Ross arrived and was seated at 3:10 p.m.

Ms. Jackie White arrived and was seated at 3:12 p.m.

Moved/Stephens, second/Reynolds, to approve the appointment of Kimberly Marquez to the Sacramento Works Youth Committee

Roll call vote:

Aye: 7 (Gordon, Reynolds, Sanchez, Hutchinson, Stephens, Ross, White)

Nay: 0

Abstention: 0

Absent: 5 (Louie, Caditz, Perez, Anderson, O'Briant)

4. **Information:** Review of the youth Voice Action & Training Plan

Ms. Mechals shared the following framework for youth training:

- 1) Provide training and knowledge of Workforce Development and the role

- and the Youth Committee mission;
- 2) Knowledge of Sacramento Works, WIOA Youth, and Special Initiatives background and a framework of WIOA Youth Program customer flow activities and program elements;
 - 3) Professional development, access to WIOA Youth providers' training;
 - 4) Soft skills, access to virtual learning and individualized coaching;
 - 5) Youth advocate role and responsibilities;
 - 6) Youth Committee mentee and mentor relationship building

The starting wage for youth advocates is \$17/per hour with incentives upon goal completion.

Desired incentives mentioned by youth advocates included

- employee benefits,
- flexible work schedule,
- technology items (laptop, e-reader, tablet),
- transportation assistance (gas cards, bikes),
- business attire,
- school books assistance,
- tuition credit.

Youth voice recruitment is ongoing and will continue until three more youth advocates are found.

5. **Information:** Summary of WIOA Youth Program Enrollments
Ms. Martinez reviewed WIOA Youth Program Enrollments charts with information on the last four years provided to the Committee members. It was suggested to incorporate race, ethnicity, and age groups criteria to report charts for targeted marketing.
6. **Information:** WIOA Youth Program Kickoff & Program Summaries
The youth program summaries for the new 2023-2024 program year were provided in the packet. Ms. Martinez shared that WIOA Youth Provider training started in July 2023. The new program year kicked off with eligibility training and onboarding new providers. SETA is excited to work with new and returning providers in the 2023-2024 program year. Mr. Gordon suggested including the Program Summaries on the next Sacramento Works Board meeting agenda.
7. **Public Input:** none
8. **Adjournment:** The meeting was adjourned at 3:56 p.m. in memory of Terri Carpenter.

The next meeting will be held on September 12, 2023 at 3:30 p.m.



Sacramento Works for Youth

AN EMPLOYMENT AND TRAINING PROGRAM FOR YOUTH AND YOUNG ADULTS AGES 16-24.

This program provides a variety of services to prepare you for continued education or training that will lead to employment in high demand occupations with career and promotional opportunities. Services offered include:

- Career Awareness, Career Counseling and Career Exploration
- Workplace Readiness Skills Training
- Paid Work Experience
- Occupational Skills Training
- Comprehensive Guidance and Counseling
- Financial Literacy Education
- Support and Preparation for Post-Secondary Education and Training

Contact one of the Sacramento Works for Youth providers for program details – see reverse side.



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(916) 263-3800

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Association
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Waking The Village : Creation District Site

TO ENROLL PLEASE CONTACT A PROGRAM PROVIDER

In School Youth Providers

CITY OF SACRAMENTO

Youth Parks and Community Enrichment Department

5699 South Land Park Drive
Sacramento, CA 95822
(916) 808-6023

Out of School Youth Providers

ASIAN RESOURCES, INC.

2411 Alhambra Blvd., Suite 110
Sacramento, CA 95817
(916) 324-6202

CALIFORNIA HUMAN DEVELOPMENT

1000 C Street, Suite 100
Galt, CA 95632
(707) 523-1155 x1043

ELK GROVE UNIFIED SCHOOL DISTRICT

Adult Education

8401-A Gerber Road
Elk Grove, CA 95828
(916) 793-2335 x78060

FOLSOM CORDOVA COMMUNITY PARTNERSHIP

10826 Gadsten Way
Rancho Cordova, CA 95670
(916) 294-9107 x840507

GOODWILL ®

Sacramento Valley & Northern Nevada

815 S Street
Sacramento, CA 95811
(916) 504-3313 x319

GREATER SACRAMENTO URBAN LEAGUE

3725 Marysville Blvd.
Sacramento, CA 95838
(916) 286-8624

INTERNATIONAL RESCUE COMMITTEE

2020 Hurley Way, Suite 420
Sacramento, CA 95825
(916) 508-0925

JUMA VENTURES

815 S Street
Sacramento, CA 95811
(916) 717-6457

LA FAMILIA COUNSELING CENTER

5523 34th Street
Sacramento, CA 95820
(916) 452-3601

LAO FAMILY COMMUNITY DEVELOPMENT, INC.

7171 Bowling Drive, Suite 1120
Sacramento, CA 95823
(916) 393-7501

NORTH STATE BUILDING INDUSTRY FOUNDATION

Sacramento Works Job Center – Hillsdale
5655 Hillsdale Blvd., Suite 8
Sacramento, CA 95842
(916) 833-1953

SACRAMENTO UNIFIED SCHOOL DISTRICT

Charles A. Jones Career & Education Center
5451 Lemon Hill Avenue
Sacramento, CA 95824
(916) 395-5802 x701053

WAKING THE VILLAGE: CREATION DISTRICT SITE

815 S Street
Sacramento, CA 95811
(916) 601-2979