

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

EDWARD W. BAKER
Alto Ingredients, Inc.

CRYSTAL BETHKE
County of Sacramento, Economic Development

KYLA BRYANT
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

RONALD J. ELLIS
25S.com

KRISTIN GIBBONS
Department of Human Assistance

DAVID W. GORDON
Sacramento County Office of Education

JENNIFER HERNANDEZ
Sacramento Employment & Training Agency

MANDI HIGLEY
Tri-Tool, Inc.

LYNN HOSOKAWA
Villara Building Systems

LISA M. HUTCHINSON
DigiStream Investigations

MICHAEL JASSO
City of Sacramento

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

VICTOR MCGEE
Sacramento Job Corps Center

JANET NEITZEL
Employment Development Department

DR. JAMEY NYE
Los Rios Community College District

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
Clutch Contracts & Consulting

KARL PINEO
Ironworkers Local 118

LAURIE RODRIGUEZ
SMUD

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH – Chair
Roth Staffing Companies, L.P.

DENISE TUGADE
SEIU – United Healthcare Workers.

SHELLY VALENTON
Sacramento Regional Transit



SACRAMENTOWORKS

**SACRAMENTO WORKS, INC.
PLANNING/OVERSIGHT COMMITTEE**

Date: Wednesday, September 20, 2023

Time: 8:30 a.m.

Location: SETA – Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Zoom Location:

<https://us02web.zoom.us/j/87623859532?pwd=UEpZc1FpSTcrQ0s1SnMrOHdjZ3laUT09>

In response to AB 2449, the Sacramento Works Planning/Oversight Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,87623859532# US (San Jose). Meeting ID: 76 2385 9532. Passcode: 925720. Find your local number:

<https://us02web.zoom.us/j/87623859532?pwd=UEpZc1FpSTcrQ0s1SnMrOHdjZ3laUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **Consent:** Approval of the January 18, 2023 Minutes
3. **Action/Discussion:** Discussion of the WIOA Adult/Dislocated Worker Request for Proposals, PY2024-2025
4. WIOA Performance Report, PY2022-2023
5. Adjournment

Planning/Oversight Committee Members: Dr. Jamey Nye (Chair), Lisa Clawson, Kristin Gibbons, Frank Louie, Sharon O'Sullivan, Karl Pineo, Anette Smith

DISTRIBUTION DATE: Wednesday, September 13, 2023

Sacramento Works Planning/Oversight Committee meeting
hosted by:
Dr. Jamey Nye (Chair)

Planning/Oversight Committee
Minutes/Synopsis
(Minutes reflect the actual progression of the meeting.)

Meeting held electronically

Wednesday, January 18, 2023

1. Call to Order/Roll Call

The meeting was called to order at 8:35 a.m. The roll was called and a quorum was established.

Present: Lisa Clawson, Dr. Jamey Nye, Frank Louie

Absent: Kristin Gibbons, Sharon O’Sullivan, Karl Pineo, Anette Smith

Others present: Roy Kim, Monica Barber, Julie Davis-Jaffe, Lauren Mechals

- 2. Consent:** Approval of Findings and Authorization to Extend Use of Tele-Conferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

- 3. Consent:** Approval of the October 19, 2022 Minutes

Moved/Clawson, second/Louie, to approve the following items:

2. Consent: Approval of Findings and Authorization to Extend Use of Tele-Conferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing
3. Consent: Approval of the October 19, 2022 Minutes

Roll call vote:

Aye: 3 (Clawson, Nye, Louie)

Nay: 0

Abstention: 0

Absent: 4 (Gibbons, O’Sullivan, Pineo, Smith)

- 4. Action/Discussion:** Review of the Workforce Innovation and Opportunity Act Resource Allocation Plan

Mr. Kim reviewed the attachments. The Planning/Oversight Committee aims to bring recommendations to the Sacramento Works Board. The focus is on career and training services. The terms career services and training services are specific to the Workforce Innovation and Opportunity Act (WIOA) Resource

Allocation Plan. Mr. Kim clarified that numerous providers provide services. A revised training costs matrix was provided and reviewed.

Ms. Clawson asked for clarification on the year of the report.

Mr. Kim replied the WIOA program year runs from July to June. The matrix provided is for 2019-2020. It is the most recent completed program year report with data.

Mr. Nye asked for staff input and if this information will be covered in the next Sacramento Works Board meeting.

Mr. Kim replied yes, he will review the information as he did in the past Planning/Oversight Committee (POC) meetings. The staff recommendation is to keep the percentages. Part of the recommendation could include discretionary funds for cohort training.

Mr. Nye commented some services seem duplicative. When would we start the discussion on the next allocation cycle?

Mr. Kim replied it would be before July 1, 2023.

Mr. Nye asked when the grants renew. Is there a three-year cycle?

Mr. Kim replied that major procurement is one additional year out. The Request for Proposals (RFP) will go out sometime after July 2023, and awards will begin in July 2024.

Mr. Nye stated the Committee will not be discussing program year 2023-2024 allocations. The discussion will be on allocations for the 2024-2025 program year.

Mr. Kim replied in the past the RFP has not gone to the Sacramento Works Board for approval. Typically, it is the decision of the SETA Governing Board.

Mr. Nye commented that for the Board's interest, it would like to have some input. The Sacramento Works Board has an opportunity to make recommendations before the next allocation is approved.

Mr. Kim suggested putting a draft RFP in place early to have the POC and Sacramento Works Board give input for discussion.

Mr. Nye suggested having an explanation prepared for the Board of why the percentages have stayed the same.

Ms. Clawson commented that there needed to be more clarity in distinguishing between training and career services. She suggested highlighting what is covered under each category.

Mr. Kim stated SETA has a statutory mandate to serve those with priority needs. Themes that run throughout involve a lot of case management and hand holding. Most needed for success is additional supports, mentoring, coaching, and mental health support.

Moved/Nye, second/Clawson, to approve the recommendation to continue the current percentages for the resource allocation plan. Bring the resource allocation plan and draft RFP back to the Planning/Oversight Committee and Sacramento Works Board for additional input for the next program year. And recommend staff to pursue discretionary grant sources for cohort training.

Roll call vote:

Aye: 3 (Clawson, Nye, Louie)

Nay: 0

Abstention: 0

Absent: 4 (Gibbons, O'Sullivan, Pineo, Smith)

5. **Adjournment:** The meeting adjourned at 9:03 a.m.

ITEM 3-ACTION/DISCUSSION

DISCUSSION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), ADULT/DISLOCATED WORKER REQUEST FOR PROPOSALS, PY2024-2025

BACKGROUND:

The WIOA Adult/Dislocated Worker program funds the Sacramento Works Job Center (SWJC) service delivery system consisting of a network of job centers that provide career and training services throughout Sacramento County. WIOA requires that these services be competitively procured at least once every four years. The last procurement was conducted for PY2020-2021 and it is necessary to re-procure services for the next four-year cycle beginning with PY2024-2025.

This item provides an opportunity for the Planning Committee to discuss the criteria that will be included in the upcoming Request for Proposals (RFP). Examples of specific criteria to consider include:

- Mix of allowable activities/services solicited in the RFP
- Allocation of financial resources to various activities/services
- Priority populations/groups/geographic areas
- Critical industries/occupational clusters
- Performance outcomes
- Partnerships/leveraged resources
- Price/cost reasonableness
- Board priorities pertaining to the RFP

The previous RFP can be referenced at the following link and is being distributed to committee members electronically - <https://www.seta.net/c/uploads/2022/09/2020-WIOA-Adult-DW-RFP-1.pdf>

RECOMMENDATION

Discuss the WIOA Adult/Dislocated Worker RFP, PY2024-2025, and take appropriate action.

AJCC Performance
PY 22-23 Annual
7/1/2022 - 6/30/2023

Office	Basic			Individualized			Adult			DW		
	Actual	Goal Q4	% of Goal	Actual	Goal Q4	% of Goal	Actual	Goal Q4	% of Goal	Actual	Goal Q4	% of Goal
ARI	2055	1727	119.0%	178	173	102.9%	167	138	121.0%	11	35	31.4%
EGUSD	1550	1380	112.3%	153	138	110.9%	144	110	130.9%	9	28	32.1%
Folsom Cordova	1073	1495	71.8%	91	150	60.7%	77	120	64.2%	14	30	46.7%
Florin	2693	1773	151.9%	140	177	79.1%	123	142	86.6%	17	35	48.6%
Fruitridge	257	877	29.3%	121	88	137.5%	114	70	162.9%	7	18	38.9%
Galt	650	870	74.7%	67	87	77.0%	61	70	87.1%	6	17	35.3%
GSUL	1290	1444	89.3%	95	144	66.0%	85	115	73.9%	10	29	34.5%
Hillsdale	2391	1773	134.9%	165	177	93.2%	144	142	101.4%	21	35	60.0%
La Familia	1559	1261	123.6%	112	126	88.9%	103	101	102.0%	9	25	36.0%
Lao Family	1350	1350	100.0%	159	135	117.8%	157	108	145.4%	2	27	7.4%
Mark Sanders	15,926	15,926	100.0%		N/A			N/A			N/A	
Pride Industries	947	1227	77.2%	126	123	102.4%	91	98	92.9%	35	25	140.0%
Sac City USD	2055	1394	147.4%	104	139	74.8%	95	111	85.6%	9	28	32.1%
Total	33796	32497	104.0%	1511	1657	91.2%	1361	1325	102.7%	150	332	45.2%