

**WORKFORCE DEVELOPMENT  
BOARD MEMBERS**

EDWARD W. BAKER  
Alto Ingredients, Inc.

CRYSTAL BETHKE  
County of Sacramento, Economic Development

KYLA BRYANT  
Sacramento Metro Chamber of Commerce

N. LISA CLAWSON – Secretary/Treasurer  
Kaiser Permanente

RONALD J. ELLIS  
25S.com

KRISTIN GIBBONS  
Department of Human Assistance

DAVID W. GORDON  
Sacramento County Office of Education

MANDI HIGLEY  
Tri-Tool, Inc.

LYNN HOSOKAWA  
Villara Building Systems

LISA M. HUTCHINSON  
DigiStream Investigations

MICHAEL JASSO  
City of Sacramento

FRANK A. LOUIE  
Sacramento Asian Chamber of Commerce

VICTOR MCGEE  
Sacramento Job Corps Center

JANET NEITZEL  
Employment Development Department

DR. JAMEY NYE  
Los Rios Community College District

SHARON O'SULLIVAN  
California Department of Rehabilitation

JOHNNY PEREZ  
Clutch Contracts & Consulting

KARL PINEO  
Ironworkers Local 118

LAURIE RODRIGUEZ  
SMUD

FABRIZIO SASSO  
Sacramento Central Labor Council

ANETTE SMITH – Chair  
Smith Associates

DENISE TUGADE  
SEIU – United Healthcare Workers

SHELLY VALENTON  
Sacramento Regional Transit



SACRAMENTOWORKS

**SPECIAL MEETING OF THE  
SACRAMENTO WORKS, INC. BOARD**

**DATE:** Wednesday, September 27, 2023

**TIME:** 8:00 a.m.

**LOCATION:** Sacramento Works One Stop  
Florin Career Center  
3801 Florin Road,  
Sacramento, CA 95823

**ZOOM LOCATION:**

<https://us02web.zoom.us/j/85292682295?pwd=OWFXRkxQakhDZ1R4akJWOFMaUw2UT09>

In response to AB 2449, the Sacramento Employment and Training Agency Sacramento Works Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,85292682295# US (San Jose). Meeting ID: 852 9268 2295. Passcode: 527423. Find your local number:

<https://us02web.zoom.us/j/kbS85DHHuC>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

# **AGENDA**

## **PAGE NUMBER**

### **I. Call to Order/Roll Call**

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C. Approval of the Appointment of Youth Committee Members (Lauren Mechals) 14-15

D. Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2023-2024, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (Michelle O’Camb) 16-17

### **IV. Information Items**

A. Approval of Designation as a High Performing Board (Roy Kim) 18-19

B. WIOA Youth Program Summaries (Lauren Mechals) 20-28

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- V. Other Reports**
1. Chair
  2. Members of the Board
  3. Counsel
  4. Deputy Director
  5. Staff
  6. Public Participation

50-51

**VI. Adjournment**

**DISTRIBUTION DATE: Wednesday, September 20, 2023**

Sacramento Works Board meeting hosted by:  
Anette Smith (Chair), Lisa Clawson (Secretary/Treasurer)

**SACRAMENTO WORKS BOARD  
MEETING ATTENDANCE**

**FY 2022-2023 (X-present; A-absent; \*special meeting)**

<b>BOARD MEMBER</b>	<b>Represented Sector</b>	<b>7/27 2022</b>	<b>9/28 2022</b>	<b>11/16 2022</b>	<b>1/25 2023</b>	<b>3/22 2023</b>	<b>5/24 2023</b>	<b>7/26 (CANCELED)</b>	<b>9/27 2023</b>	<b>11/15* 2023</b>				<b># of meetings attended</b>
Anette Smith	Private Business	X	X	X	X	X	X							
Crystal Bethke	Economic Development						X							
David Gordon	Adult Education	X	X	X	X	A	X							
Denise Tugade	Labor	X	X	X	X	A	X							
Edward Baker	Private Business	X	A	A	X	A	X							
Fabrizio Sasso	Labor	A	X	A	A	X	A							
Frank Louie	Private Business	X	X	X	X	X	X							
Jamey Nye	Higher Education	X	X	X	X	X	X							
Janet Neitzel	Wagner-Peyser	X	X	A	X	X	X							
Jennifer Hernandez	Other				X	X	X							

<b>BOARD MEMBER</b>	<b>Represented Sector</b>	<b>7/27 2022</b>	<b>9/28 2022</b>	<b>11/16 2022</b>	<b>1/25 2023</b>	<b>3/22 2023</b>	<b>5/24 2023</b>	<b>7/26 (CANCELED)</b>	<b>9/27 2023</b>	<b>11/15* 2023</b>				<b># of meetings attended</b>
Johnny Perez	Private Business	X	A	A	X	A	X							
Karl Pineo	Labor	A	X	A	A	A	X							
Kristin Gibbons	Other	X	X	A	A	A	X							
Kyla Bryant	Private Business					X	X							
Laurie Rodriguez	Private Business	X	X	X	X	X	X							
Lisa Clawson	Private Business	X	A	X	A	X	X							
Lisa Hutchinson	Private Business	X	A	A	X	A	A							
Lynn Hosokawa	Private Business	X	X	A	X	X	X							
Mandi Higley	Private Business	A	X	X	A	A	A							
Michael Jasso	Economic Development	A	X	A	X	X	X							
Ronald Ellis	Private Business	X	X	X	X	X	X							
Sharon O'Sullivan	Vocational Rehabilitation	X	X	X	X	A	A							

<b>BOARD MEMBER</b>	<b>Represented Sector</b>	<b>7/27 2022</b>	<b>9/28 2022</b>	<b>11/16 2022</b>	<b>1/25 2023</b>	<b>3/22 2023</b>	<b>5/24 2023</b>	<b>7/26 (CANCELED)</b>	<b>9/27 2023</b>	<b>11/15* 2023</b>				<b># of meetings attended</b>
Shelly Valenton	Private Business		X	X	X	X	X							
Victor McGee	Labor/Workforce						A							
Ren Orr	Private Business	X	X	X	X	X	X							
Troy Givans	Economic Development	X	A	X	X	X								
Lynn Conner	Private Business	X	X	A	X	A								
Kevin Ferreira	Labor	A	A	A	X	A								
Staci Anderson	Labor/Workforce	A	X	X	A									
Andrea Ollanik	Private Business	X	A											
Denise Lee	Other	A	X	X										

# Sacramento Works, Inc. Local Workforce Development Board Strategic Plan

Sacramento Works, Inc., the local Workforce Development Board for Sacramento County, is a 27-member board charged with providing policy, planning and oversight for local workforce development initiatives.

## **Vision:**

Building a dynamic workforce for the Sacramento Region.

## **Mission:**

Sacramento Works partners with the workforce community to serve regional employment needs.

## **Goals:**

### **Goal 1 (Planning/Oversight Committee):**

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

### **Goal 2 (Employer Outreach Committee):**

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

### **Goal 3 (Youth Committee):**

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

## **A High-Quality Job**

Is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth.

*(Adopted 5/25/11; updated 3/25/23)*

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE MAY 24, 2023 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the May 24, 2023 regular meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.



## **REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD**

### **Minutes/Synopsis**

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Wednesday, May 24, 2023  
8:00 a.m.

#### **I. Call to Order/Roll Call**

Ms. Smith called the meeting to order at 8:05 a.m. The roll was called and a quorum was established.

Members Present: Shelly Valenton, Kyla Bryant, Edward Baker, Karl Pineo, Kristin Gibbons, Lisa Clawson, Ron Ellis, Jennifer Hernandez, Lynn Hosokawa, Michael Jasso (*arrived and seated at 8:22 a.m.*), Frank Louie, Janet Neitzel, Dr. Jamey Nye, Ronald Orr, Laurie Rodriguez, Anette Smith, Crystal Bethke, David Gordon, Denise Tugade (*arrived and seated at 8:16 a.m.*), Johnny Perez (*arrived and seated at 8:12 a.m.*)

Members Absent: Mandi Higley, Lisa Hutchinson, Victor McGee, Fabrizio Sasso, Sharon O'Sullivan

Ms. Smith recognized the resignations of Mr. Kevin Ferreira and Mr. Troy Givans, the Sacramento Workforce Board members, and welcomed the new member Ms. Crystal Bethke. Ms. Bethke introduced herself to the Board.

Johnny Perez (*arrived and was seated at 8:12 a.m.*)  
Denise Tugade (*arrived and was seated at 8:16 a.m.*)  
Michael Jasso (*arrived and was seated at 8:22 a.m.*)

Valley Vision and Centers of Excellence (COE) representatives provided the Regional Employer Survey and Livability Poll Workforce Findings presentation. Ms. John stated that this first-time survey was sponsored by Valley Vision, COE, and the Sacramento Area Council of Governments (SACOG). The Board thanked the presenters for the insightful information and suggested it include questions about childcare, family age, current employment, and job title in the following survey. Ms. John encouraged Board members to submit their feedback to help them refine for the next survey. The Board discussed the current post-pandemic trend of increased demand for remote work and training provided.

#### **II. Consent Items**

A. Approval of Minutes of the March 22, 2023 Regular Meeting

- B. Approval of Signature Authorization Removal and Addition for Sacramento Works, Inc. Checking Account

Motioned/Clawson, second/Neitzel, to approve the following consent items:

- A. Approval of Minutes of the March 22, 2023 Regular Meeting
- B. Approval of Signature Authorization Removal and Addition for Sacramento Works, Inc. Checking Account

Roll call vote:

Aye: 20 (Valenton, Baker, Bryant, Clawson, Ellis, Gibbons, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Nye, Orr, Rodriguez, Smith, Tugade, Pineo, Jasso, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Sasso, McGee, Higley, Hutchinson, O’Sullivan)

### **III. Action/Discussion Items**

- A. Approval of Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2023-2024

Legal Counsel, Mr. Cunningham, reminded the Board about the need to expose their Conflict of Interests (COI) and step out during the discussion on this item.

Mr. Jasso, Mr. Nye, Ms. Gibbons, and Ms. Clawson stepped out and were excused from the meeting at 9:05 a.m. due to COI.

Ms. Mechals (present on Zoom) introduced herself and reviewed the item and attachments provided in the packet. Based on committee, community and youth discussions, the WIOA Youth Program Request for Proposals (RFP) focused on increased flexibility and innovation in service delivery/program design, access to services in high-need areas, developing diverse work-based learning opportunities and industry sector partnerships, providing Earn & Learn opportunities including pre-apprenticeships and apprenticeships, alignment of initiatives such as Public Service Pathways, Digital Equity and Inclusion, Aggie Square, Climate Action, Future of Work, and California Apprenticeship Initiative. She advised that five top-ranked providers are recommended for full funding based on their request. Of seventeen applications received, two are for new providers (California Indian Manpower and Lutheran Social Services).

Mr. Gordon advised that during the last Youth Committee meeting, no quorum was established; however, Committee members present supported this item’s approval.

Additionally, the funding recommendation includes an allocation of \$50,000 to support the Youth Committee and Sacramento Works Board initiative to incentivize and increase the youth voice on the Board.

Ms. Tugade raised the concern regarding the past history of one organization recommended for funding, the Goodwill Industries of Sacramento Valley & Northern Nevada, Inc. (Goodwill Industries). She pointed out concerns regarding their past operating history, particularly their employment and safety record.

Several other Board Members then expressed the need to investigate the qualifications of this operator going forward. Additionally, it was recommended to require disclosure regarding past or current litigation and other information around safety as well as certifications in the application process.

Mr. Kim advised that it's already a part of the monitoring process.

Ms. O'Camb shared that SETA collects federal certifications from subcontractors annually, as well as during the procurement process, that certifies that the organization is not currently debarred, suspended, and eligible for receiving federal funds. She also advised that the litigation provision is included in all Requests for Proposals (RFPs). Under these litigation provisions, organizations must disclose if they are involved in any current litigation and must share that information.

Motioned/Ellis, second/Neitzel, to approve the funding recommendation for the WIOA, Title I, Youth Program, PY 2023-2024 and approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance and final WIOA funding allocations, and to set aside the funds recommended for Goodwill Industries, direct legal counsel to work with staff to review and make a legal determination as to whether the historical health and safety issues had been addresses, and if so, to proceed with a recommendation to fund Goodwill Industries to the SETA Governing Board, and report back at the July Workforce Development Board meeting on action taken.

Roll call vote:

Aye: 16 (Valenton, Baker, Bryant, Ellis, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Orr, Rodriguez, Smith, Tugade, Pineo, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Sasso, McGee, Higley, Hutchinson, O'Sullivan)

Ms. Smith requested that staff provide a sample of the RFP at the next Sacramento Works Board meeting.

Ms. Rodriguez left the meeting at 9:39 a.m.

Mr. Jasso, Mr. Nye, Ms. Gibbons, and Ms. Clawson returned to the meeting at 9:39 a.m.

- B. Approval of Application to the California Workforce Development Board for Local Area Subsequent Designation and Workforce Development Board Recertification

Mr. Kim reviewed the item. The Local Area Subsequent Designation and Local Board Recertification Application has been sent under separate cover.

Motioned/Nye, second/Ellis, to approve the submission of an application to the California Workforce Development Board for local area subsequent designation and recertification of the local workforce development board, Sacramento Works, Inc.

Roll call vote:

Aye: 18 (Valenton, Baker, Bryant, Clawson, Ellis, Bethke, Gordon, Hernandez, Hosokawa, Louie, Neitzel, Nye, Orr, Smith, Tugade, Perez)

Nay: 0

Abstention: 3 (Pineo, Jasso, Gibbons)

Absent: 6 (Sasso, McGee, Higley, Hutchinson, O'Sullivan, Rodriguez)

#### IV. **Information Items**

- A. Report on Workforce Innovation and Opportunity Act Performance

This item has been tabled until further notice.

- B. Workforce Development Board Orientation

This item has been tabled until further notice.

- C. Dislocated Worker Report: No Questions

Ms. Rodriguez returned at 9:43 a.m.

- D. Employer Recruitment Activity Report: No Questions

- E. Unemployment Update/Press Release from the Employment Development Department: No Questions

- F. Committee Updates

✓ Youth Committee: No Report

✓ Planning/Oversight Committee: No Report

✓ Employer Outreach Committee:

Mr. Ellis gave a brief overview of the Employer Outreach Committee's progress and upcoming events.

- G. SETA Governing Board Agenda: No Questions

**V. Other Reports**

1. Chair: No Report
2. Members of the Board:  
Ms. Rodriguez appreciated those who participated in the Monday, May 22, 2023, Clean Energy Jobs Summit hosted by SMUD.
3. Counsel: No Report
4. Deputy Director: No Report
5. Staff: No Report
6. Public Participation: none

**VI. Adjournment:** Ms. Smith thanked everyone who could attend the Celebration of Life for Terri Carpenter. The meeting was adjourned at 9:47 a.m. in Terri Carpenter's honor.

## ITEM III-A-ACTION/DISCUSSION

### REVIEW/DISCUSS SACRAMENTO WORKS BOARD ACTION PLAN PRIORITIES

#### BACKGROUND:

In late June, a survey was sent out to all Sacramento Works Board members requesting input on the top priority areas for the Sacramento Works Board to focus on in the coming year. Using the results of the survey, the Board engaged in two separate retreat sessions on October 6, 2021 and November 5, 2021.

At the November 17, 2021 Board Meeting, the Board approved the attached Sacramento Works Board Action Plan for 2022, and selected the following categories as the Board's priorities for 2022:

- Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable
- Develop and define quality jobs and livable wages in partnership with the business community

The Executive Committee met on January 24, 2022, and assigned specific action plan tasks to Committees. The assignments were approved by the full Board on January 26, 2022, and each Committee was asked to review the specific action plan tasks and provide feedback on tasks that fall within their respective areas.

In addition, the Board adopted as its top priority - ***develop a standardized definition of quality jobs and employers***, and requested that Committees discuss and respond with potential definitions. Attached is a summary of the Sacramento Works Board Action Plan.

At its February 28, 2022 meeting, the Executive Committee discussed the potential impact on customers with significant barriers to employment, and requested demographic data on participants served through the Job Center network. At its March 23, 2022 meeting, the Board reviewed demographic data for the most recent program year. At its September 28, 2022 meeting, the Board created an Ad Hoc Committee comprised of the Chairs (or their designees) of the Youth, Employer Outreach, and Planning/Oversight Committees.

At its January 25, 2023 meeting, the Board approved the following definition:

*A High-Quality Job is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth.*

At its March 20, 2023 meeting, the Executive Committee reviewed the Action Plan and selected the following priority areas:

- 1) *Increasing youth voice on the Board*
- 2) *Improve our storytelling capability*
- 3) *Increase awareness of our services among employers*

In addition, the Committee discussed holding a summit to increase awareness among employers, partners, and other stakeholders. The full Board confirmed the priority areas at its March 22, 2023 meeting.

This item provides an opportunity for the Board to continue to discuss the Action Plan.

ITEM III-B-ACTION/DISCUSSION  
ELECTION OF SACRAMENTO WORKS BOARD  
VICE CHAIR

BACKGROUND:

Due to the recent departure of Ron Orr, it is necessary to elect a Vice Chair. The Vice Chair must represent the private sector.

RECOMMENDATION:

Discuss, nominate, and elect a candidate(s) for Vice Chair.



## ITEM III-C-ACTION/DISCUSSION

### APPROVAL OF THE APPOINTMENT OF YOUTH COMMITTEE MEMBERS

#### BACKGROUND:

The Youth Subcommittee has developed the following plan to engage youth in all Sacramento Works activities, including the Youth Committee.

#### Action Plan:

1. Prioritize the need to pay youth for taking on a leadership role.
2. Focus on engaging younger individuals, 16-24 to help with program design, community outreach, and committee planning of activities.
3. Provide youth voice and expertise, power, and share in decision-making with adults.
4. Redesign the Youth Committee Application. The paid work-based learning opportunity Job Description will include the application link.
5. Compensate youth for time worked at approximately 10 hours per month. The California Community College Foundation will be the employer of record.
6. The goal is to provide 10 work-based learning opportunities.
7. Funded by WIOA Youth Committee Initiatives - \$50,000

In February 2023, staff developed marketing tools and an application process as well as promoted the opportunity to the youth providers during the provider trainings. The application opened on 3/8/23. Application [link](#).

Two applicants have been recommended for appointment by the Youth Committee chair, Mr. David Gordon:

- Kimberly Marquez - Student Intern for EDD's Youth Employment Opportunity Program.
- Petangelica (Petra) Vega - Community Navigator and Youth Employment Specialist for Asian Resources.

The Youth Committee approved the appointments at its July 13, 2023 meeting.

The Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the Governing Board of the Sacramento Employment and Training Agency requires that both parties approve appointments of Youth Committee members. The original application for Youth Committee membership will be sent under separate cover.

RECOMMENDATION:

Approve the Appointment of Kimberly Marquez and Petrangelica (Petra) Vega to the Sacramento Works Youth Committee.

ITEM III-D-ACTION/DISCUSSION

APPROVAL TO TRANSFER WORKFORCE INNOVATION AND  
OPPORTUNITY ACT (WIOA) DISLOCATED WORKER FUNDS TO ADULT  
FUNDS, PROGRAM YEAR (PY) 2023-24, AND AUTHORIZE STAFF TO  
SUBMIT A REQUEST TO THE STATE OF CALIFORNIA, EMPLOYMENT  
DEVELOPMENT DEPARTMENT

BACKGROUND:

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to Adult funds for Program Year (PY) 2023-24. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA's adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department's (EDD) Workforce Services Directive WSD22-09, Transfer of Funds – Adult/Dislocated Worker Programs, issued on January 30, 2023, staff is recommending that the Board authorize the transfer of up to 80 percent of SETA's total WIOA Dislocated Worker formula allocation to the Adult program for PY 2023-24.

SETA's WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2023-24 are:

Adult -	\$3,969,447
Dislocated Worker -	<u>\$3,292,142</u>
	\$7,261,589

The amount of Dislocated Worker funds to be transferred to the Adult allocation is anticipated to be up to \$2,633,714. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

RECOMMENDATION:

Approve the transfer of up to 80 percent, or \$2,633,714, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2023-24, and authorize staff to submit a request to the State of California, EDD. If approved, prior to submission to the State, this item will be presented for approval to SETA's Governing Board.

ITEM IV-A-INFORMATION

DESIGNATION AS A HIGH PERFORMING BOARD

BACKGROUND:

The approval letter designating the SETA Sacramento Works Board as a High Performing Board is attached; staff will be available to answer questions.

July 31, 2023

SETA Workforce Development Board  
Jennifer Hernandez, Director  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

SUBJECT: Application for Certification of High Performing Board

Dear Director Hernandez,

The California Workforce Development Board (CWDB) has received and carefully assessed your application for certification as a High Performing Board under the California Unemployment Insurance Code Section 14200.

This letter is to inform you that the SETA Workforce Development Board met the eligibility requirements for certification. This determination was made by applying the criteria and evaluating the specific requirements included in Workforce Services Directive 22-11, dated April 27, 2023.

Therefore, your application requesting designation as a High Performing Board for the period of July 1, 2023, through June 30, 2026 has been approved.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director

cc: Patrick Kennedy, Supervisor – County of Sacramento  
Gabriel Garcia, Regional Advisor – EDD

ITEM IV-B-INFORMATION

WIOA YOUTH PROGRAM SUMMARIES

BACKGROUND:

The WIOA Youth Program Summaries PY 2023-2024 are attached; staff will be available to answer questions.

# Sacramento Employment and Training Agency

925 Del Paso Boulevard, Suite 100

Sacramento, CA 95815

[www.seta.net](http://www.seta.net)

# ***WIOA Youth Program Summaries***

2023-2024 Program Year

WIOA Youth Program Services



**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

1	<p style="text-align: center;"><b>Asian Resources, Inc.</b> (Out-of-School)</p> <p>A total of <b>\$243,750</b> has been allocated to serve <b>26 youth</b>, who reside in the service area covering: Downtown, Midtown, South Sacramento, Rancho Cordova, North Highlands, Arden Arcade, South Natomas, and Del Paso Heights, in partnership with the Asian Resources, Florin and Mark Sanders AJCCs.</p> <p>ARI has been providing youth services for nearly 40 years. ARI’s Out of School Youth (OSY) program targets high poverty zip codes. The ARI team has staff that represent 26 different languages and has the cultural connection and experience to work with Sacramento’s communities of color. ARI headquarters is located in the heart of South Sacramento. In this community, residents experience high unemployment and high poverty rates. In addition to their share of economic disadvantages, many residents in the community are foreign born, and find themselves ill equipped to navigate various systems to access potential resources and services. The Southeast Asian and refugee populations have a strong presence, both as residents and members of the business community. ARI is dedicated to playing a vital role in serving the diverse communities of Sacramento, including youth, refugees, immigrants, low-income families and those with limited English proficiency.</p> <p>ARI has developed strong relationships with Highlands Community Charter, Technical Schools, and local high schools such as Luther Burbank, C.K. McClatchy, and Hiram Johnson. ARI collaborates with high schools, career centers, counselors, and ethnic clubs to connect with working age youth and high school dropouts.</p>
2	<p style="text-align: center;"><b>California Human Development</b> (Out-of-School)</p> <p>A total of <b>\$166,000</b> has been allocated to serve <b>25 youth</b>, who reside in Galt, in partnership with the Florin and Galt AJCCs.</p> <p>The youth will benefit from the program’s individualized, positive, and proactive support to meet goals that include self-sufficiency, education/skills enrichment, employment readiness, and sustainable employment.</p> <p>Utilizing neighborhood and local area resources is an important part of our SETA-WIOA Youth Program.</p> <p>This includes:</p> <ul style="list-style-type: none"><li>• Job shadowing and career exploration services within the community to help youth identify areas of interest and skill</li></ul>

**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

	<ul style="list-style-type: none"> <li>• Paid and unpaid work experience (WEX) opportunities in both public and private sector worksites (like City Hall, medical offices, etc.) to help youth gain valuable work experience that can be documented (all of our WEX are paid)</li> <li>• Leadership workshops and trainings that also encourage youth to volunteer at community events and attend city council meetings to inspire them to become more engaged in their community</li> </ul>
3	<p style="text-align: center;"><b>California Indian Manpower (Out-of-School)</b></p> <p>A total of <b>\$183,587</b> has been allocated to serve <b>15 youth</b>, who reside in South and North Sacramento, North Highlands, Rosemont, and Rancho Cordova.</p> <p>From 2018 to 2021, CIMC served over 147 American Indian youth ages 16 to 24 years old, living in Sacramento County, who identified as having multiple barriers to employment. Of the clientele, 2 were high school dropouts, 17 were long-term unemployed, 37 had limited work history, 48 were low-income and 3 identified as being homeless. In identifying that nearly one-third of clients were considered low-income, assessing the root cause of the issue has been vital to CIMC.</p> <p>CIMC offers comprehensive services ranging from educational assistance, workforce development, supportive services, childcare services, nutritional assistance, entrepreneurship training, and other emergency assistance to help clients attain their educational and/or workforce goals. CIMC has referred clients to Hillsdale AJCC and partners with the Greater Sacramento Urban League and La Familia to provide GED and job skills training to participants. For out-of-school youth (OSY), their focus will be placed on upgrading basic academic skills, computer skills, completion of high school equivalent/GED if needed, return to school if appropriate, and preparation for long-term employment.</p>
4	<p style="text-align: center;"><b>City of Sacramento Departments of Youth, Parks, and Community Enrichment (In-School)</b></p> <p>A total of <b>\$222,263</b> to serve <b>32 youth</b>, who reside in South Natomas, North Sacramento, Del Paso Heights, Midtown, and South Sacramento, in partnership with the SCUSD AJCC.</p> <p>The City of Sacramento's youth work-based learning and employment programs provide young people experiences and supports that foster development as healthy productive adults. Youth are supported in their development through five fundamental pathways; safety, healthy relationships, engagement, connection to community and relevant skill</p>

**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

	<p>building. Through this approach, youth practice acquired skills in safe, supportive environments.</p> <p>The city’s WIOA program partners with the Sacramento Youth Commission (SYC) and SYC staff which provides a direct pathway for young people to participate in civic engagement activities in their neighborhoods. As an advisory commission providing recommendations on youth-related matters to City Council and the public, WIOA participants have the opportunity to have their civic voices heard while practicing and building their leadership skills.</p>
5	<p style="text-align: center;"><b>Elk Grove Unified School District</b> (Out-of-School)</p> <p>A total of <b>\$329,792</b> has been allocated to serve <b>50 youth</b>, who reside in South Sacramento, in partnership with the Elk Grove and Florin AJCCs.</p> <p>Elk Grove Adult and Community Education (EGACE) OSY program will address barriers of OSY participants and help prepare them to obtain employment through one-on-one case management that creates goals to address barriers and develops a career pathway plan for each youth. Case managers will facilitate the implementation of their education and employment goals through mentoring, providing incentives for goal completion, offering support services when needed, and staying engaged with the youth to support them throughout this process.</p> <p>EGACE offers high school completion classes, English as a Second Language, and vocational training, and is home to an AJCC to assist youth with a full range of workforce development services. The program includes behavior challenge interventions, self-care and mental wellness guidance, life enrichment, civic involvement, and work experience.</p>
6	<p style="text-align: center;"><b>Folsom Cordova Family Partnership</b> (Out-of-School)</p> <p>A total of <b>\$112,839</b> has been allocated to serve <b>17 youth</b>, who reside in Rancho Cordova, Rosemont, and Folsom in partnership with the Folsom Cordova Community Partnership and Mather AJCCs.</p> <p>Youth interests as determined in initial assessments with case management staff and through career exploration activities will be matched to an industry pathway with high wage and/or advancement potential. Youth will be matched to the appropriate level of education or training to achieve their career goals based on their current skill level and education. This could include reentry in high school completion activities. Youth will also receive employment supports as needed for work-based learning including clothing,</p>

**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

	<p>equipment or other supports. Youth will have access to Safety Net services through FCCP for additional crisis intervention services. Additionally, comprehensive and consistent guidance and coaching will be provided to participants by youth employment specialists to assist youth with improving professionalism and emotional intelligence to be successful in school and employment. Youth will receive job readiness and financial empowerment skills to build their competency toward employment attainment and money management. Youth will exit the program with a career pathway plan, resume and soft skill attainment and work experience in their field of interest. Youth will be better prepared for a life of self-sufficiency due to financial empowerment education, leadership opportunities, and career pathway progress.</p>
<p>7</p>	<p style="text-align: center;"><b>Goodwill Industries</b> (Out-of-School)</p> <p>A total of <b>\$118,230</b> has been allocated to serve <b>15 youth</b>, who reside in Downtown and Midtown, in partnership with the Mark Sanders AJCC.</p> <p>Goodwill will provide youth who are out-of-school, disabled or experiencing homelessness with workforce development and education opportunities to help them achieve self-sufficiency. The program, housed at Wind Youth Services’ Drop-In Center at 815 S Street in downtown Sacramento, is a safe, non-judgmental and age-appropriate space which provides access to a clinic, counselors, shelter, housing, and more. WIOA program requires age-appropriate, low-barrier, and co-located services.</p> <p>Goodwill’s WIOA program will provide supportive services for every enrollee, including transportation, assistance with childcare, connection to mental and behavioral health supports, housing supports, life skills and financial capability competencies, and individualized assessments.</p>
<p>8</p>	<p style="text-align: center;"><b>Greater Sacramento Urban League</b> (Out-of-School)</p> <p>A total of <b>\$173,328</b> has been allocated to serve <b>26 youth</b>, who reside in Del Paso Heights and Oak Park, in partnership with the Greater Sacramento Urban League and Hillsdale AJCCs.</p> <p>The Out of School Youth Workforce Development program is dedicated to inspiring, educating, and training young people ages 16-24, to cultivate the necessary employment and life skills to reach sustainable economic empowerment. GSUL's Youth Workforce Program has a successful track-record of providing culturally competent, individualized, and high-quality employment services and youth wraparound support.</p> <p>GSUL has established and is expanding its own internship programs to meet the diverse goals of our organization. Currently, we operate a program involving part-time paid work</p>

**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

	<p>through our Health and Quality Life Department called Community Wellness Ambassadors. This team of 20+ individuals have actively contributed to the increase of COVID vaccination in the communities we serve over the past year. Additionally, they successfully organized and executed numerous outreach events, including the department’s signature annual event, which was held during Black History Month in 2023. The Workforce Development team largely designed this internship program and is now developing similar programs in conjunction with our Oak Park Youth and Family Center, Housing Assistance, and within Workforce Development for the Out-of-School Youth program partnership with employers</p>
<p>9</p>	<p style="text-align: center;"><b>North State Building Industry Foundation</b> (Out-of-School)</p> <p>A total of <b>\$352,316</b> has been allocated to serve <b>35 youth</b>, who reside in Foothill Farms, North Highlands, Rancho Cordova, Arden Arcade, Meadowview, South Sacramento, Rosemont, Antelope/Hillsdale, and Mather, in partnership with the Citrus Heights and Greater Sacramento Urban League AJCCs.</p> <p>NSBIF will provide the youth individualized services in leadership, community service opportunities, life skills training, work experience, assistance in post-secondary enrollment, and training in finding full time employment. These efforts will result in 85% of the youth obtaining full time employment and/or enrollment in post-secondary training. NSBIF will introduce participants to careers available in the residential construction industry, as well as other fields of interest for the youth.</p> <p>Students will also have the opportunity to explore careers using Transfr’s virtual reality headsets, exploring simulations in a variety of high-demand careers. Transfr creates classroom-to-career pathways by training the next generation of workers for well-paying jobs across every industry by teaching critical skills for in-demand jobs via hands-on, simulated training. In total, the Career Exploration Facility showcases 23 different occupations.</p>
<p>10</p>	<p style="text-align: center;"><b>La Familia Counseling Center</b> (Out-of-School)</p> <p>A total of <b>\$253,182</b> has been allocated to serve <b>32 youth</b>, who reside in Downtown, Midtown, South Sacramento/Florin, in partnership with the La Familia AJCC.</p> <p>LFCC is located in South Sacramento near Franklin Blvd. Franklin is home of the largest concentration of Latinos in the county. The target is individuals that have dropped out of high school and residents living below the poverty line. LFCC has provided youth services for over 50 years and successfully operated the OSY program for over 23 years. LFCC has well established partnerships with local high schools and higher education entities. They also offer an on-site Independent Studies High school diploma program through their</p>

**2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES**

	<p>partnership with Sacramento Academic and Vocational Academy (SAVA). LFCC regularly partners with Sacramento City Unified School District (SCUSD) and Elk Grove Unified School District (EGUSD). LFCC currently provides Youth Mental Health First Aid (YMHFA) in collaboration with SCUSD. Other partnerships include Sacramento City College, including their “Puente Mentoring Program”, and College to Career Program for individuals with disabilities.</p> <p>LFCCs other site, Maple Neighborhood Center, offers English Language Development (ELD) classes and offers partnership services from Highlands Community Charter and Technical Schools. The Maple site has a variety of partners such as 916 INK, Sacramento Adventure Playground, and International Rescue Committee, who can offer internships and employment opportunities. LFCC has Health Care partners that include workshops on nutrition, understanding mental health, healthcare coverage etc. The Maple site also offers STEM education, Youth Voice, and Sac Town Youth Night events to engage youth in positive and education activities.</p>
11	<p style="text-align: center;"><b>Lao Family Community Development</b> (Out-of-School)</p> <p>A total of <b>\$99,600</b> has been allocated to serve <b>15 youth</b>, who reside in North Sacramento, Foothill Farms, Del Paso Heights, Arden-Arcade, Oak Park, South Sacramento, Meadowview, Florin/Hillsdale, EGACE, SCUSD, and Galt, in partnership with the Mark Sanders and Florin AJCCs.</p> <p>LFCD staff provide expert case management to assist participants from training to placement and retention. They know and understand the target populations well and prepare them with the appropriate training suited for specific jobs in the market. Their cultural competency, trauma-informed case management skills and access to language fluency in the agency allows them to provide service in 19 languages. LFCD staff continually update and expand its bank of employers, which provide unsubsidized and subsidized jobs; we have 71+ employers currently engaged.</p>
12	<p style="text-align: center;"><b>Lutheran Social Services</b> (Out-of-School)</p> <p>A total of <b>\$132,000</b> has been allocated to serve <b>20 youth</b>, who reside in Downtown &amp; East Sacramento.</p> <p>Lutheran Social Services (LSS) is a non-profit providing housing and supportive services to people experiencing homelessness. LSS incorporates best practices to move people from homelessness to self-sufficiency. To support this goal LSS offers an innovative workforce development program providing a full continuum of vocational and educational services tailored to the unique needs of homeless transition-aged youth. This proposal expands existing services to youth housed with LSS and will serve homeless youth who are not</p>

## 2023 WIOA YOUTH PROGRAM SERVICES PROPOSAL SUMMARIES

	<p>enrolled in LSS programs. Services support attainment of High School diploma or GED and post-secondary education, as well as attainment of a living-wage job.</p> <p>Youth get exposure to working in an entrepreneurial business through A Novel Idea and a Clean Start by actively participating in the creation of the business model, marketing, logo, and day to day operations and sales. LSS is exploring developing structured google classroom modules to formalize learning in entrepreneurship to supplement the work experience offered at LSS, participants may be referred to paid work at Zak's Closet, a gender affirming clothing closet, or more structured community services.</p>
13	<p style="text-align: center;"><b>Sacramento City Unified School District (Out-of-School)</b></p> <p>A total of <b>\$320,130</b> has been allocated to serve <b>50 youth</b>, who reside in South Sacramento, Meadowview, Fruitridge, Florin, Florin-Perkins, North Sacramento, Rancho Cordova, Arden Arcade, and Del Paso Heights, in partnership with the SCUSD AJCC.</p> <p>The services rendered by SCUSD will prepare youth for career/employment opportunities and post-secondary education incorporating all the elements for the OSY Program; focusing on career exploration, basic skills deficiencies, and occupational skills training in-demand clusters, paid and unpaid work experience (WEX) and follow up services.</p> <p>Adult Education has been part of the Sacramento City Unified School District's public education program since 1872; with strong partnerships and collaboration with local agencies, and communities. SCUSD, OSY program will continue to partner with the Sacramento Works AJCC system. The program services are provided at Lemon Hill AJCC, which is on the campus of Charles A Jones Career &amp; Education Center.</p>

ITEM IV-C-INFORMATION  
DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.



## Dislocated Worker Information PY 2022/2023

The following is an update of information as of August 21, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Senate Rules</b> Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
<b>VoxPro</b> 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
<b>Silgan Containers</b> 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
<b>JSL Transportation LLC</b> 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
<b>Shift Technologies, Inc.</b> 175 Commerce Circle Sacramento, CA 95815	Retail	10/8/2022	Permanent	81	Sacramento, CA	Yes	N
<b>Direct Deliveries Services Inc.</b> 2400 McClellan Park Dr. McClellan Park, CA 95652	Delivery Service	11/8/2022	Permanent	49	Sacramento, CA	Yes	N
<b>Summit Funding</b> 3900 Lennane Dr. Ste. 210 Sacramento, CA 95834	Finance	11/23/2022	Permanent	72	Sacramento, CA	Yes	N
<b>Reverse Mortgage Funding LLC.</b> 2355 Gold Meadow Way, Ste.150 Gold River, CA 95670	Finance	11/29/2022	Permanent	44	Sacramento, CA	Yes	N
<b>Acuity Brands Lighting, Inc. dba Sunoptics</b> 6201 27th Street Sacramento, CA 95822	Manufacturing	12/9/2022	Permanent	98	Sacramento, CA	Yes	N
<b>McClellan Park Exchange</b> 5443 Dudley Blvd. McClellan Park, CA 95652	Retail	1/13/2023	Permanent	25	Sacramento, CA	Yes	N
<b>Big Lots</b> 8525 Auburn Blvd. Citrus Heights, CA 95610	Retail	1/18/2023	Permanent	21	Citrus Heights, CA	Yes	N
<b>Blue Shield of CA</b> 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	1/25/2023	Permanent	24	Rancho Cordova, CA	Yes	N

## Dislocated Worker Information PY 2022/2023

The following is an update of information as of August 21, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Elliot's Fine Nutrition</b> 641 E. Bidwell Folsom, CA95630	Retail	2/3/2023	Permanent	11	Folsom, CA	Yes	N
<b>Doordash, Inc.</b> 5201 Mission Street, 12th Floor San Francisco, CA 94103	Retail	3/1/2023	Permanent	3	San Francisco	Yes	N
<b>Bed Bath &amp; Beyond</b> 3611 N. Freeway Sacramento, CA 95834	Retail	3/1/2023	Permanent	17	Sacramento, CA	Yes	N
<b>Intel Corporation</b> 1900 Prairie City Dr. Folsom, CA 95630	Electronics	3/15/2023	Permanent	343	Sacramento, CA	Yes	N
<b>JCrew</b> 1689 Arden Way Sacramento, CA 95815	Retail	3/26/2023	Permanent	12	Sacramento, CA	Yes	
<b>Tuesday Morning</b> 685 E. Bidwell Folsom, CA 95630	Retail	3/31/2023	Permanent	17	Folsom, CA	Yes	N
<b>Tuesday Morning</b> 7255 Greenback Ln Citrus Heights, CA 95621	Retail	3/31/2023	Permanent	13	Citrus Heights, CA	Yes	N
<b>Triple Canopy</b> 9500 Micron Avenue, Suite 136 Sacramento , CA 95827	Security	4/31/23	Permanent	226	Sacramento, CA	Yes	N
<b>Anthem-Blue Cross</b> 11030 White Rock Rd. Rancho Cordova, CA 95828	Healthcare	4/1/2023	Permanent	29	Rancho Cordova, CA	Yes	N
<b>Cornerstone Building Brands</b> 2377 Gold Meadow Way Gold River, CA 95670	Construction	4/17/2023	Permanent	128	Gold River, CA	Yes	N
<b>Markstein Beverage Company</b> 60 Main Avenue Sacramento , CA 95838	Beverage	4/22/2023	Permanent	439	Sacramento, CA	Yes	N
<b>CVS Pharmacy</b> 1701 K Street Sacramento, CA 95814	Retail	4/25/2023	Permanent	23	Sacramento, CA	Yes	N
<b>Special Industry Specialist</b> 2911 Laguna Blvd. Elk Grove, CA 95758	Public Administration	4/28/2023	Permanent	47	Elk Grove, CA	Yes	N

## Dislocated Worker Information PY 2022/2023

The following is an update of information as of August 21, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Bed Bath &amp; Beyond</b> 2382 Iron Point Way Folsom, CA 95630	Retail	4/30/2023	Permanent	22	Folsom, CA	Yes	N
<b>Bed Bath &amp; Beyond</b> 9145 W. Stockton Blvd Elk Grove, CA 95758	Retail	4/30/2023	Permanent	25	Elk Grove, CA	Yes	N
<b>Intel Corporation</b> 1900 Prairie City Dr. Folsom, CA 95630	Electronics	5/31/2023	Permanent	89	Sacramento, CA	Yes	N
<b>Greenheck Fan Corporation (Unison Comfort Technologies)</b> 3034 Peacekeeper Way McClellan, CA 95652	Manufacturing	5/31/2023	Permanent	25	McClellan, CA	Yes	N
<b>Sacramento Self Help Housing</b> 1010 Hurley Way Ste. 500 Sacramento, CA 95825	Social Services	6/21/2023	Permanent	168	Sacramento, CA	Yes	No
<b>Patriot Transport</b> 860 National Dr. Ste. 100 Sacramento, CA 95834	Transportation	7/2/2023	Permanent	7	Sacramento, CA	Yes	No
<b>YRC Inc. dba YRC Freight</b> 3210 52nd Avenue Sacramento, CA 95823	Transportation	7/30/2023	Permanent	60	Sacramento, CA	Yes	No
<b>SK hynix NAND Product Solutions Corp. dba Solidigm</b> 10951 White Rock Rd. Rancho Cordova, CA 95670	Data Storage	8/15/2023	Permanent	98	Sacramento, CA	Yes	No
<b>Hyatt Centric</b> 1122 &th Street Sacramento, CA 95814	Hospitality	9/4/2023	Temporary	112	Sacramento, CA	Yes	No
<b>Ericsson Inc.</b> 4119 S. Market Ct. Bldg. A, Suite 20 Sacramento, CA 95834	Aviation	9/29/2023	Permanent	94	Sacramento, CA	Yes	No
<b>TOTAL</b>				<b>2,758</b>			

ITEM IV-D-INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Job Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

# SETA- Employer Activity Report

The following is an update of information as of August 25, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Account Clerk I -Fiscal Operations Unit	2
	9	Associate Planner	1
	9	Cache Logistics Coordinator	1
	9	Environmental Health & Safety Specialist	1
	6	Fire Recruit -EMT	2
	6	Fire Recruit-Paramedic	1
	9	Program Manager -Youth Development Program Manager	1
	9	Senior Animal Care Technician	1
	9	Senior Deputy City Clerk	1
	9	Senior Integrated Waste Equipment Operator	1
	9	Staff Assistant-Worker's Compensation	1
	3	Survey Party Chief	1
City of Elk Grove	9	Administrative Assistant	1
	9	Assistant Engineer/Associate Engineer	1
	9	Budget Technician	1
	9	Community Service Officer	1
	9	Deputy City Attorney/Senior Deputy City Attorney	1
	6	Mental Health Clinician	1
	9	Real-Time Information Center Operator	1
	9	Recycling Coordinator I	1
	9	Senior Administrative Assistant	1
	9	Student Intern	1
Los Rios Community College	4	Account Clerk I	1
	4	Account Clerk II	1
	4	Accountant	1
	4	Administrative Assistant I	1
	4	Administrative Assistant II	1
	4	Admissions/Records Clerk II	1
	4	Aircraft Maintenance Technician-Aeronautics Adjunct Assistant Professor Pool	1
	4	Associate Vice Chancellor of Finance	1
	4	Business Adjunct Assistant Professor Pool	1
	4	Campus Operations Supervisor	1
	4	Chief of Police	1
	4	Clerk II	1

# SETA- Employer Activity Report

The following is an update of information as of August 25, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College	4	Clerk III	3
	4	Confidential Administrative Assistant III	1
	4	Cosmetology Adjunct Assistant Professor Pool	1
	4	Custodian	1
	4	Dean of Public Service	1
	4	Dean of Science, Technology, Engineering, and Math (STEM) - Mathematics	1
	4	Dental Assisting Adjunct Professor Pool	1
	4	Director (IX) of Foundation Accounting	1
	4	Director (VI) of Educational Options	1
	4	Director of Facilities Planning and Construction	1
	4	District Financial Aid Specialist	1
	4	Donor Relations Specialist	1
	4	Economics Adjunct Assistant Professor Pool	1
	4	Electrician Trainee Adjunct Assistant Professor Pool	1
	4	Financial Aid Supervisor	1
	4	French Adjunct Assistant Professor Pool	1
	4	General Services Supervisor, Risk Management	1
	4	Geomatics/Surveying Adjunct Assistant Professor Pool	1
	4	Grant Coordination Clerk	1
	4	Health Information Technology Assistant Professor	1
	4	History Adjunct Assistant Professor Pool	1
	4	Hospitality Management/Culinary Arts Adjunct Assistant Professor Pool	1
	4	Information Technology Specialist II - Microcomputer Support	1
	4	Instructional Assistant - Applied Music-Piano	1
	4	Instructional Assistant - Learning Resources	1
	4	Instructional Assistant - Music	2
	4	Instructional Development Adjunct Coordinator Pool	1
	4	Instructional Laboratory Supervisor - Science Programs	1
	4	Instructional Services Assistant II	1
	4	Laboratory Technician - Builder/Maker	1
	4	Learning Disabilities Specialist/Disability Support Programs and Services Counselor	1
	4	Media Systems/Resources Technician II	1
4	Paramedics/EMT Adjunct Assistant Professor Pool	1	
4	Payroll Technician	1	

# SETA- Employer Activity Report

The following is an update of information as of August 25, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College	4	Police Communication Dispatcher	1
	4	Prison and Reentry Education Program and Special Projects Director II	1
	4	Public Relations Technician	1
	4	Real Estate Adjunct Assistant Professor Pool	1
	4	Registered Veterinary Technician Adjunct Assistant Professor Pool	1
	4	Senior Buyer/Contract Specialist	1
	4	Sociology Adjunct Assistant Professor Pool	1
	4	Student Personnel Assistant Disabled Student Programs and Services	1
	4	Student Personnel Assistant - Student Life	1
	4	Student Personnel Assistant - Student Services	2
	4	Theater Technician	1
	4	Veterinary Technology Assistant Professor and Program Coordinator	1
Lotus Sacramento Corp.	9	Account Executive	1
	9	Social Media Coordinator	1
<b>Total</b>			<b>88</b>

ITEM IV-E-INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT  
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for the Sacramento County for the month of August was 4.5%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.



EMPLOYMENT DEVELOPMENT DEPARTMENT  
 Labor Market Information Division  
 2901 50<sup>th</sup> Street  
 Sacramento, CA 95817

Contact: Cara Welch  
 (916) 530-1700

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)  
 (EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**  
**Seasonal gains in education led the region in month-over job growth**

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.5 percent in August 2023, up from a revised 4.2 percent in July 2023, and above the year-ago estimate of 3.7 percent. This compares with an unadjusted unemployment rate of 5.1 percent for California and 3.9 percent for the nation during the same period. The unemployment rate was 4.1 percent in El Dorado County, 4.0 percent in Placer County, 4.7 percent in Sacramento County, and 4.7 percent in Yolo County.

**Between July 2023 and August 2023**, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 3,100 to total 1,104,900 jobs.

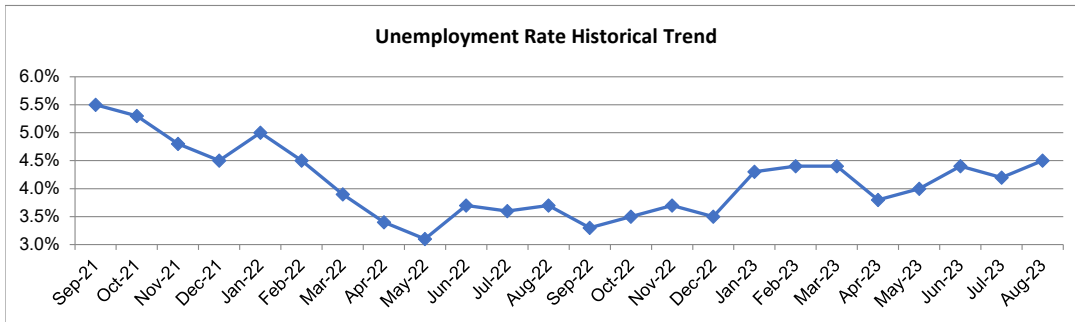
- Government recorded the largest payroll growth in August with a gain of 3,700 jobs. Local government education was responsible for the increase, adding 4,400 jobs. This gain was offset by losses in state government (down 600 jobs) and federal government (down 100 jobs).
- Over the month, private education and health services rose by 500 jobs. Private educational services increased by 400 jobs while healthcare and social assistance added 100 jobs.
- Construction payrolls continued to trend up in August with the addition of 400 jobs. Specialty trade contractors (up 400 jobs) was responsible for the growth.
- On the downside, professional and business services reported the largest month-over decline, shedding 1,100 jobs. Employment reductions were reported in administrative and support and waste services (down 700 jobs) and professional, scientific, and technical services (down 600 jobs). Meanwhile, management of companies and enterprises picked up 200 jobs.
- Additional employment reductions occurred in trade, transportation, and utilities (down 600 jobs), financial activities (down 500 jobs), farm (down 200 jobs), and information (down 100 jobs).

**Between August 2022 and August 2023**, total jobs in the region increased by 24,100 or 2.2 percent.

- Private education and health services continued to lead the region in year-over job growth with an addition of 12,400 jobs. Within the industry, healthcare and social assistance rose by 11,700 jobs, while private educational services added 700 jobs.
- Government employment expanded by 8,400 jobs when compared to last August. Employment gains occurred in state government (up 4,500 jobs) and local government (up 3,900 jobs).
- Employment in leisure and hospitality increased by 3,100 jobs. Accommodation and food services was responsible for most of the gains, adding 2,800 jobs. Arts, entertainment, and recreation grew by 300 jobs.
- On the contrary, five industries reported year-over declines led by construction (down 1,600 jobs), financial activities (down 1,400 jobs), information (down 400 jobs), manufacturing (down 200 jobs) and trade, transportation, and utilities (down 100 jobs).

IMMEDIATE RELEASE  
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)  
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.5 percent in August 2023, up from a revised 4.2 percent in July 2023, and above the year-ago estimate of 3.7 percent. This compares with an unadjusted unemployment rate of 5.1 percent for California and 3.9 percent for the nation during the same period. The unemployment rate was 4.1 percent in El Dorado County, 4.0 percent in Placer County, 4.7 percent in Sacramento County, and 4.7 percent in Yolo County.



Industry	Jul-2023	Aug-2023	Change		Aug-2022	Aug-2023	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,101,800	1,104,900	3,100		1,080,800	1,104,900	24,100
Total Farm	10,400	10,200	(200)		9,900	10,200	300
Total Nonfarm	1,091,400	1,094,700	3,300		1,070,900	1,094,700	23,800
Mining, Logging, and Construction	77,600	78,000	400		79,600	78,000	(1,600)
Mining and Logging	600	600	0		600	600	0
Construction	77,000	77,400	400		79,000	77,400	(1,600)
Manufacturing	41,100	41,500	400		41,700	41,500	(200)
Trade, Transportation, and Utilities	169,200	168,600	(600)		168,700	168,600	(100)
Information	10,300	10,200	(100)		10,600	10,200	(400)
Financial Activities	51,100	50,600	(500)		52,000	50,600	(1,400)
Professional and Business Services	154,700	153,600	(1,100)		152,000	153,600	1,600
Private Education and Health Services	186,800	187,300	500		174,900	187,300	12,400
Leisure and Hospitality	115,000	115,300	300		112,200	115,300	3,100
Other Services	38,300	38,600	300		36,600	38,600	2,000
Government	247,300	251,000	3,700		242,600	251,000	8,400

Notes: Data not adjusted for seasonality. Data may not add due to rounding  
 Labor force data are revised month to month

Data Not Seasonally Adjusted

	Aug 22	Jun 23	Jul 23 Revised	Aug 23 Prelim	Percent Change	
					Month	Year
Civilian Labor Force (1)	1,132,300	1,126,900	1,137,600	1,135,000	-0.2%	0.2%
Civilian Employment	1,090,700	1,077,500	1,089,600	1,083,600	-0.6%	-0.7%
Civilian Unemployment	41,600	49,400	48,100	51,400	6.9%	23.6%
Civilian Unemployment Rate	3.7%	4.4%	4.2%	4.5%		
(CA Unemployment Rate)	4.1%	4.9%	4.8%	5.1%		
(U.S. Unemployment Rate)	3.8%	3.8%	3.8%	3.9%		
<b>Total, All Industries (2)</b>	<b>1,080,800</b>	<b>1,105,900</b>	<b>1,101,800</b>	<b>1,104,900</b>	<b>0.3%</b>	<b>2.2%</b>
Total Farm	9,900	9,600	10,400	10,200	-1.9%	3.0%
Total Nonfarm	1,070,900	1,096,300	1,091,400	1,094,700	0.3%	2.2%
Total Private	828,300	839,600	844,100	843,700	0.0%	1.9%
Goods Producing	121,300	117,400	118,700	119,500	0.7%	-1.5%
Mining, Logging, and Construction	79,600	76,900	77,600	78,000	0.5%	-2.0%
Mining and Logging	600	600	600	600	0.0%	0.0%
Construction	79,000	76,300	77,000	77,400	0.5%	-2.0%
Construction of Buildings	15,400	16,200	16,400	16,400	0.0%	6.5%
Specialty Trade Contractors	54,800	53,100	53,600	54,000	0.7%	-1.5%
Foundation, Structure, and Building Exterior C	14,400	13,900	14,000	14,000	0.0%	-2.8%
Building Equipment Contractors	22,700	22,200	22,200	22,200	0.0%	-2.2%
Building Finishing Contractors	11,900	12,200	12,300	12,500	1.6%	5.0%
Manufacturing	41,700	40,500	41,100	41,500	1.0%	-0.5%
Durable Goods	26,400	26,300	26,700	26,600	-0.4%	0.8%
Computer and Electronic Product Manufacturin	4,500	4,500	4,500	4,500	0.0%	0.0%
Non-Durable Goods	15,300	14,200	14,400	14,900	3.5%	-2.6%
Food Manufacturing	6,300	5,600	5,700	6,100	7.0%	-3.2%
Service-Providing	949,600	978,900	972,700	975,200	0.3%	2.7%
Private Service Providing	707,000	722,200	725,400	724,200	-0.2%	2.4%
Trade, Transportation, and Utilities	168,700	169,800	169,200	168,600	-0.4%	-0.1%
Wholesale Trade	28,500	29,200	29,300	29,700	1.4%	4.2%
Merchant Wholesalers, Durable Goods	16,100	16,500	16,600	16,800	1.2%	4.3%
Merchant Wholesalers, Nondurable Goods	10,700	10,800	10,800	11,000	1.9%	2.8%
Retail Trade	100,200	99,600	99,900	99,200	-0.7%	-1.0%
Motor Vehicle & Parts Dealer	15,300	15,400	15,500	15,500	0.0%	1.3%
Building Material and Garden Equipment and S	9,300	8,800	8,800	8,700	-1.1%	-6.5%
Grocery and Convenience Retailers	20,700	20,300	20,400	20,100	-1.5%	-2.9%
General Merchandise Retailers	19,700	20,000	20,100	19,800	-1.5%	0.5%
Health and Personal Care Retailers	5,500	5,300	5,300	5,300	0.0%	-3.6%
Clothing, Clothing Accessories, Shoe, and Jev	6,500	6,300	6,300	6,400	1.6%	-1.5%
Sporting Goods, Hobby, Musical Instrument, B	11,000	11,400	11,400	11,400	0.0%	3.6%
Transportation, Warehousing, and Utilities	40,000	41,000	40,000	39,700	-0.8%	-0.8%
Information	10,600	10,400	10,300	10,200	-1.0%	-3.8%
Publishing Industries	2,500	2,500	2,400	2,400	0.0%	-4.0%
Telecommunications	2,800	2,600	2,600	2,600	0.0%	-7.1%
Financial Activities	52,000	50,800	51,100	50,600	-1.0%	-2.7%
Finance and Insurance	32,600	32,800	32,900	32,600	-0.9%	0.0%
Credit Intermediation and Related Activities inc	9,700	9,500	9,500	9,400	-1.1%	-3.1%
Depository Credit Intermediation including Mo	5,600	5,800	5,800	5,800	0.0%	3.6%
Nondepository Credit Intermediation	2,200	2,100	2,200	2,100	-4.5%	-4.5%
Insurance Carriers and Related Activities	19,700	19,800	19,800	19,700	-0.5%	0.0%
Real Estate and Rental and Leasing	19,400	18,000	18,200	18,000	-1.1%	-7.2%
Real Estate	15,500	14,400	14,500	14,400	-0.7%	-7.1%
Professional and Business Services	152,000	153,000	154,700	153,600	-0.7%	1.1%
Professional, Scientific, and Technical Services	71,100	75,000	76,200	75,600	-0.8%	6.3%
Architectural, Engineering, and Related Serv	11,100	11,600	11,800	11,700	-0.8%	5.4%
Management of Companies and Enterprises	13,400	13,400	13,600	13,800	1.5%	3.0%
Administrative and Support and Waste Manage	67,500	64,600	64,900	64,200	-1.1%	-4.9%
Administrative and Support Services	64,000	61,200	61,500	60,800	-1.1%	-5.0%
Employment Services	23,300	21,900	21,500	21,600	0.5%	-7.3%

Data Not Seasonally Adjusted

	Aug 22	Jun 23	Jul 23 Revised	Aug 23 Prelim	Percent Change	
					Month	Year
Services to Buildings and Dwellings	20,000	20,800	20,900	21,000	0.5%	5.0%
Private Education and Health Services	174,900	186,400	186,800	187,300	0.3%	7.1%
Private Educational Services	13,100	13,900	13,400	13,800	3.0%	5.3%
Health Care and Social Assistance	161,800	172,500	173,400	173,500	0.1%	7.2%
Ambulatory Health Care Services	58,400	63,300	63,500	63,800	0.5%	9.2%
Hospitals	25,900	27,200	27,300	27,300	0.0%	5.4%
Nursing and Residential Care Facilities	16,800	18,300	18,400	18,500	0.5%	10.1%
Leisure and Hospitality	112,200	113,500	115,000	115,300	0.3%	2.8%
Arts, Entertainment, and Recreation	19,400	19,500	20,200	19,700	-2.5%	1.5%
Accommodation and Food Services	92,800	94,000	94,800	95,600	0.8%	3.0%
Accommodation	9,200	9,600	9,800	9,800	0.0%	6.5%
Food Services and Drinking Places	83,600	84,400	85,000	85,800	0.9%	2.6%
Restaurants and Other Eating Places	79,000	79,400	79,900	80,600	0.9%	2.0%
Full-Service Restaurants	34,900	34,100	34,400	34,600	0.6%	-0.9%
Limited-Service Restaurants and Other Eating Places	44,100	45,300	45,500	46,000	1.1%	4.3%
Other Services	36,600	38,300	38,300	38,600	0.8%	5.5%
Repair and Maintenance	10,700	11,100	11,200	11,200	0.0%	4.7%
Government	242,600	256,700	247,300	251,000	1.5%	3.5%
Federal Government	14,400	14,400	14,500	14,400	-0.7%	0.0%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
Total State and Local Government	228,200	242,300	232,800	236,600	1.6%	3.7%
State Government	126,000	133,200	131,100	130,500	-0.5%	3.6%
State Government Educational Services	25,100	28,800	26,900	26,400	-1.9%	5.2%
State Government Excluding Education	100,900	104,400	104,200	104,100	-0.1%	3.2%
Local Government	102,200	109,100	101,700	106,100	4.3%	3.8%
Local Government Educational Services	53,400	58,100	50,300	54,700	8.7%	2.4%
Local Government excluding Educational Services	48,800	51,000	51,400	51,400	0.0%	5.3%
County Government	19,300	20,000	20,000	20,000	0.0%	3.6%
City Government	10,700	11,200	11,300	11,100	-1.8%	3.7%
Special Districts plus Tribes	18,800	19,800	20,100	20,300	1.0%	8.0%

**Notes:**

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-530-1700 or Luis Alejo 916-931-9596

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

**REPORT 400 C**  
**Monthly Labor Force Data for Counties**  
**August 2023 - Preliminary**  
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
<b>STATE TOTAL</b>	---	<b>19,340,800</b>	<b>18,347,200</b>	<b>993,600</b>	<b>5.1%</b>
ALAMEDA	18	831,600	794,200	37,400	4.5%
ALPINE	52	510	470	40	7.5%
AMADOR	29	14,570	13,830	740	5.1%
BUTTE	36	91,100	86,200	4,900	5.3%
CALAVERAS	15	22,510	21,560	950	4.2%
COLUSA	56	10,550	9,560	1,000	9.4%
CONTRA COSTA	18	553,600	528,700	24,900	4.5%
DEL NORTE	43	9,480	8,920	560	5.9%
EL DORADO	13	93,900	90,100	3,900	4.1%
FRESNO	50	458,400	426,100	32,300	7.0%
GLENN	47	12,240	11,450	800	6.5%
HUMBOLDT	28	58,800	55,800	2,900	5.0%
IMPERIAL	58	71,900	57,700	14,200	19.7%
INYO	6	8,360	8,040	320	3.8%
KERN	54	397,400	365,300	32,000	8.1%
KINGS	53	57,500	53,100	4,400	7.7%
LAKE	38	28,160	26,590	1,570	5.6%
LASSEN	24	8,760	8,340	420	4.8%
LOS ANGELES	41	5,004,300	4,712,300	292,000	5.8%
MADERA	50	64,700	60,100	4,600	7.0%
MARIN	4	132,300	127,400	4,900	3.7%
MARIPOSA	24	7,700	7,330	370	4.8%
MENDOCINO	20	36,630	34,930	1,700	4.6%
MERCED	55	116,100	106,100	10,000	8.6%
MODOC	29	3,230	3,070	160	5.1%
MONO	8	9,160	8,810	350	3.9%
MONTEREY	26	237,300	225,700	11,700	4.9%
NAPA	2	72,000	69,400	2,600	3.6%
NEVADA	15	47,630	45,640	1,990	4.2%
ORANGE	8	1,592,500	1,529,900	62,600	3.9%
PLACER	12	195,700	187,800	7,800	4.0%
PLUMAS	40	7,520	7,090	430	5.7%
RIVERSIDE	37	1,143,100	1,081,300	61,800	5.4%
SACRAMENTO	22	734,900	700,400	34,500	4.7%
SAN BENITO	38	32,500	30,700	1,800	5.6%
SAN BERNARDINO	29	999,400	948,400	51,000	5.1%
SAN DIEGO	17	1,594,100	1,525,700	68,400	4.3%
SAN FRANCISCO	2	578,400	557,800	20,600	3.6%
SAN JOAQUIN	45	345,900	324,400	21,500	6.2%
SAN LUIS OBISPO	4	138,100	133,000	5,100	3.7%
SAN MATEO	1	457,100	441,900	15,200	3.3%
SANTA BARBARA	8	226,100	217,300	8,800	3.9%
SANTA CLARA	8	1,051,800	1,011,100	40,700	3.9%
SANTA CRUZ	29	135,800	128,900	6,900	5.1%
SHASTA	29	73,000	69,300	3,700	5.1%
SIERRA	13	1,350	1,290	60	4.1%
SISKIYOU	41	17,230	16,240	1,000	5.8%
SOLANO	26	202,000	192,100	9,900	4.9%
SONOMA	6	250,100	240,500	9,600	3.8%
STANISLAUS	47	241,200	225,500	15,700	6.5%
SUTTER	47	47,700	44,700	3,100	6.5%
TEHAMA	44	25,770	24,210	1,560	6.0%
TRINITY	35	4,650	4,410	240	5.2%
TULARE	57	209,400	188,800	20,600	9.8%
TUOLUMNE	29	20,280	19,240	1,040	5.1%
VENTURA	20	412,100	393,000	19,100	4.6%
YOLO	22	110,400	105,300	5,100	4.7%
YUBA	46	32,300	30,300	2,000	6.3%

**Notes**

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2022 benchmark and Census Vintage 2022 population controls at the state level.

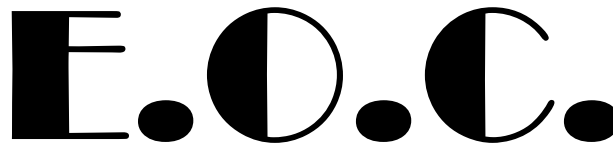
## ITEM IV-F-INFORMATION

### COMMITTEE UPDATES

#### BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Committee – David Gordon
- Planning/Oversight Committee – Dr. Jamey Nye
- Employer Outreach Committee – Ron Ellis



Prepared Especially for the SETA/Sacramento Works Board Meeting: September 27, 2023

Recent updates & Upcoming agenda items		ANNUAL PROG. 2023															
<p><b>Action Plan: &amp; Annual Program Review</b></p> <p><b><u>2023 Original Plan</u></b>            6 then 4 EOC meetings,            3 Topical Seminars,            4 SETA/SWI services Seminars,            6 Employer Meetings,            10/12 Monthly e-newsletters            Regular 'Special Guests'.</p> <p><b><u>2023 Actual Results</u></b>            4 EOC meetings            5 Topical Seminars,            4 SETA/SWI services Seminars,            4 Employer Meetings,            2 (low quality) e-newsletter            Regular 'Special Guests' (As meeting time returns to normal)</p> <p><b>Top Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• <b>Manage change</b> – 4 members turning over; 1 new member/rep. from SMUD and 1 new prospect.</li> <li>• Raising the quality of PR/Publicity support (Poor seminar promotion, low quality collateral too late to be effective, no Email outreach.)</li> <li>• Continuing 'Employer Meetings' and 'Seminars'</li> <li>• Promoting 'Employer Services' workgroup (Renee John)</li> </ul>		<table border="1"> <tr> <td>May</td> <td>• Seminar "Recruitment Trends in 2023" (57)</td> </tr> <tr> <td>Jun</td> <td>• EOC meeting 6-13 • <b>Seminar: How to Access &amp; Use SETA Services</b></td> </tr> <tr> <td>July</td> <td>• <b>No</b> EOC Meeting • Seminar "Critical Thinking for Critical Times"</td> </tr> <tr> <td>Aug.</td> <td>• <b>No</b> EOC Meeting</td> </tr> <tr> <td>Sept.</td> <td>• <b>No</b> EOC Meeting • Seminar - "Communicating in the Digital Age" • Survey planning/results</td> </tr> <tr> <td>Oct.</td> <td>• EOC meeting 10-10 • 2023 EOC Objectives &amp; Program planning • Seminar - <b>How Employers can Access Subsidized Employment Opps.</b></td> </tr> <tr> <td>Nov.</td> <td>• <b>No</b> EOC Meeting • <u>Seminar:</u></td> </tr> </table>		May	• Seminar "Recruitment Trends in 2023" (57)	Jun	• EOC meeting 6-13 • <b>Seminar: How to Access &amp; Use SETA Services</b>	July	• <b>No</b> EOC Meeting • Seminar "Critical Thinking for Critical Times"	Aug.	• <b>No</b> EOC Meeting	Sept.	• <b>No</b> EOC Meeting • Seminar - "Communicating in the Digital Age" • Survey planning/results	Oct.	• EOC meeting 10-10 • 2023 EOC Objectives & Program planning • Seminar - <b>How Employers can Access Subsidized Employment Opps.</b>	Nov.	• <b>No</b> EOC Meeting • <u>Seminar:</u>
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<p><b>MEMBERSHIP STATUS</b></p> <ul style="list-style-type: none"> <li>• In Oct. - <b>10</b> members</li> <li>• We continue a focused search for currently un-represented employers               <ul style="list-style-type: none"> <li><input type="checkbox"/> Small (25 to 49) and</li> <li><input type="checkbox"/> Medium (50 to 149)</li> </ul> </li> </ul>	<p><b>OUTREACH INITIATIVES</b></p> <ul style="list-style-type: none"> <li>• Employer Meetings</li> <li>• e-Newsletter (?)</li> <li>• 3 Types of Seminars/ Workshops</li> <li>• Regular Surveys</li> </ul>	<p><b>2023 E.O.C. OBJECTIVES</b></p> <table border="1"> <tr> <td>Refine our process for workshop/seminar select, authorize., promote, &amp; stage</td> </tr> <tr> <td>Develop and integrate an annual Employer Services promotion plan</td> </tr> <tr> <td>Secure one or more 'PAID' sponsorships for topical seminars</td> </tr> <tr> <td>Find 1 or 2 'small-' and 'medium-' sized company representatives as EOC members &amp; board prospects</td> </tr> <tr> <td>Continue reviewing KPI plans &amp; info. to evaluate success &amp; opps. to improve</td> </tr> <tr> <td>Institutionalize gains (Employer meetings, Newsletter, Surveys, Seminars, etc.)</td> </tr> </table>		Refine our process for workshop/seminar select, authorize., promote, & stage	Develop and integrate an annual Employer Services promotion plan	Secure one or more 'PAID' sponsorships for topical seminars	Find 1 or 2 'small-' and 'medium-' sized company representatives as EOC members & board prospects	Continue reviewing KPI plans & info. to evaluate success & opps. to improve	Institutionalize gains (Employer meetings, Newsletter, Surveys, Seminars, etc.)								
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**SETA/SEI 2020 TO 2023  
CLIENT ANALYSIS**

Assuming acceptable accuracy for at least some broad interpretations, here are a few thoughts.:

- A last 3 years shift away from construction and Food services toward transportation and retail.
- A big presence of nonprofits that was not identified or misidentified in the earlier analysis.
- A clearer picture for this analysis in 2023 than in 2020 of the importance of supporting government at all levels that is at least 33% and probably closer to 50+% of SETA/SWI services workload.
- A clear recognition that SETA/SWI's services are heavily used by a small number of Industries. **87%** of the companies in this analysis were identified as part of these 12....
  - Business Services
  - Manufacturing
  - Education
  - Nonprofit (NGO)
  - Food Services
  - Prof. Services
  - Government
  - Retail
  - Health Care
  - Staffing
  - Hospitality
  - Transportation

Industry Summary	from 1-23-2023	From 10-21-2020
Transportation	21	3
Retail	17	4
Government	16	8
Nonprofit (NGO)	15	
Staffing	11	9
Manufacturing	9	11
Education	8	6
Professional Services	8	18
Food Services	7	5
Business Services	5	2
Health Care	5	16
Hospitality	5	4
Construction	4	
Personal Services	4	
Medical Services	3	
Real Estate	3	7
Communications	2	1
Entertainment	2	
Financial	2	
Housing	2	1
Utilities	1	2
CLOSED	0	1
Medical Supplies	0	1
Publicity PR	0	1

A more detailed write-up is available with subject "SETA/SWI Client Analysis" dated 9-12-2023



ITEM IV-G-INFORMATION

SETA GOVERNING AGENDA

BACKGROUND:

Attached for your information is a copy of the most recent SETA Governing Board agenda.

Here is the link to access an electronic copy of the full SETA Governing Board agenda packet: [https://www.seta.net/c/uploads/2023/09/agenda.packet.gb\\_.23.09.07.final\\_.pdf](https://www.seta.net/c/uploads/2023/09/agenda.packet.gb_.23.09.07.final_.pdf)

Staff will be available to answer questions.

**NOTES:**



**REGULAR MEETING OF THE  
SETA GOVERNING BOARD**

**GOVERNING BOARD**

**ERIC GUERRA**  
Vice Mayor  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**RICH DESMOND**  
Board of Supervisors  
County of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

**MAI VANG**  
Mayor Pro Tem  
City of Sacramento

**JENNIFER HERNANDEZ**  
Executive Director

925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Main Office  
(916) 263-3800

Head Start  
(916) 263-3804

Website: <http://www.seta.net>

**DATE:** Thursday, September 7, 2023

**TIME:** 10:00 a.m.

**LOCATION:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

**ZOOM LOCATION:**

<https://us02web.zoom.us/j/81263516329?pwd=SmlYanRSNTRBakx0K1ZkMjY3VTRCZz09>

In response to AB 2449, the Sacramento Employment and Training Agency Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,81263516329# US (San Jose). Meeting ID: 812 6351 6329. Passcode: 085172. Find your local number: <https://us02web.zoom.us/j/81263516329?pwd=SmlYanRSNTRBakx0K1ZkMjY3VTRCZz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk’s office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

# A G E N D A

Page Number

**I. Call to Order/Roll Call/Pledge of Allegiance**

**II. Consent Items**

- A. Approval of Minutes of the August 3, 2023 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Amend the Conflict of Interest Code for the Sacramento Employment and Training Agency
- D. Approval of the Submission of the Student Training and Employment Program (STEPS) Application to the California Department of Rehabilitation and Authorization for the Executive Director to Execute the Agreement and Any Other Documents Required by the Funding Source
- E. Approval to Modify Greater Sacramento Urban League's Vendor Services Contract

**III. Action Items**

**A. GENERAL ADMINISTRATION/SETA:**

- 1. Approval of Recommendations for Amendments to the Sacramento Employment and Training Agency Joint Exercise of Powers Agreement (Legal Counsel)

**C. WORKFORCE DEVELOPMENT DEPARTMENT:**

General/Discretionary: No Items

Community Services Block Grant: No Items

One Stop Services: No Items

Refugee Services:

- 1. Approval of Staff Funding Recommendations for the Refugee Support Services (RSS) and RSS Set-Aside Grant Programs, Program Year (PY) 2023-2024 (Michelle O'Camb)

**D. CHILDREN AND FAMILY SERVICES: No Items**

**IV. Information Items**

- A. Uptown Studios Presentation/Update on Re-Branding/Logo Revamp (Tina Reynolds)
- B. Employer Success Stories and Activity Report (William Walker)
- C. Dislocated Worker Update (William Walker)
- D. Unemployment Update/Press Release from the Employment Development Department (Roy Kim)
- E. Head Start Reports (Karen Griffith)

**V. Reports to the Board**

- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

**VI. Adjournment**

**DISTRIBUTION DATE: Friday, September 1, 2023**

## ITEM V - OTHER REPORTS

### 1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

### 2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Development Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

### 3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities.

### 4. DEPUTY DIRECTOR REPORT:

This item provides an opportunity for Mr. Roy Kim, Workforce Development Deputy Director, to provide an oral report on issues not include in the agenda packet.

### 5. STAFF REPORT:

This item provides an opportunity for SETA Staff to provide an oral report on issues not included in the agenda packet.

### 6. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.

# SETA Board Composition Analysis \*Required under WIOA

Targeted Industry	Board Member Name 9.15.2023	Need (Target Companies)
Financial Activities		Safe Credit Union (?), 5 Star Bank, Golden 1
Construction	Lynn Hosokawa	
Trade, Transportation, Utilities	Laurie Rodriguez, Shelly Valenton	Siemens, Transportation, Warehousing (Amazon)
Professional & Business Services	Kyla Bryant, Lisa Hutchinson, Frank Louie, Johnny Perez, Anette Smith	
Educational & Health Services	Lisa Clawson, David Gordon, Jamey Nye	
Leisure & Hospitality		Hyatt, Visit Sacramento, Kings?
*Labor Representative	Karl Pineo, Fabrizio Sasso, Denise Tugade	
Other Services		
Information Technology	Ron Ellis	Large enterprise
Manufacturing	Mandi Higley, Ed Baker	
Farm		
*Government, Public Service, Human Services, Economic Development	Crystal Bethke, Kristin Gibbons, Victor McGee, Janet Neitzel, Sharon O'Sullivan, Michael Jasso	
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