**CSBG Proposal Response Form: Safety-Net**

Proposal Summary: Provide a summary which clearly describes the following (Page Limit: 1)

|  |
| --- |
| 1. A brief summary of the agency and a description of the program being proposed
 |
| Click or tap here to enter text. |
| 1. The services and/or resources intended for program participants
 |
| Click or tap here to enter text. |
| 1. How these services and/or resources fit into the agency’s mission and goals as a whole
 |
| Click or tap here to enter text. |
| 1. How the proposed services align with the identified priorities listed in this RFP
 |
| Click or tap here to enter text. |
| 1. A brief outline of the anticipated participants and outcomes
 |
| Click or tap here to enter text. |

Response Section: Safety-Net

|  |
| --- |
| **RESPONSE 1:** Statement of Need and Description of Target Group and Area (Page Limit: 1)Provide a complete description of the target group and target area to be served. Provide any barriers that participants typically need to be overcome to reach program goals. The description should demonstrate an in-depth understanding of the barriers faced by program participants in this target group and target area. Please provide sources for all data and unsupported conclusions.  |
| Click or tap here to enter text. |
| **RESPONSE 2:** Linking Program Goals and Services (Page Limit: 1)Provide a complete description of the proposer’s goals and objectives for participants under this proposal. Include a list of all proposed services, resources, and activities, as well as the goals and objectives for each. Responses should clearly outline the direct link between each program goal and the proposed services by explaining how the services will directly contribute to the intended outcomes. Include any workshops or trainings intended for program participants.  |
| Click or tap here to enter text. |
| **RESPONSE 3:** Service Delivery Systems (Page Limit: 2)* + - 1. The intended process for informing new community members that the proposed services and resources are available at the proposer’s service delivery site
			2. The indicators used to determine that an emergency need exists, for each Safety-Net service proposed
			3. The time in work days, from customer request to service delivery, for each safety-net service proposed
			4. The process for connecting clients to other agencies for similar or longer-term services not available at proposer’s site, as part of the agency’s discussion of longer-term self-sufficiency efforts with the client, including any follow-up actions to be undertaken to ensure that the client is pursuing a long-term self-sufficiency strategy.
			5. A weekly schedule of when community members and participants can have direct access to agency staff, in-person or by phone
			6. Food banks proposing to provide nutritious foods must provide a description of the availability of fresh fruits and vegetables to participants and how customer choice and dietary needs determine package contents. Non-food bank proposers preparing nutritious meals to be consumed on-site, or single-meal packaged lunches for off-site distribution, must provide an example of typical menu or contents.
 |
| Click or tap here to enter text. |
| **RESPONSE 4:** Experience (Page Limit: 1)Provide a brief description of the proposing organization’s history that includes a chronology of programs implemented during the past 5 years. Give examples of successful past programs and services that have supported participants from the same target group/area in reaching identical or similar program goals to those stated in Response 2. If this is a new venture or program strategy, include a description of the proposing organization’s capacity to meet the proposed program goals and the rationale for implementing the proposed program strategy. |
| Click or tap here to enter text. |
| **RESPONSE 5:** Diversity, Equity and Inclusion Awareness (Page Limit: 1)Society has systematically imposed obstacles to marginalized communities based on race/ethnicity, gender, age, mental or physical disability, sexual orientation, gender identity, and other characteristics which are historically linked to discrimination or exclusion. Describe your agency’s current efforts in addressing historic inequalities and disadvantages faced by marginalized communities. Describe how services are implemented to promote diversity, equity, and inclusion and how the efforts would fit into the proposed program. This can include linguistic and cultural awareness and practices. If there are currently no DEI systems in place, please describe how the proposer will implement DEI into the proposed program.  |
| Click or tap here to enter text. |
| **RESPONSE 6:** Budget Item Justifications and Risk Assessment (Page Limit: 1)Describe the necessity and purpose of each proposed SETA-funded Personnel Cost, Other Cost or Direct Participant Cost noted on **FORM 2,** **PROGRAM BUDGET AND COST ALLOCATION PLAN**. Describe the organization’s capacity to accept fiscal liability for any funds awarded under this RFP.In the interest of addressing the multiple needs identified in the CAP needs assessment, and the priorities identified by SETA’s Community Action Board (CAB), the SETA grants team makes every effort to allocate funding based on need. Since need consistently outweighs funding, we are unable to fund all applications, wholly or in part. Considering this, you are asked to **include the minimum award your agency would be willing to accept and still be able to run the program.** Funding is also subject to increases based upon availability of federal funding. Therefore, budget modifications may include increases in funding levels that exceed proposed levels. |
| Click or tap here to enter text. |