



Sacramento  
Employment and  
Training  
Agency

**REGULAR MEETING OF THE  
SETA GOVERNING BOARD**

**GOVERNING BOARD**

**ERIC GUERRA**  
Vice Mayor  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**RICH DESMOND**  
Board of Supervisors  
County of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

**MAI VANG**  
Mayor Pro Tem  
City of Sacramento

**JENNIFER HERNANDEZ**  
Executive Director

925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Main Office  
(916) 263-3800

Head Start  
(916) 263-3804

Website: <http://www.seta.net>

**DATE:** Thursday, August 3, 2023

**TIME:** 10:00 a.m.

**LOCATION:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

**ZOOM LOCATION:**

<https://us02web.zoom.us/j/83105384937?pwd=SUJCMnkydnM5UVNaWIRkTlc4amhMQT09>

In response to AB 2449, the Sacramento Employment and Training Agency Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

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Passcode: 650357. Find your local number:

<https://us02web.zoom.us/j/83105384937?pwd=SUJCMnkydnM5UVNaWIRkTlc4amhMQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

***“Preparing People for Success: in School, in Work, in Life”***

# AGENDA

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- III. **Action Items**
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  - B. **WORKFORCE DEVELOPMENT DEPARTMENT:**

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**IV. Information Items**

- |    |   |       |
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| B. | Employer Success Stories and Activity Report (William Walker)   | 27-43 |
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- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

**VI. Adjournment**

**DISTRIBUTION DATE: Thursday, July 27, 2023**

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE JULY 6, 2023  
REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the July 6, 2023 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Jennifer Hernandez

**REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND  
TRAINING AGENCY GOVERNING BOARD**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Thursday, July 6, 2023  
10:00 a.m.

**I. Call to Order/Roll Call/Pledge of Allegiance**

Mr. Kennedy called the meeting to order at 10:00 a.m. The roll was called and a quorum was established.

Members Present:

Eric Guerra; Vice Mayor, City of Sacramento  
Mai Vang, Vice Chair, Mayor Pro Tem, City of Sacramento  
Sophia Scherman, Member, Public Representative  
Patrick Kennedy, Chair, Board of Supervisors  
Rich Desmond, Member, Board of Supervisors (*arrived and seated at 10:14 a.m.*)

Members Absent:

**II. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**

*Pursuant to Government Code Section 54957.6*

Agency Negotiator: Dee Contreras

Employee Organization: AFSCME Local 146

Closed Session was entered at 10:03 a.m. Returned from Closed Session at 10:13 a.m. There was nothing to report out.

**III. Consent Items**

- A. Approval of Minutes of the June 1, 2023 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Add Solvera Consulting to SETA's Vendor Services List

Moved/Guerra, second/Scherman, to approve the following consent items:

- A. Approval of Minutes of the June 1, 2023 Regular Board Meeting
- B. Approval of Claims and Warrants for the period 5/19/2023 through 6/16/2023
- C. Approval to Add Solvera Consulting to SETA's Vendor Services List

Regarding Item III-C, Mr. Kennedy asked if there is something specifically related to assist community based nonprofit organizations and partners on federal reporting requirements, as this is often where these smaller organizations get caught up. Ms. O’Camb advised that this was within the scope of service and the leadership team (coordinators and managers) is expected to help develop their capacity to administer federal and state-funded programs. Recently there was a reporting workshop that took place for all SETA contractors and partners.

Mr. Desmond arrived and was seated at 10:14 a.m.

Roll call vote:

Aye: 4 (Guerra, Vang, Scherman, Kennedy)

Nay: 0

Abstention: 1 (Desmond)

Absent: 0

#### **IV. Action Items**

##### **A. GENERAL ADMINISTRATION/SETA:**

1. Approval of Resolution for the 2022-2025 Labor Agreements Covering the Head Start Unit

Ms. Saurbourne introduced herself and reviewed the item. The Resolution and the negotiated salary and health insurance contribution increases will be effective Pay Period 16, 2023. SETA and the American Federation of State, County, and Municipal Employees (AFSCME) met on May 25 and June 7, 2023, to discuss the Federal Cost of Living Adjustment (COLA) increases. On June 20, 2023, AFSCME held a ratification vote for the Head Start Unit, where members voted and resulted in ratification of the tentative agreement.

Moved/Guerra, second/Scherman, to approve the Resolution and the negotiated salary and health insurance contribution increases effective Pay Period 16, 2023, pay period dates of 7/09/2023 through 7/22/2023, pay date of August 4, 2023.

Roll call vote:

Aye: 5 (Guerra, Vang, Desmond, Scherman, Kennedy)

Nay: 0

Abstention: 0

Absent: 0

##### **B. WORKFORCE DEVELOPMENT DEPARTMENT: No items**

Community Services Block Grant: No items

One Stop Services: No items

Refugee Services: No Items

**C. CHILDREN AND FAMILY SERVICES: No items**

**V. Information Items**

A. Fiscal Monitoring Reports: No Questions

B. Employer Success Stories and Activity Report: No Questions

C. Dislocated Worker Update: No Questions

D. Unemployment Update/Press Release from the Employment Development Department: No Questions

E. Head Start Reports:

Ms. Griffith shared the Office of Head Start monitoring report of SETA's Focus Area 2 Federal review received yesterday. She announced that there were no findings, no areas of concern, or non-compliance. Ms. Griffith stated that it was a wonderful glowing report and that she is very proud of SETA's staff that participated. She thanked Mr. Guerra and Ms. Vang for their participation in Board Members' interview. Ms. Scherman and Mr. Kennedy congratulated Ms. Griffith on a great review.

Mr. Kennedy asked for the reasoning for lowered Head Start spending during the last ten months. Ms. Griffith explained that the spending appears lower due to vacancies and other one-time funding sources. However, there is no impact on the program. The under-spend funds will be carried over into the next program year.

Mr. Kennedy advised on the resignation of the Sacramento City Unified School District (SCUSD) Superintendent and encouraged SETA to continue communication with Interim SCUSD Superintendent Lisa Allen.

**VI. Reports to the Board**

A. Chair: No Report

B. Executive Director:

Ms. Hernandez advised on the All Staff meeting, scheduled for Friday, August 4, 2023, 9:00 a.m.-4 p.m. at Citrus Heights Community Center. She extended the invitation to all the members of the Board. The keynote speaker, Niki Spears, participated in various conferences involved with education, Head Start program and is known for being community-centered and community-driven. Ms.

Hernandez also advised that SETA is holding quarterly Coffee Chat sessions that help lift communication barriers and provide an opportunity to share the great work

of SETA's teams. Additionally, SETA will have a Town Hall meeting tomorrow, Friday, July 7, 2023, co-sponsored by AFSCME Local 146 to engage all SETA staff in conversation about the agency's future.

C. Deputy Directors: No Report

D. Counsel: No Report

E. Members of the Board:

Mr. Guerra thanked SETA for working through Labor Negotiations, for outreach and communication with the community and staff, and for providing refugee support to newcomers.

F. Public: None

**VII. Adjournment:** The meeting adjourned at 10:36 a.m.



ITEM II-B-CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

D'et Saurbourne, Administrative Services Deputy Director, has reviewed the claims for the period 5/19/2023 through 6/16/2023, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 5/19/2023 through 6/16/2023.

PRESENTER: D'et Saurbourne

ITEM II-C-CONSENT

APPROVAL TO ACCEPT FUNDING FROM THE SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD) TO PROVIDE ON-THE-JOB TRAINING SERVICES, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE FUNDING AGREEMENT, MODIFICATIONS, OR OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

In June 2023, SMUD requested SETA to submit a proposal to provide On-the-Job Training (OJT) services for SMUD's Sustainable Communities Team to serve 30 participants.

SMUD's industry-led, worker-centered program, built through strong strategic partnerships in the region, will support electricians, solar and battery storage, and training electrification installers, operators, and technicians on the pathway towards good-quality jobs in the industry. As a workforce development partner, SETA will support SMUD with OJT and other workforce development services, including screening participants for additional supportive services as needed.

In July 2023, SETA received notice from SMUD that it will be funded with \$141,182 to serve 30 OJT workers between September 1, 2023 and June 30, 2024. The parties will negotiate an agreement to formalize the relationship.

RECOMMENDATION:

Approve the acceptance of \$141,182 in funding from SMUD to provide OJT services, and authorize the Executive Director to execute the funding agreement, any modifications, or other documents required by the funding source.

PRESENTER: Lauren Mechals

ITEM III-A-1-ACTION

**TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:**  
**APPROVAL OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY**  
**FINAL BUDGET FOR FISCAL YEAR 2023-2024**

**BACKGROUND:**

In June 2023, the Board took action to approve the Recommended Budget for Fiscal Year 2023-2024 and directed that notice of a Public Hearing be posted and published to commence on August 3, 2023 at 10:00 a.m. or as soon thereafter as practicable for purposes of considering and approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2023-2024. Staff has posted and caused to be published notice of this Public Hearing as directed by the Board.

The Final Budget for the Fiscal Year 2023-2024 will be sent under separate cover. Staff will be available to answer questions. The approved Final Budget will also be submitted to the County and City for approval.

**RECOMMENDATION:**

Open a public hearing, hear testimony, close the public hearing and adopt the attached Resolution approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2023-2024.

**PRESENTER:** Mario Maslac

**RESOLUTION NO.: 2023-04**

**APPROVAL OF FISCAL YEAR 2023-2024 SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA) BUDGET**

**WHEREAS**, all necessary estimates of revenues, expenditures and reserves for the 2023-2024 Fiscal Year were prepared and filed, the Recommended Budget was adopted and printed, and hearings thereon were noticed and held as required by Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), and

**WHEREAS**, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024, and

**WHEREAS**, the Governing Board has made such revisions of, deductions from and increases or additions to the Recommended Budget as it deemed advisable, all such increases or additions having been proposed in writing and filed with the Board prior to the conclusion of said hearings on August 3, 2023, and

**WHEREAS**, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the fiscal year commencing July 1, 2023, and

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, in accordance with Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), that the Final Budget for the Fiscal Year 2023-2024 be and is hereby adopted in accordance with the following:

(1)	Salaries and employees benefits	\$ 55,946,115
(2)	Services and Supplies	16,962,716
(3)	Other charges	51,724,818
(4)	Fixed Assets	
	(A) Land	0
	(B) Structures and Improvements	1,157,975
	(C) Equipment	1,758,692
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$ 127,550,316</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditures program will be by monies derived from Current Financing and Fund Balance.

**BE IT FURTHER RESOLVED** that the Final Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

**ATTACHMENTS:**

- Financing Requirements Summary Schedule
- Fixed Asset Schedule
- Expenditure Detail Schedule
- Revenue Detail Schedule

**BE IT FURTHER RESOLVED AND ORDERED**, that the Auditor-Controller be hereby authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the budget adopted herewith.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this third day of August, 2023 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Chair of the SETA Governing Board

ATTEST: \_\_\_\_\_  
Clerk of the SETA Governing Board

## ITEM III-A-2-ACTION

### APPROVAL OF REAPPOINTMENT TO THE SACRAMENTO WORKS WORKFORCE DEVELOPMENT BOARD

#### BACKGROUND:

The local Sacramento Works Workforce Development Board was newly formed in early 2016. As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller Workforce Development Board by setting the size of the Board at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the "Other" category permitted by the Workforce Innovation and Opportunity Act (WIOA) to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016, the Governing Board appointed twenty-five members to the newly formed Sacramento Works Workforce Development Board. The Board had staggered initial terms of two, three or four years. Extended terms from that time are a three-year term. In 2020, the request was made to add an additional economic development seat, which required adding another business seat to keep the majority of the board representing the business community, as required by WIOA. The Sacramento Works Board considered the request to increase the board size by two and took action at its meeting on May 27, 2020 to increase the board size to 27. The current bylaws of the Sacramento Works, Inc. allow up to thirty board members.

The initial terms of Mr. Michael Jasso, Assistant City Manager with the City of Sacramento, and Mr. Ronald Orr, Vice President with VSP Vision, appointed to three-year terms, will expire on August 5, 2023. Each member has been polled to determine their desire to continue serving on the board. Mr. Jasso affirmed his commitment to continue service.

#### RECOMMENDATION:

Approve the reappointment of Mr. Jasso to the Sacramento Works Workforce Development Board for a three-year term beginning August 6, 2023.

PRESENTER: Roy Kim

ITEM III-B-1-ACTION  
APPROVAL OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG)  
REQUEST FOR PROPOSALS FOR THE 2024 PROGRAM YEAR

BACKGROUND:

As the designated Community Action Agency for Sacramento County, the Sacramento Employment and Training Agency (SETA) administers CSBG funds to meet locally determined needs. Local needs are determined through a Community Action Plan (CAP) process designated by the State of California, Department of Community Services and Development (CSD), that relies on research into current community conditions, and public testimony and community surveys about unmet community needs.

At the May 24, 2023 Community Action Board (CAB) Meeting, the CAB approved the CAP. On June 1, 2023, the SETA Governing Board approved the 2024/2025 CAP. The CSBG Request for Proposals (RFP) solicits proposals from qualified agencies to address the needs, services and recommendations identified in the CAP.

At this time, the total amount of Community Services Block Grant funding for the 2024 program year is not yet known. For planning purposes, SETA has included in the RFP an estimated amount that is based on the previous year's allocation. A total of \$1,036,336 is projected for release, on a competitive basis, to public and private non-profit entities with the capacity and experience to meet unmet needs identified in the CAP. As discussed in the June 14, 2023 CAB meeting, the relative weight of funding for Family Self-Sufficiency (FSS), FSS Special Projects, and Safety Net programs will be based on the proposals which best address the community needs in the priorities list from the CAP. This RFP combines the former Youth and Senior Supports category with the Family Self-Sufficiency (FSS) category, and adds the new sub-category, FSS – Special Projects, described in greater detail below.

SETA will target the most vulnerable populations in Sacramento County. For the 2024 program year, groups that will receive priority for services include: homeless individuals and families; disadvantaged, marginalized communities and subpopulations; low-income families needing emergency support services; single parents, especially female-led households; opportunity youth, especially youth of color; older adults, especially those of color; persons with disabilities; youth needing educational support post-pandemic; and refugees and new Americans.

Sent under separate cover, and for the Board's consideration, is the Request for Proposals. Of particular consideration, is the section on the FSS – Special Projects.

While all proposers are expected to address the manner in which their agency includes diversity, equity and inclusion (DEI) in their daily services and activities, the FSS – Special Projects category promotes DEI as a central feature of the proposed program. Additional points are awarded for Special Projects which focus on Black/African American youth aged 5-24.

The process and criteria for selecting delegate agencies to implement services and activities identified in the CAP is outlined in the draft CSBG RFP for the 2024 Program Year that has been sent under separate cover.

The CAB approved the CSBG RFP at its July 12, 2023 meeting, with the following recommended changes:

- Greater emphasis on the promotion of the Strengthening Families Protective Factors Framework Logic Model in the language of the RFP; and
- Inclusion of an additional statement on the priorities for service not presented in order of importance. Additional language about a service focus on the intersection of issues facing low-income community members was also included.

Those changes have been made. If approved by the Governing Board, the CSBG RFP will be released on August 4, 2023, at 1:00 p.m.

**RECOMMENDATION:**

Approve the CSBG Request for Proposals for the 2024 Program Year.

**PRESENTER:** Julie Davis-Jaffe



## ITEM III-B-2-ACTION

### NON-COMPETITIVE PROCUREMENT FINDING AND APPROVAL TO AUGMENT FUNDS TO REFUGEE PROGRAM SERVICE PROVIDERS UNDER THE REFUGEE SUPPORT SERVICES (RSS) HOUSING ASSISTANCE FOR UKRAINIANS (HAU) GRANT, PROGRAM YEAR (PY) 2022-2024

#### BACKGROUND:

SETA's Refugee Program, operated under Refugee Support Services (RSS) grant funds received from the United States (U.S.) Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR), provides direct employment services intended to result in early economic self-sufficiency and reduced public assistance dependency of refugees through employment and acculturation assistance.

In August, 2022, the Board approved the 2022-23 Program Year (PY) funding recommendations for SETA's RSS formula grant providers for the provision of employment services to meet the needs of eligible refugees residing in Sacramento County. The PY commenced on October 1, 2022, and will end September 30, 2023. It is expected that the \$8,291,625 in RSS funds awarded this year will serve 2,902 refugees.

In November, 2022, the California Department of Social Services, Refugee Programs Bureau (RPB) received over \$25,000,000 in RSS grant funding from ORR under the Additional Ukraine Supplemental Appropriations Act (AUSAA) to allocate to California counties based on high numbers of Ukrainian and other non-Ukrainian arrivals displaced from the Ukraine, and the numbers of approved sponsorship applications under the Department of Homeland Security's Uniting for Ukraine (U4U) program. On July 10, 2023, RPB allocated the funds to eligible counties for housing and utility supports under RPB's new Housing Assistance for Ukrainians (HAU) program. Based on RPB's formula for allocation, SETA received the maximum award of \$5,000,000. After setting aside funds for administrative support, \$4,251,430 is available for allocation to provide housing and utility assistance to eligible Ukrainian and non-Ukrainians individuals through the program term of September 30, 2024.

On June 28, 2023, RPB issued Refugee County Letter (RCL) No. 23-03, Guidance for the Housing Assistance for Ukrainians (HAU) Program, which states that housing and utility assistance under the program must be provided as a support service in conjunction with case management under the RSS employment program. Accordingly, housing assistance funding can only be provided to eligible individuals who are receiving case management services from RSS program providers. The RCL also requires recipients of the funding to submit to RPB addendums to their "County Plans" describing how funds will be used. SETA will prepare its addendum and submit to RPB by the deadline indicated in the RCL.

As a result of the funding, staff is recommending augmenting all RSS employment program providers based on the numbers of refugees they have been awarded to serve under each RSS activity this PY, multiplied by the cost per participant of \$1,645. The recommended funding details can be found in the attached charts.

The funding augmentation recommendations include provider funding levels that exceed the amounts of funding requested in their proposals submitted during the RFP process. This is due to procuring RSS and RSS Set-aside services based on lower, anticipated refugee arrivals in program year 2020-21, and the accompanying lower levels of funding. On August 22, 2022, the California Department of Social Services (DSS) issued the attached letter that determined that the evacuation and resettlement of Afghan, Ukrainian and non-Ukrainian Humanitarian Parolees presents a humanitarian crisis and authorized implementation of streamlined administrative and programmatic processes to expedite use of RSS funds, including necessary emergency actions, such as augmenting existing RSS program providers to facilitate seamless, uninterrupted services. Based on the DSS letter, and consistent with the Federal Refugee Resettlement Program Regulations, OMB Uniform Guidance 2 CFR 200.320, and SETA's procurement policies, which state that noncompetitive procurement is appropriate when a public exigency or emergency will not permit a delay resulting from publicizing a competitive solicitation, SETA's Executive Director has determined that emergency procurement for the augmentations is authorized and appropriate. Based on the DSS and Executive Director's emergency determinations, staff seek Board approval to find that noncompetitive procurement for this RSS funding augmentation is appropriate due to the existing emergency. If approved, a copy of this finding and the Board Item shall be retained with the procurement documentation for all contracts augmented under this agenda item.

RECOMMENDATION:

Find that non-competitive procurement for the augmentations is appropriate, and approve the funding augmentation recommendations for the nine RSS employment program providers for PY 2022-2023, as indicated in the attached funding charts.

In addition, approve the following stipulation:

1. Providers must maintain status as recipients of RSS employment program funding to maintain eligibility for the HAU program funding, and must provide case management services to eligible participants.

PRESENTER: Michelle O'Camb



**KIM JOHNSON**  
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



**GAVIN NEWSOM**  
GOVERNOR

August 22, 2022

Denise T. Lee, Interim Executive Director  
Sacramento Employment and Training Agency  
925 Del Paso Boulevard  
Sacramento, CA 95815

Dear Denise Lee:

The evacuation and resettlement in California of thousands of Afghan Special Immigrant Visa (SIV) holders/refugees and Humanitarian Parolees, and the anticipated resettlement of thousands of Ukrainian and non-Ukrainian Humanitarian Parolees continues to present a humanitarian crisis for both the United States and the State of California. Accordingly, the California Department of Social Services authorizes counties and service providers to implement streamlined administrative and programmatic processes to expedite the use of Refugee Support Services (RSS) funding to provide immediate access to services for the increased number of Afghan SIV/refugees and Humanitarian Parolee evacuees, and Ukrainian and non-Ukrainian Humanitarian Parolees resettling in Sacramento County. This includes any necessary actions, such as augmenting existing RSS program providers to facilitate seamless, uninterrupted access.

Should you have any questions regarding this letter, please contact Brian Tam, Section Chief, Refugee Programs Bureau at (916) 215-7050 or [brian.tam@dss.ca.gov](mailto:brian.tam@dss.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Kathy Yang".

**KATHY YANG**, State Refugee Coordinator  
Refugee Programs Bureau  
Office of Equity

**RSS - Housing Assistance for Ukrainians (HAU)  
Funding Recommendations - PY 2022-24**

PROVIDER NAME	VESL/ES HAU FUNDING RECOMMENDATIONS, PY 2022-24		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$1,465	210	\$307,650
Bach Viet Association, Inc.	1,465	380	556,700
International Rescue Committee, Inc.	1,465	240	351,600
Lao Family Community Development, Inc.	1,465	310	454,150
Twin Rivers USD	1,465	300	439,500
<b>Totals</b>		<b>1,440</b>	<b>\$2,109,600</b>

PROVIDER NAME	ES HAU FUNDING RECOMMENDATIONS, PY 2022-24		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$1,465	110	\$161,150
Bach Viet Association, Inc.	1,465	281	411,665
Folsom Cordova Community Partnership	1,465	84	123,060
International Rescue Committee, Inc.	1,465	140	205,100
Lao Family Community Development, Inc.	1,465	190	278,350
Twin Rivers USD	1,465	145	212,425
<b>Totals</b>		<b>950</b>	<b>\$1,391,750</b>

**RSS - Housing Assistance for Ukrainians (HAU)  
Funding Recommendations - PY 2022-24**

PROVIDER NAME	VESL/OJT HAU FUNDING RECOMMENDATIONS, PY 2022-24		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$1,465	35	\$51,275
Bach Viet Association, Inc.	1,465	85	124,525
Folsom Cordova Community Partnership	1,465	40	58,600
Lao Family Community Development, Inc.	1,465	55	80,575
<b>Totals</b>		<b>215</b>	<b>\$314,975</b>

PROVIDER NAME	ELL HAU FUNDING RECOMMENDATIONS, PY 2022-24		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Elk Grove USD - Adult School	\$1,465	115	\$168,475
Folsom Cordova USD - Adult School	1,465	40	58,600
International Rescue Committee, Inc.	1,465	67	98,155
Sacramento City USD	1,465	75	109,875
<b>Totals</b>		<b>297</b>	<b>\$435,105</b>

ITEM IV-A-INFORMATION FISCAL  
MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

PRESENTER: D'et Saurbourne

**MEMORANDUM**

**TO: Mr. Robert Sanger** **DATE: July 5, 2023**  
**FROM: David B. Clark, SETA Fiscal Monitor**  
**RE: Fiscal Desk Monitoring of Folsom Cordova Community Partnership**

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$76,896	1/1/22 - 12/31/22	7/1/22 – 12/31/22
WIOA	DEA	\$130,000	6/1/21 - 3/31/23	7/1/22 – 3/31/23
RSS	ES	\$123,840	10/1/21 - 9/30/22	7/1/22 – 9/30/22
RSS	VESL OJT	\$278,320	10/1/21 - 9/30/22	7/1/22 – 9/30/22
WIOA	OSY	\$70,944	7/1/22 – 6/30/23	7/1/22 – 3/31/23
WIOA	ADULT	\$240,000	7/1/22 – 6/30/23	7/1/22 – 3/31/23
WIOA	DW	\$60,000	7/1/22 – 6/30/23	7/1/22 – 3/31/23
RSS	Additional Support	\$34,056	12/2/21 – 9/30/22	6/1/22 – 9/30/22
RSS	COVID-19	\$10,494	10/1/21 – 9/30/22	7/1/22 – 9/30/22

**Monitoring Purpose:** Initial  Follow-up Special Final   
**Date of review:** 5/12/23  
**Follow Up:** 5/23, 6/1, 6/7

AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	YES	NO	YES	NO
1 Accounting Systems/Records	X			
2 Internal Control	X			
3 Bank Reconciliations	X			
4 Disbursement Control	X			
5 Staff Payroll/Files	X			
6 Fringe Benefits	X			
7 Participant Payroll	X			
8 OJT Contracts/Files/Payment	X			
9 Indirect Cost Allocation	X			
10 Adherence to Budget	X			
11 In-Kind Contribution		N/A		
12 Equipment Records		N/A		

**Program Operator: Folsom Cordova Community Partnership**

**Findings and General Observations:**

- 1) The total costs as reported to SETA for the CSBG, WIOA, and RSS programs have been traced to the delegate agency records. The records were verified and appear to be in order.

**Recommendations for Corrective Action:**

None

cc: Jennifer Hernandez  
Governing Board



**MEMORANDUM**

**TO:** Mr. Dwayne Crenshaw **DATE:** July 3, 2023  
**FROM:** David B. Clark, SETA Fiscal Monitor  
**RE:** Fiscal Desk Monitoring of Greater Sacramento Urban League

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	Adult	\$ 222,745	7/1/22 - 6/30/23	7/1/22 – 4/30/23
WIOA	DW	\$ 55,686	7/1/22 - 6/30/23	7/1/22 – 4/30/23
WIOA	OS	\$ 127,854	7/1/22 - 6/30/23	7/1/22 – 4/30/23
WIOA	WAF 10	\$ 123,761	9/1/22 – 11/30/23	9/1/22 – 4/30/23
WIOA	WAF 10	\$ 25,000	8/1/22 – 12/31/23	9/1/22 – 4/30/23

**Monitoring Purpose:** Initial X Follow-Up \_\_\_ Special \_\_\_ Final \_\_\_  
**Date of review:** January 27<sup>th</sup>, 2023  
**Follow up:** 2/8, 2/9, 2/16, 2/17, 2/23, 2/28, 3/1, 3/14, 3/22, 4/3, 4/6, 4/13, 5/15, 5/16, 5/19, 5/25, 6/2, 6/7, 6/8, 6/9, 6/16, 6/20, 6/21, 6/22, 6/29

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>		<b>COMMENTS/ RECOMMENDATIONS</b>	
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>
1	Accounting Systems/Records		X	X	
2	Internal Control		X	X	
3	Bank Reconciliation		X	X	
4	Disbursement Control		X	X	
5	Staff Payroll/Files		X	X	
6	Fringe Benefits		X	X	
7	Participant Payroll		X	X	
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Contract/Budget		X	X	
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

**Program Operator:** Greater Sacramento Urban League

**Findings and General Observations:**

The total costs as reported to SETA for the WIOA and Workforce Accelerator grants from July 1, 2022 to April 30, 2023 could not be traced to the subgrantee's fiscal records. To date, SETA has paid GSUL \$85,236.00 on the WIOA Youth grant, \$137,830.11 on the WIOA Adult grant, and \$34,457.36 on the WIOA Dislocated worker grant. Only a portion of the records were verified but did not appear to be completely in order. The areas of concern are noted below:

The initial monitoring engagement was sent on January 27<sup>th</sup>, 2023. Start-up documents were requested to be submitted by February 3<sup>rd</sup>, 2023.

SETA requires a general ledger at the beginning of each monitoring in order to make revenue and expense selections, as well as compare actual expenses incurred to the claims submitted for reimbursement. On February 8<sup>th</sup>, 2023 a general ledger was provided. An initial review of the documents, revealed that the general ledgers provided did not show individual transactions to select. To date, a detailed general ledger by grant, has yet to be provided. Per the signed Service Provider contract, "SUBGRANTEE shall maintain an adequate system of accounting in accordance with all applicable regulations and in accordance with generally accepted principles and procedures of the accounting profession so that a clear audit trail can be established which proves that the expenditure of funds under the SUBGRANT is in accordance with the terms of the SUBGRANT, applicable federal and State regulations and circulars, and SETA policies and procedures. If SUBGRANTEE is a public body, funds shall be distributed through the chief fiscal officer who shall be familiar with the applicable regulations." When tasked with providing SETA with bank statements, bank reconciliations, and deposit slips, GSUL failed to provide adequate documentation that shows these basic accounting functions were completed.

During review of the reimbursement claims that GSUL submitted to SETA, it was discovered that GSUL was not billing SETA for actual costs incurred. Instead, the budgets for each grant were being divided by the number of months in the performance period and invoiced as 1/12<sup>th</sup> of the WIOA grants and 1/15<sup>th</sup> of the Workforce Accelerator grants. GSUL and SETA met on April 6<sup>th</sup>, 2023 to discuss deliverables, timelines, and challenges that GSUL was facing. It came to light that GSUL was changing nearly every fundamental system in their office, including payroll software, accounting software, and personnel. GSUL informed SETA that they hired an accounting consultant. SETA met with said consultant on April 13<sup>th</sup>, 2023 to discuss SETA's fiscal needs. On May 15<sup>th</sup>, 2023 GSUL's consultant, sent updated fiscal claims that reflected actual costs incurred per month with an accompanying spreadsheet of expenses to tie to. SETA staff spoke with GSUL's consultant on May 15<sup>th</sup>, 2023 to discuss concerns about the updated claims. Specifically, the original claims reflected training expenses for the Adult and Dislocated Worker grants and WEX expenses for the Youth grant. The updated claims did not.

In an effort to assist GSUL during their transition period, SETA staff agreed to utilize the spreadsheets and updated unsigned claims provided to make selections. Selections for payroll and full line item expenses (Utilities, Maintenance and repairs, etc..) for the months of July, Nov, Jan, and April were made on June 9th, 2023. To date SETA has not received supporting documentation.

SETA received one cumulative claim for the months of September 2022 through February 2023 for the Workforce Accelerator grant “Project Management” and no reimbursement claims have been received for the Workforce Accelerator grant “Ambassador Project”. Per the signed Services Contract between SETA and GSUL, “SETA shall make payments to CONTRACTOR upon satisfactory completion of services and receipt of an acceptable, completed monthly fiscal report from CONTRACTOR. The monthly fiscal report is due to SETA no later than ten (10) days after the end of each month during the term of the CONTRACT.” Neither general ledger nor similar accounting of expenditures has been received for selection purposes. On June 22<sup>nd</sup> 2023, GSUL informed SETA that they are in the process of changing another piece of infrastructure: data storage. GSUL stated that the transition had locked staff out of the financial server and therefore, all financial information pertaining to the Workforce Accelerator grants was inaccessible. SETA is unable to test the validity of the expenses on the Project Management grant and cannot be certain if expenditures have been incurred on the Ambassador Project grant.

Communication with GSUL has been inconsistent and unfortunately not much progress has been made since the monitoring started on January 27<sup>th</sup>, 2023.

GSUL, to date, has been unable to substantiate all monies totaling \$257,523.47 paid to date on the WIOA grants.

**Recommendations for Corrective Action:**

1. GSUL will refund SETA a total of \$257,523.47 for the reimbursements made on the WIOA grants or provide the sample documentation requested to date.
2. GSUL will implement systems and procedures to provide SETA with monthly invoices no later than the 10<sup>th</sup> of the following month for which costs are claimed.
3. GSUL will implement their new accounting system and train staff accordingly so that expenses are tracked per grant, documentation is easily accessible for review, and a proper approval process is in place.
4. GSUL will provide SETA with a complete bank statement, bank reconciliation and deposit slips for the month of October 2022 and implement procedures in place to have these and similar documents available for future monitoring engagements.
5. GSUL will write and provide to SETA a corrective action plan outlining how they will prevent these findings in the future, a plan for rolling out the new systems and how they will address training new staff on those systems.

cc: Jennifer Hernandez  
Governing Board

**MEMORANDUM**

**TO: Ms. Lisa Welze DATE: July 5, 2023**

**FROM: David B. Clark, SETA Fiscal Monitor**

**RE: Fiscal Desk Monitoring of International Rescue Committee**

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RSS	VESL/ES	\$720,000	10/1/22 - 9/30/23	10/1/22 - 2/28/23
RSS	ES TA	\$280,000	10/1/22 - 9/30/23	10/1/22 - 3/31/23
RSS	ELL	\$214,400	10/1/22 - 9/30/23	10/1/22 - 3/31/23
OSY	WIOA	\$110,675	7/1/22 – 6/30/23	7/1/21 – 1/31/23
CSBG	FSS	\$75,000	1/1/22 – 12/31/22	8/1/22 – 12/31/22
CSBG	FSS	\$75,000	1/1/23 – 12/31/23	1/1/23 – 3/31/23
CSBG	YSS	\$65,000	1/1/22 – 12/31/22	8/1/22 – 12/31/22
CSBG	YSS	\$65,000	1/1/23 – 12/31/23	1/1/23 – 3/31/23
RSS	RSS Additional	\$196,420	10/1/22 – 9/30/23	10/1/22 – 2/28/23

**Monitoring Purpose: Initial X Follow-Up \_\_\_ Special \_\_\_ Final X**  
**Date of review: June 9<sup>th</sup>, 2023**

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>		<b>COMMENTS/ RECOMMENDATIONS</b>	
		<b>YES</b>	<b>NO</b>	<b>YES</b>	<b>NO</b>
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

**Program Operator:** International Rescue Committee

**Findings and General Observations:**

The total costs as reported to SETA for RSS, CSBG, and WIOA have been traced to the delegate agency records. The records were verified and appear to be in order, and there are no adjustments required.

**Recommendations for Corrective Action:**

None.

cc: Jennifer Hernandez  
Governing Board

ITEM IV-B-INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

## SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Acara Solutions, Inc.	1	Assembler	1
Age in Place Sacramento	6	Life Enhancement Caregivers	5
Atelier Staffing LLC	9	Room Attendant	10
Bagatelos Glass Systems, Inc.	3	Journeyman Glazier	1
	3	Shop Production Worker	1
Blue White Robotics US Inc.	7	Robotic Field Technician	1
Brand Image Care Inc	9	Pressure Washer Technician	5
Brooke Meadow Community	9	Maintenance and Repair Worker	1
California Department of Social Services	9	Licensing Program Analyst	5
	7	Information Technology Specialist II	1
	9	Research Data Supervisor I	1
Carlton Senior Living, LLC	6	Licensed Vocational Nurse	3
ChildCare Careers	9	Teacher Aide/Assistant	20
City of Elk Grove	9	911 Call Taker	1
	9	Administrative Analyst I	1
	9	Administrative Assistant	1
	9	Animal Services Officer	1
	3	Assistant Engineer/Associate Engineer	3
	9	Associate Civil Engineer	1
	9	Code Enforcement Manager	1
	9	Code Enforcement Officer I	1
	9	Community Center Attendant	1
	9	Engineering Technician I	1
	9	Engineering Technician I/II	1
	9	Finance and Budget Analyst I	1
	9	Human Resource Specialist	1
	9	Maintenance Technician I/II	3
	9	Management Analyst	1
	9	Police Officer	1
	9	Police Recruit	1
9	Public Works Division Manager-Engineering Traffic Engineering Manager	1	
9	Real Time Information Center Specialist	1	
9	Senior Administrative Assistant	1	

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Elk Grove	9	Senior Code Enforcement Officer	1
	9	Senior Engineering Technician	1
	9	Senior Human Resources Specialist	1
	9	Senior Maintenance Technician	1
	9	Senior Payroll Technician	1
	9	Traffic Control and Street Lighting Supervisor	1
	9	Veterinary Assistant	1
City of Sacramento	9	Account Clerk I -Fiscal Operations Unit	2
	9	Account Clerk II	1
	9	Account Clerk II-Parking	1
	9	Accounting Technician	1
	9	Accounting Technician -Fiscal Operations	1
	9	Accounting Technician -Parking	1
	9	Administrative Analyst	9
	9	Administrative Analyst-Community Engagement Analyst	1
	9	Administrative Assistant	3
	9	Administrative Officer	1
	9	Administrative Technician	4
	9	Animal Care Technician	1
	9	Animal Control Officer I	2
	9	Animal Control Officer II	1
	4	Applications Developer	1
	9	Aquatics Specialist	1
	9	Archivist	1
	9	Arts Program Coordinator	1
	3	Assistant Architect	1
	9	Assistant Civil Engineer	1
	9	Assistant Code Enforcement Officer	1
	9	Assistant Director	2
	3	Assistant Electrical Engineer	1
	9	Assistant Pool Manager	1
	9	Associate Civil Engineer	3
	9	Associate Curator of Art	1
	9	Associate Planner-Park Development Services	1



## SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Building Inspector I	1
	9	Building Maintenance Worker	1
	9	Cashier	1
	9	Cashier - Aquatics	1
	9	Chief Building Official	1
	9	City Housing Manager	1
	3	Code Enforcement Officer	1
	9	Community Center Attendant I	1
	9	Community Center Attendant I	1
	9	Community Center Attendant II	1
	9	Community Service Officer I	1
	9	Community Service Representative I	1
	3	Construction Inspector I	1
	3	Construction Inspector II	1
	3	Construction Inspector III	1
	9	Contracts and Compliance Specialist	1
	9	Council Representative	3
	9	Council Representative - District 6	1
	9	Crew Leader-Landscaping & Learning	1
	9	Cultural and Creative Economy Manager	1
	9	Curator of Education	1
	9	Customer Service Assistant -Aquatics	1
	9	Customer Service Representative	3
	9	Customer Service Supervisor -Revenue Services	1
	9	Deputy City Attorney I	2
	9	Deputy City Clerk	1
	9	Deputy City Clerk-Administrative Support	1
	9	Deputy Fire Chief	1
	9	Development Project Manager	1
	9	Development Services Technician I	1
	9	Development Services Technician II	1
	9	Development Services Technician III	1
	9	Director of Public Works	1

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	7	Dispatcher I- Recruit	2
	7	Dispatcher II	2
	3	Electrician	1
	9	Electronic Maintenance Technician	1
	9	Electronic Maintenance Technician II	1
	9	Engineering Technician I	1
	9	Equipment Mechanic I	1
	9	Equipment Mechanic II	1
	9	Equipment Mechanic III	1
	9	Equipment Service Worker	1
	9	Events Coordinator -Events Associate Schedule Coordinator	1
	9	Events Duty Person	1
	9	Evidence and Property Technician	1
	9	Executive Assistant	1
	9	Fiscal Policy Analyst	1
	9	Forensic Investigator I	1
	9	HVAC Systems Mechanic	1
	7	Information Technology Supervisor (eGov)	1
	3	Junior Engineer	1
	9	Junior Planner	1
	9	Junior Plant Operator	1
	9	Labor Relations Administrative and EEO Investigator	1
	9	Labor Relations Officer	1
	9	Legal Secretary	1
	9	Lifeguard	1
	9	Machinist Helper	1
	9	Mayor Council Intern - District 3	1
	9	Meter Reader	1
	9	Neighborhood Resources Coordinator I	1
	9	Neighborhood Resources Coordinator II	1
9	Office Specialist	1	
9	Operations General Supervisor	1	
9	Park Maintenance Worker	1	
9	Park Maintenance Worker II	1	

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Park Planning, Design And Development Manager	1
	9	Parking Enforcement Supervisor	1
	9	Parking Facilities Maintenance Supervisor	1
	9	Parking Meter Coin Collector	1
	9	Parking Meter Collection Supervisor	1
	9	Personnel Technician	1
	9	Plant Operator	1
	9	Plant Operator-Water Division	1
	9	Police Clerk II	1
	9	Police Clerk II-Office of Investigations	1
	9	Police Clerk II-Office of the Chief	1
	9	Police Officer	2
	9	Police Officer -Lateral	1
	9	Police Officer-Recruit	2
	9	Police Records Specialist I	1
	9	Police Records Specialist III	1
	9	Pool Manager	1
	9	Program Coordinator	1
	9	Program Coordinator-Adaptive Recreation	1
	9	Program Developer	1
	9	Program Manager -Code Enforcement	1
	9	Program Specialist	2
	9	Program Specialist-Cannabis Policy and Enforcement	1
	9	Program Specialist-Security, Emergency Preparedness & Safety	1
	9	Program Specialist -Senior Business Analyst-Budget	1
	7	Program Specialist -Senior Business Analyst-PeopleSoft Finance	1
	9	Program Specialist -Security, Emergency Preparedness & Safety	1
	9	Program Specialist-Contracts	1
	9	Program Specialist-Fiscal & Management Services	1
	9	Program Specialist-Sustainability	1
	9	Program Supervisor	1
	9	Real Property Agent II	1
	9	Recreation General Supervisor	1
9	Recreation Manager	1	
9	Recreation Superintendent	1	

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Registered Veterinary Technician	1
	9	Senior Accounting Technician	2
	9	Senior Accounting Technician -Parking	1
	4	Senior Applications Developer	1
	7	Senior Applications Developer-PeopleSoft	1
	9	Senior Architect -Facilities	1
	9	Senior Code Enforcement Officer	1
	9	Senior Engineer	1
	9	Senior Fiscal Policy Analyst	1
	9	Senior Lifeguard	1
	9	Senior Office Specialist	1
	9	Senior Personnel Transactions Coordinator	1
	9	Senior Recreation Aide	1
	9	Senior Staff Assistant	2
	7	Senior Systems Engineer	1
	7	Senior Telecommunications Technician	1
	3	Street Construction Laborer	1
	3	Street Construction Laborer Trainee	1
	9	Supervising Architect-Facilities	1
	9	Supervising Community Center Attendant	1
	9	Supervising Engineer	1
	9	Supervising Forensic Investigator	1
	9	Ticket Seller	1
	9	Traffic Control And Lighting Supervisor	1
	9	Traffic Control and Lighting Technician I	1
	9	Traffic Control and Lighting Technician II	1
	9	Traffic Control And Lighting Technician Trainee	1
	9	Utilities Operations and Maintenance Lead worker	2
	9	Utilities Operations and Maintenance Service Worker	2
	9	Utilities Operations and Maintenance Serviceworker Apprentice -Wastewater, Water & Drainage	1
9	Utility Worker	2	
9	Vehicle Service Attendant	1	

## SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Veterinarian	1
	9	Youth Aide	1
	9	Youth Aide-Graffiti Abatement Program	1
Cooperative Agricultural Support Services Authority	9	Human Resources/ Office Technician	1
DaSaMi Inc	9	Tow Truck Operator	1
Department of Health Care Access and Information	4	Information Technology Supervisor II - Development Services Group Supervisor	1
Department of Managed Healthcare	9	Associate Governmental Program Analyst	1
	9	Attorney	1
	9	Staff Services Analyst	1
	9	Staff Services Managerial	1
Department of Water Resources	9	Seasonal Clerk JC# 356628	1
Easter Seals Society of Superior California	9	Credential Specialist	1
	9	Direct Support Professional	10
	9	Employment Specialist	2
	9	Job Coach Vocational Crew Lead	2
	9	Occupational Therapist	2
	6	Physical Therapist	2
	9	Program Support Trainer	1
	6	Speech and Language Pathologist	1
EcoLogic Solutions	9	Jr. Technician	1
Elevator Controls Corporation	9	Continuous Improvement Specialist	1
	7	Embedded Software Engineer	1
	9	Printed Circuit Board Test and Repair Technician	1
	9	Shipping and Receiving Clerk	3
	9	Test Technician	3
	9	Wire Assembler	4
	9	Wire Puller	1
Eskaton Properties, Inc	4	Licensed Vocational Nurse	20
Health and Life Organization, Inc.(HALO)	9	Credential Specialist	1
HealthQuest, Inc.	9	Assistant Store Manager	1
	9	Sales Associate	1
IEC/AAI Holding, Inc. dba UEI College-Sacramento	4	Operations Administrator	1
	4	Student Finance Advisor	1
Ironwood Commercial Builders	3	Lather Journeyman or Apprentice Level	2

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Kaiser Permanente	6	Environmental Specialist	4
	6	Lab Technician	4
Leadpoint Business Services	9	Recycling Sorter	15
Los Rios Community College District	4	Account Clerk I	1
	4	Account Clerk II	2
	4	Account Clerk III	1
	4	Accountant	1
	4	Adapted Physical Education Adjunct Assistant Professor Pool	1
	4	Administrative Assistant I	2
	4	Administrative Assistant II	2
	4	Administrative Assistant III	3
	4	Administrative Services Analyst	1
	4	Admissions/Records Evaluator I	1
	4	Admissions/Records Evaluator II - Veterans Affairs	1
	4	Alternate Media Design Specialist	1
	4	Articulation Officer/ Counselor	2
	4	Assistant Financial Aid Officer	1
	4	Associate Dean of Student Success and Equity	1
	4	Associate Vice Chancellor of Human Resources	1
	4	Associate Vice President of Instruction	1
	4	Associate Vice President of Student Resources and Financial Aid	1
	4	Associate Vice President, Guided Pathways Implementation	1
	4	Athletic Trainer	2
	4	Black Student Success Counselor	1
	4	Building Automation and Systems Integration Analyst	1
	4	Business Services Supervisor	1
	4	Campus Patrol	1
	4	Certified Nursing Assistant Adjunct Professor Pool	1
	4	Chemistry Adjunct Assistant Professor Pool	1
	4	Child Development Center Lead Teacher	1
	4	Child Development Center Teacher	1
	4	Clerk III	4
	4	College Nurse Clinician	1
4	College Safety Officer	1	

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College District	4	Confidential Administrative Assistant III	1
	4	Confidential Human Resources Specialist II	1
	4	Confidential Human Resources Specialist III	1
	4	Control Center Technician	1
	4	Counseling Clerk II	1
	4	Custodial Supervisor	1
	4	Custodian	6
	4	Dean of Business and Computer Science	1
	4	Dean of Health & Education	1
	4	Dean of Health and Human Services/Agriculture, Food and Natural Resources	1
	4	Dean of Health and Wellness Services	1
	4	Dean of Institutional Effectiveness and Innovation	1
	4	Dean of Institutional Effectiveness, Research and Planning	1
	4	Dean of McClellan/Sacramento Regional Public Safety Training Center	1
	4	Dean of Natural Sciences	1
	4	Dean of Outreach and Pathway Communities	1
	4	Dean of Student Services and Enrollment	1
	4	Dean of Student Wellness and Support Services	1
	4	Dental Assisting Assistant Professor	1
	4	Design & Digital Media Animation and Game Design Adjunct Assistant Professor Pool	1
	4	Design & Digital Media Graphic Design & Web Design Adjunct Assistant Professor Pool	1
	4	Developing Hispanic-Serving Institutions Grant Project Director (VII)	1
	4	Digital Communications and Web Specialist - Web and Media Design	1
	4	Director (III) of Administrative Services	1
	4	Director (VI) of Degree Planning and Graduation Initiatives	1
	4	Director (VII) of Employer Partnership for Automation	1
	4	District Financial Aid Specialist	1
	4	Drafting CADD- Adjunct Assistant Professor Pool	1
	4	Educational Center Clerk	1
	4	Educational Center Supervisor	1
	4	Educational Center Supervisor - Natomas Center	1
	4	Electronic Calibration and Repair Technician	1

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College District	4	Employee Benefits Specialist	1
	4	Ethnic Studies Adjunct Assistant Professor Pool	1
	4	Facilities Maintenance-Heating/Ventilation/Air Conditioning/Plumbing Supervisor	1
	4	Facilities Planning and Engineering Specialist	1
	4	Financial Aid Clerk II	1
	4	Fire Technology Assistant Professor/Coordinator	1
	4	Fitness Adjunct Assistant Professor Pool	1
	4	Fitness Swimming Adjunct Assistant Professor Pool	1
	4	Funeral Service Education Assistant Professor	1
	4	Geography Adjunct Assistant Professor Pool	1
	4	Groundskeeper	1
	4	Head Grounds Maintenance Technician	1
	4	Health Services Assistant	1
	4	Information Technology Business/Technical Analyst I	1
	4	Information Technology Business/Technical Analyst I- Customer Relationship Management	1
	4	Information Technology Business/Technical Analyst II	2
	4	Information Technology Business/Technical Analyst II (Financials)	1
	4	Information technology Business/Technical Analyst II- Customer Relationship Management	2
	4	Information Technology Business/Technical Analyst II- Systems Integration Developer	1
	4	Information Technology Systems/Database Administrator Analyst I	1
	4	Instructional Assistant - Accounting	1
	4	Instructional Assistant - Costuming and Makeup	2
	4	Instructional Assistant - Early Childhood Education	1
	4	Instructional Assistant - Health Occupations	1
	4	Instructional Assistant - Health Occupations -Dental	1
	4	Instructional Assistant - Mechanical Electrical Technology	1
	4	Instructional Assistant - Theatre Music	1
	4	Instructional Assistant- Writing/English/Reading	1
	4	Instructional Laboratory Supervisor - Health Programs	1
	4	Instructional Services Assistant II	2
4	Interior Design Assistant Professor	1	
4	IT Systems/Database Administrator Analyst II	1	



# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College District	4	Kinesiology, Health, and Athletics Professor and Athletic Coordinator	1
	4	Laboratory Technician - Builder/Maker	1
	4	Laboratory Technician - Science	1
	4	Laboratory Technician - Science-Chemistry	1
	4	Laboratory Technician - Science-Physics	1
	4	Lead Instructional Services Assistant	1
	4	Lead Laboratory Technician - Mechanics	1
	4	Lead Maintenance Painter	1
	4	Librarian	1
	4	Library Technician	1
	4	Maintenance Electronic/Alarm Technician	1
	4	Maintenance HVAC Mechanic	1
	4	Maintenance Painter	1
	4	Maintenance Roofer/Carpenter	1
	4	Music Adjunct Assistant Professor Pool	1
	4	Nursing Assistant Professor	4
	4	Occupational Therapy Adjunct Assistant Professor Pool	1
	4	Occupational Therapy Assistant Professor	1
	4	Outreach Specialist	3
	4	Outreach Specialist-Upward Bound TRIO	1
	4	Payroll Specialist	1
	4	Payroll Technician	2
	4	PEACE (Peer Engagement for Achievement, Culture, Connection and Excellence) Adjunct Counselor	1
	4	Personal Activity (Badminton, Pickleball, Table Tennis) Adjunct Assistant Professor Pool	1
	4	Physical Therapy Adjunct Assistant Professor Pool	1
	4	Physics/Astronomy Assistant Professor	1
	4	Police Captain	1
	4	Police Communication Dispatcher	1
	4	Police Detective	1
	4	Police Officer	1
4	President of American River College	1	
4	President of Folsom Lake College	1	

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College District	4	President of Sacramento City College	1
	4	Programmer I	1
	4	Public Information Officer - Communications	1
	4	Railroad Operations Adjunct Assistant Professor	1
	4	Regional Director (VII) of Philanthropy	1
	4	Registered Nurse Clinical Adjunct Assistant Professor Pool	1
	9	Senior Accounting Technician	1
	4	Senior Information Technology Business/Technical Analyst	1
	4	Senior Information Technology Business/Technical Analyst- Human Resources and Finance	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	4	Senior IT Technician	1
	4	Senior IT Technician-Lab/Area Microcomputer Support	1
	4	Special Projects - Test Proctor	1
	4	Special Projects - Education Coach I	1
	4	Special Projects - Education Coach II	1
	4	Special Projects - Emergency Medical Technician Assistant	1
	4	Special Projects - Events Coordinator	1
	4	Special Projects - Events Coordinator	1
	4	Special Projects - Open Educational Resources Specialist	1
	4	Special Projects - Piano Accompanist	1
	4	Staff Resources Center Assistant	1
	4	Student Personnel Assistant - Career & Job Opportunity Services	1
	4	Student Personnel Assistant - Counseling	1
	4	Student Personnel Assistant - Disabled Student Programs and Services	1
	4	Student Personnel Assistant - Internship Developer	1
	4	Student Personnel Assistant - Outreach Services	1
	4	Student Personnel Assistant - Student Services	2
	4	Student Personnel Assistant - Student Services -Pride Center	1
	4	Student Personnel Assistant - Workforce and Economic Development	1
	4	Student Support Specialist	19
4	Student Support Supervisor	2	
4	Theater Technician	1	

## SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Los Rios Community College District	4	Transfer Center Counselor/Transfer Center Coordinator	1
	4	Utility Worker	1
	4	Vice President of Administration	1
	4	Vice President of Administrative Services	1
McKenry Drapery Service	9	Blind Cleaner	1
McLaughlin Ranch, LLC	9	Women's Basketball Adjunct Faculty Head Coach	3
Montessori in the City	9	Infant/Toddler/Preschool Teacher	5
PrimeFlight Aviation Services	9	Overnight Aircraft Cleaner	3
Resource Staffing Group	9	Assistant Bank Branch Manager	1
	9	Bank Teller	5
Sacramento Children's Home	9	Family Facilitator Supervisor II	1
	6	Family Finding Permanency Specialist	1
	6	Family Specialist	1
	9	Lead Child Care Worker	1
	6	Lead Residential Counselor	1
	6	Residential Counselor	2
	4	Skills Trainer	1
	6	Therapeutic Behavioral Services Supervisor	1
	6	Therapist-Counseling Center and Wraparound	2
	6	Urgent Response Supervisor	2
Sacramento City Unified School District	4	Assistant In-House Legal Counsel	1
	4	Campus Monitor	1
	4	Coordinator II, Curriculum & Instruction History-Social Science	1
	4	Coordinator II, Health Services	1
	4	Coordinator II, Student Information Systems @ Technology Services -	1
	4	Coordinator III, Curriculum & Instruction - Science	1
	4	Custodian	1
	4	Custodian, Special Education	4
	4	Director III, Summer School and Extended Learning Opportunities	1
	4	Fiscal Services Technician I at Accounting Services	1
	4	Food Service Assistant	29
	4	Food Service Assistant at Nutrition Services	15

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Sacramento City Unified School District	4	Health Aide at Health Services	1
	4	In-House Counsel	1
	4	Instructional Aid	3
	4	Instructional Aid -Special Education	5
	4	Instructional Aide Special Ed at Bowling Green McCoy	1
	4	Instructional Aide Special Ed at Theodore Judah	2
	4	Instructional Aide, Special Ed at Special Education	3
	4	School Nurse, Special Education	7
	4	School Plant Operations Manager I	3
	4	School Social Worker, Special Education	2
	4	School Social Worker, Student Support & Health Services	5
	4	Speech-Language Pathology Assistant at Special Education	3
	4	Substitute Campus Monitor	1
	4	Substitute Children Center Aide	1
	4	Substitute Clerical	1
	4	Substitute Custodian	1
	4	Substitute Special Education Aide	1
4	Youth & Family Mental Health Advocate	1	
Sacramento County Office of Education	4	Para Educator	19
Sacramento Employment and Training Agency	9	Clerk of the Boards	1
	9	Family Services Worker - Ranges II and III	2
	9	Fiscal Department Chief	1
	5	Registered Dietician Consultant	1
	4	Head Start Infant Toddler Lead	1
	9	Workforce Development Professional - Range III	1
Sacramento Regional Transit	9	Attorney II -Transactional and Advisory Emphasis	1
	9	Bus Operator	6
	9	Director, Community & Contract Bus Services	1
	9	Director, Light Rail Operations	1
	9	Director, Planning	1
	9	Grants Analyst/Senior Grants Analyst	1
	9	Lead Community Outreach Specialist	1

# SETA- Employer Activity Report

The following is an update of information as of June 30, 2023 end of year.

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Sacramento Regional Transit	9	Materials Management Supervisor	1
	9	Mechanic A	1
	9	Network Operations Engineer	1
	9	Operator-Elk Grove Service	1
	9	Paratransit Operator	6
	9	Paratransit Operator/Trainer	6
	9	Paratransit Service Worker	6
	9	Program Analyst	1
	9	Security Operations Center Specialist	1
	9	Senior Manager, Budget	1
	9	Senior Manager, Data Center & Network Operations	1
	9	Transit Ambassador	6
Solarjuice Technology Inc.	1	Operator, Production - All Levels I-III	100
	9	Recruiter	1
Southgate Recreation and Park District	9	Lifeguard	50
	9	Parks Maintenance	3
Tesla	1	Production Associates	200
	9	Bilingual Healthcare Customer Service Representative - Arabic-English	50
TTEC Government Solutions, LLC.	9	Bilingual Healthcare Customer Service Representative - Armenian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cambodian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cantonese-English	50
	9	Bilingual Healthcare Customer Service Representative - Farsi-English	50
	9	Bilingual Healthcare Customer Service Representative - Hmong-English	50
	9	Bilingual Healthcare Customer Service Representative - Korean-English	50
	9	Bilingual Healthcare Customer Service Representative- Laotian-English	50
	9	Bilingual Healthcare Customer Service Representative - Mandarin-English	50
	9	Bilingual Healthcare Customer Service Representative - Russian-English	50
	9	Bilingual Healthcare Customer Service Representative - Spanish-English	50
	9	Bilingual Healthcare Customer Service Representative - Vietnamese-English	50
	9	Bilingual Healthcare Customer Service Representative- Tagalog-English	50
	9	Healthcare Customer Service Representative	50
	Trashlogic LLC	9	Waste Flow Technician
Van Dermyden Makus Law Corporation	9	HR Specialist	1
<b>Total</b>			<b>1,843</b>

# SETA- Employer Activity Report

The following is an update of information as of July 20, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
City of Sacramento	9	Account Clerk I -Fiscal Operations Unit	2
	9	Associate Planner	1
	9	Cache Logistics Coordinator	1
	9	Environmental Health & Safety Specialist	1
	6	Fire Recruit -EMT	2
	6	Fire Recruit-Paramedic	1
	9	Program Manager -Youth Development Program Manager	1
	9	Senior Animal Care Technician	1
	9	Senior Deputy City Clerk	1
	9	Senior Integrated Waste Equipment Operator	1
	9	Staff Assistant-Worker's Compensation	1
	3	Survey Party Chief	1
Los Rios Community College	4	Account Clerk I	1
	4	Admissions/Records Clerk II	1
	4	Aircraft Maintenance Technician-Aeronautics Adjunct Assistant Professor Pool	1
	4	Director (VI) of Educational Options	1
	4	Director of Facilities Planning and Construction	1
	4	Electrician Trainee Adjunct Assistant Professor Pool	1
	4	Grant Coordination Clerk	1
	4	Health Information Technology Assistant Professor	1
	4	Information Technology Specialist II - Microcomputer Support	1
	4	Instructional Assistant - Music	2
	4	Instructional Laboratory Supervisor - Science Programs	1
	4	Public Relations Technician	1
	4	Senior Buyer/Contract Specialist	1
	4	Theater Technician	1
	4	Veterinary Technology Assistant Professor and Program Coordinator	1
Lotus Sacramento Corp.	9	Account Executive	1
	9	Social Media Coordinator	1
<b>Total</b>			<b>32</b>

ITEM-IV-C-INFORMATION

DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

## Dislocated Worker Information PY 2022/2023 End of Year Report

The following is an update of information as of June 30, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Senate Rules</b> Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
<b>VoxPro</b> 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
<b>Silgan Containers</b> 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
<b>JSL Transportation LLC</b> 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
<b>Shift Technologies, Inc.</b> 175 Commerce Circle Sacramento, CA 95815	Retail	10/8/2022	Permanent	81	Sacramento, CA	Yes	N
<b>Direct Deliveries Services Inc.</b> 2400 McClellan Park Dr. McClellan Park, CA 95652	Delivery Service	11/8/2022	Permanent	49	Sacramento, CA	Yes	N
<b>Summit Funding</b> 3900 Lennane Dr. Ste. 210 Sacramento, CA 95834	Finance	11/23/2022	Permanent	72	Sacramento, CA	Yes	N
<b>Reverse Mortgage Funding LLC.</b> 2355 Gold Meadow Way, Ste.150 Gold River, CA 95670	Finance	11/29/2022	Permanent	44	Sacramento, CA	Yes	N
<b>Acuity Brands Lighting, Inc. dba Sunoptics</b> 6201 27th Street Sacramento, CA 95822	Manufacturing	12/9/2022	Permanent	98	Sacramento, CA	Yes	N
<b>McClellan Park Exchange</b> 5443 Dudley Blvd. McClellan Park, CA 95652	Retail	1/13/2023	Permanent	25	Sacramento, CA	Yes	N
<b>Big Lots</b> 8525 Auburn Blvd. Citrus Heights, CA 95610	Retail	1/18/2321	Permanent	21	Citrus Heights, CA	Yes	N
<b>Blue Shield of CA</b> 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	1/25/2023	Permanent	24	Rancho Cordova, CA	Yes	N



## Dislocated Worker Information PY 2022/2023 End of Year Report

The following is an update of information as of June 30, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Elliot's Fine Nutrition</b> 641 E. Bidwell Folsom, CA95630	Retail	2/3/2023	Permanent	11	Folsom, CA	Yes	N
<b>Doordash, Inc.</b> 5201 Mission Street, 12th Floor San Francisco, CA 94103	Retail	3/1/2023	Permanent	3	San Francisco	Yes	N
<b>Bed Bath &amp; Beyond</b> 3611 N. Freeway Sacramento, CA 95834	Retail	3/1/2023	Permanent	17	Sacramento, CA	Yes	N
<b>Intel Corporation</b> 1900 Prairie City Dr. Folsom, CA 95630	Electronics	3/15/2023	Permanent	343	Sacramento, CA	Yes	N
<b>JCrew</b> 1689 Arden Way Sacramento, CA 95815	Retail	3/26/2023	Permanent	12	Sacramento, CA	Yes	
<b>Tuesday Morning</b> 685 E. Bidwell Folsom, CA 95630	Retail	3/31/2023	Permanent	17	Folsom, CA	Yes	N
<b>Tuesday Morning</b> 7255 Greenback Ln Citrus Heights, CA 95621	Retail	3/31/2023	Permanent	13	Citrus Heights, CA	Yes	N
<b>Triple Canopy</b> 9500 Micron Avenue, Suite 136 Sacramento , CA 95827	Security	4/31/23	Permanent	226	Sacramento, CA	Yes	N
<b>Anthem-Blue Cross</b> 11030 White Rock Rd. Rancho Cordova, CA 95828	Healthcare	4/1/2023	Permanent	29	Rancho Cordova, CA	Yes	N
<b>Cornerstone Building Brands</b> 2377 Gold Meadow Way Gold River, CA 95670	Construction	4/17/2023	Permanent	128	Gold River, CA	Yes	N
<b>Markstein Beverage Company</b> 60 Main Avenue Sacramento , CA 95838	Beverage	4/22/2023	Permanent	439	Sacramento, CA	Yes	N
<b>CVS Pharmacy</b> 1701 K Street Sacramento, CA 95814	Retail	4/25/2023	Permanent	23	Sacramento, CA	Yes	N
<b>Special Industry Specialist</b> 2911 Laguna Blvd. Elk Grove, CA 95758	Public Administration	4/28/2023	Permanent	47	Elk Grove, CA	Yes	N

## Dislocated Worker Information PY 2022/2023 End of Year Report

The following is an update of information as of June 30, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Bed Bath &amp; Beyond</b> 2382 Iron Point Way Folsom, CA 95630	Retail	4/30/2023	Permanent	22	Folsom, CA	Yes	N
<b>Bed Bath &amp; Beyond</b> 9145 W. Stockton Blvd Elk Grove, CA 95758	Retail	4/30/2023	Permanent	25	Elk Grove, CA	Yes	N
<b>Intel Corporation</b> 1900 Prairie City Dr. Folsom, CA 95630	Electronics	5/31/2023	Permanent	62	Sacramento, CA	Yes	N
<b>Greenheck Fan Corporation (Unison Comfort Technologies)</b> 3034 Peacekeeper Way McClellan, CA 95652	Manufacturing	5/31/2023	Permanent	25	McClellan, CA	Yes	N
<b>Sacramento Self Help Housing</b> 1010 Hurley Way Ste. 500 Sacramento, CA 95825	Healthcare/Social Assistance	6/21/2023	Permanent	168	Sacramento, CA	Yes	No
<b>Patriot Transport</b> 860 National Dr. Ste. 100 Sacramento, CA 95834	Transportation	7/2/2023	Permanent	7	Sacramento, CA	Yes	No
<b>SK hynix NAND Product Solutions Corp. dba Solidigm</b> 10951 White Rock Rd. Rancho Cordova, CA 95670	Data Storage	8/15/2023	Permanent	98	Sacramento, CA	Yes	No
<b>TOTAL</b>				<b>2,465</b>			

## Dislocated Worker Information PY 2023/2024

The following is an update of information as of July 19, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
<b>Patriot Transport</b> 860 National Dr. Ste. 100 Sacramento, CA 95834	Transportation	7/2/2023	Permanent	7	Sacramento, CA	Yes	No
<b>SK hynix NAND Product Solutions Corp. dba Solidigm</b> 10951 White Rock Rd. Rancho Cordova, CA 95670	Data Storage	8/15/2023	Permanent	98	Sacramento, CA	Yes	No
<b>David's Bridal, LLC.</b> Sacramento County	Retail	9/2/2023		46	Sacramento, CA	Yes	No
<b>Intel Corporation</b> 1900 Prairie City Dr. Folsom, CA 95630	Electronics	8/31/2023	Permanent	67	Sacramento, CA	Yes	N
<b>TOTAL</b>				<b>218</b>			

ITEM IV-D - INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT  
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for the Sacramento MSA for the month of June was 4.4%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

EMPLOYMENT DEVELOPMENT DEPARTMENT  
 Labor Market Information Division  
 2901 50<sup>th</sup> Street  
 Sacramento, CA 95817

Contact: Cara Welch  
 (916) 227-0298

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)  
 (EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**

**Professional and business services up 3,000 jobs over the month and up 9,500 over the year**

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.4 percent in June 2023, up from a revised 4.0 percent in May 2023, and above the year-ago estimate of 3.7 percent. This compares with an unadjusted unemployment rate of 4.9 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 3.9 percent in El Dorado County, 3.8 percent in Placer County, 4.5 percent in Sacramento County, and 4.8 percent in Yolo County.

**Between May 2023 and June 2023**, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 4,900 to total 1,107,400 jobs.

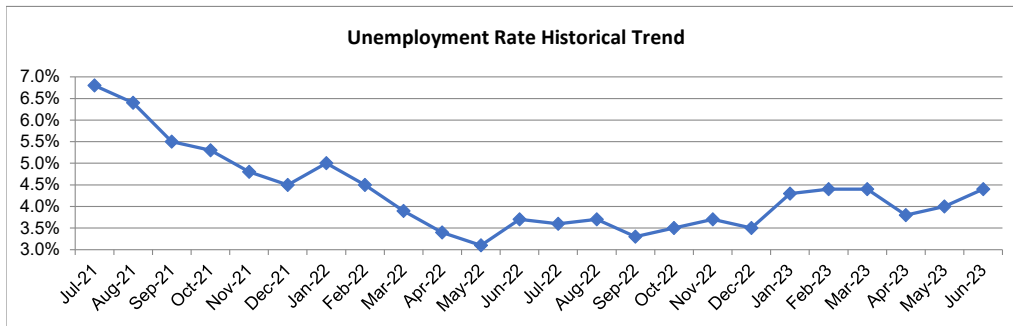
- Professional and business service led month-over employment gains from May to June, adding 3,000 jobs. Employment gains were split between professional, scientific, and technical services (up 1,500 jobs) and administrative and support and waste services (up 1,500 jobs).
- Over the month, leisure and hospitality rose by 2,100 jobs. Accommodation and food services increased by 1,200 jobs while arts, entertainment, and recreation gained 900 jobs.
- Construction payrolls continued to trend up in June with the addition of 1,400 jobs. Specialty trade contractors (up 900 jobs) was responsible for most of the growth. Construction of buildings picked up 300 jobs.
- On the downside, trade, transportation, and utilities reported the largest month-over decline, shedding 600 jobs. Employment reductions were split between retail trade and transportation, warehousing, and utilities, which dropped by 300 jobs each.

**Between June 2022 and June 2023**, total jobs in the region increased by 33,700 or 3.1 percent.

- Private education and health services continued to lead the region in year-over gains with an increase of 12,900 jobs. Within the industry, healthcare and social assistance rose by 12,300 jobs, while private educational services added 600 jobs.
- Employment in professional and business services increased by 9,500 jobs. Professional, scientific, and technical services (up 9,100 jobs) and management of companies and enterprises (up 400 jobs) were responsible for the growth.
- Government employment expanded by 7,700 jobs when compared to last June. Employment gains were spread across local government (up 5,900 jobs), state government (up 1,700 jobs), and federal government (up 100 jobs).
- On the downside, three industries reported year-over declines: construction (down 2,600 jobs), financial activities (down 1,600 jobs), and information (down 100 jobs).

IMMEDIATE RELEASE  
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)  
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.4 percent in June 2023, up from a revised 4.0 percent in May 2023, and above the year-ago estimate of 3.7 percent. This compares with an unadjusted unemployment rate of 4.9 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 3.9 percent in El Dorado County, 3.8 percent in Placer County, 4.5 percent in Sacramento County, and 4.8 percent in Yolo County.



Industry	May-2023	Jun-2023	Change		Jun-2022	Jun-2023	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,102,500	1,107,400	4,900		1,073,700	1,107,400	33,700
Total Farm	9,300	9,600	300		9,300	9,600	300
Total Nonfarm	1,093,200	1,097,800	4,600		1,064,400	1,097,800	33,400
Mining, Logging, and Construction	75,500	77,000	1,500		79,600	77,000	(2,600)
Mining and Logging	500	600	100		600	600	0
Construction	75,000	76,400	1,400		79,000	76,400	(2,600)
Manufacturing	40,300	40,500	200		40,300	40,500	200
Trade, Transportation, and Utilities	170,400	169,800	(600)		168,000	169,800	1,800
Information	10,400	10,400	0		10,500	10,400	(100)
Financial Activities	51,200	50,700	(500)		52,300	50,700	(1,600)
Professional and Business Services	150,900	153,900	3,000		144,400	153,900	9,500
Private Education and Health Services	187,300	186,900	(400)		174,000	186,900	12,900
Leisure and Hospitality	111,400	113,500	2,100		110,400	113,500	3,100
Other Services	38,700	38,400	(300)		35,900	38,400	2,500
Government	257,100	256,700	(400)		249,000	256,700	7,700

Notes: Data not adjusted for seasonality. Data may not add due to rounding

July 21, 2023

Employment Development Department  
 Labor Market Information Division  
 (916) 262-2162

**Sacramento--Roseville--Arden-Arcade MSA**  
**(El Dorado, Placer, Sacramento, and Yolo Counties)**  
 Industry Employment & Labor Force  
 March 2022 Benchmark

Data Not Seasonally Adjusted

	Jun 22	Apr 23	May 23	Jun 23	Percent Change	
			Revised	Prelim	Month	Year
Civilian Labor Force (1)	1,116,200	1,131,100	1,130,700	1,128,100	-0.2%	1.1%
Civilian Employment	1,075,200	1,087,700	1,086,000	1,078,700	-0.7%	0.3%
Civilian Unemployment	40,900	43,500	44,700	49,400	10.5%	20.8%
Civilian Unemployment Rate	3.7%	3.8%	4.0%	4.4%		
(CA Unemployment Rate)	4.1%	4.3%	4.5%	4.9%		
(U.S. Unemployment Rate)	3.8%	3.1%	3.4%	3.8%		

Total, All Industries (2)	1,073,700	1,096,100	1,102,500	1,107,400	0.4%	3.1%
Total Farm	9,300	9,000	9,300	9,600	3.2%	3.2%
Total Nonfarm	1,064,400	1,087,100	1,093,200	1,097,800	0.4%	3.1%
Total Private	815,400	832,500	836,100	841,100	0.6%	3.2%
Goods Producing	119,900	114,200	115,800	117,500	1.5%	-2.0%
Mining, Logging, and Construction	79,600	74,000	75,500	77,000	2.0%	-3.3%
Mining and Logging	600	500	500	600	20.0%	0.0%
Construction	79,000	73,500	75,000	76,400	1.9%	-3.3%
Construction of Buildings	15,400	15,400	15,700	16,000	1.9%	3.9%
Specialty Trade Contractors	55,000	51,300	52,500	53,400	1.7%	-2.9%
Foundation, Structure, and Building Exterior	14,700	13,200	13,600	13,800	1.5%	-6.1%
Building Equipment Contractors	22,600	21,300	21,600	22,100	2.3%	-2.2%
Building Finishing Contractors	12,000	11,900	12,000	12,200	1.7%	1.7%
Manufacturing	40,300	40,200	40,300	40,500	0.5%	0.5%
Durable Goods	26,000	26,100	26,100	26,200	0.4%	0.8%
Computer and Electronic Product Manufactu	4,400	4,400	4,400	4,500	2.3%	2.3%
Non-Durable Goods	14,300	14,100	14,200	14,300	0.7%	0.0%
Food Manufacturing	5,400	5,500	5,600	5,700	1.8%	5.6%
Service-Providing	944,500	972,900	977,400	980,300	0.3%	3.8%
Private Service Providing	695,500	718,300	720,300	723,600	0.5%	4.0%
Trade, Transportation, and Utilities	168,000	169,600	170,400	169,800	-0.4%	1.1%
Wholesale Trade	28,100	29,200	29,000	29,000	0.0%	3.2%
Merchant Wholesalers, Durable Goods	16,200	16,500	16,400	16,400	0.0%	1.2%
Merchant Wholesalers, Nondurable Goods	10,400	10,700	10,700	10,700	0.0%	2.9%
Retail Trade	100,200	99,400	99,800	99,500	-0.3%	-0.7%
Motor Vehicle & Parts Dealer	15,500	15,300	15,400	15,400	0.0%	-0.6%
Building Material and Garden Equipment an	9,600	8,800	8,900	8,800	-1.1%	-8.3%
Grocery and Convenience Retailers	20,500	20,400	20,400	20,300	-0.5%	-1.0%
General Merchandise Retailers	19,500	19,800	20,000	20,000	0.0%	2.6%
Health and Personal Care Retailers	5,400	5,300	5,300	5,300	0.0%	-1.9%
Clothing, Clothing Accessories, Shoe, and J	6,400	6,300	6,300	6,300	0.0%	-1.6%
Sporting Goods, Hobby, Musical Instrument	10,700	11,300	11,400	11,400	0.0%	6.5%
Transportation, Warehousing, and Utilities	39,700	41,000	41,600	41,300	-0.7%	4.0%
Information	10,500	10,400	10,400	10,400	0.0%	-1.0%
Publishing Industries	2,500	2,500	2,400	2,500	4.2%	0.0%
Telecommunications	2,700	2,600	2,600	2,600	0.0%	-3.7%
Financial Activities	52,300	50,700	51,200	50,700	-1.0%	-3.1%
Finance and Insurance	33,000	32,800	33,200	32,700	-1.5%	-0.9%
Credit Intermediation and Related Activities	9,900	9,500	9,700	9,500	-2.1%	-4.0%
Depository Credit Intermediation including	5,600	5,700	5,800	5,700	-1.7%	1.8%
Nondepository Credit Intermediation	2,400	2,100	2,200	2,100	-4.5%	-12.5%
Insurance Carriers and Related Activities	19,700	19,800	20,000	19,800	-1.0%	0.5%
Real Estate and Rental and Leasing	19,300	17,900	18,000	18,000	0.0%	-6.7%
Real Estate	15,400	14,400	14,400	14,400	0.0%	-6.5%
Professional and Business Services	144,400	151,200	150,900	153,900	2.0%	6.6%
Professional, Scientific, and Technical Servic	65,900	73,800	73,500	75,000	2.0%	13.8%
Architectural, Engineering, and Related Se	10,900	11,400	11,400	11,600	1.8%	6.4%
Management of Companies and Enterprises	13,000	13,400	13,400	13,400	0.0%	3.1%
Administrative and Support and Waste Mana	65,500	64,000	64,000	65,500	2.3%	0.0%
Administrative and Support Services	62,000	60,500	60,600	62,000	2.3%	0.0%
Employment Services	22,000	21,400	21,500	22,000	2.3%	0.0%

Data Not Seasonally Adjusted

	Jun 22	Apr 23	May 23 Revised	Jun 23 Prelim	Percent Change	
					Month	Year
Services to Buildings and Dwellings	19,900	20,200	20,600	21,000	1.9%	5.5%
Private Education and Health Services	174,000	187,400	187,300	186,900	-0.2%	7.4%
Private Educational Services	13,400	14,700	14,700	14,000	-4.8%	4.5%
Health Care and Social Assistance	160,600	172,700	172,600	172,900	0.2%	7.7%
Ambulatory Health Care Services	57,900	63,900	62,800	63,600	1.3%	9.8%
Hospitals	25,900	27,100	27,100	27,200	0.4%	5.0%
Nursing and Residential Care Facilities	16,400	18,100	18,500	18,500	0.0%	12.8%
Leisure and Hospitality	110,400	111,200	111,400	113,500	1.9%	2.8%
Arts, Entertainment, and Recreation	17,800	19,000	18,600	19,500	4.8%	9.6%
Accommodation and Food Services	92,600	92,200	92,800	94,000	1.3%	1.5%
Accommodation	8,700	9,400	9,100	9,600	5.5%	10.3%
Food Services and Drinking Places	83,900	82,800	83,700	84,400	0.8%	0.6%
Restaurants and Other Eating Places	79,200	77,700	78,900	79,600	0.9%	0.5%
Full-Service Restaurants	34,600	33,700	33,700	34,200	1.5%	-1.2%
Limited-Service Restaurants and Other E	44,600	44,000	45,200	45,400	0.4%	1.8%
Other Services	35,900	37,800	38,700	38,400	-0.8%	7.0%
Repair and Maintenance	10,700	11,000	11,200	11,100	-0.9%	3.7%
Government	249,000	254,600	257,100	256,700	-0.2%	3.1%
Federal Government	14,300	14,200	14,300	14,400	0.7%	0.7%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
Total State and Local Government	234,700	240,400	242,800	242,300	-0.2%	3.2%
State Government	131,500	132,200	133,100	133,200	0.1%	1.3%
State Government Educational Services	28,700	28,900	29,000	28,800	-0.7%	0.3%
State Government Excluding Education	102,800	103,300	104,100	104,400	0.3%	1.6%
Local Government	103,200	108,200	109,700	109,100	-0.5%	5.7%
Local Government Educational Services	56,000	59,400	59,800	58,100	-2.8%	3.8%
Local Government excluding Educational Se	47,200	48,800	49,900	51,000	2.2%	8.1%
County Government	19,400	19,700	19,800	20,100	1.5%	3.6%
City Government	10,400	10,200	10,700	11,100	3.7%	6.7%
Special Districts plus Tribes	17,400	18,900	19,400	19,800	2.1%	13.8%

**Notes:**

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-227-0298 or Luis Alejo 916-931-9596

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.



**REPORT 400 C**  
**Monthly Labor Force Data for Counties**  
**June 2023 - Preliminary**  
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
<b>STATE TOTAL</b>	---	<b>19,307,000</b>	<b>18,363,500</b>	<b>943,500</b>	<b>4.9%</b>
ALAMEDA	18	824,300	790,000	34,300	4.2%
ALPINE	49	500	460	40	7.1%
AMADOR	27	14,460	13,760	700	4.8%
BUTTE	37	90,800	85,900	4,900	5.4%
CALAVERAS	15	22,200	21,320	890	4.0%
COLUSA	57	10,230	8,990	1,240	12.2%
CONTRA COSTA	18	549,500	526,200	23,300	4.2%
DEL NORTE	40	9,350	8,820	530	5.6%
EL DORADO	13	93,500	89,800	3,700	3.9%
FRESNO	50	461,200	426,600	34,500	7.5%
GLENN	46	12,540	11,730	810	6.5%
HUMBOLDT	24	59,500	56,700	2,800	4.7%
IMPERIAL	58	70,700	58,800	11,900	16.9%
INYO	9	8,290	7,980	320	3.8%
KERN	54	395,100	360,200	34,900	8.8%
KINGS	53	57,300	52,500	4,800	8.4%
LAKE	38	27,820	26,280	1,540	5.5%
LASSEN	24	8,750	8,340	410	4.7%
LOS ANGELES	33	5,024,300	4,758,700	265,500	5.3%
MADERA	52	64,000	59,100	4,900	7.7%
MARIN	3	131,300	126,800	4,500	3.4%
MARIPOSA	21	7,720	7,380	340	4.4%
MENDOCINO	23	36,490	34,830	1,660	4.6%
MERCED	55	116,100	105,100	11,000	9.5%
MODOC	33	3,260	3,090	170	5.3%
MONO	9	8,680	8,350	330	3.8%
MONTEREY	38	236,800	223,800	13,000	5.5%
NAPA	4	72,100	69,600	2,500	3.5%
NEVADA	15	46,980	45,100	1,880	4.0%
ORANGE	7	1,583,600	1,525,300	58,400	3.7%
PLACER	9	194,500	187,100	7,400	3.8%
PLUMAS	43	7,530	7,080	450	6.0%
RIVERSIDE	31	1,135,600	1,078,700	57,000	5.0%
SACRAMENTO	22	730,300	697,300	33,000	4.5%
SAN BENITO	41	32,600	30,700	1,900	5.8%
SAN BERNARDINO	29	992,800	943,800	49,000	4.9%
SAN DIEGO	15	1,592,300	1,529,100	63,200	4.0%
SAN FRANCISCO	2	575,900	557,400	18,600	3.2%
SAN JOAQUIN	45	342,900	321,100	21,800	6.4%
SAN LUIS OBISPO	4	139,800	134,900	5,000	3.5%
SAN MATEO	1	455,700	441,800	13,900	3.1%
SANTA BARBARA	9	229,200	220,600	8,700	3.8%
SANTA CLARA	6	1,045,600	1,007,700	38,000	3.6%
SANTA CRUZ	33	135,500	128,400	7,100	5.3%
SHASTA	31	72,700	69,100	3,700	5.0%
SIERRA	13	1,380	1,320	50	3.9%
SISKIYOU	42	16,770	15,780	990	5.9%
SOLANO	24	200,900	191,500	9,400	4.7%
SONOMA	7	248,800	239,500	9,300	3.7%
STANISLAUS	48	243,300	226,700	16,600	6.8%
SUTTER	51	47,700	44,100	3,600	7.6%
TEHAMA	44	25,400	23,820	1,580	6.2%
TRINITY	33	4,550	4,310	240	5.3%
TULARE	56	213,000	191,400	21,500	10.1%
TUOLUMNE	29	20,090	19,110	980	4.9%
VENTURA	18	412,600	395,200	17,400	4.2%
YOLO	27	109,800	104,500	5,300	4.8%
YUBA	47	32,200	30,000	2,100	6.6%

**Notes**

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2022 benchmark and Census Vintage 2022 population controls at the state level.

ITEM IV-E-INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will be available to answer questions.

PRESENTER: Karen Griffith



# Seta Head Start

## Food Service Operations Monthly Report

### \*June, 2023

- 6/1/23 - Strizek Park had a Field Trip to Strizek Park we prepared 20 sack lunches.
  - Fruitridge had a Field Trip to Fruitridge Park we prepared 40 sack lunches.
- 6/7/23 - Nedra Court had a Field Trip to the Sacramento Zoo we prepared 40 sack lunches.
  - Franklin had a Field Trip to Fairytale Town we prepared 20 sack lunches.
  - Alder Grove ELC had a Field Trip on Site we prepared 14 sack lunches.
  - Bret Hart had a Field Trip to Fairytale Town we prepared 28 sack lunches.
- 6/8/23 - Nedra Court had a Field Trip to Shasta Community Water Park we prepared 40 sack lunches.
  - Illa Collins had a Graduation on Site we prepared 20 sack lunches.
  - Parker had a field Trip to Sea Quest we prepared 16 sack lunches.
  - Florin had a Field Trip to Fairtale Town we prepared 20 sack lunches.
  - Grizzly Hollow had a Field Trip to Galt Community Park/ Science Alliance Show we prepared 40 sack lunches.
- 6/9/23 - Freeport had a Field Trip to the Sacramento Zoo we prepared 20 sack lunches.
- 6/14/23 - Homebase had a Field Trip to Sea Quest we prepared 80 sack lunches.
- 6/30/23 - Mather had a Field Trip to Stone Creek Community Park we prepared 40 sack lunches.

	Lunch	PM Snack	Breakfast	Field Trips
	31,701	26,770	27,314	14
<b>Total Amount of Meals and Snacks Prepared</b>				<b>86,223</b>

**Purchases:**

Food	\$110,778.31
Non - Food	\$16,584.30

**Building Maintenance and Repair:**

**Janitorial & Restroom Supplies:**

**Kitchen Small Wares and Equipment:**

**Vehicle Maintenance and Repair:** \$1,049.13

**Vehicle Gas / Fuel:** \$1,911.76  
 Normal Delivery Days 22

# SPECIAL EDUCATION REPORT

## Sacramento County Head Start/Early Head Start

**June 2023**

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
<b>SETA operated</b>	1696	232	<b>14%</b>	660	159	<b>24%</b>
<b>Twin Rivers USD</b>	160	48	<b>30%</b>	56	4	<b>7 %</b>
<b>Elk Grove USD</b>	480	113	<b>24%</b>			
<b>Sac City USD</b>	676	118	<b>17%</b>			
<b>San Juan USD</b>	1044	88	<b>8%</b>	164	11	<b>7%</b>
<b>WCIC</b>	120	9	<b>8%</b>			
<b>COUNTY TOTAL</b>	<b>4176</b>	<b>608</b>	<b>15%</b>	<b>880</b>	<b>174</b>	<b>20%</b>

*AFE: Annual Funded Enrollment*

**Sacramento County Head Start/Early Head Start  
Monthly Enrollment Report  
June 2023**

**Head Start**

<b>Agency</b>	<b>Funded Enrollment</b>	<b>(a) Last Day of Month Enrollment (06/30/23)</b>	<b>(b) % of capped/closed</b>	<b>(c) % Actual to Funded</b>
Elk Grove USD	480 (148) <sup>d</sup>	126	0	85%
Sacramento City USD	676	651	0	96%
San Juan USD	1,044	773	236 (96%)	74%
SETA	1,696 (1,616) <sup>d</sup>	1,497	82 (96%)	93%
Twin Rivers USD	160	157	0	98%
WCIC/Playmate	120	80	40 (100%)	67%
<b>Total</b>	<b>4,176 (3,764)<sup>d</sup></b>	<b>3,284</b>	<b>358 (96%)</b>	<b>87%</b>

**Early Head Start**

<b>Agency</b>	<b>Funded Enrollment</b>	<b>(a) Last Day of Month Enrollment (06/30/23)</b>	<b>(b) % of capped/closed</b>	<b>(c) % Actual to Funded</b>
San Juan USD	164	162	0	99%
SETA	660 (651) <sup>d</sup>	609	4 (94%)	94%
Twin Rivers USD	56	26	20 (72%)	46%
<b>Total</b>	<b>880 (871)<sup>d</sup></b>	<b>797</b>	<b>24 (94%)</b>	<b>92%</b>

- (a) Includes children who have dropped during the moth and whose slot will be filled within 30-day allowable period.
- (b) Demonstrates enrollment percentages if classes were not capped/closed due to staffing shortage and or other programmatic challenges.
- (c) If enrollment is less than 100%, agency includes corrective plan of action.
- (d) Funded enrollment totals decrease due to closure of Traditional sites during summer months.

## **Reasons for Program Under Enrollment**

### ***Elk Grove USD***

- EGUSD continues to face a staffing shortage within the Head Start Program. There are 14 vacant positions that support classroom ratio, in 12 classes across 11 sites. In addition, there are 4 positions within Administrative and Office Assistant vacant.
- In May, Full Day classrooms closed for End of Program Year.

### ***Sacramento City USD***

- Hiram Johnson has 11 openings due to summer break. During the summer, there's always difficulty filling the summer programs, as families travel during this time.
- Goal is to have this site to at least 80% to 85% capacity by the end of July.

### ***San Juan USD***

- Two Enrollment Staff (AFSTs) have changed positions within the department-creating 2 vacancies.
- Classroom(s) continue to be capped at across 10 classrooms due to limited staffing: Coleman; Davie; Garfield; Howe; Mariposa; Ralph Richardson; Skycrest; Sunrise- totaling 236 enrollment slots.
- Sites within the following zip codes have Median Household Income between \$62K-\$74K: 95864, 95608, 95610.

### ***SETA***

- The following sites have classroom(s) capped due to limited staff: Alder ELC; Bright Beginnings; Florin Grammar; Hiram; Marina Vista; Northview - totaling 86 enrollment slots.
- Vacancies in the following positions that support classroom ratio or enrollment: 4 Family Services Worker; 2 Home Visitor; 35 Education positions (HS Associate Teacher/Teacher, Lead Teacher/Infant Toddler, Site Supervisor); 1 Home Visitors combined for partners SCOE.
- Traditional sites closed for summer months: Dudley, Grizzley EHS, Spinelli, Walnut Grove.

### ***Twin Rivers USD***

- Classroom(s) capped at the following locations due to limited staffing in teacher and paraeducator positions: Morey; Oakdale; Rio Linda; Village- totaling 20 enrollment slots.

### ***WCIC/Playmate***

- The following classroom(s) remain closed due to limited staff: 1601W and 1601Y- totaling 40 enrollment slots.

## **Strategies/Action Step(s) for Under Enrollment**

### ***Elk Grove USD***

- Families on the waiting list are being contacted via email, follow up process for next steps is provided.
- As we get through this enrollment process, we will be able to make modifications and changes to be more efficient for the upcoming 23-24 school year.

### ***Sacramento City USD***

- Steps toward full enrollment for the summer is collaborating with SCUSD Communications Department to do a preschool campaign/blast to promote preschool.
- During the summer months and the other Wrap Programs are closed, we will discuss with the Communications Department the dynamics on how we can best advertise for preschool and ensure that

our website is updated with detailed information regarding our programs and have updated flyers and posters made.

- Follow-up with families who are on that site's wait list to inform them of classroom openings.

### ***San Juan USD***

- Program Manager and ECE Administrator are continuing to meet regularly with HR to ensure that positions are posted.
- 10-month SCWs have been shifted to 12-month SCWs by working with HR to support recruitment efforts during summer.
- Two AFST positions that support enrollment have been offered after interviewing five candidates (Start Dates TBD).
- School district provided an Intermediate Clerk Typist from other department to support Enrollment Data Entry (Start Date TBD).
- A new digital form has been created for SCWs regarding recruitment internal reporting for more efficient data gathering, reporting and analysis.
- SCWs went to “Family Fun Friday” on June 23 & 30: A San Juan FACE event, providing recruitment material for families.

### ***SETA***

- Human Resources listed job openings within employment search websites and partnered with the following agencies to fill vacancies: CA Head Start Assoc., CalJOBS, ZipRecruiter, Indeed and ADP WFN Recruitment Portal. Employment offers were accepted during June for the following positions: 1 Family Services Worker, 1 Teacher, 4 Associate Teachers and 2 Lead Teacher Infant Toddler.
- Recruitment and networking opportunities to increase awareness of Head Start services and community visibility: Community Clean-Up Carnival, Juneteenth Festival, South Natomas Library Play and Learn, Del Paso Library Recruitment, Afghan Support Center. Through these recruitment events, 14 Interest Forms were completed by families inquiring of Head Start services.

### ***Twin Rivers USD***

- Continuing to review waiting list and schedule appointments for re-enrollment for 23-24 school year.
- All vacant positions are posted on Edjoin and Team Taylor.
- Continuing to use marquee signage to increase awareness of Early Head Start openings.

### ***WCIC/Playmate***

- Enrollment team will reach out to St. Hope Public Schools and Father Keith B. Kenny Elementary School, Ethel I Baker and other agencies within the 95817-zip code.
- SETA will continue to provide list of families that completed on-line inquiries within the 95817-zip code to support recruitment.

## ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.
- The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.
- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.
- C. DEPUTY DIRECTORS' REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.
- D. COUNSEL'S REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities
- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.
- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.