



Sacramento  
Employment and  
Training  
Agency

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**JENNIFER HERNANDEZ**  
Executive Director

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Sacramento, CA 95815

Main Office  
(916) 263-3800

Head Start  
(916) 263-3804

Website: <http://www.seta.net>

**REGULAR MEETING OF THE  
COMMUNITY ACTION BOARD**

**DATE:** Wednesday, June 14, 2023

**TIME:** 10:00 a.m.

**LOCATION:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

**ZOOM LOCATION:**

<https://us02web.zoom.us/j/87442875633?pwd=NTJGVkZyZWNVU2MyVHFBcmRhcFdHQT09>

In response to AB 2449, the Sacramento Employment and Training Agency Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,87442875633#US (San Jose). Meeting ID: 874 4287 5633. Passcode: 622335. Find your local number:

<https://us02web.zoom.us/j/87442875633?pwd=NTJGVkZyZWNVU2MyVHFBcmRhcFdHQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to:

[Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [Anzhelika.Simonenkova@seta.net](mailto:Anzhelika.Simonenkova@seta.net). Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk’s office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

***“Preparing People for Success: in School, in Work, in Life”***

# **AGENDA**

## **PAGE NUMBER**

**I. Call to Order/Roll Call**

**II. Consent Item**

- A. Approval of Minutes of the May 24, 2023 Special Meeting 2-23

**III. Action/Discussion Items**

- A. Discussion of the Program Year 2024-2025 Community Action Plan and Request for Proposals (Julie Davis-Jaffe) 24-27
- B. Ratification of the Award for Special Project Funding to Serve African American Youth (Julie Davis-Jaffe) 28

**IV. Information Items**

None

**V. Reports to the Board**

29

- A. Chair  
B. Executive Director  
C. Deputy Director/Program Manager  
D. Members of the Board  
E. Public

**VI. Adjournment**

**DISTRIBUTION DATE: Wednesday, June 7, 2023**

Community Action Board meeting hosted by:  
LaShelle Dozier (Chair), Dominique Espinosa (Vice Chair), Sam Starks (Secretary/Treasurer)

**COMMUNITY ACTION BOARD  
MEETING ATTENDANCE**

**2023**

<b>BOARD MEMBER</b>	<b>Represented Sector</b>	<b>1/11</b>	<b>2/8</b>	<b>3/8</b>	<b>4/12</b>	<b>5/24*</b>	<b>6/14</b>	<b>7/12</b>	<b>8/9</b>	<b>9/13</b>	<b>10/11</b>	<b>11/8</b>	<b>12/13</b>	<b># of meetings attended</b>
Peter Coyl (5/11/22)	Public Sector	X	X	A	X	X								
LaShelle Dozier	Public Sector	X	A	X	X	X								
Dominique Espinosa (8/1/21)	Low Income Sector	X	X	A	A	A								
Elizabeth Hudson (4/6/23)	Private Sector				X	X								
Anthony Garcia	Private Sector	X	X	A	X	X								
Kristin Gibbons (9/18/19)	Public Sector	A	X	A	X	X								
Renee John (1/11/23)	Private Sector	X	X	X	A	X								
Donna Bonner (3/17/23) Alt.: Jessica Mitchell (2/28/23)	Low Income Sector				X	X								
Luis Sanchez (11/9/22)	Private Sector	X	A	X	A	X								
Sam Starks	Public Sector	X	X	X	A	X								
Fienishia Wash (4/19/21) Alt.: Stephen Key (3/23/23)	Low Income Sector	X	X	X	X	X								

\*Special meeting07

ITEM II CONSENT

APPROVAL OF MINUTES OF THE MAY 24, 2023 SPECIAL COMMITTEE MEETING

BACKGROUND:

Attached are the minutes of the May 24, 2023, Special Committee Board meeting.

RECOMMENDATION:

Review, make any necessary corrections, and approve the minutes.

PRESENTER: Julie Davis-Jaffe

## **SPECIAL MEETING OF THE COMMUNITY ACTION BOARD**

### Minutes/Synopsis

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Wednesday, May 24, 2023  
10:00 a.m.

#### **I. Call to Order/Roll Call**

Mr. Garcia called the meeting to order at 10:10 a.m. The roll was called and a quorum was established.

##### Members Present:

LaShelle Dozier, Sacramento Housing & Redevelopment Agency *(arrived and seated at 10:15 a.m.)*

Fienishia Wash, Head Start Policy Council

Anthony Garcia, Child Action, Inc.

Donna Bonner, Head Start Policy Council

Elizabeth Hudson, Deputy Director, LifeSTEPS

Kristin Gibbons, Human Services Division Manager, County Department of Human Assistance

Renee John, Valley Vision

Luis Sanchez, Community Resource Project

Peter Coyl, Library Director & CEO, Sacramento Public Library

Sam Starks, Secretary/Treasurer; SMUD

##### Members Absent:

Dominique Espinosa, Vice Chair; Mutual Housing California

#### **II. Consent Item:**

##### **A. Approval of Minutes of the April 12, 2023 Regular Meeting**

The minutes were reviewed; there were no questions or concerns.

Moved/Starks, second/Bonner, to approve the minutes of the April 12, 2023 Regular Meeting

Roll call vote:

Aye: 7 (Wash, Bonner, Hudson, Gibbons, Starks, Garcia, Coyl)

Nay: 0

Abstention: 2 (Sanchez, John)

Absent: 2 (Espinosa, Dozier)

#### **III. Action/Discussion Item:**

Ms. Dozier arrived and was seated at 10:15 a.m.

A. Approval of the 2024-2025 Community Services Block Grant (CSBG) Community Action Plan

Ms. Scott introduced herself and presented on the CSBG Community Action Plan. The presentation is attached to these minutes.

Mr. Garcia, Mr. Starks, and Ms. Dozier thanked Ms. Scott for the presentation and analysis of the data and for providing a visual report for the Board.

Mr. Garcia and Mr. Starks expressed how shocking it was to see the homelessness levels for the Sacramento area.

Ms. John stated that it was staggering to see disproportionate representation by gender and race for felony arrests in regard to the juvenile justice system presentation slide.

Mr. Coyl left the meeting at 10:45 a.m.

Moved/Sanchez, second/Bonner, to approve the 2024-2025 Community Services Block Grant Community Action Plan.

Roll call vote:

Aye: 9 (Wash, Bonner, Hudson, Gibbons, Starks, Garcia, Sanchez, John, Dozier)

Nay: 0

Abstention: 0

Absent: 2 (Espinosa, Coyl)

**IV. Information Item**

A. Community Services Block Grant Fiscal Monitoring Report: No questions

B. Program Operator Reports:

Ms. Davis-Jaffe reviewed PY 2022 4th Quarter and PY 2023 1st Quarter reports provided in the packet. The numbers on the report looked good and nothing was out of the ordinary.

Ms. Davis-Jaffe thanked the staff for putting these reports together for the Board.

Mr. Sanchez stated that many funds are available for sewer and water payment assistance. He asked to share this information with those in need.

Ms. Davis-Jaffe suggested developing a list of all available resources and providing this list to the school principals to assist students and their families in hopes of preventing job and house losses.

Ms. Dozier shared that other organizations like SETA can use those unused billboards that the City of Sacramento operates for free.

Ms. Wash stated that sewer and water payments are usually included in the rent amount, and tenants must be aware of assistance programs.

Mr. Garcia asked if there is a way to bring stories from the communities/families to the Board to hear what corrections need to be made in the programs.

Ms. Davis-Jaffe advised on the possibility of organizing focus groups to work with those agencies that SETA funds and connecting with their customers to bring community voice to this Board.

Ms. Moore shared her experience from attending a webinar for the Community Action Plan recently, which encouraged an exploration of what's actually working and what the strengths are in the community because a collaborative approach yields better results.

Ms. Wash suggested making these approaches family-oriented for more open communications so people are willing to express their concerns and tell their stories.

**V. Reports to the Board**

A. Chair: No Report

B. Executive Director:

Ms. Hernandez provided an update on revamping the process for developing the future CSBG plan. The Community Service Department had convened a work group for this ongoing process. SETA has been selected as a profiled entity. Additionally, SETA has raised the issue of equity, and part of the ask to be intentional about how they set the tone in the State plan to help move that message as a state. Ms. Hernandez asked the Board members to continue to advocate for community needs, especially with the end of COVID-19-related funding.

C. Program Manager/Deputy Director:

Ms. Davis-Jaffe noted correction of the March 8, 2023, regular meeting minutes, Public Forum, Amanda McCarty, River City Food Bank, portion: "Fifteen percent of the Sacramento community is experiencing food insecurity." She also advised that the Request for Quotes (RFQ) process continues for the Special Project.

Currently, SETA is finalizing the contract and will announce the awarded agency once it's complete. We hope to start the program by June 1, 2023.

Ms. Davis-Jaffe thanked the staff for all of their great work.

D. Members of the Board:

Ms. Hudson and Ms. Bonner re-introduced themselves as newer members of the Board.

Ms. Dozier thanked Ms. Hernandez for her report to the Board today, particularly for elevating issues to the state level. She expressed her appreciation for advocacy in that regard.

E. Public: None

VI. Public Hearing for the 2024-2025 Community Action Plan: There were no public participants.

VII. **Adjournment**: The meeting was adjourned at 11:36 a.m.





# Community Action Plan:

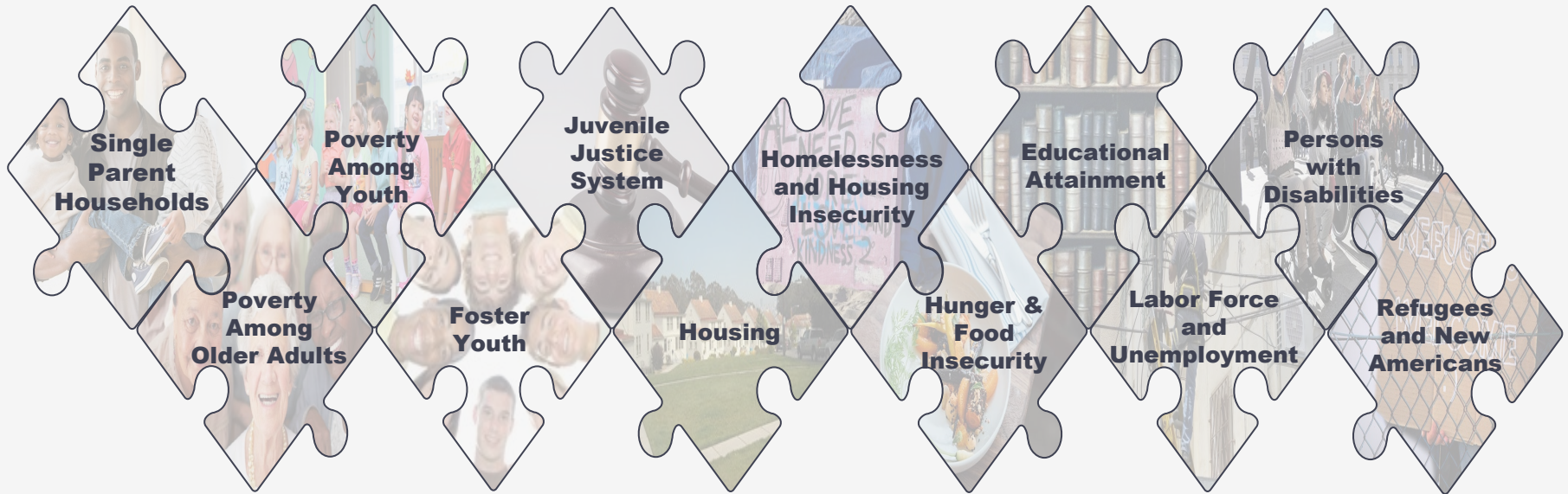
## Community Needs Assessment Overview

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2024/2025

Presented by: Arys Scott

# Identified Community Needs



# General Overview

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Community Action Board

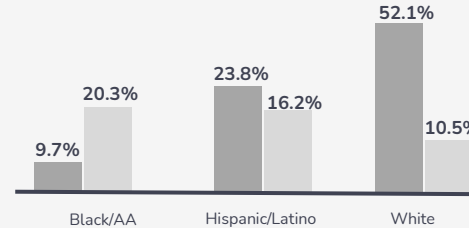
**1,571,767**  
Sacramento County  
population size

**13.3% (205,590)**  
Sacramento County  
poverty rate

## Poverty Rate by Zip Code:

2021 Poverty Rate by Neighborhood			
Community	Poverty Rate	Community	Poverty Rate
Old N. Sacramento (95815)	25.4%	S. Sacramento (95832)	20.1%
Lemon Hill (95824)	25.1%	Foothill Farms (95842)	20.0%
Arden-Arcade (95821; 95825)	95821: 18.2% ; 95825: 29.5%	Del Paso Hts. (95838)	19.0%
Oak Park (95817; 95820)	95817: 26% ; 95820: 19.5%	Florin (95828)	17.1%
N. Highlands (95660)	21.6%	Rosemont (95826)	16.3%
Parkway (95823)	20.2%		

## Poverty Rate by Race:



# Single Parent Household

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Community Action Board

34.9%

Of Sacramento County households with children under the age of 18 are headed by a single-parent

28.7%

Of single-parents were living below the federal poverty guidelines

71.2%

Of single-parent households are female headed

79.8%

Of single-mother households are living in poverty

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# Poverty Among Older Adults

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9.8%

Poverty rate for older adults  
over the age of 65

10.5%

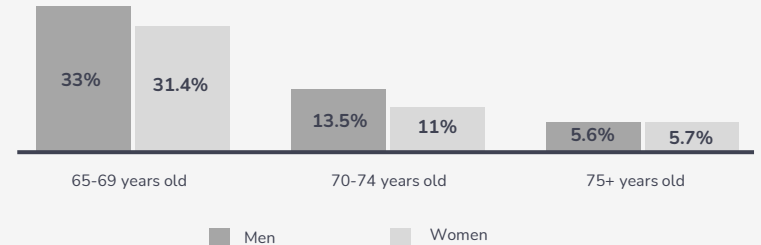
Poverty rate of females  
over the age of 65

8.9%

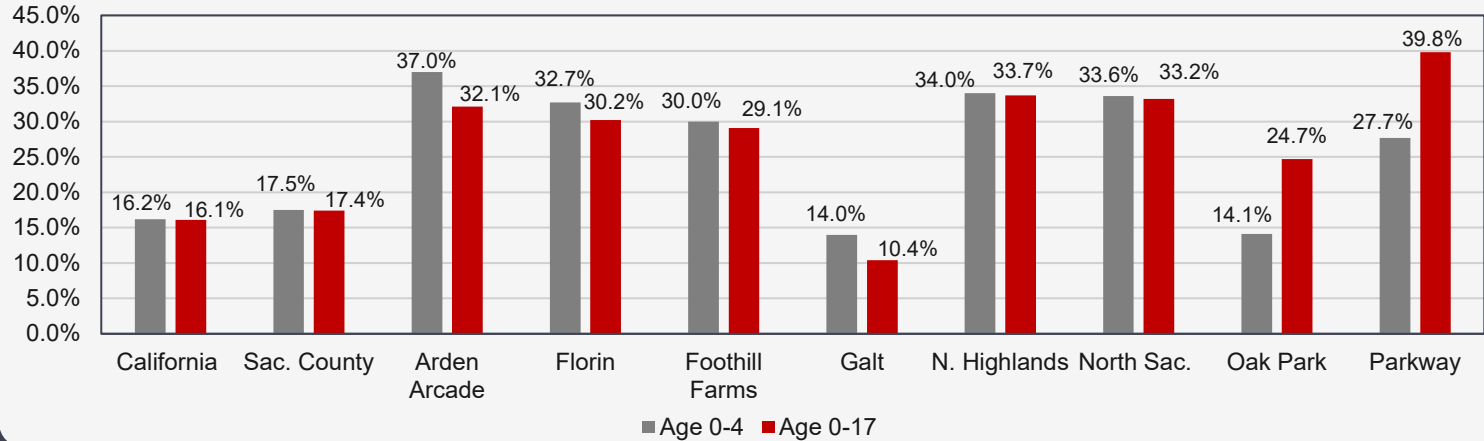
Poverty rate of males  
over the age of 65

15.5%

Of persons over the  
age of 65 are in the  
workforce



**2021 Poverty Rates for Children 0-4 and 0-17 in Select Areas of Sacramento County**



# Poverty Among Youth

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# Foster Youth

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# 1,674

Children were in the foster care system as of  
October 2022

- **971** foster youth exited the foster care system in 2021; **221** of which aged out
- **39%** of foster youth exited the foster care system without obtaining employment
- Over **28%** of youth exiting the foster care system did not earn a high school diploma
- **34%** of the unhoused population are former foster youth



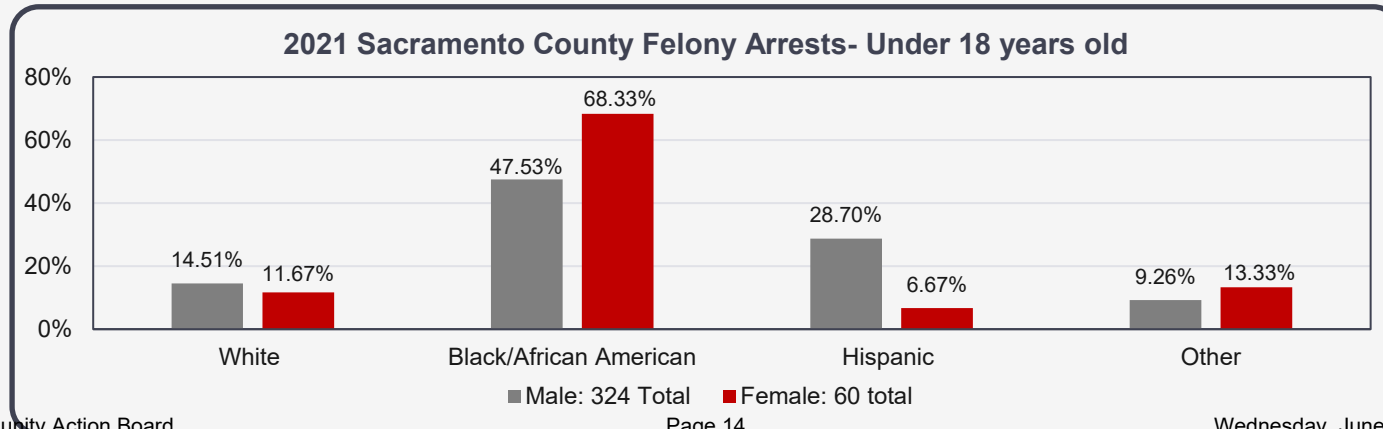
# Juvenile Justice System

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In 2021, Sacramento County had a total of **693** arrests for all offense types including:

- Felony
- Misdemeanor
- Status Offenses

There is a disproportionate representation by gender and race for felony arrests





# Housing

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## 2019 & 2023 Fair Market Rent Comparison for Sacramento County

	2019	2023
<b>Studio Unit</b>	\$853	\$1,277
<b>One-Bedroom Unit</b>	\$968	\$1,400
<b>Two-Bedroom Unit</b>	\$1,220	\$1,756
<b>Three-Bedroom Unit</b>	\$1,764	\$2,496
<b>Four-Bedroom Unit</b>	\$2,143	\$2,907



## Hourly Wage Needed to Afford Rent

With minimum wage at \$15.50, residents need to make roughly 30% more than minimum wage to afford a 1 bedroom apartment and 70% more for a 2 bedroom.

## Fair Market Rent Comparison

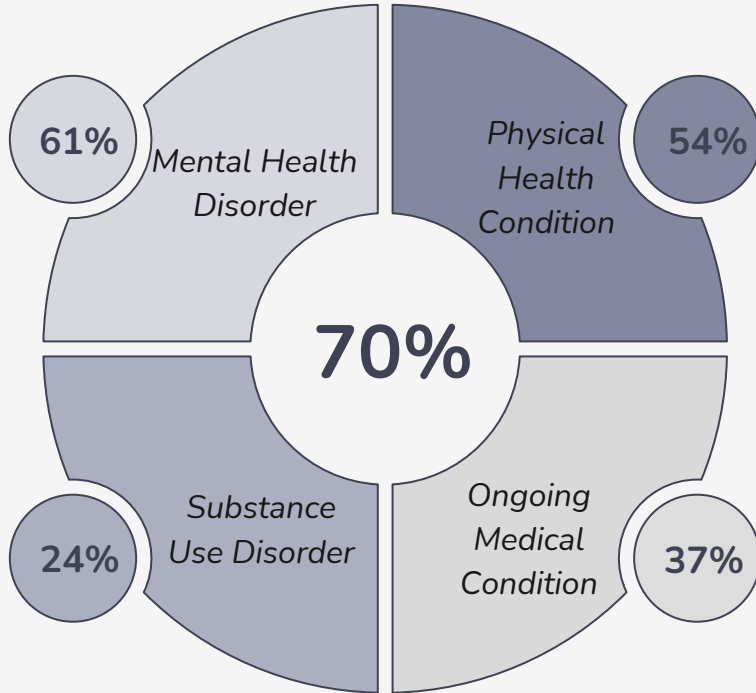
Sacramento is approx. 67% more expensive than the rest of the state. There has been a steep increase in rent over the years.

## 2023 Hourly Wage Needed to Afford Rent by Zip Code

	95825 (Arden)	95622 (Freeport)	95820 (Oak Park)	95608 (Carmichael)
<b>One-Bedroom Unit</b>	\$22.12	\$22.88	\$22.69	\$22.31
<b>Two-Bedroom Unit</b>	\$27.88	\$28.65	\$28.46	\$28.08

# Homelessness and Housing Insecurity

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Many unhoused persons experience conditions that contribute to homelessness. **70%** experience more than one disabling condition.

Community Action Board

9,278

People were experiencing homelessness in 2022

6,664

were unsheltered

4,314

were chronically homeless

1,377

were families with children

636

were transition age youth

625

were veterans

# Hunger and Food Insecurity

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**8.8% | 89,700**

Adults are experiencing food insecurity, **10.9%** are older adults

**21.3% | 138,315**

Of all households recieved CalFresh Benefits

**7.8% | 27,500**

Children are experiencing food insecurity

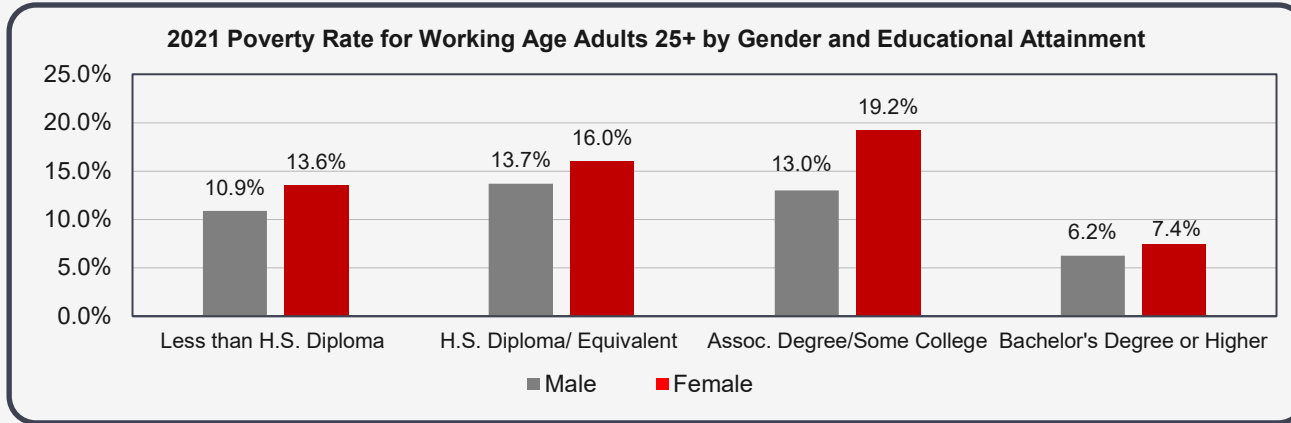
**21,529**

Total participants recieved WIC



# Educational Attainment

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**79.4%**



Of unhoused students were chronically absent; **37.5%** did not graduate high school

Community Action Board

**56.7%**



Of Black/African American students were chronically absent; **15.2%** did not graduate high school

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**56.6%**

Of foster youth were chronically absent; **44.4%** did not graduate high school

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# Labor Force and Unemployment

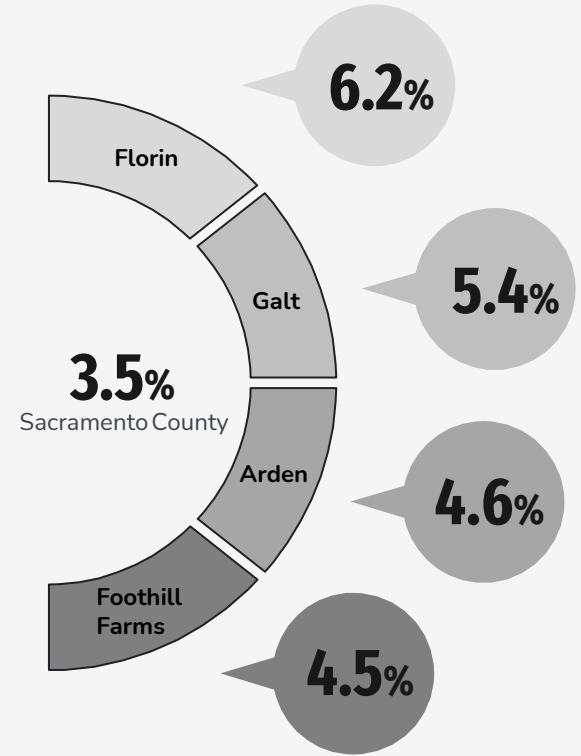
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	<u>Males</u>	<u>Females</u>
<b>Employed</b>	21,597	22,689
<b>Unemployed</b>	7,682	6,490
<b>Not in the Labor Force</b>	36,564	53,104

## Residents in Poverty

Community Action Board


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## Unemployment Rate

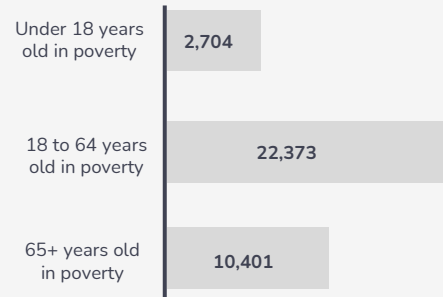
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 **11.9%** of people in the general population have a disability

 **37,967** of this population have a poverty rate of **20.6%**

 **74.8%** of disabled persons are not in the labor force and only **21.9%** can obtain employment



*In 2021, the poverty status has decreased for this demographic compared to previous years, but it continues to be of concern*

# Persons with Disabilities

# Refugees and New Americans

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Sacramento County’s New American population is reflective of the region’s vast diversity

- Over **21%** of the population were born outside of the U.S.
- **15.6%** are living below the federal poverty line
- **25.8%** of New Americans who arrived after 2010 are living below the federal poverty line. The poverty rate is **9.8%** for those who arrived prior to 2000
- Almost **400** refugees transplanted to Sacramento in 2021

# Priority Community Needs

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Community Action Board

1	Persons experiencing homelessness need shelter, permanent housing, a stable income source, and supportive services for substance use and physical and mental health concerns to reduce chronic homelessness
2	Disadvantaged communities are in need of economic and social equity focused support systems
3	Low-income people need financial assistance with rent, utilities, food, shelter/housing, transportation, and obtaining a driver's license, clothing, and employment
4	Single parents, especially female-led households, need help attaining self-sufficiency for themselves and their families
5	Opportunity youth, especially those of color, need mentoring and support in attaining healthy behaviors and stability.
6	Older adults, especially those of color, need mentoring and support in attaining healthy behaviors and stability.
7	Persons with disabilities need help attaining self-sufficiency in work and housing
8	Youth need support in regaining and maintaining educational attainment that was lost during the pandemic
9	Refugees and New Americans need guidance and support in adjusting to American Society through language competency and employment






# Thank you!

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 [arys.scott@seta.net](mailto:arys.scott@seta.net)

 916-263-6705

## ITEM III-A-ACTION/DISCUSSION

### DISCUSSION OF THE PROGRAM YEAR 2024-2025 COMMUNITY ACTION PLAN AND REQUEST FOR PROPOSALS

#### BACKGROUND:

The 2024/2025 CSBG Community Action Plan (CAP) has been reviewed and approved by both the SETA Community Action Board and the SETA Governing Board, and will be submitted to the Department of Community Services and Development by June 30, 2023. Service priorities included focused support for disadvantaged communities in need of economic and social equity, and for opportunity youth in need of mentoring. Older adults of color were also highlighted in the priority needs list.

This item provides an opportunity to review and discuss the priorities outlined in the CAP, and provide guidance and direction to staff that will help inform the development of the Request for Proposals (RFP).

The Community Action Plan: At a Glance is in the packet with the list of priorities.

#### RECOMMENDATION:

Discuss the Program Year 2024-2025 CAP and RFP and take appropriate action.

PRESENTER: Julie Davis-Jaffe



# COMMUNITY ACTION PLAN: AT A GLANCE

2024/2025

## PURPOSE

The Community Action Plan (CAP) is a comprehensive study of the causes and conditions of poverty in Sacramento County. Beginning with an assessment of risk factors, the document identifies priority needs and the populations which would most benefit from intervention and support in attaining self-sufficiency.

## SETA AND THE CSBG PROGRAM

The Sacramento Employment and Training Agency (SETA) is a public agency that aims to build self-sufficiency by addressing barriers to success and creating opportunities in education and work. As a designated Community Action Agency, SETA oversees Community Services Block Grant (CSBG) funding and services for Sacramento County.

CSBG was established as a national program in the 1960s with the goal of reducing the incidence and effects of poverty and empowering low-income families and individuals to become self-sufficient.

SETA's CSBG program works with local community-based organizations to provide a network of resources and services. Our goal is to produce measurable impacts on the causes and conditions of poverty experienced by individuals and families. CSBG provides a range of services to assist low-income persons with employment, housing, training and other services that promote self-sufficiency. CSBG funding also provides eligible participants with immediate life necessities such as emergency food, shelter, rental assistance, transportation and access to available community resources.

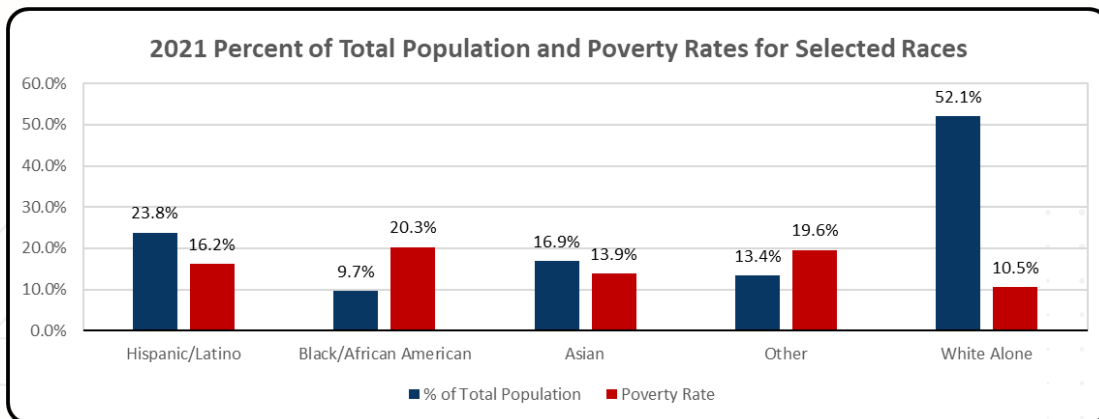
# METHODOLOGY

SETA has gathered both qualitative and quantitative data, within Sacramento County, to complete the Community Needs Assessment (CNA). Data from the CNA has formed the basis for the proposed Community Action Plan. The following sources were used for data collection purposes:

- Community Forum
- Community Service Gap Survey
- U.S. Census Bureau
- Dept. of Health and Human Services
- Dept. of Education
- Various Online Data Resources
- Local Employers
- Local Labor Market
- Community Action Partnership Data Hub
- 2022 Point-In-Time Count
- National Low-Income Housing Coalition

## NEEDS ASSESSMENT OVERVIEW

With a total population of 1,157,767, Sacramento County encompasses urban, suburban and rural environments. As of 2021, 13.3% of the total population (205,590) were living below the federal poverty line. While the poverty rate has decreased for most age groups in Sacramento County, a larger number of people over the age of 65 are living in poverty. As demonstrated in the chart below, the poverty rate is also highest among people of color.



There continues to be a high number of people in poverty who are experiencing extreme poverty, or living below 50% of the federal poverty level. As of the most recent statistics available, 86,057 people are living in extreme poverty -- at risk of not meeting daily needs, much less achieving self-sufficiency. Key takeaways from the needs assessment are:

- \* 13.3% of Sacramento County residents are living in poverty
- \* Of the adult population 65 years and older, 9.8% are living in poverty
- \* 17.4% of youth under the age of 18 are living in poverty
- \* Of the single parent households with children under the age of 18, 28.7% are living in poverty
- \* 31.9% of the children in families headed by single mother are living in poverty
- \* In October 2022, there were 1,674 children in the Sacramento County foster care system: 28% exited without a high school diploma or equivalent, and 39% had no employment
- \* Despite making up 9.7% of the population, Black/African American youth represented 47.5% of male felony arrests and 68.3% of female felony arrests in 2021
- \* On average, the hourly wage needed to afford a one-bedroom apartment is 30% more than minimum wage and 70% more for a two-bedroom apartment
- \* 64% of renters are paying more than 50% of their income towards rent
- \* From the 2022 PIT count, 9,278 people were experiencing homelessness
- \* 8.8% (89,700) adults, and 7.8% (27,500) children are experiencing food insecurity

# IDENTIFIED COMMUNITY NEEDS

SETA recognizes that there are barriers to equity, along racial, gender and other identities stemming from historical and systemic structures that have implemented racist practices. Applying and embedding an equity lens allows SETA to accurately prioritize the needs within the community to promote long-standing change and stabilization. With marginalized communities being more disproportionately represented across all categories addressed in the CNA, funding will prioritize programs that address these concerns. SETA has identified the following needs within the community and has prioritized them accordingly below:

#	SETA Identified Priorities
1	Persons experiencing homelessness need shelter and permanent housing, as well as supportive services for substance use and physical and mental health concerns to reduce chronic homelessness.
2	Disadvantaged communities are in need of economic and social equity focused support systems.
3	Low-income people need financial assistance with rent, utilities, food, shelter/housing, transportation, and obtaining a driver's license, clothing, and employment.
4	Single parents, especially female-led households, need help attaining self-sufficiency for themselves and their families.
5	Opportunity youth, especially those of color, need mentoring and support in attaining healthy behaviors and stability.
6	Older adults, especially those of color, need support to maintain healthy and independent lives.
7	Persons with disabilities need help attaining self-sufficiency in work and housing.
8	Youth need support in regaining and maintaining educational attainment that was lost during the pandemic.
9	Refugees and New Americans need guidance and support in adjusting to American Society through language competency and employment.

Interested in reading more? Please visit our website to read the full 2024/2025 Community Action Plan

[Visit Here](#)

ITEM III-B-ACTION/DISCUSSION

RATIFICATION OF THE AWARD FOR SPECIAL PROJECT FUNDING TO SERVE  
AFRICAN AMERICAN YOUTH

BACKGROUND:

The 2022-2023 CSBG budget set aside \$50,000 for a special project to prevent or eliminate recidivism of felony or misdemeanor arrests in Sacramento County, among African American youth aged 14-17.

In March 2023, a Request for Quotes was released to solicit proposals to complete the 2022-2023 funding cycle for this special project. The deadline for submission was March 31, 2023, and three proposals were received.

The evaluation team read and ranked the three proposals.

RANK	AGENCY	SCORE	FUNDING
1	Wraparound Enterprises	46	\$50,000
2	CASA	45	\$0
3	Improve Your Tomorrow	40	\$0

Wraparound Enterprises was founded in 2001 and incorporated as a 501(c)(3). The agency mission is to advance and protect the Black community through wellness, mental health, education and workforce development through programs, initiatives, projects, policy and advocacy to build healthy communities in California with a focus on Sacramento. The vision is to end inequities in education, health and workforce in California. Wraparound Enterprises will serve 20 high risk African American youth.

Due to the need to quickly implement the project, the funds have been awarded and SETA is working with Wraparound Enterprises to finalize an agreement. If SETA is unable to finalize an agreement with Wraparound Enterprises, then staff will approach the second ranked organization on the above list.

RECOMMENDATION:

Ratify the award to Wraparound Enterprises for special project funding to serve African American youth.

PRESENTER: Julie Davis-Jaffe

## ITEM V - REPORTS TO THE BOARD

### A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

### B. EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

### C. DEPUTY DIRECTOR/PROGRAM MANAGER

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and Mr. Roy Kim, the Deputy Director, to provide an oral report on issues not included in the agenda packet.

### D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

### E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.