



Sacramento
Employment and
Training
Agency

**SPECIAL MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

ERIC GUERRA
Vice Mayor
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

RICH DESMOND
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Mayor Pro Tem
City of Sacramento

JENNIFER HERNANDEZ
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, April 27, 2023

TIME: 1:00 p.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/84060826681?pwd=M20rcWFUOW5EVERzN0RBdkNZdFdDdz09>

In response to AB 2449, the Sacramento Employment and Training Agency Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,84060826681# US (San Jose). Meeting ID: 840 6082 6681. Passcode: 365277. Find your local number: <https://us02web.zoom.us/j/84060826681?pwd=M20rcWFUOW5EVERzN0RBdkNZdFdDdz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk’s office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

“Preparing People for Success: in School, in Work, in Life”

REVISED
A G E N D A

Page Number

- I. **Call to Order/Roll Call/Pledge of Allegiance**

- II. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to Government Code Section 54957.6
Agency Negotiator: Dee Contreras
Employee Organization: AFSCME Local 146

- III. **Consent Items**
 - A. Approval of Minutes of the April 6, 2023 Regular Board Meeting 1-9
 - B. Approval of Claims and Warrants 10
 - C. Approval to Adjust Zones in the Broadband/Performance Management Policy 11-12
 - D. Approval to Accept the Storm Project Funding from the Employment Development Department, and Authorize the Executive Director to Execute the Funding Agreement, Modifications, or Other Documents Required by the Funding Source 13
 - E. Approval of Out-Of-State Travel to Attend a U.S. Department of Labor Employment and Training Administration (ETA) Convening

- IV. **Action Items**
 - A. **GENERAL ADMINISTRATION/SETA**
 - 1. A Resolution for the 2022-2025 Labor Agreements Covering the Head Start Unit, the Clerical, Technical, and Analytical Unit and the Supervisory Unit (D'et Saurbourne) 14-16
 - 2. Approval of the Personnel Resolution Covering Unrepresented Confidential and Management (D'et Saurbourne) 17-19
 - B. **WORKFORCE DEVELOPMENT DEPARTMENT**
 - 1. Approval of Appointment to the Sacramento Works Board (Roy Kim) 20

Community Services Block Grant: No Items

One Stop Services: No Items

Refugee Services:

2.	Approval of the Draft 3-Year Plan for the Provision of Refugee Support Services (RSS), and RSS Set-Aside Funded Services to Refugees, Program Years (PYs) 2023-2026, and Authorize the Executive Director to Make Revisions Required by the State (Michelle O’Camb)	21-22
3.	Approval of the Release of the Request for Proposals (RFP) for the Refugee Support Services (RSS), and RSS Set-Aside Funded Programs, Program Year (PY) 2023-2026 (Michelle O’Camb)	23-24
C.	CHILDREN AND FAMILY SERVICES:	
1.	Approval of Annual Self-Assessment for 2022-2023 and Resulting Program Improvement Plan for the SETA-Operated Program (Karen Griffith)	25-53
2.	Approval of Program Year 2023-2024 Head Start and Early Head Start Refunding Applications (Karen Griffith)	54-56
3.	Approval of the SETA Head Start and Early Head Start Budgets for Program Year 2023-2024 (Karen Griffith)	57
4.	Approval of the 2023-2024 Head Start and Early Head Start Program Options and Center Locations for Sacramento County (Karen Griffith)	58-62
5.	Approval of 2023-2024 Training/Technical Assistance Plan for the SETA Head Start and Early Head Start Program, as Aligned with Established Five-Year Goals and Objectives (Karen Griffith)	63-72
6.	Approval of Selection Criteria for Enrollment in Head Start or Early Head Start Programs (Karen Griffith)	73-75
7.	Approval of the Submission of the Head Start/Early Head Start Cost of Living Adjustment (COLA) and Quality Improvement Application for Program Year 2023-2024 (Karen Griffith)	76-84
V.	<u>Information Items</u>	
A.	Fiscal Monitoring Reports (D’et Saurbourne) • PRIDE Industries	85-87
B.	Employer Success Stories and Activity Report (William Walker)	88-103
C.	Dislocated Worker Update (William Walker)	104-107
D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim)	108-113
E.	Head Start Reports (Karen Griffith)	114-119

VI. Reports to the Board

120

- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VII. Adjournment

REVISED DISTRIBUTION DATE: MONDAY, APRIL 24, 2023
DISTRIBUTION DATE: THURSDAY, APRIL 20, 2023

ITEM III-E-CONSENT

APPROVAL OF OUT-OF-STATE TRAVEL TO ATTEND A U.S. DEPARTMENT OF LABOR EMPLOYMENT AND TRAINING ADMINISTRATION (ETA) CONVENING

BACKGROUND:

The U.S. Department of Labor's (DOL) Employment and Training Administration (ETA) is hosting a convening in Crystal City, VA, on May 16-18, 2023. This convening will provide an opportunity for the public workforce system to come together to ensure that the DOL's efforts help support an economy that works for all. This convening will be an opportunity to highlight and uplift existing programs, build partnerships and break down silos, catalyze success by scaling up, and create strategic plans to meet future needs. In service of this important work, ETA will share its vision for the next decade, focused on four guiding pillars:

- Expanding Opportunities for Underserved Workers and Communities
- New Industry Partnerships that Lead to Real, Good Jobs
- Build a Better Care Economy
- Action Today for the Future of Work

Attendees will include representatives from state and local workforce boards, education and training providers, state workforce agencies, community colleges, employers, unions, industry associations, training intermediaries, philanthropy, community-based organizations, academic researchers, and federal and other government partners.

Approval is sought to send Jennifer Hernandez, Executive Director, to the U.S. Department of Labor ETA convening.

Staff will be available to provide an oral report.

RECOMMENDATION:

Approve out-of-state travel for one staff person to attend the U.S. DOL ETA Convening, May 16-18, 2023, in Crystal City, Virginia, at an approximate cost of \$2,500.

PRESENTER: Jennifer Hernandez