



Sacramento
Employment and
Training
Agency

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**REGULAR MEETING OF THE
COMMUNITY ACTION BOARD**

DATE: Wednesday, April 12, 2023

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/89934669776?pwd=ZHFrcCs5Y21xRVJLSnl2ZFZMckVwQT09>

In response to AB 2449, the Sacramento Employment and Training Agency Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,89934669776# US (San Jose). Meeting ID: 899 3466 9776. Passcode: 307235. Find your local number: <https://us02web.zoom.us/j/89934669776>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk’s office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

“Preparing People for Success: in School, in Work, in Life”

AGENDA

PAGE NUMBER

I. Call to Order/Roll Call

II. Consent Item

- A. Approval of Minutes of the March 8, 2023 Regular Meeting 2-15

III. Action/Discussion Item

- A. Summary of Special Committee Discussion on Special Project Funding

IV. Information Items

- A. Community Services Block Grant Fiscal Monitoring Report (Julie Davis-Jaffe) 16-22
- My Sister's House
 - International Rescue Committee
 - Women's Empowerment

V. Reports to the Board

23

- A. Chair
B. Executive Director
C. Deputy Director/Program Manager
D. Members of the Board
E. Public

VI. Adjournment

DISTRIBUTION DATE: FRIDAY, APRIL 7, 2023

Community Action Board meeting hosted by:
LaShelle Dozier (Chair), Dominique Espinosa (Vice Chair), Sam Starks (Secretary/Treasurer)

**COMMUNITY ACTION BOARD
MEETING ATTENDANCE**

2023

BOARD MEMBER	Represented Sector	1/11	2/8	3/8	4/12	5/10	6/14	7/12	8/9	9/13	10/11	11/8	12/13	# of meetings attended
Peter Coyl (5/11/22)	Public Sector	X	X	A										
LaShelle Dozier	Public Sector	X	A	X										
Dominique Espinosa (8/1/21)	Low Income Sector	X	X	A										
Elizabeth Hudson (4/6/23)	Private Sector													
Anthony Garcia	Private Sector	X	X	A										
Kristin Gibbons (9/18/19)	Public Sector	A	X	A										
Renee John (1/11/23)	Private Sector	X	X	X										
Donna Bonner (3/17/23) Alt.: Jessica Mitchell (2/28/23)	Low Income Sector													
Luis Sanchez (11/9/22)	Private Sector	X	A	X										
Sam Starks	Public Sector	X	X	X										
Fienishia Wash (4/19/21) Alt.: Jessica Mitchell (2/28/23)	Low Income Sector	X	X	X										

*Special meeting

ITEM II -A- CONSENT

APPROVAL OF MINUTES OF THE MARCH 8, 2023 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the March 8, 2023 Board meeting.

RECOMMENDATION:

Review, make any necessary corrections and approve the minutes.

PRESENTER: Julie Davis-Jaffe

REGULAR MEETING OF THE COMMUNITY ACTION BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, March 8, 2015
10:00 a.m.

I. **Call to Order/Roll Call**

Ms. Dozier called the meeting to order at 10:05 a.m. The roll was called and a quorum was established.

Members Present:

LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Renee John, Valley Vision
Luis Sanchez, Community Resource Project
Sam Starks, Secretary/Treasurer; SMUD
Fienishia Wash, Head Start Policy Council

Members Absent:

Anthony Garcia, Child Action, Inc.
Kara Long, Head Start Policy Council
Dominique Espinosa, Vice Chair; Mutual Housing California

II. **Consent Item:**

A. Approval of Minutes of the February 8, 2023 Regular Meeting

The minutes were reviewed; there were no questions or concerns.

Moved/Sanchez, second/John, to approve the minutes of the February 8, 2023 Regular Meeting

Roll call vote:

Aye: 3 (Starks, Wash, John)

Nay: 0

Abstention: 2 (Dozier, Sanchez)

Absent: 3 (Garcia, Long, Espinosa)

III. **Action/Discussion Item:**

A. Discuss and Approve Request for Quotes for Special Project Funding to Serve African American Youth

Ms. Davis-Jaffe reviewed the item. The Request for Quotes (RFQ) for Special Project funding aims specifically to prevent or eliminate recidivism of felony or misdemeanor arrests in Sacramento County for Black/African American youth ages 14-17 years old. The deadline to submit all responses is no later than 4:00 p.m. PST, Friday, March 31, 2023.

Prospective candidates' responses will include a general overview, experience, and organization management systems. Ms. Davis-Jaffe stated that, additionally, case management philosophy should be provided.

Mr. Starks clarified that organizations interested in applying should reside in Sacramento County and service the population of Sacramento County and address the specific need of this RFQ.

Mr. Starks asked if two organizations could collaborate and submit their application for this RFQ. Mr. Kim responded positively.

Moved/Starks, second/Sanchez, to approve the Request for Quotes for Special Project funding to serve African American Youth

Roll call vote:

Aye: 5 (Starks, Wash, John, Dozier, Sanchez)

Nay: 0

Abstention: 0

Absent: 3 (Garcia, Long, Espinosa)

IV. Information Item

- A. Community Services Block Grant Fiscal Monitoring Report: No Report.

V. Reports to the Board

- A. Chair: No Report
- B. Executive Director:

Ms. Hernandez shared Aggie Square updates. The conversations were made with the community members regarding Workforce programs across Head Start programs. The new leads have been identified to share the Request for Quotes for Special Project Funding to Serve African American Youth. She also advised that SETA was selected for Community Service Block Grant (CSBG) workgroup to frame and identify changes in the next fiscal year. Further updates on Aggie Square's progress will be coming next month.

Mr. Starks and Ms. Dozier welcomed Jennifer Hernandez, the new SETA Executive Director.

C. Program Manager/Deputy Director:

Ms. Davis-Jaffe advised that there are Low-Income and Public Sector vacancies and asked the Board to refer prospective candidates to apply by submitting the application to the Clerk of the Boards or herself.

D. Members of the Board: No Report

E. Public: None

VI. Public Forum for the 2024-2025 Community Action Plan

Those speaking before the Board included:

1) Anastasiya Hernandez, Acting Director of Integrated Health Services, Saint John's Program for Real Change

"Good morning, Board Members. My name is Anastasiya Hernandez, and I am the Acting Director of Integrated Health Services at Saint John's Program for Real Change. Saint John's is a local homeless shelter and employment training program with more than 35 years of experience serving unhoused women and children.

Homelessness is a critical issue in the Sacramento region, having increased 67 percent over the past three years to reach an all-time high. The solution isn't just to provide shelter. At the point a person is experiencing the crisis of homelessness, there are typically co-occurring challenges presenting barriers to securing employment and self-sufficiency.

The vast majority of Saint John's clients have long histories of trauma and adverse childhood events.

- 80 percent suffer from addiction
- 76 percent have experienced domestic or intimate partner violence
- 65 percent are justice-system involved, and
- 61 percent struggle with a mental health disability

Saint John's encourages the Board to prioritize block grant funding for programs with staff trained in providing trauma-informed services.

Saint John's also encourages the Board to prioritize services for the unhoused or those at risk of losing housing. The researchers who performed the point-in-time count of the homeless believe the number of unhoused individuals in our community will continue to increase as COVID-era policies expire, such as eviction moratoriums and motel housing vouchers.

Another significant challenge facing the state at large is a shortage in behavioral health providers. Those struggling with poverty may be the most impacted by an inability to access necessary mental and behavioral health services. Saint John's encourages the Board to ensure Community Block Grant recipients have the resources and ability to connect clients to needed services. With a lack of providers in the community, a referral for services is not enough.

Finally, a recent study conducted by the California Commission on the Status of Women and Girls found the pandemic had a disproportionate impact on mothers, particularly low-income mothers, due to increased childcare responsibilities during school closures, resulting in more significant impacts in workforce participation and long-term economic health.

One of the most significant ways the Board can support low-income mothers is by ensuring prioritization of funding for free or extremely low-cost childcare while women engage in case management, employment training, or other services focused on addressing barriers to employment. Women often shoulder primary responsibility for the care of children, and a lack of affordable childcare is a significant obstacle that should not be ignored.

To summarize, Saint John's encourages the board to prioritize funding for low-income mothers disproportionately impacted by the pandemic, particularly for the unhoused. In addition, funding priority should be given to programs with staff trained in providing trauma-informed services, those providing free or extremely low-cost childcare, and for programs providing direct access to mental and behavioral health services. Without these critical support services, the climb out of poverty often feels insurmountable.

Poverty is a significant issue in the Sacramento region, disproportionately impacting communities of color. Saint John's appreciates the Board holding this hearing to learn more about the challenges on the front line in supporting individuals in overcoming poverty and the crisis of homelessness. Thank you."

2) Ms. Dozier read out the public testimony from South County Services, on behalf of Rochelle Eck:

"Hello my name is Rochelle and my son's name is Tucker. Well, it's unfortunate that my son Tucker is a homeless addict who suffers from mental health issues, he's been on the streets going on five years, it's a choice for him since he's choosing drugs over a chance at somewhat of a normal life. I've been in Red Bluff taking care of my elderly mother and I haven't been home to try to guide him in the right direction but I do understand he's got to be the one who ultimately decides when he's had enough, but that gets me to talk about what sources there are out there for those in the same situation as him, living in Galt and being homeless is challenging to say the least and that's where South County Services come in, I can honestly say if they were not here available for those that need a hot meal, warm clean clothing, socks

and shoes I'm not sure what they would do, my son has been so grateful to have a warm meal along with someone to talk to, and allowing him to use the phone to call me so I know he's ok, it's all been a blessing to us! Along with providing food, clothing and toiletries for homeless they also provide food boxes for seniors and people less fortunate. To close this I'm so very grateful for their services as my son and many, many others in our small community."

3) Amanda McCarty, Executive Director, River City Food Bank.

Ms. McCarty stated in her twenty years working in food security, the number of individuals experiencing food insecurity has never been as high as it currently is. Fifteen percent of the Sacramento community is experiencing food insecurity, approximately 15,000 people. People are facing impossible choices due to inflation, high rent, and the end of the COVID-19 benefits. River City Food Bank served 292,000 people in 2022, a forty-one percent increase from 2021. These numbers are expected to increase in April 2023 with the end of the COVID-19 services. With SETA's support, the River City Food Bank can be open five days a week, including Saturdays for those who work during the week. The River City Food Bank offers culturally appropriate food options. The River City Food Bank's core values are dignity, compassion, and respect. The River City Food Bank provides CalFresh outreach and application assistance at every emergency food distribution center.

Ms. McCarty spoke about a couple visiting the River City Food Bank for the last year. Alex and Anna publicly protested the war in Ukraine. They had a harrowing journey from Ukraine to the United States, through Turkey and Mexico. They found it unbelievable that there was a food service that not only had nutritional items but culturally meaningful items too. Alex and Anna don't believe in getting without giving back, so they became volunteers. They provide translation services while the River City Food Bank assists them in acquiring employment and addresses their other needs. Ms. McCarty stated the River City Food Bank would not be able to reach their current number of helped individuals without help from SETA.

4) Angela Vega, Employment Specialist, CASH (Community Against Sexual Harm)

Ms. Vega stated CASH is located in the Oak Park neighborhood of Sacramento. CASH is a center for women who have been commercially sexually trafficked or exploited. Ninety percent of the staff is peer-led. Services range from comprehensive case management to therapeutic services and family support. There are employment classes to help remove education barriers. They have a housing specialist that manages and supports clients. They provide HIV awareness. The drop-in center serves 350 meals monthly and provides a safe space for women. The majority of CASH clients are unhoused individuals. Ms. Vega used to be a client of CASH in the past. She was homeless 1,503 days ago. CASH was there for her. CASH helped her with bus passes and uniforms

when she became employable. Her life and her children's lives have completely changed. She is now an employment specialist at CASH.

5) Molly Mix, Administrative Assistant, Sacramento Kindness Campaign

Ms. Mix presented on behalf of the Sacramento Kindness Campaign and Sara Thompson. Most clients for Sacramento Kindness Campaign are referrals from school districts on domestic violence or unsafe housing situations. The Sacramento Kindness Campaign provides up to six nights in a safe hotel. They have a barrier removal program to assist with deposit funds and other financial barriers. Ms. Mix read a statement from Sara Thompson: "The Sacramento Kindness Campaign primarily works with children and their families in the school district. I have heard that we should not just pull people out of the river. We should find out why they fell into it at all. I agree, but I also think we need to look around the bend to make sure they don't fall right back in. Homelessness can be like that. People fall back into it. The Ombudsmen says that many families call back for rapid rehousing help from the DHA every year. The eligible keep coming back for help. So how do we help to make a big house stick? I hope our community can engage more case management time to work with families as they become sustainable, even after they were housed."

6) Shajidha Mohammed, Member Refugee, International Rescue Committee (IRC)

Ms. Mohammed spoke on the struggles she experienced as a refugee and what she achieved after being a member of the International Rescue Committee (IRC). She has lived in the United States with her husband and three kids for four years. She still considers herself new because the last two years only allowed her to do a little in a new country. It was tough for her to cope during the COVID-19 pandemic. As a newcomer to the country, there was added stress, financial struggle, and cultural and language barriers. Her husband is the primary source of income for the family. During the COVID-19 pandemic, they struggled a lot, and that is when she decided to contribute in helping to create a decent living for her family. She registered for a medical assistant program after months of browsing her options as a refugee. Her school contacted IRC for her. She wanted a career but needed to figure out where to begin and who to contact with her questions. IRC's contribution helped her gain confidence and face the outside world. They provided her with Assistant Career Training Program, a job assistance program, interview preparation, and financial contribution. IRC was her moral support. She traveled two hours on public transportation to and from school. When she asked for help learning to drive, IRC immediately contacted and registered her for a driving class. She hopes to receive her driver's license soon. Whenever she needed support, IRC was there to provide moral and financial support. They have done so much for her. She is so grateful for the school that referred her to IRC. She has graduated and is a certified medical assistant who completed an externship. Ms. Mohammed wishes to help more people like herself - refugees and immigrants.

7) Corina Baltazar Carrillo, Youth Case Manager, La Familia Counseling Center

Ms. Baltazar spoke on behalf of La Familia Counseling Center, Project Reach Program. Project Reach offers positive alternatives, counseling, and support services for at-risk youth ages ten to twenty-one through gang prevention and mentoring dropout prevention. Over the last three years, La Familia Counseling Center has seen the community struggle and in need of services, especially large underserved populations, from counseling to food and housing. Many youths they work with are justice-involved and have come to La Familia Counseling Center for guidance and redirection. Many youths need someone to talk to, believe in them, and push them to better themselves.

The life skills they receive at La Familia Counseling Center are some that they do not receive at home, work, or school. These life skills help them make those positive choices in their lives. Having a counselor provides the youth with someone to confide in and guide them to make better choices. They work with students who have dropped out of school and, through their program, have entirely changed: they got back to school, secured employment, and are on track to go to college and make a positive difference in the community. They are grateful for the funding as they know this program has positively impacted many youths who were and are struggling. La Familia Counseling Center can continue to make a difference in the youth and families' lives through this funding.

She shared two stories of La Familia Counseling Center's youth living in Sacramento County. First is Alexander; he stated, "I appreciate this program so much because they helped me with many things. They helped me with changing my life around. They provided counseling and helped me with clothing for my job and gas cards. I appreciate them so much for helping me with holiday food. They are also helping me get a job since I was laid off due to the weather. I am grateful I was recommended to La Familia because if not, I would have never known about these programs."

Lastly, Hector stated that this program had helped him a lot by recognizing that there is more in life and opportunities out there waiting to be taken. He said, "When I started attending the program, I felt forced to go because of probation. But after going a few times, the environment and the people I was surrounded by quickly changed my mind and motivated me to be better for myself and others around me. They helped me get back on my feet, get to work, and continue my education. Everyone else is so helpful and supportive. I never once felt otherwise. Being at La Familia Counseling Center, they ensured I had everything I needed, such as clothing for work, interviews, and hygiene items. They were also very kind on holidays by giving me groceries. I want to thank everyone for me personally, for all the love and support."

8) Olivia Keiner, Assessment Clinician, Turning Point Community Programs – CORE

Ms. Keiner is an Assessment Clinician for Turning Point Community Programs. She is a new Marriage and Family Therapist and Professional Clinical Counselor associate. She works closely in assessing mental health diagnoses and is on the front line for Sacramento County clients who are referred by many sources. In the assessment process, she listens to multiple layers of human needs, including what many people spoken about today, regarding mental health, homelessness, poverty, lack of education and employment, language and acculturation barriers, and most of all, a compounding drug and alcohol addiction. It is not difficult for her to do her job, as one-third of her life was lived experiencing homelessness, extreme poverty, drug addiction, domestic violence, and mental health problems. These were not mutually exclusive barriers, nor would they have ever been treated effectively if they were treated on their own. As a result, she can relate to and understand the plight of many clients. She spent over two and a half years as a volunteer at a non-denominational community center in Auburn, distributing food and clothing, and providing shower and crisis assessments when all the State, County, and even small community agencies were closed for people experiencing homelessness. When the center closed, she began handing out bananas and water from the trunk of her car to the unsheltered in her town. What she witnessed as a volunteer and currently sees in the structure of the new CORE program and agencies in Sacramento County is a very siloed approach to housing, substance use, poverty, and mental health. For clients to obtain housing, they must have income. To qualify for this income, they must have a medical justification which often lands in the lap of a mental health diagnosis from someone such as Ms. Keiner.

She proposed, through a joint effort of such agencies that are sitting in the room today, as well as this Board, to increase the number of alcohol and drug programs and services connected to long-term housing, which increases the likelihood of long-term mental health.

- 9) Alexander Garlinger, Case Management Supervisor, First Step Community**
Mr. Garlinger is a Case Management Supervisor at First Step Communities. He spoke on his experience and the disparities he has witnessed regarding sustainable income and housing.

He oversees emergency housing, a tiny home emergency shelter for transitional youth ages eighteen to twenty-four. He has personally observed in the past few years that there is a significant gap between affordable housing and our youth being able to access it. When it comes to permits for housing for those transitional youth ages, it is incredibly challenging to get them in. The primary focus is to help them increase their education, increase their ability to gain employment, and provide the tools needed for sustainable employment to afford housing either on their own or by renting a room.

The most significant gap is between employment and training. Many clients come from extreme trauma as children or former foster care that just were not

given the social and emotional tools to hit the ground running at eighteen and go out in the world and be successful and mentally healthy. The age range between eighteen and twenty-four is when many significant mental health symptoms present themselves. First Step Community has partnered with a few agencies to provide services to those individuals. What is needed are programs to increase the ability to provide vocational services to individuals and get them into a career path or sustainable employment or provide them the tools to be able to have a source of income because it is very challenging for the transitional youth to be able to get into housing programs, as they just they are not prioritized. They are recently homeless and do not have what is considered “chronicity”.

First Step Community recently started to reach out to other agencies to enroll individuals in semi-educational and vocational programs to get them interested in working and seeing the benefits. Mr. Garlinger stated that First Step Community seeks support to serve young people in transitional ages.

10) Grace Loesher, Creation District Director, Waking the Village

Ms. Loesher has worked at Waking the Village for nearly a decade. Waking the Village takes a radical and holistic approach to supporting youth experiencing homelessness in Sacramento. Through the support of Community Service Block Grant (CSBG) funds, Waking the Village has launched the eighteen-month transitional living program for pregnant and parenting youth experiencing homelessness. This program provides families with a safe and nurturing environment, food, free childcare, and a full-time coach to stand alongside them to navigate a path toward their dreams. In this program, members become mentors and leaders and have a safe and creative environment that reminds them that their dreams are worthy of investment and diligent nurturing. Youth homelessness is not a simple issue; it demands innovative and holistic solutions. The mission of Waking the Village is to support the youth experiencing homelessness so they can get busy living rather than just surviving.

Ms. Loesher expressed her gratitude for the consistency of the funding that has continued to make this work possible.

11) Khalia Richard, Peer Mentor, Waking the Village/Creation District

Ms. Richard is a Peer Mentor and a Sacramento Youth Action Board member. She said, “As someone who has struggled with mental health issues for most of my life and is a victim of domestic violence, it was imperative for me to create opportunities in my community for people who had gone through what I had while also healing my own trauma through unity.

As a Peer Mentor, I've gotten to help create a musical album as well as help post multiple showcases for the community. I'll forever be grateful for the opportunity to intern under such an amazing non-profit organization, like

Waking the Village, that gave birth to the Creation District a year ago. I could not have imagined being this stable employment-wise due to the lack of mental health support from previous shelter experiences. Before landing at Waking the Village, where my exceptional case manager helped me climb the mountain, trauma led me to homelessness. I'll never forget the support and grace my peers and employees gave me at Waking the Village while I was addressing my trauma. I learned how to help myself and others and hope to continue to be an asset to the community."

12) Alexis Bernard, Regional Director, Turning Point

Ms. Bernard is a Regional Director with Turning Point Community Programs, a non-profit mental health provider that, as my colleague said, has been operating in Sacramento County since 1976. Where it is a privilege to serve individuals and families who are considered extremely low income. The primary challenge that the families and individuals served face are food insecurity, housing insecurity and the experience of homelessness. The organization urges this Board to continue to direct funding towards those causes -- particularly case management for individuals who are able to get into housing.

13) Deborah Curtis. Kindness Campaign

Ms. Curtis shared her gratitude and appreciation for one of the kindest, most uplifting, and most inspirational people she has ever met, Sarah Thompson, with the Kindness Campaign. Ms. Curtis shared her experience with the Kindness Campaign: "When I was referred to the Kindness Campaign, my grandson, Isaac, who was nine years old, and I stayed in my car. We were staying in my car to save money so that I could afford a place of my own. On January 16, my husband passed away suddenly. Isaac had been staying with my mother, his great-grandma, because my daughter was dealing with mental health and drug issues and had left him there. January 16th was also his great-grandma's 82nd birthday, and she was devastated by the loss of her son. She called and asked me to take Isaac.

I found myself living in my car with my nine-year-old grandson. I went to the DHA and was denied help because I was working and had gotten paid that month. I tried everything. I was on every waiting list and made daily phone calls looking for a space to come anywhere to get my grandson, who had pneumonia, out of the car and out of the rainy night. I went through all my savings, staying in hotels and feeding us. I had to take a leave of absence from work because I had no one to watch him while I worked at night as a baker.

When I lost my job with no money in my pocket, I felt hopeless and did not know what to do next. That day I was referred to the Kindness Campaign and talked to Mr. Thompson for the first time. February 14th, Valentine's Day, forever changed my life. I was shown such compassion and kindness putting us in a hotel and giving us food, gas, and an opportunity to rest and feel like human beings again.

She brought Isaac toys and books to brighten his days as he has been through a lot for only being nine years old.

The Kindness Campaign made him and myself believe that there are people out there that are true and genuinely kind in this world. Sara allowed me to relax, rest for a moment, and walk through what needed to be done in steps that weren't overwhelming. Today, we're staying in a three-bedroom house with two other families and getting ready to buy a small trailer to live affordably. I found a great place to park near Isaac's school and my work.

We are excited and hopeful to start this new chapter of our lives. And I owe it to Sarah Thompson and the Kindness Campaign. Thank you for hearing my story, and thank you, Sarah. She has truly changed my life, and I hope you have the opportunity to change many more."

14) Gina Robertson, Chief Program Officer, WEAVE

Ms. Robertson is the Chief Program Officer at WEAVE. WEAVE promotes healthy, safe relationships and supports survivors of domestic violence, sexual assault, and sex trafficking. WEAVE has many comprehensive programs, but she focused on one area. The Center for Financial Security has a new statistic that states financial abuse occurs in ninety-nine percent of domestic violence cases. This is a powerful statistic. It affects all of the survivors that WEAVE supports. WEAVE provides trauma-informed, client-centered, and culturally responsive services to survivors and their children. The research demonstrates that there is an intersection between domestic violence and homelessness. WEAVE provides emergency shelter for crisis situations and has various housing support services for survivors moving from crisis to stable living.

Once a person stabilizes out of their crisis, they need the support to continue thriving. WEAVE developed a whole department called Housing and Client Prosperity Department, which supports survivors beyond their initial crisis. We provide housing assistance, financial assistance, skills, education, and workshops. We have workshops like "Ready to Rent" that prepare clients for renting an apartment and understanding everything related to that financial literacy.

WEAVE has employment workshops that call upon many of our community partners and employers in the area, providing segments of that workshop. There is an ever-growing employment database. The trauma that survivors have experienced may impact their ability to obtain and maintain housing and employment. WEAVE works to support them not only in obtaining and maintaining employment and housing but also to support them with overcoming their trauma, mitigating the impact of the trauma for them and their children to help break that cycle of intergenerational family violence and abuse.

Ms. Robertson wanted to highlight that WEAVE does more than support survivors. We provide shelter, counseling, comprehensive housing, and a client prosperity department that supports survivors. We were involved in the Sacramento Steps Forward Continuum of Care Board, developing a separate survivor-coordinated entry so survivors can access the same resources within the Continuum of Care for housing options as others. She shared this information to encourage the Board as they develop an Action Plan to call out the need for supportive services for survivors of domestic violence and their children.

15) Daisy Madrigal, Prevention and Intervention Lead, Lutheran Social Services (LSS)

Ms. Madrigal introduced herself as a Prevention and Intervention Lead with Lutheran Social Services (LSS). She stated she agreed with what everybody had to say. Everything they highlighted is very important and constantly seen throughout the community. She focuses on homelessness prevention, working with youth ages twelve to twenty-five who are at risk of experiencing homelessness or actively experiencing homelessness. LSS focuses on providing needed interventions to stabilize housing and/or help youth enter into stable housing. This includes rental assistance, allowing them to enter the required entry system, and advocating for appropriate housing placement. These placements are few and far between. Frequently clients need help through a lot of traumatic situations. Currently, with the storms going on, folks are out in their cars and out on the streets, and our transition-age youth often do not have access to many of the emergency services that are going on. For example, hotel vouchers are reserved for the highly vulnerable, and often our transition-age youth, because they are younger, do not meet the qualifications.

This was also true during the COVID-19 pandemic when transition-age youth could not qualify for the emergency protocols that were put into place. The transitional youth were not seen as part of the highly vulnerable population. Over the last few years, the lack of access to some services has become apparent. Regarding the transitional youth, the community has been great at working and advocating. Ms. Madrigal advocated for more prevention-related services for transition-age youth and the community as a whole. She advocated for more flexibility in funding prevention programs to allow for more of a preventative approach to homelessness.

LSS has seen how communities struggle with housing, leading to more individuals experiencing homelessness. Ms. Madrigal stated the need to work on the inflow before we can work on the outflow. More robust prevention services are needed, including short subsidies for rental assistance for families that lost their jobs. These individuals need a couple of months of assistance while securing other employment. She stated this could be a

solution to helping families falling into homelessness while we help address the folks already experiencing homelessness.

VII. Adjournment: The meeting was adjourned at 11:22 a.m.

Ms. Dozier thanked all the participants of the Public Forum.

Ms. John thanked all the participants.

Mr. Starks stated that he had seen many of you, like La Familia Counseling Center, and new faces but the same great mission. He acknowledged that the work they are doing is transformational.

Mr. Sanchez stated that he is the newest member of the Community Action Board, and this is a great learning experience.

ITEM IV-A- INFORMATION

COMMUNITY SERVICES BLOCK GRANT FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are the latest CSBG fiscal monitoring reports. Staff will be available to answer questions.

PRESENTER: Julie Davis-Jaffe

MEMORANDUM

TO: Ms. Shing Long and Ms. Michelle Coleman DATE: March 9, 2023

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of My Sister's House

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$43,959	1/1/2022-12/31/2022	1/1/2022-12/31/2022

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: February 2023

	AREAS EXAMINED	SATISFACTORY		COMMENTS RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution			N/A	
12	Equipment Records			N/A	

Program Operator: My Sister's House

Findings and General Observations:

- 1) We have reviewed the CSBG Safety Net program from January 1, 2022 to December 31, 2022. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Jennifer Hernandez
Governing Board

MEMORANDUM

TO: Ms. Lisa Welze **DATE: March 21, 2023**

FROM: David B. Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of International Rescue Committee

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RSS	VESL/ES	\$720,000	10/1/21 - 9/30/22	10/1/21 - 9/30/22
RSS	ES TA	\$280,000	10/1/21 - 9/30/22	10/1/21 - 9/30/22
RSS	ELL	\$214,400	10/1/21 - 9/30/22	10/1/21 - 9/30/22
OSY	WIOA	\$116,500	7/1/21 – 6/30/22	7/1/21 – 6/30/22
CSBG	FSS	\$75,000	1/1/22 – 12/31/22	1/1/22 – 7/31/22
CSBG	FSS	\$65,001	1/1/21 – 12/31/21	10/1/21 – 12/31/21
CSBG	YSS	\$65,000	1/1/22 – 12/31/22	1/1/22 – 7/31/22
CSBG	SN	\$31,000	1/1/21 – 12/31/21	10/1/21 – 12/31/21
CSBG	CARES-SN	\$60,000	11/2/20 – 3/31/22	10/1/21 – 3/31/22
RSS	Covid 19	\$35,722	10/1/21 – 9/30/22	10/1/21 – 9/30/22
RSS	RSS Additional	\$153,768	10/1/21 – 9/30/22	10/1/21 – 9/30/22

Monitoring Purpose: Initial X Follow-Up ___ Special ___ Final X
Date of review: November 17, 2022

AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	YES	NO	YES	NO
1 Accounting Systems/Records	X			
2 Internal Control	X			
3 Bank Reconciliation	X			
4 Disbursement Control	X			
5 Staff Payroll/Files	X			
6 Fringe Benefits	X			
7 Participant Payroll		N/A		
8 OJT Contracts/Files/Payment		N/A		
9 Indirect Cost Allocation	X			
10 Adherence to Contract/Budget	X			
11 In-Kind Contribution		N/A		
12 Equipment Records		N/A		

Program Operator: International Rescue Committee

Findings and General Observations:

The total costs as reported to SETA for RSS, CSBG, and WIOA have been traced to the delegate agency records. The records were verified and appear to be in order, and there are no adjustments required.

Recommendations for Corrective Action:

None.

cc: Jennifer Hernandez
Governing Board

MEMORANDUM

TO: Ms. Lisa Culp **DATE:** March 21, 2023
FROM: David B. Clark, SETA Fiscal Monitor
RE: Fiscal Desk Monitoring of Women’s Empowerment

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS	\$ 48,500	1/1/22 - 12/31/22	1/1/22 - 12/31/22

Monitoring Purpose: Initial Follow-Up Special Final

Scheduled Desk Monitoring Due Date: 1/26/23

Follow up: 2/9/23

AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	YES	NO	YES	NO
1 Accounting System/Records	X			
2 Internal Control	X			
3 Bank Reconciliation	X			
4 Disbursement Control	X			
5 Staff Payroll/Files	X			
6 Fringe Benefits	X			
7 Tuition Payments		N/A		
8 OJT Contracts/Files/Payment		N/A		
9 Indirect Cost Allocation		N/A		
10 Adherence to Contract/Budget	X			
11 In-Kind Contribution		N/A		
12 Equipment Records		N/A		

Program Operator: Women's Empowerment

Findings and General Observations:

The total costs as reported to SETA CSBG program have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

None.

cc: Jennifer Hernandez
Governing Board

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. DEPUTY DIRECTOR/PROGRAM MANAGER

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program Manager, and Mr. Roy Kim, the Deputy Director, to provide an oral report on issues not included in the agenda packet.

D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.