

# Workforce Development Board Application for Appointment

Date: \_\_\_\_\_

## APPLICANT INFORMATION

Applicant's Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Residence Telephone #: \_\_\_\_\_

I have attached a copy of my résumé

I am seeking a seat on the Workforce Development Board representing:

- Business (*includes small business*)
- Labor/Workforce (*includes apprenticeship programs, community-based and youth service provider organizations*)
- Education/Training (*includes adult education and higher education*)
- Economic Development
- State Employment Service
- Vocational Rehabilitation
- Other (*includes transportation, housing, public assistance and philanthropic organizations*)

**Business representatives:** to qualify for appointment you must be an owner, CEO, COO or other individual with optimum policy making authority or hiring authority for the organization you represent; and must represent businesses that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area.

**Non-Business representatives:** to qualify for appointment, you must be an individual with policy making or decision making authority for the organization you represent. Please refer to Attachment A for specific membership requirements.

## APPLICANT INFORMATION

1. Job Title: \_\_\_\_\_

2. Name of Business/Employer: \_\_\_\_\_

3. Business Address: \_\_\_\_\_

4. Business Telephone #: \_\_\_\_\_ FAX # \_\_\_\_\_

5. E-mail Address: \_\_\_\_\_

6. Nature/Type of Business: \_\_\_\_\_

7. Number of employees in your business: \_\_\_\_\_

8. Major Job Classifications utilized in your business: \_\_\_\_\_

\_\_\_\_\_

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## COMMUNITY INFORMATION

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1. Please attach a list of all commissions, boards, or committees upon which you currently serve.

2. Please identify any special areas of expertise and/or interests that you bring to the Board regarding economic development, business marketing, strategic planning, and/or special needs populations, including veterans, the disabled, migrant/seasonal farm workers, high risk youth, welfare recipients and/or dislocated workers.

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3. If you have any additional information that would be helpful in determining your nomination, please feel free to add it to this application.

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## POTENTIAL CONFLICT OF INTEREST INFORMATION

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1. Does your employer/company provide goods and/or services to SETA or have any plans to provide goods and/or services to SETA in the future? Yes  No  If yes, please describe.

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2. As mentioned above, you will be setting policy for and allocating funds to many community-based organizations, profit and non-profit corporations, school districts and other governmental entities (Program Operators). A list of current Program Operators is attached. Do you or any member of your immediate family have any affiliation with these Program Operators (i.e., ownership; employment; contractual relationships, including SETA-funded On-the-Job Training (OJT) program participation; commission, board or committee membership). Yes  No

If yes, identify below the name of the Program Operator and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step child.)*

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3. Do you, or any member of your immediately family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by SETA or any of its Program Operators? Yes  No

If yes, please describe such property by size and location and identify the name of the lessee/renter.

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If your nomination is approved, you will be required to file a limited conflict of interest form with the Clerk of the Boards prior to assumption of Board membership.

*Thank you for your interest. Please return the questionnaire and your resume to: Ms. Anzhelika Simonenkova, Clerk of the Boards*

**Sacramento Employment and Training Agency (SETA)**

925 Del Paso Blvd., Suite 100

Sacramento, CA 95815

Telephone: (916) 263-3753

E-mail: [anzhelika.simonenkova@seta.net](mailto:anzhelika.simonenkova@seta.net)

### WIOA Local Workforce Board Membership

CATEGORY	MEMBERSHIP REQUIREMENTS
<b>Business</b>	Business majority who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations. Must include 2 or more members that represent small business as defined by the U.S. Small Business Administration.
<b>Labor/Workforce</b>	At least 20% representatives of the workforce within the area, who (i) shall include 2 or more representatives of labor organizations who have been nominated by local labor federations or other representatives of employees; (ii) shall include 1 representative from a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization; (iii) may include representatives of community based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and (iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.
<b>Education/Training</b>	Must include: (i) 1 representative administering adult education and literacy activities under Title II; (ii) 1 representative of higher education, including community colleges; (iii) and may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment. For (i) and (ii), representatives must be appointed from among individuals nominated by local education and training providers or institutions, if there are multiple eligible providers in the local area.
<b>Government and Economic/ Community Development</b>	Must include: (i) 1 representative of economic and community development entities; (ii) 1 representative of Wagner-Peyser programs; (iii) 1 representative of Vocational Rehabilitation programs; (iv) and may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; (v) and may include representatives of philanthropic organizations.
<b>Other</b>	May include such other individuals or representative of entities as the chief elected official in the local area determines to be appropriate.

**SETA-FUNDED SERVICE PROVIDERS - EFFECTIVE 7/1/2021**

Asian Resources, Inc.  
Bach Viet Association, Inc.  
California Human Development Corporation  
California Workforce Association, Inc.  
City of Sacramento, Department of Youth,  
Parks, & Community Enrichment  
Elk Grove Food Bank Services  
Elk Grove Unified School District  
Folsom Cordova Community Partnership  
Folsom Cordova Unified School District.  
Golden Sierra Job Training Agency  
Goodwill Industries of Sacramento Valley &  
Northern Nevada, Inc.  
Greater Sacramento Urban League  
International Rescue Committee, Inc.  
JUMA Ventures  
La Familia Counseling Center, Inc.  
Lao Family Community Development, Inc.  
My Sister's House  
Mutual Assistance Network of Del Paso Heights,  
Inc.  
Next Move Homeless Services, Inc.  
North Central Counties Consortium  
North State Building Industry Foundation  
Opening Doors, Inc.  
Pivot Sac  
Pride Industries  
River City Food Bank  
River Oak Center for Children  
Rose Family Creative Empowerment  
Center, Inc.  
Sacramento City Unified School District  
Sacramento County Office of Education  
Saint John's Program for Real Change  
The Salvation Army  
San Juan Unified School District  
Slavic Assistance Center  
South County Services, Inc.  
Twin Rivers Unified School District  
Valley Vision, Inc.  
Volunteers of America of Northern  
CA and Northern Nevada, Inc.  
Waking the Village  
WIND Youth Services, Inc.  
Women's Civic Improvement Club of  
Sacramento, Inc.  
Women's Empowerment  
World Relief Corporation of the National  
Association of Evangelicals-Sacramento  
Yolo County Health and Human Services  
Agency