



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

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**REGULAR MEETING OF THE
COMMUNITY ACTION BOARD**

DATE: Wednesday, March 8, 2023

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/87256568056?pwd=WTA4WHRqY0srQzloWEFXdGVuUkxkFdz09>

In response to AB 2449, the Sacramento Employment and Training Agency Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom.

In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,87256568056# US (San Jose). Meeting ID: 872 5656 8056. Passcode: 376277. Find your local number: <https://us02web.zoom.us/j/87256568056?pwd=WTA4WHRqY0srQzloWEFXdGVuUkxkFdz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk’s office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

“Preparing People for Success: in School, in Work, in Life”

AGENDA

PAGE NUMBER

- I. **Call to Order/Roll Call**
- II. **Consent Item**
 - A. Approval of Minutes of the February 8, 2023 Regular Meeting 2-5
- III. **Action/Discussion Item**
 - A. Discuss and Approve Request for Quotes for Special Project Funding to Serve African American Youth 6
- IV. **Information Items**
 - A. Community Services Block Grant Fiscal Monitoring Report: No Items
- V. **Reports to the Board** 7
 - A. Chair
 - B. Executive Director
 - C. Deputy Director/Program Manager
 - D. Members of the Board
 - E. Public
- VI. **Public Forum for the 2024-2025 Community Action Plan**
- VII. **Adjournment**

DISTRIBUTION DATE: FRIDAY, MARCH 3, 2023

Community Action Board meeting hosted by:
LaShelle Dozier (Chair), Dominique Espinosa (Vice Chair), Sam Starks (Secretary/Treasurer)

**COMMUNITY ACTION BOARD
MEETING ATTENDANCE**

2023

BOARD MEMBER	Represented Sector	1/11	2/8	3/8	4/12	5/10	6/14	7/12	8/9	9/13	10/11	11/8	12/13	# of meetings attended
Peter Coyl (5/11/22)	Public Sector	X	X											
LaShelle Dozier	Public Sector	X	A											
Dominique Espinosa (8/1/21)	Low Income Sector	X	X											
John Foley (3/24/21)	Private Sector	A	A											
Anthony Garcia	Private Sector	X	X											
Kristin (9/18/19) Gibbons	Public Sector	A	X											
Renee John (1/11/23)	Private Sector	X	X											
Kara Long (1/12/22) Alt.:	Low Income Sector	X	X											
Luis Sanchez (11/9/22)	Private Sector	X	A											
Sam Starks	Public Sector	X	X											
Fienishia Wash (5/19) Alt.:	Low Income Sector	X	X											

*Special meeting

ITEM II -A- CONSENT

APPROVAL OF MINUTES OF THE FEBRUARY 8, 2023 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the February 8, 2023 Board meeting.

RECOMMENDATION:

Review, make any necessary corrections and approve the minutes.

PRESENTER: Julie Davis-Jaffe

REGULAR MEETING OF THE COMMUNITY ACTION BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Electronic meeting

Wednesday, February 8, 2023
10:00 a.m.

I. **Call to Order/Roll Call**

Ms. Espinosa called the meeting to order at 10:02 a.m. The roll was called and a quorum was established.

Members Present:

Kara Long, Head Start Policy Council
Sam Starks, Secretary/Treasurer; SMUD
Peter Coyl, Sacramento Public Library Authority *(left at 10:59 a.m.)*
Fienishia Wash, Head Start Policy Council
Dominique Espinosa, Vice Chair; Mutual Housing California
Kristin Gibbons, County Department of Human Assistance
Anthony Garcia, Child Action, Inc. *(joined at 10:11 a.m.)*
Renee John, Valley Vision *(joined at 10:24 a.m.)*

Members Absent:

Luis Sanchez, Community Resource Project
LaShelle Dozier, Sacramento Housing & Redevelopment Agency
John Foley, Self Help Housing

II. **Consent Item:**

A. Approval of Minutes of the January 11, 2023 Regular Meeting

The minutes were reviewed; there were no questions or concerns.

Moved/Starks, second/Coyl, to approve the minutes of the January 11, 2023 Regular Meeting.

Roll call vote:

Aye: 6 (Long, Starks, Coyl, Wash, Espinosa, Gibbons)

Nay: 0

Abstention: 0

Absent: 5 (Sanchez, Dozier, Foley, Garcia, John)

III. **Action/Discussion Item:**

A. Discuss and Approve Plan for Special Project Funding

Ms. Davis-Jaffe reviewed the item and advised that Rose Family Creative Empowerment Center, who was awarded the Special Project funds, declined the funding. These funds remain available through December 31, 2023. Rose Family Creative Empowerment Center was the only agency that applied for the Special Project funds. Ms. Davis-Jaffe asked the Board to discuss plans for using funds under the Special Project category and take appropriate action.

Mr. Starks wanted to ensure we are targeting the population that was intended under the Special Project category.

Ms. Hernandez commented that it might be an issue of outreach, and we can leverage members' networks to find groups that were not informed of the previous Request for Proposals. We can expand our reach by issuing a new Request for Quotes (RFQ) and leveraging members' networks.

Mr. Starks suggested creating a working committee to discuss the Special Project serving African American youth.

Ms. Davis-Jaffe advised anyone interested in serving on this subcommittee to contact herself or the Clerk of the Board for scheduling.

Moved/Stark, second/Espinosa, to approve the staff to draft a Request for Quotes (RFQ) for the Special Project category.

Roll call vote:

Aye: 8 (Long, Starks, Coyl, Wash, Espinosa, Gibbons, Garcia, John)

Nay: 0

Abstention: 0

Absent: 3 (Sanchez, Dozier, Foley)

IV. Information Item

A. Community Services Block Grant Fiscal Monitoring Report

Ms. Davis-Jaffe reviewed this item. There were no questions.

B. Community Services Block Grant Provider Presentation – Salvation Army

Ms. Davis-Jaffe introduced the guest speaker, Larry Carmichael, from Salvation Army. Mr. Carmichael shared two success stories and gave an overview of their program.

V. Reports to the Board

A. Chair: no report

B. Executive Director:

Ms. Hernandez advised that SETA has a Diversity, Equity, and Inclusion Workgroup composed of SETA staff. Last week Dr. Ruben Brock was invited to facilitate a session to have a conversation on how to process recent tragic events that the community has been facing, particularly Asian-American, African-American, and Pacific Islander communities. Ms. Hernandez will provide a more substantive update about conversations around diversity, equity, and inclusion in the near future.

C. Program Manager/Deputy Director:

Ms. Davis-Jaffe advised that the Workforce Innovation and Opportunity Act (WIOA) Youth Request for Proposals (RFP) is out. She asked the Board to share the information with any agencies interested in serving the Sacramento community youth. The Youth RFP is posted on the SETA website under Public Information.

Mr. Kim advised that WIOA plans (local and regional) are out for public comment. He also shared that the Florin Job Center will have an open house on February 23, 11:30 a.m. All Board members received the invitation prior to this meeting.

D. Members of the Board:

Ms. Moore announced that the National Community Action Partnership group had shared authorization to increase the Federal Poverty Guidelines to two hundred percent for all programs related to the Community Services Block Grant.

Anthony thanked the Board for today's conversation.

E. Public: None

VI. **Adjournment:** The meeting was adjourned at 11:11 a.m.

ITEM III-A – ACTION/DISCUSSION

DISCUSS AND APPROVE REQUEST FOR QUOTES FOR SPECIAL PROJECT
FUNDING TO SERVE AFRICAN AMERICAN YOUTH

BACKGROUND:

At the February 8, 2023 Community Action Board meeting, the members approved to move forward with a committee to discuss the Special Project funding to serve African American youth under the Youth and Senior Supports category, and for staff to draft a Request for Quotes.

Discuss next steps to serve African American youth aged 14-17 and review/approve the draft Request for Quotes.

RECOMMENDATION:

Discuss and approve the Request for Quotes for Special Project funding to serve African American youth.

PRESENTER: Julie Davis-Jaffe

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. DEPUTY DIRECTOR/PROGRAM MANAGER

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and Mr. Roy Kim, the Deputy Director, to provide an oral report on issues not included in the agenda packet.

D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.