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SACRAMENTOWORKS

**Special Meeting of the Sacramento Works
Youth Committee**

Date: Thursday, January 19, 2023

Time: 3:30- 4:30 p.m.

Location: via Zoom

<https://us02web.zoom.us/j/87028625529?pwd=c3J2b29DMlBtbmVjcjBxZUNvc3Vxdz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/87028625529?pwd=c3J2b29DMlBtbmVjcjBxZUNvc3Vxdz09>.

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,87028625529# US (San Jose). Meeting ID: 870 2862 5529. Passcode: 805317. Find your local number: <https://us02web.zoom.us/u/kduVvBnM3p>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. **CONSENT:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. **CONSENT:** Approval of the November 16 and December 16, 2022 Special Meeting Minutes

4. **ACTION ITEM:** Approval to Release a Request for Proposals for the Workforce Innovation and Opportunity (WIOA) Title I, Youth Program Services for program years 2023-2027
5. Public Input
6. Adjournment

Members: Staci Anderson, Jacobe Caditz, David Gordon, Lisa Hutchinson, Brandon Louie, Johnny Perez, Shawn O'Briant, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Jackie White

DISTRIBUTION DATE: Wednesday, January 18, 2023

Sacramento Works Youth Committee meeting hosted by:
David Gordon (Chair)

ITEM 2- CONSENT

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Youth Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

Special Meeting of the Sacramento Works Youth Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Wednesday, December 16, 2022
1:00 p.m.

1. **Call to Order/Roll Call:** Mr. Gordon called the meeting to order at 1:12 p.m. The roll was called and a quorum was not achieved.

Members Present: Shawn O'Briant, David Gordon, Randi Kay Stephens, Jane Ross

Members Absent: Brandon Louie, Jackie White, Staci Anderson, Jacobe Caditz, Tina Reynolds, Lorenda Sanchez, Lisa Hutchinson, Johnny Perez

Others Present: Lauren Mechals, Roy Kim, Ericka Martinez, Jennifer Hernandez

2. **CONSENT:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

3. **ACTION:** Approval of the November 16, 2022 Special Meeting Minutes

No action was taken for the Consent or Action items due to lack of quorum.

4. **DISCUSSION/ACTION ITEM:** Review of the Draft RFP for the WIOA Youth Program

Ms. Mechals reviewed the focus areas of the draft RFP. She asked the Committee if we are headed in the right direction with the focus areas.

Ms. Stephens suggested cultivating applications with providers beyond the City of Sacramento boundaries, such as the Galt area.

Mr. Gordon commented on the need for services in the outlying areas such as the River Delta area, Isleton, Walnut Grove and Galt.

Ms. Mechals replied during the last WIOA public input meeting in November 2023, the California Human Development that operates the Galt Job Center provided input on expanding their programming and serving both in-school and out of school youth.

Mr. Gordon commented it would be beneficial to reach out to the one school in Galt to see if they would like assistance.

Mr. O'Briant commented Sacramento County does service the River Delta area schools in the Rio Vista area through their workability grant. There could be an opportunity to bridge services between SETA and SCOE to service those areas.

Mr. Gordon commented there is a need to increase preparation for public service occupations. There is a great need for teachers. We are also short on mental health professionals to address those needs.

Mr. Gordon stated one of the barriers for underserved youth is there are not enough internship or apprenticeship opportunities that will sustain the youth without supplemental support from family or additional work. He would like to see a program with SETA to address these needs. Ms. Stephens agreed.

Ms. Stephens commented for these programs traditionally the efforts go towards volume of youth served. What flexibility do we have to utilize WIOA dollars for a program?

Ms. Mechals replied there is flexibility. It is up to the organization to build it into their plan. It is up to the providers to set the wage rate.

Mr. O'Briant commented SCOE has a transition partnership program in collaboration with the Department of Rehabilitation. They have expanded all their WEX to 300 hours per given position.

Ms. Ross commented the challenge with in-school youth programs is scheduling availability to students. There is a need for paid internships with hours beyond the standard eight to five, due to the school hours.

Ms. Mechals asked Ms. Martinez what are the trends and challenges she is seeing from providers in regards to WEX.

Ms. Martinez replied the current challenge is predominantly wages. Youth are looking for more remote work. Their work expectations have changed, reflecting digital literacy changes. There is a shift that is needed to more in-person work. We do see a struggle in finding jobs for youth that are open after 5:30 p.m. that are not fast food opportunities. Youth also need more hours beyond simply weekends, as working weekends does not provide enough hours.

Ms. Ross commented the independent study programs are currently highly impacted. Another question is if there are virtual internships. With virtual internships there is a gap in workability and employability skill with no one directly there to correct the intern.

Mr. Gordon asked about schools changing their structures or hours to allow for youth to be off campus for a day or two a week to intern and acquire in-person experience.

Ms. Ross stated a work experience program has worked in the past. It is staff heavy, but effective. These programs allow for the youth to receive high school credit and earn wages.

Mr. Gordon suggested to put an indication in the RFP to welcome proposals from providers who support similar programs.

Ms. Mechals commented it would be good to expand partnerships with business and employers.

Ms. Martinez commented the programs are focused towards youth in their Junior and Senior year of high school, which can allow for more flexibility in their schedules.

Ms. Ross commented it has been worked into capstone courses.

Ms. Stephens suggested if there is flexibility in the RFP programing dollars to reserve some dollars to help support partnerships. What if the providers develop the employer relationships prior to receiving the dollars.

5. **Public Input:** None

6. **Adjournment:** The meeting was adjourned at 1:46 p.m.

ITEM 4 – ACTION

APPROVAL TO RELEASE A REQUEST FOR PROPOSALS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE I, YOUTH PROGRAM SERVICES FOR PROGRAM YEARS 2023-2027

BACKGROUND:

In November 2022, the Sacramento Works, Inc. Youth Committee began the planning and public input process for developing a Request for Proposals (RFP) for the WIOA Youth Program for program years 2023-2027.

The Youth Committee met in December 2022 to review the draft RFP and focus areas. Through committee discussions, and community and youth input, the WIOA Youth Program RFP has been drafted to focus on the following areas:

- Increased flexibility and innovation in service delivery/program design
- Increased access to services in high need areas
- Develop diverse work-based learning opportunities and industry sector partnerships
- Provide Earn & Learn opportunities including pre-apprenticeships and apprenticeships
- Alignment of Initiatives such as Public Service Pathways, Digital Equity and Inclusion, Aggie Square, Climate Action, Future of Work, California Apprenticeship Initiative
- Provide leadership opportunities for youth to serve on the Youth Committee

A copy of the RFP will be provided under separate cover.

RECOMMENDATION

Approve the Release of an RFP for the WIOA Title I, Youth Program Services for Program Years 2023-2027.

PRESENTER: Lauren Mechals

Sacramento Employment and Training Agency/ Sacramento Works, Inc.

Workforce Innovation and Opportunity Act (WIOA) Title I, Youth Program

Program Year 2023 - 2024

PLANNING CALENDAR

(Dates and Times are subject to change)

DATE	EVENT
Wednesday, November 16, 2022 3:00 pm – 4:00 pm	Sacramento Works Youth Committee & Public Input Meeting - WIOA Youth Services
Friday, December 16, 2022 1:00 pm – 2:00 pm	Sacramento Works Youth Committee Reviews/Approves draft WIOA Youth RFP
Thursday, January 19, 2023 3:30 pm – 4:30 pm	Sacramento Works Youth Committee Approves Request for Proposals for WIOA Youth Program
Wednesday, January 25, 2023	Sacramento Works Board Reviews/Approves the RFP
Thursday, February 2, 2023	Governing Board Reviews and Approves Release of Request for Proposals
Friday, February 3, 2023	Release of (RFP) Request for Proposals
Thursday, February 9, 2023 (9:30 a.m.)	Proposers Conference
Thursday, March 9, 2023 (4:00 p.m.)	Pre-qualification Requirements Due at SETA
Thursday, March 23, 2023 (4:00 p.m.)	Proposals Due at SETA
Friday, April 28, 2023	Publish Staff Recommendations
Wednesday, May 3, 2023	Youth Committee Reviews the Staff Recommendations and Forwards Recommendations to Sacramento Works, Inc.
Wednesday, May 24, 2023	Sacramento Works, Inc. Reviews/Approves Youth Committee Recommendations
Thursday, June 1, 2023	Governing Board Reviews/Approves Sacramento Works, Inc. Recommendations
July 1, 2023	Program Year Begins

All meetings will be held at the SETA offices, 925 Del Paso Blvd., Sacramento, CA 95815, or via Zoom.