



HELPING OTHERS, INC.

“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

SPECIAL MEETING OF HELPING OTHERS, INC.

Date: Thursday, January 5, 2023

Time: 10:30 a.m.

Location:

<https://us02web.zoom.us/j/84729507820?pwd=Y2U3cG0zaVFhVEpRcEMwakMwY0JkUT09>

BOARD OF DIRECTORS

ERIC GUERRA

Councilmember
City of Sacramento

PATRICK KENNEDY

Board of Supervisors
County of Sacramento

DON NOTTOLI

Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN

Public Representative

MAI VANG

Councilmember
City of Sacramento

ADMINISTRATION

JENNIFER HERNANDEZ

Executive Director

ROY KIM

Deputy Director

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Helping Others, Inc. is conducting this meeting on Zoom immediately after the November 4, 2021 Governing Board meeting, join the meeting at

<https://us02web.zoom.us/j/84729507820?pwd=Y2U3cG0zaVFhVEpRcEMwakMwY0JkUT09>.

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,84729507820# US (San Jose). Meeting ID: 847 2950 7820. Passcode: 703975. Find your local number: <https://us02web.zoom.us/u/kdXHiRjHe3>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Helping Others, Inc. and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. Consent Item:
 - A. Approval of the November 3, 2022 Minutes
 - B. Approval of Finding and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. Action Item
 - A. Designation of President and Secretary-Treasurer
4. Adjournment

DISTRIBUTION DATE: Wednesday, December 21, 2022

ANNUAL MEETING OF HELPING OTHERS, INC.

Minutes/Synopsis

Meeting held electronically

Thursday, November 3, 2022
10:30 a.m.

1. Call to Order/Roll Call/Pledge of Allegiance

Mr. Guerra called the meeting to order at 10:40 a.m.; a quorum was established.

Members Present:

Eric Guerra, City of Sacramento
Sophia Scherman, Public Representative
Mai Vang, Councilmember, City of Sacramento

Members Not Present:

Patrick Kennedy, Member, Board of Supervisors
Don Nottoli, Member, Board of Supervisors

2. Consent Item:

A. Approval of the November 4, 2021 Minutes

The minutes were reviewed; no questions or corrections.

B. Approval of Finding and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Moved/Vang, second/Scherman, to approve the following Consent items:

- A. Approval of the November 4, 2021 Minutes
- B. Approval of Finding and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Roll call vote:

Aye: 3 (Guerra, Scherman, Vang)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Nottoli)

3. Action Item

A. Designation of President and Secretary-Treasurer

Mr. Thatch recommended this item be continued in January 2023 and a special meeting be called.

Moved/Vang, second/Scherman, to move the Designation of President and Secretary-Treasurer item to the January 5, 2023 meeting.

Roll call vote:

Aye: 3 (Guerra, Scherman, Vang)

Nay: 0

Abstentions: 0

Absent: 2 (Kennedy, Nottoli)

4. **Information Item**

A. Fiscal Status of the Organization – No Questions

5. **Adjournment**: The meeting was adjourned at 10:45 a.m.

ITEM 2-B-CONSENT

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Helping Others, Inc. meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM 3-A – ACTION

DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

RECOMMENDATION:

Designate Patrick Kennedy as the President and Mai Vang as the Secretary- Treasurer of Helping Others, Inc.