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SMUD

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Sacramento Regional Transit



**SACRAMENTOWORKS**

**Special Meeting of the Sacramento Works  
Youth Committee**

**Date:** Wednesday, November 16, 2022

**Time:** 3:00 p.m.

**Location:** via Zoom

<https://us02web.zoom.us/j/83700322999?pwd=MTg3SzYvdjBZQm1MZENZRUlUV0VLZz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Works Youth Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/83700322999?pwd=MTg3SzYvdjBZQm1MZENZRUlUV0VLZz09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,83700322999 # US (San Jose). Meeting ID: 37 0032 2999. Passcode: 244741. Find your local number: <https://us02web.zoom.us/u/kosfh42Gp>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Youth Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

**AGENDA**

1. Call to Order/Roll Call
2. **CONSENT**: Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)
3. **ACTION**: Approval of the July 14, 2022 Minutes

4. **DISCUSSION/ACTION ITEM:**  
WIOA Youth Planning Calendar and Input on Request for Proposals
5. **INFORMATION ITEM:**  
WIOA Youth Program Performance Reports
6. **INFORMATION ITEM:**  
Youth Voice Subcommittee Update
7. Public Input
8. Adjournment

**Members:** Staci Anderson, Jacobe Caditz, David Gordon, Lisa Hutchinson, Brandon Louie, Johnny Perez, Shawn O'Briant, Tina Reynolds, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Jackie White

**DISTRIBUTION DATE: Wednesday, November 9, 2022**

Sacramento Works Youth Committee meeting hosted by:  
David Gordon (Chair)

## ITEM 2- CONSENT

### APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

#### BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
  - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Youth Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
  - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
  - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

## Sacramento Works Youth Committee

### Minutes

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Thursday, July 14, 2022  
3:00 p.m.

1. **Call to Order/Roll Call:** Mr. Louie called the meeting to order at 3:08 p.m. The roll was called and a quorum was achieved at 3:09 p.m.

Members Present: Brandon Louie, Jackie White, Lorenda Sanchez (*joined at 3:10 p.m.*), Shawn O'Briant, David Gordon (*joined at 3:10 p.m.*), Tina Reynolds, Johnny Perez

Members Absent: Staci Anderson, Jacobe Caditz, Jane Ross, Randi Kay Stephens, Lisa Hutchinson

Others Present: Lauren Mechals, Ericka Martinez, Denise Lee, Roy Kim, Jessica Medina

Mr. David Gordon and Ms. Lorenda Sanchez joined the meeting 3:10 p.m.

2. **ACTION:** Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Moved/O'Briant, second/Louie, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Roll call vote:

Aye: 7 (Louie, White, Sanchez, O'Briant, Gordon, Reynolds, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Anderson, Caditz, Ross, Stephens, Hutchinson)

3. **ACTION:** Approval of the May 12, 2022 Minutes

The minutes were reviewed; no questions or concerns.

Moved/Reynolds, second/Louie to approve the March 10, 2022 Minutes.

Roll call vote:

Aye: 7 (Louie, White, Sanchez, O'Briant, Gordon, Reynolds, Perez)

Nay: 0

Abstention: 0

Absent: 5 (Anderson, Caditz, Ross, Stephens, Hutchinson)

4. **INFORMATION ITEM:** WIOA Youth Funding Extensions Update

Ms. Mechals introduced herself as the new service department Workforce Development Manager.

Ms. Martinez reviewed 13 of the 14 subgrantees were extended. The SETA Governing Board recommended Folsom Cordova Community Partnership to be funded for an additional year.

Mr. Gordon asked for clarification on how the recommendation was overturned and the process.

Mr. Kim clarified after the Youth Committee makes a recommendation it goes to the Sacramento Works Board. Once approved by the Sacramento Works Board it is approved by the SETA Governing Board. There was additional information attained between the time the Sacramento Works Board approved the staff recommendation and when the recommendation was presented to the SETA Governing Board for approval. Additionally, Folsom Cordova Community Partnership (FCCP) attended the SETA Governing Board meeting and protested the recommendation. They did not attend and protest at either the Youth Committee or the Sacramento Works Board meetings. The Governing Board approved FCCP to be funded at their actual number of 12 slots.

5. **INFORMATION ITEM:** Final WIOA Youth Program Performance, PY 2021-2022

Ms. Mechals stated CalJobs was down, there was no update to be provided. It will be brought back at the next meeting.

6. **Public Input:**

Mr. Kim stated Mr. Pedro Vargas and Ms. Joyce Veja have resigned from the Youth Committee. We have been unable to reach Ms. Claudia Negrete.

7. **Adjournment:** The meeting was adjourned at 3:37 p.m.

## ITEM 4 - DISCUSSION/ACTION

### WIOA YOUTH PLANNING CALENDAR AND INPUT ON REQUEST FOR PROPOSALS

#### BACKGROUND:

SETA/Sacramento Works is beginning the process of developing the WIOA Youth Request for Proposals (RFP) for PY 2023-2024. This item provides the Sacramento Works, Inc. Youth Committee with an opportunity to discuss and provide input on the development of the RFP.

The 2019-2023 RFP [link](#) is provided for reference purposes to help inform the discussion.

## ITEM 5 – INFORMATION

### WIOA YOUTH PROGRAM PERFORMANCE REPORTS

#### BACKGROUND:

The WIOA Youth Program Enrollments report through the November 7 of the current program year is attached.

In addition, the WIOA Youth Program Performance for PY 2021-2022 is attached.

Staff will be available to answer questions.



## ITEM 6 – INFORMATION

### YOUTH VOICE SUBCOMMITTEE UPDATE

#### BACKGROUND:

The Youth Voice Subcommittee met on 9/8/22 to discuss and recommend how to engage and amplify youth voice in all Sacramento Works activities, including the Youth Committee.

Recommended actions include:

1. Focus on engaging enrolled youth, 16-24 in helping with program design, outreach, and Youth Committee and related activities, including interfacing with other groups informing policy and services for youth.
2. Provide youth voice and expertise, power, and share in decision-making with adults.
3. Pair youth with Youth Committee members and staff.
4. Redesign Youth Committee Application. The Job Description will include the application link. The SETA youth team will create a draft and share it with the committee.
5. Youth will be compensated for time worked. The Community College Foundation will be the employer of record and youth will earn \$15.00 per hour and work approximately 10 hours per month.
6. Initial goal is to provide 10-20 youth with work-based learning opportunities.
7. Funding from WIOA Youth Committee Initiatives - \$50,000.

Staff will be available to answer questions.