

GOVERNING BOARD

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<http://www.headstart.seta.net>

Thought of the day: "You are responsible for the energy that you create for yourself, and you're responsible for the energy that you bring to others."

Author: Oprah Winfrey

**REGULAR MEETING OF THE HEAD START
POLICY COUNCIL**

DATE: Tuesday, February 25, 2020

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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➤ Introduction of Newly Seated PC Representatives	
➤ PC Meeting Attendance Update	
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➔ Report out of closed session	

- B. Ratify the Submission of a Head Start Program Approach Change for the Fiscal Year 2019-2020 12-14

IV. Information Items

- A. Standing Information Items 15-22

- PC/PAC Calendar of Events: Ms. Henrietta Gutierrez
- Parent/Staff Recognition: Ms. Henrietta Gutierrez
- Governance Self-Assessment Report: Ms. Henrietta Gutierrez
- Toastmasters Training: Ms. Henrietta Gutierrez
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
- Community Agency Reports
 - Sacramento Children's Home
 - Community Resources: Mr. Robert Silva
- Parent Survey Results: Mr. Robert Silva
- PC/PAC Continuous Recruitment: Mr. Robert Silva

- B. Fiscal Monitoring Report 23-25
- San Juan Unified School District

V. Committee Reports 26-27

- ✓ Executive Committee: Ms. Henrietta Gutierrez
- ✓ Maternal, Child and Adolescent Committee: Ms. Henrietta Gutierrez

VI. Other Reports 28-45

- A. Executive Director's Report
- B. Head Start Deputy Director's Report
 - ❖ Monthly Head Start Report (attached)
 - ❖ 2019/2020 1st Quarter Unannounced Visits – QA Monitored
 - ❖ 2019/2020 1st Quarter Unannounced Visits – Self Monitored
- C. Chair's Report
- D. Open Discussion and Comments
- E. Public Participation

VII. Training

The Parent Advisory Committee and Head Start Policy Council will participate in AB 1234 Ethics Training: Ms. Marie Desha & Mr. Robert Silva, Ethics Trainer.

VIII. Adjournment

DISTRIBUTION DATE: THURSDAY, FEBRUARY 20, 2020

Policy Council meeting is hosted by:
Henrietta Gutierrez (Chair), Jara Lindgren (Vice Chair), Fienishia Wash (Secretary),
Jamilia Land (Treasurer), Vacant (Parliamentarian).

ITEM I - CALL TO ORDER/ROLL CALL

A member of the Policy Council will call the roll for the following members:

- _____ Jara Lindgren, Elk Grove Unified School District
- _____ Alma Leiva, Elk Grove Unified School District
- _____ Jamila Land, WCIC/Playmate Child Development Center
- _____ Antione Montgomery, WCIC/Playmate Child Development Center
- _____ Kanade Oishi, San Juan Unified School District
- _____ Gabriela Cunningham, Sacramento City Unified School District
- _____ Rebecca Perez, Twin Rivers Unified School District
- _____ Brenda Casillas, SETA-Operated Program
- _____ Shannon Pierce, SETA-Operated Program
- _____ Arianna Torres, SETA-Operated Program
- _____ Donna Bonner, SETA-Operated Program
- _____ Fienishia Wash, Home Base Option
- _____ Jeremy Rathbone, Early Head Start, San Juan Unified School District
- _____ Charles Taylor, Past Parent/Community Representative
- _____ Rosemary Schapira, Community Agency Representative
- _____ Henrietta Gutierrez, Chair, Past Parent/Community Representative

Members to be Seated:

- _____ Yesenia Gutierrez, Sacramento City Unified School District
- _____ Elizabeth Prather, Twin Rivers Unified School District

Seats Vacant:

- _____ Vacant (Pullen), San Juan Unified School District
- _____ Vacant, San Juan Unified School District
- _____ Vacant (McCracken), Home Base Option
- _____ Vacant, Home Base Option
- _____ Vacant (Sanders), SETA-Operated Program
- _____ Vacant (Torres), SETA-Operated Program
- _____ Vacant (Jetton), Early Head Start/Home Base (SOP)
- _____ Vacant (Olguin), Early Head Start, Sac. City Unified School Dist.
- _____ Vacant, Early Head Start, Sacramento City Unified School Dist.
- _____ Vacant (Self), Early Head Start (SETA)
- _____ Vacant, Grandparent Representative/Community Representative
- _____ Vacant, Community Agency Representative
- _____ Vacant (Stone Smith) Community Agency Rep.
- _____ Vacant (Castex), Outgoing Chair

**** Please call your alternate, Policy Council Chair (Henrietta Gutierrez: (916) 599-7722), or Head Start staff (Marie Desha: 916-263-4082 or Nancy Hogan: 916-263-3827) if you will not be in attendance. ****

**POLICY COUNCIL
BOARD MEETING ATTENDANCE
PROGRAM YEAR 2019-2020**

The 2019-2020 Board was seated on **November 26, 2019** and
December 18, 2019

BOARD MEMBER	SITE	11/26	12/18 *	1/28	2/25	3/24	4/22	5/26	6/23	7/28	8/25	9/22	10/27	11/24
D. Bonner Seated 12/18	SOP		X	X										
B. Casillas Seated 11/26	SOP	X	X	X										
G. Cunningham s/b/seated 12/18; seated 1/28	SAC		E	X										
H. Gutierrez Seated 11/27	CR	X	X	X										
Y. Gutierrez s/b/seated 12/18	SAC		E	E										
J. Land Seated 11/26	WCIC	X	X	X										
A. Leiva s/b/seated 11/26; seated 12/18	EG	U	X	X										
J. Lindgren s/b/seated 11/26; seated 12/18	EG	U	X	E										
A. Montgomery Seated 11/26	WCIC	X	X	X										
K. Oishi Seated 11/26	SJ	X	X	E										
R. Perez Seated 1/28	TR			X										
S. Pierce Seated 11/26	SOP	X	X	X										
E. Prather s/b/seated 1/28	TR			U										
C. Pullen Seated 11/26	SJ	X	E	U/R										
J. Rathbone Seated 11/26	EHS/ SJ	X	U	E										
R. Schapira Seated 12/18	CAR		X	U										

BOARD MEMBER	SITE	11/26	12/18 *	1/28	2/25	3/24	4/28	5/26	6/23	7/28	8/25	9/22	10/27	11/24
C. Taylor Seated 2/26	CR	X	X	X										
A. Torres Seated 11/26	SOP	X	X	X										
F. Wash Seated 11/26	HB	X	X	X										

GLOSSARY OF ACRONYMS

ACRONYM	REPRESENTATIVE CENTER
CAR	Community Agency Representative
CR	Community Representative
EHS	Early Head Start
ELK	Elk Grove Unified School District
HB	Home based Option
SAC	Sacramento City Unified School District
SJ	San Juan Unified School District
SOP	SETA-Operated Program
TR	Twin Rivers School District
WCIC	Women's Civic Improvement Club/Playmate Child Care Center

X: Present

E: Excused

R: Resigned

U: Unexcused Absence

S/B/S: Should be Seated

H: Holiday

HS: Holding Seat

AP: Alternate Present

E/PCB: Excused, Policy Council
Business

E/PCB: Excused, Policy Committee
Business

OGC: Outgoing Chair

RS: Reseat

*****: Special Meeting

Current a/o 2/14/2020

ITEM II-A - CONSENT

APPROVAL OF MINUTES OF THE JANUARY 28, 2020
REGULAR POLICY COUNCIL MEETING

BACKGROUND:

Attached for the Policy Council's review are the minutes of the January 28, 2020 regular meeting.

RECOMMENDATION:

That the Policy Council approve the January 28 minutes.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye: _____ Nay: _____ Abstentions: _____

REGULAR MEETING OF THE HEAD START POLICY COUNCIL

(Minutes reflect the actual progress of the meeting.)

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Tuesday, January 28, 2020
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Henrietta Gutierrez called the meeting to order at 9:07 a.m. The Pledge of Allegiance was recited. Ms. Gutierrez read the thought of the day. Ms. Fienishia Wash called the roll and confirmed that a quorum was established.

Members Present:

Alma Leiva, Elk Grove Unified School District
Antoine Montgomery, WCIC/Playmate Child Development Center
Brenda Casillas, SETA-Operated Program
Shannon Pierce, SETA-Operated Program
Arianna Torres, SETA-Operated Program
Donna Bonner, SETA-Operated Program
Fienishia Wash, Home Base Option
Charles Taylor, Past Parent/Community Representative
Henrietta Gutierrez, Past Parent/Community Representative
Jamilia Land, WCIC/Playmate Child Development Center (seated at 9:25 a.m.)

Members Absent:

Jara Lindgren, Elk Grove Unified School District (excused)
Kanade Oishi, San Juan Unified School District (excused)
Cami Pullen, San Juan Unified School District (unexcused)
Jeremy Rathbone, Early Head Start, San Juan Unified School District (excused)
Rosemary Schapira, Community Agency Representative (excused)

New Members to be Seated:

Rebecca Perez, Twin Rivers Unified School District (seated at 9:10 a.m.)
Gabriela Cunningham, Sac. City Unified School District (seated at 9:25 a.m.)

New Members to be Seated but Absent:

Yesenia Gutierrez, Sacramento City Unified School District (excused)
Elizabeth Prather, Twin Rivers Unified School District (unexcused)

II. Consent Item

A. Approval of the Minutes of the December 18, 2019 Special Meeting

The minutes were reviewed; no questions or corrections.

Moved/Bonner, second/Taylor, to approve the December 18 minutes.
Show of hands vote:
Aye: 8 (Bonner, Casillas, Leiva, Montgomery, Pierce, Torres, Taylor, Wash)
Nay:
Abstentions: 2 (Gutierrez and Perez)
Absent: 6 (Land, Lindgren, Oishi, Pullen, Rathbone, Schapira)

III. Action Items

A. CLOSED SESSION PERSONNEL- PURSUANT TO GOVERNMENT CODE SECTION 54957

The board went into closed session at 9:12 a.m. at 9:25 a.m., Ms. Gutierrez called the meeting back to order and reported that the Policy Council approved the following eligible lists: Associate Teacher/Associate Teacher Infant Toddler; Typist Clerk III; Infant Toddler Lead Teacher; and Head Start Teacher

Ms. Gabriela Cunningham was seated at 9:25 a.m.
Ms. Jamilia Land was seated at 9:25 a.m.

B. Approval of 2020-2025 Countywide Head Start/Early Head Start Community Assessment and Resulting Five-Year Goals

Mr. Kaleb Call provided a brief overview of highlights to the 2020-2025 Community Assessment years. Numbers have decreased slightly due to reductions in the federal budget allocations. SETA converted 514 HS slots to 132 EHS slots that are in higher demand. With the very low unemployment rate, more families are needing all-day child care for their children. Since 2007, there has been a huge increase in the homeless population. Part of the problem is the fact that the median rent in Sacramento rose 14% in two years. SETA serves 13% of the eligible population or pre-school aged children, and 6% of the infant/toddlers in Sacramento County. Income over the past ten years has not gone up although the cost of rent and child care has. The county-wide survey results show the biggest challenges families faced over the past year were: cost of utilities, child care needs, employment needs, affordable housing, and transportation needs. Based on the results of the community assessment, the following goals are recommended for the next five-year grant cycle:

- Goal # 1-School Readiness
 - Increase child outcomes by developing and strengthening Social/Emotional competencies, family partnerships and staff development.

- Goal #2-Health and Wellness
 - Increase health and well-being of children birth to age 5 by improving the number of children who are up-to-date on a schedule of age-appropriate preventative and primary health care.

- Goal #3 – Attendance
 - Improve the rate of attendance for children in the Head Start and Early Head Start program.
- Goal #4 Family Engagement
 - Increase and promote parent and family engagement that is culturally responsive, reflective and goal oriented in order to support families.

A board member raised concern about open slots and hearing that parents are being turned away from Head Start. Ms. Lee stated that because the California minimum wage has outpaced the national minimum wage, California Head Start programs have difficulty with vacant slots. The poverty threshold across the county is much lower so many California residents do not qualify. There is a national push to see if California can have a separate threshold. Parents are still struggling and in need of child care. Hawaii and Alaska have separate thresholds; California is working to have a separate threshold as well. Staff registering families are taking notes as to which parents are turned away due to income guidelines. Families can only be 130% over the income guidelines. There is a national platform to encourage the ability to enroll over-income families or increase the income ceiling. Staff is collecting data on families that are turned away due to higher income. The data collected in the community assessment drives change.

Ms. Leiva asked how long it takes to change the process. Ms. Lee encouraged board members to visit their elected officials to talk about changing the poverty guidelines. The Head Start California (HSC) can provide talking points and Ms. Lee will send out the e-mail link for the HSC. There is a bill sponsored by Congressman Rouda.

Moved/Bonner, second/Wash, to approve the 2020-2025 Countywide Head Start/Early Head Start Community Assessment and Resulting Five Year Goals.
Show of hands vote:

Aye: 11 (Bonner, Casillas, Cunningham, Land, Leiva, Montgomery, Perez, Pierce, Torres, Taylor, Wash)

Nay: 0

Abstentions: 1 (Gutierrez)

Absent: 5 (Lindgren, Oishi, Pullen, Rathbone, Schapira)

IV. Information Items

A. Standing Information Items

- PC/PAC Calendar of Events: Ms. Gutierrez reviewed the calendar of events. Next month will be a joint PC/PAC board meeting for Ethics Training.
- Parent/Staff Recognition: None.
- Toastmasters Training: Ms. Gutierrez urged participation in the February 7 Toastmasters Training.

- Orientation and Officer Training Reports: Ms. Gutierrez stated that she enjoyed the ice breaker and watching members getting to know each other. Ms. Wash stated that she liked the information that was presented.
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han reviewed the monthly fiscal report. The budget is where it should be at this time of the program year. The non-federal share is currently at 32% which is significantly higher than the 25% required.
- Community Resources: Ms. Gutierrez encouraged parents to pick up community resources on their way out.
- PC/PAC & Policy Committee Meeting Report Form: Ms. Marie Desha reviewed the report form that was distributed to board members. This form was created to assist and prepare parents to report out at PC/PAC, Policy Committee or parent center meetings. The PC/PAC pre-survey was also created by the governance team for parents to provide information on the services they need. Parents were asked to complete the survey and staff will report out the results.
- Parent Survey: No report.

Ms. Jamilia Land and Ms. Fienishia wash left at 9:52 a.m.

B. Fiscal Monitoring Reports: No questions.

V. Committee Reports

- Executive Committee: No additional report.
- Budget/Planning Committee: No report.
- Community Agency Reports
 - Sacramento Children’s Home: No report.
- Community Action Board (CAB) Report: Mr. Montgomery reported on the January 8 CAB meeting. The next meeting is scheduled for February 12.
- Maternal, Child, and Adolescent Health Advisory Board Report: No report.

VI. Other Reports

- A. Executive Director’s Report: Ms. Kathy Kossick encouraged parents to be advocates. With the census coming up, Ms. Kossick encouraged all families to participate in the census.
- B. Chair’s Report: Ms. Wendy Tanner was introduced and thanked for assisting in staffing the meeting. Ms. Gutierrez asked members for their permission to distribute the membership roster; all members indicated their approval. Participation in the HR process is strongly encouraged; it is a great way to know all aspects of SETA.
- C. Head Start Deputy Director’s Report: Ms. Lee stated that SETA Head Start will be greatly involved in the Census 2020. Training will be provided for parents so they can encourage participation at all levels. The Parent Ambassador Committee will also be given training to reach out to all parents. Ms. Lee reviewed the disabilities report. Head Start is required to mainstream children with disabilities which benefits all children. Head Start is required to have a

minimum of 10% of all enrollments be disabled children. The highest percentage of special needs children have speech and language issues. Board members were encouraged to outreach to families with disabled children. There is continued bi-partisan support of Head Start in Washington, D.C. with an additional \$550 million released for services. The Budget/Planning Committee will be reviewing modifications to the budget and quality improvement ideas. There will be expansion in Early Head Start to bring more services into the community.

D. Head Start Managers' Reports

- Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services: reviewed the enrollment report for the county. The goal is always to be 100-101% and fully enrolled. There have been challenges in Sacramento City, San Juan, and SETA due to the need for full-day programs. In addition, San Juan has had issues since they took on a large number of slots from Sacramento City. In the EHS program we have been under enrolled since some of the centers were not licensed; we are currently all licensed. There is also a goal around health and wellness to increase the number of children to be up-to-date on their medical exams. Staff will work with parents if their doctors will not provide lead testing. Ms. Carr reviewed the process staff utilizes when screening parents for income guidelines.
- Karen Griffith - School Readiness, Special Education and Mental Health Services: No report.
- Kaleb Call – Quality Assurance, Food Services, Safe Environments, Grants, and Contracts: Next month the Quality Assurance team will provide reports on unannounced visits. This team visits all Head Start center to ensure compliance with regulations.
 - ✓ Quality Assurance Report for the SETA Operated Program (HS & EHS)

E. Open Discussion and Comments: Ms. Leiva asked what kind of processes are in place to ensure safety and security or virus outbreaks. Ms. Lee replied that each program has a different protocol. There is a more heightened awareness at centers of constant handwashing. Staff are also sanitizing toys regularly. For lockdown emergencies, the school districts would be notified first and the doors locked. For the SOP Head Start center, staff has to notify each of the police departments that our center must be notified. The safety and security of children is the responsibility of every adult at a Head Start center.

F. Public Participation: No comments.

VI. **Adjournment**: The meeting was adjourned at 10:49 a.m.

ITEM III-A - ACTION

CLOSED SESSION PERSONNEL- PURSUANT
TO GOVERNMENT CODE SECTION 54957

BACKGROUND:

This item provides an opportunity for the Policy Council to take action on personnel items.

**CLOSED SESSION PERSONNEL – PURSUANT TO GOVERNMENT CODE
SECTION 54957**

- Approval of Eligible Lists for: Associate Teacher/Associate Teacher Infant Toddler; Head Start Teacher; Home Visitor; Head Start Cook/Driver; and Children and Family Services (CFS) Program Specialist
 - ➔ Report out of Closed Session

NOTES:

ITEM III- B – ACTION

RATIFY THE SUBMISSION OF A HEAD START PROGRAM APPROACH CHANGE FOR THE FISCAL YEAR 2019-2020

BACKGROUND:

This agenda item provides the opportunity for the Policy Council to approve a temporary program approach change for the SETA Operated Program (SOP) and its delegate agency, Elk Grove Unified School District (EGUSD), for program year 2019-2020. The purpose of the change is to address under-enrollment challenges since August 2019.

Under-Enrollment Challenges:

SETA Operated Program (SOP) - In July 2019, SETA lost its lease agreement for the Auberry Park Early Learning Center, located in South Sacramento. Auberry Park served 40 part-day, part-year enrollment slots.

SETA worked with a licensed broker to identify a suitable replacement center in the same service area prior to closing Auberry Park. However, after several months of searching, staff was unable to find an affordable alternative. At the same time, SETA was also pursuing space within the Center Unified School District (CUSD), who serves in a high priority service area of Sacramento County without many high-quality preschool options for families.

In November 2019, Center Unified School District identified two campuses with suitable classrooms that would be vacated in June 2020. Since the proposed CUSD classrooms will not be available until fall 2020, SETA must identify alternate plans to serve the 40 enrollment slots assigned to Auberry Park.

Elk Grove Unified School District (EGUSD) – EGUSD has been experiencing unexpected under-enrollment challenges at William Daylor High School where EGUSD hosts 20 part-day Head Start preschool enrollment slots. As a result of the under-enrollment, EGUSD is seeking a program approach change to serve additional children/families in high need schools where waiting lists exist. This will help back-fill under-utilized enrollment slots at W. Daylor HS.

Program Approach Proposal:

SETA is seeking a temporary Program Approach change as follows:

- 1) Temporarily change 26 Head Start classes to a Locally Designed Option (LDO) which will allow the program to over-enroll each class by one additional eligible Head Start child, for a maximum of 21 children per class. By doing so,

ITEM III-B – ACTION (continued)
Page 2

Head Start will provide enrollment opportunities in high demand locations while addressing under-enrollment challenges in others.

2) Temporarily increase the number of enrolled children from 20 to 21 under SETA’s current ACF-approved LDO class-size waiver. The current waiver on file approves enrollment up to 20 children when classes are predominately enrolled with 3-year old children as should be capped at 17 enrollments. This request extends the number to 21, instead of 20 in each proposed class.

3) Temporarily change 23 center-based enrollment slots to 23 home-based enrollment slots during lease negotiations with Center USD, perform new classroom set-up and license new locations.

Proposed changes will begin February 3, 2020 and end June 6, 2020.

No currently enrolled families will lose services as a result of these proposed changes. These are vacant enrollments slots being moved to high demand centers.

There is no net fiscal impact for these proposed changes.

A list of proposed centers/classrooms is attached.

RECOMMENDATION:

Hear the staff report, and approve the change to the Head Start program approach for the SETA Operated Program and Elk Grove Unified School District for Fiscal Year 2019-2020.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

List of Temporary Locally Designed Option Centers/Classrooms

Center Name	Classroom ID	Current Enrollment	New Enrollment ¹
New LDO Classes - SOP			
Bright Beginnings (2)	1201 V and W	40	42
Fruitridge (2)	1216 V and W	40	42
Illa Collin	1221 V	20	21
LaVerne Stewart	1219 S	20	21
Solid Foundations	1254 V	20	21
These enrollment slots address 7 of 40 displaced Auberry Park enrollment slots.			
New LDO Classes – EGUSD¹			
Charles Mack Elem.	1308 B	20	21
David Reese Elem.	1312 R	20	21
Florence Markofer Elem.	1309 A and B	40	42
Florin Elementary	1303 R	20	21
Franklin Elementary	1304 B	20	21
Herman Leimback Elem	1307 A and B	40	42
Isabelle Jackson Elem.	1305 B	20	21
James McKee Elem.	1310 B	20	21
John Reith Elem.	1313 A	20	21
Maeola Beitzel Elem.	1301 B	20	21
Prairie Elementary	1311 A, B, D and R	80	88
Sierra Enterprise Elem.	1314 A	20	21
Samuel Kennedy Elem.	1306 A	20	21
Union House Elem.	1315 A	20	21
Existing LDO classes with expanded number of children from 20 to 21 - SOP			
Alder Grove	1247 V	20	21
Job Corps	1237 X	20	21
Hopkins Park (2)	1253 V and W	40	42
Mather	1223 X	20	21
North Avenue (2)	1256 V and X	40	42
Phoenix Park	1248 X	20	21
Sharon Neese (2)	1249 R and X	40	42
These enrollment slots address 10 of the 40 displaced Auberry Park enrollment slots. The remaining 23 are being proposed for temporary home-based.			

¹ EGUSD may enroll up to 21 children in any of the above listed classes, as needed but not all simultaneously. The waiver for each class allows flexibility to enroll up to 21 where demand is high, waiting list exist, and under-enrollment is persistent within the program.

ITEM IV-A– INFORMATION

STANDING INFORMATION

BACKGROUND:

- A. Standing Information Items
- PC/PAC Calendar of Events: Ms. Henrietta Gutierrez
 - Parent/Staff Recognition: Ms. Henrietta Gutierrez
 - Governance Self-Assessment Report: Ms. Henrietta Gutierrez
 - Toastmasters Training: Ms. Henrietta Gutierrez
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
 - Community Agency Reports
 - Sacramento Children's Home
 - Community Resources: Mr. Robert Silva
 - Parent Survey Results: Mr. Robert Silva

NOTES:

PC/PAC Calendar of Events

<u>EVENT</u>	<u>DATE</u>
Census Project Training	Friday, February 21, 2020 9:00 a.m. – 11:00 a.m. Sequoia Room
PC/PAC Special Budget/Planning Meetings	Friday, February 21, 2020 11:00 a.m. – 12:30 p.m. Olympus Room
PC Executive Committee	Thursday, February 27, 2020 9:00 – 10:30 a.m. Camellia Room
Census Project Training (repeat from February 21st)	Friday, February 28, 2020 9:00 a.m. – 11:00 a.m. Aspen Room
PC/PAC Special Budget/Planning Meetings	Friday, February 28, 2020 11:00 a.m. – 12:30 p.m. Olympus Room
PC/PAC Social/Hospitality Committee	Thursday, March 5, 2020 9:30 a.m. - 11:00 a.m. Magnolia Room
Toastmasters Training	Thursday, March 5, 2020 11:00 a.m. – 12:30 p.m. Magnolia Room
PC/PAC Special Budget/Planning Meetings	Friday, March 6, 2020 9:00 a.m. – 10:30 a.m. Olympus Room
PC/PAC Parent Ambassador Committee	Friday, March 6, 2020 10:30 a.m. – 12:00 p.m. Olympus Room
PC/PAC Bylaws Committee	Monday, March 9, 2020 9:00 – 10:30 a.m. Olympus Room
PC/PAC Special Budget/Planning Meetings	Friday, March 13, 2020 9:00 a.m. – 10:30 a.m. Olympus Room (if needed)

PC/PAC Calendar of Events

PC/PAC Parent Ambassador Committee	Friday, March 13, 2020 10:30 a.m. – 12:00 p.m. Olympus Room
PAC Executive Committee	Friday, March 20, 2020 9:00 – 10:30 a.m. Camellia Room
PC/PAC Social/Hospitality Committee	Friday, April 3, 2020 9:30 a.m. - 11:00 a.m. Redwood Room
Toastmasters Training	Friday, April 3, 2020 11:00 a.m. – 12:30 p.m. Redwood Room
PC/PAC Bylaws Committee	Monday, April 6, 2020 9:00 – 10:30 a.m. Olympus Room
PC/PAC Joint Board Meeting	Tuesday, April 28, 2020 9:00 a.m. SETA Board Room
PC/PAC Joint Executive Committee	Thursday, April 30, 2020 9:00 – 10:30 a.m. Camellia Room
PC/PAC Social/Hospitality Committee	Friday, May 1, 2020 9:30 a.m. - 11:00 a.m. Redwood Room
Toastmasters Training	Friday, May 1, 2020 11:00 a.m. – 12:30 p.m. Redwood Room
PC/PAC Bylaws Committee	Monday, May 4, 2020 9:00 – 10:30 a.m. Olympus Room

ITEM IV-B – INFORMATION
FISCAL MONITORING REPORT

BACKGROUND:

Attached for your information is a copy of the latest fiscal monitoring report. Staff will be available to answer questions.

NOTES:

MEMORANDUM

TO: Mr. Jim Walters DATE: December 5, 2019

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of San Juan U. S. D.

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
Head Start	Basic & COLA	\$5,642,666	8/1/18-7/31/19	4/1/19-7/31/19
Head Start	T & TA	\$23,400	8/1/18-7/31/19	4/1/19-7/31/19
Early HS	Basic & COLA	\$1,805,086	8/1/18-7/31/19	4/1/19-7/31/19
Early HS	T & TA	\$30,912	8/1/18-7/31/19	4/1/19-7/31/19
Duration		\$191,287	3/1/19-7/31/19	3/1/19-7/31/19

Monitoring Purpose: Initial Follow Up Special Final X

Date of Review: 9/30-10/1/19, 10/20, 10/28, 11/13, 11/25, 12/2, 12/16

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	Program Improvement		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution	X			
12	Equipment Records		N/A		

Program Operator: San Juan Unified School District

Findings and General Observations:

- 1) The total costs as reported to SETA from April 1, 2019 (March 1, 2019 for the Duration grant) to July 31, 2019 for the Head Start and Early Head Start programs have been traced to the delegate agency's records. The records were verified and appeared to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board
Policy Council

ITEM V

COMMITTEE REPORT

➤ Executive Committee: Ms. Henrietta Gutierrez

This item provides the opportunity for the Executive Committee to submit an oral report to the Policy Council. The Executive Committee met and evaluated the January 28, 2020 Policy Council meeting.

GOOD!!!
Thank you, Ms. Kathy Kossick, for encouraging advocacy for the 2020 Census and enrollment.
Thank you, Ms. Denise Lee, for sharing new funding opportunities for HS/EHS and 2020 Census.
Thank you, Ms. Lisa Carr, for the clarification of the enrollment and eligibility process.
Thank you, Mr. Kaleb Call, for the presentation on the 2020-2025 Countywide HS/EHS Community Assessment and Resulting Five-year Goals.
Thank you, Mr. Victor Han, for the thorough review of the fiscal report.
Thank you, Ms. Elizabeth Garcia, for shared information on the eligibility list.
Thank you, Ms. Marie Desha, for information on parent survey and PC/PAC Policy Committee Report Form.
Welcome newly seated board members.
NEEDS IMPROVEMENT
Please be recognized by the Chair by raising your hand before speaking.
Please turn off all electrical devices, i.e., phones.
Please refrain from TEXTING!!
Attendance.
Please be recognized by the Chair before leaving your seat by saying, "question of privilege."
If unable to attend, or will arrive late to a meeting, please notify the Chair, Ms. Nancy Hogan, or Ms. Marie Desha and contact your alternate.
REMINDERS
Arrive on time and be seated by 8:50 a.m. to start meeting.
No side barring during meetings.
Refrain from leaving your seat during any presentation.
No eating in the Board Room.
Provide Ms. Marie Desha with community resource information/flyer seven days prior to meeting for approval.

ITEM V - Committee Report (continued)
Page 2

- ▶ Maternal, Child, and Adolescent Committee: Ms. Henrietta Gutierrez

ITEM VI

OTHER REPORTS

BACKGROUND:

- A. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director (Ms. Kathy Kossick) an opportunity to report to the Policy Council on any items of important information or training opportunities available through the Workforce Development Department.

- B. SETA HEAD START DEPUTY DIRECTOR'S MONTHLY REPORT: This item is set aside to allow the Head Start Deputy Director (Ms. Denise Lee) to report to the Council on any items of important information or to deal with special requests which need to be addressed.

- ❖ Monthly Head Start Report
- ❖ 2019/2020 1st Quarter Unannounced Visits – QA Monitored
- ❖ 2019/2020 1st Quarter Unannounced Visits – Self Monitored

- C. CHAIR'S REPORT: The Chair of the Head Start Policy Council, on a regular basis, receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Council, and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Council to provide input on items that may require future action.

**SETA - County Monthly Average Daily Attendance (ADA)
Program Year 2019-2020**

Head Start

Agency	August ADA %	Sept ADA %	October ADA %	Nov ADA %	Dec ADA %	January ADA %	February ADA %	March ADA %	April ADA %	May ADA %	June ADA %	July ADA %
Elk Grove USD	96	89	89	86	85	84						
Sacramento City USD	64	90	89	87	84	83						
SETA	84	86	85	83	83	82						
San Juan USD	97	88	80	86	87	TBD						
Twin Rivers USD	96	92	89	85	83	85						
WCIC/ Playmate	N/A	74	81	89	81	87						
TOTAL	87	87	86	86	87	84						

Early Head Start

Agency	August ADA %	Sept ADA %	October ADA %	Nov ADA %	Dec ADA %	January ADA %	February ADA %	March ADA %	April ADA %	May ADA %	June ADA %	July ADA %
SETA	83	85	92	83	82	76						
San Juan USD	90	89	76	87	87	TBD						
Twin Rivers USD	96	93	89	88	86	83						
TOTAL	90	89	86	86	85	80						

**SETA - County Monthly Average Daily Attendance (ADA)
Program Year 2019-2020**

EHS-CC Partnership/Expansion

Agency	<u>August</u> ADA %	<u>Sept</u> ADA %	<u>October</u> ADA %	<u>Nov</u> ADA %	<u>Dec</u> ADA %	<u>January</u> ADA %	<u>February</u> ADA %	<u>March</u> ADA %	<u>April</u> ADA %	<u>May</u> ADA %	<u>June</u> ADA %	<u>July</u> ADA %
SETA	86	86	84	84	85	74						
TOTAL	86	86	84	84	85	74						

A summary of individual agency Attendance Action Plan(s) are provided below after any three (3) consecutive months of ADA below 85%

Attendance Action Plan(s):

Comment(s):

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
January 2020**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 1/31/20	(b) % Actual to Funded
Elk Grove USD	440	444	101
Sacramento City USD	736	736	100
SETA	1,756	1,731	99
San Juan USD	1,052	1,050	99
Twin Rivers USD	140	140	100
WCIC/Playmate	120	123	103
Total	4,244	4,222	99

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 1/31/20	(b) % Actual to Funded
SETA	589	629	107
San Juan USD	160	165	103
TRUSD	40	40	100
Total	789	834	106

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 1/31/20	(b) % Actual to Funded
SETA	80	85	106
Total	80	85	106

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
(b) If enrollment is less than 100%, agency includes corrective plan of action.

Head Start

- SETA: 1 center closed due to lost lease agreement. No new location identified yet. (Auberry Park (40))
- SJUSD: Increase of more than 380 enrollment slots, full enrollment expected by end of February.

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

December 2019

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	165	9%	589	116	20%
Twin Rivers USD	140	22	16%	40	3	8%
Elk Grove USD	440	40	9%			
Sac City USD	736	72	10%			
San Juan USD	1052	144	14%	160	11	7%
WCIC	120	7	6%			
EHS CCP				80	13	16%
COUNTY TOTAL	4244	450	11%	869	143	16%

AFE: Annual Funded Enrollment

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

January 2020

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Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	182	10%	589	116	20%
Twin Rivers USD	140	27	19%	40	3	8%
Elk Grove USD	440	48	11%			
Sac City USD	736	82	11%			
San Juan USD	1052	153	15%	160	11	7%
WCIC	120	9	8%			
EHS CCP				80	13	16%
COUNTY TOTAL	4244	501	12%	869	143	16%

AFE: Annual Funded Enrollment



SETA Head Start Food Service Operations Monthly Report *December 2019

November 13th - Kennedy Estates closed at noon due to the apartment complex getting sprayed for bugs

Meetings and Trainings

December 6th - Food Service Staff meeting for all Cooks/Drivers

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
28,005	22,250	22,515	440

Total Amount of Meals and Snacks Prepared 73,210

Purchases:

Food	\$63,212.63
Non - Food	\$10,238.81

Building Maintenance and Repair: \$0.00

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$0.00

Vehicle Maintenance and Repair : \$0.00

Vehicle Gas / Fuel:	\$1,300.40
Normal Delivery Days	15



SETA Head Start Food Service Operations Monthly Report *January 2020

January 24th - EHS Home base Field Trip to the Art Beast, Lunch and Snack provided for 60 guests

Meetings and Trainings

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
37,845	30,390	32,535	60

Total Amount of Meals and Snacks Prepared 100,830

Purchases:

Food	\$105,738.91
Non - Food	\$12,971.48

Building Maintenance and Repair: \$0.00

Janitorial & Restroom Supplies: \$0.00

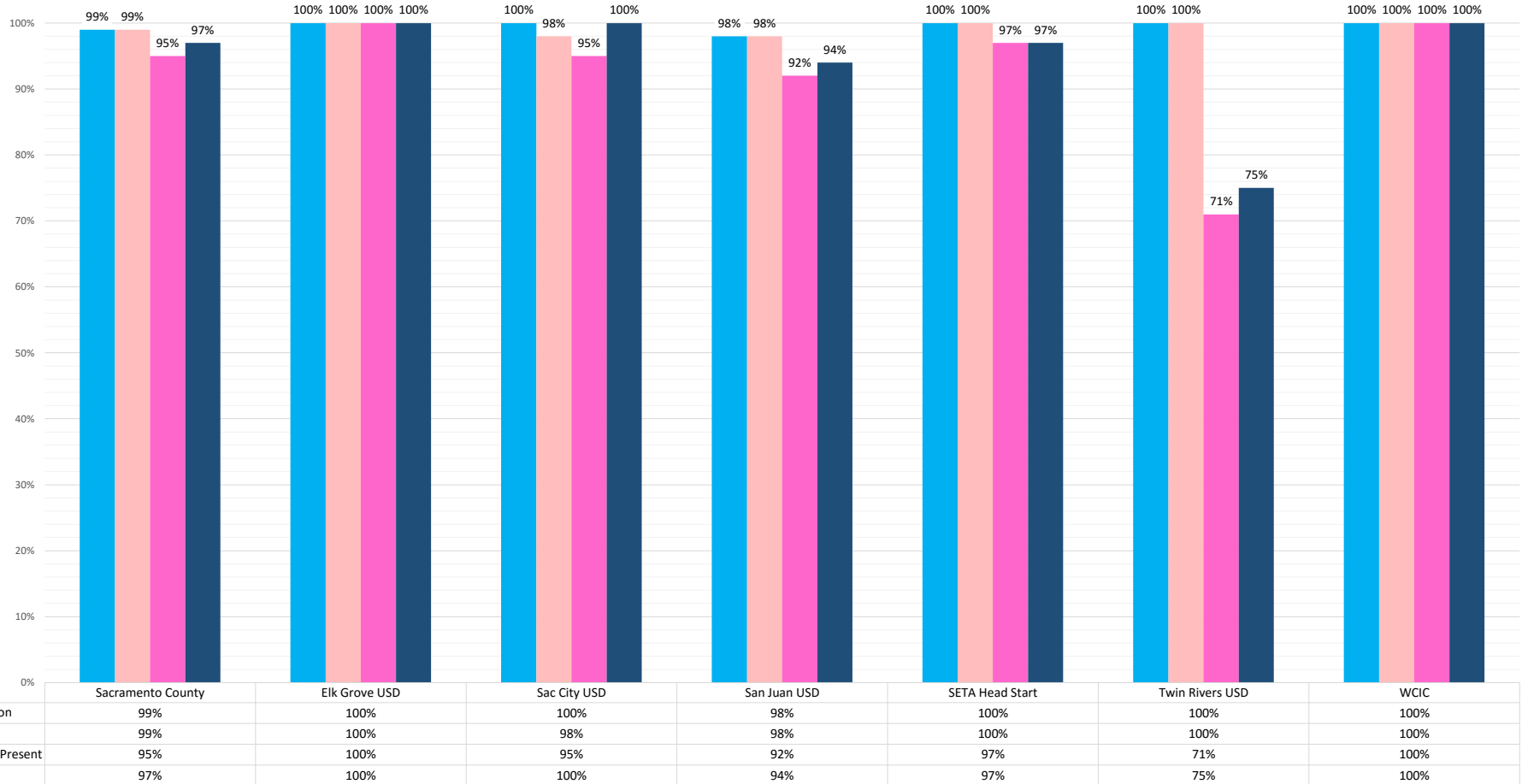
Kitchen Small Wares and Equipment: \$0.00

Vehicle Maintenance and Repair : \$86.17

Vehicle Gas / Fuel:	\$1,718.37
Normal Delivery Days	21

Sacramento County Unannounced Visits Report 2019-2020 - QA-Monitored
Quarter I (August 1, 2019 - October 31, 2019)
Percentage of Compliance

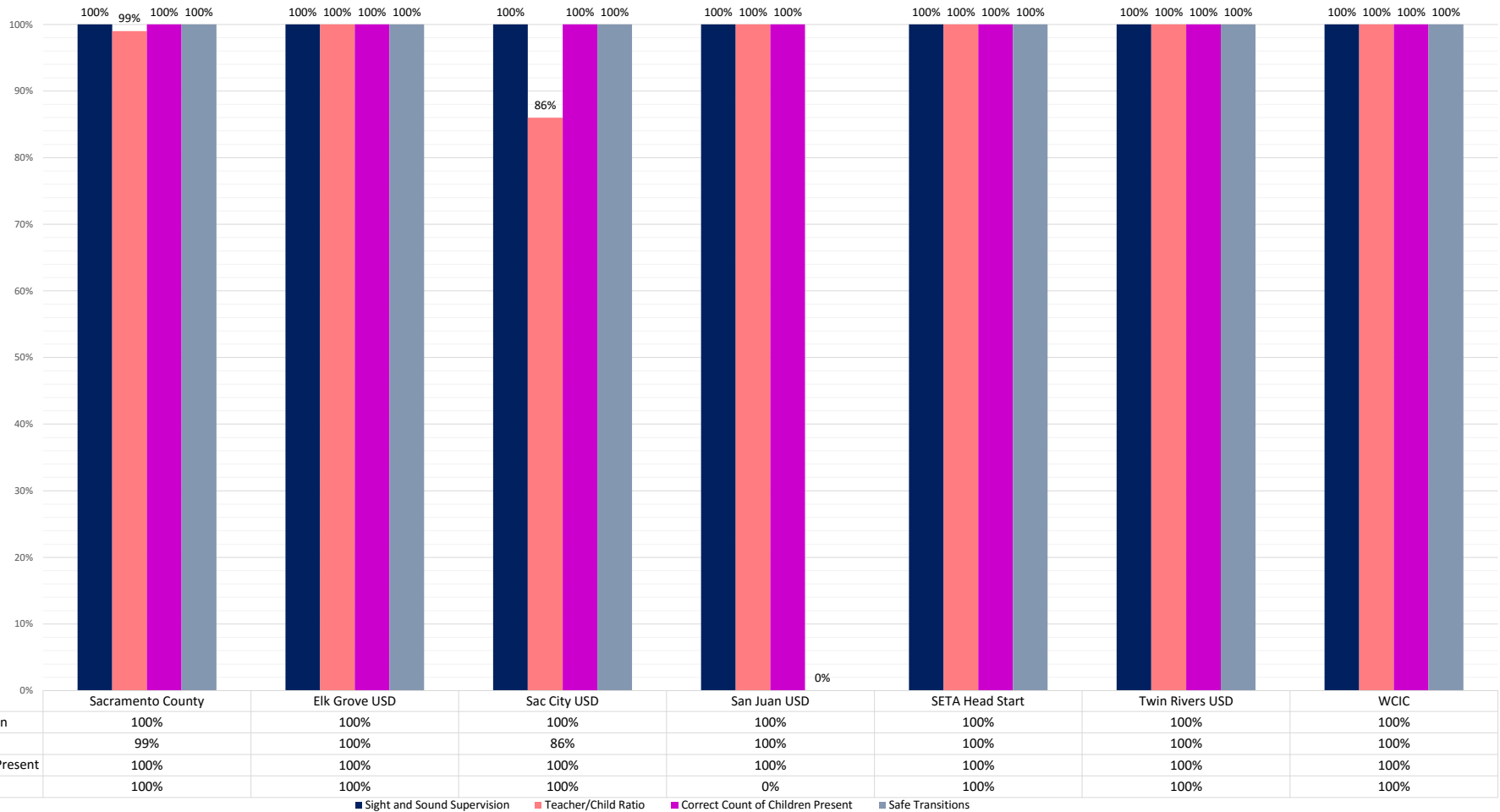
Total Number of Classes Visited Countywide: **207 of 207**

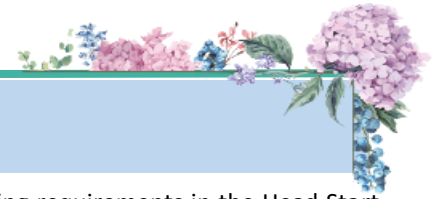


■ Sight and Sound Supervision
 ■ Teacher/Child Ratio
 ■ Correct Count of Children Present
 ■ Safe Transitions

Sacramento County Unannounced Visits Report 2019-2020 - Self-Monitored
Quarter I (August 1, 2019 - October 31, 2019)
Percentage of Compliance

Total Number of Classes Visited Countywide: **124 of 207**





Update from the Office of Head Start

ACF-IM-HS-20-01 – Inclusion of Children with Disabilities

On January 22, 2020, the Office of Head Start issued an Information Memorandum (IM) highlighting requirements in the Head Start Program Performance Standards (HSPPS) related to the inclusion of children with disabilities and delays. The memorandum reiterates that Head Start and Early Head Start programs:

- Are required to ensure that at least 10% of enrollment slots are occupied by children with disabilities.
- May be midway through the program year (January, for many programs) before reaching the 10% requirement.
- Are required to make every effort to include and provide services to children identified with delays or suspected delays, even if they are not eligible for services under Individuals with Disabilities Education Act (IDEA).
- Are required to recruit children who are already identified as eligible for IDEA services prior to entering the program, and accurately screen and refer for evaluation any children who may benefit from early intervention, special education, or related services.
- Must work with parents to ensure they understand their right to obtain an evaluation, the benefit of receiving services as early as possible, and their ability to participate in decisions about their children including where services should be delivered.
- There is no regulation stipulating the number of children with disabilities who should be in each classroom. The following elements can all influence how many children with disabilities are in a particular room: children's needs, staff capacity, availability of early intervention, special education, and related service providers, and the number of children identified as having disabilities after enrollment.
- Must ensure the individualized needs of all children are being met and all children have access to and are able to fully participate in the full range of activities and services.
- Must protect all children from discrimination and make accommodations as necessary to fully include them in the program.
- Are required to screen all children, conduct ongoing assessment, partner with families to support them as advocates for their own children, consult with specialists as necessary, help children and families obtain additional services as appropriate, and take all possible steps to ensure each child's full participation in the program.



ACF-PI-HS-20-01 – DHHS Secretary Lowers Duration Service Requirements

On January 30, 2020, the Secretary of Health and Human Services lowered the federally mandated requirement for all center-based classes to meet a minimum of 1,020 service hours per program year.

Based on an assessment of the availability of sufficient funding to mitigate a substantial reduction in funded enrollment, the Secretary gave notice of his exercise of that authority to reduce the percentage from 100 percent (all) of a Head Start program's center-based slots, to 45 percent of a Head Start program's center-based slots.

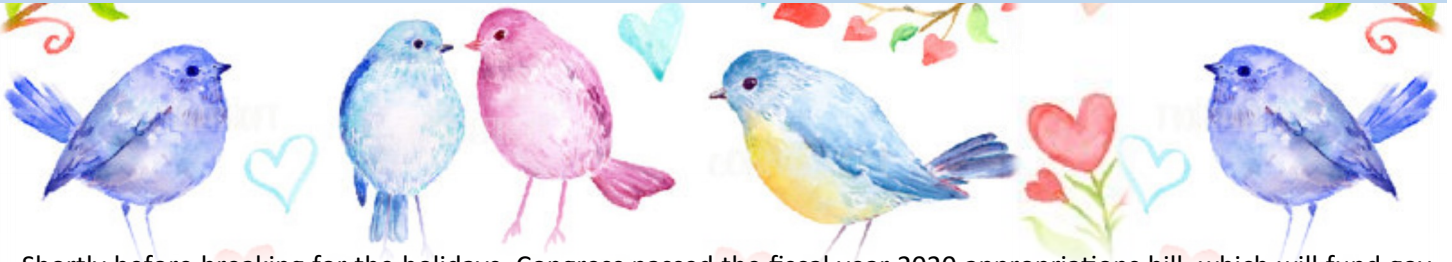
Based on this assessment, ACF/OHS estimates that full implementation of the requirement would cost approximately \$730 million in additional funding. In the absence of additional appropriations to support longer duration, Head Start programs would have to adjust (reduce) the number of slots available, in order to be able to operate the remaining slots at 1,020 hours per year. The requirement would result in a loss of approximately 73,800 Head Start slots, which represents roughly 11 percent of existing Head Start slots. This loss would constitute a substantial reduction in Head Start funded enrollment, and therefore makes lowering the 100 percent requirement necessary.

A detailed copy of the Program Instruction can be found at: <https://www.federalregister.gov/documents/2020/01/30/2020-00635/secretarial-determination-to-lower-head-start-center-based-service-duration-requirements>.

Note: Sacramento County Head Start currently serves 58% of all of its center-based enrollment slots I classes with 1,020 or more service hours per program year, hence exceeding the new federal requirement of 45%. The grantee and delegate agencies will continue to seek funding opportunities to expand this further.

Appropriations Update: New Year, New Funding

Published by: National Head Start Association (NHTA), January 2020



Shortly before breaking for the holidays, Congress passed the fiscal year 2020 appropriations bill, which will fund government programs through Sept. 30, 2020. Signed into law on Friday, Dec. 20th, the legislation includes an historic increase in Head Start funding.

Specifically, Head Start received slightly more than \$10.6 billion in funding for FY2020—an increase of \$550 million from the previous year’s funding levels! The increase includes:

- **\$193 million for a cost-of-living adjustment**—an increase of just under 2%—to support and retain a qualified Head Start workforce.
- **\$250 million for Quality Improvement Funding** including support for Head Start’s work to help children and families suffering from trauma. At NHTA’s suggestion, Congress directed the funding be used to increase mental health services and counseling for families and the Head Start workforce; provide more staff training on trauma-informed approaches to service delivery; and put additional staff in Head Start classrooms.
- **An increase of \$100 million (\$905 million total) for the expansion of Early Head Start and Early Head Start-Child Care Partnerships**, adding additional slots for eligible infants and toddlers.
- **\$4 million for re-establishing the Tribal Colleges and Universities Head Start Partnership Program** to increase the pool of Native American educators who meet the national standards for qualified Head Start teachers.

Why it matters: This is it! For months, we’ve <NHTA> worked hard to obtain meaningful, hard-fought for increase for Head Start! Now, we can turn to planning how to use the new funds most effectively to help children and families. Stay tuned for webinars and resources from NHTA to support you along the way.

Head Start and Early Head Start

Child and Adult Care Food Program – State Monitoring Visit

During the week of January 6th, SETA underwent a triannual Child and Adult Care Food Program (CACFP) on-site monitoring review performed by the California Department of Education/Nutrition Services Division.

The reviewer conducted four unannounced center visits to observe meal service at Elkhorn, Norma Johnson, Strizek Park and Hillsdale. Each had superb reviews. Meals served were in accordance with daily meal requirements; children and teachers were engaged during meal service; table setting and hand-washing procedures were followed; and special diets were provided as needed.

All other areas of the monitoring review including fiscal accountability, procurement, program resources, policies and procedures, enrollment, eligibility, meal counts, staff training, safety and sanitation, and civil rights were all in compliance.

Congratulations to SETA staff for an exceptional review!

Immigration Update: Public Charge Ruling

Published by the National Head Start Association, *Head Start Insider*: February 2020

As NHSA has been sharing with the Head Start community for the past year, the federal government is changing certain immigration regulations referred to as the “public charge” rules. Last week, the Supreme Court cleared the way for these rules—which will expand the definition of who would be considered a public charge—to be implemented almost nationwide.

- **What does this mean?** In every state except Illinois, where a challenge to the rule is still pending, the new public charge rule will go into effect February 24. Nonetheless, many Head Start families could be affected because they receive other public benefits.
- **What does this mean for Head Start?** Enrollment in Head Start is still not a factor that influences immigration status decisions. Check out [NHSA’s Public Charge resources on the Block](#) to learn more.
- **Why is this important?** Misinformation about the changes to the public charge rule could cause immigrant families to preemptively un-enroll themselves from Head Start or other public programs, even if they will not be included in a public charge determination.

What can you do? Do your part to make sure families and staff know that Head Start is a safe space. Watch [NHSA’s webinar](#) and visit [The Block](#) for information and resources that might inform and ease concerns at your program. Note that any references in these materials to the October 15 enactment date for the new rule should be disregarded, but all other information about the public charge issue remains accurate.

Questions? Contact NHSA’s government affairs team at advocacy@nhsa.org.



Health and Nutrition Update

In January HNS Unit closed out 55 routings and referrals.

Food Service accommodated 20 special diet changes.

In addition, there are 186 Active Medications and 210 Active Special Diets of which 142 are medical required diets at the centers.

Year-to-date completed routings and referrals: 432

Year-to-date special diets (includes drops): 271

Year-to-date total medications used at centers (includes dropped children): 296





2020 Census Corner

Published by the National Head Start Association, *Head Start Insider: February 2020*

April 1, 2020

Countdown to Census Day

DAYS
56

HOURS
12

MIN
1

SEC
55

Did you know it is estimated that 1 in 10 young children are not counted in the Census? Most of these children live in enumerated (counted) households but are often not tallied on the form. This happens most often when a non-parent fills out the form. Rest assured though, the Census is coming, and you'll be prepared to help!

- Many Head Start children live in complex households that are multi-generational or multi-family, or in kinship care or other arrangements, that we know are the most likely to be counted inaccurately.
- Head Start providers are trusted messengers, so we must be prepared to talk to families about the Census. Join next week's [Census-focused webinar](#) to learn more details and how you can spread the word in your community.

What about citizenship? While the Census includes a question about citizenship, answers are kept anonymous. The U.S. Census Bureau is bound by law to protect answers and keep them strictly confidential. The law ensures that private information is never published and that answers cannot be used against respondents by any government agency or court.

Why it matters: The number of children living in a community affects funding for local schools, as well as for services children and families use, like child care, housing, transportation and medical care. The Census only happens every 10 years, which locks in place a lot of funding decisions for the next decade.

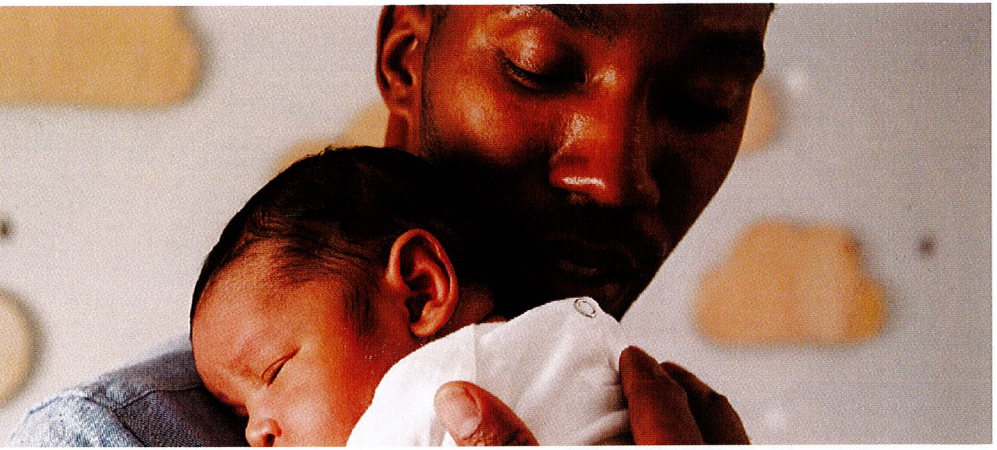


Census 2020 Kick-off for Sacramento County Head Start/Early Head Start

The Sacramento Employment and Training Agency Head Start and Early Head Start will kick off its Census 2020 campaign on April 1st. Please join the Parent Ambassadors Committee meeting on Friday, February 14th at 11:00 (after the Governance Self-Assessment meeting) and see how you can help.

WE NEED YOU TO COUNT!





Participate in the Census

Let's ensure all Californians are counted so we can put those resources to good use here at home!

-  **BUILD BETTER ROADS AND SCHOOLS**
-  **FUND COMMUNITY PROGRAMS FOR SENIORS, CHILDREN AND FAMILIES**
-  **CREATE JOBS**
-  **IMPROVE HOUSING**

Starting in mid-March 2020, each household will get a letter in the mail. It will explain the different ways you can fill out the Census. If you don't receive a letter, you can still go online or call to fill it out. Be sure you include any person living in your household, family or not.

Key Dates

- March 12-20** Invitations to the 2020 Census mailed
- March 16-24** Reminder mailed
- March 26-April 3** Reminder mailed
- April 1** **CENSUS DAY!**
- April 8-16** Second reminder & hard copy Census mailed
- April 20-27** Final postcards mailed before an in-person follow-up

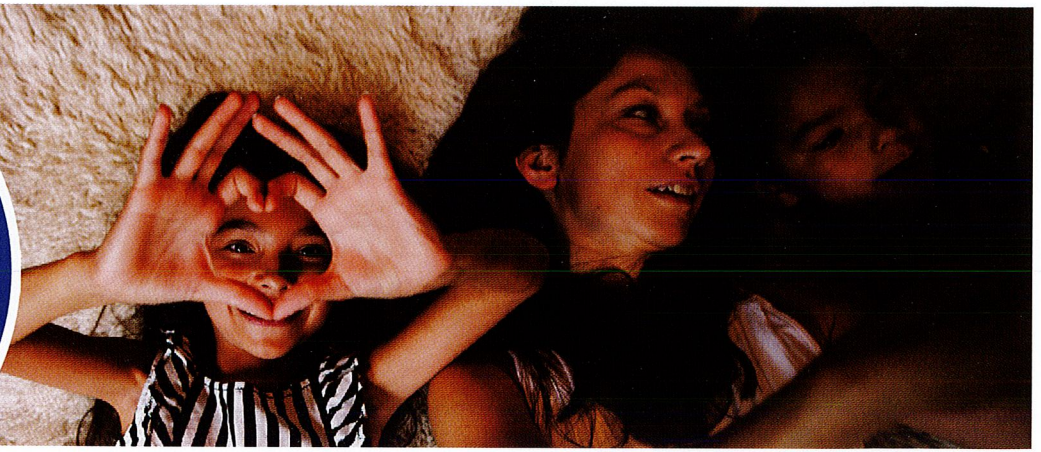
Three Ways To Complete the Census

ONLINE: For the first time, the Census form will be available to complete online in 13 languages.

PHONE: The Census can be completed by phone in 13 languages.

MAIL: Limited addresses will receive paper forms.

Your 2020 Census data is safe, protected and confidential.



Participa en el Censo

Asegurémonos de que se cuenten todos los californianos para que tengamos recursos en nuestras comunidades que nos ayuden a:



CONSTRUIR MEJORES CARRETERAS Y ESCUELAS



FINANCIAR PROGRAMAS COMUNITARIOS PARA PERSONAS MAYORES, NIÑOS Y FAMILIAS



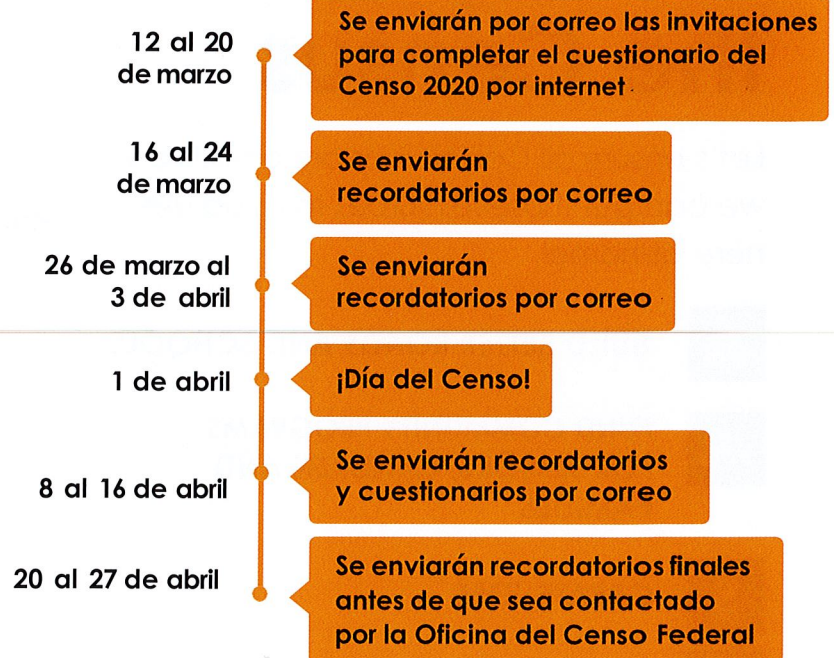
CREAR TRABAJOS



MEJORAR VIVIENDAS

A mediados de marzo del 2020, cada hogar recibirá una carta por correo. La carta le explicará las diferentes maneras en que puede responder al Censo. Si usted no recibe la carta, aún puede participar en el Censo en línea. Asegúrese de incluir a todas las personas que vivan en su hogar, ya sean familiares o no.

Fechas Importantes



Maneras de Responder

EN LÍNEA: Por primera vez, el cuestionario se puede contestar en línea. Estará disponible en 13 idiomas.

POR TELÉFONO: El Censo puede contestarse por teléfono. Estará disponible en 13 idiomas.

POR CORREO: Algunos domicilios recibirán cuestionarios impresos.

Sus respuestas al Censo 2020 serán protegidas y confidenciales.

ITEM VI – OTHER REPORTS (continued)

Page 2

- D. **OPEN DISCUSSION AND COMMENTS:** This item provides an opportunity for Head Start Policy Council members to bring up topics for discussion. Members are asked to address their requests to the Chair if they wish to speak. No action is to be taken on any item that is discussed during this meeting; the board may direct staff to place agenda items on upcoming agendas for action.

- E. **PUBLIC PARTICIPATION:** Participation of the general public at Head Start Policy Council meetings is encouraged. Members of the audience are asked to address their requests to the Chair if they wish to speak.
