

THOUGHT OF THE DAY: *"We delight in the beauty of the butterfly, but rarely admit the changes it has gone through to achieve that beauty".*

Author: Maya Angelou

SPECIAL MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, January 19, 2021

TIME: 11:00 a.m.

LOCATION:

<https://us02web.zoom.us/j/87395030774?pwd=TTVaWnpYREkxMTJRbEFrVFBJNzIYUT09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Head Start Parent Advisory Committee (PAC) is conducting this meeting on Zoom at <https://us02web.zoom.us/j/87395030774?pwd=TTVaWnpYREkxMTJRbEFrVFBJNzIYUT09>; Meeting ID: 873 9503 0774, Passcode: 691809. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone: One tap mobile +16699006833,,87395030774# US (San Jose); Dial by your location +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/k4bhDM62>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Nancy.Hogan@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or Nancy.Hogan@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Parent Advisory Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

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GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

JAY SCHENIRER
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

ADMINISTRATION

KATHY KOSSICK
Executive Director

DENISE LEE
Deputy Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Phone: (916) 263-3804
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Website:
<http://www.headstart.seta.net>

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DISTRIBUTION DATE: WEDNESDAY, JANUARY 13, 2021

Parent Advisory Committee meeting hosted by:
Fienishia Wash (Chair)

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Alder Grove I Head Start
- ___ Vacant, Alder Grove II Head Start
- ___ Vacant, American Legion Head Start
- ___ **Donna Bonner, Bannon Creek Head Start**
- ___ Vacant, Bret Harte Head Start
- ___ **Christine Salas, Capital City Head Start**
- ___ Vacant, CP Huntington Head Start
- ___ **Maria Levert, Crossroad Gardens Head Start**
- ___ **Alisha Givehchi, Early Head Start (Home Base)**
- ___ **Stephen Key, Elkhorn Head Start**
- ___ Vacant, Franklin Head Start
- ___ Vacant, Freedom Park Head Start
- ___ Vacant, Freeport Head Start
- ___ **Arianna Torres, Fruitridge Head Start**
- ___ Vacant, Galt Head Start
- ___ Vacant, Grizzly Hollow
- ___ Vacant, Hillsdale Head Start
- ___ Vacant, Hiram Johnson Head Start
- ___ Vacant, Preschool Home Based Head Start
- ___ **Fienishia Wash, Pre-School (Home Base)**
- ___ Vacant, Home Base Early Head Start
- ___ Vacant, Hopkins Park Head Start
- ___ Vacant, Illa Collin Head Start
- ___ Vacant, Job Corps Head Start
- ___ Vacant, Kennedy Estates Head Start
- ___ Vacant, LaVerne Stewart Head Start
- ___ Vacant, (Marie Cleveland's) Bright Beginning Head Start
- ___ Vacant, Marina Vista Early Learning Center
- ___ Vacant, Mather Head Start
- ___ Vacant, Nedra Court Head Start
- ___ Vacant, Norma Johnson Head Start
- ___ Vacant, North Avenue Head Start
- ___ **Jasmine Bonilla, Northview Head Start**
- ___ Vacant, Parker Head Start
- ___ Vacant, Phoenix Park Head Start
- ___ Vacant, River Oak Center for Children
- ___ Vacant, Sacramento County Office of Education
- ___ **Erlene McBryde, Sharon Neese Early Learning Center**
- ___ Vacant, Solid Foundation Head Start
- ___ **Shannon Pierce, Strizek Park Head Start**
- ___ **Brenda Casillas, Walnut Grove Head Start**
- ___ Vacant, 16th Avenue Head Start
- ___ Vacant, Past Parent Representative
- ___ **Henrietta Gutierrez, Past Parent Representative**
- ___ Vacant, Grandparent Representative
- ___ Vacant, Outgoing Chair

ITEM I-A – ROLL CALL

(Continued)

Program Year 2019-2020 - New Representatives to be seated

<input type="checkbox"/>
<input type="checkbox"/> Vacant, Alder Grove I Head Start
<input type="checkbox"/> Vacant, Alder Grove II Head Start
<input type="checkbox"/> Vacant, American Legion Head Start
<input type="checkbox"/> Vacant, Bret Harte Head Start
<input type="checkbox"/> Vacant, Capital City Head Start
<input type="checkbox"/> Vacant, CP Huntington Head Start
<input type="checkbox"/> Vacant, Franklin Head Start
<input type="checkbox"/> Vacant, Freedom Park Head Start
<input type="checkbox"/> Vacant, Freeport Head Start
<input type="checkbox"/> Vacant, Galt Head Start
<input type="checkbox"/> Vacant, Grizzly Hollow Head Start
<input type="checkbox"/> Vacant, Hillsdale Head Start
<input type="checkbox"/> Vacant, Hiram Johnson Head Start
<input type="checkbox"/> Vacant, Home Base Head Start
<input type="checkbox"/> Vacant, Hopkins Park Head Start
<input type="checkbox"/> Vacant, Illa Collin Head Start
<input type="checkbox"/> Vacant, Kennedy Estates Head Start
<input type="checkbox"/> Vacant, LaVerne Stewart Head Start
<input type="checkbox"/> Vacant, (Marie Cleveland's) Bright Beginning Head Start

<input type="checkbox"/> Vacant, Marina Vista Head Start
<input type="checkbox"/> Vacant, Mather Head Start
<input type="checkbox"/> Vacant, Nedra Court Head Start
<input type="checkbox"/> Vacant, Norma Johnson Head Start
<input type="checkbox"/> Vacant, North Avenue Head Start
<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, Pre-School (Home Base)
<input type="checkbox"/> Vacant, River Oak Center for Children
<input type="checkbox"/> Vacant, SCOE
<input type="checkbox"/> Vacant, Sharon Neese Head Start
<input type="checkbox"/> Vacant, Solid Foundation Head Start
<input type="checkbox"/> Vacant, Early Head Start (Home Base)
<input type="checkbox"/> Vacant, Grandparent Representative
<input type="checkbox"/> Vacant, Outgoing Chair
<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, 16 th Avenue Head Start
<input type="checkbox"/> Vacant, Past Parent Representative

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 19, 2019 and December 17, 2019
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2019-2020**

COMMITTEE MEMBER	CENTER	11/19	12/17	1/21	2/25 NM	3/17 NM	4/24 #	5/19	6/16	7/21	8/18	9/15	10/20	11/17
Vacant Seated	AG I													
Vacant Seated	AG II													
Vacant Seated	AL													
Donna Bonner Seated 11/19	BC	X	X	X			X	X	X	X	X	X	X	X
Vacant Seated	BH													
Christine Salas Seated 4/24	CP						X	U	X	X	X	X	X	X
Vacant Seated	CPH													
Maria Levert Seated 11/19	CR	X	X	X			X	X	X	U	X	X	X	U
Alisha Givhchi Seated 11/19	EHS/HB	X	E	X			X	X	X	X	X	X	X	X
Stephen Key Seated 11/19	EL	X	E/AP	X			X	X	X	X	X	X	X	X
Vacant Seated	FA													
Vacant Seated	FP													
Vacant Seated	FPT													
Arianna Torres Seated 11/19	FT	X	X	X			X	X	X	X	X	X	X	X
Vacant Seated	G													
Vacant Seated	GH													
Vacant Seated	H													
Fenishia Wash Seated 11/19	HB	X	X	X			X	X	X	X	X	X	X	X
Vacant Seated	HB													
Vacant Seated	HI													
Vacant Seated	HP													
Vacant Seated	IC													
Vacant Seated	HP													
Vacant Seated	JC													
Vacant Seated	K													
Vacant Seated	LVS													

COMMITTEE MEMBER	CENTER	11/19	12/17	1/21	2/25 NM	3/17 NM	4/24 #	5/19	6/16	7/21	8/18	9/15	10/20	11/17
Vacant Seated	MCBB													
Vacant Seated	MV													
Vacant Seated	M													
Vacant Seated	NA													
Vacant Seated	NC													
Vacant Seated	NJ													
Vacant Seated	NV													
Jasmine Bonilla Seated 5/19	NV							X	X	X	X	X	X	X
Vacant Seated	PA													
Vacant Seated	PP													
Lisa Cleveland-S/B/Seated 9/15	RO											E	U	R
Vacant Seated	SCOE													
Vacant Seated	SF													
Earlene McBryde Seated 11/19	SN	X	X	X			X	X	E	X	X	X	X	X
Shannon Pierce Seated 11/19	SP	X	X	X			X	X	X	X	X	X	X	X
Brenda Casillas Seated 11/19	WG	X	X	U/AP			X	E	X	X	X	X	X	X
Vacant Seated	16A													
Vacant Seated	FPR													
Vacant Seated	AMB													
Vacant Seated	AMB													
Vacant Seated	CR/PP													
Henrietta Gutierrez Seated 11/19 holding	CR/PP	X	X	X			X	X	X	X	X	X	X	E
Vacant Seated	CR/GP													
Vacant Seated	OGC													

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at (916) 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Fienishia Wash, at (510) 228-5499, or the Clerk of the Boards, Ms. Nancy Hogan, at (916) 263-3827.**

**** Ethics training with Policy Council**

Special meeting

NM: No meeting

**PARENT ADVISORY COMMITTEE - MEETING
ATTENDANCE UPDATE PROGRAM YEAR 2019-2020
(Continued)**

Head Start Center Abbreviations

AG I	Alder Grove Early Learning Ctr.	HP:	Hopkins Park
AG II:	Alder Grove Infant/Toddler	IC:	Illa Collin
AL:	American Legion	JC:	Job Corps
BC:	Bannon Creek	K:	Kennedy Estates
BB:	Bright Beginnings	LVS:	LaVerne Stewart
BH:	Bret Harte	MV	Marina Vista Early Learning Center
CP:	Capital City	M:	Mather
CPH:	CP Huntington	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NJ:	Norma Johnson
EHS:	Early Head Start	NA:	North Avenue
EL:	Elkhorn	NC:	Nedra Court
FA:	Franklin	NA	North Avenue
FP:	Freedom Park	NV:	Northview
FPT:	Freeport	PA:	Parker Avenue
FT:	Fruitridge	PP:	Phoenix Park
G:	Galt	RO:	River Oak
GH:	Grizzly Hollow	SCOE:	Sacramento County Office of Education
H:	Hillsdale	SF:	Solid Foundation
HB:	Home Based	SN:	Sharon Neese
HI:	Hiram Johnson	SP:	Strizek Park
		WG:	Walnut Grove

Representative Abbreviations

OGC:	Out Going Chair
PPR:	Past Parent Representative
GPR:	Grandparent Representative
AMB:	Parent Ambassador

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
PC:	PAC Board Business
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.
RS:	Reseat

current a/o: 9/15/2020 11:23 AM

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE NOVEMBER 17, 2020 SPECIAL MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the November 17, 2020 meeting.

RECOMMENDATION:

Approve the minutes of the November 17, 2020 meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

SPECIAL MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

LOCATION: meeting held electronically

Tuesday, November 17, 2020
11:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Fienishia Wash called the meeting to order at 11:04 a.m. and read the thought of the day. Ms. Shannon Pierce called the roll; a quorum was achieved.

Members Present:

Christine Salas
Stephen Key
Arianna Torres
Fienishia Wash
Jasmine Bonilla
Shannon Pierce
Earlene McBryde
Donna Bonner
Brenda Casillas
Alisha Givehchi (joined at 11:07 a.m.)

Members Absent:

Maria Levert (unexcused)
Henrietta Gutierrez (excused)

II. Consent Item

A. Approval of the Minutes of the October 20, 2020 Regular Meeting

The minutes were reviewed; no questions or corrections.

Moved/Bonner, second/Casillas, to approve the October 20 minutes.

Roll call vote:

Aye: 8 (Bonilla, Bonner, Casillas, Key, Mc Bryde, Pierce, Salas, Torres)

Nay: 0

Abstentions: 1 (Wash)

Absent: 3 (Givehchi, Gutierrez, Levert)

III. Information Items

➤ Standing Information

➤ Committee Reports:

- Executive Committee: Ms. Wash reported that all officer positions are null and void and that she will meet with Ms. Desha to prepare the January PAC meeting agenda.

➤ Fiscal Report/Corporate Card Monthly Statement of Account – Mr. Victor Han reviewed the monthly fiscal report. The budget is around 20-25% spent. There are CARES funding that still needs to be spent. The new budget item is the no cost extension projects that were not able to be finished last fiscal year. The

funds are earmarked for the purchase of vehicles and other center improvements. The funds are likely not able to be reprogrammed and must be spent by July 31, 2021. The agency has the capability of requesting a waiver of the non-federal share requirement. The administrative costs are at 9%. Mr. Han reviewed the EHS fiscal report. There were no questions.

Ms. Givehchi joined the meeting at 11:07 a.m.

- Officer Elections will be held on January 19, 2021

IV. Action Items

- A. Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2020-2021

Ms. Wash asked for a motion to table this item.

Moved/Bonner, second/McBryde, to table the election of SETA Operated Representatives and Alternates to the Policy Council for Program Year 2020-2021.

Roll call vote:

Aye: 9 (Bonilla, Bonner, Casillas, Givehchi, Key, Mc Bryde, Pierce, Salas, Torres)

Nay: 0

Abstentions: 1 (Wash)

Absent: 2 (Gutierrez, Levert)

- B. Election of Parent Advisory Committee Community Representatives for Program Year 2020-2021

Ms. Desha shared that only one application came in with the exception of Ms. Gutierrez. Ms. Wash asked for a motion to table this item to allow for more applications to be submitted.

Moved/Bonner, second/Casillas, to table the election of Parent Advisory Committee Community Representatives for Program Year 2020-2021.

Roll call vote:

Aye: 9 (Bonilla, Bonner, Casillas, Givehchi, Key, Mc Bryde, Pierce, Salas, Torres)

Nay: 0

Abstentions: 1 (Wash)

Absent: 2 (Gutierrez, Levert)

III. Information Items (continued)

- A. Standing Information (continued)

- Community Resources – Ms. Marie Desha reviewed some community resources available to parents. Ms. Wash reviewed the End-of-Year drive through event.

B. Head Start Policy Council Minutes for September 22, 2020: No questions.

V. Other Reports

➤ Chair's Report: No report.

➤ Head Start Deputy Director's Report: Ms. Denise Lee reported that staff received notification that we will receive a federal review this program year. This will be phase 1, which is a benchmark interview, lasting for a week. OHS will give us a 45-day written notice with the actual date; Ms. Lee expects it to be in early spring. The board will be notified how the board can participate. After this review, the federal review team will be back in two years to see how things are in action. The State will also be reviewing the State program from April 19-23, 2021. This is normally an on-site review but it will be virtual due to COVID-19 restrictions. For those families enrolled in the program, food boxes will be available for pick up on November 19 as regularly scheduled. Parents are requested to come back on November 24 for the following week of meals. The meal boxes will include five days' worth of food including Thanksgiving week. Unfortunately, CACFP regulations do not allow programs to distribute food more than one week in advance, hence the reason for coming back to the HUB twice. Ms. Lee wished all board members a Happy Thanksgiving and urged them to remain safe.

➤ Head Start Managers' Reports

✓ Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services: No report.

✓ Karen Griffith - School Readiness, Special Education and Mental Health Services: Ms. Griffith reported that staff is moving along with remote services and looking for ways to support remote teaching. Staff is still working to figure out a way to distribute supplies.

November 30-December 4 will be Parent/Teacher Conference. The teachers will be scheduling an appointment with parents to go over assessment reports, develop possible goals, and work on strategies going forward. Staff will resume 'normal' remote teaching on December 7. Parent Surveys are being collected to see how remote teaching is going for families; please fill the survey out and return to staff.

✓ Denise Lee – Quality Assurance, Food Services, Save Environments, Grants, and Contracts: Ms. Lee reported that staff is still working on remote services.

VI. Center Updates: None.

VII. Discussion: None.

VIII. Public Participation: None.

X. Adjournment: The meeting was adjourned at 11:35 a.m.

ITEM III-A – ACTION

ELECTION OF PARENT ADVISORY COMMITTEE OFFICERS 2020-2021

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect officers for Program Year 2020-2021. The duties of PAC officers shall be as prescribed in the Bylaws and shall also include such other duties as may be established by the PAC that are not in conflict with these Bylaws, Article V – Officers, Section 2B: All PAC members are eligible to run for an Office/Officer position except members holding a seat. The Executive Committee must have at least three members who are parents of child/children currently enrolled in the HS/EHS Center-Based or Home-Based Option.

SECTION 3: Duties of Officers

The duties of PAC officers shall be as prescribed in these Bylaws and shall include such other duties as may be established by the PAC that are not in conflict with these Bylaws.

- A. The Chair of the PAC shall preside over all meetings of the PAC and implement all policies and programs of the PAC. The Chair shall act as the official agent of the PAC in all matters relating to the PAC, and shall be the chief spokesperson and public relations officer for the PAC. The Chair shall have the power to appoint, both in and out of the PAC, any additional positions as needed with ratification of the PAC. The Chair shall represent the PAC at the National Head Start Parent Association Conference. The Chair shall be an ex-officio member of all committees and shall represent the PAC at all Governing Board meetings, but shall adhere to the provisions of Article IV, Meetings; Section 3, as it relates to reimbursement.
- B. The Vice Chair shall serve as Chair of the PAC in the absence of the Chair, and shall have all delegated powers. The Vice Chair will assume position of Chair if seat of Chair is vacated. An election will be held for Vice Chair. Should both the Chair and Vice Chair leave office simultaneously, an election will be held at the next regularly scheduled meeting to replace both. The Secretary shall preside over the election in this event. The Vice Chair shall oversee the Parent Ambassador Committee.
- C. The Secretary shall call the roll, keep a record of the current and preceding minutes at each meeting, and record resolutions or motions adopted, as may be necessary to expedite the PAC's business. The Secretary shall oversee the Social/Hospitality Committee, and shall be a member of the Parent Ambassador Committee.

ITEM III-A – ACTION (continued)
Page 2

- D. The Treasurer shall work with staff and the PAC Secretary and keep such records, files and accounts as may be necessary to expedite PAC's business. The Treasurer shall be a member of the Social/Hospitality Committee, and the Parent Ambassador Committee.

- E. The Parliamentarian shall advise the presiding officer on matters pertaining to Parliamentary procedure and oversee the Personnel/Bylaws Committee. If the Parliamentarian sits by the Chair, he or she is not entitled to make motions, discuss motions, or vote.

RECOMMENDATION:

That the Parent Advisory Committee elect a Chair, Vice Chair, Secretary, Treasurer, and Parliamentarian.

Chair:

Vice Chair:

Secretary:

Treasurer:

Parliamentarian:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

ITEM III-B– ACTION

ELECTION OF SETA-OPERATED REPRESENTATIVES AND
ALTERNATES TO THE POLICY COUNCIL FOR
PROGRAM YEAR 2020-2021

BACKGROUND:

This agenda item provides an opportunity for the PAC to elect SETA-Operated Representatives and Alternates to the Sacramento County Head Start Policy Council (PC).

The duties of Representatives include:

- ✓ Attend monthly Policy Council meetings held the fourth Tuesday of each month at 11:00 a.m. Until the COVID restrictions are lifted, the meetings will be held on Zoom. When restrictions are lifted, meetings will resume in the SETA Boardroom.
- ✓ Attend Committee meetings virtually as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program

PAC Bylaws referenced:

Article III – Membership, Section 3: Policy Council Members, B:

“Six (6) SOP PAC Representatives and six (6) Alternates shall be elected to the Policy Council. Representatives must be a parent of a child/children currently enrolled in the SOP Head Start program. Partner Representatives are not eligible to hold an SOP PAC Representative seat on the PC.”

In addition, refer to:

Article III – Membership, Section 5: Other Provisions, E:

“Members holding a seat (member who has not been re-elected/replaced) at the Annual PAC meeting shall not be elected to represent PAC on the PC.”

ITEM III-B – ACTION (continued)
Page 2

RECOMMENDATION:

That the Parent Advisory Committee elect six Representatives and six Alternates to the Policy Council.

<u>Representative Nominated</u>	<u>Alternate Nominated</u>

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-C – ACTION

ELECTION OF PARENT ADVISORY COMMITTEE
COMMUNITY REPRESENTATIVES FOR PROGRAM YEAR
2020-2021

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect Community Representatives for Program Year 2020-2021. The duties of PAC Community Representatives are prescribed in the Bylaws in Article III – Membership, Section 2C.

SECTION 2: C. Community Representatives

Additional PAC members will include:

1. Two (2) voting Past Parents shall be elected by the current PAC if the outgoing PAC has been resolved. The Past Parent elected to the PAC may not have a child/children currently enrolled in the HS/EHS program. There shall be two Alternates for Past Parent Representatives.
2. One (1) voting Grandparent elected to the PAC must have a child/children currently enrolled or previously enrolled in the HS/EHS program. There shall be one Alternate for the Grandparent Representative position.
3. One (1) voting Foster Parent elected to the PAC must have child/children currently or previously enrolled in the HS/EHS program. There shall be one Alternate for the Foster Parent Representative position.
4. One (1) voting seat shall be specifically reserved for the Outgoing Chair, if not termed out. The Outgoing Chair reserves the right to relinquish this seat. The position may not be filled by any other party.
5. Two (2) voting Parent Ambassador Representatives shall be elected by the Parent Ambassador Committee. These Representatives may or may not be a current parent. There shall be two Alternates for the Parent Ambassador Representative position.

This board item provides an opportunity for the PAC to elect four Community Representatives and four Alternates.

ITEM IV-B – ACTION (continued)
Page 2

RECOMMENDATION:

That the Parent Advisory Committee elect four Community Representatives and four Alternates.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

- A. Standing Information Items
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Victor Han
 - Community Resources – Parents/Staff: Ms. Marie Desha
 - ◆ Weekly Resources Calendar
 - ◆ Virtual Resume Workshop flyer

NOTES:

Valley Hi Family Resource Center

(916)-290-8281

Presents

RESOURCES THIS WEEK JANUARY 10-16

Safe Sleep

BABY

JOIN US FOR A WORKSHOP TO LEARN ABOUT SAFE SLEEPING PRACTICES FOR YOUR BABY AND HOW TO PREVENT SUDDEN INFANT DEATH SYNDROME (SIDS).

TUESDAY, JANUARY 19TH

1:00PM

CALL US AT (916)-290-8281 TO SIGN UP!

GEARED TOWARD PARENTS AND CAREGIVERS WHO ARE EXPECTING OR HAVE AN INFANT LESS THAN 12MOS. AFTER ATTENDING THE WORKSHOP, THOSE WHO QUALIFY MAY RECEIVE A FREE PACK-N-PLAY

**CHECK YOUR DAY,
WE'LL TAKE IT AWAY!**

Your trash pickup day could be changing February 1.



VISIT SACRECYCLE.ORG FOR MORE INFORMATION ON TRASH DAY CHANGES

South Sacramento Christian Center

FREE MASKS AVAILABLE
**CALL (916)-681-6791 TO ARRANGE A
PICK-UP TIME**

WEEKLY FOOD DISTRIBUTION
SATURDAYS 9AM-12PM

***DELIVERY OPTIONS AVAILABLE FOR
SENIORS 65+ WITHIN 5 MILE RADIUS***

7710 STOCKTON BLVD
SACRAMENTO, CA 95823
(916)-502-1219



**DIVERSION PROGRAM: ASSISTANCE WITH UTILITIES, FIRST
MONTH'S RENT, AND EVICTION AVOIDANCE FOR LOW-INCOME
FAMILIES WITH CHILDREN UNDER 18.**

**EMAIL FRANCISHOUSE@NEXTMOVESACRAMENTO.ORG TO
APPLY!**

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AFTER ATTENDING THE WORKSHOP, THOSE THAT QUALIFY
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SMUD EXTENDS CUT-OFF FOR NON-PAYMENT

SMUD will not be cutting off power for
non-payment through April 30, 2021



covid-19 Information

Monday

8:00 AM - 4:00 PM
LIBERTY TOWERS CHURCH
5132 ELKHORN BLVD.,
SACRAMENTO, CA 95842
APPOINTMENTS:
916-583-8877 OR
[HTTPS://LIBERTYTOWER-
SCOMMUNITY.SETMORE.COM](https://libertytower-sccommunity.setmore.com)

Tuesday

10:00AM-6:00PM
NATOMAS UNIFIED SCHOOL
DISTRICT
7931 ARENA BLVD.,
SACRAMENTO, CA 95934
APPOINTMENTS:
916-561-5253 OR
[HTTPS://NATOMASUNIFIED.SET-
MORE.COM](https://natomasunified.setmore.com)

Wednesday

8:00 AM - 4:00 PM
OAK HILLS CHURCH
1100 BLUE RAVINE RD.,
FOLSOM, CA 95630
APPOINTMENTS: [HTTPS://-
FOLSOM.SETMORE.COM](https://folsom.setmore.com)

Thursday

8:00AM-12:00PM
CHABOLLA COMMUNITY
CENTER
600 CHABOLLA AVE,
GALT, CA 95632
APPOINTMENTS:
209-366-7180 OR
[HTTPS://GALT7662.SET-
MORE.COM](https://galt7662.setmore.com)

Friday

9:00 AM 5:00 PM
TETTEH PEDIATRIC HEALTH
7248 S LAND PARK DR.,
SUITE 118, SACRAMENTO,
CA 95831
APPOINTMENTS:
[HTTPS://BIT.LY/TPH_C19](https://bit.ly/TPH_C19)

9:00 AM - 5:00 PM

LA FAMILIA MAPLE
NEIGHBORHOOD CENTER
3301 37TH AVE., ROOM 7,
SACRAMENTO, CA 95824 (PARK
ON 36TH AVE)
APPOINTMENTS: 916-990-1311
OR [HTTPS://LAFAMILIAMA-
PLE.SETMORE.COM](https://lafamiliamaple.setmore.com)

10AM-6PM (CLOSED 1PM-2PM)

CORDOVA NEIGHBORHOOD
CHURCH
10600 COLOMA ROAD, RANCHO
CORDOVA CA 95670
APPOINTMENTS: 916-361-8684,
OR [HTTPS://FOLSOMCORDO-
VA.SETMORE.COM](https://folsomcordova.setmore.com)

8:00 AM - 4:00 PM

SOUTH SACRAMENTO CHRIS-
TIAN CENTER
7710 STOCKTON BLVD.,
SACRAMENTO, CA 95823
APPOINTMENTS:
916-681-6791 OR [HTTPS://-
SOUTHSACRAMENTOCHRISTIAN-
CENTER.SETMORE.COM](https://southsacramentochristian-center.setmore.com)

9:00 AM - 5:00 PM

ROBERTSONS COMMUNITY CENTER
3525 NORWOOD AVE.,
SACRAMENTO, CA 95838
APPOINTMENTS: 916-567-9567
OR [HTTPS://ROBERTSONSCOMMUNI-
TYCENTER.SETMORE.COM](https://robertsonscmunitycenter.setmore.com)

9:00 AM - 5:00 PM

ST. PAUL'S MISSIONARY
BAPTIST CHURCH
3996 14TH AVE.,
SACRAMENTO, CA 95820
APPOINTMENTS:
916-573-3555 OR
[HTTPS://STPAULO39S.SET-
MORE.COM/](https://stpaulo39s.setmore.com/)

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\$600 RAPID CASH
FOR WORKING
FAMILIES MAKING
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ANNUALLY

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2021-22 California Budget

#CaliforniaForAll
#CABudget

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LEARN MORE ABOUT HOW TO
QUALIFY FOR THE
GOLDEN STATE STIMULUS

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(866)-448-7386
WEAVE 24HR CRISIS LINE- (916)-920-2952
VETERANS 24HR CRISIS LINE-
(800)-273-8255
COMMUNITY FOR PEACE 24HR CRISIS LINE-
(916)-728-7210
CRISIS TEXT LINE-- TEXT 741741
EMERGENCY CHILDCARE: CRISIS NURSERY-
916-394-2000

SUICIDE PREVENTION

NATIONAL SUICIDE PREVENTION LIFELINE--
1-800-273-8255
SUICIDE PREVENTION CRISIS LINE
(LOCAL)- (916)-368-3111
24 HOUR SUICIDE AND CRISIS LINE-
(855)-278-4204
SUPPORT FOR MOTHERS--
1-800-773-6667

NON-CRISIS HELP LINES

CONSUMER OPERATED WARM LINE-
(916)-366-4688
PEER OPERATED WARM LINE--
1-885-845-7415
TEEN WARM LINE- (888)-247-7717
MEDI-NURSE ADVICE LINE FOR
COVID-19-
(877)-409-9052

GENERAL RESOURCES/SUPPORT

DIAL 211-- 2-1-1
COMMUNITY HELPLINE-
(877)-541-2525
FOR HELP NAVIGATING RESOURCES,
CALL:
ENGLISH-(916)-556-3344 x 117
SPANISH-(916)-556-3344 x 113

FOOD/CLOTHING/TRANSPORTATION

CALFRESH- (916)-456-1980
SACRAMENTO FOOD BANK-
(916)-456-1980
SACRT SMART RIDE- (916)-556-0100
YOUTH HELP NETWORK-
(833)-333-2946 OR TEXT
(916)-860-9819

UTILITY ASSISTANCE

ENERGYHELP-- 1-888-742-7683
*DUE TO COVID 19, SMUD WILL NOT BE
SHUTTING OFF POWER FOR NON-PAYMENT
THROUGH APRIL 30, 2021*

*DUE TO COVID 19, PG&E HAS
SUSPENDED POWER CUT-OFF DUE TO
NON-PAYMENT UNTIL FURTHER NOTICE*

Virtual Resume Workshop Presented by Hillsdale Job Center

First and Third Thursday of each month

Please join this
informative workshop
via Zoom

<http://tiny.cc/virtualresumeworkshop>

Topics covered:

- In this virtual presentation participants learn the basics of writing and designing an effective resume and avoiding common resume mistakes

Before attending the workshop
PLEASE REGISTER IN -
www.caljobs.ca.gov

This WIOA Title I financially assisted program or activity is an opportunity employer/program Auxiliary aids and services are service are available upon request to individuals with disabilities, call 711 for relay service.

Virtual Registration Link:

<http://tiny.cc/virtualresumeworkshop>

WHEN:

Thursday, January 7, 2021

Thursday, January 21, 2021

TIME: 11:00 am – Noon

FOR MORE INFORMATION, CALL:

Eden Waldon

(916) 263-4697

eden.waldon@seta.net



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ITEM IV-B – INFORMATION
POLICY COUNCIL MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council minutes of the October 27, 2020 meeting.

NOTES:

REGULAR MEETING OF THE HEAD START POLICY COUNCIL

(Minutes reflect the actual progress of the meeting.)

Meeting Held Electronically

Tuesday, October 27, 2020
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Henrietta Gutierrez called the meeting to order at 9:05 a.m. Ms. Gutierrez read the thought of the day. Ms. Fienishia Wash called the roll and confirmed that a quorum was established.

Members Present:

Jara Lindgren, Elk Grove Unified School District
Shannon Pierce, SETA-Operated Program
Arianna Torres, SETA-Operated Program
Donna Bonner, SETA-Operated Program
Jamilia Land, Women’s Civic Improvement Club
Fienishia Wash, Home Base Option
Brenda Casillas, SETA-Operated Program
Rosemary Schapira, Community Agency Representative
Henrietta Gutierrez, Past Parent/Community Representative
Rebecca Perez, Twin Rivers Unified School District

Members Absent:

Alma Leiva, Elk Grove Unified School District (unexcused)
Kara Otter, San Juan USD (unexcused)
Charles Taylor, Past Parent/Community Representative (excused)

II. Consent Item

A. Approval of the Minutes of the September 22, 2020 Meeting

The minutes were reviewed; no questions or corrections.

Moved/Wash, second/Bonner, to approve the September 22 minutes as distributed.

Roll call vote:

Aye: 9 (Bonner, Casillas, Land, Lindgren, Perez, Pierce, Schapira, Torres, Wash)

Nay: 0

Abstentions: 1 (Gutierrez)

III. **Action Items:** None.

IV. **Information Items**

A. Standing Information Items

➤ Community Agency Reports

- Sacramento Children's Home: Ms. Rosemary Schapira reported that the Sacramento Children's Home recently received backpacks, school supplies, and lunch boxes for all ages. They are working to distribute these supplies. There's an on-line link and those interested are asked to respond via the link.
- Community Action Board: Ms. Wash reported that the CAB met yesterday to approve funding recommendations.
- Community Resources: Ms. Desha reviewed some community information.
 - ✓ The Source – Sacramento Children's Home
 - ✓ Sacramento Works Virtual Orientation
 - ✓ Sacramento Emergency Rental Assistance
- ✓ Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han reviewed the fiscal report for the second month of the fiscal year. Some of the delegates have not submitted their September numbers so the fiscal report appears to be very low. The Office of Head Start stated that SETA has an option to submit a request to waive the non-federal share requirement. The CARES Act grant was reviewed; these funds are for COVID-related costs for the classrooms. Twin Rivers has already spent the majority of their CARES Act funding. The cost for food services was high due to distribution of food without reimbursement posting yet from CACFP. The CCP grant was reviewed; nothing out of the ordinary for this grant. The AMEX statement was reviewed; most of the purchases are for cleaning supplies. The City Card statement was reviewed; no questions. The EHS-CCP carryover request was submitted; an update will be provided at the next meeting.

B. SETA Governing Board Minutes: September 3, 2020 Meeting: No questions.

C. Fiscal Monitoring Report: Ms. Lee reviewed the fiscal monitoring report. There are no concerns on this fiscal report.

V. **Committee Reports**

➤ Executive Committee Meeting: Ms. Gutierrez reported that the Executive Committee will meet Thursday, October 29 at 11:30 a.m.

➤ Social/Hospitality Committee Meeting: Ms. Gutierrez reviewed the October 9 meeting where the theme was chosen for the drive-through recognition event. A date was chosen but this will be revisited. The Committee will meet Monday, November 2, 1:00 p.m.

VI. Other Reports

- A. Executive Director's Report: Ms. Kathy Kossick reported that the CAB did approve the \$1.2 million funding recommendations for Safety Net and Family Self Sufficiency for 11/2020 – 2022. Ms. Kossick thanked Ms. Pierce and Ms. Wash for their participation in the meeting. The whole funding process was pushed forward to allow the funds to get into the community sooner. SETA was awarded CARES Act funding from the City of Sacramento to do OJT contracts between now and December 30. Employers are ready to go; staff is looking for unemployed city residents that are seeking employment. The minimum wage is \$15.00 for the length of the contracts. The only requirement is that the participant be a resident of the City of Sacramento.
- B. Head Start Deputy Director's Report: Ms. Denise Lee stated that staff has been waiting for a decision whether the state will reimburse programs for remote teaching; approving reimbursement retroactively to July 1. This would enable management to recall some staff that are on furlough with others still off due to lack of work. A written reopening plan was reviewed. There are three indicators to consider; two are based on the community wellness and the third is about the program's preparedness to reopen. We are paying close attention to the healing of the community. If the CDC changes the risk factors to reopening, that will be shared and honored. The CDE wanted a timeline on when we will reopen, hence a timeline for returning for in-person services was included with the submission to CDE. The plan was also shared with the union. Management will be developing staff assignments for each class with the understanding that State Licensing is limited to 16 bodies (teachers and staff) per classroom. It is possible that all children currently enrolled in remote learning will be able to transition into a classroom setting due to low enrollment. However, priority will be given to working parents for full day services. Ms. Lee stated that we anticipate reopening classrooms January 6, 2021 with 2-3 centers opening per week. Staff will be working with the health department during the reopening process. This reopening process will be distributed to the board. Many of the school districts are considering reopening; staff still needs to confirm that it is possible to reopen on school district campuses if they are not reopen yet for their services.

Ms. Lindgren asked if SETA will be following the school district reopening plan? Ms. Lee explained that each school district is going through a process to reopen and many are targeting November to open a limited number of classes. SETA/Head Start operates on Sacramento City Unified District and Twin Rivers Unified School District campuses and may reopen sooner than they do, if approved to do so.

Ms. Lee stated that Kaleb Call has resigned and she will be taking over his tasks until the job can filled. There are still some staff out due to lack of work; the emergency leave policy covered through September 30. When we return to

operations in January, staff will be recalled as their jobs align with in-person services.

Please vote on November 3; this is a very important election year.

- C. Chair's Report: Ms. Gutierrez thanked members for their participation; she's very grateful.
- D. Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services: No report.
 - Karen Griffith - School Readiness, Special Education and Mental Health Services: No report.
 - Denise Lee – Quality Assurance, Food Services, Save Environments, Grants, and Contracts: No report.
- D. Open Discussion and Comments: No comments.
- E. Public Participation: None.

VII. Adjournment: The meeting was adjourned at 9:44 a.m.

ITEM V

COMMITTEE REPORTS

V. Committee Reports

- Executive Committee Meeting Critique: Ms. Fienishia Wash

NOTES:

ITEM VI
OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
- Policy Council Report(s): Ms. Brenda Casillas, Ms. Shannon Pierce, Ms. Donna Bonner, Ms. Arianna Torres
- Head Start Deputy Director's Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services
 - Karen Griffith - School Readiness, Special Education and Mental Health Services
 - Denise Lee – Quality Assurance, Food Services, Save Environments, Grants, and Contracts

NOTES:

SETA Head Start

Management Report - End of Month Enrollment

Reporting Date: 11/30/2020

SETA Head Start

	Actual Enrollment	Drops within past 30 days	Total
* 16th Avenue			
Head Start Totals:	40	0	40
* Bret Harte			
Head Start Totals:	18	0	18
* Capital City			
Head Start Totals:	18	2	20
* CP Huntington			
Head Start Totals:	20	0	20
* Crossroads Gardens			
Head Start Totals:	61	1	62
* Elkhorn			
Head Start Totals:	58	0	58
* Freedom Park			
Head Start Totals:	35	0	35
* Freepoint			
Head Start Totals:	18	0	18
* Hillsdale			
Head Start Totals:	42	0	42
* Hopkins Park			
Head Start Totals:	30	0	30
* Job Corps			
Head Start Totals:	20	0	20
* LaVerne Stewart			
Head Start Totals:	10	0	10
* Marina Vista			
Head Start Totals:	46	1	47
* Mather			
Head Start Totals:	100	0	100
* Norma Johnson			
Head Start Totals:	54	1	55
* North Avenue			
Head Start Totals:	69	2	71
* Northview			
Head Start Totals:	76	0	76
* Phoenix Park			
Head Start Totals:	29	1	30
* Sharon Neese Center			
Head Start Totals:	56	0	56
Alder Grove ELC			
Head Start Totals:	19	0	19
Bannon Creek			
Head Start Totals:	46	0	46

Bright Beginnings			
Head Start Totals:	18	1	19
Dudley			
Head Start Totals:	1	0	1
Franklin			
Head Start Totals:	14	0	14
Fruitridge			
Head Start Totals:	19	1	20
Galt			
Head Start Totals:	77	1	78
Grizzly Hollow			
Head Start Totals:	41	0	41
Home Base			
Head Start Totals:	129	3	132
Illa Collin			
Head Start Totals:	7	0	7
Kennedy Estates			
Head Start Totals:	10	0	10
Nedra Court			
Head Start Totals:	22	0	22
Parker			
Head Start Totals:	12	0	12
Solid Foundation			
Head Start Totals:	20	0	20
Strizek Park			
Head Start Totals:	27	0	27
Walnut Grove			
Head Start Totals:	26	0	26
SETA Head Start Totals:	1,288	14	1,302

SETA Head Start

Management Report - End of Month Enrollment

Reporting Date: 11/30/2020

SETA Head Start

	Actual Enrollment	Drops within past	Total
* Alder Grove I/T			
Early Head Start Totals:	12	0	12
* American Legion			
Early Head Start Totals:	15	1	16
* Bret Harte			
Early Head Start Totals:	8	0	8
* Capital City			
Early Head Start Totals:	15	0	15
* CP Huntington			
Early Head Start Totals:	7	0	7
* Crossroads Gardens			
Early Head Start Totals:	12	1	13
* Elkhorn			
Early Head Start Totals:	16	0	16
* Freedom Park			
Early Head Start Totals:	12	1	13
* Hillsdale			
Early Head Start Totals:	5	0	5
* Hiram Johnson			
Early Head Start Totals:	15	3	18
* Job Corps			
Early Head Start Totals:	15	1	16
* Marina Vista			
Early Head Start Totals:	8	0	8
* Mather			
Early Head Start Totals:	12	3	15
* Norma Johnson			
Early Head Start Totals:	8	1	9
* North Avenue			
Early Head Start Totals:	8	0	8
* Northview			
Early Head Start Totals:	8	0	8
* Phoenix Park			
Early Head Start Totals:	5	1	6
EHS Home Base			
Early Head Start Totals:	188	7	195
River Oak - EHS - Home-Based			
Early Head Start Totals:	69	2	71
SCOE-Early Head Start-Home-Based			
Early Head Start Totals:	73	3	76
SETA Head Start Totals:	514	24	538

SETA Head Start

2005 - Management Report - End of Month Enrollment

Reporting Date: 11/30/2020

SETA Head Start

	Actual Enrollment	Drops within past 30 days	Total
* 16th Avenue			
Early Head Start Totals:	15	3	18
* Hopkins Park			
Early Head Start Totals:	8	0	8
* Sharon Neese Center			
Early Head Start Totals:	23	1	24
Galt			
Early Head Start Totals:	16	1	17
Grizzly Hollow			
Early Head Start Totals:	8	0	8
SETA Head Start Totals:	70	5	75

This report shows children/pregnant mothers who were either enrolled on the Reporting Date or were terminated and not replaced within
Report Format Copyright © Management Information

SETA Head Start

2005 - Management Report - End of Month
 Program Term: COVID-19 - HS - 2020 - 2021, 2020 -
 2021 - HEAD START, Reporting Date: 12/22/2020

SETA Head Start

	Actual Enrollment	drops within last 30 days	Total for month
* 16th Avenue			
Head Start Totals:	40	1	41
* Bret Harte			
Head Start Totals:	19	0	19
* Capital City			
Head Start Totals:	19	0	19
* CP Huntington			
Head Start Totals:	21	0	21
* Crossroads Gardens			
Head Start Totals:	60	2	62
* Elkhorn			
Head Start Totals:	62	0	62
* Freedom Park			
Head Start Totals:	34	2	36
* Freepport			
Head Start Totals:	19	0	19
* Hillsdale			
Head Start Totals:	45	0	45
* Hopkins Park			
Head Start Totals:	30	0	30
* Job Corps			
Head Start Totals:	20	0	20
* LaVerne Stewart			
Head Start Totals:	10	0	10
* Marina Vista			
Head Start Totals:	46	0	46
* Mather			
Head Start Totals:	101	0	101
* Norma Johnson			
Head Start Totals:	55	1	56
* North Avenue			
Head Start Totals:	68	1	69
* Northview			
Head Start Totals:	75	1	76
* Phoenix Park			
Head Start Totals:	34	1	35
* Sharon Neese Center			
Head Start Totals:	58	1	59
Alder Grove ELC			
Head Start Totals:	19	0	19
Bannon Creek			
Head Start Totals:	46	0	46

Bright Beginnings			
Head Start Totals:	18	0	18
Dudley			
Head Start Totals:	1	0	1
Franklin			
Head Start Totals:	14	0	14
Fruitridge			
Head Start Totals:	20	0	20
Galt			
Head Start Totals:	80	0	80
Grizzly Hollow			
Head Start Totals:	41	0	41
Home Base			
Head Start Totals:	129	3	132
Illa Collin			
Head Start Totals:	10	1	11
Kennedy Estates			
Head Start Totals:	8	2	10
Nedra Court			
Head Start Totals:	22	0	22
Parker			
Head Start Totals:	12	0	12
Solid Foundation			
Head Start Totals:	20	0	20
Strizek Park			
Head Start Totals:	27	0	27
Walnut Grove			
Head Start Totals:	26	0	26
SETA Head Start Totals:	1,309	16	1,325

SETA Head Start

Management Report - End of Month Enrollment

Reporting Date: 12/22/2020

SETA Head Start

	Actual Enrollment	Drops within last 30 days	Total for
* Alder Grove I/T			
Early Head Start Totals:	13	0	13
* American Legion			
Early Head Start Totals:	12	3	15
* Bret Harte			
Early Head Start Totals:	8	0	8
* Capital City			
Early Head Start Totals:	16	1	17
* CP Huntington			
Early Head Start Totals:	8	0	8
* Crossroads Gardens			
Early Head Start Totals:	13	0	13
* Elkhorn			
Early Head Start Totals:	16	0	16
* Freedom Park			
Early Head Start Totals:	9	3	12
* Hillsdale			
Early Head Start Totals:	3	1	4
* Hiram Johnson			
Early Head Start Totals:	19	3	22
* Job Corps			
Early Head Start Totals:	15	0	15
* Marina Vista			
Early Head Start Totals:	8	0	8
* Mather			
Early Head Start Totals:	15	0	15
* Norma Johnson			
Early Head Start Totals:	7	1	8
* North Avenue			
Early Head Start Totals:	8	0	8
* Northview			
Early Head Start Totals:	8	0	8
* Phoenix Park			
Early Head Start Totals:	8	0	8
EHS Home Base			
Early Head Start Totals:	188	2	190
River Oak - EHS - Home-Based			
Early Head Start Totals:	70	2	72
SCOE-Early Head Start-Home-Based			

Early Head Start Totals:	72	2	74
SETA Head Start Totals:	516	18	534

SETA Head Start

Management Report - End of Month Enrollment

Program Term: COVID-19 - EHS - 2020 - 2021, Reporting

Date: 12/22/2020

SETA Head Start

	Actual Enrollment	drops within last 30 days	Total for month
* 16th Avenue			
Early Head Start Totals:	15	2	17
* Hopkins Park			
Early Head Start Totals:	8	0	8
* Sharon Neese Center			
Early Head Start Totals:	24	1	25
Galt			
Early Head Start Totals:	16	2	18
Grizzly Hollow			
Early Head Start Totals:	8	0	8
SETA Head Start Totals:	71	5	76

This report shows children/pregnant mothers who were either enrolled on the
Report Format Copyright © Management

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

November 2020

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	186	11%	589	82	14%
Twin Rivers USD	140	33	24%	40	1	3%
Elk Grove USD	440	24	5%			
Sac City USD	736	38	5%			
San Juan USD	1052	77	7%	160	7	4%
WCIC	120	6	5%			
EHS CCP				80	15	19%
COUNTY TOTAL	4244	364	9%	869	105	12%

AFE: Annual Funded Enrollment

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

December 2020

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	188	11%	589	87	15%
Twin Rivers USD	140	40	29%	40	2	5%
Elk Grove USD	440	24	5%			
Sac City USD	736	38	5%			
San Juan USD	1052	81	8%	160	7	4%
WCIC	120	6	5%			
EHS CCP				80	17	21%
COUNTY TOTAL	4244	377	9%	869	113	13%

AFE: Annual Funded Enrollment

Monthly Program Information Report

JANUARY 2021



Update on Re-opening SETA-Operated Centers

SETA recognizes the importance of reopening in-person services for children and families. We also know that COVID-19 has exponentially spread across our community once again, extending the Shelter-in-Place order indefinitely. While the decision to remain in distance learning verses return to in-person services is not an easy one, the SETA management team and its AFSCME union leadership recognizes that many families need daily care to return to work and/or maintain current employment. As a result, SETA anticipates reopening centers starting on February 1st with one or two locations. From there, the program will slowly roll out additional centers with a couple of weeks in between each reopening. The weeks in between will allow staff to adjust to any unexpected cases, possible setbacks, and/or changes in the community status.

What will happen next is:

- A SETA Family Services Worker will reach out to each enrolled family to determine their desire to return to in-person services or remain in distance learning.
- Classes will be limited to a maximum of 13 preschoolers or 6 toddlers per classroom.
- Since space is limited, priority will be given to currently enrolled families in the SETA Head Start/Early Head Start program, focusing on the needs of working families. New enrollees will be added as space is available.
- Staff will notify families in advance of their center reopening date.
- Up-to-date physical exams and immunizations will be required to return to school. It is highly recommended to secure a medical appointment in advance for physical exams and/or immunizations that may have lapsed during the pandemic.

More information will be forthcoming and available through your Family Services Worker, your child's teacher and/or the Site Supervisor.

REMINDERS

SETA will receive a State monitoring review during the week of April 19, 2021.

SETA is awaiting notification for its Federal monitoring review which will take place prior to September 30, 2021.

Head Start/Early Head Start Refunding Grant Applications for 2021-2022 are due May 1, 2021.

Weekly grant planning meetings for 2021-2022 will begin in mid-February. Exact dates to be determined.

Updates from the Office of Head Start

Interim Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies

ACF-PI-HS-20-07

On December 4, 2020, the Office of Head Start (OHS) announced an interim final rule that adds a new section to the Head Start Program Performance Standards. This new section, 45 CFR §1304.17, establishes parameters by which OHS may make designation renewal determinations when certain federally declared disasters or emergencies prevent collection of all data normally required for making such determinations.

The Head Start Act requires OHS to implement a Designation Renewal System (DRS) to determine which grants may be renewed noncompetitively and which grants will be subject to an open competition for the next five-year period. The Act stipulates the types of data OHS must consider as part of these designation renewal determinations, including the use of a valid and reliable research-based observational tool that examines the quality of teacher-child interactions.

Due to the ongoing federally declared public health emergency associated with the COVID-19, OHS has not been able to send observers on-site to conduct CLASS® reviews of Head Start grants since March 2020. OHS has also determined it cannot conduct CLASS® reviews during the 2020–2021 program year. To ensure the continuity of Head Start services, OHS must establish a process for making DRS determinations in the absence of required data due to a federally declared disaster or emergency.

Although this interim change is effective immediately, OHS is taking public comment in writing.

For more information, visit the website at:

<https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-20-07>

Community Workshops

Unite California—Greater Sacramento Area Weekly Update

will host various workshops, open to the public, including:

Camp Cope-A-Lot (Anxiety and Stress Management) for Elementary School Children

Tuesdays, 1/12 - 2/16

1:30pm - 2:30pm

**To register, call Miriam Feese at
279-888-0993**

**Visit lighthousefrc.org for more info.
Network Partner: Lighthouse Counseling and Family Resource**

Rad to Wellness

Tuesdays, 1/12 - 2/16

2:00pm - 3:00pm

**To register, call Taylor Artley at
916-581-2252**

**Visit lighthousefrc.org for more info.
Network Partner: Lighthouse Counseling and Family Resource**

Art Exploration for Women Veterans

Wednesdays, 1/13 - 2/17,

6:00pm - 7:30pm

Saturdays & Sundays, 1/30 -

1/31, 9:00am - 4:00pm

**Featuring Insight Counseling Group
therapist, Katherine Harding, LMFT.**

**For more info, visit
www.bluelinearts.org.**

**Network Partner: Insights Counseling
Group**

Managing Your Emotions

Wednesdays, 1/20 - 2/24

3:00pm - 4:00pm

**To register, call Sofia Johnson at
916-587-0726.**

**Visit lighthousefrc.org for more info.
Network Partner: Lighthouse Counseling and Family Resource**

The comeback is always stronger than the setback.

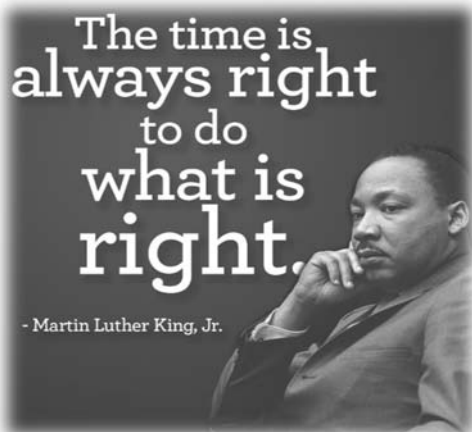
PC/PAC End-of-Year Celebration

On December 10th, the Parent Advisory Committee (PAC) and Policy Council (PC) virtually hosted their Annual End of Year Celebration, recognizing the amazing work of each board member and their unwavering commitment to guide the CFS Department during these unprecedented times. While the celebration was not in-person, it did not lack participation or heartfelt testimonies of their experiences in Head Start and on the board(s). Board members received a plaque and certificate in recognition of their service and regular attendance at monthly meetings.

At the event, Fienishia Wash, PAC Chair, shared a poem she wrote, *Head Start Flow*, reflecting her experiences in Head Start. May her words serve as inspiration for all.

Head Start Flow

*Homebased preschool was new to me
This service wasn't present in my old city
I figured I would take the opportunity
Not knowing that it would be my new community.
I was told about (PAC) Parent Advisory Committee and (PC) Policy Council
And when asked if I wanted to give it a try said, "I will!"
Being introduced to people like me
That fought for their children whole heartedly
Adults that acted like grown ups
No worries on things being blown up
So supportive and loving as they take you in their arms
While showing tough love, compassion, and charm
Just to say a few more words, "My God this has set me free!"
And this is just a portion of what Head Start has been for me.*



**In Observance of Dr. Martin Luther King, Jr.'s birthday,
SETA will be closed on Monday,
January 18, 2021**

ITEM VII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM VIII – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: