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THOUGHT OF THE DAY: "The only way you really see change is by helping to create it."

~Lena Waithe

REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, November 16, 2021

TIME: 9:00 a.m.

LOCATION:

<https://us02web.zoom.us/j/84330216169?pwd=TIJqRVhDaHZLbUtyY0I5QWZVWVWxIQT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Head Start Parent Advisory Committee (PAC) is conducting this meeting on Zoom at <https://us02web.zoom.us/j/84330216169?pwd=TIJqRVhDaHZLbUtyY0I5QWZVWVWxIQT09>. Meeting ID: 843 3021 6169. Passcode: 231474. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone: One tap mobile: +16699006833, 84330216169 # US (San Jose). Dial by your location +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/84330216169?pwd=TIJqRVhDaHZLbUtyY0I5QWZVWVWxIQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Parent Advisory Committee and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

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- Head Start Deputy Director’s Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report
 - ✓ 2020-21 Program Information Summary Reports (PIR) for Head Start and Early Head Start
- Head Start Managers’ Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services
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X. Adjournment

DISTRIBUTION DATE: Tuesday, November 9, 2021

Parent Advisory Committee meeting hosted by:
Fienishia Wash (Chair)

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Alder Grove I Head Start
- ___ Vacant, Alder Grove II Head Start
- ___ Vacant, American Legion Head Start
- ___ **Donna Bonner, Bannon Creek Head Start**
- ___ Vacant, Bret Harte Head Start
- ___ Vacant, Capital City Head Start
- ___ Vacant, CP Huntington Head Start
- ___ Vacant, Crossroad Gardens Head Start
- ___ **Alisha Givehchi, Early Head Start (Home Base)**
- ___ Vacant, Elkhorn Head Start
- ___ Vacant, Franklin Head Start
- ___ Vacant, Freedom Park Head Start
- ___ Vacant, Freeport Head Start
- ___ **Arianna Torres, Fruitridge Head Start**
- ___ Vacant, Galt Head Start
- ___ Vacant, Grizzly Hollow
- ___ Vacant, Hillsdale Head Start
- ___ Vacant, Hiram Johnson Head Start
- ___ Vacant, Preschool Home Based Head Start
- ___ **Fienishia Wash, Pre-School (Home Base)**
- ___ Vacant, Home Base Early Head Start
- ___ Vacant, Hopkins Park Head Start
- ___ Vacant, Illa Collin Head Start
- ___ Vacant, Job Corps Head Start
- ___ Vacant, Kennedy Estates Head Start
- ___ Vacant, LaVerne Stewart Head Start
- ___ Vacant, (Marie Cleveland's) Bright Beginning Head Start
- ___ Vacant, Marina Vista Early Learning Center
- ___ Vacant, Mather Head Start
- ___ Vacant, Nedra Court Head Start
- ___ Vacant, Norma Johnson Head Start
- ___ Vacant, North Avenue Head Start
- ___ Vacant, Northview Head Start
- ___ Vacant, Parker Head Start
- ___ Vacant, Phoenix Park Head Start
- ___ Vacant, River Oak Center for Children
- ___ Vacant, Sacramento County Office of Education
- ___ **Earlene McBryde, Sharon Neese Early Learning Center**
- ___ Vacant, Solid Foundation Head Start
- ___ **Shannon Pierce, Strizek Park Head Start**
- ___ **Brenda Casillas, Walnut Grove Head Start**
- ___ Vacant, 16th Avenue Head Start
- ___ **Stephen Key, Past Parent Representative**
- ___ **Henrietta Gutierrez, Past Parent Representative**
- ___ Vacant, Grandparent Representative
- ___ Vacant, Outgoing Chair

ITEM I-A – ROLL CALL

(Continued)

Program Year 2021-2022 - New Representatives to be seated

<input type="checkbox"/> Kahmaria Holleman, Bannan Creek I Head Start	<input type="checkbox"/> Dariana Cruz, Pre-School Home Base Head Start
<input type="checkbox"/> Savita Taneja, Early Head Start	
<input type="checkbox"/> Vacant, Alder Grove I Head Start	<input type="checkbox"/> Vacant, Marina Vista Head Start
<input type="checkbox"/> Vacant, Alder Grove II Head Start	<input type="checkbox"/> Vacant, Mather Head Start
<input type="checkbox"/> Vacant, American Legion Head Start	<input type="checkbox"/> Vacant, Nedra Court Head Start
<input type="checkbox"/> Vacant, Bret Harte Head Start	<input type="checkbox"/> Vacant, Norma Johnson Head Start
<input type="checkbox"/> Vacant, Capital City Head Start	<input type="checkbox"/> Vacant, North Avenue Head Start
<input type="checkbox"/> Vacant, CP Huntington Head Start	<input type="checkbox"/> Vacant, Northview Head Start
<input type="checkbox"/> Vacant, Crossroad Gardens Head Start	<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Elkhorn Head Start	<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, Franklin Head Start	<input type="checkbox"/> Vacant, Pre-School (Home Base)
<input type="checkbox"/> Vacant, Freedom Park Head Start	<input type="checkbox"/> Vacant, River Oak Center for Children
<input type="checkbox"/> Vacant, Freeport Head Start	<input type="checkbox"/> Vacant, SCOE
<input type="checkbox"/> Vacant, Galt Head Start	<input type="checkbox"/> Vacant, Sharon Neese Head Start
<input type="checkbox"/> Vacant, Grizzly Hollow Head Start	<input type="checkbox"/> Vacant, Solid Foundation Head Start
<input type="checkbox"/> Vacant, Hillsdale Head Start	<input type="checkbox"/> Vacant, Early Head Start (Home Base)
<input type="checkbox"/> Vacant, Hiram Johnson Head Start	<input type="checkbox"/> Vacant, Grandparent Representative
<input type="checkbox"/> Vacant, Home Base Head Start	<input type="checkbox"/> Vacant, Outgoing Chair
<input type="checkbox"/> Vacant, Hopkins Park Head Start	<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Illa Collin Head Start	<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Kennedy Estates Head Start	<input type="checkbox"/> Vacant, 16 th Avenue Head Start
<input type="checkbox"/> Vacant, LaVerne Stewart Head Start	<input type="checkbox"/> Vacant, Past Parent Representative
<input type="checkbox"/> Vacant, (Marie Cleveland's) Bright Beginning Head Start	

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 19, 2019 and December 17, 2019
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2019-2020**

COMMITTEE MEMBER	CENTER	1/19	2/16	3/16	4/27 *	5/18	6/15	7/20	8/17	9/21	10/19	11/16
Vacant Seated	AG I											
Vacant Seated	AG II											
Vacant Seated	AL											
Donna Bonner Seated 11/19 HOLDING	BC	X	X	X	X	X	X	X	X	X	X	
Vacant Seated	BH											
Vacant Seated	CP											
Vacant Seated	CPH											
Vacant Seated	CR											
Alisha Givehchi Seated 11/19 HOLDING	EHS/HB	X	X	X	X	X	X	X	U	X	X	
Stephen Key Seated 11/19 RESEATED	EL	X	X									
Vacant Seated	FA											
Vacant Seated	FP											
Vacant Seated	FPT											
Arianna Torres Seated 11/19 HOLDING	FT	X	X	X	X	X	X	X	X	X	X	
Vacant Seated	G											
Vacant Seated	GH											
Vacant Seated	H											
Fienishia Wash Seated 11/19 HOLDING	HB	X	X	X	X	X	X	X	X	X	X	
Vacant Seated	HB											
Vacant Seated	HI											
Vacant Seated	HP											
Vacant Seated	IC											
Vacant Seated	HP											
Vacant Seated	JC											
Vacant Seated	K											
Vacant Seated	LVS											

COMMITTEE MEMBER	CENTER	1/19	2/16	3/16	4/27 *	5/18	6/15	7/20	8/17	9/21	10/19	11/16
Vacant Seated	MCBB											
Vacant Seated	MV											
Vacant Seated	M											
Vacant Seated	NA											
Vacant Seated	NC											
Vacant Seated	NJ											
Vacant Seated	NV											
Vacant Seated	NV											
Vacant Seated	PA											
Vacant Seated	PP											
Vacant Seated	RO											
Vacant Seated	SCOE											
Vacant Seated	SF											
Earlene McBryde Seated 11/19 HOLDING	SN	X	X	X	X	X	E	X	X	X	X	
Shannon Pierce Seated 11/19 HOLDING	SP	X	X	U	X	X	X	X	X	X	X	
Brenda Casillas Seated 11/19 HOLDING	WG	X	X	X	X	X	X	X	X	X	X	
Vacant Seated	16A											
Vacant Seated	FPR											
Vacant Seated	AMB											
Vacant Seated	AMB											
Stephen Key Seated 2/16	CR/PP		X	X	X	X	X	X	X	X	PAC	
Henrietta Gutierrez Seated 11/19; reseated 2/16	CR/PP	X	X	X	X	X	X	X	X	X	X	
Vacant Seated	CR/GP											
Vacant Seated	OGC											

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at (916) 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Fienishia Wash, at (510) 228-5499, or the Clerk of the Boards, Ms. Monica Newton, at (916) 263-3753.**

**** Ethics training with Policy Council**

Special meeting

NM: No meeting

**PARENT ADVISORY COMMITTEE - MEETING
ATTENDANCE UPDATE PROGRAM YEAR 2020-2021
(Continued)**

Head Start Center Abbreviations

AG I	Alder Grove Early Learning Ctr.	HP:	Hopkins Park
AG II:	Alder Grove Infant/Toddler	IC:	Illa Collin
AL:	American Legion	JC:	Job Corps
BC:	Bannon Creek	K:	Kennedy Estates
BB:	Bright Beginnings	LVS:	LaVerne Stewart
BH:	Bret Harte	MV M:	Marina Vista Early Learning Center
CP:	Capital City	MCBB	Mather
CPH:	CP Huntington	NJ:	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NA:	Norma Johnson
EHS:	Early Head Start	NC:	North Avenue
EL:	Elkhorn	NA	Nedra Court
FA:	Franklin	NV:	North Avenue
FP:	Freedom Park	PA:	Northview
FPT:	Freeport	PP:	Parker Avenue
FT:	Fruitridge	RO:	Phoenix Park
G:	Galt	SCOE:	River Oak
GH:	Grizzly Hollow	SF:	Sacramento County Office of Education
H:	Hillsdale Home	SN:	Solid Foundation
HB:	Based	SP:	Sharon Neese
HI:	Hiram Johnson	WG:	Strizek Park Walnut Grove

Representative Abbreviations

OGC:	Out Going Chair
PPR:	Past Parent Representative
GPR:	Grandparent Representative
AMB:	Parent Ambassador

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
PC:	PAC Board Business
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.
RS:	Reseat

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ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE OCTOBER 19, 2021 SPECIAL MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the October 19, 2021.

RECOMMENDATION:

Approve the minutes of the October 19, 2021 meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

SPECIAL MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

LOCATION: meeting held electronically

Tuesday, October 19, 2021
10:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Fienishia Wash called the meeting to order at 10:00 a.m. Ms. Wash read the thought of the day. Ms. Wash called the roll; a quorum was achieved.

Members Present:

Fienishia Wash, Home Base
Donna Bonner, Bannon Creek
Henrietta Gutierrez, Past Parent Representative
Earlene McBryde, Sharon Neese
Shannon Pierce, Strizek Park
Arianna Torres, Fruitridge
Brenda Casillas, Walnut Grove
Alisha Givehchi, HS/Home Base *(joined at 10:15 a.m.)*

Members Absent:

Stephen Key, Past Parent Representative *(PAC Business)*

II. Consent Item

A. Approval of the Minutes of the September 21, 2021 Special Meeting

Minutes were reviewed; no questions or comments.

Moved/Bonner, second/Gutierrez, to approve the September 21, 2021 minutes.

Roll call vote:

Aye: 6 (Bonner, Torres, McBryde, Pierce, Casillas, Gutierrez)

Nay: 0

Abstention: 1 (Wash)

Absent: 2 (Key, Givehchi)

III. Action Item

A. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Ms. Lee reviewed the Governor's Executive Order over the Brown Act; which extended teleconferences through December 31, 2021, with a stipulation the board must take action at each meeting through December 2021. If the executive order is not extended into the new year, the PAC will return to in-person meetings. Mixed setting of in-person and remote may be an option, allowing for more parents to participate remotely. Albeit, this will require some preparation in advance including the preparing a remote location that is open to the public (not private residence); amend the bylaws to allow for mixed participation settings; and to prepare the board room for two-way participation.

Moved/Gutierrez, second/McBryde, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Committee Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing.

Roll call vote:

Aye: 6 (Bonner, Torres, McBryde, Pierce, Casillas, Gutierrez)

Nay: 0

Abstention: 1 (Wash)

Absent: 2 (Key, Givehchi)

IV. Information Items

A. Standing Information Items

➤ Fiscal Monthly Report/Corporate Card Monthly Statement of Account

Mr. Han reviewed the Head Start/Early Head Start monthly expenditure report including an update on the CARES Act funds. We may have to request another non-federal share waiver due to a lack of volunteers in classrooms. Supply cost is slightly higher for Head Start and Early Head Start, as classrooms are restocking after being closed for COVID-19. Nutrition services costs are a little above normal, as we have not fully received reimbursements.

Ms. Gutierrez asked how long the DMV advertisement will be running?

Ms. Carr answered the advertisement is running for one year.

Ms. Alisha Givehchi joined the meeting at 10:15 a.m.

Mr. Han reviewed the American Express and Citi credit card statements, nothing was out of the ordinary.

End of Year Parent Appreciation Drive-Through Event

Ms. Wash reminded the committee the event is on Thursday, October 21st; CDC guidelines and social distancing will be adhered to.

➤ Community Resources – Parents/Staff:

Ms. Wash reviewed the Wellness Fair, which addressed the rise of stimulant use and shared information on how to get help. The event will be on Saturday, October 23rd at Esther's Park from 12:00-4:00 p.m.

B. Head Start Policy Council Minutes for August 24, 2021: No questions.

V. Committee Reports

➤ Executive Committee Meeting Critique:

Ms. Wash reported the next meeting will be on Thursday, October 28th at 9:00 a.m.

➤ Budget/Planning Committee Meeting:

Ms. Wash reported the next meeting will be on Tuesday, November 9th at 1:00 p.m.

➤ Social/Hospitality Committee Meeting:

Ms. Wash reported there are no other meetings scheduled for this year.

VI. Other Reports

➤ Chair's Report

- PAC Recruitment

Ms. Wash reported there is a continued recruitment effort. We are in need of PAC parent participation. She encouraged committee members to share their experience with other parents.

➤ Policy Council Report(s): No Report

➤ Head Start Deputy Director's Report – Ms. Denise Lee

- ✓ Monthly Head Start Report

Ms. Lee asked for Ms. Lisa Carr to share PAC recruitment efforts at upcoming parent meetings, and to offer the committee members to participate in the meetings and help share the PAC message.

Ms. Lee shared we are experiencing classroom closures due to COVID-19 exposures and lack of staffing. We are working hard to overcome these issues and understand that these closures effect our families. We do have new regulations, effective in January, that all Head Start and Early Head

Start staff be fully vaccinated. This regulation comes from President Biden. We do not know what the exact language of the law will be, however, the deadline is set for some time in January 2022. We have notified staff of the expectation to allow them enough time to get the vaccination series completed before January.

- ✓ 2020-21 Program Information Summary Reports (PIR) for Head Start and Early Head Start

PIR report was tabled and will be addressed in the November meeting. The county, state, and national averages were added to this year's report to show comparisons in a year hugely impacted by COVID-19.

➤ Head Start Managers' Reports

- Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services

Ms. Carr reported on center enrollment. Some classes are at 100 percent enrollment, others are approximately 40 to 60 percent. This struggle is being felt county wide. As a county we are out of over-income waivers, we have a maximum of 10 percent as a county. Ms. Carr acknowledged Ms. Donna Bonner in her recruitment efforts. Part of our enrollment efforts include going to in-person and virtual Zoom fairs, and networking across the county. There will be a new marketing campaign proposal, focusing on social media outlets. Homebase staff have all been trained on Parents as Teachers; November 1st is the implantation of the new curriculum for the county. We are receiving good feedback on the new curriculum. We are back to in-person services for Homebase; with request to stay outside, when possible. If anyone is sick, staff cannot go into the home, we do offer Zoom meetings in place for those days.

Ms. Gutierrez asked if we foresee a difference when the vaccine for ages 12 and under is made available.

Ms. Carr responded that we do expect to see a difference. Many families are opting to homeschool instead of getting the vaccine or as a break through precaution.

Ms. Bonner asked if recruitment box of cards were delivered to Bannon.

Ms. Lee answered they can go out to Bannon tomorrow.

- Karen Griffith - School Readiness, Special Education and Mental Health Services

Ms. Griffith stated we are finishing the first period of collecting information to assess where children are developmentally. This information will be used to schedule parent conferences in November. The Agency had a job fair last

Saturday, seventeen candidates showed up, not as high as normal. Ms. Griffith thanked Ms. Wash and Mr. Charles Taylor for their assistance during the job fair. We are looking at ways to support our staff; Modern Health is a new service staff can access. Through Modern Health staff has access to resources, coaching, online services for mental, physical, and financial health. The first Friday of October was STEM-Fest where teachers presented projects to other teachers on how to bring STEM to classes. Ms. Griffith shared a presentation on the STEM-Fest.

- Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance and On-going Monitoring

Ms. Ocegueda reviewed the health flyer. October 23rd is Healthy Sacramento Day. October 27th there is a Zoom presentation for families with children with disabilities. This presentation provides information to parents on how to better connect their families with providers who specialize in treating patients with disabilities. We are sending weekly information to families and staff on vaccinations and local vaccine clinics. We are looking to coordinate a clinic in Galt and at the SETA office. Quality assurance and monitoring will be finishing in the middle to end of October. In the last week of October, we begin Child and Adult Care Food Program (CACFP) review. The last week of October is also Lead Awareness Week., it is one of the requirements for our program. A new Health and Nutrition coordinator was hired. Health and Nutrition Services bought health screening tools, growth charts, vision charts, hearing screenings, etc., for five different screenings. We provide screenings and services when providers are unable to.

VII. Center Updates: None.

VIII. Discussion: None.

IX. Public Participation: None.

X. Adjournment: The meeting was adjourned at 10:43 a.m.

ITEM III-A- ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR COMMITTEE MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has recently extended until December 31, 2021 the long-existing state of emergency related to COVID-19. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. Recently the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Committee Meetings, provided necessary procedures are followed. The Parent Advisory Committee on November 16, 2021 will be the first committee meeting conducted utilizing the AB 361 Procedures, which are reflected in the Notice for the Committee Agenda.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Sacramento County continues to follow recommendations of the federal CDC promoting social distancing outside of the home and especially indoors. Given these circumstances, in order to allow for the next Committee meeting to be held by teleconference procedures consistent with AB 361, the Committee must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

ITEM III-A-ACTION (continued)
Page 2

RECOMMENDATION:

Authorize the continued use of teleconferencing for Parent Advisory Committee meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom and the continuation of local and federal recommendations promoting social distancing outside of the home and especially indoors and, based thereon, make the following findings in support of this action:

- a. The Committee has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

PRESENTER: Deputy Director

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

ITEM III-B– ACTION

ELECTION OF SETA-OPERATED REPRESENTATIVES AND
ALTERNATES TO THE POLICY COUNCIL FOR
PROGRAM YEAR 2021-2022

BACKGROUND:

This agenda item provides an opportunity for the PAC to elect SETA-Operated Representatives and Alternates to the Sacramento County Head Start Policy Council (PC).

The duties of Representatives include:

- ✓ Attend monthly Policy Council meetings held at the SETA Boardroom on the fourth Tuesday of each month at 9:00 a.m.
- ✓ Attend Committee meetings as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program

PAC Bylaws referenced:

Article III – Membership, Section 3: Policy Council Members, B:

“Six (6) SOP PAC Representatives and six (6) Alternates shall be elected to the Policy Council. Representatives must be a parent of a child/children currently enrolled in the SOP Head Start program. Partner Representatives are not eligible to hold an SOP PAC Representative seat on the PC.”

In addition, refer to:

Article III – Membership, Section 5: Other Provisions, E:

“Members holding a seat (member who has not been re-elected/replaced) at the Annual PAC meeting shall not be elected to represent PAC on the PC.”

ITEM III-B – ACTION (continued)
Page 2

RECOMMENDATION:

That the Parent Advisory Committee elect six Representatives and six Alternates.

<u>Representative Nominated</u>	<u>Alternate Nominated</u>

ITEM III- C – ACTION

ELECTION OF PARENT ADVISORY COMMITTEE COMMUNITY REPRESENTATIVES AND ALTERNATES FOR PROGRAM YEAR 2021-2022

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect Community Representatives for Program Year 2021-2022. The duties of PAC Community Representatives are prescribed in the Bylaws in Article III – Membership, Section 2C.

SECTION 2: C. Community Representatives

Additional PAC members will include:

1. Two (2) voting Past Parents shall be elected by the current PAC if the outgoing PAC has been resolved. The Past Parent elected to the PAC may not have a child/children currently enrolled in the HS/EHS program. There shall be two Alternates for Past Parent Representatives.
2. One (1) voting Grandparent elected to the PAC must have a child/children currently enrolled or previously enrolled in the HS/EHS program. There shall be one Alternate for the Grandparent Representative position.
3. One (1) voting Foster Parent elected to the PAC must have child/children currently or previously enrolled in the HS/EHS program. There shall be one Alternate for the Foster Parent Representative position.
4. One (1) voting seat shall be specifically reserved for the Outgoing Chair, if not termed out. The Outgoing Chair reserves the right to relinquish this seat. The position may not be filled by any other party.
5. Two (2) voting Parent Ambassador Representatives shall be elected by the Parent Ambassador Committee. These Representatives may or may not be a current parent. There shall be two Alternates for the Parent Ambassador Representative position.

This board item provides an opportunity for the PAC to elect four Community Representatives and four Alternates.

ITEM III-C – ACTION (continued)
Page 2

RECOMMENDATION:

That the Parent Advisory Committee elect four Community Representatives and four Alternates.

ITEM IV-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

- A. Standing Information Items
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Victor Han
 - Parent/Staff Recognition – Perfect Attendance: Ms. Fienishia Wash
 - Regional Head Start Association Family Engagement Conference Report: Ms. Fienishia Wash
 - Community Resources – Parents/Staff: Ms. Marie Desha
 - Seating of New Parent Advisory Committee Representatives (2021-2022)
 - Introduction of PAC Representatives (2021-2022)
 - Officer Elections will be held on Thursday, December 16, 2021

NOTES:

Fall into some great family activities at our North Sacramento Family Resource Center...

Car Seat Safety Education
Thursday, November 18th 10-11:30am

Car Seat Education
FREE Virtual Class

Learn how to properly install a car seat to best protect children.



Every participant will receive a North Sacramento FRC grab bag with two free children's books!



75% of child car seats are installed incorrectly.

It's time we all get it right.



Thursday
Nov. 18th
10-11:30am

CLICK HERE TO REGISTER
NorthSacFRC.org
Or call us to REGISTER!
(se habla español)
916-679-3743

75% of Car Seats are installed incorrectly. It's time we all get it right!

[CLICK HERE TO REGISTER](#)



PRESENTS

COMMUNITY DIAPER DISTRIBUTION

- **FREE DIAPERS**
- **FREE SHOES**
- **FREE CLOTHING FOR BABIES, TODDLER, & CHILDREN**
- **FREE BABY FORMULA**

SERVICE WHILE SUPPLIES LAST

WHEN:

**4TH FRIDAY OF EVERY MONTH
12 PM - 3 PM**



WHERE:



**ROBERTSON COMMUNITY CENTER
3525 Norwood Ave
Sacramento, CA 95838**

HOW:



Self-Register:

<https://mandistribution.eventbrite.com>



**Arcade Community Center
916-514-8096**

**Firehouse Community Center
916-567-9567**



**REGISTRATION CLOSSES 2 DAYS BEFORE EVENT
*VERY LIMITED WALK-IN SERVICE***





We Need Client Care Coordinators!

Passionate about working with the homeless community? Work with us!

Client Care Coordinators help clients in their journey toward self sufficiency and permanent housing through role modeling and trauma-informed support using the values, principles, and tools of the Housing First model and other industry best practices by:

1. Coordinating the basic needs, health, and welfare of program participants;
2. Assisting participants in developing healthy basic living skills;
3. Providing engagement, basic assessment screenings, and resource and referral information related to education, employment, housing, mainstream benefits, physical/behavioral healthcare, and other needs as identified; and
4. Assisting with community integration and transportation needs.

Apply today!



ITEM IV-B – INFORMATION

POLICY COUNCIL MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council minutes of the September 28, 2021 meeting.

NOTES:

SPECIAL MEETING OF THE HEAD START POLICY COUNCIL

(Minutes reflect the actual progress of the meeting.)

Meeting Held Electronically

Tuesday, September 28, 2021
11:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Henrietta Gutierrez called the meeting to order at 11:00 a.m. Ms. H. Gutierrez read the thought of the day. Ms. Fienishia Wash called the roll; a quorum was met.

Members Present:

Elizabeth Gutierrez, San Juan Unified School District
Arianna Torres, SETA-Operated Program
Brenda Casillas, SETA-Operated Program
Shannon Pierce, SETA-Operated Program
Donna Bonner, SETA-Operated Program
Charles Taylor, Past Parent/Community Representative
Fienishia Wash, Home Base Option
Henrietta Gutierrez, Outgoing Chair
Junior Goris, Elk Grove Unified School District *(joined at 11:01am)*
Stephen Key, Past Parent/Community Representative
Jessica Coultrup, Early Head Start, San Juan Unified School District
Kara Otter, San Juan Unified School District *(joined at 11:28 am)*

Members Not Present:

Rosemary Schapira, Community Agency Representative *(Excused)*

II. Consent Item

A. Approval of the Minutes of the August 24, 2021 Meeting

The minutes were reviewed; no questions or corrections.

Moved/Wash, second/Bonner, to approve the August 24, 2021 minutes as distributed.

Roll call vote:

Aye: 10 (E. Gutierrez, Torres, Casillas, Pierce, Bonner, Taylor, Wash, Goris, Key, Coultrup)

Nay: 0

Abstention: 1 (H. Gutierrez)

Absent: 2 (Otter, Schapira)

III. Action Items

A. **CLOSED SESSION PERSONNEL- PURSUANT TO GOVERNMENT
CODE SECTION 54957**

The board went into closed session at 11:06 a.m. At 11:38 a.m., Ms. H. Gutierrez called the meeting back into open session and reported that the following eligible lists were approved in closed session: Approval of Eligible List for: Associate Teacher/Associate Teacher Infant Toddler, Head Start Teacher, Infant Toddler Lead Teacher, Site Supervisor, Head Start Cook (Tier V Supervisory), CFS Facilities Coordinator, Accountant II (Supervisory), Information Systems Network Engineer, and Typist Clerk III (Front Desk Receptionist).

IV. **Information Items**

A. Standing Information Items

➤ Fiscal Monthly Report/Corporate Card Monthly Statement of Account

Mr. Han reviewed the Head Start and Early Head Start August expenditures report. This month's expenditures were projected estimates based on where they should be at this time. Next month we will have actual numbers to report on. The administrative expenditure cost is at four percent. The close out is close to being done, we are waiting on a few delegate invoices.

The CARES Act funds were reviewed. We cannot re-obligate the funds to the current five-year cycle. However, we were permitted to request another twelve month no-cost extension through July 2022. The American Rescue Plan Act (ARP) funds are available from April 1, 2021 to March 31, 2023. These funds will start to be spent once the CARES Act funds have been exhausted. The Corona Virus Response and Relief Supplemental Appropriation Act (CRRSA) funds are also available from April 1, 2021 to March 31, 2023; like the ARP funds these too will be spent once the all CARES Act funds are exhausted. With in-person services resuming, we expect more to be spent this year than last year.

H. Gutierrez asked if the SOP parent services remaining budget was correct.

Mr. Han clarified there were extra decimals, however the number is correct. The Child Care Partnership (CCP) grant was reviewed. The American Express credit card statement was reviewed, nothing was out of the ordinary. The Citi credit card statement was reviewed, there was nothing out of the ordinary.

Ms. Brenda Casillas left the meeting at 11:25 a.m.

Ms. Kara Otter joined the meeting at 11:28 a.m.

E. Gutierrez asked about the children's masks charge, if it was covered under the corona virus plan.

Mr. Han clarified this it is covered, we do not have a specific vendor agreement or number.

➤ End of Year Parent Appreciation Drive-Through Event

H. Gutierrez reviewed the flyer. Requested all to RSVP to Ms. Monica Newton by Thursday, October 14, 2021.

➤ Community Resources – Parents/Staff

H. Gutierrez reviewed the community resource, which were the Autism Speaks Walk and the Sacramento Arts Festival.

B. Governing Board Minutes for August 5, 2021

V. Committee Reports

➤ Executive Committee Meeting: Ms. Henrietta Gutierrez

- Community Action Board Report

The next meeting will be held on Thursday, September 30, 2021 at 9:00 a.m.

➤ Budget/Planning Committee: Ms. Henrietta Gutierrez

The next meeting will be held on Tuesday, October 12 at 1:00 p.m.

➤ Social/Hospitality Committee: Ms. Henrietta Gutierrez

The next meeting will be held on Wednesday, October 6, 2021 at 3:00 p.m.

VI. Other Reports

A. Executive Director's Report

Ms. Kossick recognized that today was Ms. Nancy Hogan's last Policy Council meeting.

Ms. Kossick updated the council on the Afghan refugee impact on the Sacramento area. Sacramento is expecting at least 2,000 refugees to arrive in the area. There is a temporary restriction in place stating that refugees need to have a direct connection in Sacramento, as in a family member. This is due to the current house crisis Sacramento is facing. In addition to the 2,000 refugees, the city is expecting about 5,500 additional refugees in the next fiscal year. About fifteen percent of the refugee families arriving are large families with children ranging in age of zero to five years old.

B. Head Start Deputy Director's Report

Ms. Lee reviewed the COVID-19 support funds that have been received by Head Start. The first funds received was the CARES Act COVID-19 funds in June of 2020, which was one month before our fiscal year ended. We are able to carry over the funds into the new grant period. Due to prolonged closures during 2020-2021, the program was unable to expend all funds. As a result, we have requested a no-cost extension for an additional 12-months. There was not enough time to add an emergency agenda item to today's meeting. The carry over request is due by Friday; the Chair agreed to sign a preliminary approval pending board action on the 26th of October. The no-cost extension will be formally brought to the Policy Council (PC) at the next meeting on October 26th for review and final approval. There are two separate requests, the first is the Child Care Partnership, Early Head Start partnership grant for approximately \$45,000. The second is the Head Start and Early Head Start grant which is a little more than \$2.5 million. The CARES Act funds will be spent before the funds from the American Recovery Act or other state funding are spent, as we have an additional year to spend those funds.

~~Ms.~~ **Mr.** Goris asked how much notice does the board need in order to add an emergency item to the agenda.

~~Mr.~~ **Ms.** Lee replied the minimum is twenty-four hours for an emergency item to be added to the agenda, which we could not meet for today's meeting agenda.

~~Ms.~~ **Mr.** Goris moved for an emergency meeting on Friday.

Ms. Lee clarified we are not able to take formal action but instead the Chair will sign for submission and the PC will take formal action next month.

H. Gutierrez stated she will sign the form today, to make sure the funds are not lost.

Ms. Lee stated that President Biden made a mandate for all Head Start staff to receive the COVID-19 vaccine, with the estimated target for complete compliance in January 2022. Currently we have a fifty-five percent vaccination rate in Head Start. We could potentially lose staff temporarily if staff do not become vaccinated by the deadline. Per the mandate a COVID-19 test every couple of days is not an alternative option to getting vaccinated. More details will be forth-coming.

H. Gutierrez asked if there is a religious exemption to the vaccination mandate.

Ms. Lee responded that it depends on what the state is allowing at the time. Currently the state does not have a religious exemption. We are waiting on

federal register language for a clear definition and final rule making. We moved forward to notify staff because if we wait until the whole process takes place staff may not have enough time complete the series (or one dose Johnson and Johnson) for the January deadline.

Mr. Goris expressed concern regarding issues with filling staff vacancies.

Ms. Lee responded that Head Start is struggling to attract talent and staff, which could impact that issue. We will start to collect vaccination statuses from our staff, which could raise our vaccination rate. We will continue the dialog going forward and in the next budget/planning meeting. Another challenge we are facing is there are more and more positive cases or potential exposures in our classrooms, which are leading to temporary classrooms closures.

The California Governor did sign an extension on the continuation of virtual board meetings through Dec 31, 2021. One provision that has been added is the board must approve this action each month.

Mr. Key asked if vaccine status could be added as an interview question.

Ms. Elizabeth Garcia replied that putting a question regarding vaccine status on an application or interview would be in violation of discrimination laws. Asking about medical information in an interview could lead to legal repercussion.

Ms. Otter asked if we could add COVID-19 vaccination in the job description?

Ms. Garcia answered that when vaccination does become mandated, at that point we could list it on the job announcement. It will always be at the onboarding portion of the hiring process, not in the interview phase.

C. Chair's Report

- PC Recruitment
- Discuss PC Community Agencies for Program Year

H. Gutierrez requested that council members e-mail Ms. Monica Newton with updated contact information. A lot of mail has been returned to the Agency as undeliverable. The Chair thanked Ms. Nancy Hogan for all of her support through the years.

D. Head Start Managers' Reports

- ✓ Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services

Ms. Carr passed on reporting due to limited time.

- ✓ Karen Griffith - School Readiness, Special Education and Mental Health Services: No Report
- ✓ Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance and On-going Monitoring

Ms. Ocegueda announced there is a new health coordinator starting on Monday. The health and nutrition department is working with Family Service Workers and Home Base workers to do refreshers on health screenings and data collection. We are working with the Sacramento Department of Public Health to reduce risk of exposure to COVID-19, by providing nurses with content meetings on how to better assess for COVID-19 exposure.

E. Open Discussion and Comments: None

F. Public Participation: None

VII. **Adjournment:** The meeting was adjourned at 12:17 p.m.

ITEM V

COMMITTEE REPORTS

V. Committee Reports

- Executive Committee Meeting Critique: Ms. Fienishia Wash

- Budget/Planning Committee Meeting: Ms. Fienishia Wash

NOTES:

ITEM VI

OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
 - ✓ PAC Recruitment
- Policy Council Report(s): Ms. Brenda Casillas, Ms. Shannon Pierce, Ms. Donna Bonner, Ms. Arianna Torres
- Head Start Deputy Director's Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report
 - ✓ 2020-21 Program Information Summary Reports (PIR) for Head Start and Early Head Start
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services
 - Karen Griffith - School Readiness, Special Education, Mental Health Services, and Facilities/Safe Environments
 - Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance and On-going Monitoring

NOTES:



SETA Head Start Food Service Operations Monthly Report *October 2021

Comments:

October 4th – Galt, Walnut Grove and Grizzly Hollow were closed due to unforeseen matter.
 October 14th – Nedra was closed due to COVID-19 safety protocols and reopened on October 26th.
 October 14th – Home Base had a field trip to Swanston Park we provided meals for 160 count for the children and parents.
 October 19th – North Ave classroom R and P were closed due to COVID-19 safety protocols and reopened on October 26th.
 October 21st – Norma Johnson classroom U was closed due to COVID-19 safety protocols and reopened on October 29th.
 October 22nd – Elkhorn classroom C was closed due to COVID-19 safety protocols and reopened on November 1st.
 October 25th – Galt classroom Q was closed due to COVID-19 safety protocols and reopened on November 1st.
 October 27th - Home Base had a field trip to Keema’s Pumpkin Patch we provided meals for 180 count for the children and parents.

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
38,108	31,348	32,982	0

Total Amount of Meals and Snacks Prepared

Purchases:

Food	\$97,808.81
Non - Food	\$17,309.31

Building Maintenance and Repair:	\$0.00
Janitorial & Restroom Supplies:	\$0.00
Kitchen Small Wares and Equipment:	\$0.00
Vehicle Maintenance and Repair :	\$109.19
Vehicle Gas / Fuel:	\$1,983.18
Normal Delivery Days	21

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

October 2021

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	103	6%	589	88	15%
Twin Rivers USD	140	31	22%	40	7	18%
Elk Grove USD	440	35	8%			
Sac City USD	736	15	2%			
San Juan USD	1052	71	7%	160	5	3%
WCIC	120	2	2%			
EHS CCP				80	10	13%
COUNTY TOTAL	4244	257	6%	869	110	13%

AFE: Annual Funded Enrollment

SETA HEAD START/EARLY HEAD START
End of Month Enrollment Report
October 2021

HS Center Name (* CCTR/CSPP Funded)	Funded Enrollment	Actual Enrollment	Drop within last 30 days	Total Reported	(a) % Actual to Funded Enrollment
*16th Avenue	40	40	0	40	100%
*Bret Harte	20	20	0	20	100%
*Capital City	20	19	1	20	100%
*CP Huntington	20	20	0	20	100%
*Crossroads Garden	80	55	0	55	69%
*Elkhorn	100	84	2	86	86%
*Freedom Park	80	67	2	69	86%
*Freeport	20	18	0	18	90%
*Hillsdale	80	55	0	55	69%
*Hopkins Park	40	35	2	37	93%
*Job Corps	20	19	2	21	105%
*Marina Vista	60	46	0	46	77%
*Mather	100	81	3	84	84%
*Norma Johnson	60	60	0	60	100%
*North Avenue (b)	80	58	0	58	73%
*Northview (closed)	0	N/A	N/A	N/A	0%
*Phoenix Park	60	60	0	60	100%
*Sharon Neese Center	60	59	0	59	98%
Alder Grove	20	19	0	19	95%
Bannon Creek (b)	80	56	1	57	71%
Bright Beginnings (b)	40	18	1	19	48%
Dudley	20	11	0	11	55%
Florin (c)	60	N/A	N/A	N/A	N/A
Franklin (b)	20	10	0	10	50%
Fruitridge (b)	40	20	0	20	50%
Galt	80	78	6	84	105%
Grizzly Hollow	40	40	1	41	103%
Home Base (d)	143	95	5	100	70%
Illa Collin	20	11	0	11	55%
Kennedy Estates (b)	20	8	0	8	40%
LaVerne Stewart	20	19	1	20	100%
Nedra Court (b)	40	19	1	20	50%
Parker	13	12	0	12	92%
Solid Foundation (b)	40	17	1	18	45%
Strizek Park (b)	40	16	0	16	40%
Spinelli (c)	20	N/A	N/A	N/A	N/A
Walnut Grove (b)	40	25	0	25	63%
Total	1736	1270	29	1299	75%

(a) Reason and action plan provide when enrollment below 85%

(b) Site with capped classrooms due to staffing- 160 enrollment slots unfilled

(c) Site pending licence- total of 80 enrollment slots

(d) Funded enrollment total may contain overage

EHS Center Name (*) CCTR/CSPP Funded	Funded Enrollment	Actual Enrollment	Drop within last 30 days	Total Reported	(a) % Actual to Funded Enrollment
*16th Avenue	26	17	3	20	77%
*Alder Grove I/T	16	10	4	14	88%
*American Legion	16	12	0	12	75%
*Bret Harte	8	8	1	9	113%
*Captial City	16	14	1	15	94%
*CP Huntington	8	7	0	7	88%
*Crossroads Garden	15	14	2	16	107%
*Elkhorn	16	16	0	16	100%
*Freedom Park	16	16	0	16	100%
*Hillsdale	8	7	1	8	100%
*Hiram Johnson (b)	32	23	3	26	81%
*Hopkins Park	6	3	0	3	50%
*Job Corps	24	17	4	21	88%
*Marina Vista	8	6	2	8	100%
*Mather	15	13	2	15	100%
*Norma Johnson	8	8	0	8	100%
*North Avenue	8	7	1	8	100%
*Phoenix Park	8	8	0	8	100%
*Sharon Neese Center	24	24	0	24	100%
EHS Home Base (d)	202	155	10	165	82%
Galt	16	14	2	16	100%
Grizzly Hollow	8	7	1	8	100%
River Oak - Home Base	72	62	10	72	100%
SCOE - Home Base	77	46	7	53	69%
Total	653	514	54	568	87%

Head Start/Early Head Start Reasons/Observations for under enrollment:

Families living in multi-generational households have expressed hesitancy in enrolling at this time due to Covid-19 exposure. Limited number of income eligible families on waitlist, families are being contacted by multiple sites/agencies for enrollment. Waivers allocated for enrollment of 10% over income families is met or exceeded at this time, over income waivers capped. Classes capped due to limited staffing at the following sites: *Bannon Creek; Bright Beginning; Franklin; Fruitridge; Kennedy Estates; Nedra; North Ave; Solid Foundation; Strizek Park; Walnut Grove - enrollment vacancies totaling 160 slots.*

Strategies/Action Plan:

Continue to monitor health and safety practices to prevent spread of illness within sites.
 SETA Head Start hosted a Child Development Job Fair to recruit candidates for various vacant teacher positions.
 Provide families and staff Covid-19 resources and information on mobile vaccination sites.
 Attended the following community events to recruit eligible families, advertise and present in various media outlets on services SETA Head Start provides: *Independent Living Program & Extended Foster Care Advisory Meeting; Community Engagment Center- Network Café; Celebrando Nuestra Salud-Free Health Sreening; Halloween Extravaganza; Healthy Sacramento Day; Mutual Assistance Network Harvest Festival*



Program Information Report (PIR) Overview

Background and Purpose.

In 1978, the national Head Start Bureau (aka OHS) began the first uniform collection of data to describe the nation's Head Start program. By the mid-1980s, the Head Start Program Information Report (PIR) was the "principal source of basic information about the operating characteristics of Head Start programs and the services they provide" (Ellsworth 1978). The PIR is an extensive survey that all Head Start and Early Head Start programs are required to complete on an annual basis. Data collected through the PIR is used for a variety of purposes including:

- to describe varied program design and staffing patterns
- to report funded and actual enrollment levels
- to describe and quantify the services delivered by each program, and
- to identify demographic and social trends among the children and families served.

The PIR also provides summary data at the national, regional, state, city and zip code levels. Selected areas of the reports are used to inform national policy decisions and provide timely information in response to Congressional and public inquiry about the program.

2020-2021 PIR Reports.

There are three charts attached – one Head Start chart, which represents services to preschool aged children and two Early Head Start charts, which represent services to infants, toddlers and pregnant woman. These data charts are not inclusive of all questions included in the federal PIR but instead focus on key indicators for program quality and threshold comparisons.

Summary of Results and Corrective Plans.

- Despite overall percentages being lower than previous years (non-COVID-19 years), SETA remains on par with State and National levels.
- Due to Shelter-in-Place closures, Sacramento County Head Start/Early Head Start programs struggled to maintain full enrollment in distance learning and remote services. This was the same across the state and the nation.
- Nearly all enrolled children (96%) have an identified medical home and medical insurance.
- The percentage of children completing all medical screenings significantly declined from previous years due to lack of in-person services and medical appointments during the pandemic. Sacramento is slightly less than its state and national counterparts.
 - **Note:** To count as medically complete, a child must be up-to-date on ALL of the following screenings: blood pressure, height/weight, physical exam, blood lead, and TB.
 - As programs return to in-persons services in 2021-2022, these percentages will significantly increase for the 2021-2022 program year.
- Seventy-one (71%) of children received follow-up medical treatment as needed. This is on par with state and national averages.

- The percentage of children completing a dental examination significantly declined from previous years due to COVID-19 closures. However, Sacramento County is higher than the state and national averages.
 - As programs return to in-person services, these percentages will significantly increase for the 2021-2022 program year.
- Staff have assisted more than 58 families experiencing homelessness during the program year.
- Nearly 75% of all Head Start teachers hold a Bachelor's degree or higher, outpacing national and state averages.
- One hundred percent (100%) of all Head Start Home-Based teachers hold a permit, Associate's degree, Bachelor's degree or higher, outpacing national and state averages.

2020-2021 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin Rivers	WCIC	County Totals	Nat'l Avg	State Avg
Enrollment									
Total Funded Enrollment	1,736	440	736	1,044	160	120	4,236	628,166	63,610
Actual Enrollment	1,860	382	441	940	199	97	3,919	505,775	50,011
# Enrolled < 45 days	46	16	9	10	4	3	88	20,998	1,882
# Total staff	531	55	139	145	46	19	935	149,546	14,857
# of classes	81	22	42	47	7	6	205	34,649	3,400
Child Demographics									
Age: 2 years old	18%	0%	5%	3%	6%	0%	11%	5%	7%
Age: 3 years old	36%	31%	27%	37%	48%	34%	35%	41%	38%
Age: 4 years old	45%	69%	63%	59%	46%	66%	54%	53%	53%
Age: 5 years old	0%	0%	4%	0%	0%	0%	0%	1%	1%
Hispanic	48%	32%	41%	25%	31%	43%	39%	35%	74%
Non -Hispanic	52%	68%	59%	75%	69%	57%	61%	65%	26%
Am. Indian/Alaska Native	1%	9%	1%	1%	1%	0%	2%	2%	3%
Asian	11%	31%	28%	16%	18%	9%	17%	2%	6%
Black or African America	26%	18%	18%	10%	28%	41%	21%	30%	9%
Native Hawaiian/Pac.Islander	1%	2%	2%	1%	3%	0%	1%	1%	0%
White	31%	29%	41%	63%	18%	2%	38%	47%	60%
Bi-racial/Multi-racial	12%	9%	9%	6%	14%	3%	10%	11%	6%
Other or Unspecified	17%	1%	0%	3%	19%	44%	11%	7%	16%
English	66%	60%	65%	44%	78%	68%	61%	73%	56%
Spanish	21%	13%	15%	11%	10%	26%	17%	21%	36%
Native Central/South Am.	0%	0%	0%	0%	0%	0%	0%	0%	0%
Middle Eastern/Indic	5%	13%	3%	41%	7%	2%	14%	2%	3%
East Asian	5%	13%	16%	1%	4%	4%	6%	1%	4%
Native No.American/Alaska	0%	0%	0%	0%	0%	0%	0%	0%	0%
Pacific Islander	0%	0%	0%	0%	0%	0%	0%	0%	0%
European/Slavic	1%	0%	0%	2%	1%	0%	1%	1%	1%
African	0%	1%	0%	1%	0%	0%	0%	1%	0%

2020-2021 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin Rivers	WCIC	County Totals	Nat'l Avg	State Avg
Other or Unspecified	1%	0%	0%	0%	1%	0%	1%	0%	0%
# children in foster care	0%	3%	2%	1%	1%	2%	1%	3%	4%
First year enrollees	33%	81%	52%	65%	68%	40%	49%	55%	48%
# of Families									
# of Families	1,681	360	413	873	191	93	3,611	469,591	46,672
# of One Parent Families	54%	40%	47%	23%	42%	74%	44%	60%	49%
# of Two Parent Families	46%	60%	53%	77%	58%	26%	56%	40%	51%
Highest Household Education Level									
....Advanced or baccalaureate degree	7%	16%	5%	19%	11%	4%	11%	9%	9%
....Associate degree, vocational school	30%	28%	36%	41%	29%	25%	33%	22%	27%
....High School diploma or GED	37%	45%	45%	31%	51%	53%	38%	47%	38%
....Less than high school graduate	24%	11%	14%	9%	9%	18%	17%	19%	25%
# income below 100% poverty	81%	69%	51%	46%	66%	52%	67%	69%	52%
# over income	9%	9%	18%	27%	15%	0%	14%	7%	9%
# families experiencing homeless	2%	3%	0%	1%	1%	0%	1%	5%	8%
# families receiving TANF	18%	19%	15%	13%	18%	81%	18%	7%	15%
# families receiving SSI	3%	7%	4%	3%	3%	3%	4%	6%	4%
Families receiving WIC	47%	40%	43%	54%	32%	56%	47%	43%	58%
Families receiving SNAP	30%	40%	29%	20%	22%	57%	29%	46%	30%
Families on active military duty	1%	1%	1%	0%	1%	0%	1%	1%	0%
% families receiving HS Services	77%	98%	11%	35%	100%	77%	62%	80%	82%
Child Health Services									
Children with medical home	91%	100%	100%	100%	100%	100%	96%	94%	97%
Children with health insurance	92%	100%	100%	100%	100%	96%	96%	95%	98%
....Underweight	5%	5%	5%	5%	3%	0%	5%	5%	4%
....Healthy weight	53%	47%	53%	60%	46%	11%	53%	57%	55%
....Overweight	12%	7%	10%	14%	11%	5%	12%	13%	13%
....Obese	18%	12%	17%	16%	17%	10%	16%	18%	19%
Med. Screenings Complete	37%	31%	43%	57%	5%	22%	40%	69%	56%
....at enrollment	22%	27%	26%	43%	7%	22%	26%	50%	31%

2020-2021 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin Rivers	WCIC	County Totals	Nat'l Avg	State Avg
....at end of program year	37%	31%	43%	57%	5%	22%	40%	69%	56%
Needing Med. Treatment	6%	8%	12%	10%	0%	0%	8%	17%	19%
Rec'd Med. Treatment	45%	90%	100%	74%	0%	0%	71%	75%	72%
Up to date on oral health care	66%	68%	48%	69%	71%	28%	64%	60%	59%
Needing Dental Treatment	6%	40%	10%	10%	8%	19%	11%	16%	22%
Dental Treatment Rec'd	74%	41%	76%	49%	100%	40%	57%	63%	69%
Immunization									
Complete/up to date/exempt									
....at enrollment	77%	87%	98%	96%	95%	87%	86%	80%	94%
....at end of program year	93%	95%	99%	98%	97%	87%	95%	84%	96%
Education Screenings/Assessments									
# Completed Ed. Screenings	46%	45%	66%	97%	26%	38%	35%	N/A	N/A
Disabilities									
% Diagnosed	13%	11%	9%	10%	25%	9%	12%	13%	14%
# of Health Impairments	2%	2%	0%	1%	0%	0%	1%	0%	0%
Emotional disturbance	0%	0%	0%	0%	0%	0%	0%	0%	0%
# Speech/language impairments	78%	84%	93%	73%	28%	100%	74%	7%	11%
#Intellectual disabilities	0%	0%	0%	3%	0%	0%	1%	0%	0%
Hearing impairment, include deaf	1%	0%	0%	1%	0%	0%	1%	0%	0%
Orthopedic impairment	2%	0%	0%	0%	4%	0%	2%	0%	0%
Visual impairment, include blind	2%	0%	0%	0%	2%	0%	1%	0%	0%
Specific learning disability	2%	0%	2%	0%	0%	0%	1%	0%	0%
Autism	10%	14%	5%	19%	66%	0%	17%	1%	2%
Non-categorical/develop. delay	0%	0%	0%	2%	0%	0%	0%	5%	1%
Multiple disabilities	3%	0%	0%	0%	0%	0%	2%	0%	0%
Deaf-blind	0%	0%	0%	0%	0%	0%	0%	0%	0%
Staff Qualifications									
# of Teachers	81	22	42	48	7	6	206	36796	3762
..Teachers with AA degree	42%	0%	0%	10%	0%	17%	20%	22%	26%
..Teachers with BA or higher	58%	100%	100%	67%	100%	83%	75%	73%	69%

2020-2021 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin Rivers	WCIC	County Totals	Nat'l Avg	State Avg
..Teachers with permit	0%	0%	0%	23%	0%	0%	5%	3%	4%
..None of the above	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2%	0%
# of Teacher Assistants	137	21	40	45	19	6	268	38,150	3,511
..Teacher Assistants with permit	28%	24%	48%	20%	0%	50%	28%	42%	36%
..Teacher Assistants w/AA degree	31%	43%	35%	20%	89%	17%	35%	23%	39%
..Teacher Assistants with BA degree or higher	25%	33%	13%	60%	11%	0%	28%	12%	16%
...None of the above	15%	0%	5%	0%	0%	33%	9%	23%	9%
# of Home Visitors	12	N/A	N/A	N/A	N/A	N/A	12	1,222	272
..Home Visitors with permit, AA degree, BA degree of higher	100%	N/A	N/A	N/A	N/A	N/A	100%	90%	95%
..None of the above	0%	N/A	N/A	N/A	N/A	N/A	0%	10%	5%
Staff Ethnicity									
Hispanic	26%	9%	27%	13%	35%	50%	23%	28%	63%
Non- Hispanic	74%	91%	73%	87%	65%	50%	77%	72%	37%
Am. Indian/Alaska Native	3%	0%	4%	0%	0%	0%	2%	1%	4%
Asian	33%	33%	27%	0%	27%	50%	27%	2%	9%
Black or African America	18%	9%	15%	0%	15%	0%	13%	26%	8%
Native Hawaiian/Pac.Islander	2%	2%	0%	0%	0%	0%	1%	1%	1%
White	17%	49%	50%	80%	35%	0%	38%	56%	55%
Bi-racial/Multi-racial	6%	7%	5%	0%	0%	0%	4%	5%	3%
Other or Unspecified	21%	0%	0%	13%	23%	50%	15%	8%	20%
Staff Languages other than English									
Spanish	35%	17%	36%	24%	25%	44%	32%	79%	81%
Native Central/South Am.	0%	0%	0%	0%	0%	0%	0%	1%	0%
Caribbean (e.g.Haitian-Creole)	0%	0%	0%	0%	0%	0%	0%	1%	0%
Middle Eastern/Indic	18%	13%	14%	32%	75%	11%	21%	5%	6%
East Asian	33%	61%	31%	20%	0%	44%	33%	4%	9%
Native No.American/Alaska	0%	0%	0%	0%	0%	0%	0%	0%	0%
Pacific Islander	4%	4%	2%	0%	0%	0%	3%	1%	1%
European/Slavic	9%	4%	12%	16%	0%	0%	9%	5%	2%

2020-2021 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin Rivers	WCIC	County Totals	Nat'l Avg	State Avg
African	1%	0%	0%	0%	0%	0%	0%	1%	0%
Other or Unspecified	1%	0%	5%	8%	0%	0%	2%	3%	1%
# of Volunteers	1,860	36	5	223	199	15	2,338	266,275	17,563

*Due to rounding, not all numbers will equal 100%.

2020-2021 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.	State Avg.
Enrollment Summary						
Total Funded Enrollment	573	164	56	793	141,747	19,690
Actual Enrollment	1,072	288	58	1,418	164,612	21,887
# Enrolled < 45 days	120	56	0	176	7,538	935
Of enrollees, # Pregnant Women	12	14	0	26	10,772	1,112
# pregnant women who left before baby was born	1	0	0	1	661	55
# of infants subsequently enrolled after birth	11	14	0	25	5,468	635
# Total staff	531	75	14	620	57,995	7,407
# of classes	28	10	7	45	9,779	986
Child Demographics						
Age: under 1	18%	19%	0%	17%	25%	22%
Age: 1 years old	29%	35%	24%	30%	32%	31%
Age: 2 years old	40%	34%	72%	40%	39%	40%
Age: 3 years old	12%	11%	3%	12%	4%	7%
Ethnicity						
Hispanic	48%	26%	38%	43%	38%	74%
Non-Hispanic	52%	74%	62%	57%	62%	26%
Am. Indian/Alaska Native	1%	0%	0%	1%	2%	3%
Asian	12%	16%	19%	13%	2%	5%
Black or African America	24%	10%	24%	21%	27%	8%
Native Hawaiian/Pac. Islander	1%	0%	3%	1%	1%	0%
White	38%	65%	12%	42%	48%	57%
Bi-racial/Multi-racial	14%	5%	16%	13%	11%	5%
Other or Unspecified	11%	4%	26%	10%	9%	22%
Language						
English	67%	38%	81%	61%	71%	50%
Spanish	21%	14%	12%	19%	22%	43%
Native Central/South Am.	0%	0%	0%	0%	0%	0%
Caribbean languages	0%	0%	0%	0%	0%	0%
Middle Eastern/Indic	4%	43%	0%	12%	2%	2%
East Asian	6%	0%	7%	5%	1%	3%
Native No. American/Alaska	0%	0%	0%	0%	0%	0%
Pacific Islander	0%	0%	0%	0%	0%	0%
European/Slavic	0%	4%	2%	1%	1%	1%
African	0%	0%	0%	0%	1%	0%
Other or Unspecified	1%	0%	0%	1%	1%	1%
Other Demographics						
# children in foster care	2%	1%	0%	2%	4%	4%
First year enrollees	40%	55%	81%	44%	51%	45%
Family Demographics						
# of Families	917	250	53	1,220	137,710	18,775
# of One Parent Families	56%	25%	55%	50%	58%	48%
# of Two Parent Families:	44%	75%	45%	50%	42%	52%
..... Advanced or baccalaureate degree	8%	20%	13%	10%	10%	10%

2020-2021 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.	State Avg.
.....Associate degree, vocational school	32%	38%	28%	33%	23%	27%
.....High School graduate or GED	35%	34%	45%	36%	46%	35%
.....Less than high school graduate	23%	7%	13%	19%	21%	27%
# income below 100% poverty	76%	63%	69%	85%	69%	56%
% Over Income	9%	11%	17%	11%	5%	7%
# families experiencing homeless	4%	1%	2%	4%	9%	12%
# families receiving TANF	17%	17%	17%	20%	8%	14%
# families receiving SSI	4%	1%	3%	4%	7%	4%
Families receiving WIC	56%	66%	48%	67%	67%	74%
Families receiving SNAP	31%	12%	34%	32%	50%	32%
# Families on active military duty	0%	0%	0%	0%	1%	0%
% Families receiving EHS services	72%	36%	96%	65%	83%	85%
Child Health Services						
Children with medical home	86%	155%	98%	98%	94%	98%
Children with health insurance	88%	100%	100%	91%	96%	97%
Med Screenings Complete	36%	28%	2%	33%	59%	52%
Needing Med. Treatment	4%	9%	0%	5%	9%	14%
Rec'd Med. Treatment	62%	83%	0%	68%	74%	76%
Dental						
Up to date oral health care	95%	95%	98%	95%	50%	51%
Immunization						
Complete/up to date/exempt						
....at enrollment	75%	59%	90%	72%	87%	70%
....at end of program year	77%	74%	100%	77%	88%	79%
Education Screenings/Assessments						
# Completed Ed. Screenings	45%	43%	13%	42%	N/A	N/A
Disabilities						
% Diagnosed	24%	9%	4%	20%	3%	4%
% receiving special services	100%	100%	100%	100%	N/A	N/A
Services to Pregnant Women						
# of Pregnant Women	18	14	0	32	10,772	1,112
Prenatal Health-1st trimester	11%	29%	0%	19%	17%	12%
Prenatal Health-2nd trimester	50%	36%	0%	44%	40%	38%
Prenatal Health-3rd trimester	39%	36%	0%	38%	43%	50%
# with medical insur.	67%	71%	0%	69%	91%	88%
# rec'd professional dental exam	39%	43%	0%	41%	39%	34%
# identified medically high risk	17%	7%	0%	13%	23%	20%
Pregnant Women receiving the following services:						
prenatal health care	89%	100%	0%	94%	92%	91%
postpartum health care	56%	57%	0%	56%	70%	71%
mental health interventions	22%	21%	0%	22%	30%	37%
substance abuse prevention	61%	57%	0%	59%	76%	70%
substance abuse treatment	11%	7%	0%	9%	18%	14%
prenatal education on fetal develop.	78%	57%	0%	69%	86%	85%

2020-2021 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.	State Avg.
info. on benefits of breastfeeding	72%	57%	0%	66%	86%	85%
Staff Qualifications						
# of Teachers	56	18	7	81	18,907	1,922
..... Teachers with AA degree	39%	28%	0%	33%	26%	32%
.....Teachers with BA or higher degree	25%	56%	100%	38%	29%	46%
.....Teachers with permit	36%	17%	0%	28%	37%	21%
# of Home Visitors	31	7	0	38	5,658	1,022
.....Home Visitors with permits, AA degree, BA degree or higher	90%	100%	0%	92%	90%	93%
Teaching Staff Ethnicity/Race						
Hispanic	22%	20%	29%	22%	33%	66%
Non -Hispanic	78%	80%	71%	78%	67%	34%
Am. Indian/Alaska Native	2%	0%	0%	2%	1%	3%
Asian	15%	0%	14%	12%	3%	9%
Black or African America	22%	4%	43%	19%	28%	7%
Native Hawaiian/Pac.Islander	1%	96%	0%	21%	1%	1%
White	37%	0%	43%	29%	52%	55%
Bi-racial/Multi-racial	15%	0%	0%	11%	6%	3%
Other or Unspecified	8%	0%	0%	6%	9%	22%
Teaching Staff Languages other than English						
Spanish	36%	14%	57%	36%	82%	84%
Native Central/South America	0%	0%	0%	0%	1%	0%
Caribbean languages (Haitain-Creole)	0%	14%	0%	2%	1%	0%
Middle Eastern/India	15%	14%	0%	13%	3%	4%
East Asian	38%	14%	43%	36%	4%	9%
Native No.American/Alaska	0%	0%	0%	0%	0%	0%
Pacific Islander	2%	0%	0%	2%	1%	1%
European/Slavic	4%	43%	0%	8%	4%	1%
African	2%	0%	0%	2%	2%	0%
Other or Unspecified	2%	0%	0%	2%	2%	1%
# of Volunteers	1,054	62	58	1,174	78,164	7,616

*Due to rounding, not all numbers will equal 100%.

2020-2021 Program Information Report - EHS-CCP

	SOP	Nat'l Avg.	State Avg.
Enrollment Summary			
Total Funded Enrollment	80	43,151	4,884
Actual Enrollment	122	50,470	5,521
# Enrolled < 45 days	23%	6%	6%
# Total staff	531	19,854	2,729
# of classes	10	5,243	659
Child Demographics			
Age: under 1	7%	23%	15%
Age: 1 years old	36%	33%	30%
Age: 2 years old	40%	37%	36%
Age: 3 years old	17%	6%	17%
Ethnicity			
Hispanic	50%	34%	72%
Non-Hispanic	50%	66%	28%
Am. Indian/Alaska Native	0%	1%	1%
Asian	12%	1%	5%
Black or African America	33%	39%	11%
Native Hawaiian/Pac. Islander	2%	0%	0%
White	25%	39%	64%
Bi-racial/Multi-racial	7%	11%	8%
Other or Unspecified	20%	8%	12%
Language			
English	75%	78%	65%
Spanish	13%	16%	30%
Native Central/South Am.	0%	0%	0%
Caribbean languages	0%	1%	0%
Middle Eastern/Indic	3%	1%	1%
East Asian	7%	1%	3%
Native No.American/Alaska	0%	0%	0%
Pacific Islander	1%	0%	0%
European/Slavic	0%	1%	1%
African	0%	1%	0%
Other or Unspecified	1%	2%	1%
Other			
# children in foster care	1%	5%	5%
First year enrollees	25%	50%	42%
Family Demographics			
# of Families	113	44,211	4,900
# of One Parent Families	62%	74%	73%
# of Two Parent Families:	38%	26%	27%
Highest education in household			
..... Advanced or baccalaureate degree	9%	10%	10%
.....Associate degree, vocational school	27%	23%	30%
.....High School graduate or GED	42%	47%	36%

2020-2021 Program Information Report - EHS-CCP

	SOP	Nat'l Avg.	State Avg.
.....Less than high school graduate	23%	21%	22%
# income below 100% poverty	85%	94%	88%
% Over Income	3%	6%	12%
# families in homeless status	0%	8%	10%
# families receiving TANF	16%	9%	12%
# families receiving SSI	2%	5%	2%
Families receiving WIC	44%	62%	72%
Families receiving SNAP	20%	48%	29%
# Families on active military duty	1%	1%	1%
% Families receiving EHS services	64%	77%	78%
Child Health Services			
Children with medical home	84%	93%	97%
Children with health insurance	84%	95%	98%
Med Screenings Complete	44%	55%	54%
Needing Med. Treatment	4%	8%	8%
Rec'd Med. Treatment	100%	71%	69%
Dental			
Up to date oral health care	44%	15%	15%
Immunization			
Complete/up to date/exempt			
.....at enrollment	80%	87%	92%
.....at end of program year	83%	88%	94%
Education Screenings/Assessments			
# Completed Ed. Screenings	24%	61%	65%
Disabilities			
% Diagnosed	19%	11%	11%
% receiving special services	100%	100%	100%
Staff Qualifications			
# of Teachers	20	10,726	659
.....Teachers with permit	20%	46%	36%
..... Teachers with AA degree	30%	16%	23%
.....Teachers with BA or higher degree	50%	16%	38%
Teaching Staff Ethnicity/Race			
Hispanic	25%	34%	67%
Non -Hispanic	75%	66%	33%
Am. Indian/Alaska Native	0%	1%	0%
Asian	45%	2%	8%
Black or African America	10%	39%	9%
Native Hawaiian/Pac. Islander	0%	1%	0%
White	35%	55%	66%
Bi-racial/Multi-racial	0%	2%	2%
Other or Unspecified	10%	0%	15%
Teaching Staff Languages other than English			

2020-2021 Program Information Report - EHS-CCP

	SOP	Nat'l Avg.	State Avg.
Spanish	29%	83%	83%
Native Central/South America	0%	1%	0%
Caribbean languages (Haitain-Creole)	0%	1%	0%
Middle Eastern/India	21%	4%	6%
East Asian	43%	3%	7%
Native No.American/Alaska	0%	0%	0%
Pacific Islander	0%	1%	1%
European/Slavic	0%	4%	1%
African	0%	1%	0%
Other or Unspecified	7%	2%	2%
# of Volunteers	122	20,528	2,094

*Due to rounding, not all numbers will equal 100%.

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: