

GOVERNING BOARD

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THOUGHT OF THE DAY:

“Change will not come if we wait for some other person or some other time. We are the one we’ve been waiting for. We are the change that we seek.”

- Barack Obama

SPECIAL MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, May 18, 2021

TIME: 11:00 a.m.

LOCATION: Zoom

<https://us02web.zoom.us/j/84419013969?pwd=enhEcy8wem42b2JSejNweVI4T0lIU09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Head Start Parent Advisory Committee (PAC) is conducting this meeting on Zoom at <https://us02web.zoom.us/j/84419013969?pwd=enhEcy8wem42b2JSejNweVI4T0lIU09>. Meeting ID: 844 1901 3969. Passcode: 023480. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by telephone: One tap mobile: +16699006833,,84419013969# US (San Jose). Dial by your location +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/kcPMzCGJM6>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Wendy.Tanner@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Wendy Tanner at (916) 263-5660, or Wendy.Tanner@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Parent Advisory Committee and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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	✓ Monthly Head Start Report	
➤	Head Start Managers' Reports	
	<ul style="list-style-type: none"> • <u>Lisa Carr</u> - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services • <u>Karen Griffith</u> - School Readiness, Special Education and Mental Health Services • <u>Denise Lee</u> – Quality Assurance, Food Services, Save Environments, Grants and Contracts 	
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DISTRIBUTION DATE: May 13, 2021

Parent Advisory Committee meeting hosted by:
Fienishia Wash (Chair)

ITEM I

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 19, 2019 and December 17, 2019
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2019-2020**

COMMITTEE MEMBER	CENTER	1/19	2/16	3/16	4/27 *	5/18	6/15	7/20	8/17	9/21	10/19	11/16
Vacant Seated	AG I											
Vacant Seated	AG II											
Vacant Seated	AL											
Donna Bonner Seated 11/19 HOLDING	BC	X	X	X	X							
Vacant Seated	BH											
Christine Salas Seated 4/24 HOLDING	CP	X	X	X	X							
Vacant Seated	CPH											
Maria Levert Seated 11/19 HOLDING	CR	X	E	U	U							
Alisha Givehchi Seated 11/19 HOLDING	EHS/HB	X	X	X	X							
Stephen Key Seated 11/19 HOLDING	EL	X	X	X	X							
Vacant Seated	FA											
Vacant Seated	FP											
Vacant Seated	FPT											
Arianna Torres Seated 11/19 HOLDING	FT	X	X	X	X							
Vacant Seated	G											
Vacant Seated	GH											
Vacant Seated	H											
Fienishia Wash Seated 11/19 HOLDING	HB	X	X	X	X							
Vacant Seated	HB											
Vacant Seated	HI											
Vacant Seated	HP											
Vacant Seated	IC											
Vacant Seated	HP											
Vacant Seated	JC											
Vacant Seated	K											
Vacant Seated	LVS											

COMMITTEE MEMBER	CENTER	1/19	2/16	3/16	4/27 *	5/18	6/15	7/20	8/17	9/21	10/19	11/16
Vacant Seated	MCBB											
Vacant Seated	MV											
Vacant Seated	M											
Vacant Seated	NA											
Vacant Seated	NC											
Vacant Seated	NJ											
Vacant Seated	NV											
Vacant Seated	NV											
Vacant Seated	PA											
Vacant Seated	PP											
Vacant Seated	RO											
Vacant Seated	SCOE											
Vacant Seated	SF											
Earlene McBryde Seated 11/19 HOLDING	SN	X	X	X	X							
Shannon Pierce Seated 11/19 HOLDING	SP	X	X	U	U							
Brenda Casillas Seated 11/19 HOLDING	WG	X	X	X	X							
Vacant Seated	16A											
Vacant Seated	FPR											
Vacant Seated	AMB											
Vacant Seated	AMB											
Stephen Key Seated 2/16	CR/PP		X	X	X							
Henrietta Gutierrez Seated 11/19; reseated 2/16	CR/PP	X	X	X	X							
Vacant Seated	CR/GP											
Vacant Seated	OGC											

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at (916) 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Fienishia Wash, at (510) 228-5499, or the Clerk of the Boards, Ms. Nancy Hogan, at (916) 263-3827.**

**** Ethics training with Policy Council**

Special meeting

NM: No meeting

PARENT ADVISORY COMMITTEE - MEETING
ATTENDANCE UPDATE PROGRAM YEAR 2018-2019
(Continued)

Head Start Center Abbreviations

AG I	Alder Grove Early Learning Ctr.	HP:	Hopkins Park
AG II:	Alder Grove Infant/Toddler	IC:	Illa Collin
AL:	American Legion	JC:	Job Corps
BC:	Bannon Creek	K:	Kennedy Estates
BB:	Bright Beginnings	LVS:	LaVerne Stewart
BH:	Bret Harte	MV	Marina Vista Early Learning Center
CP:	Capital City	M:	Mather
CPH:	CP Huntington	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NJ:	Norma Johnson
EHS:	Early Head Start	NA:	North Avenue
EL:	Elkhorn	NC:	Nedra Court
FA:	Franklin	NA	North Avenue
FP:	Freedom Park	NV:	Northview
FPT:	Freeport	PA:	Parker Avenue
FT:	Fruitridge	PP:	Phoenix Park
G:	Galt	RO:	River Oak
GH:	Grizzly Hollow	SCOE:	Sacramento County Office of Education
H:	Hillsdale	SF:	Solid Foundation
HB:	Home Based	SN:	Sharon Neese
HI:	Hiram Johnson	SP:	Strizek Park
		WG:	Walnut Grove

Representative Abbreviations

OGC:	Out Going Chair
PPR:	Past Parent Representative
GPR:	Grandparent Representative
AMB:	Parent Ambassador

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
PC:	PAC Board Business
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.
RS:	Reseat

current a/o: 1/20/2021 11:39 AM

CONSENT ITEM II-A

APPROVAL OF MINUTES OF THE APRIL 27, 2021 SPECIAL MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the April 27, 2021.

RECOMMENDATION:

Approve the minutes of the April 27, 2021 meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye: _____ Nay: _____ Abstentions: _____

SPECIAL MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

LOCATION: meeting held electronically

Tuesday, April 27, 2021
11:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Ms. Henrietta Gutierrez called the meeting to order at 11:05 a.m. Ms. Fienishia Wash called the roll; a quorum was achieved.

Members Present:

Stephen Key, Past Parent Representative
Fienishia Wash, Home Base
Earlene McBryde, Sharon Neese
Donna Bonner, Bannon Creek
Brenda Casillas, Walnut Grove
Henrietta Gutierrez, Past Parent Representative
Christine Salas, Capital City
Arianna Torres, Fruitridge
Alisha Givehchi, EHS/Home Base

Members Absent:

Shannon Pierce, Strizek Park (unexcused)
Maria Levert, Crossroads (unexcused)

II. Consent Item

- A. Approval of the Minutes of the March 16, 2021 Special Meeting
Motion: Donna Bonner 2nd – Alisha Givehchi
Aye: 8 (Donna Bonner, Christine Salas, Alisha Givehchi, Stephen Key, Arianna Torres, Earlene McBryde, Brenda Casillas, Henrietta Gutierrez)
Nay: 0
Abstentions: 1 (Fienishia Wash)
Motion passed
Absent: 2 (Shannon Pierce, Maria Levert)

III. Action Items

- A. Approval of Annual Self-Assessment for 2020-2021 and Resulting Program Improvement Plan for the SETA-Operated Program
- B. Approval of Program Year 2021-2022 Head Start, Early Head Start, and Early Head Start Child Care Partnership Refunding Applications

- C. Approval of the SETA Head Start, Early Head Start, and Early Head Start Child Care Partnership Budgets for Program Year 2021-2022
- D. Approval of the 2021-2022 Head Start, Early Head Start, and Early Head Start Child Care Partnership Program Options and Center Locations for Sacramento County
- E. Approval of 2021-2022 Training/Technical Assistance Plan for the SETA Head Start/Early Head Start, and Child Care Partnership/Expansion Program, as Aligned with Established Five-Year Goals and Objectives

Denise reviewed Item III.A-E under one presentation. The vote will be taken after Ms. Lee's presentation.

This is the refunding application for Head Start/Early Head Start and Early Head Start Child Care Partnership program year 2021-2022. Ms. Lee referred to the page numbers in each packet on the slides to easily follow along. The refunding application covers program year August 1, 2021 through July 31, 2022, which is year two of the five-year refunding cycle.

SETA starts looking at the annual self-assessment when beginning the application process. This has been a very unusual year with COVID-19. We were not able to offer in-person service for the children since March 2020.

SETA did a year-end review, or self-assessment, based on COVID services provided to children and families.

Ms. Lee stated SETA has some very innovative and engaging remote teaching and learning lessons. SETA was touted both regionally and nationally on the learning activities and engagement we did with HS and EHS, as well as parent engagement side. We had a very strong coaching program available for the teaching staff. By having the coaches in place to assist with technology and the shift to distance learning, it made a huge difference for the teaching staff. The intervention specialists put together a virtual platform calming collective room for parents or staff engage with some mental health resources, such as yoga and breathing exercises.

We also moved to virtual IEP and IFSP meetings for children with special needs.

The program is funded just over \$60M for Countywide Head Start, Early Head Start and EHS-CCP programs.

Most program design will remain constant across the county. Some program changes include the following: Northview will have a delayed opening due to construction. Families will receive alternate locations until the re-opening. There will be a new Home Base curriculum (*Parents as Teachers*).

Dudley Early Learning Center (SOP) will open on August 9th.

Distance learning will no longer be an option after the program ends on July 31st.

Ms. Denise Lee shared a chart with program options for the countywide HS/EHS program.

Parent Services and Training is still available under Training and Technical Assistance, as well as staff training and development.

Rosemary Schapiro wanted to raise awareness that Birth and Beyond could partner for training and on-going professional development for the new HB Curriculum. Ms. Lisa Carr will follow-up.

Moved- Stephen Key 2nd – Donna Bonner

Aye: 8 (Donna Bonner, Christine Salas, Alisha Givehchi, Stephen Key, Arianna Torres, Earlene McBryde, Brenda Casillas, Henrietta Gutierrez)

Nay: 0

Abstention: 1 (Fienishia Wash)

Motion passed

Absent: 2 (Shannon Pierce, Maria Levert)

F. Approval of Modifications to the Reimbursement Policies and Procedures of the SETA-Operated Head Start/Early Head Start Policy Council and Parent Advisory Committee

Ms. Denise Lee spoke of the history of the reimbursement policy and procedures during COVID. SETA is recommending that the Policy and Procedures language be revised to include additional meeting times for special board meetings, Budget/Planning Committee meetings, Human Resources activities and special closed sessions.

Once the meetings go back to in-person, SETA will go back to the previous process of reimbursement policy and procedure.

Motion: Stephen Key 2nd: Donna Bonner

Aye: 8 (Donna Bonner, Christine Salas, Alisha Givehchi, Stephen Key, Arianna Torres, Earlene McBryde, Brenda Casillas, Henrietta Gutierrez)

Nay: 0

Abstention: 1 (Fienishia Wash)

Motion passed

Absent: 2 (Shannon Pierce, Maria Levert)

IV. Information Items

A. Standing Information Items

➤ Fiscal Report/Corporate Card Monthly Statement of Account –

Mr. Victor Han reviewed the fiscal report for eight months into the 2020-2021 program year.

Mr. Han pointed out some of the forms will look a little different for PAC members. The PC reports are a little more extensive because they included the countywide program.

There are some underspent funds due to COVID but most of the programs are working to spend those funds. We are 2/3 of the way through the program year.

Elk Grove Unified School District and Twin Rivers Unified School District have requested to use some of their under-spent funds for play structures. We will be

requesting a waiver for Non-Federal share. It is a little low because we have lost Parent Aides and School Readiness Aides and other volunteer hours. This is the same across the country.

Administrative percentages are below 15%, at 8%.

Mr. Victor Han shared the expenditures page. There are some line items with \$0, such as substitute teachers, due to COVID closures.

The line items on the credit cards statements offer more description. Ms. Henrietta Gutierrez said it was much easier to determine what the charges were for on the statement.

- Community Resources – Parents/Staff: Ms. Marie Desha
 - ✓ Virtual Job Fair
 - ✓ Fit for Families-English and Spanish

B. Head Start Policy Council Minutes: March 23, 2021

V. **Committee Reports**

- Executive Committee Meeting Critique: Ms. Fienishia Wash-no report

VI. **Other Reports**

- Chair's Report-no report
- Policy Council Report(s): Ms. Brenda Casillas, Ms. Shannon Pierce, Ms. Donna Bonner, Ms. Arianna Torres-no report
- Head Start Deputy Director's Report – Ms. Denise Lee

Federal Focus Area 1 review will likely begin on June 1, 2021 and end on June 4, 2021. As soon as we receive the final notice, Ms. Denise Lee will notify the PC and PAC Chairs to attend the opening meeting. Some parents may be invited to participate in the interviews as well. The State Review took place virtually the week of April 19-23. It was an exceptionally report. Two items came up regarding eligibility paperwork. Great work to the team for working very hard to prepare for the review.

There was a monthly call with the regional office last Monday. The Office of Head Start will probably not extend flexibility for distance learning in the new program year so programs will need to find their way back to their full services. Some of the distance learning practices and hybrid models will not be allowed. We expect the same notification for the State funded programs as well. Ms. Lee said we are doing well in enrollment for preschool but the numbers are low in infant/toddlers.
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services – No report
 - Karen Griffith - School Readiness, Special Education and Mental Health Services – No report
 - Denise Lee – Quality Assurance, Food Services, Save Environments, Grants,

and Contracts – No report

VII. Center Updates

VIII. Discussion-

Jessica Coultrup, Policy Council Member, asked if the Home Base models are going to be somewhat distance learning for this next program year. Lisa Carr responded that she has been talking with the Home Visitors and trying to come up with ideas of places to meet, such as parks, that are open air. They will continue to explore options.

Donna Bonner said she is trying to find a place for her 21-month old son in Early Head Start. Lisa Carr responded that there are some sites that have program openings and connect after the meeting.

IX. Public Participation

X. Adjournment 12:38 pm

INFORMATION ITEM III-A
STANDING INFORMATION ITEMS

BACKGROUND:

A. Standing Information Items

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han

- Community Resources – Ms. Marie Desha
 - Multi Language Renters Hotline
 - Virtual Resume Workshop
 - Community Resources Weekly Calendar

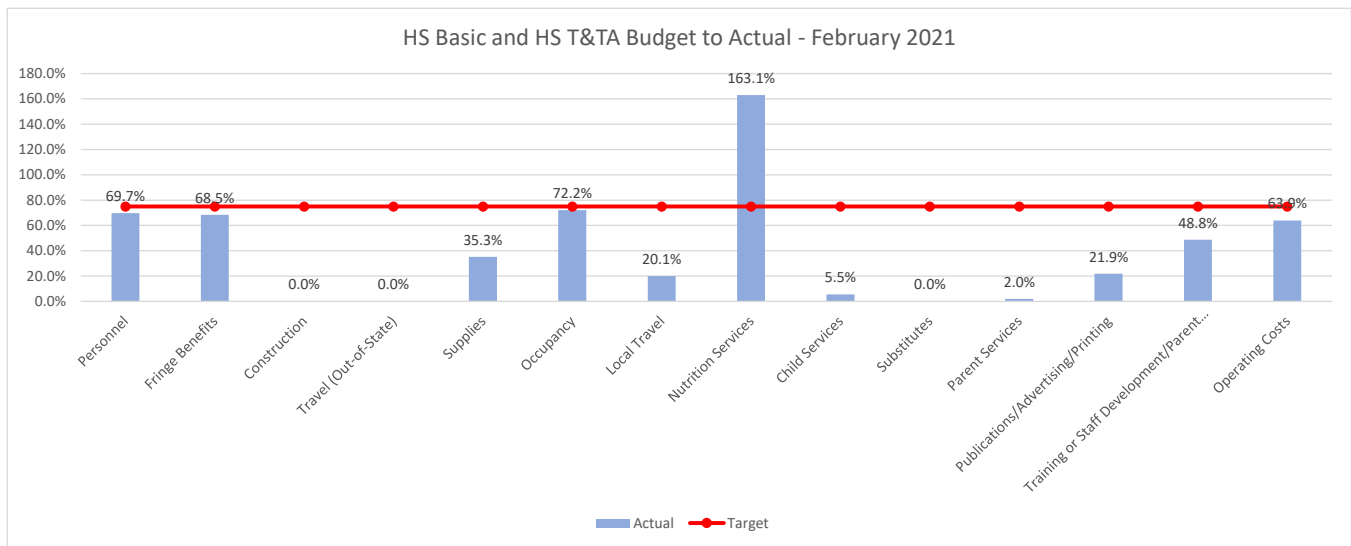
NOTES:

SETA Operated Head Start/Early Head Start
Expenditures for Fiscal Year 2020-2021
For the Nine Months Ended April 30, 2021

	Budget	Admin	Program	YTD Expenses	YTD %	Remaining	Non-Federal Share	NFS YTD %	Admin %
Head Start Basic									
SETA HS	27,185,648	1,833,237	16,285,847	18,119,084	66.6%	\$ 9,066,564	3,561,765	19.7%	10.1%
Total	\$ 27,185,648	\$ 1,833,237	\$ 16,285,847	\$ 18,119,084	66.6%	\$ 9,066,564	\$ 3,561,765	19.7%	10.1%
Early Head Start Basic & Early Head Start - CCP									
SETA EHS	8,344,977	498,463	5,223,570	5,722,033	68.6%	2,622,944	2,117,708	37.0%	8.7%
SETA EHS-CCP	1,734,706	90,550	1,156,761	1,247,311	71.9%	487,395		0.0%	7.3%
Total	\$ 10,079,683	\$ 589,013	\$ 6,380,331	\$ 6,969,344	69.1%	\$ 3,110,339	\$ 2,117,708	30.4%	8.5%
Head Start T&TA									
SETA HS TTA	420,939	-	72,832	72,832	17.3%	348,107			
Total	\$ 420,939	\$ -	\$ 72,832	\$ 72,832	17.3%	\$ 348,107	\$ -		
Early Head Start T&TA									
SETA EHS TTA	198,690	-	18,092	18,092	9.1%	180,598			
SETA EHS-CCP TTA	36,749	-	8,443	8,443	23.0%	28,306			
Total	\$ 235,439	\$ -	\$ 26,536	\$ 26,536	11.3%	\$ 208,903	\$ -		
CARES Act Funds									
SETA HS	1,543,186	-	305,675	305,675	19.8%	1,237,511			
SETA EHS	484,966	-	-	-	0.0%	484,966			
SETA EHS-CCP	70,305	-	261	261	0.4%	70,044			
Total	\$ 2,098,457	\$ -	\$ 305,675	\$ 305,675	14.6%	\$ 1,722,477	\$ -		
Head Start Duration Start-Up Carryover									
SETA Duration Start-Up	108,500	-	-	-	0.0%	108,500			
SETA 19/20 Base Ext	957,300	-	-	-	0.0%	957,300			
Total	\$ 1,065,800	\$ -	\$ -	\$ -	0.0%	\$ 108,500	\$ -		
TOTAL Head Start									
SETA	41,085,966	2,422,251	23,071,221	25,493,471	62.0%	15,592,494	5,679,473	22.3%	9.5%
Total	\$ 41,085,966	\$ 2,422,251	\$ 23,071,221	\$ 25,493,471	62.0%	\$ 15,592,494	\$ 5,679,473	22.3%	9.5%
					<i>On Budget%</i>			<i>Required %</i>	<i>Max %</i>
					75.0%			25%	15%

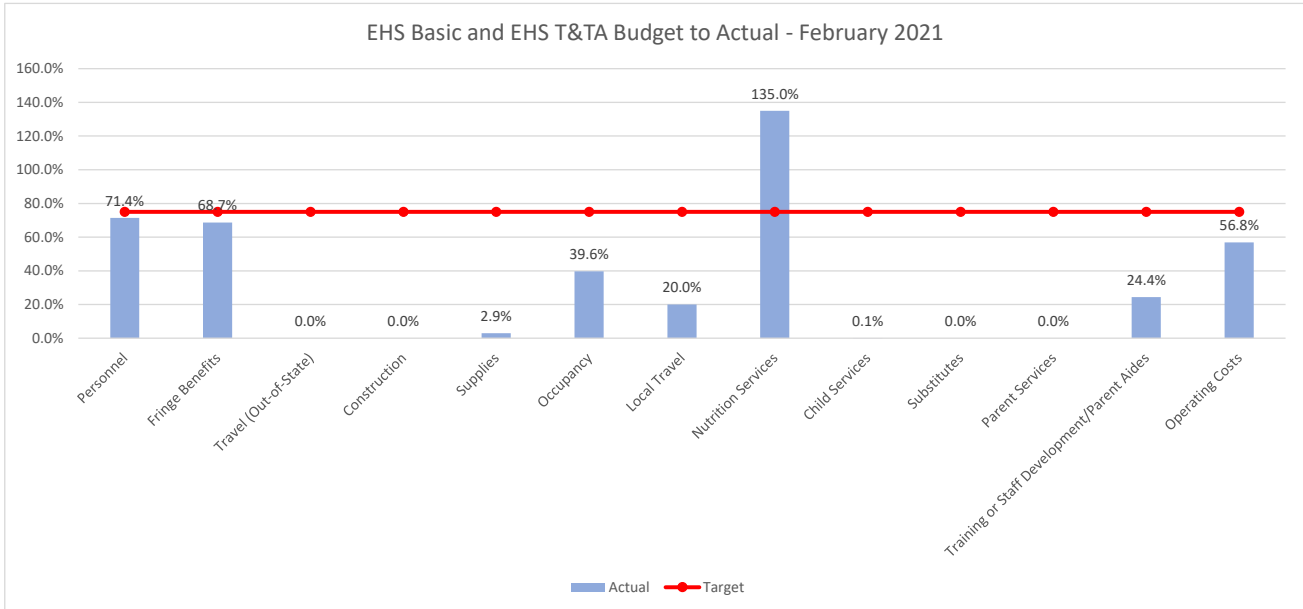
SETA OPERATED PROGRAMS (SOP) - Head Start
 Expenditures for Fiscal Year 2020-2021
 For the Nine Months Ended April 30, 2021

SOP HEAD START (BASIC & T&TA)	Budget	Total Expenditures	Remaining Budget	75.0%
Personnel	\$ 13,685,916	\$ 9,537,445	\$ 4,148,471	69.7%
Fringe Benefits	7,747,217	5,304,187	2,443,030	68.5%
Construction	600,000	-	600,000	0.0%
Travel (Out-of-State)	35,500	-	35,500	0.0%
Supplies	572,000	201,654	370,346	35.3%
Occupancy	2,677,514	1,931,897	745,617	72.2%
Local Travel	100,000	20,087	79,913	20.1%
Nutrition Services	300,000	489,359	(189,359)	163.1%
Child Services	102,300	5,672	96,628	5.5%
Substitutes	475,000	-	475,000	0.0%
Parent Services	172,000	3,366	168,634	2.0%
Publications/Advertising/Printing	20,000	4,385	15,615	21.9%
Training or Staff Development/Parent Aides	142,477	69,459	73,018	48.8%
Operating Costs	976,663	624,405	352,258	63.9%
TOTAL SOP HEAD START (BASIC & T&TA)	\$ 27,606,587	\$ 18,191,916	\$ 9,414,671	65.9%
Administrative %		11.1%		



SETA OPERATED PROGRAMS (SOP) - Early Head Start
 Expenditures for Fiscal Year 2020-2021
 For the Nine Months Ended April 30, 2021

SOP EARLY HEAD START (BASIC & T&TA)	Budget	Total Expenditures	Remaining Budget	75.0%
Personnel	\$ 3,875,160	\$ 2,767,502	\$ 1,107,658	71.4%
Fringe Benefits	2,186,030	1,500,956	685,074	68.7%
Travel (Out-of-State)	6,000	-	6,000	0.0%
Construction	50,000	-	50,000	0.0%
Supplies	231,000	6,797	224,203	2.9%
Occupancy	429,416	170,250	259,166	39.6%
Local Travel	14,000	2,795	11,205	20.0%
Nutrition Services	50,000	67,521	(17,521)	135.0%
Child Services	23,800	30	23,770	0.1%
Substitutes	15,000	-	15,000	0.0%
Parent Services	12,500	-	12,500	0.0%
Training or Staff Development/Parent Aides	64,909	15,814	49,095	24.4%
Operating Costs	249,837	141,963	107,874	56.8%
TOTAL SETA EARLY HEAD START (BASIC & T&TA)	\$ 7,207,652	\$ 4,673,627.83	\$ 2,534,024	64.8%
Administrative %	6.9%			
Partners/Contractual	\$ 1,336,015	\$ 1,066,498	\$ 269,517	79.8%
TOTAL SOP EARLY HEAD START BASIC	\$ 8,543,667	\$ 5,740,126	\$ 2,803,541	67.2%
Administrative %	5.8%			



SACRAMENTO EMPLOYMENT & TRAINING AGENCY
CORPORATE CARD - AMERICAN EXPRESS
STATEMENT OF ACCOUNT
4/12/2021

DATE	VENDOR NAME	DESCRIPTION	AMOUNT	HS/ADMIN/WD
03/12/2021	Things Remembered	Employee Recognition	\$ 185.96	ADMIN
03/16/2021	Inland Business System	Copier/Printer Maintenance & Supplies	3,734.97	ADMIN
03/18/2021	Zoom	Zoom Subscription	42.80	ADMIN
03/18/2021	Zoom	Zoom Subscription	149.80	ADMIN
03/18/2021	Zoom	Zoom Subscription	320.79	ADMIN
03/24/2021	Amazon	Office Supplies - Laptop Bag	31.53	ADMIN
03/26/2021	Microsoft	Microsoft Commercial Support	499.00	ADMIN
03/31/2021	Smartvault	Smartvault Subscription	125.00	ADMIN
04/01/2021	GFOA	GFOA Membership Renewal	150.00	ADMIN
04/01/2021	WipFli	WIPFLI OMB Uniform Guidance Training	825.00	ADMIN
04/02/2021	3Play	Close Captioning - Board Meeting	26.32	ADMIN
04/05/2021	Network Solutions	Software - SSL Certificate	69.99	ADMIN
04/06/2021	Amazon	Replacement Lightbulbs	99.41	ADMIN
04/09/2021	Adobe	Software - Adobe Acrobat	449.00	ADMIN
03/07/2021	Amazon	Classroom Supplies - Pacifiers	151.20	HS
03/09/2021	Amazon	Classroom Supplies - Pacifiers	61.90	HS
03/10/2021	Amazon	Classroom Supplies - Assorted Toys	49.92	HS
03/16/2021	Uline	Safety Cones	349.82	HS
03/16/2021	Teachstone Strategies	Toddler Obersver Recertification	125.00	HS
03/16/2021	CSUS	Credit - Handshake Virtual Fair Registration Fee	(165.00)	HS
03/17/2021	R9HSA	2021 STEM Registration Fee	7,803.00	HS
03/18/2021	Zoom	Zoom Subscription	85.60	HS
03/18/2021	Zoom	Zoom Subscription	801.97	HS
03/18/2021	Uline	Warehouse Restock Supplies	2,974.22	HS
03/18/2021	R9HSA	Advancing Advocacy TRN Fee	2,250.00	HS
03/19/2021	Microsoft	Microsoft Power-Bi Subscriptioin	59.94	HS
03/22/2021	Amazon	Classroom Supplies - Glue	992.00	HS
03/22/2021	R9HSA	2021 STEM Registration Fee	578.00	HS
03/23/2021	CQEL	CQEL Membership Renewal	199.00	HS
03/24/2021	Tyco Integrated Security	Quarterly Alarm/Alarm Services	3,397.99	HS
03/24/2021	Brady	Classroom Supplies - Social Distancing Sign	1,569.04	HS
03/25/2021	Amazon	Classroom Supplies - Cotton Balls	39.28	HS
03/27/2021	Amazon	Classroom Supplies - Tweezers	228.06	HS
03/29/2021	Uline	Classroom Mats (Sanitization Stations)	607.44	HS
03/29/2021	Uline	Classroom Mats (Sanitization Stations)	450.23	HS
03/30/2021	Teachstone Strategies	Toddler Trainer Recertification	275.00	HS
03/30/2021	Teachstone Strategies	Pre-K Obersserver & Trainer Recertification	400.00	HS
03/31/2021	Omega Industry Supply	COVID-19 Supplies - Sanitizer	6,159.19	HS
04/01/2021	Amazon	Classroom Supplies - iPad Cases	1,130.40	HS
04/01/2021	Indeed	March Job Posting	73.83	HS
04/02/2021	3Play	Close Captioning - Board Meeting	56.66	HS
04/05/2021	SRFax	Telephone/Fax Charge - Medical Records	9.21	HS
04/06/2021	Capitol Products	Classroom Hand Soap	973.17	HS
04/06/2021	Teachstone Strategies	Toddler Obersver Recertification	125.00	HS
04/09/2021	Brady	Classroom Supplies - Social Distancing Sign	1,341.52	HS
various	various	various	8,823.88	WD

Total American Express Bill

\$ 48,686.04

Note: Administrative charges are allocated between Head Start and Workforce Development.

SACRAMENTO EMPLOYMENT & TRAINING AGENCY
CORPORATE CARD - CITI CARDS
Statement of Account
4/12/2021

DATE	VENDOR NAME	DESCRIPTION	AMOUNT	HS/WD/ADMIN
4/9/2021	Costco	Disinfecting Supplies	177.29	ADMIN
3/29/2021	Barebones Workwear	Employee Uniform - Workboots	189.41	HS
4/5/2021	Costco	Classroom Supplies - Diapers	4596.11	HS
3/10/2021	Target	Classroom Supplies - Microwave	193.93	HS
3/10/2021	Costco	Classroom Supplies - Kid's Face Mask	2606.67	HS
3/24/2021	Walmart	Classroom Supplies - Glue	29.01	HS
3/25/2021	Smart Foodservice	Food Supplies - Flour	92.75	HS
3/30/2021	Maita Toyota	Vehicle Maintenance	108.5	HS
3/30/2021	Target	Classroom Supplies - Refrigerator	237.04	HS
4/1/2021	Battery Bill	Classroom - Replacement Battery	23.74	HS
Total Citi Card Bill			\$8,254.45	



FREE HELP

Renters Rights
New Housing Laws
Rent Caps & Just Cause Evictions
Fair Housing/Discrimination



916-389-7877

TTY: 800-855-7100
RentersHelpline.org

Renters Helpline is dedicated to protecting the rights of renters and landlords and promoting fair housing.

Multiple-Language Support



PAC



FREE HELP

Renters Rights
New Housing Laws
Rent Caps & Just Cause Evictions
Fair Housing/Discrimination



916-389-7877

TTY: 800-855-7100
RentersHelpline.org

Renters Helpline is dedicated to protecting the rights of renters and landlords and promoting fair housing.

Multiple-Language Support



05/18/2021

ваши права арендаторов drepturile chiriilor

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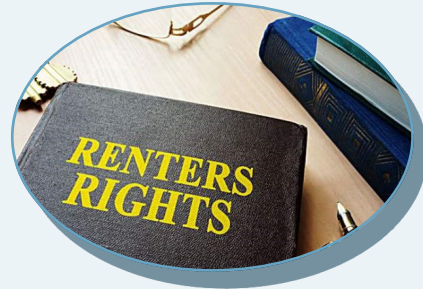
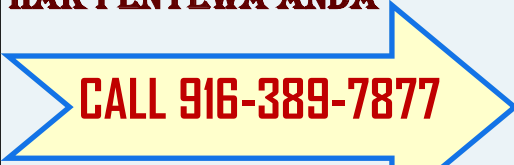
你嘅承租人權利 vos droits de locataire

drepturile chiriilor 임차인 권리

SUS DERECHOS DE INQUILINOS

您的承租人權利 quy n thuê c a b n

HAK PENYEWĀ ANDĀ



賃貸人の権利

i vostri diritti affittuari jou huurders

YOUR RENTERS RIGHTS

अपने किरायेदारों के अधिकार seus direitos de locatários

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PRÁVA VAŠEHO NÁJEMCŮ

Ihre Mieterrechte זכויות הכניסה שלך

ваши права арендаторов drepturile chiriilor

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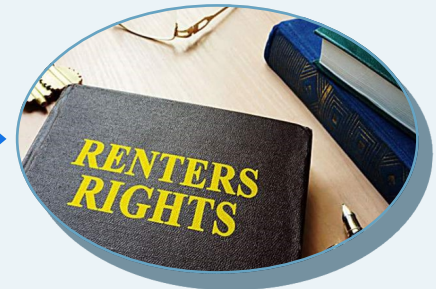
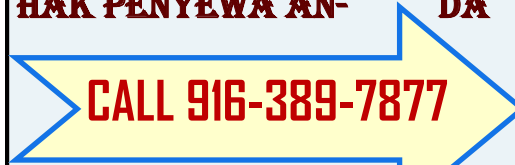
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drepturile chiriilor 임차인 권리

SUS DERECHOS DE INQUILINOS

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賃貸人の権利

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PRÁVA VAŠEHO NÁJEMCŮ

Ihre Mieterrechte זכויות הכניסה שלך

Virtual Resume Workshop Presented by Hillsdale Job Center

First and Third Friday of each month

Please join this
informative
workshop via
Zoom

https://us02web.zoom.us/webinar/registration/WN_Ou76G-VCRMqaZr2epW6mTw

Topics covered:

- In this virtual presentation participants learn the basics of writing and designing an effective resume and avoiding common resume mistakes

This WIOA Title I financially assisted program or activity is an opportunity employer/program Auxiliary aids and services are service are available upon request to individuals with disabilities, call 711 for relay service.

Virtual Registration Link:

https://us02web.zoom.us/webinar/registration/WN_Ou76G-VCRMqaZr2epW6mTw

Friday, May 7, 2021

TIME: 11:00 am - Noon

FOR MORE INFORMATION, CALL:

Maquoo Anderson
(916) 263-3998
maquoo.anderson@seta.net



A proud partner of America's Job
Center of California™ Network

Valley Hi Family Resource Center

(916)-290-8281

Presents

RESOURCES THIS WEEK

MAY 9-15

Free COVID-19 Vaccination for South Sacramento
Vacunación COVID-19 Gratuita para el sur de Sacramento

Register here/Registrarse aquí:
<https://forms.office.com/r/f1yaHJcq5y>



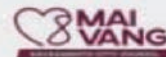
Sam & Bonnie Pannell Community Center

2450 Meadowview Rd, Sacramento, CA 95832

SacRT is Offering Free Rides. (916) 312-2877

Questions/Preguntas: (916)-290-8281

SACRAMENTO



SACRAMENTO COUNTY



LET SACRT BE YOUR FREE RIDE TO GET YOUR VACCINE



Mask or face covering required at stations and on board vehicles. Ride FREE with proof of your COVID-19 vaccine appointment.



05/18/2021



ATTENTION RENTERS IMPACTED BY COVID-19!!

If you need economic assistance to pay your rent & utilities, The Sacramento Emergency Rental Assistance (SERA2) Program will be accepting applications soon. Contact us to be added to a waitlist and once available we can help with your application process.

REQUIRED DOCUMENTS FOR TENANT APPLICATION:

- Photo ID (government-issued ID for the person applying)
- Current utility bills showing amounts owed
- Lease (all pages)
- Document received from landlord showing amount owed in arrears
- Documentation of all annual gross household income for 2020
- Documentation of all current household income for past 2 months
- Valid E-mail address.

TO REGISTER CONTACT US AT 916-452-3601



YOUNG & SUCCESSFUL MOMS STICK TOGETHER

Teen Success, Inc.
Empowering teen mothers, transforming lives



Join the Teen Success, Inc. Sacramento Program

"I never thought someone would be willing to listen to me and my problems. I feel very loved by everyone in the program." - Monica, Graduate



WHAT'S IT LIKE?

- Meet young moms like you
- Learn new parenting skills and spend time with your baby
- Explore your high school options
- Get diapers, wipes, and other essentials for your baby

HOW DO I JOIN?

- Our program is FREE! Sign up if you:
- Are a young mom
 - Have not graduated high school and don't have a GED

CALL OR TEXT!

Let us connect you with an Advocate
Text (408)474-0538
Call (408)263-8330
program@teensuccess.org

WE BELIEVE ALL YOUNG MOMS CAN BE AND DESERVE TO BE SUCCESSFUL!

www.teensuccess.org | (408)263-8330 | @teen_success @TeenSuccessInc

Safe Sleep BABY

Car Seat Safety Workshops



COME LEARN ABOUT SAFE SLEEPING PRACTICES AND VEHICLE SAFETY FOR YOU AND YOUR CHILDREN!

SAFE SLEEP CLASSES ARE GEARED TOWARDS PARENTS/CAREGIVERS WHO ARE EXPECTING OR HAVE AN INFANT LESS THAN 12 MOS.

CAR SEAT SAFETY WORKSHOPS ARE GEARED TOWARD PARENTS/CAREGIVERS WITH CHILDREN THAT ARE 13 YEARS AND UNDER.

AFTER ATTENDING A WORKSHOP, THOSE WHO QUALIFY MAY RECEIVE A FREE PACK-N-PLAY OR CAR SEAT

CALL US AT (916)-290-8281
TO REGISTER!



DRIVE-THRU FOOD DISTRIBUTION EVERY FRIDAY MAY 2021

10AM
(WHILE SUPPLIES LAST)



FREE BAG OF GROCERIES VALUED AT \$20

ARI HEADQUARTERS
6270 ELDER CREEK ROAD
SACRAMENTO, CA 95824

For more information contact Sanakee at
Sanakee.Y@AsianResources.Org

covid-19 Information

Monday

8AM-4PM
LIBERTY TOWERS CHURCH
5132 ELKHORN BLVD.
SACRAMENTO, CA 95842
APPOINTMENTS:
916-583-8877 OR
[HTTPS://WWW.LIBERTYTOWERS.ORG/COVID19](https://www.libertytowers.org/covid19)

Tuesday

10AM-6PM
NATOMAS UNIFIED SCHOOL DISTRICT
7931 ARENA BLVD.
SACRAMENTO, CA 95934
APPOINTMENTS:
916-561-5253 OR
[HTTPS://NATOMASUNIFIED.ORG/COVID-19-TESTING/](https://natomasunified.org/covid-19-testing/)

Wednesday

8AM-4PM
OAK HILLS CHURCH
1100 BLUE RAVINE RD.
FOLSOM, CA 95630
APPOINTMENTS:
[HTTPS://OAKHILLS.ORG/-COVID-19-TESTING/](https://oakhills.org/-covid-19-testing/)

Thursday

7AM-12PM
CHABOLLA COMMUNITY CENTER
600 CHABOLLA AVE.
GALT, CA 95632
APPOINTMENTS:
209-366-7180 OR
[HTTP://WWW.CI.GALT.CA.US/COMMUNITY-DEPARTMENTS/COMMUNITY-COVID-TESTING](http://www.ci.galt.ca.us/community-departments/community-covid-testing)

Friday

9:00 AM - 5:00 PM
TETTEH PEDIATRIC HEALTH
7248 S LAND PARK DR.,
SUITE 118, SACRAMENTO,
CA 95831
APPOINTMENTS:
[HTTPS://BIT.LY/TPH_C19](https://bit.ly/TPH_C19)

9:00 AM - 5:00 PM
LA FAMILIA MAPLE NEIGHBORHOOD CENTER
3301 37TH AVE., ROOM 7,
SACRAMENTO, CA 95824 (PARK ON 36TH AVE)
APPOINTMENTS: 916-990-1311
OR [HTTPS://LAFAMILIAMAPLE.SETMORE.COM](https://lafamiliamaple.setmore.com)

10AM-6PM
CORDOVA NEIGHBORHOOD CHURCH
10600 COLOMA RD, RANCHO
CORDOVA, CA 95670
APPOINTMENTS:
916-361-8684 OR
[HTTP://WWW.THEFCCP.ORG/COVID](http://www.thefccp.org/covid)

8:00AM-3:30PM
SOUTH SACRAMENTO CHRISTIAN CENTER
7710 STOCKTON BLVD.
SACRAMENTO, CA 95823
APPOINTMENTS:
916-681-6791 OR
[HTTPS://WWW.SCCSAC.ORG/FREE-COVID-19-TESTING](https://www.sccsac.org/free-covid-19-testing)

9:00 AM - 5:00 PM
ROBERTSONS COMMUNITY CENTER
3525 NORWOOD AVE.,
SACRAMENTO, CA 95838
APPOINTMENTS: 916-567-9567
OR [HTTPS://ROBERTSONSCMUNITYCENTER.SETMORE.COM](https://robertsonscmunitycenter.setmore.com)

9AM-5PM
ST. PAUL'S MISSIONARY BAPTIST CHURCH
3996 14TH AVE.
SACRAMENTO, CA 95820
APPOINTMENTS:
916-573-3555 OR
[HTTPS://STPAULSAC.ORG/RESOURCES/COVID-19/](https://stpaulsac.org/resources/covid-19/)

FREE TESTING SITES THIS WEEK

FREE COVID-19 TESTING

ARI HEADQUARTERS
6270 ELDER CREEK ROAD,
SACRAMENTO, CA 95824

~ EVERY THURSDAY ~
STARTING FEBRUARY 18
FROM 8 AM - 4 PM

- Register Online or In-Person
- Open for Community Residents
- Show Valid ID & Phone Number
- Walk-Ups Welcome
- Self-Swab Testing

REGISTRATION IS REQUIRED FOR EVERYONE WHO WANTS TO BE TESTED. WALK-UPS INCLUDED.

REGISTER HERE!

<https://asianresources.org/covid19-community-testing>

For More Information: (916)454-1892 or Jeremy@AsianResources.Org



Do I still need to wear a mask after getting vaccinated?

All the COVID-19 vaccines are effective at preventing serious illness, though the effectiveness of the vaccines at preventing the spread of COVID-19 is not well understood yet.

You'll need to keep



Wearing a mask



Washing your hands



Practice distancing

(People aged 16+ can get vaccinated, so it's good to protect yourself and others.)

Hotlines & Helplines

CRISIS/EMERGENCY LINES

TREVOR PROJECT CRISIS LINE-LGBTQ YOUTH-
(866)-448-7386
WEAVE 24HR CRISIS LINE- (916)-920-2952
VETERANS 24HR CRISIS LINE-
(800)-273-8255
COMMUNITY FOR PEACE 24HR CRISIS LINE-
(916)-728-7210
CRISIS TEXT LINE-- TEXT 741741
EMERGENCY CHILDCARE: CRISIS NURSERY-
916-394-2000

SUICIDE PREVENTION

NATIONAL SUICIDE PREVENTION LIFELINE--
1-800-273-8255
SUICIDE PREVENTION CRISIS LINE
(LOCAL)- (916)-368-3111
24 HOUR SUICIDE AND CRISIS LINE-
(855)-278-4204
SUPPORT FOR MOTHERS--
1-800-773-6667

NON-CRISIS HELP LINES

CONSUMER OPERATED WARM LINE-
(916)-366-4688
PEER OPERATED WARM LINE--
1-885-845-7415
TEEN WARM LINE- (888)-247-7717
MEDI-NURSE ADVICE LINE FOR
COVID-19-
(877)-409-9052

GENERAL RESOURCES/SUPPORT

DIAL 211-- 2-1-1
COMMUNITY HELPLINE-
(877)-541-2525
FOR HELP NAVIGATING RESOURCES,
CALL:
ENGLISH-(916)-556-3344 x 117
SPANISH-(916)-556-3344 x 113

FOOD/CLOTHING/TRANSPORTATION

CALFRESH- (916)-456-1980
SACRAMENTO FOOD BANK-
(916)-456-1980
SACRT SMART RIDE- (916)-556-0100
YOUTH HELP NETWORK-
(833)-333-2946 OR TEXT
(916)-860-9819

UTILITY ASSISTANCE

ENERGYHELP-- 1-888-742-7683
*DUE TO COVID 19, SMUD WILL NOT BE
SHUTTING OFF POWER FOR NON-PAYMENT
THROUGH APRIL 30, 2021*

*DUE TO COVID 19, PG&E HAS
SUSPENDED POWER CUT-OFF DUE TO
NON-PAYMENT UNTIL FURTHER NOTICE*

INFORMATION ITEM -IV
COMMITTEE REPORTS

IV. Committee Reports

- Ms. Henrietta Gutierrez will provide the Executive Committee report.
 - ✓ Budget Planning Committee Meeting

NOTES:

INFORMATION ITEM - V

OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
 - ✓ Survey Results of PAC Regular Meeting Time
- Policy Council Report(s): Ms. Brenda Casillas, Ms. Shannon Pierce, Ms. Donna Bonner, Ms. Arianna Torres
- Head Start Deputy Director's Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report
- Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, Health/Oral Health, and ERSEA Services
 - Karen Griffith - School Readiness, Special Education and Mental Health Services
 - Denise Lee – Quality Assurance, Food Services, Save Environments, Grants and Contracts

NOTES:

Monthly Program Information Report

April, 2021

WELCOME BACK STUDENTS!

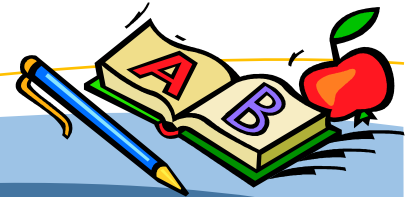


Head Start/Early Head Start Re-opening Update

We are pleased to share that nearly all of the Head Start/Early Head Start centers in Sacramento County have re-opened for in-person services.

- The SETA Operated Program (SOP) will re-open the last four year-round centers on June 7th. All other year-round centers are re-opened.
- Once all SOP year-round centers have re-opened, hours of operation and full capacity will be restored based on the availability of staff and adequate space.
- By August 9th, SETA anticipates all SOP centers and classrooms will be restored to pre-COVID-19 operations.
- Delegate agencies, including Elk Grove USD, Sacramento City USD, San Juan USD, and Twin Rivers USD, re-open centers with the school district re-opening. Some services are being offered in a hybrid model to complete the 2020-21 school year with anticipation of returning to pre-COVID-19 operations in 2021-22.

- Delegate agency, Women's Civic Improvement Club (WCIC), will remain in distance learning through June 10th when they officially close for summer break. Upon return on September 13th, WCIC will return to pre-COVID-19 operations.
- As centers re-open, the grantee and delegate agencies will phase out distance learning as an option for services. This is in anticipation of formal guidance coming from the Office of Head Start and the California Department of Education.
- As many distance-learning approaches have proven successful during COVID-19, programs may keep some virtual practices and take-home kits for on-going school readiness and parent connections.



The grantee and delegate agencies/partners will participate in a Head Start/Early Head Start Focus Area I Federal Monitoring Review during the week of June 14th. More details will follow as a schedule is developed.

Updates from the Office of Head Start

Head Start Center-Based Service Duration Requirement for 45 Percent of Slots ACF-PI-HS-21-02

Issuance Date: March 19, 2021

By August 1, 2021, each Head Start program must provide at least 1,020 annual hours of planned class operations over the course of at least 8 months per year for at least 45 percent of Head Start center-based funded enrollment or submit a request for a waiver of this requirement. In some instances, a program partnering with their local education agency (LEA) may need to align their program schedule with the LEA to support service delivery. This could include shared use of facilities space or transportation. In such instances, if the total number of annual hours is less than 1,020 or less than 8 months per year but aligns with the annual hours required by the LEA for grade one, these center-based slots are still considered to meet the requirement and count toward the 45 percent of slots without the need for a waiver. These requirements are outlined in the Head Start Program Performance Standards (HSPPS) at 45 CFR 1302.21(c). Some programs may not believe 1,020 annual hours for at least 45 percent of their Head Start center-based funded enrollment best meets the needs of their families and communities. These grantees are strongly encouraged to review all relevant program data and discuss options with their Regional Office. By August 1, 2021, such programs must submit a waiver request to operate an alternative program schedule for approval, consistent with the requirements in 45 CFR 1302.24(a-c). More information on waiver requests is provided below. For more information about this Program Instruction, please visit:

<https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-21-02>

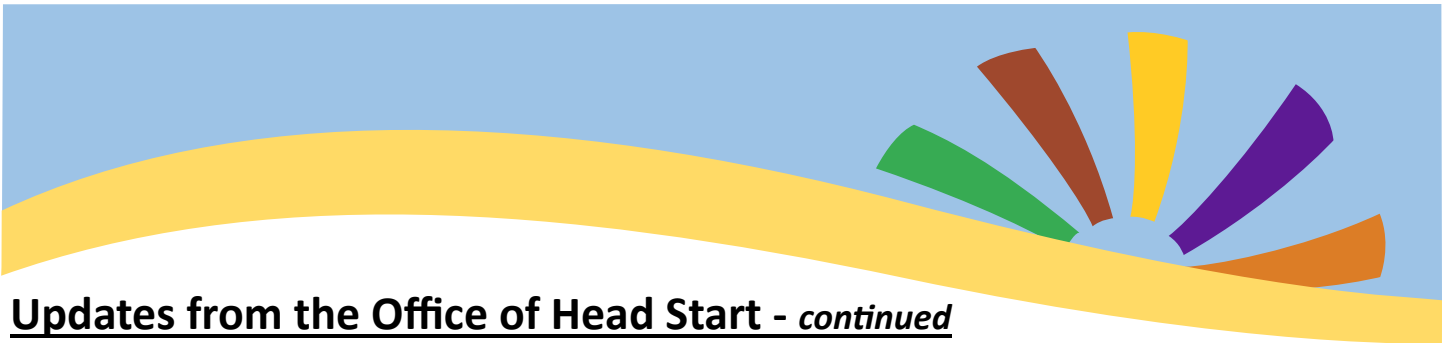
What This Means for SETA and Delegate Agencies - Countywide, more than 65% of all center-based classes offer 1,020 hours or more per program year and 62% of offer full-day options with more than 6 hours/day. SETA and its delegate agencies meet this requirement.

FY 2021 American Rescue Plan Funding Increase for Head Start Programs ACF-PI-HS-21-03

Issuance Date: May 4, 2021

President Biden signed Public Law 117-2, the American Rescue Plan Act, 2021 (ARP), into law on March 11, 2021. The \$1.9 trillion American Rescue Plan includes \$1 billion for Head Start programs. All Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grantees are eligible to receive additional funds proportionally based on funded enrollment levels.





Updates from the Office of Head Start - *continued*

When combined with the \$750 million in the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the \$250 million in supplemental funds in the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Head Start program has received a total of \$2 billion in additional funding to support staff, children, and families during this unprecedented time.

This Program Instruction (PI) provides examples of activities grantees can consider as they continue supporting children and families and investing in safe and high-quality early childhood learning opportunities for children. This PI also describes the application requirements for these funds.

For more information about this Program Instruction, please visit the following website:

<https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-21-03>

What This Means for SETA and Delegate Agencies – SETA has received notice for all new funding. The application for CRRSA funding was submitted and the ARP application is due May 18th. Funding is available from April 1, 2021 through March 31, 2023. The grantee and delegates are still finalizing how funds will be utilized to support program design and implementation under COVID-19. Regular fiscal reports to the boards will include detailed information about this one-time funding.

Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities ACF-IM-HS-21-01

Issuance Date: April 14, 2021

On May 21, 2020, the Office of Head Start (OHS) issued Information Memorandum (IM) ACF-IM-HS-20-03 Coronavirus Disease 2019 (COVID-19) Fiscal Flexibilities. It described how OHS would implement each provision in the Administration for Children and Families' (ACF) IM-ACF-OA-2020-01 ACF Grant Flexibilities in Conducting Human Service Activities Related to or Affected by COVID-19. IM-ACF-OA-2020-01 has been rescinded.

On March 19, 2021, the Office of Management and Budget issued administrative relief guidance, M-21-20 Appendix 3 – Disaster Relief Flexibilities to Reduce Burden for Financial Assistance. It outlines flexibilities and waivers affecting grant applications, no-cost extensions, extension of certain deadlines, procurement, prior approvals, and single audit submissions. This Information Memorandum updates the list of current flexibilities and information on how OHS is implementing each provision. This IM supersedes ACF-IM-HS-20-03. For more information, please visit:

<https://eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-21-01>

What This Means for SETA and Delegate Agencies – No change to current practices for the grantee and/or delegate agencies.





Updates from the California Department of Education

Management Bulletin 21-07

Updated Reopening and Reimbursement Requirements for Direct Services Contractors

Issuance Date: April 16, 2021

Expire Date: June 20, 2021

The purpose of this Management Bulletin (MB) is to rescind and replace MB 20-18 and to notify and provide updated guidance based on the passage of Assembly Bill (AB) 82 to General Child Care and Development Programs (CCTR); California State Preschool Programs (CSPP); California Family Child Care Homes Education Networks (CFCC); Severely Disabled Programs (CHAN); Migrant Child Care and Development Programs (CMIG) direct service contractors regarding reopening and reimbursement requirements. Summary of changes:

- Added 30 additional nonoperational days for COVID-19-related closures for providers who serve children through a CCTR, CSPP or CMIG contractor
- Updated information regarding the attendance and expenditure reporting requirements for CCTR, CSPP and CMIG contractors
- The updated information in this MB is effective April 16, 2021, and is retroactive to September 2020 due to legislative action.

For detailed information regarding this management bulleting, please visit

<https://www.cde.ca.gov/sp/cd/ci/mb2107.asp>

We are ready to have a great year!



SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

April 2021

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	222	13%	589	111	19%
Twin Rivers USD	140	48	34%	40	2	5%
Elk Grove USD	440	44	10%			
Sac City USD	736	40	5%			
San Juan USD	1052	98	9%	160	15	9%
WCIC	120	6	5%			
EHS CCP				80	22	28%
COUNTY TOTAL	4244	458	11%	869	150	17%

AFE: Annual Funded Enrollment



Seta Head Start Food Service Operations Monthly Report January/February/March/April 2021

January

Comments

- Centers were closed for in-person services at all Head Start/Early Head Start locations (Jan 1 - Feb 28)
- Children were provided weekly meal boxes as part of their weekly distance learning services
- Meal boxes were picked-up or delivered on Thursday/Friday of each week
- Children received breakfast, lunch and snacks for the following week (5 days)

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
3,400	3,000	3,400	

Total Amount of Meals and Snacks Prepared **9,800**

Purchases:

Food	\$74,734.72
Non - Food	\$1,857.42

Vehicle Gas / Fuel:	\$525.78
Normal Delivery Days	4

February

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
3,200	3,200	3,200	0

Total Amount of Meals and Snacks Prepared **9,600**

Purchases:

Food	\$62,743.52
Non - Food	\$5,429.59

Vehicle Maintenance and Repair :	\$69.36
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Vehicle Gas / Fuel:	\$950.77
Normal Delivery Days	4

March

Comments

- On March 1st, Norma Johnson re-opened for in-person services (1 preschool and 1 toddler class)
- On March 8th, Phoenix Park re-opened for in-person services (1 preschool class and 1 toddler class)
- On March 15th, 16th Avenue re-opened for in-person services (2 preschool and 3 toddler classes)
- On March 22nd, Job Corps re-opened for in-person services (1 preschool class and 3 toddler classes)
- On March 25th, North Avenue re-opened for in-person services (1 preschool class and 1 toddler class)
- On March 29th, Elkhorn re-opened for in-person services (1 preschool class and 2 toddler classes)

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
2,700	2,700	2,700	0

Total Amount of Meals and Snacks Prepared 8,100

Purchases:

Food	\$94,187.69
Non - Food	\$5,049.69

Vehicle Maintenance and Repair : \$315.41

Vehicle Gas / Fuel:	\$1,117.30
Normal Delivery Days	22

April

Comments

- On April 5th, Sharon Neese re-opened for in-person services (2 preschool and 3 toddler classes)
- On April 8th, Bret Harte re-opened for in-person services (1 preschool class and 1 toddler class)
- On April 8th, CP Huntongton re-opened for in-person services (1 preschool class and 1 toddler class)
- On April 8th, Capital City re-opened for in-person services (1 preschool class and 2 toddler classes)
- On April 12th, Alder Grove EHS re-opened for in-person services (3 toddler classes)
- On April 19th, Hillsdale re-opened for in-person services (4 preschool classes and 1 toddler class)
- On April 22nd, Hiram Johnson re-opened for in-person services (3 toddler classes)
- On April 22nd, American Legion re-opened for in-person services (2 toddler classes)
- On April 26th, Crossroad Gardens re-opened for in-person services (2 preschool and 2 toddler classes)
- On April 26th, Mather re-opened for in-person services (1 preschool class and 2 toddler classes)

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
11,084	11,005	11,097	0

Total Amount of Meals and Snacks Prepared 33,186

Purchases:

Food	\$91,307.45
Non - Food	\$8,416.27

Vehicle Maintenance and Repair : \$25.00

Vehicle Gas / Fuel:	\$1,100.48
Normal Delivery Days	22

SETA Head Start

End of Month Enrollment
HS - Reporting Date: 4/30/2021

	Actual Enrollment	Vacancies	To Enrolled for Month
* 16th Avenue			
Head Start Totals:	43	1	44
* Bret Harte			
Head Start Totals:	20	0	20
* Capital City			
Head Start Totals:	20	1	21
* CP Huntington			
Head Start Totals:	24	2	26
* Crossroads Gardens			
Head Start Totals:	65	1	66
* Elkhorn			
Head Start Totals:	62	2	64
* Freedom Park			
Head Start Totals:	42	2	44
* Freeport			
Head Start Totals:	18	0	18
* Hillsdale			
Head Start Totals:	60	3	63
* Hopkins Park			
Head Start Totals:	36	0	36
* Job Corps			
Head Start Totals:	26	1	27
* LaVerne Stewart			
Head Start Totals:	17	0	17
* Marina Vista			
Head Start Totals:	60	0	60
* Mather			
Head Start Totals:	102	2	104
* Norma Johnson			
Head Start Totals:	55	3	58
* North Avenue			
Head Start Totals:	73	2	75
* Northview			
Head Start Totals:	81	3	84
* Phoenix Park			
Head Start Totals:	52	0	52
* Sharon Neese Center			
Head Start Totals:	60	0	60
Alder Grove ELC			
Head Start Totals:	20	0	20
Bannon Creek			
Head Start Totals:	48	0	48
Bright Beginnings			

Head Start Totals:	20	0	20
Franklin			
Head Start Totals:	18	0	18
Fruitridge			
Head Start Totals:	20	0	20
Galt			
Head Start Totals:	82	2	84
Grizzly Hollow			
Head Start Totals:	43	0	43
Home Base			
Head Start Totals:	133	3	136
Illa Collin			
Head Start Totals:	16	0	16
Kennedy Estates			
Head Start Totals:	10	0	10
Nedra Court			
Head Start Totals:	24	0	24
Parker			
Head Start Totals:	10	2	12
Solid Foundation			
Head Start Totals:	22	0	22
Strizek Park			
Head Start Totals:	25	0	25
Walnut Grove			
Head Start Totals:	27	0	27
SETA Head Start Totals:	1,434	30	1,464

SETA Head Start

End of Month Enrollment

Early Head Start, Reporting Date: 4/30/2021

	Actual Enrollment	Drops within 30 Days	Total Enrolled for Month
* Alder Grove I/T			
Early Head Start Totals:	8	0	8
* American Legion			
Early Head Start Totals:	7	6	13
* Bret Harte			
Early Head Start Totals:	8	1	9
* Capital City			
Early Head Start Totals:	12	4	16
* CP Huntington			
Early Head Start Totals:	7	2	9
* Crossroads Gardens			
Early Head Start Totals:	12	0	12
* Elkhorn			
Early Head Start Totals:	13	1	14
* Freedom Park			
Early Head Start Totals:	7	4	11
* Hillsdale			
Early Head Start Totals:	8	0	8
* Hiram Johnson			
Early Head Start Totals:	17	2	19
* Job Corps			
Early Head Start Totals:	13	4	17
* Marina Vista			
Early Head Start Totals:	7	2	9
* Mather			
Early Head Start Totals:	11	4	15
* Norma Johnson			
Early Head Start Totals:	8	2	10
* North Avenue			
Early Head Start Totals:	6	4	10
* Northview			
Early Head Start Totals:	5	1	6
* Phoenix Park			
Early Head Start Totals:	8	1	9
EHS Home Base			
Early Head Start Totals:	164	8	172
River Oak - EHS - Home-Based			
Early Head Start Totals:	63	16	79
SCOE-Early Head Start-Home-Based			
Early Head Start Totals:	61	12	73
SETA Head Start Totals:	445	74	519

SETA Head Start

End of Month Enrollment

EHS-CCP Reporting Date: 4/30/2021

	Actual Enrollment	Drops within 30 days	Total for Month
* 16th Avenue			
Early Head Start Totals:	12	2	14
* Hopkins Park			
Early Head Start Totals:	4	0	4
* Sharon Neese Center			
Early Head Start Totals:	24	0	24
Galt			
Early Head Start Totals:	16	1	17
Grizzly Hollow			
Early Head Start Totals:	9	0	9
SETA Head Start Totals:	65	3	68

INFORMATION ITEM - VI
CENTER UPDATES

BACKGROUND:

NOTES:

INFORMATION ITEM - VII
DISCUSSION

BACKGROUND:

NOTES:

INFORMATION ITEM - VIII
PUBLIC PARTICIPATION

BACKGROUND:

NOTES: