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SACRAMENTOWORKS

**Meeting of the
Sacramento Works Youth Committee**

Date: Wednesday, December 5, 2018

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. **ACTION:** Approval of the September 5, 2018 Minutes
3. Committee Member Update on WIOA Youth Program Visits
4. Update on Youth Outreach/Scheduling of Youth Voice Sessions for Input on the WIOA Youth Program
5. Update on WIOA Youth Program Provider Enrollments
6. Review of WIOA Youth Program Draft RFP Planning Calendar
7. Discussion of Draft Measures to Achieve Youth Committee Goals
8. Public Input
9. Adjournment

Members: Paul Castro, David Gordon, Brandon Louie, Matt Perry, Laron Robinson, Jane Ross, Lorenda Sanchez, Susan Wheeler, Peter Tateishi

DISTRIBUTION DATE: FRIDAY, NOVEMBER 30, 2018

SACRAMENTO WORKS YOUTH COMMITTEE

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, October 3, 2018
8:30 a.m.

1. **Call to Order:** Mr. Gordon called the meeting to order at 8:30 a.m.

Members Present: David Gordon, Matt Perry, Jane Ross, Paul Castro, Susan Wheeler, Laron Robinson (arrived at 8:49 a.m.)

Members Absent: David De Mers, Peter Tateishi, Brandon Louie, Dennis Morin, Lorenda Sanchez

Others Present: Terri Carpenter, Becky Hansen, Phil Cunningham, Kathy Kossick, Roy Kim, Stephen Norris Renee John,

3. **Discussion of WIOA Youth Program Design and Planning for 2019-2020 Procurement of Youth Program Services**

Ms. Carpenter showed a video of the produced by the digital media pathway students from Inderkum High School. The video showcased students enrolled in the 2017-2018 WIOA youth program.

Ms. Wheeler arrived at 8:33 a.m. and a quorum was achieved.

Ms. Carpenter distributed WIOA Service Provider program summaries providing an overview of services that will be provided to students enrolled in each program.

The YC will be visiting the various program service providers. The committee asked staff to provide an overview of the service providers that stand out or do certain things that make them different: (1) Goodwill has a mental health provider to provide mental health counseling to homeless youth; (2) Elk Grove focuses on education for dropout recovery youth; (3) Sacramento Chinese Community Service Center serves in-school/out of school youth and involves youth in service learning projects. A Youth Provider Schedule was provided so that Youth Committee members could select program service providers to visit during October and November.

The November 7 meeting will be canceled in order to allow Youth Committee members to visit the program service providers.

2. **ACTION: Approval of the September 5, 2018 Minutes**

The minutes were reviewed; no questions or corrections.

Moved/Castro, second/Ross, to approve the September 5 minutes.

Roll call vote:

Aye: 5

Nay: 0

Abstentions: 0

Absent: 4 (De Mers, Louie, Morin, Robinson, Sanchez, Tateishi)

Ms. Carpenter urged Youth Committee members to visit as many program service providers as possible.

Mr. Robinson arrived at 8:49 a.m.

Ms. Carpenter stated that it is anticipated that the RFP will be released in February with proposals due in March. In May, funding recommendations will be submitted to the Workforce Development Board for approval. The Governing Board will then take action on the approval of funding recommendations at the June 6, 2019 meeting. Ms. Carpenter will provide a Draft Planning Calendar outlining the steps of the WIOA Title I Youth Program procurement process for Program Year 2019-2020.

At the last meeting there was a request for updated performance data. Ms. Carpenter distributed the 2016/17 program year data including performance goals set by DOL. This was the last program year for which we have full data. Ms. Hanson reviewed the performance data.

Mr. Kim stated that the state provided this data; these are best estimates but staff think the data is fairly accurate.

Mr. Gordon left at 9:00 a.m.; Mr. Perry took the gavel.

Mr. Perry asked if there are program service who serve justice involved youth across the county and is there a cross check with 'probation' to find out if we are reaching the population we want to reach? Ms. Carpenter explained that a year ago SETA set-up a special referral system with Sacramento County Youth Probation Department. The Probation staff said that the youth do not want a year-long program, they want very short training that offers immediate employment placement. The referrals from the program have been limited.

Mr. Perry asked what kind of program would an out of school probation kid want to sign in for a full year? Could that provider be a WIOA provider? It appears we have a window of time providing the opportunity to discuss with potential

providers how we can develop new creative ways to reach and serve a new population of youth.

3. **Review/Discussion of the Youth Committee Goals**

Ms. Carpenter distributed the updated Youth Committee goals that were modified based on feedback from the last meeting. Mr. Perry offered some additional updates; Ms. Carpenter will include these updates and present to the final goals to committee for approval at the next meeting. Susan Wheeler asked that staff add measure for each goal to determine that outcomes are met.

Public Input: Mr. Norris represents JUMA working with 18-21 year olds. JUMA places youth at the Golden One Center and with the Sacramento River Cats. Juma serves youth who have been out of school and out of work for the last 6 months (Opportunity Youth) or have been involved in the foster care system. JUMA focuses on direct employment. Youth start in part-time employment and work with the youth to obtain full time gainful employment.

6. **Adjournment:** The meeting was adjourned at 9:33 a.m.

Sacramento Employment and Training Agency/ Sacramento Works, Inc.

Workforce Innovation and Opportunity Act (WIOA) Title I, Youth Program

Program Year 2019 - 2020

DRAFT PLANNING CALENDAR

(Dates and Times are subject to change)

DATE	EVENT
Thursday, January 10, 2019	Sacramento Works Youth Committee & Public Input Meeting - WIOA youth services
Wednesday, January 23, 2019	Sacramento Works, Inc. Authorizes the Youth Committee to Review/Approve the Release of Request for Proposals
Wednesday, February 6, 2019	Sacramento Works Youth Committee Reviews/Approves Request for Proposals
Thursday, February 7, 2019	Governing Board Reviews Approves Release of Request for Proposals
Friday February 8, 2019 (1:00 p.m.)	Release of Request for Proposals
Thursday, February 14, 2019 (9:30 a.m.)	Bidders Conference
Thursday, February 28, 2019	Pre-qualification Requirements Due at SETA
Thursday, March 21, 2019 (4:00 p.m.)	Proposals Due at SETA
Friday, April 26, 2019 (1:00 p.m.)	Publish Staff Recommendations
Wednesday, May 1, 2019 (8:30 a.m.)	Presentations of Bidders to the Sacramento Works Youth Committee. Youth Committee reviews the Staff recommendation and makes funding recommendation to Sacramento Works, Inc.
Wednesday, May 22, 2019	Sacramento Works, Inc. Review/Approves Youth Committee Recommendation
Thursday, June 6, 2019	Governing Board Reviews Sacramento Works, Inc. Decisions and Concurs
July 1, 2019	Program Year Begins

All meetings will be held at the SETA offices, 925 Del Paso Blvd. Sacramento, CA 95815