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**SACRAMENTOWORKS**

**Meeting of the  
Sacramento Works Youth Committee**

**Date:** Wednesday, August 1, 2018

**Time:** 8:30 a.m.

**Location:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

**AGENDA**

1. Call to Order/Roll Call
2. **ACTION:** Approval of the May 2, 2018 Minutes
3. Review of WIOA Program Year 17-18 Program Performance
4. Review/Discussion of the Youth Committee Goals – (see chart attached)
5. Public Input
6. Adjournment

**Members:** Paul Castro, David De Mers, David Gordon, Brandon Louie, Dennis Morin, Matt Perry, Laron Robinson, Jane Ross, Lorenda Sanchez, Susan Wheeler, Peter Tateishi

**DISTRIBUTION DATE: MONDAY, JULY 23, 2018**

## SACRAMENTO WORKS YOUTH COMMITTEE

### Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Wednesday, May 2, 2018  
8:30 a.m.

1. **Call to Order:** Mr. Gordon called the meeting to order at 8:31 a.m.

Members Present: Paul Castro, David De Mers, David Gordon, Brandon Louie, Matt Perry, Lorena Sanchez, Susan Wheeler, Jane Ross

Members Absent: Dennis Morin, Laron Robinson, Peter Tateishi

Others Present: Terri Carpenter, Kathy Kossick, Becky Hansen, Roy Kim, Stacy Heu, Janice Cartwright, Ken McCulloch, Cassandra Jennings

2. **ACTION:** Approval of the March 23, 2018 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Castro, second/De Mers, to approve the March 23, 2018 minutes.

Roll call vote:

Aye: 7 (Castro, De Mers, Gordon, Louie, Perry, Sanchez, Wheeler)

Nay: 0

Abstentions:

Absent: 4 (Morin, Robinson, Ross, Tateishi)

3. **ACTION:** Approval of Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2018-2019

Ms. Jane Ross arrived at 8:35 a.m.

Ms. Terri Carpenter reviewed the item and the funding charts and performance summary. Ms. Carpenter also distributed a chart showing the demographics of the youth participants.

Mr. Cunningham asked members having a possible conflict of interest to declare it and leave the room. Mr. Paul Castro and Ms. Jane Ross indicated their conflict of interest and left the room.

Ms. Carpenter reviewed the program performance summary for 2017-2018. Staff has not received the final funding information for the new fiscal year; the funding recommendations are based on last year's funding. The funding

recommendations will be adjusted based on final funding and the Youth Committee's recommendations.

Ms. Wheeler asked for more details about the two providers that did not meet goals. CHD has not had a WIOA youth program in five years and is a new provider funded for the Galt area. For the City of Sacramento, the department went through a reorganization including new staff. Prior years' performance with the City was stellar, but because of the reorganization there were issues. It was a factor in the poor performance.

Mr. Gordon stated that in both cases, they will receive reduced funding which will impact their staffing which will likely compound the issues. Is it realistic to meet the targets with less funding? Ms. Carpenter replied that staff is recommending funding at the level they are meeting so far; staff is open to negotiation.

Ms. Carpenter reviewed the strategy for funding. If a program did not meet their contractual performance, the program was funded at what they currently were allocated. If the program exceeded their enrollment by 1, the providers were given one additional slot and if they exceeded by 2, they get two additional slots.

Ms. Wheeler asked if there were reasons they did not meet their goal. Ms. Carpenter stated that the WIOA program is comprehensive and reporting that is needed in CalJobs is intensive in the ramp up phase. One factor that Mr. Castro stated was about building a presence in the community and trying to rebuild connections with the school district. Mr. Gordon also worked with CHDC to build connections. CHD is now located at one of our job centers. Mr. Perry stated that Mr. Castro was clear that it was an issue of referrals. There are also transportation issues. Mr. De Mers stated that if we were saying Galt was not meeting the expectations and we did not fund them fully, it seems counterproductive to reduce their funding.

Mr. Gordon suggested the option to split the difference between the funding recommendation and Program Year 17-18 funding level. Mr. Cunningham replied that if that option is chosen, committee members have to identify where the funding comes from. There is no extra money so the funds would need to be taken from another group.

There was a great deal of discussion regarding funding. Mr. Gordon would prefer to take the money for the extra funding out of the youth initiative funds. We do not want to provide a disincentive to the providers doing a great job.

Ms. Kossick stated that staff will not know our final budget numbers for weeks. There is a possibility that more will be known when the full WDB meeting is held. It appears we will have a decrease for the new fiscal year.

Mr. Gordon stated that the Galt area is typically an underserved area and has been struggling for years. Compared to the other services in the county, Galt is left behind. We should do whatever we can to beef up their services.

Ms. Carpenter reviewed the WIOA Title I, Youth Funding Extension recommendations, PY 2018-2019; 75% of funding must fund out of school youth services.

Speaker:

- Ken McCulloch, Program Supervisor, City of Sacramento.

Ms. Kossick asked Mr. McCulloch if the City could run the program with the funding recommendation. Mr. McCulloch replied that he was not sure; he would have to look at numbers.

Mr. Perry asked Mr. McCulloch whether he thought the issue was due to referral or procedural issues. Mr. McCulloch stated that the kids are not interested in coming out to the program. The kids also see the application as a challenge.

Ms. Sanchez asked if there was a minimum or maximum number of hours that could be used for work experience. Ms. Carpenter replied that up to a maximum of 300 hours. Every provider will set the number of hours they want to provide; most provide 240 – 300 hours of work experience.

Mr. Gordon asked if the Youth Committee was interested in splitting difference for Galt and have staff work with City staff to explore the feasibility of a partnership to build the contacts that made the city successful. Ms. Kossick stated that the staff will be providing options to the full board and where the funding will come for CHD.

Mr. Cunningham offered some suggestions to settle on a recommendation

1. Decide if we are comfortable with the out-of-school and in-school allocations.
2. Then, direct staff on what the Youth Committee wants.

Ms. Carpenter stated that there is one more extension year but the plan is to go out with procurement for services next year.

Moved/De Mers, second/Wheeler, to approve two funding options to be presented to the Workforce Development Board for approval: Option A - fund CHD for 19 slots by eliminating funding for Youth Committee Initiatives and decreasing the amount allocated for estimated WEX wage increases; and Option B - fund CHD for 19 slots by reducing the six providers who were originally recommended to receive two additional slots to one additional slot, and keeping funding for Youth Committee Initiatives with the remaining funds being allocated for estimated WEX wage increases. In addition, approve the stipulation that all funding recommendations are contingent upon satisfactory year-end program

performance reviews and the receipt of the final WIOA funding allocations. If the WIOA Title I Youth funding allocation for PY 2018-2019 is less than the current PY2017-2018 allocation, then subgrantee contract amounts will be reduced proportionately.

Roll call vote:

Aye: 6 (De Mers, Louie, Perry, Sanchez, Wheeler, Gordon)

Nay: 0

Abstentions: 2 (Castro and Ross)

Absent: 3 (Morin, Robinson, Tateishi)

4. Review/Discussion of the Youth Committee Goals – See Chart Attached: This will be continued to the next meeting.

5. Public Input

Mr. Louie asked why the Hispanic demographic is not captured. Ms. Becky Hansen replied that it is an issue in the CalJobs system.

6. Adjournment: The meeting was adjourned at 9:49 a.m.

# Sacramento Works, Inc. Board Structure

**WORKFORCE DEVELOPMENT BOARD**  
**6 Board Meetings Per Year**  
**Work Done by Committees**

**Staffing:**  
 1. SETA staff assigned to Board and Committees  
 2. SETA staff assigned for Clerical Support  
 3. Assign required partners to staff Committee

