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**SACRAMENTOWORKS**

## Meeting of the Sacramento Works Youth Committee

**Date:** Tuesday, May 9, 2017

**Time:** 8:30 a.m.

**Location:** SETA Shasta Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

### AGENDA

1. Call to Order/Roll Call
- ✓ 2. Introduction of new members: Paul Castro, Laron Robinson, and Jane Ross
3. **ACTION:** Approval of the February 1, 2017 Minutes
4. **ACTION:** Approval of funding recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2017-2018
5. Review/Discussion on Foster Youth at Work Pilot
6. Review/Discussion on Mayor Steinberg's Thousand Strong Program
7. Public Input
7. Adjournment

**Members:** Brian Broadway, Paul Castro, David Gordon, Brandon Louie, Dennis Morin, Matt Perry, Laron Robinson, Jane Ross, Lorenda Sanchez, Susan Wheeler, Sandy Waterhouse

**DISTRIBUTION DATE: WEDNESDAY, MAY 3, 2017**

## ITEM 3 - ACTION

### APPROVAL OF FUNDING RECOMMENDATIONS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), TITLE I, YOUTH PROGRAM, FOR PROGRAM YEAR 2017-2018

#### BACKGROUND:

In 2016, SETA executed a four-year procurement to secure WIOA Program Operators to provide In-School Youth and Out-of-School Youth services. All subgrants were awarded for a twelve-month period beginning July 1, 2016 and ending on June 30, 2017. SETA/Sacramento Works has the option to extend any subgrant awarded for up to three additional one-year terms.

The Sacramento WIOA youth funds are allocated in two categories: Individualized Services for In-School Youth and Individualized Services for Out-of-School Youth.

#### Individualized Services:

The Workforce Innovation and Opportunity Act identified specific program elements to be incorporated into the delivery of youth services.

1. Secondary School Completion Services
2. Alternative Secondary School Services
3. Paid or unpaid work experience that have academic and occupation education as a component of the work experience
4. Occupational Skills Training that lead to recognized post-secondary credentials that align with in-demand industry occupations
5. Education offered concurrently with and in the same context as workforce activities and training for a specific occupation
6. Leadership development opportunities, including community service and peer-centered activities encouraging responsibility and other positive and civic behaviors
7. Supportive Services
8. Adult Mentoring
9. Comprehensive Guidance and Counseling
10. Follow-up Services for not less than 12 months after program completion
11. Financial literacy education
12. Entrepreneurial skills training
13. Career awareness, career counseling and career exploration services about in-demand industry sectors/occupations
14. Activities that help youth prepare for and transition to post-secondary education and training.

The WIOA Youth Program requires that these elements be part of a comprehensive and community-focused program design providing an age continuum of services to the target population. Program services will address the barriers of the targeted youth and prepare them to obtain employment in a high wage/high growth industry or in an occupation with future career advancement opportunity, enter an education or training program, attain a degree/certificate, achieve measureable skill gains or return to/remain in secondary/alternative secondary school.

### **Funding Recommendations**

SETA is recommending the extension of subgrant awards from July 1, 2017 through June 30, 2018 based on the following criteria:

### **Performance Criteria**

Demonstrated ability to attain WIOA Common Measures, enrollment, training completion and placement goals as outlined below:

### **Program Enrollment Numbers:**

*Defined as the number of participants to be served in the program year including enrollment of target groups.*

### **Placement in Employment or Education:**

*Defined as employment, military service, enrolled in post-secondary education and/or advanced training or occupational skills training.*

Attainment of 20% WEX Expenditures for Paid or Unpaid Work Experience

*Defined as employment opportunities such as work experiences during the summer and throughout the school year; pre-apprenticeship programs; internships and job shadowing; and on the job training.*

### **Delivery of the Four Required Program Activities (Out-of-School Youth):**

*Defined as:*

1. *Alternative School Completion: All out-of-school youth that do not have a GED or high school diploma must enroll in services to attain either a GED or high school diploma.*

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2. *Work Experience: Paid or unpaid work experience that have academic and occupation education as a component of the work experience, which may include:*
  - *Summer employment opportunities and other employment opportunities available throughout the school year*
  - *Pre-apprenticeship programs*
  - *Internships and job shadowing*
  - *On-the-job training opportunities*
3. *Leadership development opportunities, including community service and peer-centered activities (Activities can include: Community and Service Learning projects, participating on community boards or committees, training in decision making and determining priorities.)*
4. *Follow-up services*

### **Delivery of the Four Required Program Activities (In-School Youth)**

*Defined as:*

1. *Secondary School Completion Services*
2. *Work Experience: Paid or unpaid work experience that have academic and occupation education as a component of the work experience, which may include:*
  - *Summer employment opportunities and other employment opportunities available throughout the school year*
  - *Internships and job shadowing*
  - *Leadership development opportunities, including community service and peer-centered activities*
3. *Follow-up services*

### **Contractual Program Performance**

*Evaluation of current performance will include the program operator's ability to manage the program. Examples of evaluation criteria include:*

- 1) *Achievement of quarterly planned enrollment goals.*
- 2) *Enrollment of target groups to planned levels in the contract.*
- 3) *Ability to serve "hard-to-serve" populations.*
- 4) *Submission of timely fiscal and MIS reports to SETA*
- 5) *Achievement of quarterly WIOA youth performance goals.*

### **FUNDING ALLOCATIONS**

SETA has received notice of an estimated Program Year (PY) 2017-18 youth funding allocation decrease. In addition, staff is projecting no carry-in of funds from the current

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fiscal year, which will significantly affect funding recommendations. The Youth funding recommendation summary for PY 2017-2018 will be sent electronically to the Youth Committee prior to the May 9, 2017 meeting. The funding summary will include details on program performance for each WIOA In-School and Out-of-School Youth program operator along with a funding recommendations chart.

RECOMMENDATION:

Review and approve the staff funding recommendations for the WIOA Title I, Youth Program, PY 2017-2018. Approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews and the receipt of final WIOA funding allocations.