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**SACRAMENTOWORKS**

## Meeting of the Sacramento Works Youth Committee

**Date:** Wednesday, August 7, 2019

**Time:** 8:00 a.m.

**Location:** SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

### AGENDA

1. Call to Order/Roll Call  
➔ Introduction of New Youth Committee Members:  
Staci Anderson, PRO Youth and Families
2. **ACTION:** Approval of the June 5, 2019 Minutes
3. **INFORMATION ITEM:** Summary of Youth Initiatives PY  
2018-2019
4. **DISCUSSION ITEM:** Recruitment of Committee  
Members
5. **DISCUSSION ITEM:** WIOA Youth Program Enrollment  
Deadline
6. Public Input
7. Adjournment

**Members:** Staci Anderson, David Gordon, Zoe Larson, Brandon Louie, Johnny Perez, Matt Perry, Jane Ross, Lorenda Sanchez, Randi Kay Stephens, Susan Wheeler

**DISTRIBUTION DATE: THURSDAY, AUGUST 1, 2019**

## SACRAMENTO WORKS YOUTH COMMITTEE

### Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Wednesday, June 5, 2019  
8:30 a.m.

1. **Call to Order:** Mr. David Gordon called the meeting to order at 8:05 a.m.

Members Present: David Gordon, Johnny Perez, Matt Perry, Randi Kay Stephens, Susan Wheeler (arrived at 8:07 a.m.)

Members Absent: Zoe Larson, Brandon Louie, Jane Ross, Lorenda Sanchez,

Others Present: Terri Carpenter, Becky Hansen, Roy Kim, Kathy Kossick

2. **ACTION:** Approval of the May 1, 2019 Minutes

There were no questions or corrections.

Moved/Stephens, second/Perry, to approve the May 1 minutes.

Roll call vote:

Aye: 4 (Gordon, Perry, Perez, Stephens)

Nay: 0

Abstentions: 0

Absent: 4 (Louie, Ross, Sanchez, Wheeler)

3. **INFORMATION ITEM:** Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2019-2020

Ms. Carpenter reported that the Sacramento Works Board approved the staff funding recommendations; tomorrow the Governing Board will review and take action on the final funding recommendations.

Ms. Wheeler arrived at 8:07 a.m.

Ms. Carpenter reviewed the various boards and the governance. Mr. Perez asked if there was any time when the board did not approve and Ms. Kossick replied yes. There is a process for the two boards to come to agreement if the SETA Governing Board does not concur with the Sacramento Works Board decision.

Ms. Carpenter reviewed the funding recommendations to be presented to the Governing Board. The service providers have already received the information.

Ms. Carpenter's primary job is to go over the process by which the funding recommendations were made and answer questions.

Ms. Carpenter reported that she met with Resources for Independent Living. She had a call with Improve Your Tomorrow and she is scheduled to meet with the Daughters of Zion.

4. **INFORMATION ITEM:** Recruitment of Committee Members

Mr. Gordon stated that Youth Committee members have been looking for potential members.

Sandy Waterhouse used to be on the Youth Committee; it was suggested that someone reach out to her to see if she has a possible member for the Youth Committee. Mr. Gordon suggested to also look at someone that works from NCCT or another provider.

Ms. Carpenter wants to reach out to Jevon Wilkes, California Youth Commission. Mr. Wilkes was a member of the WIOA Youth Program Proposal Evaluation Committee.

Ms. Stephens suggested Julie Rothen and Julia Gomez.

Mr. Gordon asked Youth Committee members to get a résumé from a potential new member and send it to Ms. Carpenter. Youth Committee members will get together to review the résumé and then have one or two people actually meet with the person before the application is filled out. The idea is to meet with them first to verify that they are interested in serving. Ms. Wheeler asked for a breakdown of what the Youth Committee does; Ms. Carpenter will send the Youth Committee a brief description of the committee. Mr. Gordon said that the August meeting will be utilized to go through the résumés.

Dr. Perry suggested reaching out to "916 Ink"; they do not want to be a WIOA provider but they do provide services to youth. He also suggested Hawk Institute. Mr. Gordon said it is important to cast the net widely so there are a lot of people to consider.

Ms. Carpenter suggested securing representatives from Sacramento County Foster Youth services and the private sector business community.

Ms. Carpenter reviewed the 2019-2020 meeting schedule. This is a monthly list; the Youth Committee needs to review the meeting dates to see if meetings will be held monthly or go to every other month. Mr. Gordon stated that meeting every other month is more than sufficient.

Mr. Gordon said that a capacity analysis is needed; the Youth Committee does not have outcome measures. He wants to know if service providers have geared up to do the work and how many are fully enrolled by the first of the year.

Ms. Carpenter stated that an option is to have some service providers come to the Youth Committee meetings and talk about what they are doing.

Dr. Perry is concerned about having the programs fully enrolled earlier; they are not adhering to a school year calendar with the out-of-school youth. It is important to get the kids the help right now. Mr. Gordon stated that programs need to be fully staffed up before the holiday season begins, not after.

The Committee decided to have future meetings begin at 8:00 a.m.

5. **Public Input:** None.
6. **Adjournment:** The meeting was adjourned at 9:34 a.m.

## ITEM 3 - INFORMATION

### SUMMARY OF YOUTH INITIATIVES PY 2018-2019

#### BACKGROUND:

#### **Summer Training and Employment Program for Students (STEPS)**

In April 2018, the Department of Rehabilitation awarded SETA \$250,000 in WIOA Title IV funds to serve 50 In-school youth ages 16-21 with disabilities. The Elk Grove Unified School District and the Sacramento City Unified School District partnered with SETA to refer students with disabilities to the SETA STEPS program. The SETA STEPS program provided 40 hours of 21<sup>st</sup> Century work skills training with placement in a paid work experience at \$12.00 per hour for 230 hours.

#### **Outcomes:**

Fifty students were enrolled in the program with 100% completing the training and the paid work experience component of the program.

<b>Demographics</b>	<b>Ethnicity (reflects multiple ethnicities)</b>
32% Female	38% African American
68% Male	38% White
54% Under the age of 19	26% Hispanic
46% Between the ages of 19-21	8% Asian
22% - 95823	4% Hawaiian/Other Pacific Islander
22% - 95828	2% American Indian/Alaska Native
15% - 95758	22% Did not wish to answer

Thirteen of the STEPS participants were placed in permanent employment:

- Elk Grove Unified School District Custodial Department (2)
- Goodwill Industries (1)
- Habitat for Humanity (2)
- Juma Ventures (1)
- Marshall's (1)
- Pride/Apple Computer (5)
- Sacramento International Airport (1)

**Success Story** – Jesse A. was enrolled in the STEPS program from the Valley High Adult Transition Program and completed his paid work experience opportunity with the Elk Grove Unified School District Warehouse Department. After his work experience opportunity ended, Jesse was assisted by SETA STEPS staff to gain a full-time job with FedEx. While working at FedEx, staff provided assistance to get Jesse hired as a substitute



## ITEM 3 – INFORMATION (continued)

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Janitor with the Elk Grove Unified School District's Custodial department and is now a full-time employee. Through the employment opportunities provided by the STEPS program, Jesse was able to save enough money to buy his first car.

### **Pathways to Public Service**

In partnership with the Institute of Local Government and the Sacramento County Office of Education, SETA launched the Pathways to Public Service program in May 2018 to serve 20 youth enrolled in alternative education programs at Elinor L. Hickey, North Area Community and Gerber schools. Youth enrolled in the program received 40 hours of 21st Century work skills training and placement in a 240 hour paid work experience. The emphasis on the work experience placement was with a public sector employer.

### **Outcomes:**

The Pathways to Public Service program served 21 youth attending SCOE's alternative educational programs.

Public Sector work experience placements included:

- District 7 Assemblymember Kevin McCarty's Office (1)
- Regional Transit (2)
- City of Sacramento Department of Parks and Recreation (4)
- City of Sacramento Front Street Animal Shelter (2)
- California Council of the Blind (1)
- Goodwill Industries (5)

Private Sector work experience placements included:

- California Community Credit Union (1)
- Robotics Evolution 7300 (1)
- Modern Waste Solutions, Inc. (1)

Permanent job placements include:

- Holiday Inn Express (1)
- Little Caesars Pizza (1)
- Subway (1)

The Pathways to Public Service program was supported through the Institute of Local Government's California State Workforce Board Workforce Accelerator Fund grant.

### **Gap Inc., This Way Ahead**

In January 2019, SETA was selected as the Community Partner for the Gap Inc.'s This Way Ahead program in Sacramento. SETA received grant funding to operate the

ITEM 3 – INFORMATION (continued)

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program for three years with the first year goal of recruiting, training and supporting 47 interns to be placed in a 10-week paid internship program with The Gap, Gap Kids, Old Navy and Banana Republic stores. After completion of the internship, 26 interns will receive offers for ongoing employment the week of August 19, 2019.

**Outcomes:**

Sacramento exceeded the goal of 47 and placed 51 interns in the This Way Ahead program. The SETA This Way Ahead program provided 76 youth with 40 hours of 21<sup>st</sup> Century work skills training.

<b>Demographics/Program Satisfaction</b>	<b>Ethnicity</b>
55% Female	28% African American
42% Male	21% Hispanic
81% 16 –18 years old	22% Asian
19% 19 – 24 years old	12% White
72% Learned about searching for a job	11% Multi-racial
67% learned about interviewing for a job	4% Hawaiian/Other Pacific Islander
64% joined the program to learn skills for the future	2% American Indian/Alaska Native

**Thousand Strong 2017-2019**

SETA was a partner in Mayor Steinberg’s Thousand Strong program from January 2017 – June of 2019. The Thousand Strong program provided students with 40 hours of work skills training (a combination of soft skills and professional skills) before being placed with an area employer for the summer, fall and spring.

The SETA Thousand Strong providers included:

- ✓ Year 1: The Boys and Girls Club, Crossroads Diversified Services, Inc., DCM Consulting, Greater Sacramento Urban League, La Familia, North State Building Industry Foundation and Pro Youth.
- ✓ Year 2: The Greater Sacramento Urban League, La Familia, North State Building Industry Foundation, Pro Youth, Student Reach and SETA Youth Services.

**Outcomes:**

- 302 Youth received 40 hours of Work Skills Training
- 166 Youth were placed in employment

### **SMUD High School Internship Program**

In April 2019, SETA was awarded a three-year contract to coordinate SMUD's High School Internship Program. Each year 25 students are selected from area high schools to participate in a six- week internship at SMUD. Interns work in a wide variety of departments including Human Resources, Security Operations, Substation Maintenance, Communications, Marketing and Community Relations and IT Operations.

#### **Outcomes:**

SETA provides assistance to 55 students to prepare for the internship interview. This two-day session assists students with the completion of a resume, interview preparation including mock interviews, how to dress for an interview and each student completes a video resume. After the interview process, the 25 selected students attend a 3-day workplace skills training to prepare for their internship at SMUD. Interns receive hands-on training in team building, business communication, financial literacy, and peer-to-peer learning using the New World of Work curriculum on digital fluency, collaboration, adaptability and resiliency.