



Sacramento  
Employment and  
Training  
Agency

**SPECIAL MEETING OF THE  
SETA GOVERNING BOARD**

**GOVERNING BOARD**

**ERIC GUERRA**  
Councilmember  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**DON NOTTOLI**  
Board of Supervisors  
County of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

**MAI VANG**  
Councilmember  
City of Sacramento

**DENISE LEE**  
Interim Executive Director

925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Main Office  
(916) 263-3800

Head Start  
(916) 263-3804

Website: <http://www.seta.net>

**DATE:** Wednesday, April 27, 2022

**TIME:** 1:00 p.m.

**LOCATION:** Zoom Location  
<https://us02web.zoom.us/j/83521111023?pwd=MmdicWtXcTBUC004dnE1cGpvSjBQZz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/83521111023?pwd=MmdicWtXcTBUC004dnE1cGpvSjBQZz09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,83521111023# US (San Jose). Meeting ID: 835 2111 1023. Passcode: 568201. Find your local number: <https://us02web.zoom.us/j/83521111023?pwd=MmdicWtXcTBUC004dnE1cGpvSjBQZz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or [Monica.Newton@seta.net](mailto:Monica.Newton@seta.net). Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

**REVISED  
A G E N D A**

**I. Call to Order/Roll Call/Pledge of Allegiance**

***“Preparing People for Success: in School, in Work, in Life”***

<b>II. <u>Consent Items</u></b>	<b><u>Page Number</u></b>
A. Approval of Minutes of the April 7, 2022 Regular Board Meeting	1-8
B. Approval of Claims and Warrants	9
C. Approval of an Appointment to the Community Action Board	10
 <b>III. <u>Action Items</u></b>	
<b>A. GENERAL ADMINISTRATION/SETA</b>	
1. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)	11-12
2. Approval of Appointment to the Sacramento Works Board (Roy Kim)	13
<b>B. WORKFORCE DEVELOPMENT DEPARTMENT</b>	
1. Approval of First Amendment to Restated Memorandum of Understanding with the City of Sacramento, Subject to Legal Counsel Approval, and Authorize the Executive Director to Execute the Agreement and Any Other Documents Pertaining to the Agreement (William Walker)	14
 <u>Community Services Block Grant:</u> No Items	
 <u>One Stop Services:</u> No Items	
 <u>Refugee Services:</u> No Items	
<b>C. CHILDREN AND FAMILY SERVICES:</b>	
1. Approval of Annual Self-Assessment for 2021-2022 and Resulting Program Improvement Plan for the SETA-Operated Program (Denise Lee)	15-26
2. Approval of Program Year 2022-2023 Head Start and Early Head Start Refunding Application (Denise Lee)	27-29
3. Approval of the SETA Head Start and Early Head Start Budgets for Program Year 2022-2023 (Denise Lee)	30

**C. CHILDREN AND FAMILY SERVICES: (continued)**

- |    |  |       |
|----|--|-------|
| 4. | Approval of the 2022-2023 Head Start and Early Head Start Program Options and Center Locations for Sacramento County (Denise Lee)  | 31-36 |
| 5. | Approval of 2022-2023 Training/Technical Assistance Plan for the SETA Head Start and Early Head Start Program, as Aligned with Established Five-Year Goals and Objectives (Denise Lee) | 37-47 |
| 6. | Approval of Selection Criteria for Enrollment in Head Start or Early Head Start Programs (Denise Lee)  | 48-50 |
| 7. | Approval of Budget Modification Request for Head Start and Early Head Start in Program Year 2021-2022 (Denise Lee)   | 51-52 |

**IV. Information Items**

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|----|--|--------|
| A. | Fiscal Monitoring Reports (D'et Saurbourne)  | 53-75  |
|    | <ul style="list-style-type: none"><li>• Asian Resources, Inc.</li><li>• Bach Viet Association, Inc.</li><li>• Folsom Cordova Unified School District – Adult Education</li><li>• International Rescue Committee</li><li>• JUMA Ventures, Inc.</li><li>• Lao Family Community Development</li><li>• River City Food Bank</li><li>• Rose Family Creative Empowerment</li><li>• The Salvation Army</li><li>• Twin Rivers Unified School District</li><li>• Waking the Village</li></ul> |        |
| B. | Employer Success Stories and Activity Report (William Walker)  | 76-86  |
| C. | Dislocated Worker Update (William Walker)  | 87-88  |
| D. | Unemployment Update/Press Release from the Employment Development Department (Roy Kim)   | 89-94  |
| E. | Head Start Reports (Denise Lee)  | 95-100 |

**V. Reports to the Board 101**

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|----|----------------------------|
| A. | Chair                      |
| B. | Interim Executive Director |
| C. | Deputy Directors           |
| D. | Counsel                    |
| E. | Members of the Board       |

F. Public

**VI. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**

*Pursuant to Government Code Section 54957.6*

*Agency Negotiator: Dee Contreras*

*Employee Organization: AFSCME Local 146*

**VII. Adjournment**

**REVISED DISTRIBUTION DATE: Friday, April 22, 2022**

**DISTRIBUTION DATE: Wednesday, April 20, 2022**

SETA Governing Board meeting hosted by:  
Councilmember Eric Guerra (Chair) & Supervisor Patrick Kennedy (Vice Chair)