

Sacramento Employment and Training Agency

CSBG Community Action Plan 2010–2011

Approved by the SETA Governing Board
June 4, 2009

COMMUNITY SERVICES BLOCK GRANT
2010/2011 PROGRAM YEAR COMMUNITY ACTION PLAN
COVER PAGE

TO: Department of Community Services and Development
Attention: Field Operations
P. O. Box 1947
Sacramento, CA 95812-1947

FROM: Agency: Sacramento Employment and Training Agency
Address: 925 Del Paso Boulevard, Suite 100
City: Sacramento

Agency Contact Person Regarding Community Action Plan

Name: Victor Bonanno
Title: Employment and Training Analyst Supervisor
Phone: (916) 263-4364
FAX: (916) 263-5427
E-mail address: victor@delpaso.seta.net

CERTIFICATION OF COMMUNITY ACTION PLAN AND ASSURANCES

The undersigned hereby certify that this agency complies with the Assurances and Requirements of this 2010/2011 Community Action Plan and the information in this CAP is correct and has been authorized by the governing body of this organization.

James R. Yee
Board Chairperson

6/4/09
Date

Kathy Kossil
Executive Director

6/24/09
Date

TABLE OF CONTENTS

Agency Vision and Mission Statement	1
Historical Statement	2
Requirement 1: Community Information Profile and Needs Assessment	10
Requirement 2: Statewide Priority	37
Requirement 3: Federal Assurances	40
Requirement 4: State Assurances	51
Requirement 5: Documentation of Public Hearings	54
Requirement 6: Monitoring and Evaluation Plan	65
CSD 801: CSBG/NPI Programs Report	Attachment 1
NPI Problem, Program Activities and Delivery Statements	Attachment 2

AGENCY VISION & MISSION STATEMENTS and STRATEGIC PLAN

The Vision Statement describes a desired future based on your agency's values. The vision is broader than what any one agency can achieve; the agency collaborates with others in pursuit of the vision.

Provide your agency's Vision Statement.

VISION STATEMENT:

"Preparing People for Success: in school, in work, in life"

The Mission Statement describes the agency's reason for existence and may state its role in reaching its vision.

Provide your agency's Mission Statement.

MISSION STATEMENT:

"Working with Families so Families can Work"

STRATEGIC PLAN:

Does your Agency have a Strategic Plan? Yes No

If yes, please attach a copy.

HISTORICAL STATEMENT

The Sacramento Employment and Training Agency (SETA) is a public agency formed by a Joint Powers Agreement between the City of Sacramento and Sacramento County. It was formed in 1978 to administer a variety of human services programs.

The SETA Governing Board is comprised of two Sacramento City Councilpersons, two members of the Sacramento County Board of Supervisors and one public representative. The Governing Board is the policy-making body of the Agency and all matters affecting the Agency must be presented to this body for deliberation and final action.

In accordance with the Joint Powers Agreement, the Governing Board has created as an advisory body, a Community Action Board (CAB), composed of public officials, representatives of private organizations and of the poor.

The CAB is established to guide the functions of the SETA Community Services Block Grant Program and advise the SETA Governing Board. The Community Services Block Grant Program has the goal of enabling low-income families and low-income individuals of all ages to attain the skills, knowledge and motivation to become fully self-sufficient. Each member of the CAB has vital talents, experience, and resources to offer the community. The Community Action Board is composed of twelve (12) members, with four (4) members representing each of three (3) constituent groups: 1) Public Officials or their representatives; 2) Private Sector consisting of business, industry, labor, religious groups, welfare, education, or other major groups and interests in the community, and 3) Low-Income Sector, or representatives of the poor within SETA's community action area.

Public officials bring expertise in public relations, meetings, administration, funding and fiscal affairs. They represent the interests of the general public, yet can also serve as ambassadors of goodwill and advocates on behalf of CSBG eligible constituent groups.

Representatives of the private sector have business, management and fiscal expertise, and they provide balance to the CAB. Their role can also include communicating to the private sector the positive economic development gains that result when community action programs help guide families out of poverty.

Representatives of the poor are the fundamental sources of information on the conditions and causes of poverty. Their participation and involvement on the CAB, on its committees and at neighborhood levels, is critical to Community Action efforts. Also important is their ability to help develop a public and institutional understanding of, and support for, the programs and their positive effects on the community.

The Community Action Board is entrusted with a mission: to mobilize resources and achieve greater institutional sensitivity and understanding of the dynamics of poverty.

The Community Action Board and SETA staff are responsible for the ongoing analysis and planning for needed community and social services in Sacramento County. Staff recommends service needs based on applicable statistical data supplied by the Community Services Planning Council, the Sacramento Area Council of Governments, and census data to the CAB. Local community input is sought through public meetings, in addition to special committee or ad hoc meetings which are scheduled on an as-needed basis, and cooperation with other planning initiatives including the Continuum of Care application homeless count, the Sacramento Housing and Redevelopment Agency's 2008-2012 Consolidated Plan and the Area 4 Agency on Aging 2005-2009 Area Plan.

In 2006, Sacramento County approved a 10-year plan to end homelessness in the region with a "housing first" strategy for chronically homeless individuals. During that same period, a SETA/CSBG Neighborhood Services Coordinator sat on the Sacramento City and County Board on Homelessness.

Once needs are identified and program policies and activities are established for in-house and subcontracted programs, SETA develops and releases a Request for Proposals (RFP) which specifically outlines the allowable program activities including goals and objectives for the designated funding period. Funding applications (proposals) are accepted from eligible organizations responding to the RFP and are subsequently reviewed and evaluated by both the staff and the CAB. Final funding decisions made through a competitive RFP process are the responsibility of the SETA Governing Board. It should be noted that all CSBG funding is based on annual goals and priorities set by the CAB and the SETA Governing Board.

The Sacramento Employment and Training Agency administers funds for a wide range of human service programs. In 1983, SETA assumed responsibility for administering both the local Community Services Block Grant (CSBG) program as well as the Sacramento County Head Start Program. SETA is also responsible for the administration of the Workforce Investment Act (WIA), the Targeted Assistance Refugee Grant, the Refugee Employment Social Services (RESS) grant, Sector Training Initiatives funded by WIA, Cal Trans and the Employment Training Panel, programs to serve youth from the California Department of Corrections and Rehabilitation, and most recently, the WIA and CSBG components of the American Recovery and Reinvestment Act (ARRA).

The following is a listing of currently operating CSBG, Head Start, WIA and Refugee employment and training programs.

CSBG PROGRAMS (20)

County of Sacramento, Department of Human Assistance	Family Self-Sufficiency (Seniors)
County of Sacramento, Department of Health and Human Services	Family Self-Sufficiency (Youth)
Elk Grove Unified School District	Family Self-Sufficiency (Youth)
Francis House	Safety-Net (Families in crisis)
Folsom Cordova Community Partnership	Safety-Net (Families in crisis)
Greater Sacramento Urban League	Safety-Net (Families in crisis)
Housing Now	Safety-Net (Developmentally Challenged)
La Familia Counseling Center	Family Self-Sufficiency (Youth)
Legal Services of Northern California, Inc.	Safety-Net and Family Self-Sufficiency (Seniors)
Linkage to Education	Family Self-Sufficiency (Youth)
My Sister's House	Family Self-Sufficiency (Domestic Violence and Homeless)
Paratransit, Inc.	Family Self-Sufficiency (Seniors and Disabled)
Sacramento Area Emergency Housing Center	Safety-Net and Family Self-Sufficiency (Homeless)

South County Services, Inc.	Safety-Net (Families in crisis)
The Salvation Army	Safety-Net (Families in crisis)
Travelers Aid Emergency Assistance	Safety-Net (Families in crisis)
Visions Unlimited, Inc.	Family Self-Sufficiency (Senior)
Voluntary Legal Services Program of Northern California	Safety-Net (Seniors and Parenting Grandparents)
Waking the Village	Family Self-Sufficiency (Homeless Parenting & Pregnant Youth)
WIND Youth Services	Safety-Net and Family Self-Sufficiency (Homeless Youth)

HEAD START (5)

Elk Grove Unified School District	(9 Sites)
Sacramento City Unified School District	(49 Sites)
San Juan Unified School District	(19 Sites)
Twin Rivers Unified School District	(1 Site)
Women's Civic Improvement Club	(1 Site)

SETA-Operated Head Start Program Sites (36)

Auberry Park	Broadway Early Learning Center
Bannon Creek	Center of Praise
Bright Beginnings	Country Wood Apartments

Crossroad Gardens	La Riviera
CSUS Head Start	LaVerne Stewart
Florin Meadows	Mather
Franklin	Nedra Court
Freedom Park	New Helvetia II
Fruitridge	Northview
Galt	Norma Johnson Early Learning Ctr.
Grace Lutheran	Parker Avenue
Grant Skill Center	Sharon Neese Early Learning Ctr.
Grizzly Hollow	Solid Foundation
Hillsdale	Strizek Park
Hopkins Park	Vineland
Illa Collin Early Learning Center	Walnut Grove
Job Corps	Whispering Pines
Kennedy Estates	
Phoenix Park	

TARGETED REFUGEE ASSISTANCE and REFUGEE EMPLOYMENT SOCIAL SERVICES (10)

Asian Resources

Bach Viet Association

Hmong Women's Heritage Association

Opening Doors

Sacramento City Unified School District/Skills & Business Education Center

Sacramento Lao Family Community
Sacramento Occupational Advancement Resources
Slavic Community Center of Sacramento
Southeast Asian Assistance Center
Twin Rivers Unified School District

WORKFORCE INVESTMENT ACT (WIA) EMPLOYMENT AND TRAINING (16)

Asian Resources (Adults and Youth)
Bach Viet Association, Inc. (Adult)
California Human Development Corporation (Youth)
California Indian Manpower Corporation (Youth)
City of Sacramento – Department of Parks and Recreation (Youth)
County of Sacramento, Department of Human Assistance (Adult)
Crossroads Diversified Services, Inc. (Adults and Youth)
Elk Grove U.S.D. (Adults and Youth)
Folsom Cordova Community Partnership (Youth)
Galt J.U.H.S.D. (Youth)
Greater Sacramento Urban League Corporation, Inc. (Adults and Youth)
La Familia Counseling Center (Adults and Youth)
Lao Family Community Development, Inc. (Youth)
Mutual Assistance Network of Del Paso Heights (Youth)
North State Building Industry Association (Youth)
Roberts Family Development Center (Youth)

Sacramento Chinese Community Service Center (Adults and Youth)

Sacramento City U.S.D. (Adults and Youth)

Sacramento City Department of Parks and Recreation (Youth)

Sacramento County Office of Education (Youth)

San Juan U.S.D. (Youth)

Sacramento Lao Family Community, Inc. (Adult)

Sacramento Regional Conservation Corps (Youth)

San Juan U.S.D. (Youth)

Soil Born Farm Urban Agricultural Project (Youth)

Twin Rivers USD (Youth)

THE SETA FINANCIAL SYSTEM

The SETA financial system, as certified and as audited, contains controls and procedures to assure proper receipt, disbursement and accounting for funds, including:

1. A separation of duties,
2. Appropriate approval processes for financial transactions,
3. Reconciliation procedures,
4. Adequate budgeting controls,
5. Proper indirect cost allocations,
6. Control of fixed assets,
7. Preparation of reliable financial reports,
8. Retention of financial reports,
9. Appropriate use of an administrative cost pool for federal funds, and,
10. Reliable systems for forecasting cash needs.

As the administrator of federal grants, SETA has established a reputation as an efficient administrator of its currently funded programs. SETA's fiscal responsibility and accountability can be ascertained by reference to its independent audits over the last thirty years during which time there have been no disallowed costs.

The agency currently provides cost-reimbursement subcontractors with cash advances. Thereafter, subgrantees are required to submit a monthly fiscal report to SETA for reimbursement.

The fiscal management system is linked to and under the jurisdiction of the County of Sacramento, Department of Finance. The automated fiscal system used by SETA is part of Sacramento County's Comprehensive Online Management Personnel and Accounting System for Sacramento (COMPASS). There is a separation of duties so that no single individual has complete authority over an entire financial transaction. Different individuals are responsible for the functions of cash disbursements, payroll, property and cash receipts. All disbursements must be approved by the SETA Executive Director or Fiscal Department Chief/Manager. Journal vouchers can only be approved by the Fiscal Department Chief or Accountant III.

SETA will enter into a contractual relationship with the agencies chosen to operate the program through a delegate agency contract. SETA will also assume responsibility for monitoring, program and fiscal compliance with applicable regulations, technical assistance, staff training and coordination of pertinent services.

The SETA fiscal staff are available for technical assistance in establishing and maintaining an acceptable accounting system, when requested by any subcontractor.

Audits will be performed annually in accordance with OMB Circular A-133, because of SETA's multiple funding, and will be coordinated with the appropriate state and/or federal agency/department.

Requirement 1
COMMUNITY INFORMATION PROFILE & NEEDS ASSESSMENT

State law requires each CSBG eligible entity to develop a Community Action Plan (CAP) that will assess poverty-related needs, available resources, and feasible goals and strategies to prioritize its services and activities to promote the goals of self-sufficiency among the low-income populations in its service area. (Government Code 12747(a))

Each CAP shall include the Community Information Profile and Needs Assessment as follows:

1. **Community Information Profile:** Describes the problems and causes of poverty in the agency's service area, based on objective, verifiable data and information. (Government Code 12754(a))

Attach or type your agency's Community Information Profile which must include a narrative description of:

- A. Agency's service area in terms of factors such as poverty, unemployment, educational attainment, health, nutrition, housing conditions, homelessness, crime rates, incidents of delinquency, the degree of participation by community members in the affairs of their communities and/or other similar factors deemed appropriate by the agency. Factors described in the Community Information Profile must be typical for baseline data and substantiated by corroboration gained through public forums, customer questionnaires, surveys of service providers, surveys of potential customers, statistical data, evaluation studies, key informants, anecdotal sources and/or other sources deemed reliable by the agency.

SETA SERVICE AREA POVERTY NARRATIVE AND SUPPORTING DATA:

TABLE 1 - RATES OF GROUP REPRESENTATION IN THE POVERTY POPULATION AND GENERAL POPULATION

Table 1 identifies poverty rates for selected groups of Sacramento County individuals and family households as compared with that group's representation within the general

population. In an effort to present the most recent statistical data, a current (2007) data source was used, the American Community Survey, instead of the 2000 Census. The American Community Survey is a product of the U.S. Census Bureau and is the highest quality data source for demographic information of its kind available during the decade-long census interval. **NOTE:** More recent Census data reflecting the effects of the 2008/2009 economic downturn on group poverty rates was not yet available for inclusion in this report.

TABLE 1 – Rates of Group Representation in the Poverty Population and General Population¹

<i>Group</i>	<i>% of Representation Among Poor Families and Individuals²</i>	<i>% of Representation in the General Population³</i>
<i>Female</i>	<i>55.3%</i>	<i>51%</i>
<i>Male</i>	<i>44.7%</i>	<i>48.5%</i>
<i>0 – 15 years</i>	<i>35%</i>	<i>23.3%</i>
<i>16 - 24 years</i>	<i>16.9%</i>	<i>12.5%</i>
<i>25 – 64 years</i>	<i>41.6%</i>	<i>53.2%</i>
<i>65+ years</i>	<i>6.4%</i>	<i>11%</i>
<i>Disabled (16–64 years)</i>	<i>19.4%</i>	<i>13.7%</i>
<i>White</i>	<i>49.7%</i>	<i>62.3%</i>
<i>Black</i>	<i>18.2%</i>	<i>9.7%</i>
<i>Asian</i>	<i>12.8%</i>	<i>13.8%</i>
<i>American Indian, Alaska Native & NHPI</i>	<i>Sample too small to determine Sacramento County poverty rate</i>	<i>1.8%</i>
<i>Other Races (alone & mixed)</i>	<i>17.3%</i>	<i>12.7%</i>
<i>Single Parent (Family Households)</i>	<i>57.7%</i>	<i>37.2%</i>
<i>Employed Workers (16 years & over)</i>	<i>19.4%</i>	<i>47.3%</i>

¹ Source: 2007 American Community Survey (except as noted)

² Generally refers to the 2007 Sacramento County population of 165,031, living below the federal poverty line

³ Generally refers to the total 2007 American Community Survey defined population of 1,358,323, unless otherwise noted

<i>Under .50 of the Poverty Level</i>	39.7%	4.8%
<i>.50 to .74 of the Poverty Level</i>	26.9%	3.3%
<i>.75 to .99 of the Poverty Level</i>	33.4%	4.1%
<i>Living in Poverty</i>	100.0%	12.2%

TABLE 2 - The American Community Survey reports that persons living below the poverty level in Sacramento County account for 12.2% of the total population or 165,031 persons. According to the 2000 decennial census, about 80% of the county's poor are concentrated in six (6) low income target areas. (Data is intended to show the disparity between zip codes, but due to the availability of zip code tabulation statistics only at the decennial census, care should be taken in attempting comparisons with more recent data). They are listed in the following table:

TABLE 2 - SETA Community Action Target Areas

North Central¹ (Includes the communities of Alkali Flat, Rio Linda, Elverta, Robla, East Del Paso, Del Paso, Strawberry Manor, Northgate and Gardenland)		
<i>ZIP Code Tabulation Area²</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95626	11.9%	757
95673	14.0%	1,914
95815	32.9%	8,248
95821	17.1%	5,933
95825	18.4%	5,556
95833	13.9%	4,317
95834	12.8%	1,067
95835	15.6%	129
95838	27.7%	9,539
Total		37,460
South Central (Includes the communities of Central City, City Farms, Oak Park, Freeport Manor, Woodbine and Glen Elder)		
<i>ZIP Code Tabulation Area</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95814	27.1%	3,853
95816	12.7%	1,953

95817	31.4%	4,569
95818	19.0%	4,092
95820	25.1%	9,259
95822 (part)	17.9%	4,981
95823	21.6%	15,368
95824	30.6%	9,304
Total		53,379
Meadowview³		
<i>ZIP Code Tabulation Area</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95822 (part)	26.3%	4,253
95832 (part)	37.6%	3,139
Total		7,392
North Highlands		
<i>ZIP Code Tabulation Area</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95608	10%	5,779
95660	22.8%	7,227
95841	18.3%	3,801
95842	12%	3,740
Total		20,547
South Sacramento (Includes all unincorporated low-income communities geographically located in the southern portion of the county)		
<i>ZIP Code Tabulation Area</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95632	10.4%	2,465
95639	23.4%	45
95641	11.8%	250
95655	85.8%	446
95826	12.7%	4,839
95827	11.4%	2,162
95828	14.7%	8,048
95832 (part)	29.9%	167
Total		18,422
Rancho Cordova		
<i>ZIP Code Tabulation Area</i>	<i>Poverty Rate</i>	<i>Total Population in Poverty</i>
95670	13.6%	6,752
Total		6,752

Source: Census 2000

¹ Only ZIP Code Tabulation Areas with poverty rates of 10% or more are noted.

² A ZIP Code Tabulation Area (ZCTA) is an approximation of a postal ZIP Code produced by compiling Census Block data within that geographic area. When a Census Block area bridges two ZIP Code areas, the data may accrue to either ZIP Code, but not both.

³ Compiled from Census 2000 Tract and Block Group data.

POVERTY AMONG FEMALE HEADS OF HOUSEHOLD

According to the 2007 American Community Survey, 37% of Sacramento County families with children under the age of 18 are headed by a single parent while 31.2% of families with children under the age of 18 statewide are headed by a single parent. Median income for single mothers with children under the age of 18 is only 34.5% of that for married couple families. Over 28% of female-headed families with children under the age of 18 live in poverty compared to less than 8% of married couple households.

One factor in the increasing number of single parent families is the rising number of births to unmarried women. In 1985, one of every four births was to an unmarried woman; twenty-two (22) years later the proportion has grown to almost one in three. The California Department of Health and Human Services reports that the number of such births has been cyclical over the last decade, averaging about 328 per 1000 births.

According to the 2007 American Community Survey, over 25% of single parent families in Sacramento County were living below the federal poverty standard, and 41.4% of Sacramento's female-headed single parent families with children under 5 years were living below the federal poverty standard. Of female-headed single parent families with children 5-17 years only, 21.3% are living below the federal poverty standard compared with 5.4% of married-couple households with children 5-17 years only. Single Parent Families heavily impacted the poverty rates of the downtown, Meadowview and Oak Park communities.

The Human Services Information System data base indicates that within Sacramento County, single female-headed households with children under 18 living below the poverty level are concentrated in six community planning areas as indicated below:

TABLE 4 – Female Head-of-Household Poverty by Planning Area

<i>Percentage of Female-Headed Families Below Poverty Level</i>	
Planning Area	Percentage
North Sacramento	61%

South Sacramento	46%
East City	44%
Pocket/Meadowview/South Sacramento	37%
North Highlands	33%
Rancho Cordova	33%

TANF caseloads are highly concentrated in downtown, South Sacramento, Oak Park, Meadowview, North Sacramento and Rancho Cordova. The Sacramento County Department of Human Assistance (DHA) reports that during 2008, there were 120,756 individuals found eligible for CalWORKs services in Sacramento County. For 2009 through April, the number of individuals determined eligible for services was 96,571 or 6.6% more than the 90,598 individuals who were eligible during the same period in 2008.

During the month of July 2008 there were 66,742 recipients representing approximately 19,588 adults and 47,154 children receiving some level of state (CalWORKs) and/or federal (TANF) cash aid. The CalWORKs recipient rate for Sacramento County is nearly 8.9% of the total population.

POVERTY AMONG OLDER ADULTS:

Since 1990, the 65+ population in Sacramento County increased by 47%, from 100,746 persons in 1990 to 157,930 persons in 2008. During 2007 about 7.1% of Sacramento County seniors lived with incomes below the poverty line.

A study financed by the Sacramento County Department of Health and Human Services, A Profile of Older Adults, 2006, projects dramatic increases in senior populations in the future. By 2040, the number of seniors 65+ will increase by approximately 193%, the number of seniors 85+ will increase by 206%, bolstered by the first wave of baby boomers that reached their 60th birthday in 2006, those that will follow in coming years, and the projected increase in their longevity.

The ethnic composition is also changing. The proportion of minority seniors aged 55+ in Sacramento has increased at twice the rate of white seniors. Estimates suggest that the population of Hispanic seniors 65+ will increase by 574%, followed by Asian seniors 65+ at

349% and Black seniors 65+ at 270%, while the population of white seniors is projected to increase by only 50% (by the year 2040).

According to the 2007 American Community Survey, the median household income for householders aged 25 to 44 is \$60,258 annually, the household income for householders aged 45 to 64 is \$67,040, and the household income for households with a householder 65 or older drops dramatically to \$39,503 annually. The typical person 65 years of age and older will be female, living alone and with very limited income. During the 2007 American Community Survey, 6.2% of Sacramento County's senior headed households (age 65+) reported incomes under \$10,000. Also significant is that 30% of persons over 65 live alone in the community, and while most seniors are well and active, 31% of those over 75 have mobility and self-care limitations.

In 2007, over 27% of seniors over 65 in Sacramento lived alone. Three out of four of these single-person senior households consisted of a woman living alone. Although only 8,784 seniors in Sacramento County live with non-relatives or in group homes, that number has nearly doubled since the 2000 decennial census. It should be noted that for seniors aged 55-75, the leading cause of fatal injuries is suicide, 62% of seniors aged 60+ are obese or overweight, and 36.3% report getting no vigorous or moderate exercise at all.

Area 4 Agency on Aging staff stated in a recent Sacramento Bee article that three times as many seniors are seeking employment. With rising costs of medicine and other necessary items, social security does not cover their expenses, and they are at risk of losing their homes and cars.

While households headed by seniors aged 65+ represented only 18.4% of households in the year 2007, they represented 40.4% of households with no vehicle for transportation to medical or other vital appointments.

POVERTY AMONG YOUTH:

According to the American Community Survey, over 26% of Sacramento County's population is aged 0 through 17. Of these children, 17.4% were living in poverty in 2007. The highest poverty rate among children falls to those less than 5 years old at 21.3% of all children within this age group. The State Department of Social Services reports that in July 2008, 47,154 Sacramento County children were part of households receiving cash assistance from Temporary Assistance to Needy Families (TANF) and/or CalWORKs, an 8.4% increase from 2007.

The Community Services Planning Council reports that the children who are living in poverty in Sacramento County are concentrated in the communities listed below:

TABLE 5 – Children in Poverty by Census Place

<i>2005-2007 Survey Area</i>	<i>% of Children in Poverty (0-17yrs)</i>
<i>Arden-Arcade</i>	<i>23.5%</i>
<i>Carmichael</i>	<i>10.8%</i>
<i>Citrus Heights</i>	<i>12.2%</i>
<i>Elk Grove</i>	<i>7.5%</i>
<i>Fair Oaks</i>	<i>9.6%</i>
<i>Florin</i>	<i>19.8%</i>
<i>Folsom</i>	<i>4.3%</i>
<i>Galt</i>	<i>12.1%</i>
<i>North Highlands</i>	<i>23.7%</i>
<i>Orangevale</i>	<i>5.6%</i>
<i>Parkway-South Sacramento</i>	<i>40.1%</i>
<i>Rancho Cordova</i>	<i>28.3%</i>
<i>Sacramento City</i>	<i>23.7%</i>

US Census Data, 2005-2007 American Community Survey 3-year estimate

FOSTER YOUTH:

The California Department of Social Services reports that as of June 2008, the number of children in foster care in Sacramento County was 4,739, a slight increase from June 2007 (4,671). During the last 5 years, however, there has been a nearly 19% decrease in the

number of children in out-of-home placement. Of all the counties in California, Sacramento has the distinction of ranking fourth in the rate of their foster youth population (31.3%) that remains in foster care for more than 5 years, and is higher than the state as a whole (26.9%). The rate of foster placement in the county is the highest in the region and exceeds the state rate by 50%.

The Sacramento County Department of Human Assistance reported that in 2009, approximately 387 of the estimated 10,864 youth found eligible for foster youth services in 2008, would be "aged out" of the foster care system in Sacramento County.

Within 12 to 18 months of leaving the system:

- 40% of foster youth will suffer serious physical victimization, including sexual assault*
- 30% will be homeless at least once*
- 37% will be incarcerated*
- 33% will be forced to rely on long-term public assistance*

Other studies indicate that the majority of foster youth work below grade level, exhibit behaviors which constitute grounds for expulsion, and over 50% drop out of high school before graduation.

TEEN PREGNANCY:

The 2007 American Community Survey reports that in 2007, Sacramento County's teen (15-19 years old) birth rate was 39 per 1,000 live births for a total of 793 which can be compared to the State of California rate of 62 per 1,000. Teen mothers are disproportionately poor, more likely to rely on public assistance and comprised of a higher representation of ethnic minorities than in the general population. One in three teen mothers and 40% of teen fathers drop out of high school.

More than half of Sacramento's adolescent mothers reside in eleven of the county's zip codes. The communities represented by these zip codes are Oak Park, Del Paso Heights, Arden, North Sacramento, Fruitridge, Meadowview/Valley Hi, Downtown, Fruitridge/Colonial Heights, Florin, and Rancho Cordova.

The Sacramento Health Council reports the primary causes of teen pregnancy to be:

- Inadequate accessible early and ongoing education for reproductive health.*
- Cultural and psychosocial issues impacting personal decision-making.*
- Failure to use birth control.*

Consequences of increased sexual behavior and/or pregnancy are:

- *Poverty and related social problems.*
- *Increasing public costs.*
- *Increased incidence of related sexually transmitted diseases.*
- *More victimization of teen girls and potential for continued cycle of abuse.*
- *Higher mortality rate during baby's first year of life, as well as increased risk of complications to teen mothers during initial and subsequent pregnancies.*

YOUTH OFFENDERS/JUVENILE DELINQUENCY:

According to the most currently available California Department of Justice data available for this report, Sacramento County appears to have had a lower misdemeanor arrest rate (83.3% of the state rate) during 2006, than the State of California. The rate for misdemeanor juvenile offenders was 25.25 per 1,000 youth ages 10 through 17. The highest offender rate for a particular offense was for petty theft (965 arrests). Marijuana arrests were at 350 and DUI arrests at 69. Weapons arrests, however, are at their lowest rate over the previous four (4) years at 76 whereas the state experienced its second highest rate since 1997.

The California Department of Justice also reports that from 1997-2006, juvenile felony arrest rates have steadily declined in the state by over 33% but declined more slowly in Sacramento County at 28.7%. During that same period felony drug arrests have increased by almost 15% in Sacramento County while they had declined almost 33% statewide. The greatest gains were decreases in sex offenses and dangerous drug offenses which are at their lowest rate in a decade. These indicators tend to support current youth service strategies aimed at providing mentoring, constructive alternatives for youth activities outside of school hours, and career planning for youth prior to release from incarceration. An exception is the highest Sacramento County juvenile arrest rate for marijuana offenses in the last 10 years, during 2006. In Sacramento County, juvenile felony weapons arrests have increased by almost 33%, violent offenses are the highest they have been in a decade, but property offenses have dramatically dropped by nearly 34%.

It should also be noted that the number of female juvenile felons arrested annually has declined 11.5% in Sacramento County and the same statewide during the period 1997-2006. Juvenile male felons decreased over 12.2% in Sacramento County and a 22.9% decrease, statewide.

HIGH SCHOOL DROP-OUTS:

As of July 2008, Sacramento County's 4-year derived high school dropout rate was 26.5%, which is higher than the State rate of 24.2%. Dropout rates are measured as a percentage of ninth graders who drop out during the following three school years. The new data includes the number of students who drop out outside of the school year and who claim to be beginning school in another district but never do.

The highest high school dropout rates in the county in the latest statistics were registered in the Twin Rivers District (which recently merged with the Grant Joint Union High School District) at 36.2%, while the Sacramento City Unified and San Juan Unified Districts had a drop out rate of 26.5%.⁵ American Indian, Hispanic and African-American students are far less likely to graduate from area high schools than are their white or Asian counterparts.

In Youth and Young Adult At Risk Information, the Sacramento County Office of Education found that the following factors correlate with dropping out of school:

- * Two or more years behind grade level*
- * Pregnancy*
- * Coming from a household where mother or father was absent when youth was age 14*
- * Coming from a home where a parent dropped out of school*
- * Having relatively little knowledge of the labor market.*

The County Office of Education also found that three of every four dropouts aged 20 to 21 are poor; and that dropouts earn far less as adults in annual salaries than others that have reached higher educational achievement levels.

LEVEL OF EDUCATION:

Data from the 2007 American Community Survey suggests a strong correlation between the level of education and instance of poverty. In the table below, you can see that in Sacramento County, as the level of education increases, the instance of poverty decreases, with a dramatic reduction in instances of poverty for those with a bachelor's degree or higher. Median earnings also rise as the level of education rises, as is shown in Table 7.

TABLE 6 – Level of Education rates of Group Representation in the Poverty Population and General Population⁶

⁵ School District figures from County rate from The Sacramento Bee, *California high school dropout rate near one-quarter, report says*, Published Thursday, July 17, 2008.

⁶ Source: 2007 American Community Survey (except as noted)

<i>Group Characteristic</i>	<i>% of Representation Among Poor Families and Individuals⁷</i>	<i>% of Representation in the General Population⁹</i>
<i>Less Than High School Graduate</i>	31.8%	14.4%
<i>High School Graduate or Equivalent</i>	34.1%	25.1%
<i>Some College/Associate's Degree</i>	24.7%	33.0%
<i>Bachelor's Degree or Higher</i>	9.4%	27.5%

TABLE 7 – Median Earnings in the past 12 months for the population 25 years and over.¹¹

<i>Group Characteristic</i>	<i>Median Earnings</i>
<i>Less Than High School Graduate</i>	\$21,346
<i>High School Graduate or Equivalent</i>	\$30,093
<i>Some College/Associate's Degree</i>	\$36,740
<i>Bachelor's Degree or Higher</i>	\$51,900
<i>Graduate or Professional Degree</i>	\$69,225

The Living Wage Calculator is an internet based tool for calculating the minimum wage for families to be self-sufficient in the city or county in which they reside. For a family of two adults and two children residing in the county or city of Sacramento, that wage (single or combined) is \$28.77/hour for an annual income of \$59,842 per year to be minimally self-sufficient.

Women over the age of 25 in Sacramento County that have never graduated from high school have a median annual income of only \$14,929, which is less than half of the median

⁷ Generally refers to the 2007 Sacramento County population of 165,031, living below the federal poverty line

⁹ Generally refers to the total 2007 American Community Survey defined population of 1,358,323, unless otherwise noted

¹¹ Source: 2007 American Community Survey (except as noted)

income for women that have attended some college, and less than twice the amount of fair market rent for a studio apartment in Sacramento County.

HOUSING:

Affordable rental housing is in short supply and public-subsidy units have waiting lists. Rising vacancy rates in rental housing have resulted in a reduction of average rents from \$966 in the last quarter of 2008 to \$961 in the first quarter of 2009. The Sacramento Housing and Redevelopment Agency currently (PY 2009) manages and maintains 3,144 public housing units throughout the county and administers 11,000 Housing Choice Certificates on a monthly basis.

By March 2009, the Sacramento Association of Realtors reported that the median price of a home in Sacramento County declined 34.3% from a year earlier or from \$254,896 to \$167,500.

According to SHRA, about 27 percent of all county households experience one or more housing problems--paying more than 30 percent of income for housing, living in substandard conditions, living in overcrowded conditions, or a combination of the three. Approximately 67% of low-income households and renter households have housing problems.

During 2008, the SHRA reported that 23,950 home owners had mortgage default notices filed against them and a total of 17,282 homes were repossessed. For the last quarter of 2008, mortgage default filings were down 28% from the same quarter in 2007. Repossessions for that quarter, however, were up 19% from 2007.

LABOR FORCE AND UNEMPLOYMENT DATA:

Unemployment Rate
 Sacramento County (January 2008 through March 2009)

		2008				2009	
January	March	May	July	September	November	January	March
6.4%	6.4%	6.4%	7.4%	7.7%	8.2%	10.4%	11.3%

Source: Employment Development Department Labor Market Information Division
 Graphic: Community Services Planning Council – Sacramento County Snapshot, May 2009

California had an unemployment rate of 11.3% in March 2009. According to the U.S. Bureau of Labor Statistics, California had the fourth highest unemployment rate in the nation in October of 2008, and then the third highest in November.¹² In one year, from December of 2007 to December of 2008, California lost 257,400 jobs statewide. Sacramento County specifically, has seen its unemployment rate increase from 5.9% in December of 2007 to 11.3% in March 2009, when there were 78,300 persons unemployed.

TABLE 8 – March 2009 Unemployment data for Cities and Census Designated Places¹³

Area Name	Unemployment Number	Unemployment Rate
Arden Arcade	6,300	10.9%
Carmichael	2,500	8.3%
Citrus Heights	4,100	7.9%
Elk Grove	3,300	9.1%
Florin	2,200	16.8%
Folsom	1,400	5.1%
Foothill Farms	1,400	14.4%
Galt	1,900	17.0%
Gold River	100	1.9%
Isleton	100	11.9%
La Riviera	400	6.1%
Laguna	1,200	5.8%

Area Name	Unemployment Number	Unemployment Rate
Laguna West Lakeside	400	7.6%
North Highlands	3,800	16.6%
Orangevale	1,300	8.1%
Parkway South Sacramento	3,100	18.9%
Rancho Cordova	4,100	12.9%
Rancho Murieta	100	3.5%
Rio Linda	1,000	16.5%
Rosemont	1,300	8.9%
Sacramento	29,100	13.2%
Vineyard	100	5.2%
Walnut Grove	100	24.7%
Wilton	200	6.9%

¹² Information extracted from an Economic News Release from the U.S. Bureau of Labor Statistics on 11/21/2008.

¹³ Non-Seasonally Adjusted Data Provided by EDD's Labor Market Information Division

¹⁸ Information from the *Homeless in Sacramento County 2009 Homeless Count Summary Report*.

INCIDENCE OF HOMELESSNESS:

Results from the 2009 Sacramento Homeless Count reported a 31% decline in the number of chronically homeless during the last year and that at any given time in Sacramento County, approximately 4,910 adults and children are living in shelters or places not fit for human habitation. This does not include all of the homeless individuals and families living with families and friends while seeking other options. Swelling the numbers of homeless are the mentally ill and those addicted to drugs or alcohol. There is a 15.3% increase of homeless persons from 2008 to 2009.¹⁸

Sixteen hundred and six (1,606) sheltered homeless surveyed on a single night in January, 2009 broke down into the following groups:

- 468 were chronically homeless (down 31.13% from 2008)
- 753 were severely mentally ill (down 17.52% from 2008)
- 426 were veterans (down 17.76% from 2008)
- 1,345 were chronic substance abusers (down 6.73% from 2008)
- 699 were victims of domestic violence (up 28.26% from 2008)
- 60 had HIV/AIDS (up 22.44% from 2008)
- 35 were youth under 18 years of age (up 118.75% from 2008)

County statistics, feedback from CSBG funded shelter providers and responses from homeless families seeking assistance from SETA show an increase in the demand for shelter beds, especially for women and children. Currently the Sacramento County Board of Supervisors is considering the elimination of all shelter beds for homeless individuals as a response to the worsening County Budget crisis.

It is estimated that as many as 600 homeless teens, that are ineligible for shelter stays because of their age, are out on the streets and/or in potentially dangerous conditions on any given night. One youth center (WIND) places the number of youth homeless at any given time during the year at close to 1,500.

According to the 2007 American Community Survey, there are 107,462 veterans in Sacramento County. Approximately 35,084 of Sacramento County veterans are Vietnam-era. Twenty-eight thousand, five hundred and eighty (28,580) Sacramento County Veterans have a disability, approximately 5,267 veterans live in poverty and 426 live in shelters or in transitional housing. This does not include the number of veterans living in places not fit for human habitation.

Public testimony submitted to the SETA Community Action Board by two low income families at the SETA public hearings on April 8, 2009, noted that homeless clients need

longer than 30 or 60 days of shelter stay to remedy issues such as chronic substance abuse, mental health, lost identification documents, involvement with CPS, or years of bad credit.

HUNGER IN SACRAMENTO COUNTY:

California Food Policy Advocates reported in 2008 that, about 71,000 adult Sacramento County residents lived in food insecure households. This represents about 5% of the adult population. Over 58% of adults in the county are identified as obese or carrying unhealthy weight and for 7th graders in our schools, the rate is almost 31%. Fifty-four percent (54%) of those eligible for the Food Stamp Program (257,737 eligible) do not access services for a variety of reasons. The Sacramento Hunger Coalition reported in public testimony before the SETA Community Action Board that a one month supply of food stamps, by themselves, will last no longer than 2.5 weeks.

Rapidly increasing demand at emergency food programs is not the only indicator that hunger is threatening more and more Sacramento County residents. In Sacramento County, 110,877 children are eligible for free or reduced price meal programs at their school, with 19% of those eligible not participating. Of all California Counties, Sacramento ranks first (worst) in the number of children eligible but not receiving free or reduced school breakfasts. The California Food Policy Advocates also give Sacramento the distinction of being first (worst) in general health indicators for Sacramento County residents.

PERSONS WITH DISABILITIES IN SACRAMENTO COUNTY:

The 2007 American Community Survey reports that there were 199,742 persons (14.7% of the general population) over the age of five who were identified as being disabled. Of this number, 39,437 (19.7% of the disabled population noted above) were living below the federal poverty level.

Nearly 30,000 Sacramento County households reported receiving SSI during the 2007 American Community Survey. Beginning on May 1, 2009, and in response to the looming California Budget deficits, all SSI checks will be decreased by 4.1% to their December 2008 level. The average \$907 check will be reduced to \$870 per month to cover all their living expenses.

HEALTHCARE IN SACRAMENTO COUNTY:

According to the Executive Director of the Capitol Community Health Network, approximately 280,000 Sacramento County residents have no health insurance. Within the last year, 3 County Medically Indigent Services Program (CMISP) clinics, located in the Downtown, Citrus Heights, and Oak Park areas were closed. These closures left only 3 clinics open providing adult primary care, and only one clinic providing pediatric care. None of the clinics provide emergency services. Only one of the clinics is open past 5:00pm, and none of them are open on weekends.

The Executive Director of the Capitol Community Health Network also noted that the clinics which the county has closed accounted for approximately 16% of the total client visits for the 2007-2008 fiscal year. That 16% represents 140,000 client visits, with an average of 2.5 to 4 visits per person, per year, the majority of which were primary care visits. It is estimated that this will affect approximately 5,600 to 8,960 medically indigent persons.

- B. Community resources and services, other than CSBG, which are available in the agency's service area to ameliorate the causes of poverty and the extent to which your agency has established linkages with those service providers.

Community Resources and Services with which SETA has Established Linkages

SETA has established collaborative relationships with a number of entities that have a successful history of serving the poor. Although some of the below listed entities receive CSBG resources, these resources typically represent only a small fraction of their total budgets and are for isolated programs within their service delivery system. Yet, they form the basis of collaborative relationships that have leveraged the efforts of us all.

TABLE 8 - SETA Partners in the Fight Against Poverty

<u>Resource/Service</u>	<u>Activities</u>
211-Connect	<i>Provides impoverished families and individuals a vital link to community services including CSBG service providers. Through non-CSBG channels, SETA assisted in and supported the implementation of this valuable countywide community service.</i>

<p><i>Community Services Planning Council (CSPC)</i></p>	<p><i>An incubator for small community programs the CSPC is also a research entity providing generalized and custom reports and presentations on community data used by SETA, non-profit entities and governments throughout Sacramento County. Long a supporter of CSPC, SETA has frequently used CSPC data in the planning for the development of effective anti-poverty programs and for informing SETA boards on community conditions.</i></p>
<p><i>Sacramento County Department of Human Assistance (DHA)</i></p>	<p><i>SETA maintains strong linkages with DHA, collaborating on services for welfare recipients and families in long-term transitional housing.</i></p>
<p><i>United Way, California Capital Region (UWCCR)</i></p>	<p><i>SETA staff hold a seat on the Health Impact Council for UWCCR working to enroll children in poverty into appropriate, subsidized health insurance and helping them locate a medical home. Staff from UWCCR also serve on the SETA CAB.</i></p>
<p><i>California Capitol Financial Development Corporation (CCFDC)</i></p>	<p><i>SETA collaborates with vendor CCFDC to develop financial literacy training programs for youth</i></p>
<p><i>Sacramento Works One Stop Career Center System</i></p>	<p><i>SETA collaborates with 41 partner agencies to provide a comprehensive one-stop career center system that provide skill development and job placement services to over 50,000 job seekers and employers per year.</i></p>

C. Your agency's plan for periodically reviewing and revising the Community Information Profile. In particular, describe how your agency ensures that the most current data and relevant factors are included.

SETA contracts with the Community Services Planning Council that tracks all social service, non-profit and other entities in Sacramento County. SETA staff are also active in area programs that serve low income families, infants, children, youth and seniors where they are well positioned to discover changes in Sacramento County's social services landscape. SETA monitors a variety of data resources as they become available such as the decennial census, the American Community Surveys, monthly reports from the Labor Market Information Division of EDD, the Community Services Planning Council's annual Children's Report Card, the annual editions of the Community Resource Directory and feedback from the many families and individuals who look to SETA for service referrals to community resources.

2. **Needs Assessment:** Describes local poverty-related needs, with further identification and prioritization of the eligible activities to be funded by CSBG. It also serves as the basis for the agency's goals, problem statement(s) and program delivery strategy(s).

Attach [or type] your agency's Needs Assessment. The Needs Assessment should analyze the demographic and economic conditions and other poverty-related factors identified in your Community Information Profile.

Analyses that goes beyond the topics listed in A, i-iv, and based on the 15 priority area/group profiles described in the Community Information Profile component of this plan and SETA responses are listed in the table below:

<p>Identified Gaps in Vital Services for Impoverished Families and Individuals</p>	<p>SETA Analysis and Response</p>
<p><i>A geographically and categorically fragmented service delivery system limiting access to vital services and resources</i></p>	<p><i>Families and individuals in crisis are least likely to have the resources or capacity to navigate the hundreds of geographically dispersed and independent area service providers, each with their own policies, eligibility requirements, and staff contacts for the multiple services and resources deemed vital to their returning to a condition of self-sufficiency.</i></p> <p><i>SETA will make every reasonable effort to collaborate with system wide approaches and establish conveniently located service sites throughout Sacramento that, to the extent possible, provide consistent eligibility policies, multiple services of greatest interest to impoverished families and staff available to assist with navigating other needed service systems.</i></p>
<p><i>Inadequate system of supports for single parent families to escape poverty</i></p>	<p><i>Poor single parents responsible for the care of children, earning income, running a household and advancing their family's economic status, have inadequate community supports for the high cost of childcare and resources for employment advancement preparation. This condition can be especially acute for teen parents.</i></p> <p><i>SETA will make services for this group a priority by supporting programs that provide safe havens for these families when displaced, by providing experienced staff and programs to provide guidance and material supports towards the maintenance of their households and their efforts to seek and succeed in educational or</i></p>

<p>Identified Gaps in Vital Services for Impoverished Families and Individuals</p>	<p>SETA Analysis and Response</p>
	<p><i>vocational training pursuits towards employment or advancement.</i></p>
<p><i>A reduction in the already inadequate services available to monitor and support impoverished and homebound seniors</i></p>	<p><i>Impoverished and homebound seniors face the loss of their independence at that point in time when their physical safety comes into question. Their removal from familiar surroundings to a nursing home or other assisted living environment can be a terrifying experience and a large financial burden to already limited community social service resources.</i></p> <p><i>SETA will support services for these seniors that effectively and efficiently support and monitor homebound seniors in maintaining their households and physical/mental health.</i></p>
<p><i>Inadequate services preparing youth for reentry from the foster youth or juvenile justice systems, and self-sufficiency</i></p>	<p><i>Most supportive services for foster youth end upon reaching the age of emancipation; many are unprepared at 18-19 years old and without the resources and guidance to become self-sufficient. Funding for probation youth re-entry programs has been inadequate. For either of these groups the future holds a high probability of poverty for themselves and their families.</i></p> <p><i>SETA will support services that offer skilled guidance for these groups that provide options to risky behaviors, and provide advocacy and resources towards advancing their educational attainment, as a path to self-sufficiency.</i></p>
<p><i>Inadequate services and resources to stabilize vulnerable and imminently homeless families and restore vital services to households</i></p>	<p><i>Families facing eviction for economic reasons caused by unexpected emergencies, rising rental/mortgage/utility costs, declining family incomes or poor life skills are at high risk of homelessness that can have negative long-term effects on all family members, especially children. Once evicted, few landlords will consider them as tenants, exacerbating their condition.</i></p> <p><i>SETA will collaborate with the Sacramento Housing and Redevelopment Agency in implementing the Homeless Prevention and Re-housing Program and provide for staff and resources to mitigate the condition of the imminently homeless by making eviction avoidance payments to their rental/mortgage entities for the purpose of stabilizing the family in their current housing and to</i></p>

<p>Identified Gaps in Vital Services for Impoverished Families and Individuals</p>	<p>SETA Analysis and Response</p>
	<p><i>reconnect or forestall the disconnection of household energy supplies.</i></p>
<p><i>Inadequate and declining services for impoverished seniors and parenting grandparents experiencing financial or legal abuse</i></p>	<p><i>Seniors are historically vulnerable to financial scams because of their age and infirmities. Parenting grandparents who have taken on the responsibility for providing a safe and enriching environment for their grandchildren are sometimes caught between their children and the foster child system. Neither of these two groups is usually in a position to afford the high cost of competent legal services to ensure that everyone's rights to fairness in business dealings and children's rights are protected.</i></p> <p><i>SETA will support limited legal services and representation for these groups by competent legal entities.</i></p>
<p><i>Inadequate and declining shelter beds for homeless families and individuals</i></p>	<p><i>Homeless shelter capacity in Sacramento County has been inadequate to meet the needs of homeless families and individuals wishing to sleep in a safe environment. Today, the homeless population has grown with the foreclosure crisis and economic downturn and local governments are decreasing Sacramento County shelter bed capacity.</i></p> <p><i>SETA will provide resources and services that support shelter and re-housing for difficult-to-place homeless clients including teenage youth, teen parents and developmentally challenged adults. SETA will also support case managed services and shelter for homeless families and individuals and provide limited re-housing services for families ready to transition back into long-term housing options.</i></p>
<p><i>The 1-month allotment of food assistance received by thousands of families on public assistance only lasts about 2.5 weeks</i></p>	<p><i>Not only does public assistance not provide adequate resources for nutritious food for families but access to good quality food resources at retail outlets and food closets are often difficult to access because of transportation barriers and the lack of quality food outlets in depressed neighborhoods.</i></p> <p><i>SETA will provide resources for food assistance through vouchers, prepared meals and quantities of food at multiple sites throughout</i></p>

<p>Identified Gaps in Vital Services for Impoverished Families and Individuals</p>	<p>SETA Analysis and Response</p>
	<p><i>Sacramento County and also transportation assistance for the purpose of accessing nutritious food.</i></p>
<p><i>Public and private transportation costs have increased beyond the ability of many poor families to access vital services, and to seek or maintain employment</i></p>	<p><i>In Sacramento County there have been dramatic increases in the cost of transportation due to high public transportation fees and rising gasoline costs.</i></p> <p><i>SETA will provide resources for transportation assistance at multiple sites throughout Sacramento County.</i></p>
<p><i>Support services for families and individuals transitioning from long-term homeless programs to re-entry into the job market are inadequate</i></p>	<p><i>Long-term transitional housing programs do not adequately support the re-entry of clients back into the job market once they have left the program.</i></p> <p><i>SETA will provide for employment related supports identified as vital to the employability of transitioning families and individuals back into the job market.</i></p>
<p><i>The closing of Sacramento County healthcare clinics and the high and rising cost of medical services are growing barriers to family self-sufficiency</i></p>	<p><i>There are few options for poor families without medical insurance to obtain vital medical services or get prescriptions filled that are necessary for maintaining or seeking employment, or engaging in vocational or educational training pursuits.</i></p> <p><i>SETA will provide financial assistance for prescriptions, medical items, and services necessary for families to engage in employment, educational or vocational training pursuits.</i></p>

- A. Assessment of existing resources providing the minimum services listed in Government Code section 12745(f). These services shall include, but shall not be limited to, all of the following:
- i. A service to help the poor complete the various required application forms, and when necessary and possible, to help them gather verification of the contents of completed applications.

Assistance in the completion of various application forms and verifying the contents of completed applications is available at any of the 12 Sacramento Works Career Centers located in targeted neighborhoods throughout Sacramento County. For families in the River Delta area of the county, SETA delegate agency, South County Services, provides identical services to area residents. Culturally and linguistically appropriate staff are available at all these sites to meet the needs of limited or non-English speaking clients.

For the purposes of applying for General Assistance or CalWORKs, the Sacramento County Department of Human Assistance provides application assistance. DHA Human Services Specialists are also available at many of the Sacramento Works Career Centers.

For purposes of applying for other poverty relief programs including Supplemental Security Income and helping them gather other necessary documents such as IDs, driver's licenses or birth certificates, SETA Delegate Agency Francis House (see TABLE 7) has staff to assist.

- ii. A service to explain program requirements and client responsibilities in programs serving the poor.

The Community Services Planning Council (CSPC) conducts an ongoing review of Sacramento County programs/services in support of its highly successful project, 211-Sacramento. 211-Sacramento is a comprehensive, multi-lingual telephone information and referral service that is funded in part, by CSBG. Certified specialists assisted nearly 60,000 callers last year by directly connecting them to the services they need.

A second resource is the Self-Sufficiency Calculator, an Internet based tool available to SETA customers through the system of Sacramento Works Career Centers. The Calculator determines a family's eligibility for up to 14 different programs and work supports and projects the self-sufficient wage required for their individual family, with their expenses, to become self-sufficient. All calculations are based on a standard of living costs developed and constantly updated for Sacramento County. It is an effective tool that helps case managers and clients develop realistic plans, goals and measurable benchmarks for progress.

A third resource is the SETA staff, experienced in working directly with low-income families to provide or assist with a wide variety of services.

- iii. A service to provide transportation, when necessary and possible.

As a result of advocacy on behalf of low-income families and individuals by Francis House (see TABLE 8), a SETA delegate agency, half-price bus passes are now available to non-profit entities serving the poor. This has greatly expanded the capacity of all agencies providing emergency bus transportation services for access to employment, vital services and nutritious food outlets.

Door-to-door transportation service throughout most of the county is provided to seniors and the disabled by SETA delegate agency Paratransit (see TABLE 8), an entity with the capacity to respond to 90% of the requests they receive.

SETA provides bus passes and gas vouchers through six of its delegate agencies throughout Sacramento County including Rancho Cordova to the east, Del Paso Heights to the North, Galt to the South and Midtown/Downtown to the west. Additionally, one SETA delegate agency utilizes a mobile case worker for outreach to high priority areas at the southern limits of the City of Sacramento.

- iv. A service which does all things necessary to make the programs accessible to the poor, so that they may become self-sufficient.

SETA, its system of twelve Sacramento Works Career Centers, agency partners in each Career Center and SETA delegate agencies will provide comprehensive services to make the programs accessible to the poor including site locations in troubled neighborhoods, transportation assistance, advice on accessing services and mobile case managers, so that they may become self-sufficient.

NOTE: *Additional entities serving local CSBG priority needs areas are listed above in TABLE 8*

- B. Specific information about how much and how effectively assistance is being provided to deal with the problems and causes of poverty. (Government Code 12754(a))

SETA provided single, multiple or longitudinal services to over 5,500 families (12,000+ family members and individuals), in 2008. The following table quantifies the vital resources Sacramento County families received to remove barriers to remaining housed, to seeking and maintaining employment, to keeping impoverished families and homebound seniors in their homes, to ensuring that families, seniors and the disabled have access to community services, to having nutritious food to eat and to ensuring that homeless and in-crisis youth and parenting teens have access to counseling and safe shelter. They are as follows:

Resources	Quantity
<i>Homeless families, individuals, youth or teen parent families sheltered or re-housed</i>	1,420
<i>Families and individuals receive quantities of packaged, prepared or prepared hot food</i>	19,867
<i>Families and individuals avoided eviction or kept vital energy sources connected to their</i>	706

<i>households</i>	
<i>Families or individuals received transportation assistance for access to vital services</i>	1,066
<i>Seniors and parenting grandparents received legal counseling and services that prevented financial abuse, avoided eviction and protected the rights of children</i>	4,267
<i>Formerly incarcerated and foster youth enrolled in college</i>	88

The effectiveness of SETA administered services is best expressed in outcomes reported by the clients we have served. A few examples are as follows:

- *A mother of young children needed diapers and formula assistance from a SETA delegate agency which was able to help her. She stated that with the help she received, her family was doing well.*
- *A young woman who was a pregnant, homeless and addicted to drugs was referred to a SETA delegate agency. She felt that the continued support she received resulted in her finding a job, housing and beginning college. She feels that they helped her to change bad habits into a positive, new way of living for her and her family.*
- *A formerly homeless man credits a SETA delegate agency program with providing the support he needed to stay off hard drugs and receive housing while he was undergoing medical treatment.*
- *She credits a SETA delegate agency with helping her and her two children escape a domestic violence situation by helping her move into her own house, qualify for social services and get a car.*
- *A young client of a SETA delegate agency said that he had gang problems before seeking services and had drug and alcohol issues. He said they prevented him from dropping out of school and helped him learn about college and finding a job.*

C. Establishment of priorities among projects, activities and areas for the best and most efficient use of CSBG resources. (Government Code 12754(a))

Priorities among projects, activities and areas are only established after a thorough review of community and economic conditions likely to affect the livelihood of vulnerable and in-crisis families and individuals. Conditions considered include the following:

- i. Level of target group's geographic isolation

- ii. *Natural and cultural service access barriers*
- iii. *Level and type of non-CSBG community resources already focused on projected target areas and groups*
- iv. *Community economic conditions*
- v. *Rate of change in community economic conditions over time*
- vi. *Poverty rate changes for target groups*
- vii. *Traditional and new data or data sources.*

Conditions, including those noted above, are gathered from multiple sources including media reports, the Labor Management Information Division of EDD, interviews with and surveys of service provider organizations serving the poor, public hearings seeking comment from families experiencing conditions of poverty and witnesses of poverty conditions, reports and conclusions made available by other county and city agencies serving vulnerable and in-crisis families, and reviews of client family intake reports.

Compiled data and reports are subjected to a thorough process of review, recommendation, edit and approval.

- D. The process your agency utilizes to collect the most applicable information to be included as part of the needs assessment. In particular, describe how your agency ensures that the needs assessment reflects the current priorities of the low-income population in your service area, beyond the legal requirement for a local public hearing of the community action plan.

The process for collecting information used in the analysis of CAP needs assessment begins on the day after the previous CAP is submitted. Media reports are regularly reviewed for differing perspectives on community and neighborhood conditions and events with the potential to affect vulnerable and in-crisis families. SETA also has access to research and reports created by other government entities serving the same or similar populations. Sacramento County's Departments of Human Assistance, Health and Human Services, Finance, Adult Protective Services and the Sacramento Housing and Redevelopment Agency have been rich sources of information including outcome data for common welfare programs. These data sources are available annually or bi-annually as noted for sources in this CAP.

News from local and national newspapers are reviewed daily for topics on poverty and designated staff are on list serves for monthly/quarterly reports from the Labor Market Information Division of EDD and a variety of newsletters from local community organizations and national advocacy groups. National data sources such as the US Census and the American Community Survey post annual schedules for the release of new data, data products and analysis for review by SETA staff.

Notable events or changes in trends are reported and evaluated at weekly coordinator meetings led by regional manager level staff. Team members present include program

coordinators and supervisors from a cross section of poverty and workforce development programs and functions fostering diverse perspectives. Recommendations for changes in priorities or service delivery strategies are then channeled through to the SETA Community Action Board for a review of the facts, conclusions and recommendations presented.

E. Your agency's plan for periodically reviewing and revising the needs assessment.

Needs assessments for program priority areas are reviewed monthly for program reports and bimonthly for fiscal reports submitted for review by SETA staff as possible indicators of changing community needs. Noted changes in projected community resources consumption evident in the reports are evaluated and followed over time as possible indicators of the need to research and revise the SETA needs assessment. Additionally, SETA's daily review of diverse information sources and close contact with 20+ delegate agencies serving economically challenged individuals and communities on the ground provide the broad view necessary to identify potential revisions of community assessments.

Requirement 2
2010/2011 STATEWIDE PRIORITY/STRATEGY STATEMENT
Government Code Section 12745(e)

Does your Agency accept the Family Self-Sufficiency Statewide Priority? Yes No

1. What is your agency's definition of Family Self-Sufficiency?

Self-sufficiency is defined by SETA as the income level at which a family can be sustained without relying on income supports or public assistance.

While the State Department of Community Services and Development defines a self-sufficient family as one which no longer depends on public assistance, SETA's assessment has shown some target populations, such as the frail elderly and those who are disabled, may not achieve economic self-sufficiency and will continue to rely on SSI and other community resources. For these groups, self-sufficiency will mean maintaining independence, developing increased skills and supports, and preventing institutionalization through comprehensive services.

2. Attach **[or type]** a narrative description of the strategies utilized to support and achieve the Family Self-Sufficiency priority.

SETA is committed to and accepts CSD's statewide priority of Family Self-Sufficiency. Pursuant to federal law and the mandates of Welfare Reform, SETA and its governing bodies have committed to an outcome-based approach of providing services likely to move families toward greater self-sufficiency and reduced dependency on public assistance. This is accomplished through a unified collaborative effort created by extensive linkages and coordination between government and community partners including SETA's direct service programs, delegate agencies, community-based organizations, and integration into the area's system of twelve (12) One Stop Career Centers.

SETA is responding to the need for extensive collaboration and coordination of services in Sacramento County in a variety of ways. SETA, its subcontractors, and other service providers in the community continue to be motivated to reform service delivery approaches and create more opportunities for prevention and early intervention, afford clients easier access to services, and change uncoordinated, fragmented delivery approaches that duplicate services and raise costs. Fourteen (14) years ago, SETA, the State of California, the City of Sacramento, and the County of Sacramento initiated a system for integrating and coordinating employment services in high-risk neighborhoods. These efforts have culminated in the establishment of twelve (12) neighborhood-based Sacramento Works One-Stop Career Centers (SWCC), further linking CSBG services throughout Sacramento County.

SETA's integration as a full SWCC partner, subsequent to implementation of the Workforce Investment Act of 1998, created new opportunities to coordinate and provide CSBG services through the career centers and to maintain a seat on the Sacramento County Workforce Investment Board. While the system quickly increased case management/coaching capacity for families seeking self-sufficiency services, it soon became apparent that the myriad of available community support services from various funding streams were difficult to access in a timely manner and represented a gap in available and necessary services. Recognizing that untimely service provision can be a barrier to preventing evictions or utility shut-offs, or starting employment or training programs, etc., a system of emergency CSBG Safety-Net service provision has been linked to the SWCC case management system to fill service gaps. This has resulted in increased collaboration and leveraged outreach through existing service delivery systems, and one more step towards a truly seamless self-sufficiency support system for clients.

SETA will continue to prioritize services having a lasting effect on the family being assisted towards achieving self-sufficiency. Emergency, or "safety-net", services will continue to be offered, but most clients will also be provided a continuum of services by committed staff who will work with the family until its goals are achieved.

Family self-sufficiency programs funded through CSBG are required to incorporate specific elements of case management leading to individually planned client outcomes. These elements include, at a minimum, an extensive plan of action containing short and long term goals, an in-depth assessment to determine client strengths and barriers to self-sufficiency, and appropriate services or referrals to services, educational institutions, training programs and/or employment, counseling, and follow-up contact.

Together with SETA partner, the Sacramento County Department of Human Assistance, self-sufficiency services are also provided on-site at Sacramento County's largest transitional housing program, Mather Community Campus. Clients can qualify for vital job supports including eyeglasses, emergency dental work and work/interview appropriate attire, and benchmark incentives totaling up to \$1,000. Incentive payments can be earned for completing training, being employed for a prescribed time period or overcoming other identified barriers to self-sufficiency. Incentives may be used for vital needs such as rent or other self-sufficiency related costs.

A second family self-sufficiency project supports CSBG eligible families seeking employment/self-sufficiency services at any one of twelve (12) Sacramento Works One Stop Career Centers, each located in a high risk area of Sacramento County. SETA/CSBG staff are available to support SETA case managers and families in implementing their mutually agreed upon self-sufficiency plans with supports, benchmark incentives, guidance, referrals and emergency services when necessary. Often client families who are homeless or otherwise unprepared to undertake Career Center services are first referred to a SETA partnering organization to stabilize and prepare the family for their next steps towards self-sufficiency. This collaboration has resulted in a marked reduction in the duplication of case

management services for the same families.

Other CSBG services currently offered by SETA, ranging from to gang prevention services for at-risk youth to criminal record expungement clinics, are provided through subcontract agreements with public, private non-profit and community-based organizations throughout the county and support the concept of family self-sufficiency and mitigating conditions of poverty. As a condition of funding, CSBG service providers will be required to coordinate with other providers of similar services to improve service delivery, leverage existing resources and reduce duplication. For the 2010/11 program years, SETA will continue to coordinate its CSBG services with established One-Stop Career Centers, all of which are located in high poverty, high crime areas.

During 2009, SETA has also begun collaborating with the Sacramento Housing and Redevelopment Agency in the application for the one-time \$4,771,899 Homeless Prevention and Rapid Re-housing Program grant. This program will focus on homeless and imminently homeless families and individuals to help victims of the economic downturn remain stable in their homes or to be re-housed for periods of up to 18 months. This program will not focus any of its resources on the chronically homeless who are the target group of another initiative, the 10-year Plan to End Homelessness.

3. If your agency rejects the statewide priority, state the reason(s) for your agency's rejection.

Requirement 3

FEDERAL ASSURANCES

COATES Human Services Reauthorization Act of 1998: Public Law 105-285

To the left of Federal Assurances 676(b)(1)(A-C) please indicate what activities your agency administers by placing a check in the box provided. In addition, attach a narrative description for the agency activities, as applicable, in accordance with the Federal Assurances 676(b)(1)(A) and 676(b)(1)(B).

2. **Section 676(b)(1)(A):**

To support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—

- i. remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);

SETA provides a variety of services, supported or leveraged by CSBG funds, designed to remove obstacles and solve problems that block the achievement of self-sufficiency. Primary among them is the guidance, planning, support and advocacy provided by case managers working one-on-one with CSBG eligible client families including recipients of TANF or SSI. These dedicated staff mentor families in the process of planning, organizing and coordinating their own lives and in locating existing community resources when appropriate to meet their goals.

Secondary, but sometimes just as important, are the many safety-net services that can provide transportation, utility service restoration, food and shelter when emergencies threaten to derail a family's stability or employability.

- ii. secure and retain meaningful employment;

Nearly all SETA services are linked to the system of Sacramento Works One Stop Career Centers located throughout Sacramento County and funded, in part, by CSBG resources. These centers are the result of a collaboration of partners that provide a full spectrum of employment and employment follow-up services available to eligible CSBG client families.

- iii. attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;

With a particular focus on incarcerated youth and emancipated foster youth, SETA provides education services designed to help the target group attain a GED or High School Diploma and to secure student aid towards their enrollment in the college of their choice. Eligible adults are also encouraged to take advantage of vocational or on-the-job training opportunities towards an outcome of attaining family self-sufficiency. A complete list of all State of California approved training providers and accredited postsecondary education providers and their completion/success rates are available at any of the Sacramento Works Career Centers located throughout the community action area.

- iv. make better use of available income;

SETA case managers are trained to assist clients in family budgeting as a necessary step in assuring family stability during intensive services provision at any of the Sacramento Works Career Centers located throughout Sacramento County and financial literacy training is made available through collaborative partner, California Capital Financial Development Corporation, Inc.

- v. obtain and maintain adequate housing and a suitable living environment;

Homeless and imminently homeless individuals and families will be provided with assistance in locating affordable, adequate and safe housing by trained and experienced staff. Temporary emergency shelter will also be provided while a plan for permanent housing is prepared and implemented.

- vi. obtain emergency assistance through loans, grants or other means to meet immediate and urgent family and individual needs; and

All SETA staff and community partners have access to CSBG emergency assistance for food, transportation, utility restoration, shelter and other miscellaneous items necessary to meet immediate and urgent family and individual needs. These services are available to CSBG eligible families and individuals when all other available community resources are exhausted or inaccessible.

- vii. achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;

CSBG staff currently serve on the boards or committees of multiple entities providing technical assistance, linkages to other community supports and assist in fundraising activities such as grant writing. To date, CSBG staff have written grants totaling over \$1,000,000 for immigrant population health access services. Staff also work closely with law enforcement and the local housing authority towards crime reduction in challenged areas and in reinvigorating blighted neighborhoods. In May 2009 SETA was the recipient of \$237,000 in ACF funding to combat human trafficking in the greater Sacramento region through a collaboration of individuals and entities who are members of the Sacramento Rescue and Restore Coalition. Two CSBG staff serve on the Coalition and assisted with the preparation of the funded proposal.

- I. document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and;

SETA currently supports successful grassroots community interventions by providing CSBG funded staff to help plan and coordinate activities with community members and partners. Best practices are, and will continue to be, documented at the community level and developed into methodologies proposed to public and private funders for the purpose of widespread replication.

- II. strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts.;

CSBG staff currently support and will continue to support partnerships with law enforcement agencies for the purpose of crime reduction in troubled communities. Ongoing activities include law enforcement membership on grassroots community boards and steering committees and creating opportunities for law enforcement officers to engage concerned, immigrant and low-income community members in planning future enforcement activities.

2. Section 676(b)(1)(B):

To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as—

- (i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

SETA's youth services are delivered collaboratively in the One Stop Career Center system. A Youth Specialist at each One Stop helps youth access employment, education and training resources. The SETA year-round Youth Employment Program provides case management, mentoring, leadership and educational services to youth 16-21. The SETA Summer Youth Employment Program is designed to provide 1000 youth with summer jobs each year. SETA's CSBG funded partners targeting the needs of low-income community youth are listed in Section 676(b)(1)(C), below.

- (ii) after-school childcare programs.

SETA provides and will continue to provide CSBG funded staff to support organizations that currently oversee after-school childcare programs providing safe havens for youth and helping them develop leadership skills. Additionally, a SETA Human Services sector initiative is underway with Sacramento City Unified School District and Sacramento City

College to train youth for jobs in after school programs with a career pathway to social services employment and teaching.

3. Section 676(b)(1)(C):

- To make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts).

SETA currently collaborates with over 20 different programs related to the purpose of this subtitle and will continue to do so in the future.

<i>County of Sacramento, Department of Human Assistance</i>	<i>Provides for the coordination of peer counselors and other supportive services for homebound seniors and the disabled, keeping them engaged and in their residence of choice for as long as is medically prudent</i>
<i>Elk Grove Unified School District</i>	<i>Prepares foster youth with the life skills and supports they will need upon emancipation</i>
<i>Folsom Cordova Community Partnership</i>	<i>Provides emergency services including food, transportation assistance, housing vouchers, crisis counseling and utility assistance to homeless families and the working poor</i>
<i>Francis House</i>	<i>Provides emergency services including food, transportation assistance, housing vouchers, crisis counseling and employment services to homeless families and the working poor</i>
<i>Greater Sacramento Urban League</i>	<i>Provides emergency services including utility assistance, transportation assistance and rental assistance to homeless families and the working poor</i>
<i>Housing Now</i>	<i>Provides for temporary shelter, utility assistance and eviction avoidance services to families that include developmentally challenged members</i>
<i>La Familia Counseling Center</i>	<i>Provides for at-risk youth and family counseling services likely to ameliorate their probability of dropping out of school, participating in gang-related behavior and becoming homeless.</i>
<i>Legal Services of Northern California, Inc</i>	<i>One-on-one legal aide, representation and informative group presentations targeting the needs of low-income seniors, non-English speakers and grandparent caregivers</i>
<i>Linkage to Education</i>	<i>Provides incarcerated and foster youth with the guidance and supports they need to enroll in the college of their choice</i>
<i>My Sister's House</i>	<i>A safe haven for abused and battered women and their</i>

	<i>children providing emergency vendor and transportation assistance which can be delivered with an Asian/Pacific Islander cultural competency</i>
<i>Paratransit, Inc.</i>	<i>Provides public transportation mobility training for seniors and the disabled</i>
<i>Sacramento Area Emergency Housing Center</i>	<i>Provides for emergency shelter stays of up to 30 days, intake and screening for long term (up to 2 years) transitional housing programs and assistance in finding and funding permanent housing for homeless individuals and families</i>
<i>South County Services</i>	<i>Provides emergency services including food, transportation assistance, rental assistance, utility assistance, housing vouchers and crisis counseling to homeless families and the working poor</i>
<i>The Salvation Army</i>	<i>Provides food, transportation and emergency services throughout Sacramento County</i>
<i>Travelers Aid Emergency Assistance</i>	<i>Provides for emergency housing vouchers and rental assistance for in-crisis families</i>
<i>Visions Unlimited, Inc.</i>	<i>Provides for mental health counseling and the coordination of peer counselors and other supportive services for homebound seniors and the disabled, keeping them engaged and in their residence of choice for as long as is medically prudent.</i>
<i>Voluntary Legal Services Program of Northern California</i>	<i>One-on-one legal consultation and informative group presentations targeting the criminal record expungement needs of adults seeking employment and self-sufficiency</i>
<i>Waking the Village</i>	<i>A transitional housing program for parenting teen youth and their partners to help them develop survival, parenting and self-sufficiency skills</i>
<i>WIND Youth Center</i>	<i>Provides a day shelter, prepared meals, counseling, legal assistance, case management and emergency housing for homeless and in-crisis youth</i>

Attach [or type] a narrative description of the agency activities for each of the Assurances listed below:

- 1. Section 676(b)(4):** Will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

SETA currently provides, on an emergency basis, locally redeemable food vouchers to counteract conditions of hunger and malnutrition among low-income CSBG eligible individuals and families when access to available community food and nutrition resources is unavailable. These services can be accessed through SETA's system of twelve (12) Sacramento Works Career Centers located throughout Sacramento County and at SETA delegate agencies such as the South County Services (also a food closet site) in the River Delta area, Francis House in the downtown area, Travelers Aid in the South Sacramento/Meadowview area, Folsom Cordova Community Partnership in the Rancho Cordova/Gold River area and The Salvation Army.

**2. Section
676(b)(5):**

Entities will coordinate and establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services and a description of how the State and eligible entities will coordinate the provision of employment and training activities, as defined in section 101 of such Act, in the State and in communities with entities providing activities through statewide and local workforce investment system under the Workforce Investment Act of 1998.

SETA has been involved in and will continue to be involved in many collaborative efforts with governmental and other social services programs to avoid duplication and to create a more efficient service delivery system for low-income individuals in Sacramento County and the greater Sacramento region.

SETA's Workforce Investment Board administers Workforce Investment Act funding in Sacramento County. SETA, as the designated One-Stop Operator, and its partners in the One-Stop Career Center system, are in compliance with all provisions of the Workforce Investment Act. SETA's One-Stop Career Center system integrates academic, vocational, and social services with job training and employment. Twelve (12) centers located strategically throughout Sacramento County, strive to connect job seekers with employers including low-income families and individuals. The Career Centers bring forth the partnering of many agencies, in both the public and private sectors, which represent employment and training, education, state and local government and other social services. Among these agencies are the County Departments of Human Assistance and Health

and Human Services, the State Departments of Rehabilitation and Employment Development, the Sacramento County Office of Education, six local school districts, the Los Rios Community College District, local Chambers of Commerce, community-based organizations, and economic development organizations. Partners have out-stationed and co-located staff at each site.

**3. Section
676(b)(6):**

Will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that the emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.

Within Sacramento County and regionally, SETA will continue to coordinate with appropriate antipoverty programs whenever possible such as the Hunger Coalition and the Sacramento Cities and County Board on Homelessness.

Although SETA does not administer the local Low Income Home Energy Assistance Program (LIHEAP) it does augment outreach for those services by making referrals of appropriate CSBG safety-net and case-managed clients. Community Resource Project, the local LIHEAP provider, is co-located at SETA's Broadway One-Stop Career Center. In addition, SETA/CSBG case managers and geographically representative delegate agencies will provide limited home energy assistance to CSBG eligible clients if for any reason they are unable to access locally available emergency energy crisis intervention or programs under title XXVI.

**4. Section
676(b)(9):**

Entities will to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.

As a fund administrator, SETA has a long history of forming partnerships and coordinating programs with organizations serving low-income community residents. Beginning in 1996, SETA accelerated this process by creating a new position to act as an agency liaison to organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations. SETA staff continues to actively coordinate the vital services offered by these organizations on

behalf of the poor in Sacramento County.

**5. Section
676(b)(10):**

Each eligible entity to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation.

Any low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on SETA's Community Action Board may petition the SETA Governing Board directly. The SETA Community Action Board By-Laws provide that in February of each year, the SETA Governing Board designates four (4) low-income organizations at a public meeting through a democratic process. When the number of qualified low-income sector organizations interested in participating on the Community Action Board exceeds the number of seats designated for the low-income sector, the SETA Governing Board may choose not to reappoint organizations which have been represented on the board for one (1) year or more so that the opportunity to participate will be shared equitably among all interested petitioners.

**6. Section
676(b)(12):**

All eligible entities will not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System (ROMA), or another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.

SETA began utilizing a client outcomes based performance measurement system in 1996. SETA will continue to participate in ROMA or another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.

- 7. Section 678D(a)(1)(B):** Ensure that cost and accounting standards of the Office of Management and Budget apply to a recipient of the funds under this subtitle.

SETA will comply with all applicable cost and accounting standards of the Office of Management and Budget as it applies to the administration of funds under this subtitle.

- 8. Section 676(b)(3)(A):** Provide a description of the service delivery system, for services provided or coordinated with funds made available through grants under section 675C(a), targeted to low-income individuals and families in communities within the State.

The SETA service delivery system for services coordinated with funds made available through grants under section 675C(a), is comprised of 20 independent non-profit, governmental and faith-based delegate agencies, each having demonstrated a high level of expertise in the CAP target groups and priority area(s) they have contracted to affect. Each delegate agency is required to adhere to all CSBG and SETA standards for eligibility determination, documentation, reporting, case management and efficacy, and is monitored for process, outcomes and fiscal integrity during each contract year.

The SETA service delivery system for services provided with funds made available through grants under section 675C(a) is comprised of a SETA staff person responsible for the case management and follow-up of clients in Sacramento County's largest self-sufficiency oriented transitional housing site, Mather Community Campus. Direct services are also provided through the system of twelve (12) Sacramento Works Career Centers located throughout Sacramento County when necessary to overcome self-sufficiency barriers for CSBG eligible job seekers.

- 9. Section 676(b)(3)(B):** Provide a description of how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations.

SETA and delegate agency case managers are trained and skilled in the provision of information, referrals, case management and follow-up consultations for CSBG clients. When gaps are identified for specific clients, a system of tiered supports is available to all staff serving CSBG clients. Primary support is through staff's direct supervisors and backed up by a SETA CSBG staff person. The staff person is available to

advise/train on appropriate community resources or case management processes, and are authorized to establish new linkages likely to mitigate client barriers.

**10. Section
676(b)(3)(C):**

Provide a description of how funds made available through grants under section 675C(a) will be coordinated with other public and private resources.

Annually, CSBG funding comprises approximately 2% of SETA's budgeted expenditures. Less than half of these funds are utilized to augment SETA's administrative infrastructure that supports the many necessary services (contracting, monitoring, case manager/service provider supports, fiscal/legal services, etc.) required for CSBG services to be provided throughout Sacramento County. These necessary supports, unsustainable through CSBG funding alone, are only possible through the coordination of all SETA funding sources.

More than half of SETA funds are directed, through delegate agencies and SETA staff, to provide community services identified in the CAP. Although delegate agencies are not asked to provide matching funds, they are selected, based in part, on existing strong infrastructures and a history of sustained funding from public and/or private resources. It is these resources, coordinated with their allotment of CSBG funds through SETA, that leverage the geographic and program scope of CSBG services made possible or augmented throughout the community action area.

**11. Section
676(b)(3)(D):**

Provide a description of how the local entity will use the funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting.

CSBG funded staff directly support innovative community and neighborhood-based initiatives related to the purposes of this subtitle. Examples of this support are as follows:

- *Expansion of SETA job club services to welfare recipients in the east county City of Rancho Cordova*
- *Collaboration between the Mather Sacramento Works Career Center and Mather Community Campus, a long-term transitional housing program preparing families and*

individuals for reentry into the job market and self-sufficiency.

- *Being on the planning committee for the proposed Avenues Weed & Seed program designed to coordinated residents to strengthen their own community, decrease the incidents of crime through collaborations with law enforcement and the Federal Attorney's office and providing a safe haven for neighborhood youth.*
- *Serving on the Health Impact Council for the United Way California Capital Region, SETA staff contribute to the effort to fund and monitor programs that provide thousands of vulnerable and in-crisis children with healthcare coverage and assistance in what are sometimes complex application processes. This effort covers multiple contiguous counties including Sacramento.*
- *Serving on boards, assisting with the writing of grant proposals and participating in fundraising activities that support health access for poor children, refugees and immigrants, housing for the homeless, services for seniors and life skills for youth 12-18 years old.*
- *Collaborating with the City and County of Sacramento in the planning and application for the HUD Homeless Prevention and Rapid Re-Housing Program to stabilize the imminently homeless in their existing homes and to find long-term housing options for newly homeless families and individuals for up to 18 months.*

It should be noted that the examples above are in addition to the innovative community and neighborhood-based initiatives directly receiving CSBG funds through SETA.

Requirement 4
STATE ASSURANCES
California Government Code

Attach or type a narrative description of the Assurances listed below:

- 1. Section 12730(h):** Eligible beneficiaries are the following: (1) all individuals living in households whose income is at or below official poverty income guidelines as defined by the United States Office of Management and Budget; (2) All individuals eligible to receive Temporary Assistance to Needy Families or Federal Supplemental Security Income benefits, and (3) Residents of a target area or members of a target group having a measurably high incidence of poverty and which is the specific focus of a project financed under this chapter.

SETA assures that all eligible beneficiaries of CSBG services are, and will continue to be, as follows: (1) all individuals living in households whose income is at or below official poverty income guidelines as defined by the United States Office of Management and Budget; (2) all individuals eligible to receive Temporary Assistance to Needy Families or Federal Supplemental Security Income benefits, and (3) residents of a target area or members of a target group having a measurably high incidence of poverty and which is the specific focus of a project financed under CSBG.

- 2. Section 12747(a):** Community action plans shall provide for the contingency of reduced federal funding. Provide your agency's contingency plan for reduced federal funding. Also, include a description of how your agency will be impacted in the event of reduced CSBG funding.

*SETA is well aware of the possibility of federal budgetary reductions and has in the past implemented existing policy in preparation of such a reduction while securing additional sources of revenue to ensure that services to the poor would not be eliminated or reduced, and to prevent staff reductions. Efforts to increase our funding base and the capacity of our program operators have been successful. In the past two years, SETA applied for and/or received several grants above and beyond its standard allocation. Among them are: **\$1,522,671** in Child Care Food Program funds; **\$728,796** in CalWORKs Job Club/Job Search funds; **\$2,600,000** in CalWORKs funding from the Sacramento County Department of Human Assistance to facilitate job readiness classes for welfare recipients and a wide variety of supplemental supports for the*

SETA system of Sacramento Works Career Centers; \$1,015,628 from the Employment Training Panel; \$286,501 for the Prison-2-Employment Program; \$3,992,501 from the State Department of Social Services for targeted refugee assistance and employment social services; \$551,675 from the CalTrans WIA discretionary grant; \$568,135 for the Department of Justice, Juvenile Justice WIA discretionary grant;

SETA staff will continue to research sources of funding, assist community based organizations in their application for funding and develop linkages to seek additional funds for the community.

SETA will continue to encourage the coordination of planning for its various funded programs, including Head Start, Community Services Block Grant, Refugee Assistance, and the Workforce Investment Act to improve services for clients, create increased utilization of available resources, and fill gaps in the delivery of services.

Should there be a reduction in CSBG funding, SETA will hold a series of public hearings before the Community Action Board to assess in which areas funding can be reduced or supplemented by other grants administered by this agency. Collaborative efforts with community-based organizations and public and private non-profit agencies will be expanded. Public testimony will also be solicited to identify services that are essential for survival in the community, what services are most lacking in the county, and how services can be more effectively coordinated. Adjustments in funding and service level distribution will then be made accordingly. If necessary, SETA would establish a system of prioritization to serve CSBG clients who are determined by their case managers, or other staff, to be most in need.

**3. Section
12760:**

Community Action Agencies funded under this article shall coordinate their plans and activities with other eligible entities funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) which serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all grantees and the populations they serve.

SETA will continue to coordinate its plans and activities with other eligible entities funded under Article 7 which includes the CSBG funded Sacramento Works Career Center in Galt, South County Services and the California Human Development Corporation, all providers of services to migrant and seasonal farm workers and their families. SETA

does not currently serve American Indians or Alaskan Natives as a specific target group identified in Article 8; however, the Executive Director of the California Indian Manpower Consortium, the agency that provides CSBG and WIA services to Native Americans throughout California, is a member of the SETA Workforce Investment Board (WIB), thus creating opportunities to exchange mutual program information on an on-going basis.

Requirement 5

DOCUMENTATION OF PUBLIC HEARINGS

Government Code Section 12747(d)

Agencies holding public hearings pursuant to this Article shall identify all testimony presented by the poor, and shall determine whether the concerns expressed by that testimony have been addressed in the Community Action Plan (CAP). If the agency determines that any of the concerns have not been included in the CAP, it shall specify in its response to the CAP information about those concerns and comment as to their validity.

This section shall include the following:

1. Attach **[or type]** a narrative description of your agency's public hearing process. Agencies should describe the methods used to invite the local community to the public hearings. Note: Public hearing(s) shall not be held outside of service area(s).

Two public hearings, held on April 8, 2009 and May 13, 2009, were conducted before the Community Action Board to receive testimony on the needs of the community for inclusion in the 2010/11 Community Action Plan. Presenters representing a wide range of issues and the public were asked to describe the needs of the community, discuss any unmet needs and changes that have recently occurred in the community and identify services to be included in the 2010/11 CAP. A public notice of the hearings was published in the Sacramento Bee on April 3-5, 2009 and May 9-11, 2009. It was also mailed to 622 organizations and individuals in Sacramento County. Oral testimony was received at the hearings and in written form from 42 low-income individuals and representatives of the poor from community-based private and public organizations. Summaries of public hearings speakers and written submissions follow the copies of public notices, below:

2. One copy of each public notice(s), published in the media to advertise the public hearing.

The Sacramento Bee

P.O. Box 15779 • 2100 Q Street • Sacramento, CA 95852

**SETA/EMP & TRAINING AGENCY
925 DEL PASO BLVD
SACRAMENTO, CA 95815**

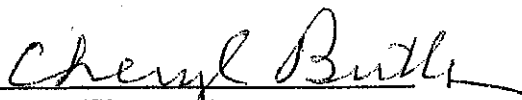
**DECLARATION OF PUBLICATION
(C.C.P. 2015.5)**

**COUNTY OF SACRAMENTO
STATE OF CALIFORNIA**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the printer and principal clerk of the publisher of The Sacramento Bee, printed and published in the City of Sacramento, County of Sacramento, State of California, daily, for which said newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Sacramento, State of California, under the date of September 26, 1994, Action No. 379071; that the notice of which the annexed is a printed copy, has been published in each issue thereof and not in any supplement thereof on the following dates, to wit:

April 3, 4, 5, 2009

I certify (or declare) under penalty of perjury that the foregoing is true and correct and that this declaration was executed at Sacramento, California, on **April 5, 2009**


(Signature)

NO 428 PUBLIC NOTICE
**Announcement of
Community Services Block Grant
Public Hearings**

To: ALL INTERESTED PARTIES

Since 1983 the Sacramento Employment and Training Agency (SETA) has been designated as a Community Action Agency for the purpose of administering Community Service Block Grant (CSBG) funds for Sacramento County. CSBG funds are meant to help alleviate root causes of poverty not adequately served by existing community resources. Indicators of unmet community needs will be gathered from a variety of sources including members of the community. To this end, SETA will begin gathering public testimony at two scheduled public hearings before the Community Action Board (CAB). Dates and locations of the public hearings are as follows:

**April 8, 2009 (Wednesday)
10:00A.M. - 12:00P.M.**

and

**May 13, 2009 (Wednesday)
10:00A.M. - 12:00P.M.**

Location for Both Public Hearings:
**SETA Board Room
925 Del Paso Boulevard
Sacramento, CA 95815**

Information gathered at the hearings and from other sources will be compiled in a draft Community Action Plan with copies available for public review on May 22, 2009 at the address noted above.

Members of the community with questions or wishing to submit written testimony may mail it to the attention of Victor Bonanno at the address noted above, e-mail him at victor@delpaso.seta.net or call him directly at (916) 263-4364.

The Sacramento Bee

P.O. Box 15779 • 2100 Q Street • Sacramento, CA 95852

**SETA/EMP & TRAINING
925 DEL PASO BLVD
SACRAMENTO, CA 95815**

**DECLARATION OF PUBLICATION
(C.C.P. 2015.5)**

**COUNTY OF SACRAMENTO
STATE OF CALIFORNIA**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the printer and principal clerk of the publisher of The Sacramento Bee, printed and published in the City of Sacramento, County of Sacramento, State of California, daily, for which said newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Sacramento, State of California, under the date of September 26, 1994, Action No. 379071; that the notice of which the annexed is a printed copy, has been published in each issue thereof and not in any supplement thereof on the following dates, to wit:

April 9, 10, 11, 2009

I certify (or declare) under penalty of perjury that the foregoing is true and correct and that this declaration was executed at Sacramento, California, on **April 11, 2009**


(Signature)

NO. 429 PUBLIC NOTICE
**Announcement of
Community Services Block Grant
Public Hearings**

TO: ALL INTERESTED PARTIES

Since 1983 the Sacramento Employment and Training Agency (SETA) has been designated as a Community Action Agency for the purpose of administering Community Services Block Grant (CSBG) funds for Sacramento County. CSBG funds are meant to help alleviate root causes of poverty not adequately served by existing community resources. Indicators of unmet community needs will be gathered from a variety of sources including members of the community. To this end, SETA will begin gathering public testimony at two scheduled public hearings before the Community Action Board (CAB). The date and location of the next public hearing is as follows:

**May 13, 2009 (Wednesday)
10:00A.M. - 12:00P.M.**

**SETA Board Room
925 Del Paso Boulevard
Sacramento, CA 95815**

Information gathered at the hearings and from other sources will be compiled in a draft Community Action Plan with copies available for public review on May 22, 2009 at the address noted above.

Members of the community with questions or wishing to submit written testimony may mail it to the attention of Victor Bonanno at the address noted above, e-mail him at victor@delpaso.seta.net, or call him directly at (916) 263-4364.

3. Attach **[or type]** a summary of all testimony received using the format below:

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Holly Bloesser	low-income	Holly Bloesser , a graduating senior from the Social Work Program Sac State disclosed that in 2005 she was a homeless, pregnant, drug addicted prostitute, with minimal education. She said that traditional 3-month drug treatment programs were inadequate to change her life. Because of her long-term and continued support, she now has a job, housing and is a college student at CSUS. She wished to advocate for the need to provide longer-term, comprehensive services to help people make positive changes in their lives.	yes	28	
JD Culver	private	JD Culver of Paratransit voiced a concern over an increasing demand for transportation services and mobility training as the baby boom generation is increasing in age, while state and local funding is being cut. He noted that unlike other areas they operate in, (Spokane, San Jose, San Joaquin, etc.) local funding cuts have resulted in training fewer elderly and disabled persons to use public transportation at a time when the need is greater than ever before. His recommendations include more funding for transportation, and an increase in the income guidelines, so that persons above the federal poverty guidelines that are still in need can receive services.	yes	31	
Rosalinda Stoffel	public	Rosalinda Stoffel reported that about 13% of Sacramento's 150,000+ seniors are low income that current and pending cuts into services that keep homebound seniors living independently in their housing-of-choice are threatening their security. She advocates for more mobile low income and elderly volunteers to assist immobile and homebound elderly citizens attempting to live independently.	yes	29	
Elizabeth Hudson	private	Elizabeth Hudson of The Salvation Army expressed a need for an increase in available emergency services to address the 30-40% increase in service requests. She added that during 1 week in March, they had 200 requests for emergency housing services, of which only 57 were able to be screened, and only 7 were able to be served.	yes	38	
Lishia Roffman	private	Lishia Roffman , a caseworker with the Salvation Army, described the changing demographics of the homeless and needy population. She noted that there is an increasing number of young persons, educated persons, and Caucasian persons requesting services,	yes	31	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
		as well as families with children that had been self-sufficient in their own homes, that are homeless and no longer able to provide for themselves. She cited housing as a primary concern.			
Michelle Stokes	low-income	Michelle Stokes , a client with SAEHC, expressed a concern that mentally disabled women coming through SAEHC Women's Shelter needed help from mental health professionals that was not currently available.	yes	30	
Kevin Hamilton	low-income	Kevin Hamilton , a client with SAEHC for six years, recommended more funding for projects like the Omega project that he credits with long-term support enabling him to stay off crack and receive housing and help while being treated for Leukemia.	yes	30	
Michele Light	low-income	Michele Light , a client with SAEHC, recommended continued support of long-term support projects like Mather Community Campus and the Omega project, which she credits with helping her and her two children to escape a domestic violence situation and reestablished her life by helping her to move into her own house, qualify for SSI, and get a car.	yes	30	
Frederick Gale Jr.	low-income	Frederick Gale Jr. , a retiree, expressed his concern that there is trouble connecting clients with the available services and resources throughout the Sacramento area.	yes	28	
Carl Pinkston	private	Carl Pinkston , Project Coordinator of the Roberts Family Community Center recommended a holistic approach to serving addicted, incarcerated and mentally challenged clients in the North Highlands community wherein services are not as well coordinated as in other economically depressed communities, such as Oak Park. He noted that he is seeing an increase in need amongst well educated persons and previously incarcerated persons.	yes	28	
Patti Uplinger	private	Patti Uplinger , Director of Housing Now, a program that supports keeping developmentally disable persons living independently in their homes, expressed concerns about an increased number of evictions due to property managers going into foreclosure and other housing issues, increased SMUD costs, and the increased number of job losses and persons with work hours being cut. She said most of those living independently are living below the poverty line. Patti said she receives calls form concerned clients on a daily basis. She noted that it is far more cost effective to maintain a family with members who are developmentally disabled in their current home. Once a family is evicted, the high cost of renting again can lead to homelessness for clients on fixed incomes. Patti noted that by this time last year she had helped	yes	29	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
		12 families during the first 6 months of 2008 compared with 32 over 3 months in 2009. She expressed that due to these factors, there is an increased need for housing supports for this population.			
Neil Albritton	private	Neil Albritton , Departmental Director of the California State Independent Living Council suggested that more support be provided to programs assisting foster youth with educational needs, who could otherwise be susceptible to drug issues, young parenthood, incarceration, and employment problems.	yes	29	
Vicki Jacobs	private	Vicki Jacobs , Managing Attorney for Voluntary Legal Services of Northern California, submitted written testimony stating that there were inadequate resources to meet the criminal record expungement needs of formerly convicted county residents. In many cases individuals with standing criminal records are precluded from meaningful employment or getting their drivers licenses reinstated. It is estimated that this program turns away 50 clients each week who are requesting expungement services and that at least one non-profit organization or career center are refused an expansion of the program to their sites for lack of resources. Pressure to alleviate overcrowding in the prison system with early releases may result in exacerbating the situation.	yes	39	
Paul Shane	private	Paul Shane , Executive Director of The Folsom Cordova Community Partnership expressed concern that the increase in needs has led to them only being able to serve approximately one out of every 4 clients that seek safety net support. The Partnership is the only safety net provider in the Folsom and Rancho Cordova neighborhoods.	yes	38	
Yesenia Valdez	private	Yesenia Valdez , Intervention Services Manager for The Folsom Cordova Community Partnership, stated that they have already served 600 clients so far this year (by May) under their CSBG funded programs, compared to 800 that they had served in all of 2008.	yes	38	
Magaly Betancio	low-income	Magaly Betancio , a parent who received services at The Folsom Cordova Community Partnership, shared how they helped her and her children. As a wife and mother of 5 children, Magaly needed assistance with diapers and formula. She stated that if there wasn't a program like that in her community, she and her children would be suffering.	yes	38	
Greg Bunker	private	Greg Bunker , Executive Director of Francis House, stated that although chronic homelessness has gone down, overall homelessness is going up. He noted that with the closure of the Cal Expo winter shelter, on	yes	30	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
		<i>June 30th, 205 people will have nowhere to go and of his need to double the size of their motel voucher program which serves as a step between shelter and permanent housing because of rising demand.</i>			
Sonja Trammell-Jones	low-income	Sonja Trammell-Jones was an unemployed single mother with a 15 year old son. When she lost her job, she used all of her savings on hotels. She stated that local shelters do not allow 15 year old males to stay on their sites, which would leave him homeless and alone if she sought shelter. Sonja recommended additional funding so that people like her, and people with even more children, can receive help.	yes	30	
France Vu	private	France Vu , Program Manager for youth development at Hmong Women's Heritage Association expressed the importance of higher education and involving youth in the community. She stated that they receive many families with school aged children that want to work to help support their families and that for many, limited employment options result in youth working under the table or dealing drugs.	yes	29	
Lue Vang	low-income	Lue Vang , a client at Hmong Women's Heritage Association, says he didn't know English and needed help with transportation to doctor's appointments, and filling out paperwork. He stated that he will need further assistance with his language barrier and that SETA should continue funding these services.	yes	31	
Phoua Vang	low-income	Phoua Vang , a client at Hmong Women's Heritage Association, came to America in June of 2005. She did not speak English and didn't know where to go to get help. and that her family would also have a lot of problems. She asked that SETA continue funding these services because they have helped her and her family avoid problems and thrive in America, and without them, couldn't navigate the system herself.	yes	28	
Moua Chou Houa	low-income	Moua Chou Houa , came from Thailand to the US in 2004. He was helped him with translating and interpreting, navigating Social Security, filling out paperwork and translating, and figuring out where to go and what to do. He stated that he doesn't know what he would have done without Hmong Women's Heritage Association. He was helped with getting his green card, interpreting, translating, transportation, and going to the doctor. He stated that he has disabilities and wants to be able to continue to get help, and that other people will need assistance as well. He asks that SETA please continue to fund and help refugees. He would be lost without it.	yes	28	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Kua Franz	private	Kua Franz , Executive Director of Hmong Women's Heritage Association, noted that 30% of California's Hmong speaking population lives in Sacramento County and that there is an increase in individuals seeking services. She stated that they are now seeing individuals who are losing jobs and have no idea where to go for support. Their specialists see 300 to 400 families a month and are having to make referrals and put people on waiting lists.	yes	28	
Ellyne Bell	private	Ellyne Bell , Executive Director of WIND Youth Services stated that there is an unfilled need for shelter for youth ages 18 to 24.	yes	30	
JD Rudomethkin	private	JD Rudomethkin , Special Projects Manager for WIND Youth Services, expressed concern for the gap in young adult services, especially housing and finding employment.	yes	30 & 28	
Aaron Amos	low-income	Aaron Amos , a youth, client and Health Ambassador for WIND Youth Services, made positive comments about the services he received.	yes	28	
Kevin Johnson	low-income	Kevin Johnson , a youth, client and Health Ambassador for WIND Youth Services says that he was homeless for 3 years and needed help with schooling and shelter, and that his mom was sick and has dyslexia. He said that working helped him get better at presenting himself, taught him about responsibility, helped him make new friends, helped with his resume, and helped him and his brother support his family.	yes	30	
Robert Pedersen	low-income	Robert Pedersen , a youth, client and Health Ambassador for WIND Youth Services, stated that when his family, including two four year olds and his mom, was losing their house, he received services to help mitigate their condition.	yes	28	
Erin Hardison	low-income	Erin Hardison , a youth, client and Health Ambassador for WIND Youth Services, has been homeless since she was 17, became a single mother at 18, and will be 20 in June. She has stayed in the WIND and ST. Johns Shelters. She feels that a lot of homeless groups that have been ignored and they also need jobs and housing. She proposed that finding a way to help keep families together will lower instances of single parenthood. She also thinks that programs are needed for single fathers, to help them get jobs and housing and that single mothers between 18 and 21 need more programs as well. She stated that sometimes people need that extra push or help understanding how to get the tools they need to get	yes	28	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
		<i>things for themselves.</i>			
Oralia Bermudez	private	Oralia Bermudez , Deputy Director of La Familia, stated that there is an increasing need for services for youth. Due to huge increases in families in crisis situations that need ongoing support, they now have a waiting list for services. The Children's 2008 Report Card shows an increase in youth as a percentage of the population, an increase in poverty, and an increase in single parent households. She also noted that juvenile crime in the county is decreasing, but there is an increase in felony crimes with weapons.	yes	28 & 41	
Ezequiel Chavez	low-income	Ezequiel Chavez , a client at La Familia, said that he had many problems before seeking services including gang problems, weapons charges, and drug and alcohol problems. The services he received helped him learn about college, financial aid, resumes and kept him busy, preventing him from dropping out of school. He is scheduled to graduate in December.	yes	41	
Carmen Lomeli	low-income	Carmen Lomeli , a client at La Familia, said that before seeking services she was making poor choices. She received counseling, and learned how to graduate from high school. She will be in the graduating class of 2009 and hopes to go to college in the fall.	yes	41	
David Mandel	private	David Mandel , Supervising Attorney of the Senior Legal Hotline stated that they are swamped due to the increase in the senior population and the foreclosure crisis. He noted that there are seniors who have been in their homes for decades who have been scammed and are faced with losing their homes. Legal assistance helps them to stay in their homes. David added that most of the people that call cannot get through because they are so busy.	yes	30	
Gayshel Caldwell	low-income	Gayshel Caldwell , a client of the Senior Legal Hotline is raising 3 grandchildren, ages 5, 4, and 2. She said that prior to being in her care, they were abused, neglected, and had been homeless. She wanted to obtain guardianship to provide her grandchildren with a stable home. She was successfully helped in getting custody of her grandchildren.	yes	30	
Willie Jefferson for Algirene Craig	low-income	Willie Jefferson , on behalf of his sister, Algirene Craig , clients of the Senior Legal Hotline, stated that Algirene nearly lost her home when she fell prey to a scam. She signed something that she did not understand that resulted in her needing legal help to keep her home.	yes	30	
Tanya	low-	Tanya Edelman , a Senior Peer Counselor stated that	yes	29	

Name	Sector (low-income, private, public)	Testimony or concerns	Was the concern addressed in the CAP?	If so, indicate the page #	If not, indicate the reason
Edelman	income	seniors are a vulnerable population. Existing programs for seniors are being cut and eliminated. She also noted that services are being decimated at a time when the senior population is growing.			
Nilda Valmores	private	Nilda Valmores , Executive Director of My Sister's House, recommends that the Community Action Plan prioritize women and children affected by domestic violence and immigrants. She believes that in order to deal with homelessness, you must also deal with domestic violence. She also believes that cultural sensitivity and competence is a tremendous barrier in providing services, given that 7 of the top 10 languages in Sacramento County are Asian and Pacific Islander languages.	yes	30	
Karina Landgrave	low-income	Karina Landgrave , a client at My Sister's House, was in the shelter, didn't speak English very well, and didn't know what to do. She shared that she was helped with getting a resume, taught how to dress professionally, and get a job. She says that she and her two kids have their life back due to the support they received.	yes	30	
Elitas Schmidling	low-income	Elitas Schmidling , a client at My Sister's House was going through a divorce because of financial abuse. Due to her husband's gambling addiction, she now owes the IRS \$140,000. She was helped with her divorce paperwork and with the IRS. She believes that there is a great need for immigrant services.	yes	32	
Patty Uplinger for Jay Watson	low-income	Patty Uplinger , Executive Director of Housing Now, spoke for client Jay Watson . Jay wanted to express that as a representative of people who are developmentally disabled and on limited income, he believes that program funds are going to be even more important in 2010. Jay is on SSI, which took a cut due to the state budget crisis. He has been close to homelessness due to not being able to pay his rent. He recommends funding services for people with developmental disabilities.	yes	29	
Eileen Thomas	private	Eileen Thomas is Executive Director of River City Community Services. She noted that there has been an increase in clients in recent years, including seniors needing services.	yes	38	
Daren Maeda	private	Daren Maeda , Executive Director of Linkage to Education, noted that most of his clients are exited from the foster youth system at age 18, have no family support, and need help to prevent homelessness.	yes	29	

4. Attach **[or type]** a narrative description of other methods the agency used to gather information on the needs of the community (i.e. surveys, public forums, etc).

Requirement 6

MONITORING AND EVALUATION PLAN

Attach [or type] a **narrative description** of the specific method(s) of evaluation and monitoring that ensures program and fiscal performance in accordance with the objectives in your Community Action Plan.

The monitoring and evaluation plan shall ensure the following:

1. Data is collected to measure the progress of the agency's goals;
See below.
2. Ensure that reports are prepared and submitted to CSD in accordance with contract requirements.
See below.

A. EVALUATION AND MONITORING

Monitoring has always been a crucial element of program management. With the increased concern about fraud and abuse and regulatory emphasis on financial accountability and cash management, the role of monitoring becomes even more significant. Contract monitoring results provide the most effective tool management has to ensure that a program is operating in accordance with regulations, guidelines, and the program plan. It is not only useful, it is required. The intent of the monitoring effort is to determine and measure each program's effectiveness and compliance. Monitoring combines quantitative and qualitative analysis of operations and at the same time provides technical assistance.

Four different types of monitoring occur for each program during the program year. These include:

1. *Compliance Monitoring*
2. *Plan vs. Actual Monitoring*
3. *Managerial Monitoring*
4. *Fiscal Monitoring*

Specific details on the intent of each monitoring type follows.

1. Compliance Monitoring

The purpose of compliance monitoring is to ensure that the requirement of a specific agreement or document is met. This activity seeks to ensure that contract

requirements, fiscal responsibilities, and administrative guidelines and regulations are met. Fiscal monitoring in this regard deals with accounting standards and property controls through the use of checklists or questionnaires. The monitor reviews all pertinent regulations, the subcontract, and all CSD bulletins before undertaking any compliance monitoring activity.

2. Plan vs. Actual Monitoring

The purpose of plan vs. actual monitoring is to provide the program operator, the policy maker, and the CSBG monitor with current information on the extent to which programs and program components are achieving established goals. This activity provides delegate agencies and CSBG staff with information regarding an agency's ability to achieve goals outlined in its contracted work plan as well as in its proposal and contract narrative. Actual performance is measured against planned performance in such areas as enrollment levels, types of services available, services delivered, client progress toward self-sufficiency and average participant costs incurred. The results of plan vs. actual monitoring analyses are used to assess progress toward goals and objectives when on-site monitoring or corrective action should be initiated.

3. Managerial Monitoring

The purpose of managerial monitoring is to review the quality of the program and the effectiveness of services to the clients. Managerial monitoring focuses on specific problems as they are discovered and determines the reason why performance varies from plan. Problems discovered during compliance, plan vs. actual, or fiscal analysis trigger managerial monitoring which specifically engages in problem-solving activities and results in corrective action plans and recommendations.

4. Fiscal Monitoring

Fiscal monitoring insures that all program expenditures are in compliance with contractual agreements and federal/state regulations. Monitoring reviews in this area provide CSBG staff with feedback on fiscal performance and adequacy of accounting records. As in other areas of monitoring, fiscal procedures are designed to lend technical assistance in solving problems as they occur. During the final audit phase, contract closeouts are reviewed and expenditures, which are not properly designated or are unallowable, may become a liability to the subagent. Fiscal monitoring is aimed at analyzing the fiscal accountability and cost efficiency of various program components within the local service area.

B. REPORTING

An essential element of the monitoring effort is reporting. It is the monitor/analyst's official record of assessment activities. Reports become the basis for final program evaluations, future planning activities, and immediate implementation of technical assistance. Monitoring reports outline the following items:

- 1. Purpose for the visit (e.g., quarterly review, problems noted with enrollments, inconsistency, etc.)*
- 2. Review of:*
 - a. Enrollment levels,*
 - b. Services provided,*
 - c. Client progress toward self-sufficiency,*
 - d. Follow-up/Verification process,*
 - e. Target population.*
- 3. Program implementation*
- 4. Submission of SETA reports (timeliness/completion)*
- 5. Maintenance of records*
- 6. Responsiveness to monitor's recommendation, corrective action and request for information*

An integral part of monitoring includes reporting from CSBG service providers. Delegate agencies are required to submit evidence of an internal evaluation and monitoring process as well as on-going program progress reviews. The progress reviews highlight activities, concerns and problems encountered on a monthly basis. This information is reviewed by CSBG staff to assess progress in reaching goals and analyze needs for technical assistance, immediate on-site monitoring, program deficiencies and/or corrective action measures.

In addition to the monthly progress review (excluding safety-net clients), a standard CSBG Client Intake form is used by delegate agencies to provide demographic information on low-income residents of Sacramento County and includes information to determine a client's eligibility for CSBG.

Client enrollment forms and client progress/outcome reports are collected monthly for internal evaluation purposes and for semi-annual and annual reports required by CSD. Reports will be submitted to CSD on a timely basis, no later than the 20th of the month following the report period, per CSD requirements. To ensure timely submission, SETA will require delegate agencies, through subcontract agreement, and program staff to submit program data and activity reports 15 days prior to CSD reporting deadlines.

To ensure data collection documents the positive impact made on families assisted in the anticipated Family Self-Sufficiency program, SETA will require the delegate agency funded to provide services under the Family Self-Sufficiency category to develop a plan for each enrolled family which would include benchmarks, goals, and progress made towards goals. The delegate agency will be required to report to SETA progress made for each family on a monthly basis for the purpose of program evaluation.

C. EVALUATION

The SETA CSBG staff are responsible for on-going program evaluation. An evaluation team is convened periodically which consists of SETA staff, board members and delegate agency staff. Evaluations of CSBG delegate agencies are conducted to determine the effect CSBG services had on the lives of SETA clients and if planned goals and objectives have been met. Impact evaluation will determine what effect CSBG services had on the lives of the clients served. Reports received from SETA staff and program operators, client surveys, focus groups and interviews, and participant satisfaction surveys tell us if the clients' needs and goals are being met, give us information on the quality of services provided, and the indicate the clients' satisfaction with the overall program. All reports, client interview results and surveys will be summarized in a report which will be shared with SETA management and Community Action Board and Governing Board members for consideration and submitted to CSD on the required due dates. By carrying out the evaluation, SETA can assess the value and purpose of its programs and make administrative and programmatic adjustments for succeeding years.

ATTACHMENT 1

California Department of Community
Services and Development
Form CSD 801
Programs Report

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 1: Low-income people become more self-sufficient.

NPI 1.1: Employment

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

National Performance Indicator 1.1 Employment The number and percentage of low-income participants in Community Action employment initiatives who get a job or become self-employed, as measured by one or more of the following:	1 Number of Participants Projected to be Served for Contract Period (#)	Reporting Period	2 Number of Participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Expected to Achieve Outcome in Reporting Period (#)	4 Number of Participants Achieving Outcome in Reporting Period (#)	5 Percent Achieved in Reporting Period (%)
A. Unemployed and obtained a job		Mid-Year				
B. Employed and maintained a job for a least 90 days		Mid-Year				
C. Employed and obtained an increase in employment income and/or benefits		Mid-Year				
D. Achieved "living wage" employment and/or benefits		Mid-Year				
		Annual				
		Annual				
<i>In the rows below, please include any additional indicators for NPI 1.1 that were not captured above.</i>						
		Mid-Year				
		Annual				

Goal 1: Low-income people become more self-sufficient.

NPI 1.2: Employment Supports

Problem Statement: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

National Performance Employment Supports The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action, as measured by <u>one or more</u> of the following:	1 Number of Participants Projected to be Served for Contract Period (#)	Reporting Period	2 Number of Participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Achieving Outcomes in Reporting Period (#)
A. Obtained skills/competencies required for employment		Mid-Year Annual		
B. Completed ABE/GED and received certificate or diploma		Mid-Year Annual		
C. Completed post-secondary education program and obtained certificate or diploma		Mid-Year Annual		
D. Enrolled children in "before" or "after" school programs		Mid-Year Annual		
E. Obtained care for child or other dependant		Mid-Year Annual		
F. Obtained access to reliable transportation and/or driver's license	90	Mid-Year Annual		
G. Obtained health care services for themselves or a family member	80	Mid-Year Annual		
H. Obtained safe and affordable housing in support of employment stability	1,360	Mid-Year Annual		
I. Obtained food assistance in support of employment stability		Mid-Year Annual		
J. Obtained non-emergency LIHEAP energy assistance		Mid-Year Annual		
K. Obtained non-emergency WX energy assistance		Mid-Year Annual		

L. Obtained other non-emergency energy assistance (State/local/private energy programs. Do Not Include LIHEAP or WX)		Mid-Year		
		Annual		

In the rows below, please include any additional indicators for NPI 1.2 that were not captured above.

M. Obtained identification documents necessary to seek employment	20	Mid-Year		
		Annual		

Goal 1: Low-income people become more self-sufficient.
NPI 1.3: Economic Asset Enhancement and Utilization

Problem Statement: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

National Performance Indicator 1.3 Economic Asset Enhancement and Utilization The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	1 Number of Participants Projected to be Served for Contract Period (#)	Reporting Period	2 Number of Participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Expected to Achieve Outcome in Reporting Period (#)	4 Number of Participants Achieving Outcome in Reporting Period (#)	5 Percentage Achieving Outcome in Reporting Period (%)	6 Aggregated Dollar Amount (Payments Credits Savings) (\$)
---	--	-------------------------	--	---	---	---	---

A. ENHANCEMENT

1. Number and percent of participants in tax preparation programs who qualified for any type of Federal or State tax credit and the expected aggregated dollar amount of credits.	100% of 800 participants will receive \$400,000 in tax credits	Mid-Year					
		Annual					
2. Number and percentage obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments.		Mid-Year					
		Annual					
3. Number and percentage enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings.		Mid-Year					
		Annual					

In the rows below, please include any additional indicators for NPI 1.3 that were not captured above.

		Mid-Year					
		Annual					

Goal 1: Low-income people become more self-sufficient.
NPI 1.3: Economic Asset Enhancement and Utilization

National Performance Indicator 1.3 (Continued) Economic Asset Enhancement and Utilization The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by <u>one or more</u> of the following:	1 Number of Participants Projected to be Served for Contract Period (#)	Reporting Period	2 Number of Participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Expected to Achieve Outcome in Reporting Period (#)	4 Number of Participants Achieving Outcome in Reporting Period (#)	5 Percentage Achieving Outcome in Reporting Period (%)	6 Aggreg. Dollar Amount (Payme Credits Saving) (\$)
---	---	------------------	---	--	--	--	---

B. UTILIZATION

1. Number and percent demonstrating ability to complete and maintain a budget for over 90 days		Mid-Year					N/A
		Annual					
2. Number and percent opening an Individual Development Account (IDA) or other savings account and increased savings, and the aggregated amount of savings		Mid-Year					
		Annual					
3. Number and percent of participants who increased their savings through IDA or other savings accounts and the aggregated amount of savings		Mid-Year					
		Annual					

3. Of participants in a community action asset development program (IDA and others):

a. Number and percent capitalizing a small business due to accumulated savings		Mid-Year					
		Annual					
b. Number and percent pursuing post-secondary education due to savings		Mid-Year					
		Annual					
c. Number and percent purchasing a home due to accumulated savings		Mid-Year					
		Annual					
d. Number and percent of participants purchasing other assets with accumulated savings		Mid-Year					
		Annual					

In the rows below, please include any additional indicators for NPI 1.3 that were not captured above.

		Mid-Year					
		Annual					

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 1:

Agency's Narratives Goal 1: Low-income people become more self-sufficient.

This space is to record any significant narrative information for national goal 1, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available to provide an explanation for *not meeting* or *exceeding* your projections.

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 2: The conditions in which low-income people live are improved.

NPI 2.1: Community Improvement and Revitalization

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

National Performance Community Improvement and Revitalization Increase in, or safeguarding of threatened opportunities and community resources or services for low-income people in the community as a result of community action projects/initiatives or advocacy with other public and private agencies, as measured by <u>one or more</u> of the following:	1 Number of Projects Projected for Contract Period (#)	Reporting Period	2 Number of Projects or Initiatives (#)	3 Number of Opportunities and/or Community Resources Preserved or Increased (#)
A. Jobs created, or saved, from reduction or elimination in the community.		Mid-Year Annual		
B. Safe and affordable housing units created in the community		Mid-Year Annual		
C. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by community action activity or advocacy		Mid-Year Annual		
D. Accessible and affordable health care services/facilities for low-income people created or saved from reduction or elimination.		Mid-Year Annual		
E. Accessible safe and affordable childcare or child development placement opportunities for low-income families created or saved from reduction or elimination.		Mid-Year Annual		
F. Accessible "before school" and "after school" program placement opportunities for low-income families created or saved from reduction or elimination.		Mid-Year Annual		
G. Accessible new, or expanded transportation resources or those that are saved from reduction or elimination, that are available to low-income people, including public or private transportation.		Mid-Year Annual		

H. Accessible or increased educational and training placement opportunities or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy and life skill training, ABE/GED, and post-secondary education.		Mid-Year		
		Annual		

In the rows below, please include any additional indicators for NPI 2.1 that were not captured above.

		Mid-Year		
		Annual		

Goal 2: The conditions in which low-income people live are improved.

NPI 2.2: Community Quality of Life and Assets

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

<p align="center">National Performance Indicator 2.2</p> <p>Community Quality of Life and Assets</p> <p>The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by <u>one or more</u> of the following:</p>	<p align="center">1</p> <p align="center">Number of Programs Projected for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Number of Program Initiatives or Advocacy Efforts (#)</p>	<p align="center">3</p> <p align="center">Number of Community Assets, Services or Facilities Preserved or Increased (#)</p>
<p>A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets</p>		<p>Mid-Year</p>		
		<p>Annual</p>		
<p>B. Increase in the availability or preservation of community facilities</p>		<p>Mid-Year</p>		
		<p>Annual</p>		
<p>C. Increase in the availability or preservation of community services to improve public health and safety</p>		<p>Mid-Year</p>		
		<p>Annual</p>		
<p>D. Increase in the availability or preservation of commercial services within low-income neighborhoods</p>		<p>Mid-Year</p>		
		<p>Annual</p>		
<p>E. Increase or preservation of neighborhood quality-of-life resources</p>		<p>Mid-Year</p>		
		<p>Annual</p>		
<p><i>In the rows below, please include any additional indicators for NPI 2.2 that were not captured above.</i></p>				
		<p>Mid-Year</p>		
		<p>Annual</p>		

Goal 2: The conditions in which low-income people live are improved.

NPI 2.3: Community Engagement

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

National Performance Community Engagement The number of community members working with Community Action to improve conditions in the community.	1 Number of Programs Projected for Contract Period (#)	Reporting Period	2 Total contribution by Community (#)
A. Number of community members mobilized by Community Action that participate in community revitalization and anti-poverty initiatives		Mid-Year	
B. Number of volunteer hours donated to the agency (This will be All volunteer hours)		Annual	

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 2:

The Conditions in which low-income people live are improved.

This space is to record any significant narrative information for national goal 2, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available to provide an explanation for not meeting or exceeding your projections.

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 3: Low-income people own a stake in their community.

NPI 3.1: Community Enhancement Through Maximum Feasible Participation

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

National Performance Indicator 3.1 Community Enhancement Through Maximum Feasible Participation The number of volunteer hours donated to Community Action	1 Total Number of Volunteer Hours Projected #	Reporting Period	2 Total Number of Volunteer Hours #
The total number of volunteer hours donated by low-income individuals to Community Action. (This is ONLY the number of volunteer hours from individuals who are low-income.)		Mid-Year	
		Annual	
<i>In the rows below, please include any additional indicators for NPI 3.1 that were not captured above.</i>			
		Mid-Year	
		Annual	

Goal 3: Low-income people own a stake in their community.

NPI 3.2: Community Empowerment Through Maximum Feasible Participation

Problem Statement: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

<p align="center">National Performance Indicator 3.2</p> <p>Community Empowerment Through Maximum Feasible Participation</p> <p>The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community, as measured by <u>one or more</u> of the following:</p>	<p align="center">1</p> <p align="center">Number of Participants Projected for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Number of Low-Income People Achieved in Reporting Period (#)</p>
<p>A. Number of low-income people participating in formal community organizations, government, boards or councils provide input to decision-making and policy setting through community action efforts</p>	2	Mid-Year	
<p>B. Number of low-income people acquiring businesses in their community as a result of community action assistance</p>		Annual	
<p>C. Number of low-income people purchasing their own homes in their community as a result of community action assistance</p>		Mid-Year	
<p>D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action</p>		Annual	
<p><i>In the rows below, please include any additional indicators for NPI 3.2 that were not captured above.</i></p>		Mid-Year	
		Annual	

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonani
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 3:

Low-income people own a stake in their community.

This space is to record any significant narrative information for national goal 3, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available to provide an explanation for not meeting or exceeding your projections.

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

NPI 4.1: Expanding Opportunities through Community-Wide Partnerships

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

<p align="center">National Performance Indicator 4.1</p> <p>Expanding Opportunities Through Community-Wide Partnerships</p> <p>The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.</p>	<p align="center">1</p> <p align="center">Number of Partnerships Projected for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Number of Organizational Partnerships Achieved in Reporting Period (#)</p>
A. Non-Profit		Mid-Year	
B. Faith Based		Annual	
C. Local Government		Mid-Year	
D. State Government		Annual	
E. Federal Government		Mid-Year	
F. For-Profit Business or Corporation		Annual	
G. Consortiums/Collaboration		Mid-Year	
H. Housing Consortiums/Collaboration		Annual	
I. School Districts		Mid-Year	
		Annual	

J. Institutions of post secondary education/training		Mid-Year	
		Annual	
K. Financial/Banking Institutions		Mid-Year	
		Annual	
L. Health Service Institutions		Mid-Year	
		Annual	
M. State wide associations or collaborations		Mid-Year	
		Annual	
The total number of organizations CAAs work with to promote family and community outcomes		Mid-Year	
		Annual	

In the rows below, please add other types of partners with which your CAA has formed relationships that were not captured above. Please describe these partnerships in Goal 4 Notes.

		Mid-Year	
		Annual	

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 4:

Partnerships among supporters and providers of services to low-income people are achieved.

This space is to record any significant narrative information for national goal 4, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available to provide an explanation for not meeting or exceeding your projections.

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 5: Agencies increase their capacity to achieve results.

NPI 5.1: Agency Development

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

<p align="center">National Performance Indicator 5.1</p> <p>Agency Development The number of human capital resources available to Community Action that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following</p>	<p align="center">1</p> <p align="center">Number of Partnerships Projected for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Resources in Agency (#)</p>
A. Number of C-CAPs		Mid-Year	
		Annual	
B. Number of ROMA Trainers		Mid-Year	
		Annual	
C. Number of Family Development Trainers		Mid-Year	
		Annual	
D. Number of Child Development Trainers		Mid-Year	
		Annual	
E. Number of staff attending trainings		Mid-Year	
		Annual	
F. Number of board members attending trainings		Mid-Year	
		Annual	
G. Hours of Staff in trainings		Mid-Year	
		Annual	
H. Hours of board members in trainings		Mid-Year	
		Annual	

In the rows below, please include any additional indicators that were not captured above. Please describe these measures in Goal 5 Notes.

		Mid-Year	
		Annual	

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 5:

Agencies increase their capacity to achieve results.

This space is to record any significant narrative information for national goal 5, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available

Contractor Name: Sacramento Employment and Training Agency
 Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
 Phone Number: (916) 263-4364 Ext. Number: _____
 E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

NPI 6.1: Independent Living

Problem Statement: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

National Performance Indicator 6.1	1	Reporting Period	2
Independent Living	Number of Individuals Projected to be Served for Contract Period (#)		Number of Vulnerable Individuals Living Independently (#)
The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services:	250	Mid-Year	
		Annual	
A. Senior Citizens (<i>seniors can be reported twice, once under Senior Citizens and again if they are disabled under Individuals with Disabilities, ages 55-over.</i>)		Mid-Year	
		Annual	
B. Individuals with Disabilities		Mid-Year	
		Annual	
Ages:	4	Mid-Year	
		Annual	
a. 0-17	275	Mid-Year	
b. 18-54		Annual	
c. 55-over	90	Mid-Year	
		Annual	

In the rows below, please include any additional indicators for NPI 6.1 that were not captured above.

		Mid-Year	
		Annual	

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

NPI 6.2: Emergency Assistance

Problem Statement: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

<p align="center">National Performance Indicator 6.2</p> <p align="center">Emergency Assistance</p> <p>The number of low-income individuals served by community action who sought emergency assistance and the number of those individuals for whom assistance was provided.</p>	<p align="center">1</p> <p align="center">Number of Households Projected to be Served for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Number of Household Seeking Assistance in Reporting Period (#)</p>	<p align="center">3</p> <p align="center">Number of Households Receiving Assistance in Reporting Period (#)</p>
<p>A. Food - Indicate <u>your state's</u> unit of measurement, such as bags, packages, cartons, families, individuals, etc.</p>	<p align="center">30,000</p>	<p align="center">Mid-Year</p>		
<p>B. Emergency fuel or utility payments funded by LIHEAP or other public and private funding sources</p>	<p align="center">650</p>	<p align="center">Mid-Year</p>		
<p>C. Emergency Rent or Mortgage Assistance</p>	<p align="center">650</p>	<p align="center">Mid-Year</p>		
<p>D. Emergency Car or Home Repair (i.e. structural appliance, heating systems, etc.)</p>		<p align="center">Mid-Year</p>		
<p>E. Protection from violence</p>		<p align="center">Mid-Year</p>		
<p>F. Legal assistance</p>	<p align="center">2,500</p>	<p align="center">Mid-Year</p>		
<p>G. Transportation</p>	<p align="center">1,200</p>	<p align="center">Mid-Year</p>		

H. Disaster Relief		Mid-Year		
		Annual		
I. Clothing		Mid-Year		
		Annual		

In the rows below, please include any additional indicators for NPI 6.2 that were not captured above.

J. Emergency shelter/motel voucher	700	Mid-Year		
		Annual		

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

NPI 6.3: Child and Family Development

Problem Statement: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)
 SEE ATTACHED

National Performance Indicator 6.3 Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:	1 Number of Participants Projected to be served for Contract Period (#)	Reporting Period	2 Number of participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Expected to Achieve Outcome in Reporting Period (#)	4 Number of Participants Achieving Outcome in Reporting Period (#)	5 Percentage of Participants Achieving Outcome in Reporting Period (%)
A. INFANTS & CHILDREN						
1. Infants and children obtain age appropriate immunizations, medical and dental care		Mid-Year				
		Annual				
2. Infant and child health and physical development are improved as a result of adequate nutrition		Mid-Year				
		Annual				
3. Children participate in pre-school activities to develop school readiness skills		Mid-Year				
		Annual				
4. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade		Mid-Year				
		Annual				

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

NPI 6.3: Child and Family Development

National Performance Indicator 6.3 (continued) Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by <u>one or more</u> of the following:	1 Number of Participants Projected to be served for Contract Period (#)	Reporting Period	2 Number of participants Enrolled in Program(s) in Reporting Period (#)	3 Number of Participants Expected to Achieve Outcome in Reporting Period (#)	4 Number of Participants Achieving Outcome in Reporting Period (#)	5 Percentage of Participants Achieving Outcome in Reporting Period (%)
B. YOUTH						
1. Youth improve health and physical development		Mid-Year				
		Annual				
2. Youth improve social/emotional development		Mid-Year				
		Annual				
3. Youth avoid risk-taking behavior for a defined period of time		Mid-Year				
		Annual				
4. Youth have reduced involvement with criminal justice system		Mid-Year				
		Annual				
5. Youth increase academic, athletic or social skills for school success	116	Mid-Year				
		Annual				
C. PARENTS AND OTHER ADULTS						
1. Parents and other adults learn and exhibit improved parenting skills		Mid-Year				
		Annual				
2. Parents and other adults learn and exhibit improved family functioning skills		Mid-Year				
		Annual				
<i>In the rows below, please include any additional indicators for NPI 6.3 that were not captured above.</i>						
6.3, B, 6. Formerly incarcerated and foster youth are enrolled in college	100	Mid-Year				
		Annual				
6.3, B, 7. Homeless youth in safe shelter or housing	280	Mid-Year				
		Annual				

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive

NPI 6.4: Family Supports

Problem Statement: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

SEE ATTACHED

<p align="center">National Performance Indicator 6.4</p> <p>Family Supports (Seniors, Disabled and Caregivers)</p> <p>Low-income people who are unable to work, especially seniors, adults with disabilities, and caregivers, for whom barriers to family stability are reduced or eliminated, as measured by one or more of the following:</p>	<p align="center">1</p> <p align="center">Number of participants Projected to be Served for Contract Period (#)</p>	<p align="center">Reporting Period</p>	<p align="center">2</p> <p align="center">Number of participants Enrolled in Program(s) #</p>	<p align="center">3</p> <p align="center">Number of participants Achieving Outcome in Reporting Period (#)</p>
<p>A. Enrolled children in before or after school programs</p>		Mid-Year		
		Annual		
<p>B. Obtained care for child or other dependent</p>		Mid-Year		
		Annual		
<p>C. Obtained access to reliable transportation and/or driver's license</p>		Mid-Year		
		Annual		
<p>D. Obtained health care services for themselves or family member</p>	20	Mid-Year		
		Annual		
<p>E. Obtained safe and affordable housing</p>	10	Mid-Year		
		Annual		
<p>F. Obtained food assistance</p>		Mid-Year		
		Annual		
<p>G. Obtained non-emergency LIHEAP energy assistance</p>		Mid-Year		
		Annual		
<p>H. Obtained non-emergency WX energy assistance</p>		Mid-Year		
		Annual		
<p>I. Obtained other non-emergency energy assistance. (State/local/private energy programs. Do Not Include LIHEAP or WX)</p>		Mid-Year		
		Annual		

In the rows below, please include any additional indicators for NPI 6.4 that were not captured above.

		Mid-Year		
		Annual		

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive

NPI 6.5: Service Counts

Problem Statement: (If additional space is needed, please attach a separate sheet.)

Program Activities and Delivery Strategies: (If additional space is needed, please attach a separate sheet.)

National Performance Indicator 6.5 Service Counts The number of services provided to low-income individuals and/or families, as measured by one or more of the following:	1 Number of services Projected to be Served for Contract Period	Reporting Period	2 Number of Services (#)
A. Food Boxes		Mid-Year	
		Annual	
B. Pounds of Food		Mid-Year	
		Annual	
C. Units of Clothing		Mid-Year	
		Annual	
D. Rides Provided		Mid-Year	
		Annual	
E. Information and Referral Calls		Mid-Year	
		Annual	

In the rows below, please include any additional indicators for NPI 6.5 that were not captured above.

		Mid-Year	
		Annual	

Contractor Name: Sacramento Employment and Training Agency
Contact Person and Title: Victor Bonanno, Employment and Training Analyst Supervisor
Phone Number: (916) 263-4364 Ext. Number: _____
E-mail Address: victor@delpaso.seta.net Fax Number: (916) 263-5427

Agency Notes and Clarifications on Goal 6:

Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

This space is to record any significant narrative information for national goal 6, as requested by the *Guide*. We encourage you to provide qualitative information to compliment and augment your statistical outcome data. In addition, this space is available to provide an explanation for *not meeting* or *exceeding* your projections.

ATTACHMENT 2

**National Performance Indicator (NPI)
Problems, Program Activities
and
Delivery Strategies Statements**

2010/2011 National Performance Indicator (NPI) Problem and Program

Activities and Delivery Strategies Statements (Attachment to Form CSD 801)

NPI 1.2

Problem: Without stable housing, reliable transportation and minimal medical services and corrective devices, clients are unable to successfully seek work, maintain good work habits or be able to focus on work related issues while family members have no safe haven or basic vital services.

Cause of Problem: Previous evictions, poor credit histories, household income inadequate to qualify for rent amount, expired driver's licenses or unpaid vehicle registration fees, unfulfilled medical, dental, optometric or pharmacological needs

Target Group Affected: Homeless and imminently homeless, working and unemployed low-income individuals and families

Locations of Target Group: Sacramento County

Planned Activities: Transitional housing support, employment related support services for clients in shelter or transitional housing and support for target group housing locator services.

Delivery Strategy: Provide services at transitional housing sites and at portals where target groups members pass through for housing or employment related services and as a "211 Connect" service referral.

Service Description: Provide direct assistance finding adequate housing solutions for individuals and families in both the public and private housing marketplace. Provide adequate supports to overcome barriers to maintain stable, adequate housing in support of employment acquisition and maintenance. Provide limited resources for maintaining a California driver's license, transportation assistance, identification documents and medical interventions and corrective devices such as: medical exams, prescriptions, eyeglasses and dental exams in support of employment acquisition and maintenance.

Service Delivery: Augment existing community transitional and emergency housing and employment programs for this target group and provide direct services as necessary to mitigate remaining service gaps.

NPI 1.3

Problem: Without assets to rely on in case of immediate need, low-income households are vulnerable to financial collapse when small emergencies arise.

Cause of Problem: Families with inadequate income to adequately provide for basic household needs never have disposable income to invest in savings or other asset tools.

Target Group Affected: Homeless and imminently homeless, working and unemployed low-income individuals and families

Locations of Target Group: Sacramento County

Planned Activities: Provide for the no-cost preparation of household income tax returns resulting in families receiving tax credits such as the Earned Income Tax Credit.

Delivery Strategy: Tax credit refunds will add to the family's assets.

Service Description: SETA staff qualify as tax preparers and make appointments with target group families to file their tax returns electronically, leading to timely refunds.

Service Delivery: Tax services will be provided by appointment through the system of Sacramento Works Career Centers and at other key community sites through to the end of tax season.

NPI 3.2

Problem: Without low-income people participating in formal boards, the poverty related programs they oversee will lack the planning expertise that only comes from first hand poverty experience.

Cause of Problem: Without current first hand poverty experience, board members will not fully understand the potential effectiveness of the poverty mitigation measures they propose.

Target Group Affected: Working and unemployed low-income individuals

Locations of Target Group: Sacramento County

Planned Activities: Secure low-income individuals to serve on the SETA Community Action Board.

Delivery Strategy: Participation in monthly Community Action Board meetings.

Service Description: Low-income board members review poverty related strategies for potential effectiveness, efficiency and for outcome expectations.

Service Delivery: SETA removes access barriers with stipends or transportation assistance.

NPI 6.1

Problem: Home-bound seniors without adequate family or financial resources are unable to live safely in their housing option-of-choice.

Cause of Problem: Members of senior's traditional support infrastructure are estranged, have died, moved away or are too frail to assist. Senior does not have adequate transportation options or financial resources to secure assistance in the private marketplace.

Target Group Affected: Seniors 60+ who are limited in their ability to perform all of life's basic physical activities and without the financial resources to secure assistance in the private marketplace.

Location of Target Group: Sacramento County

Planned Activities: Community members and/or agency staff will begin or continue a fixed schedule of in-home visits, periodic telephone check-ins and other assistance with senior clients. Mobility training specific to an individual's transportation needs will be made available to introduce seniors and the disabled to utilizing public transportation options.

Delivery Strategies: Most services will be provided in senior's homes except for mobility training which is provided with a trainer on Regional Transit bus and light rail routes and as a "211 Connect" service referral.

Services Description: Community volunteers will make an in-home visit with the senior to provide companionship and assist with activities necessary to maintain the senior in their home such as shopping or helping seniors secure needed resources/services available in the community. Both seniors and the disabled unfamiliar with the use of public transportation will be provided with training options to gain those skills including orientation to other transportation options with the county.

Service Delivery: Services will be provided to homebound seniors in their homes and to the seniors and disabled seeking mobility training on public transportation routes throughout Sacramento County.

NPI 6.2

Problem: Federal, state and local public assistance programs are inadequate to insure that all low-income Sacramento County families are able to access adequate, nutritious food, basic household utility services, emergency shelter and transitional shelter when needed, direct assistance to avoid an eviction and senior legal services in the event of legal barriers to maintaining a senior's independence.

Cause of Problem: Unemployment, low wage/part time jobs and low levels of public assistance are inadequate to provide an individual or family with the necessary resources to support a household with adequate foodstuffs and basic vital services.

Target Group Affected: Low-income/no-income individuals and families

Location of Target Group: Sacramento County

Planned Activities: Provide direct resources as an emergency "Safety-Net" service or through CSBG funded case managers and SETA Workforce Development Professionals for individuals and families.

Delivery Strategies: Deliver services at portals through which this target population passes to seek similar or identical services such as emergency shelters, feeding sites, the countywide system of 12 Sacramento Works Career Centers and as a "211 Connect" service referral

Service Description: Provide bagged and prepared hot food and food vouchers at community delivery sites throughout Sacramento County. Provide emergency vendor payments to low-income individuals and families, as needed to maintain household stability. Provide for temporary shelter, senior legal assistance and transportation as needed to access vital services.

Service Delivery: Augment existing community transitional and emergency housing programs with a solid history of providing identical services for this target group and provide direct services through Workforce Development Professionals available at any of the 12 Sacramento Works Career Centers, as necessary to mitigate remaining service gaps.

NPI 6.3

Problem: Many children from low-income families do not have adequate out-of-school oversight or positive role models to mentor them in skills necessary for their own self-sufficiency as adults.

Cause of Problem: Inadequate public resources in out-of-school youth activities, the necessity for both parents to be employed, the high rate of single parent households, monolingual immigrant/refugee households learning self-sufficiency themselves and an

abundance of violent gangs vying for new members from mostly low-income communities.

Target Group Affected: Youth, foster youth, incarcerated youth and emancipated youth.

Location of Target Group: Sacramento County

Planned Activities: After school social/educational enrichment programs, gang intervention programs, college outreach and assistance programs and shelter/counseling/legal assistance for homeless teens.

Delivery Strategies: Activities will be provided at the school site except for field trips, gang programs will be provided in safe havens and in the homes of service recipients, as appropriate. Homeless teen services will be provided in day facilities and overnight shelters designated for that purpose. Services will also be available as a "211 Connect" service referral.

Service Description: Clients will have access to educational/social enrichment activities with the oversight of youth specialists skilled in youth development models. Gang intervention specialists will provide safe havens during after school, evening and weekend hours and counseling on leaving or avoiding membership in a gang. Homeless teens will be provided accredited continuing education, hygiene facilities and supplies, prepared/hot meals and transitional shelter. Former foster youth and formerly incarcerated youth will be targeted for college outreach, college mentoring and limited financial assistance with college expenses.

Service Delivery: Augment existing community transitional and emergency housing programs with a solid history of providing identical services for this target group and provide direct services through a dedicated SETA staff person available at any of the 12 Sacramento Works Career Centers, as necessary to mitigate remaining service gaps.

NPI 6.4

Problem: Without safe and affordable housing or health care services for themselves or family members, low-income people unable to work may not be able to maintain family stability.

Cause of Problem: Vulnerable low-income individuals and families on fixed incomes are unable to overcome barriers caused by unsafe, unaffordable housing or the need for healthcare services because they lack access to employment related earnings.

Target Group Affected: Low-income individuals unable to work, and their families

Locations of Target Group: Sacramento County

Planned Activities: Provide assistance in securing safe and affordable housing and/or limited healthcare services to the target group for this NPI.

Delivery Strategy: Provide services at temporary housing sites, shelters and at portals where target groups members pass through for housing or health related services, and as a "211 Connect" service referral.

Service Description: Provide direct assistance finding adequate housing solutions for individuals and families in both the public and private housing marketplace; Provide adequate supports to overcome barriers to accessing limited healthcare services.

Service Delivery: Augment existing community transitional and emergency housing and healthcare programs for this target group and provide direct services through Workforce Development Professionals as necessary to mitigate remaining service gaps.