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Administrative Offices & Employer Services

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Website: <http://www.seta.net>



Meeting of the Sacramento Works Youth Council

Date: Tuesday, September 14, 2010

Time: 8:30 a.m.

Location: SETA - **Shasta Room**
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call/Welcome
2. Review and Approval of Minutes of the May 12, 2010 Meeting
3. Update on Sacramento Works for Youth Summer 2010
4. Update on Sacramento Works Youth Initiatives
5. Safe Community Partnership Initiative
6. Service Learning Model for Youth Services
7. Review of 2009-2010 Year-end WIA Program Performance
8. Other business

Members: Brian Broadway, Patricia Espinosa, Matt Kelly, John Koogle, Bina Lefkovitz, Dennis Morin, Deborah Portela, Maurice Read, David Younger.

DISTRIBUTION DATE: THURSDAY, SEPTEMBER 9, 2010

**Meeting of the
SACRAMENTO WORKS, INC. YOUTH COUNCIL
Minutes**

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, May 12, 2010
8:30 a.m.

1. **Call to Order/Roll Call:** Mr. Kelly called the meeting to order at 8:36 a.m.

Mr. Brian Broadway, Job Corps, was introduced and welcomed to the Youth Council.

Members Present: Brian Broadway, Mike Brunelle, Patricia Espinosa, Matt Kelly, Bina Lefkowitz, Dennis Morin, Deborah Portela, Maurice Read.

Members Absent: John Koogle and David Younger.

Others Present: Christine Welsch, Julie Davis-Jaffe, Kathy Kossick, Marty Araiza, Pam Moore, Becky Walton.

2. **Review and Approval of Minutes of the January 26, 2010 Meeting**

There were no questions or corrections to the minutes.

Moved/Espinosa, second/Read, to approve the minutes of the January 26, 2010 meeting.

Voice Vote: Unanimous approval.

3. **Approval of Funding Extension Recommendations for the Workforce Investment Act (WIA) Youth Program for Program Year 2010- 2011**

Ms. Welsch reviewed the funding recommendations for the youth program.

Staff is recommending reduced funding to Galt and discontinuing the funding of Sacramento Conservation Corps. Staff have worked with the Sacramento Conservation Corps and expected all providers to be fully enrolled in December. This is the second year that the provider has been under-enrolled and there is insufficient documentation in the case files to determine the scope and provision of services.

Unfortunately, the WIA Youth allocation has been reduced this year which required that SETA implement a 10% reduction in the proposed allocations for most programs. Ms. Welsch reviewed the allocations.

Universal services funds the youth specialists at the career centers. This funding recommendation is for \$580,000.

Board members were asked to disclose any potential conflict of interest. Mr. Brunelle stated his conflict and left the room.

Mr. Kelly stated that it is sad the level of funding has decreased from last year.

Moved/Espinosa, second/Portela, to approve the staff funding recommendations for the WIA, Title I, Youth Program, PY 2010-2011 with the program year beginning July 1, 2010. In addition, approve with the stipulations noted above and that all funding recommendations are subject to satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in August 2010 and may face deobligation of funds.

Roll Call Vote: Aye: 7, Nay: 0, Abstentions: 1 (Brunelle)

4. Review of Employer Guide by Sacramento Works for Youth and Youth Development Network - Bina Lefkovitz

Ms. Lefkovitz stated that the Youth Council funded an employer guide last year. The Youth Development Network mission is to promote youth programs and work with communities and organizations to think about how youth are served in their programs.

Mr. Brunelle stated that he really likes the way the Employer Guide is set up and thought the Employer Guide will be very helpful to the employers.

Ms. Lefkovitz asked board members to consider how to get this information out to the employer community. Ms. Welsch stated that this information has been provided to all of the youth service providers.

6. Update on Sacramento Works for Youth 2010 summer program

Ms. Julie Davis-Jaffe stated that staff have already met with the summer providers twice and have conducted training for providers to review the youth handbook. The youth team is processing eligibility and youth are getting enrolled into the program. Several providers have already filled their slots. The first payroll will begin June 6. Staff is in the process of recruiting employers for the summer program. Ms. Becky Walton passed out an employer Job Order form. Providers have a goal to place 20% of the jobs in the green jobs industry.

Ms. Welsch stated that SETA will receive TANF ECF funds to work with CalWorks families. Ms. Welsch stated that at least 1/3 of youth in our program come from TANF families; funding can be provided from this new source for the

summer program. This means that an additional 205 could be served. Almost 1,000 youth were served in last year's program.

5. Review of Youth Council goals

Ms. Welsch distributed updated youth goals. She reviewed that goals, noting that red indicated updated goals. Of the updated goals:

- Pre- and post tests has been implemented in the summer youth program.
- SETA will be implementing a virtual one stop system that will replace the SMARTware system.
- Youth Employment Guide has been completed and was presented this morning.

Ms. Lefkovitz stated that young people need to be engaged in service learning and requested that this item be agendized. There needs to be a way to connect service to academics.

7. Other business

The meeting was adjourned at 9:35 a.m.

ITEM 7

REVIEW OF 2009-2010 YEAR-END WIA PROGRAM PERFORMANCE

BACKGROUND:

Attached is the Program Year 2009-2010 Fourth Quarter Performance reports. Staff will be available to answer questions.

Date: July 30, 2010



WIA / ARRA Title I Youth

Out-of-School

Real Time Plan vs. Actual MIS Review/Analysis

Plan Year 07/01/2009-06/30/2010 - Fourth Quarter Ended June 30, 2010

Subgrantee/Activity	Location	Year End Goal	4th Quarter New Enrollments			* Total Served	Exits	Degree/Cert. Goal 53%	Pending Degree/Cert.	Literacy/Numeracy Goal 35%
			Plan	Actual	% Enrolled					
Asian Resources, Inc. OS	SWCC Broadway	48	48	48	100%	77	77	46%	7	N/A
	SWCC Citrus Hgts.	48	48	50	104%	81	77	67%	4	100%
Elk Grove USD	SWCC So. County	100	100	100	100%	192	122	56%	35	91%
Galt JUHSD	Galt Adult School	45	45	37	82%	61	53	75%	0	90%
La Familia	SWCC La Familia	68	68	73	107%	123	102	94%	1	100%
Sacramento City USD	SWCC Lemon Hill	50	50	48	96%	112	101	86%	0	100%
Sacramento Regional Conservation (SRCC)	SWCC Rancho	25	25	22	88%	46	21	95%	0	41%
Out-of-School Youth Totals		384	384	378	97%	692	553	90%	47	87%

* Total Served includes Carry-overs

Plan Year 2009/2010 WIA/ARRA Funding - Comments

EGUSD - SETA approved seventy-two carryovers.

Galt JUHSD - SETA approved six carryovers.

Sacramento City USD - SETA approved thirteen carryovers.

Date: July 30, 2010



WIA / ARRA Title I Youth

In-School

Real Time Plan vs. Actual MIS Review/Analysis

Plan Year 2009/2010 - Fourth Quarter Ended June 30, 2010

Subgrantee/Activity	Location	Year End Goal	4th Quarter New Enrollments			*Total Served	Exits	Degree/Cert. Goal 53%	Pending Degree/Cert.
			Plan	Actual	% Enrolled				
Phase I WIA/ARRA Funding - Plan Year 07/01/09 to 06/30/10									
City of Sacramento Parks & Recreation	City of Sac, Parks & Rec	65	65	66	101%	103	120	81%	0
Sacramento Chinese Community Service Center (SCCSC)	Franklin	45	45	45	100%	109	109	93%	8
	Hillsdale	45	45	45	100%	105	103	91%	8
Sac County Office of Education (SCOE)	Leo Palmiter	36	36	38	106%	70	30	100%	0
Phase II WIA/ARRA Funding - Plan Year 07/01/09 to 09/30/10									
California Human Development Corp.	Galt	30	30	30	100%	30	0	N/A	0
Crossroads Diversified Services	Citrus Heights	30	30	27	90%	27	4	50%	1
Lao Family Community Development	Lemon Hill	30	30	30	100%	30	0	N/A	0
Mutual Assistance Network (MAN)	GSUL	30	30	28	93%	28	3	0%	2
In-School Youth Totals		311	311	309	99%	502	369	83%	19

*Total Served includes Carry-overs (Phase II programs extended as ARRA 103 and have no 06/30/10 Carry-overs)

Phase I WIA/ARRA Funding - PY 07/01/09 to 06/30/10 - Comments

SCCSC: SETA approved five carryovers (3 for Franklin; 2 for Hillsdale).

SCOE: SETA approved forty carryovers.

Phase II WIA/ARRA Funding - PY 07/01/09 to 09/30/10 - Comments

MAN: Program will meet minimum 15% degree certificate requirement if the two pending get their certificate by 3rd quarter after exit.