

## CAREER CENTERS

### **BROADWAY**

915 Broadway  
Sacramento, CA 95818  
(916) 324-6202

### **CITRUS HEIGHTS**

7640 Greenback Lane  
Citrus Heights, CA 95610  
(916) 676-2540

### **FRANKLIN**

7000 Franklin Blvd., Suite 540  
Sacramento, CA 95823  
(916) 262-3200

### **GALT**

1000 C Street, Suite 100  
Galt, CA 95632  
(209) 744-7702

### **GREATER SACRAMENTO URBAN LEAGUE**

3725 Marysville Blvd.  
Sacramento, CA 95838  
(916) 286-8600

### **HILLSDALE**

5655 Hillside Blvd., Suite 8  
Sacramento, CA 95842  
(916) 263-4100

### **LA FAMILIA COUNSELING CENTER**

5523 34th Street  
Sacramento, CA 95820  
(916) 227-2577

### **LEMON HILL**

5451 Lemon Hill Avenue  
Sacramento, CA 95824  
(916) 433-2620

### **MARK SANDERS COMPLEX**

2901 50th Street  
Sacramento, CA 95817  
(916) 227-1395

### **MATHER**

10638 Schirra Avenue  
Mather, CA 95655  
(916) 228-3127

### **RANCHO CORDOVA**

10665 Coloma Rd., Suite 200  
Rancho Cordova, CA 95670  
(916) 942-2165

### **SOUTH COUNTY**

8401 - A Gerber Road  
Sacramento, CA 95828  
(916) 689-3560

## Administrative Offices & Employer Services

925 Del Paso Blvd.  
Sacramento, CA 95815  
(916) 263-3800

Website: <http://www.seta.net>



## SACRAMENTO WORKS, INC. YOUTH COUNCIL

Date: Thursday, March 3, 2005

Time: **3:00 p.m.**

Location: SETA – Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

While the Sacramento Works, Inc. Youth Council welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Youth Council and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Youth Council limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

## AGENDA

### 1. Call to Order/Roll Call

#### **Category #1: Organize/Optimize**

➔ Welcome to new members – Brittany Hall, Kamika Whetstone, and Matthew Avery

### 2. Consent Item: Approval of December 2, 2004 Minutes

### 3. Action Item: Nomination of new Chairperson for The Sacramento Works Youth Council

#### **Category #2 Youth Voice:**

### 4. Announcements: Deanna Hanson - Partnerships for College Access and Success (PCAS) funds

### **Category #3 Engaging, Educating & Coordinating – Youth, Community & Projects**

5. Report back from Youth Council Workgroups
  - Positive Career Development – Work Scholarship Initiative (Deanna Hanson/Mark Snaer)
  - Planning and Indicators – Mike Brunelle
6. Discussion Item: WIA Youth Program Performance Review
7. Action Item: Release Request for Quotes and/or develop a process to select a current WIA Youth provider(s) for contract augmentation to provide WIA youth services for the Work Scholarship Initiative program and Universal Youth Specialists.
8. Other Business

**Members:** Matthew Avery, Yolette Barnes, Mike Brunelle, Patricia Espinosa, Brittany Hall, Deanna Hanson, Matt Kelly, John Koogle, Rick Larkey, Gerry Lawrence, Bina Lefkovitz, Maurice Read, Anthony Simpson, Larry Sinor, William Warwick, Kamika Whetstone.

**DISTRIBUTION DATE: FRIDAY, FEBRUARY 25, 2005**

### ITEM 3 - ACTION

#### NOMINATION OF NEW CHAIRPERSON FOR THE SACRAMENTO WORKS YOUTH COUNCIL

##### BACKGROUND:

Dr. Jim Hernandez has resigned as the chairperson of the Sacramento Works Youth Council. According to the current bylaws of the Sacramento Works, Inc. the chairperson is selected from membership from the Workforce Investment Board. Historically, the chairperson serves a two-year term of office. Currently, Mr. Maurice Read is serving as vice-chairperson. The process of selection of a new chairperson is as follows:

- ✓ Youth Council nominates a candidate for Chairperson
- ✓ Youth Council submits nomination to the Workforce Investment Board Executive Committee and/or Chairperson
- ✓ Chairperson affirms the nomination and appoints a new Youth Council Chairperson

##### RECOMMENDATION:

Nominate a candidate for Chair of the Sacramento Works Youth Council.

## ITEM 6 - DISCUSSION

### WIA YOUTH PROGRAM PERFORMANCE REVIEW

#### BACKGROUND:

Attached for your review are copies of the WIA Youth Program reports including:

- Performance report of the WIA Youth Individualized program
- Illustration of the number of youth visiting the Sacramento Works Career Centers.

A report identifying the SMARTware “bar-coded” Universal Youth Specialist activity will be distributed under separate cover.

**WIA/YOUNGER YOUTH**  
**Plan vs. Actual MIS Review/Analysis**  
**07/01/2003-12/31/2004**

<b>Younger Youth</b>					<b>Skill Attainment Rate</b> <i>State exit cohort: 4/1/04-9/30/04</i>		<b>Diploma Equivalency Rate</b> <i>State exit cohort: 4/1/04-9/30/04</i>		<b>Retention Rate</b> <i>State exit cohort: 4/1/03-9/30/03</i>
<b>Performance Goal (+ or - 15% is allowable)</b>					<b>75.2%</b>		<b>55.0%</b>		<b>53.3%</b>
	<i>07/01/04-12/31/2004</i>		<b>07/01/03-12/31/2004</b>		<b>Real</b>	<b>State</b>	<b>Real</b>	<b>State</b>	<b>State</b>
<b>Collaborative</b>	<i>Plan # Slots</i>	<i>Actual # Filled</i>	<i>Enroll- ments</i>	<i>Exits</i>					
<b>Together We Succeed</b> <small>Asian Resources, Inc.</small>	18	25	<b>61</b>	<b>36</b>	<b>92.86%</b>	<b>100.00%</b>	<b>85.71%</b>	<b>85.71%</b>	<b>61.54%</b>
<b>City of Sacramento</b>	31	26	<b>75</b>	<b>49</b>	<b>76.67%</b>	<b>88.24%</b>	<b>66.67%</b>	<b>91.67%</b>	<b>37.50%*</b>
<b>South County Youth Works</b> <small>Elk Grove Unified School District</small>	46	44	<b>74</b>	<b>30</b>	<b>91.67%</b>	<b>98.57%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>51.61%</b>
<b>Path to Success Program</b> <small>Galt Joint Union High School District</small>	33	21*	<b>48</b>	<b>27</b>	<b>87.01%</b>	<b>100.00%</b>	<b>64.29%</b>	<b>61.54%</b>	<b>72.73%</b>
<b>Grant Joint Union High School District</b>	25	24	<b>49</b>	<b>25</b>	<b>80.00%</b>	<b>80.95%</b>	<b>91.67%</b>	<b>91.67%</b>	<b>66.67%</b>
<b>Younger Youth Collab. for Success</b> <small>La Familia Counseling Center, Inc.</small>	41	46	<b>102</b>	<b>56</b>	<b>84.85%</b>	<b>90.00%</b>	<b>93.75%</b>	<b>94.12%</b>	<b>56.25%</b>
<b>GRAD's Collaboration</b> <small>San Juan Unified School District</small>	45	39	<b>97</b>	<b>58</b>	<b>80.22%</b>	<b>84.75%</b>	<b>62.50%</b>	<b>87.50%</b>	<b>56.25%</b>
<b>Total Allocation</b> Year 1 \$1,229,060 Year 2 \$1,246,660	239	225	<b>506</b>	<b>281</b>	<b>84.75%</b>	<b>92.06%</b>	<b>80.65%</b>	<b>88.00%</b>	<b>56.21%</b>

## **Together We Succeed**

Collaborative partners include La Familia, Sacramento City College, Elk Grove USD, Foster Youth Services, Healthy Start, Sacramento County Independent Living Program, Youth Extended Opportunity Program (EDD), Job Corps and ROP.

Case managers, job developers and sometimes youth participate in collaboration meetings.

Collaboration meetings are held once a month.

Currently, the youth led project is a continuation of last year's mapping project. The findings from the mapping project indicated that the career centers were not youth friendly and youth presented the need to have a youth trendy and friendly resource center. Therefore, the youth created a design to implement a youth center made by and operated by youth called the "Access Lounge". Services offered by the Lounge are resume help, Internet Job Search, Pre-Employment Skills Training and workshops, resources guides and assistance with locating financial aid for college.

The collaborative would like to see the communication gap between MIS, monitors and providers close.

The Youth Specialist is located at the Broadway Career Center and works 40 hours a week. This individual provides information to youth regarding college fairs, organizes visits to college campuses, enters data into SMARTware, facilitates resume workshops, oversees mock interviews and schedules educational speakers to discuss furthering education.

**\*City of Sacramento** - State Retention Rate is well below plan. Corrective action is required.

Collaborative partners include La Familia SWCC and the Sacramento City USD. The partners provide a wide range of resources for youth including education, employment, health, and emergency services. Meetings are held as needed.

Program staff reports that youth are involved in all aspects of youth services. Youth meet with staff and provide input regarding program activities that will best meet their interests and needs. Several youth participate on policy committees as part of the development and implementation of youth activities.

Youth led projects include presentations on parliamentary procedures and "Best Kept Secrets" on teen resources. Youth conducted the research and, based on their findings, put together power point presentations. The parliamentary procedures topic was presented at a monthly youth collaborative meeting hosted by the City of Sacramento and the "Best Kept Secrets" of teen resources topic was presented to the program management team. Additionally, youth participated on various program policy committees.

Program staff suggested that collaboration with community based organizations may work better. At times it is difficult to coordinate with public agencies in terms of leveraging resources.

### **South County Youth Works**

Collaborating partners include Asian Resources, La Familia, Sacramento City College, Consumes River College, Workability, Foster Youth Services, Prevention and Intervention, Healthy Start Programs, Sacramento County Independent Living Program, SETA Casey Great Start, Youth Connections, Job Corps and ROP.

Case managers, job developers, social workers and participants (if agenda affects their plan) attend meetings.

EGUSD provides ARI with their monthly youth calendars, which includes information on orientations for those planning to attend college and financial aid assistance. Sacramento City College has provided an outreach worker once a month, as well as financial aid training to program operators. Job Corps will provide onsite orientations to their facilities. Youth developed workshops they wish to have at the career center.

The youth led project at EGUSD is a mapping project where participants are collecting information from the south Sacramento/Elk Grove area. They will begin to format this information into resources and develop a Resource Guide and Pocket Resource Booklet for youth. Youth have also made presentations to the youth service provider's network and to the STAR training for county social workers. Further, they have assisted staff in tutoring and providing activities to elementary youth.

The Youth Specialist is in the career center daily, 40 hours a week. She provides outreach to EGUSD high schools, schedules speakers for the schools career and college fairs, creates job display boards and monthly youth calendars, and facilitates the mapping project at the South County Career Center.

**\*Path to Success Program** - Enrollments are below goal. Corrective action is required.

Collaborative partners include Department of Parks and Recreation, Boys and Girls Club, Galt Elementary School District, Galt Community Concilio and the Galt SWCC. Meetings are held in the spring and fall and as needed. Collaboration works together to provide job opportunities, work experience, work exploratory, job shadowing, internships, and counseling services.

Program reports that youth are active as peer mentors, reading mentors and as program planners. They aid in choosing the community services that are performed, plan leadership meetings and participate in their own service plans. Youth led projects include community mapping and a Thanksgiving food drive.

Communication between the program operator, Youth Specialist and the SWCC has been a challenge. Program operator reports that regaining supervisory responsibilities of the Youth Specialist would enhance the program's performance. Youth Specialist's schedule is Tuesday afternoons through Friday at the SWCC. Youth Specialist provides Universal Core Services, assessment, and assistance in accessing other available services. She also performs job development and provides career assessment, financial aid assistance, and college or vocational training guidance.

### **Grant Joint Union High School District**

Grant JUHSD reports they have been partnering this year with MAN/AmeriCorp, along with their ongoing partnership with San Juan USD. MAN/AmeriCorp has a co-located Youth Investment Center at Las Palmas that provides participants with tutoring, leadership activities, peer mentoring, workshops, etc.

Grant has collaborated with San Juan for the past two years in developing youth led projects. This year participants developed and facilitated a "Martin Luther King Celebration". Participants will also be developing and facilitating another "Attitude Explosion" Conference this year. Meetings between partners are conducted as needed.

Grant has indicated there have been barriers in making a connection with the Hillsdale SWCC. These barriers include transportation and participants not having adequate time to get to the SWCC. Therefore, the only connection to the career center has been for the registration/certification process. Grant has been advised regularly on the need to establish a working collaboration with a SWCC. Grant's Site Coordinator has reported immediate contact will be made with the GSUL SWCC to initiate a collaboration.

### **Younger Youth Collaboration for Success**

According to La Familia staff, youth are involved with the construction and implementation of youth activities. Youth activities are more interactive instead of structured and incentives are provided based on youth participation.

Collaborative partners include SCUSD, Sacramento County Probation, Sacramento Hispanic Chamber, Franklin Blvd. Business Assn., Burruss and Associates, ROP, Sacramento City College, CSUS, Sacramento Area Emergency Housing Center, Diogenes Youth Services, and City of Sacramento/Department of Parks and Recreation. Partners provide a wide range of services including employment, educational, emergency, and health services. Partner meetings are held quarterly or on an individual basis.

La Familia has a full-time Youth Specialist located at the career center. The Youth Specialist assists youth with accessing Universal Services including job search, labor market information, educational resources, career guidance and information regarding the availability of supportive services.

Program staff reports that the youth led projects include food distribution at the Sacramento Food Bank and wrapping gifts for needy children for the Adopt-A-Child program.

According to program staff, a challenge of the collaboration has been partners utilizing the career center only for WIA eligibility purposes.

### **GRAD's Collaborative**

Volunteer collaborative agencies include the City of Citrus Heights Collaborative, CSUS, Delta Sigma Theta Sorority, Inc., and the National Coalition of 100 Black Women, Inc.

San Juan collaborates with the Stanford Home for Children and Crossroads Diversified Services. Stanford Home contracts to provide 8 participants paid work experience. Crossroads contracts to provide the Universal Services.

San Juan reports many obstacles in sustaining a functional relationship with Stanford Home. Stanford Home has been experiencing frequent staff turnover, which results in their staff being unfamiliar with program requirements. Despite numerous attempts, San Juan reports they cannot establish a consistent working relationship with Stanford Home. Turnover and lack of communication has had a negative impact on program services. Stanford Home has not fulfilled their contractual obligation of serving 8 participants; only 2 younger youth have been enrolled from Stanford Home. Of the few previous referrals, most have resulted in negative outcomes.

The collaboration between San Juan and Crossroads appears to be working well. Crossroads' Youth Specialist continues to provide employment skills workshops at the SWCC for both younger and older youth. Crossroads' Youth Specialist also participated in the mapping project last year as well as this past summer. The Youth Specialist is stationed at the SWCC and is therefore responsible for familiarizing participants on One-Stop resources and assisting in community outreach.

In addition, San Juan youths are participating in a couple of youth led projects. Participants have developed and facilitated a "Martin Luther King Celebration" and are in the process of developing another "Attitude Explosion" conference.

Collaboration meetings between all partners have been conducted regularly on a bi-monthly basis.

**WIA/OLDER YOUTH**  
**Plan vs. Actual MIS Review/Analysis**  
**07/01/2003-12/31/2004**

<b>Older Youth</b>					<b>Entered Employment Rate</b> <i>State exit cohort: 10/1/03-3/31/04</i>		<b>Credential Rate</b> <i>State exit cohort: 10/1/03-3/31/04</i>		<b>Average Earnings Change</b> <i>State exit cohort: 4/1/03-9/30/03</i>		<b>Retention Rate</b> <i>State exit cohort: 4/1/03-9/30/03</i>
<b>Performance Goal (+ or - 15% is allowable)</b>					<b>65.6%</b>		<b>30.0%</b>		<b>\$3,380</b>		<b>76.2%</b>
<b>Collaborative</b>	<i>07/01/04-12/31/2004</i>		<b>07/01/03-12/31/2004</b>		<b>Real</b>	<b>State</b>	<b>Real</b>	<b>State</b>	<b>Real</b>	<b>State</b>	<b>State</b>
	<i>Plan # Slots</i>	<i>Actual # Filled</i>	<i>Enroll-ments</i>	<i>Exits</i>							
<b>Together We Succeed</b> Asian Resources, Inc.	30	22*	<b>79</b>	<b>57</b>	<b>29.82%*</b>	N/A	<b>94.12%</b>	N/A	<b>\$6,805.88</b>	<b>\$2,820.53</b>	<b>77.33%</b>
<b>Older Youth Collaboration For Success</b> La Familia Counseling Center, Inc.	26	20*	<b>62</b>	<b>42</b>	<b>66.67%</b>	<b>58.33%</b>	<b>57.14%</b>	<b>46.15%</b>	<b>\$3,188.34</b>	<b>\$1,692.39*</b>	<b>76.92%</b>
<b>Rancho Cordova Youth Collaboration</b> Sacramento Chinese CSC	25	12*	<b>36</b>	<b>24</b>	<b>75.00%</b>	<b>75.00%</b>	<b>83.33%</b>	<b>75.00%</b>	<b>\$1,536.89*</b>	<b>\$3,324.55</b>	<b>83.33%</b>
<b>EMPOWER</b> Sacramento City Unified School District	26	18*	<b>41</b>	<b>23</b>	<b>82.61%</b>	<b>69.23%</b>	<b>94.44%</b>	<b>61.54%</b>	<b>\$3,105.77</b>	<b>\$1,560.18*</b>	<b>80.00%</b>
<b>WRAP</b> San Juan Unified School District	25	22	<b>41</b>	<b>19</b>	<b>52.63%*</b>	N/A	<b>50.00%</b>	N/A	<b>\$639.60*</b>	N/A	N/A
<b>Total Allocation</b> Year 1 \$899,256 Year 2 \$903,296	132	94	<b>259</b>	<b>165</b>	<b>61.34%</b>	<b>65.52%</b>	<b>75.80%</b>	<b>56.67%</b>	<b>\$3,055.29</b>	<b>\$2,284.74</b>	<b>77.08%</b>

N/A = no exit cohorts

**\*Together We Succeed** - Program is below enrollment goal. Coordinator reported that the program recently exited participants and that they are in the process of enrolling 8 youth by the end of January. Entered Employment Rate is severely low. Real-Time reflects last program year's MIS errors. This will be corrected in follow-up and reflected in 3<sup>rd</sup> quarter state data. During this program year, ARI has exited 9 participants with an EER of 100%.

Collaborating partners include La Familia, Sacramento City College, Elk Grove USD, Foster Youth Services, Healthy Start, Sacramento County Independent Living Program, Youth Extended Opportunity Program (EDD), Job Corps and ROP.

Case managers, job developers and sometimes youth participate in collaboration meetings.

Collaboration meetings are held once a month.

Currently, the youth led project is a continuation of last year's mapping project. The findings from the mapping project indicated that the career centers were not youth friendly and youth presented the need to have a youth trendy and friendly resource center. Therefore, the youth created a design to implement a youth center made by and operated by youth called the "Access Lounge". Services offered by the Lounge are resume help, Internet Job Search, Pre-Employment Skills Training and workshops, resources guides and assistance with locating financial aid for college.

The collaborative would like to see the communication gap between MIS, monitors and providers close.

The Youth Specialist is located at the Broadway Career Center and works 40 hours a week. This individual provides information to youth regarding college fairs, organizes visits to college campuses, enters data into SMARTware, facilitates resume workshops, oversees mock interviews and schedules educational speakers to discuss furthering education.

**\*Older Youth Collaboration for Success** - Program exceeded planned enrollment goals; however, several participants were exited during the 2<sup>nd</sup> quarter. State Average Earnings Change Rate is well below plan. Corrective action is required.

According to La Familia staff, youth are involved with the construction and implementation of youth activities. Youth activities are more interactive instead of structured and incentives are provided based on youth participation.

Collaborative partners include SCUSD, Sacramento County Probation, Sacramento Hispanic Chamber, Franklin Blvd. Business Assn., Burruss and Associates, ROP, Sacramento City College, CSUS, Sacramento Area Emergency Housing Center, Diogenes Youth Services, and City of Sacramento/Department of Parks and Recreation. Partners provide a wide range of services including employment, educational, emergency, and health services. Partner meetings are held quarterly or on an individual basis.

La Familia has a full-time Youth Specialist located at the career center. The Youth Specialist assists youth with accessing Universal Services including job search, labor market information, educational resources, career guidance and information regarding the availability of supportive services.

Program staff reports that the youth led projects include food distribution at the Sacramento Food Bank and wrapping gifts for needy children for the Adopt-A-Child program.

According to program staff, a challenge of the collaboration has been partners utilizing the career center only for WIA eligibility purposes.

**\*Rancho Cordova Youth Collaboration** - Enrollment and Real-Time Average Earnings Change are below goal. Corrective action is required.

The partners organized a successful job fair last year and are planning another for this spring. They are working to make the youth corner more friendly and on creative ways to bring services to schools. Collaborative partners include SCCSC, Crossroads, SCOE, the Rancho Cordova Chamber of Commerce, Folsom Cordova USD, and Kinny High School. The collaborative meets quarterly. SCCSC provides recruitment, enrollment, job placement, case management and follow-up services. SCOE provides referral services. Folsom Cordova USD refers participants and the Chamber offers job leads.

Youth have participated in collaborative meetings and youth council meetings. They have also helped out at career fairs. Youth led projects include video projects that highlight their experiences in the program as well as compiling footage of community services and out-of-town colleges to promote the benefits that the program offers.

The program reports that lack of transportation to the SWCC and that the low WEX training wage of \$6.75 per hour is not a strong enough incentive to encourage participation. Additionally, SCCSC and Crossroads have had recent staff changes, which has affected the promotion of services.

Two Youth Specialists provide and Universal and Individualized Services to youth as well as SWCC floor duties.

**\*EMPOWER** - Program is below planned enrollment and Average Earnings Change goals. Corrective action is required.

Collaborating partners include NVTA, EDD, ARI, CIMC and CDC. NVTA is providing one-on-one tutoring to assist with GED test taking and raising basic skills scores. Asian Resources facilitates career exploration workshops targeting health careers. CIMC has accepted referrals for counseling and support services. Collaboration meetings are held as needed.

Customers define service needs and provide feedback. The current youth led project is finding ways to foster good citizenship. A UC Davis student is leading the project, and recently coordinated volunteers for the Martin Luther King Job Fair to promote registering to vote and for military service.

The Youth Specialist is at SWCC daily. She assists youth as they walk through the door, visits high schools and community centers providing recruitment and outreach services, plans and conducts workshops, attends SETA trainings and meetings, assists the case managers with youth issues, participates in orientations, helps in the resource room, and gathers youth oriented resource information from the community.

**\*WRAP** - The Entered Employment Rate calculation is 80% of the performance goal. The Average Earnings Change is 19% of the performance goal. Corrective action is required.

Volunteer collaborative agencies include the City of Citrus Heights Collaborative, CSUS, Delta Sigma Theta Sorority, Inc., and the National Coalition of 100 Black Women, Inc. San Juan collaborates with the Stanford Home for Children and Crossroads Diversified Services. Stanford Home contracts to provide 2 participants paid work experience. Crossroads contracts to provide the Universal Services.

San Juan reports many obstacles in sustaining a functional relationship with Stanford Home. Stanford Home has been experiencing frequent staff turnover, which results in their staff being unfamiliar with program requirements. Despite numerous attempts, San Juan reports they cannot establish a consistent working relationship with Stanford Home. Turnover and lack of communication has had a negative impact on program services. Stanford Home has not fulfilled their contractual obligation of serving two participants; no older youth have been referred from Stanford Home. Of the few previous referrals, most have resulted in negative outcomes.

The collaboration between San Juan and Crossroads appears to be working well. Crossroads' Youth Specialist continues to provide employment skills workshops at the SWCC for both younger and older youth. The Youth Specialist is stationed at the SWCC and is therefore responsible for familiarizing participants on One-Stop resources and assisting in community outreach.

Collaboration meetings between all partners have been conducted regularly on a bi-monthly basis.

## ITEM 7- ACTION

### RELEASE REQUEST FOR QUOTES AND/OR DEVELOP A PROCESS TO SELECT A CURRENT WIA YOUTH PROVIDER(S) FOR CONTRACT AUGMENTATION TO PROVIDE WIA YOUTH SERVICES FOR THE WORK SCHOLARSHIP INITIATIVE PROGRAM AND UNIVERSAL YOUTH SPECIALISTS.

#### BACKGROUND:

##### Work-Scholarship Initiative

In the fall of 2004, the Sacramento Works Youth Council, in partnership with SETA, LEED, and the Sacramento City Unified School District began the planning and implementation process of a pilot program – the Work Scholarship Initiative (WSI). The mission of WSI is to:

- To increase rate of graduation and numbers of at-risk students prepared for higher education and/or employment and to
- To provide employment opportunities for youth.

Youth are enrolled into WSI beginning in 9<sup>th</sup> grade with long-term support continuing during their high school years to insure success in school and careers. After two to three semesters of intervention, youth are offered part-time employment with local Raley's stores. Raley's has committed to hiring and mentoring youth at two local stores and, if successful, expanding the concept throughout their service area. LEED has secured partial funding from the Sutter Health Foundation. The Youth Council is interested in testing this concept as a service delivery model for the younger and in-school youth population.

The pilot phase of WSI is conducted at Luther Burbank High School. Currently, SETA provides the staffing to coordinate the program. Other partners include Sacramento City Unified School District and Sacramento Chinese Community Services Center. With this proposed action, SETA will relinquish the daily coordination of program activities but will remain involved as a partner.

##### Universal Youth Specialist

Universal Youth Specialists are outstationed at the Sacramento Works Career Centers to provide "core" services to any youth entering the sites. SETA and the Sacramento Works Youth Council developed this position in response to the need to make the SWCC sites more "youth friendly" and to integrate youth services into the career center system. The Youth Specialists acts as a liaison between the career center, local schools and the neighborhood resources. The Universal Youth Specialists duties include:

- x Job development and referrals for youth;
- x Providing labor market information, job search and placement assistance;
- x Outreach, intake, and orientation to services available through the One-Stop delivery system;
- x Initial assessment of skill levels, aptitudes, abilities, and supportive services needs;
- x Information relating to the availability of supportive services, including at a minimum, childcare and transportation available in the local area and referral to services.

Youth Specialists are generalists, in that they do not carry a caseload and are not assigned to a program.

Currently, there are Youth Specialists at seven of the ten comprehensive career centers. During the last funding cycle for program year 2004, none of the selected providers proposed Youth Specialists at two of the larger SWCC sites – Franklin and Hillsdale. SETA elected to assign staff from other SETA programs to fill that need. However, the SETA youth program staff are case managers serving very high-risk youth (foster youth and probation youth).

The following chart illustrates the high volume of youth visiting the Sacramento Works Career Centers in the last six months – almost 4,000 youth!

Numbers of Youth visiting SWCC between 7/1/04 and 12/31/04

<b>Sacramento Works Career Center</b>	<b># of Youth</b>	<b><u>Universal Youth Specialist</u></b>	<b><u>Program Operator</u></b>
<u>Broadway</u>	435	Yes	Asian Resources
<u>Citrus Heights</u>	266	Yes	Crossroads
<u>Galt</u>	149	Yes	Galt Joint Union HS District
<u>La Familia</u>	335	Yes	La Familia Counseling Center
<u>Lemon Hill</u>	430	Yes	Sacramento City USD
<u>Rancho Cordova</u>	290	Yes	Crossroads
<u>South County</u>	479	Yes	Elk Grove USD
<u>Franklin</u>	489	No	
<u>Hillsdale</u>	429	No	
<u>Mark Sanders Complex</u>	560	YEOP	Employment Development Department (not WIA funded)
<u>Mather</u>	72	No	
<u>Urban League</u>	1*	No	*Began tracking services on 12/15/04

This number reflects the youth visiting the career centers and receiving a variety of employment, education and social services. Additionally, an additional 500 youth receive more intensive "Individualized" WIA youth services. The Youth Council heard overwhelming support at public hearings to continue and expand the number of Youth Specialists located at the Sacramento Works Career Centers, especially in the under-served areas.

RECOMMENDATION:

Release Request for Quotes and/or develop a process to select a current WIA Youth provider(s) for contract augmentation to provide the following services:

Work Scholarship Initiative staffing and coordination at Luther Burbank location  
Universal Youth Specialist at SWCC-Franklin  
Universal Youth Specialist at SWCC-Hillsdale

This recommendation is based on salary savings and available unspent contracted funds carried into program year 2006.