

Thought for the Day: "Service to others is the rent you pay for your room here on earth."

Author: Mohammad Ali

GOVERNING BOARD

BONNIE PANNELL
Council Member
City of Sacramento

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Board of Supervisors
County of Sacramento

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Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

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Council Member
City of Sacramento

HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

Date: Tuesday, October 11, 2005

Time: 6:00 p.m.

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under Public Participation, Item IX of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

- I. **Welcome**
 - A. Call to Order/Roll Call
 - B. PAC Meeting Attendance Update
- II. **Consent Items**
 - A. Approval of Minutes for PAC Meeting September 13, 2005
- III. **Action Items**
 - A. Review of Applications and Election of Past Parent Representatives and Alternates
 - B. Review of Applications and Election of Grandparent Representatives and Alternates
 - C. Review of Applications and Election of Foster Parent Representatives and Alternates
- IV. **Information Items**
 - A. Standing Information
 - Introduction of New Staff
 - Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva and Ms. Julita Bentz, Social Services/Parent Involvement Specialists

ADMINISTRATION

925 Del Paso Blvd., Suite 200
Sacramento, CA 95815
Tel: (916) 263-3804
Fax: (916) 263-3779
Website: www.headstart.seta.net

KATHY KOSSICK
Executive Director

NORMA JOHNSON
Deputy Director

- Average Daily Attendance (ADA) Report – Ms. Elsie Bowers
- Monthly Special Education Report – Ms. Beverly Sanford
- California Head Start Association (CHSA) Report
- Head Start Awareness Day/Family Day in the Park, Friday, October 21st, 2005, William Land Park, 10:00 a.m.-2:00 p.m. (See attachment.)
- PC/PAC Annual Appreciation, Saturday, October 29, 2005, Shriners Hospitals for Children, Sacramento, CA (See attachment.)
- Fiscal Report (January, April, July, October) – Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report – Ms. Beverly Shah, Mr. Donald Clark and Ms. Denise Nelson
- Child Care Center Food Menu (Attached)

B. Governing Board Meeting Minutes

V. **Committee Reports**

- Executive Committee
 - Critique of the Parent Advisory Committee Meeting, September 13, 2005
- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising Committee
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Mr. Clifton Tucker Jr.
- Food Services Committee
- Early Head Start Committee

VI. **Other Reports**

- Chair's Report – Ms. Denise Nelson
- Policy Council Report(s) – Ms. Loretta McClendon, Ms. Minerva Gillette, Ms. Betty Walker and Ms. Mary Frutoz
- Head Start Deputy Executive Director's Report - Ms. Norma Johnson
- Manager - Administration Operations Report - Ms. Buffie Engstrom
- Manager – Grantee Program Operations Report - Ms. Denise Lee
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- Manager - EHS, Special Projects and Community Partnerships Report - Vacant

VII. **Center Updates**

VIII. **Discussion**

IX. **Public Participation**

X. **Adjournment**

Distribution Date: Thursday, October 6, 2005

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannon Creek Head Start
- ___ **Vacant**, Broadway Early Learning Center
- ___ Mary Frutoz, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ Loretta McClendon, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ **Vacant**, Dos Rios Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Franklin Head Start
- ___ Ana Aguilar, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ Antonette Dinges, Grace Lutheran Head Start
- ___ Brenda Huerta, Grant Skills Center
- ___ Irene Harvey, Hillsdale Head Start
- ___ Monica Mejia, Home Base
- ___ **Vacant**, Home Base
- ___ **Vacant**, Job Corp Head Start
- ___ Minerva Gillette, Kennedy Estates Head Start
- ___ **Vacant**, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ **Vacant**, Los Niños Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ **Vacant**, Mulberry Commons Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia Head Start
- ___ Betty Walker, Northview Head Start
- ___ **Vacant**, Norwood Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Shikira Hill, Sharon Neese Early Learning Center
- ___ Kim Creed, Sierra View Head Start
- ___ Lillia Avina, Strizek Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ Veronica Rodriquez, Whispering Pines Head Start
- ___ Denise Nelson, Foster Parent Representative
- ___ **Vacant**, Foster Parent Representative
- ___ Beverly Shah, Grandparent Representative
- ___ Donald Clark, Grandparent Representative
- ___ Clifton Tucker Jr., Male Involvement Representative
- ___ Hasan McWhorter, Out Going Chair
- ___ LaRisa Yarbrough, Past Parent/Community Representative
- ___ **Vacant**, Past Parent/Community Representative

New Representatives to be seated:

ITEM I-B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2004

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE PROGRAM YEAR 2004-2005

BOARD MEMBER	CENTER	11/9	12/14	1/11	2/8	3/8	4/12	5/10	6/14	7/12	8/9	9/13	10/11
Vacant	AP												
Vacant	BC												
Vacant	BLC												
Mary Frutoz Seated 11/04	COP	X	X	X	X	X	X	X	E	X	X		
Vacant	CW												
Loretta McClendon Seated 05/05	CR							X	X	X	X	E	
Vacant	CSUS												
Vacant	DR												
Vacant	EHS/HB												
Vacant	EHS/HB												
Vacant	F												
Ana Aguilar S/B Seated 5/05	FP							E	X	X	X	X	
Vacant	FT												
Vacant	G												
Antonette Dinges Seated 11/04	GL	X	X	X	X	E	X	X	X	X	X	X	U
Brenda Huerta Seated 01/05	GSC			X	X	X	X	X	X	X	X	X	
Irene Harvey Seated 07/05	H									X	X	X	
Monica Mejia Seated 11/04	HB	X	X	X	X	E	X	X	X	X	X	X	
Vacant	HB												
Vacant	JC												
Minerva Gillette Seated 11/04	K	X	X	X	X	E	X	X	U	X	X	X	
Vacant	LAR												
Vacant	LVS												
Vacant	LN												
Vacant	MCBB												
Vacant	M												
Vacant	MULBC												
Vacant	NC												
Vacant	NH1												
Vacant	NH2												
Betty Walker Seated 11/04	NV	X	X	X	E	X	X	X	X	X	X	X	
Vacant	N												
Vacant	PA												
Lillia Avina S/B Seated 07/05	S									U	X	X	
Shikira Hill Seated 02/05	SN				X	X	X	X	X	X	X	X	
Kim Creed Seated 02/05	SVE				X	X	X	X	X	E	X	X	
Vacant	WG												
Veronica Rodriquez Seated 12/04	WP		X	X	X	X	X	X	X	X	X	X	
Denise Nelson Seated 11/04	FPR	X	X	X	X	E	X	X	X	X	X	X	
Vacant	FPR												
Beverly Shah Seated 11/04	GPR	X	X	X	X	X	X	X	X	X	X	X	
Donald Clark Seated 12/04	GPR		X	X	X	X	E	X	X	X	X	X	
Clifton Tucker Jr. Seated 12/04	MIR		X	X	X	X	X	X	X	X	X	X	
Hasan McWhorter Seated 11/04	OGC	X	X	X	X	X	X	X	X	X	X	X	
LaRisa Yarbrough Seated 11/04	PPR	X	X	X	X	X	X	X	X	X	X	X	
Vacant	PPR												

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Ms. Denise Nelson at 427-9226 or the PAC Secretary, Ms. Lori Black at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2004-2005
(Continued)

Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LN:	Los Niños
COP:	Center of Praise	LVS:	LaVerne Stewart
CR:	Crossroads Garden	M:	Mather
CSUS:	CA State University, Sacramento	MCBB:	Marie Cleveland Bright Beginnings
CW:	Countrywood	MULBC:	Mulberry Commons
DR:	Dos Rios	N:	Norwood
EHS:	Early Head Start	NC:	Nedra Court
FR:	Franklin	NH1:	New Helvetia 1
FP:	Freedom Park	NH2:	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GL:	Grace Lutheran	SN:	Sharon Neese
GSC:	Grant Skills Center	S:	Strizek
H:	Hillsdale	SVE:	Sierra Vista Elementary
HB:	Home Based	WG:	Walnut Grove
JC:	Job Corp	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
SEPTEMBER 13, 2005

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of September 13, 2005.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

**REGULAR MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE**
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, September 13, 2005
6:00 p.m.

- I. Welcome: Ms. Denise Nelson called the meeting to order at 6:12 p.m. Ms. Minerva Gillette read the thought of the day. Ms. Betty Walker called the roll.

Members Present:

Mary Frutoz
Loretta McClendon
Ana Aguilar
Brenda Huerta
Irene Harvey
Minerva Gillette
Brenda Walker
Shikira Hill
Kim Creed
Veronica Rodriguez
Denise Nelson
Beverly Shah
Donald Clark
Hasan McWhorter
LaRisa Yarbrough
Clifton Tucker
Monica Mejia (arrives at 6:17 p.m.)
Lillia Avina (arrives at 6:30 p.m.)

Members Absent:

Antonette Dinges (unexcused)
Hoda el Shamy (excused)

II. Consent Item

- A. Approval of Minutes for PAC Meeting of August 9, 2005

The minutes were reviewed. Some typographical errors were noted.

Moved/Yarbrough, second/McWhorter, to approve the minutes of the August 9, 2005 with corrections.

Show of hands vote: Aye: 14, Nay: 0, Abstentions: 2 (Nelson, Shah)

III. Action Items

- A. Timed Item 6:00 p.m. and Public Hearing: Final and Second Reading of the Modification to the Bylaws of the SETA Operated Head Start/Early Head Start Parent Advisory Committee

Ms. Nelson reviewed this item.

Ms. Monica Mejia arrives at 6:17 p.m.

Moved/McWhorter, second/Gillette, to close the public hearing and approve the amendments to the PAC bylaws as outlined in the board packet, by show of hands vote.

Ms. Nelson reviewed some modifications to the bylaws. Ms. Desha stated that there are other minor modifications as well.

Show of hands vote: Aye: 14, Nay: 1 (Tucker), Abstentions: 2 (Nelson and Shah)

B. Selection of Representatives and Alternates to Attend the Region IX Head Start Association Annual Training Conference

Ms. Nelson reviewed this item and reviewed the various items that SETA will cover for this trip. Those selected to attend will be required to attend a travel meeting. Written reports will also be required by attendees.

Ms. Lillia Avina arrives at 6:30 p.m.

Moved/Yarbrough, second/Fruroz, by show of hands vote with the persons receiving the highest number of votes to be the representative.

Ms. Desha urged people that have not been to a local conference to indicate their interest in attending the conference.

Show of hands vote: 16, Nay: 0, Abstentions: 2 (Nelson and Shah)

Those interested in attending the conference:

Donald Clark, Clifton Tucker, LaRisa Yarbrough, Kim Creed, Beverly Shah, Denise Nelson. Those interested in attending spoke of their interest.

Results of the vote: Representatives: LaRisa Yarbrough, Kim Creed
First alternate, Donald Clark; second alternate, Denise Nelson.

IV. Information Items

A. Standing Information

- PRISM 2005 Response: Ms. Engstrom offered to answer questions.
- Introduction of New Staff: No new staff.
- Upcoming Meetings/Trainings/Conferences/Events: Mr. Robert Silva reminded the board of the Grandparent support group, to be held 9/14, 9:30 a.m. at the Firehouse, sponsored by the Del Paso Mutual Assistance Network. SETA will

begin recruiting for new parent volunteers since it is the beginning of the new school year.

San Juan had a Family Celebration recently; there was a lot of interest in the male involvement program.

Assembly member Deborah Ortiz will be hosting a Male Health event on October 8 at the Mutual Assistance Agency. Mr. Silva urged board members to volunteer to work on this event.

- Average Daily Attendance Report: No Report
- Monthly Special Education Report: No Report
- California Head Start Association Report: No report.
- PC/PAC Annual Parent Activity Reports – Family History Center, Saturday, August 20, 2005: Mr. McWhorter reported that attendees enjoyed learning about the various data bases where people can find their family members. Ms. Yarbrough together with her sister are finding other family members with the assistance of these data bases. Mr. Clark spoke of his appreciation for the information available for African Americans.
- Head Start Awareness Day/Family Day in the Park, Friday, October 21st, 2005, Cal Expo: Ms. Engstrom stated that the preparation is moving along well. A flyer will be sent to all of the centers and in the mail regarding the final location.
- PC/PAC Annual Appreciation, Saturday, October 29, 2005, Shriner's Hospitals for Children: Ms. Nelson reviewed the details of the dinner. Mr. Clark asked that someone that attended last year share their thoughts. Mr. McWhorter spoke of his thoughts of last year's event and how he enjoyed it.
- Fiscal Report: No additional report.
- Community Resources/Recognitions: None.
- Parent/Staff Recognitions: None.
- Grandparent/Foster Parent Report: Ms. Shah reported that last month Mr. Clark taught a class on nutrition along with Susan Jaffe. They learned about several types of interesting food products and grains and made tofu smoothies. Tomorrow is the next meeting at the Firehouse. Mr. Clark stated that there is some literature circulating that highlights the Five a Day Program. This program raises the consciousness of nutrition.
- Child Care Center Food Menu: No questions.

B. Sacramento Housing Alliance

Mr. Alvin Fincher stated that this is a nonprofit organization that advocates affordable housing for people in Sacramento. He makes presentations to many different groups. Several handouts were distributed regarding affordable housing. Affordable housing includes housing for public servants, teachers, and working people; not only poor people. Affordable housing has to meet the same building standards as other housing. The only difference is that it is funded through different funding sources. Housing is considered affordable when it

costs no more than 30% of the household's income. Affordable housing is designed and funded with individuals and families who are low, very low and extremely low income.

Mr. Fincher urged board members to become more proactive with regard to making public officials responsive to affordable housing. He is willing and available to speak to various groups on the subject of affordable housing.

Mr. Clark asked Mr. Fincher if he thought HUD and the state are doing a good job or poor job. Mr. Fincher stated that he feels that there are not nearly enough Section 8 homes. Section 8 will eventually fall out of existence.

C. Governing Board Meeting Minutes: No questions.

V. Committee Reports

➤ Executive Committee

- Critique of the July 12, 2005 Parent Advisory Committee: Ms. Walker reviewed the most recent Executive Committee meeting critique.

➤ Personnel/Bylaws Committee: No more meetings.

➤ Budget/Planning Committee: No more meetings.

➤ Social/Hospitality/Fundraising: No more meetings; on 10/12, this Committee will be framing the certificates; on the 13th the Committee will be going shopping.

➤ Program Area Committee Reports:

- Early Childhood Development & Health Services Committee: No meetings.
- Family and Community Partnerships/Training Committee: Will be meeting 9/20, 9:30 a.m. in Oak Room.
- Monitoring/Evaluation Committee – Committee of the Whole: No meeting.

➤ Community Advocating Male Participation: Mr. Tucker spoke of the Daddy and Me fishing activity on September 24 at Elk Grove Park; lunch will be provided and there will be free fishing all day for both parents and children.

➤ Food Services Committee: Will be meeting on September 27, 5:30 p.m. at Coco's Restaurant.

➤ Early Head Start Committee: No meeting.

VI. Other Reports

➤ Chair's Report – Ms. Nelson asked that everyone open their hearts to the Katrina victims.

Ms. Kim Creed provided a report on the Parent Mentor Program training; she learned a lot about literacy. She will also be doing a workshop at her parent meeting at her center on what she had learned.

Ms. Walker also attended the Parent Mentor Program training. Members received a backpack and it was a good opportunity to meet with other parents in similar situations.

➤ Policy Council Report: Ms. Walker reported that Nora Mott and Penny

- Campbell-Mays will be attending the Region IX conference representing the PC.
- Head Start Deputy Executive Director's Report: No report.
- Manager - Administration Operations Report: No report.
- Manager – Grantee Program Operations Report: Ms. Denise Lee distributed a 2005/2006 school year calendar indicating closure dates due to holidays. Ms. Lee spoke about the increased duties required of teaching staff and other staff in the classroom. The minimum days will be utilized by staff to ensure that the classrooms/toys are clean.
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck spoke of some classroom slots that were acquired from MCA. By the first of October it is hoped to begin classes. The fire department came out to review and provide a fire clearance. The licensing will be received shortly. Vineland will be opening again and staff are asking for referrals for the Vineland class. Phoenix Park, formerly Franklin Villa, is hoping to finish the work on the center by the first of November. Playground structures are being purchased and will be installed with the center opening soon. Five new family service workers were just hired. The Elk's Lodge is providing free vision screening for children; PAC members are asked to spread the word. Also, a dentist is being scheduled to visit all the centers. This is a screening, not an exam. Ms. Campos-Peck stated that each month she will provide an update on health and program services and asked the PAC members to follow up at the center level.
- Manager - EHS, Special Projects and Community Partnerships Report - Vacant

XI. Center Updates: None.

XII. Discussion

Ms. Betty Walker recently asked Ms. Campos-Peck about the 2% milk issue and the fruits and vegetables. Ms. Campos-Peck stated SETA just received some changes in the amounts of fruits and vegetables for the children's menus.

Mr. Clark asked if Ms. Engstrom had the authority to enter into an MOU to document community collaboration. She stated that she did not.

Ms. Shikira Hill asked if SETA would provide whole milk for their children. Ms. Campos-Peck stated that there needs to be a physician's note stating that the child requires a special diet and the dietary change can be accommodated. The physician must state that the child has a physical need for something...it's not a preference. SETA cannot honor preferences. It must be a dietary need that is documented by the physician.

XIII. Public Participation: None.

XIV. Adjournment: Meeting adjourned at 8:20 p.m.

ITEM III-A – ACTION ITEM

REVIEW OF APPLICATIONS AND ELECTION OF PAST PARENT REPRESENTATIVES AND ALTERNATES

BACKGROUND:

This agenda item provides an opportunity for Parent Advisory Committee Past Parent Applications to be reviewed and candidates elected for Program Year 2005-2006.

RECOMMENDATION:

That the Parent Advisory Committee elects two (2) Past Parent Representatives and two (2) Alternates.

NOTES:

ACTION: Moved _____ Secoded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-B – ACTION

REVIEW OF APPLICATIONS AND ELECTION OF GRANDPARENT REPRESENTATIVES AND ALTERNATES

BACKGROUND:

This agenda item provides an opportunity for Parent Advisory Committee Grandparent Applications to be reviewed and candidates elected for Program Year 2005-2006.

RECOMMENDATION:

That the Parent Advisory Committee elects two (2) Grandparent Representatives and two (2) Alternates.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM III-C – ACTION

REVIEW OF APPLICATIONS AND ELECTION OF FOSTER PARENT REPRESENTATIVES AND ALTERNATES

BACKGROUND:

This agenda item provides an opportunity for Parent Advisory Committee Foster Parent Applications to be reviewed and candidates elected for Program Year 2005-2006.

RECOMMENDATION:

That the Parent Advisory Committee elects two (2) Foster Parent Representatives and two (2) Alternates.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION

STANDING INFORMATION ITEMS

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of New Staff
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva and Ms. Julita Bentz, Social Services/Parent Involvement Specialists
- Average Daily Attendance (ADA) Report – Ms. Elsie Bowers
- Monthly Special Education Report – Ms. Beverly Sanford
- California Head Start Association (CHSA) Report
- Head Start Awareness Day/Family Day in the Park, Friday, October 21st, 2005, William Land Park, 10:00 a.m.-2:00 p.m. (See attachment.)
- PC/PAC Annual Appreciation, Saturday, October 29, 2005, Shriners Hospitals for Children, Sacramento (See attachment.)
- Fiscal Report (January, April, July, October) – Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/ Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report – Ms. Beverly Shah, Mr. Donald Clark and Ms. Denise Nelson
- Child Care Center Food Menu (Attached.)

NOTES:

ITEM IV-B – INFORMATION

GOVERNING BOARD MINUTES

BACKGROUND:

The Governing Board Meeting minutes are attached for your review.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee to present a report.

- Executive Committee
 - Critique of the Parent Advisory Committee Meeting, September 13, 2005
- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising Committee
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Mr. Clifton Tucker Jr.
- Food Services Committee
- Early Head Start Committee

NOTES:

**PAC EXECUTIVE COMMITTEE CRITIQUE
OF THE SEPTEMBER 13, 2005 MEETING**

GOOD	NEEDS IMPROVEMENT
<ul style="list-style-type: none"> • Attendance 	<ul style="list-style-type: none"> • Being recognized by the Chair before speaking or leaving your seat
<ul style="list-style-type: none"> • Committee reports 	<ul style="list-style-type: none"> • Cell phones on vibrate should not be on table tops
<ul style="list-style-type: none"> • Participation by Representatives in the voting process 	
<ul style="list-style-type: none"> • Punctuality 	
<ul style="list-style-type: none"> • Chair – great job 	
<ul style="list-style-type: none"> • Minimal Bylaws modifications 	
<ul style="list-style-type: none"> • Mr. Alvin Fincher’s presentation 	
<ul style="list-style-type: none"> • Timely meeting 	
<ul style="list-style-type: none"> • Report by Denise Lee 	

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- ✓ Chair's Report – Ms. Denise Nelson
- ✓ Policy Council Report(s) – Ms. Loretta McClendon, Ms. Minerva Gillette, Ms. Betty Walker and Ms. Mary Frutoz
- ✓ Head Start Deputy Executive Director's Report - Ms. Norma Johnson
- ✓ Manager - Administration Operations Report - Ms. Buffie Engstrom
- ✓ Manager – Grantee Program Operations Report - Ms. Denise Lee
- ✓ Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- ✓ Manager - EHS, Special Projects and Community Partnerships Report - Vacant

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee members the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:
