

Thought for the Day: "Kindness is more important than wisdom, and the recognition of this is the beginning of wisdom."

Author: Theodore Issac Rubin

GOVERNING BOARD

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City of Sacramento

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City of Sacramento

HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

Date: Tuesday, August 9, 2005

Time: 6:00 p.m.

**Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public following completion of the regular Committee for consideration. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

ADMINISTRATION

925 Del Paso Blvd., Suite 200
Sacramento, CA 95815
Tel: (916) 263-3804
Fax: (916) 263-3779

Website: www.headstart.seta.net

KATHY KOSSICK
Executive Director

NORMA JOHNSON
Deputy Director

AGENDA

I. Welcome

- A. Call to Order/Roll Call
- B. PAC Meeting Attendance Update

II. Consent Item

- A. Approval of Minutes for PAC Meeting of July 12, 2005

III. Action Item

- A. **Timed Item 6:00 p.m. and Public Hearing:** First Reading of the Modification to the Bylaws of the SETA Operated Head Start/Early Head Start Parent Advisory Committee

IV. Information Items

A. Standing Information

- Introduction of New Staff
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva and Ms. Julita Bentz, Social Services/Parent Involvement Specialists
 - NHSA Annual Training Conference Report – (Attached) May 24-27, 2005 Event (Tuesday – Friday), Orlando Florida
- Average Daily Attendance (ADA) Report – No Report
- Monthly Special Education Report – No Report
- California Head Start Association (CHSA) Report
 - Information Update for Head Start Parent Leaders (see attachment)
- PC/PAC Annual Parent Activity – Family History Center, Saturday, August 20, 2005, Sacramento
- Head Start Awareness Day/Family Day in the Park, Friday, October 7, 2005, Discovery Park
- Fiscal Report (January, April, July, October) – Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report (conference) – Ms. Beverly Shah, Mr. Donald Clark and Ms. Denise Nelson
- Child Care Center Food Menu (Attached)

B. Governing Board Meeting Minutes

V. Committee Reports

- Executive Committee
 - Critique of the Parent Advisory Committee, July 12, 2005
- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M .P.) – Mr. Clifton Tucker Jr.
- Food Services Committee
- Early Head Start Committee

VI. Other Reports

- Chair's Report – Ms. Denise Nelson
- Policy Council Report(s) – Ms. Mary Bishop, Ms. Loretta McClendon, Ms. Minerva Gillette and Ms. Betty Walker, Ms. Mary Frutoz
- Head Start Deputy Director's Report - Ms. Norma Johnson
- Manager - Administration Operations Report - Ms. Buffie Engstrom
- Manager – Grantee Program Operations Report – Ms. Denise Lee
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- Manager - EHS, Special Projects and Community Partnerships Report - Vacant

- VII. Center Updates
- VIII. Discussion
- IX. Public Participation
- X. Adjournment

Distribution Date: Thursday, August 4, 2005

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ **Vacant**, Bannon Creek Head Start
- ___ **Vacant**, Broadway Early Learning Center
- ___ Mary Frutoz, Center of Praise Head Start
- ___ Kama Meredith, Countrywood Head Start
- ___ Loretta McClendon, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ **Vacant**, Dos Rios Head Start
- ___ Mary Bishop, Early Head Start /Home Base
- ___ **Vacant**, Franklin Head Start
- ___ Ana Aguilar, Freedom Park Head Start
- ___ **Vacant**, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ Antonette Dinges, Grace Lutheran Head Start
- ___ Brenda Huerta, Grant Skills Center
- ___ Irene Harvey, Hillsdale Head Start
- ___ Monica Mejia, Home Base
- ___ **Vacant**, Home Base
- ___ **Vacant**, Job Corp Head Start
- ___ Minerva Gillette, Kennedy Estates Head Start
- ___ Christina Canada, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ **Vacant**, Los Niños Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ Neikeia Campbell Mather Head Start
- ___ **Vacant**, Mulberry Commons Head Start
- ___ Hoda el Shamy, Nedra Court Head Start
- ___ **Vacant**, New Helvetia Head Start
- ___ Betty Walker, Northview Head Start
- ___ **Vacant**, Norwood Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Shikira Hill, Sharon Neese Early Learning Center
- ___ Kim Creed, Sierra View Head Start
- ___ **Vacant**, Strizek Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ Veronica Rodriquez, Whispering Pines Head Start
- ___ Denise Nelson, Foster Parent Representative
- ___ **Vacant**, Foster Parent Representative
- ___ Beverly Shah, Grandparent Representative
- ___ Donald Clark, Grandparent Representative
- ___ Clifton Tucker Jr., Male Involvement Representative
- ___ Hasan McWhorter, Out Going Chair
- ___ LaRisa Yarbrough, Past Parent/Community Representative
- ___ **Vacant**, Past Parent/Community Representative

New Representatives to be seated:

ITEM I-B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2004

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE PROGRAM YEAR 2004-2005

BOARD MEMBER	CENTER	11/9	12/14	1/11	2/8	3/8	4/12	5/10	6/14	7/12	8/9	9/13	10/11
Vacant	AP												
Vacant	BC												
Vacant	BLC												
Mary Frutoz Seated 11/04	COP	X	X	X	X	X	X	X	E	X			
Kama Meredith Seated 3/5	CW					X	X	U	X	U			
Loretta McClendon Seated 05/05	CR							X	X	X			
Vacant	CSUS												
Vacant	DR												
Mary Bishop Seated 12/04	EHS/HB		X	X	X	X	X	X	X	X			
Art Arroyo Seated 11/04	F	X	X	X	X	X	X	E	E	E			
Ana Aguilar S/B Seated 5/05	FP							E	X	X			
Vacant	FT												
Vacant	G												
Antonette Dinges Seated 11/04	GL	X	X	X	X	E	X	X	X	X			
Brenda Huerta Seated 01/05	GSC			X	X	X	X	X	X	X			
Irene Harvey Seated 07/05	H									X			
Monica Mejia Seated 11/04	HB	X	X	X	X	E	X	X	X	X			
Vacant	HB												
Patrick Anderson Seated 5/05	JC							X	U	U			
Minerva Gillette Seated 11/04	K	X	X	X	X	E	X	X	U	X			
Christina Canada Seated 3/05	LAR					X	X	X	U	E			
Vacant	LVS												
Vacant	LN												
Vacant	MCBB												
Neikeia Campbell S/B Seated 11/04	M	U	X	X	X	X	X	X	X	U			
Vacant	MULBC												
Hoda el Shamy Seated 01/05	NC			X	X	X	E	X	X	AP			
Vacant	NH1												
Vacant	NH2												
Betty Walker Seated 11/04	NV	X	X	X	E	X	X	X	X	X			
Vacant	N												
Vacant	PA												
Lillia Avina S/B Seated 07/05	S									U			
Shikira Hill Seated 02/05	SN				X	X	X	X	X	X			
Kim Creed Seated 02/05	SVE				X	X	X	X	X	E			
Vacant	WG												
Veronica Rodriguez Seated 12/04	WP		X	X	X	X	X	X	X	X			
Denise Nelson Seated 11/04	FPR	X	X	X	X	E	X	X	X	X			
Vacant	FPR												
Beverly Shah Seated 11/04	GPR	X	X	X	X	X	X	X	X	X			
Donald Clark Seated 12/04	GPR		X	X	X	X	E	X	X	X			
Clifton Tucker Jr. Seated 12/04	MIR		X	X	X	X	X	X	X	X			
Hasan McWhorter Seated 11/04	OGC	X	X	X	X	X	X	X	X	X			
LaRisa Yarbrough Seated 11/04	PPR	X	X	X	X	X	X	X	X	X			
Vacant	PPR												

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Ms. Denise Nelson at 427-9226 or the PAC Secretary, Ms. Lori Black at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2003-2004
(Continued)

Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riveria
BLC:	Broadway Early Learning Center	LN:	Los Niños
COP:	Center of Praise	LVS:	LaVerne Stewart
CR:	Crossroads Garden	M:	Mather
CSUS:	CA State University, Sacramento	MCBB:	Marie Cleveland Bright Beginnings
CW:	Countrywood	MULBC:	Mulberry Commons
DR:	Dos Rios	N:	Norwood
EHS:	Early Head Start	NC:	Nedra Court
FR:	Franklin	NH1:	New Helvetia 1
FP:	Freedom Park	NH2:	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GL:	Grace Lutheran	SN:	Sharon Neese
GSC:	Grant Skills Center	S:	Strizek
H:	Hillsdale	SVE:	Sierra Vista Elementary
HB/CCC:	Home Based/Child Care Collaboration Program	WG:	Walnut Grove
JC:	Job Corp	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
JULY 12, 2005

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of July 12, 2005.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

**REGULAR MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE**
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, July 12, 2005
6:00 p.m.

I. Welcome

Ms. Denise Nelson called the meeting to order at 6:06 p.m. Ms. Shikira Hill read the thought of the day. Ms. Betty Walker called the roll. Ms. Irene Harvey, Hillsdale Head Start, was seated.

Members Present:

Mary Frutoz
Loretta McClendon
Mary Bishop
Ana Aguilar
Brenda Huerta
Monica Mejia
Minerva Gillette
Betty Walker
Shikira Hill
Veronica Rodriguez
Denise Nelson
Beverly Shah
Donald Clark
Clifton Tucker
Hasan McWhorter (arrived at 6:17 p.m.)
LaRisa Yarbrough
Antonette Dinges
Irene Harvey
Delia Chacon (AP)

Members Absent:

Kama Meredith (Unexcused)
Art Arroyo (Excused)
Patrick Anderson (Unexcused)
Christine Canada (Excused)
Neikeia Campbell (Unexcused)
Hoda el Shamy (Excused)
Kim Creed (Excused)

II. Consent Item

Approval of Minutes for PAC Meeting of May 10, and June 14, 2005

Moved/Dinges, second/Gillette, to approve the minutes of the May 10, and June 14, 2005 minutes, by show of hands vote.

One correction was noted by Ms. Walker.

Show of Hands Vote: Aye: 14, Nay: 0, Abstentions: 3 (Nelson, Hill and Dinges)

III. Action Items

A. Election of Policy Council Alternates 2004-2005

Ms. Walker reviewed this item and reviewed the duties of Policy Council alternate.

Moved/McClendon, second/Yarbrough, to elect one Policy Council alternate by show of hands vote with the person receiving the highest number of votes will serve as the alternate.

Mr. McWhorter arrives at 6:17 p.m.

Those interested in serving: Mary Frutoz, Irene Harvey

Show of hands vote:

Those in favor of Mary Frutoz: 9

Those in favor of Irene Harvey: 5.

Abstentions: 2 (Nelson & Dinges).

Mary Frutoz will be the new PC alternate.

Ms. Delia Chacon, alternate at Nedra Court, was welcomed and seated.

B. Approval of Policy Council/Parent Advisory Committee Joint Parent Activity

Ms. Betty Walker stated that the activity that was voted on will be a visit to a genealogy library. Participants will visit the genealogy library to trace your family history. Along with this will be lunch or dinner, and she hopes that all of the parents will participate.

Ms. Desha provided some history. The PAC has \$3,000 and PC \$3,000 for the parent activity. The parent activity must be educational. Part of the money is for a parent activity event to allow parents to bond and get to know each other better. No children are involved in this activity. In the past some activities have been Pier 39, Steinhart Museum, and Shiner's Hospital. The other part of the money is for the End-of-Year Parent Appreciation. The Hospitality Committee meets to do all of the planning for the parent activities. The PAC and PC combine money in order to have a larger event.

Moved/Yarbrough, second/Frutoz, to approve a joint parent activity with the Policy Council.

Ms. Shah stated that the genealogy center is at the LDS center on Eastern Avenue. They are getting back to her to schedule a date just for us. The specifics will be announced at a later date. The days that are being considered are a Friday and a Saturday.

Show of hands vote: Aye: 17, Nay: 0, Abstentions: 2 (Nelson & Dinges)

C. Election of Parent Advisory Committee Parliamentarian

Moved/Yarbrough, second/Bishop, that the PAC table this item until further notice by show of hands vote.

Show of hands vote: Aye: 17, Nay: 0, Abstentions: 2 (Nelson & Dinges)

IV. Information Items

A. Standing Information

- Introduction of New Staff: No new staff.
- Upcoming Meetings/Trainings/Conferences/Events

Ms. Alma Walton Hawkins distributed information about upcoming meetings. She has three FLIP newsletters, available in English and Spanish, ready for distribution.

A Daddy and Me event will be held at the railroad museum on Saturday, July 30. Everyone is welcome to attend the male involvement activities.

The School Readiness Transition Steering Committee will be meeting Tuesday, July 19, 12:30- 2:00 p.m.

Grandparent/Foster Parent Support meeting will be held July 13. This meeting will include children and numeracy presented by Cathy Curran.

Ms. Walton Hawkins spoke of the FLIP program. Norwood came in first among the participating centers.

- NHSA Annual Training Conference Reports – Two reports are enclosed in the agenda. Other reports will be distributed at a later time.
- Average Daily Attendance Report: No report.
- Monthly Special Education Report: No report.
- California Head Start Association Report: No report.
- Head Start Awareness Day/Family Day in the Park, Friday, October 7th, 2005, Discovery Park: This is a save the date item.
- Fiscal Report: Mr. Kim Peck reviewed this item. The fiscal report for May was reviewed. Staff is currently doing June's report. Mr. Peck stated that the Department of Education numbers are not included in the Head Start expenditure report. This report is broken down according to federal guidelines. This year ends July 31 and the new fiscal year begins August 1. What has really helped this year is the modification in Worker's compensation insurance. He reviewed the cluster reports. Ms. Irene Harvey made a note of some corrections to be made to the petty cash expenditures.

- Community Resources/Recognitions – Parent Advisory Committee Representative/Staff Parent/Staff Recognitions: Ms. Beverly Shah stated that some flyers were distributed on an event at her church. She distributed information about Mars being closest to the Earth in late August. She also distributed information about a scam of receiving a phone call or e-mail but it is a Caribbean island scam.
- Grandparent/Foster Parent Conference Report– Mr. Donald Clark reported that he participated in a teleconference on June 15th. He spoke of the emergence and need of grandparents coming together to address the congressional delegation regarding Head Start. He sent an e-mail to Norma about what can be done locally to deal with this.

Ms. Buffie Engstrom stated that staff can do very little regarding lobbying. Staff can provide information on contacts and how to find out what district you are in. We are federally funded and are absolutely prohibited from lobbying on behalf of ourselves. Staff can provide the information but cannot organize you.

Ms. Shah received information on July 10 from the CHSA. She urged board members to visit a web site at www.saveheadstart.org to accessed information. The foundation of Head Start is in danger of being destroyed.

Ms. McClendon stated that at her center parent meeting, parents wrote letters that were signed and sent. Mr. Clark wants to know how coordination can be done with the other centers.

Ms. Engstrom stated that this is where the coordination should be done; however, staff CANNOT participate.

- Child Care Center Food Menu: Ms. Betty Walker asked if it would be possible for children to receive 1% milk instead of 2% milk. Ms. Campos stated that this will be brought to Susan Jaffe's attention. She is the registered dietitian. Some children need the extra calories while others need to have to lose weight. At the next meeting, Ms. Jaffe will be asked to address the milk issue. Ms. Campos stated that if Head Start can receive something from your physician, dietary modifications can be accommodated.

B. Governing Board Meeting Minutes: No questions.

V. **Committee Reports**

- Executive Committee: Ms. Dinges reviewed the critique from the most recent executive committee meeting. The next meeting will be 7/13.
- Personnel/Bylaws Committee: Next meeting July 28, 9 a.m.
- Budget/Planning Committee: Completed their meetings.
- Social/Hospitality/Fundraising: Next Meeting: July 15, 1:00 p.m.
- Program Area Committee Reports:
 - ➔ Early Childhood Development & Health Services Committee: TBA

- ➔ Family and Community Partnerships/Training Committee: Next meeting will be 9:30 a.m. on 7/19.
- ➔ Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole: No report.
- Community Advocating Male Participation – Mr. Clifton Tucker reported on the *Daddy and Me* fishing in the city. 70 parents participated and there was a lot of fun. The flyer for the railroad museum trip was reviewed. In August, there will be a *Daddy and Me* activity at Fairytale town on August 20, 11 a.m. -3 p.m. Lunch will be provided.
- Food Services Committee: Next meeting will be September 13.
- Early Head Start Committee: TBA

Mr. Tucker excused at 7:15 p.m.

VI. Other Reports

- Chair's Report – Ms. Denise Nelson shared that she bought some resource material that came from various conferences and meetings that she has attended. This material covers subjects on child support, fair housing and speaking up for children, guardianship, family resource sheets and a number of other workshops and information flyers. Ms. Nelson stated that on behalf of the PAC, she wants Ms. Norma Johnson to receive a scarf.
- Policy Council Report: Ms. Bishop reported that the last meeting was short.
- Head Start Deputy Director's Report: Ms. Engstrom stated that Ms. Norma Johnson just received word that she has to do a full blown Community Needs Assessment and it is due in two weeks.
- Manager - Administration Operations Report: No report.
- Manager – Grantee Program Operations Report: No report.
- Manager - Program Support Services Report - Ms. Brenda Campos-Peck: Ms. Campos stated that there continues to be a need for food service workers. If PAC members know of anyone who would like to be a part of the food service training, please contact Connie Otwell, 263-3901. Trainees go through a free two-week training, must have a driver's license with a clear record. This is a job that people move on so there will be opportunities for permanent employee. The training program is in English AND Spanish.
- Manager - EHS, Special Projects and Community Partnerships Report – Vacant

XI. Center Updates

Ms. Betty Walker reported that Northview had their parent activity last week in combination with Grant Skills Center. The activity was to visit the Crocker Art Museum. It was a great opportunity to meet with other parents.

Mary Frutoz reported that Center of Praise took children to Safetyville. Afterward, participants had lunch at McDonald's and they had a good turn out.

Ms. Mary Bishop stated that her Home Base teacher visits once a week. On the 26th they have fire and safety training at the Sharon Neese Center. Fire trucks will be present. They will be going to the railroad museum on 7/30.

Ms. Irene Harvey reported that Hillsdale had their parent activity. They had a masseuse, and Ms. Davina Moreno did reflexology, stress relief, aromatherapy. They had a good turn out.

XII. Discussion

Ms. Gillette expressed discontent with her center. It is very difficult to do meetings with parents because many of the parents just drop off the kids and leave. She also stated that this center has had two or three FSW's and it irritates her that she has not been introduced to the new staff. She feels very uncomfortable at her center. Parents have not had a parent meeting lately. Ms. Gillette has had this problem for the past two years.

Ms. Engstrom stated that she thought there was only one FSW at Kennedy Estates. The problem is that staff have been moving around so it is a problem at all of the centers. Ms. Campos stated that the Agency is in the process of hiring more FSW. There should be 1 FSW for every 40 families. There should be more consistency.

Ms. Desha stated that at the last PAC meeting, Ms. Willie Williams was seated as a Past Parent. Ms. Silvia Sarmienta resigned May 2005 as Past Parent Representative. Aisha Money, Alternate #1, had no response to the Past Parent position. Since the last meeting, Ms. Desha has asked Ms. Williams not to hold the seat. Ms. Desha explained that when she initially mailed out recruitment letters (August 2004) for the Past Parent position, Ms. Williams was a Past Parent. However, when the Past Parent application was presented to the PAC (November 2004) for the approval of Past Parents and Alternates positions (Ms. Williams elected Alternate #2), Ms. Williams had been elected Policy Committee Chair of Sacramento City. Ms. Williams had now become a current parent because she had a child currently enrolled at Sacramento City USD Head Start for the 2004-2005 program year.

XIII. Public Participation

Ms. Irene Harvey was presented with a book on good parenting.

XIV. Adjournment: Meeting adjourned at 7:44 p.m.

ITEM III-A – ACTION ITEM

TIMED ITEM: 6:00 p.m. AND PUBLIC HEARING:
First Reading of the Modification to the Bylaws of the
SETA Operated Head Start/Early Head Start Parent Advisory Committee

BACKGROUND:

The Personnel/Bylaws Committee 2005-2006 met five (5) times to review and recommend revisions to the Bylaws of SETA the Operated Head Start/Early Head Start Parent Advisory Committee.

RECOMMENDATION:

Open a public hearing, hear any additional testimony, and continue this item to the next Parent Advisory Committee meeting where the action of the Committee will be to close the public hearing and approve the amendments to the PAC Bylaws as attached.

NOTES:

ACTION: Moved _____ Secoded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-A – INFORMATION

STANDING INFORMATION ITEMS

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of New Staff
- Upcoming Meetings/Trainings/Conferences/Events
 - Ms. Alma Hawkins, Ms. Belinda Malone, Mr. Robert Silva and Ms. Julita Bentz, Social Services/Parent Involvement Specialists
 - NHSA Annual Training Conference Report – (Attached) May 24-27, 2005 Event (Tuesday – Friday), Orlando Florida
- Average Daily Attendance (ADA) Report – No Report
- Monthly Special Education Report – No Report
- California Head Start Association (CHSA) Report
 - Information Update for Head Start Parent Leaders (see attachment)
- PC/PAC Annual Parent Activity – Family History Center, Saturday, August 20, 2005, Sacramento
- Head Start Awareness Day/Family Day in the Park, Friday, October 7th, 2005, Discovery Park
- Fiscal Report (January, April, July, October) – Mr. Kim Peck
- Community Resources/Recognitions – Parent Advisory Committee Representative/ Staff
- Parent/Staff Recognitions
- Grandparent/Foster Parent Report – Ms. Beverly Shah, Mr. Donald Clark and Ms. Denise Nelson
- Child Care Center Food Menu (Attached)

NOTES:

ITEM IV-B – INFORMATION
GOVERNING BOARD MINUTES

BACKGROUND:

The Governing Board Meeting minutes are attached for your review.

NOTES:

ITEM V – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committees to present a report.

- Executive Committee
 - Critique of the Parent Advisory Committee, July 12, 2005
- Personnel/Bylaws Committee
- Budget/Planning Committee
- Social/Hospitality/Fundraising Committee
- Program Area Committee Reports:
 - Early Childhood Development and Health Services Committee
 - Family and Community Partnerships/Training Committee
 - Monitoring/Evaluation Committee (Self-Assessment) – Committee of the Whole
- Community Advocating Male Participation (C.A.M.P.) – Mr. Clifton Tucker Jr.
- Food Services Committee
- Early Head Start Committee

NOTES:

PAC EXECUTIVE COMMITTEE CRITIQUE
OF THE JULY 12, 2005 MEETING

GOOD	NEEDS IMPROVEMENT
1. Timely meeting	1. No eating food in boardroom
2. Member participation	2. No gum chewing during meeting
3. Punctuality	
4. Great job clerking by Nancy Hogan in Lori's absence	

NOTES:

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- ✓ Chair's Report – Ms. Denise Nelson
- ✓ Policy Council Report(s) – Ms. Mary Bishop, Ms. Loretta McClendon, Ms. Minerva Gillette and Ms. Betty Walker, Ms. Mary Frutoz
- ✓ Head Start Deputy Director's Report - Ms. Norma Johnson
- ✓ Manager - Administration Operations Report - Ms. Buffie Engstrom
- ✓ Manager – Grantee Program Operations Report – Ms. Denise Lee
- ✓ Manager - Program Support Services Report - Ms. Brenda Campos-Peck
- ✓ Manager - EHS, Special Projects and Community Partnerships Report - Vacant

NOTES:

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee members the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the chairperson if they wish to speak.

NOTES:
