

## Thought of the Day:

*“Success is the sum of small efforts repeated day in and day out”*

*Author: Robert Collier*

## AGENDA

### Sacramento Employment and Training Agency HEAD START PARENT ADVISORY COMMITTEE Regular Meeting

**Tuesday February 17, 2026, 10:00 a.m.**

925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Head Start Parent Advisory Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

#### In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Please include in your request the item(s) on which you would like to participate.

#### Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 83137849195# US (San Jose).

Meeting ID: 831 3784 9195

Passcode: 081416

[Join Instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

#### Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

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#### GOVERNING BOARD

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##### Rich Desmond

BOARD OF SUPERVISORS  
County of Sacramento

##### Eric Guerra

MAYOR PRO TEM  
City of Sacramento

##### Patrick Kennedy

BOARD OF SUPERVISORS  
County of Sacramento

##### Devoun Stewart

PUBLIC REPRESENTATIVE

##### Mai Vang

COUNCILMEMBER  
City of Sacramento

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##### Anita Maldonado, Ph. D.

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EXECUTIVE DIRECTOR

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

- Parent Advisory Committee (PAC) Meeting Attendance Update
- Introduction of Newly Seated Representatives

**I. CONSENT ITEMS:**

- A.** Approval of Minutes of January 20, 2026, Regular Board Meeting 6-11

**II. ACTION ITEMS:**

- A.** Approval of Head Start/Early Head Start Parent Advisory Committee/Policy Council and Subcommittees Code of Conduct (Ms. Gaylon Ndiaye) 12-14

- B.** Election of Parent Advisory Committee (PAC) Community Representatives and Alternates for Program Year 2025-2026 15

- C.** Election of Parent Advisory Committee Vice Chair and Secretary for Program Year 2025-2026 16

- D.** Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2025-2026 17-18

**III. INFORMATION ITEMS:**

- A.** Annual Strategic Plan Report: Ms. Anita Maldonado 19

- B.** Standing Information Items 20-31

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
- Health Service Advisory Committee (HSAC) Report: Ms. Le Andra Jones-Villalta
- Community Resources: Ms. Rebekah Chester
  - 2026 Sacramento Women and Girls Festival
  - Family Fun Playfest
  - Parent Survey
  - The Annual Easter Trunk Hop

- C.** Head Start Policy Council Minutes for December 2, 2025, Special Meeting 32-35

**IV. COMMITTEE REPORTS:**

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- Executive Committee: Ms. Javana Abrussezze
- Budget/Planning Committee: Ms. Javana Abrussezze
- Parent Ambassador Committee: Ms. Javana Abrussezze
- Social/Hospitality Committee: Ms. Javana Abrussezze

**V. OTHER REPORTS:**

37-41

- A.** Chair – Ms. Javana Abrussezze  
 ✓ PAC Recruitment

- B.** Policy Council – Ms. Le Andra Jones-Villalta

- C.** Head Start Deputy Director – Ms. Karen Griffith  
 ✓ Monthly Head Start Report

**D. Head Start Managers**

- ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services
- ✓ Veronica Jones – Health, Nutrition, Quality Assurance, and Data Systems
- ✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services
- ✓ Lisa Carr – Family Engagement, Home Base, and ERSEA Services

<b>VI. CENTER UPDATES</b>	<b>42</b>
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<b>VIII. PUBLIC PARTICIPATION</b>	<b>42</b>
<b>IX. ADJOURNMENT</b>	

**DISTRIBUTION DATE:** Tuesday, February 10, 2026

Parent Advisory Committee meeting hosted by:  
Javana Abrussezze (Chair),  
Rebekah Chester (Treasurer), Omar Smith (Parliamentarian)

## ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- Vacant, 16<sup>th</sup> Avenue Head Start
- Vacant, Alder Grove Early Learning Center
- Vacant, Alder Grove I/T Head Start
- Vacant, Bannon Creek Head Start
- Vacant, Bret Harte Head Start
- Vacant, Bright Beginnings Head Start
- Vacant, Capital City Head Start
- Vacant, CP Huntington Head Start
- Vacant, Crossroad Gardens Head Start
- Vacant, Dudley Head Start
- Vacant, Early Head Start (Home Base)
- Celena Ferguson, Elkhorn Head Start**
- Vacant, Florin Grammar Head Start
- Vacant, Franklin Head Start
- Daniela Johnson, Freedom Park Head Start**
- Vacant, Freeport Head Start
- Vacant, Fruitridge Head Start
- Vacant, Galt Head Start
- Vacant, Grizzly Hollow
- Terrland Gurski, Hillsdale Head Start**
- Vacant, Hiram Johnson Head Start
- Vacant, Hopkins Park Head Start
- Destiny Rinkenberger, Job Corps Head Start**
- Vacant, LaVerne Stewart Head Start
- Vacant, Marina Vista Early Learning Center
- Vacant, Mather Head Start
- Vacant, Nedra Court Head Start
- Vacant, Norma Johnson Early Learning Center
- Vacant, North Avenue Head Start
- Javana Abrussezze, Chair, Northview Head Start**
- Vacant, Northview Early Head Start
- Vacant, Parker Head Start
- Vacant, Phoenix Park Head Start
- Rebekah Chester, Treasurer, Pre-School (Home Base)**
- Vacant, Pre-School (Home Base)
- Vacant, River Oak Center for Children
- Vacant, Sacramento County Office of Education
- Vacant, Sharon Neese Early Learning Center Head Start
- Vacant, Sharon Neese Early Learning Center Early Head Start
- Vacant, Solid Foundation Head Start
- Vacant, Spinelli Head Start
- Ahmad Urfanzada, Strizek Park Head Start**
- Vacant, Walnut Grove Head Start
- Le Andra Jones-Villalta, Past Parent Representative**
- Vacant, Past Parent Representative
- Vacant, Grandparent Representative
- Dennesha Calhoun, Foster Parent Representative**
- Vacant, Parent Ambassador Representative
- Vacant, Community Agency Representative
- Vacant, Community Agency Representative
- Vacant, Community Agency Representative

**ROLL CALL**  
(Continued)

**Program Year 2025-2026 - New Representatives to be seated**

- Dana Young, Spinelli Head Start
- Brittney Janise Powell, River Oak Center for Children (ROCC)
- Jasmine Nnachi, North Avenue Head Start
- Ireenii Irvin, Pre-school (Home Base)

**Applications Received:**

- Omar Smith, Parent Ambassador Representative (*to be reseated*)
- Rubicela Duran, Grandparent Representative

Vacant, 16 <sup>th</sup> Avenue Head Start	Vacant, LaVerne Stewart Head Start
Vacant, Alder Grove I/T Head Start	Vacant, Marina Vista Head Start
Vacant, Bannon Creek Head Start	Vacant, Mather Head Start
Vacant, Bright Beginnings Head Start	Vacant, Norma Johnson Head Start
Vacant, Capital City Head Start	Vacant, Nedra Court Head Start
Vacant, Crossroad Gardens Head Start	Vacant, Northview Early Head Start
Vacant, Dudley Gardens Head Start	Vacant, Parker Head Start
Vacant, Early Head Start (Home Base) (2)	Vacant, Phoenix Park Head Start
Vacant, Elkhorn Head Start	Vacant, Pre-school (Home Base)
Vacant, Franklin Head Start	Vacant, River Oak Center for Children
Vacant, Freedom Park Head Start	Vacant, SCOE
Vacant, Freeport Head Start	Vacant, Solid Foundation Head Start
Vacant, Fruitridge Head Start	Vacant, Spinelli Head Start
Vacant, Galt Head Start	Vacant, Walnut Grove Head Start
Vacant, Grizzly Hollow Head Start	Vacant, Outgoing Chair
Vacant, Hiram Johnson Head Start	Vacant, Past Parent Representative

**PAC MEETING ATTENDANCE  
PROGRAM YEAR 2025-2026**

**The PAC was seated on November 18, 2025.**

COMMITTEE MEMBER	CENTER	11/18	12/16	1/20	2/17	3/17	4/21	5/19	6/16	7/21	8/18	9/15	10/20
Vacant Seated	<b>16A</b>												
Vacant Seated	<b>AG ELC</b>												
Vacant Seated	<b>AG I/T</b>												
Vacant Seated	<b>BC</b>												
Vacant Seated	<b>BH</b>												
Vacant Seated	<b>BB</b>												
Vacant Seated	<b>CC</b>												
Vacant Seated	<b>CPH</b>												
Vacant Seated	<b>D</b>												
Vacant Seated	<b>EHS/HB</b>												
<b>Celena Ferguson Seated 1/20/26</b>	<b>EL</b>			X									
Vacant Seated	<b>EL</b>												
Vacant Seated	<b>FG</b>												
Vacant Seated	<b>FA</b>												
<b>Daniela Johnson Seated 11/18/25</b>	<b>FP</b>	X		E									
Vacant Seated	<b>FPT</b>												
Vacant Seated	<b>FT</b>												
Vacant Seated	<b>G</b>												
Vacant Seated	<b>GH</b>												
Vacant Seated	<b>H/EHS</b>												
Vacant Seated	<b>H/PS</b>												
Vacant Seated	<b>HJ</b>												
<b>Terrland Gurski Seated 11/18/25</b>	<b>HI</b>	X		X									
Vacant Seated	<b>HP</b>												
<b>Destiny Rinkenberger Seated 11/18/25</b>	<b>JC</b>	X		U									
Vacant Seated	<b>K</b>												
Vacant Seated	<b>LVS</b>												
Vacant Seated	<b>MV</b>												
Vacant Seated	<b>M</b>												
Vacant Seated	<b>NC</b>												

COMMITTEE MEMBER	CENTER	11/18	12/16	1/20	2/17	3/17	4/21	5/19	6/16	7/21	8/18	9/15	10/20
Vacant Seated	<b>NJ</b>												
<b>Jasmine Nnachi</b> <b>S/B/S 2/17/26</b>	<b>NA</b>												
Vacant Seated	<b>NV/EHS</b>												
<b>Javana Abrussezze</b> <b>Seated 11/18/25</b>	<b>NV/PS</b>	X		X									
Vacant Seated	<b>PA</b>												
Vacant Seated	<b>PP</b>												
<b>Rebekah Chester</b> <b>Seated 11/18/25</b>	<b>PS/HB</b>	X		X									
<b>Ireenii Irvin</b> <b>S/B/S 2/17/26</b>	<b>PS/HB</b>												
<b>Brittney Janise Powell</b> <b>S/B/S 2/17/26</b>	<b>RO</b>												
Vacant Seated	<b>SCOE/EHS</b>												
Vacant Seated	<b>SN/HS</b>												
Vacant Seated	<b>SN/EHS</b>												
Vacant Seated	<b>SF</b>												
<b>Dana Young</b> <b>S/B/S 2/17/26</b>	<b>S</b>			U									
<b>Ahmad Urfanzada</b> <b>Seated 11/18/25</b>	<b>SP</b>	X		X									
Vacant Seated	<b>WG</b>												
Vacant Seated	<b>CAR</b>												
Vacant Seated	<b>CAR</b>												
Vacant Seated	<b>CAR</b>												
<b>Omar Smith</b> <b>RS 2/17/26</b>	<b>PAR</b>	X		E									
<b>Dennesha Calhoun</b> <b>Seated 1/20/26</b>	<b>FPR</b>			X									
<b>Le Andra Jones-Villalta</b> <b>Seated 11/18/25</b>	<b>PPR</b>	X		X									
Vacant Seated	<b>PPR</b>												
<b>Rubicela Duran</b> <b>S/B/S 2/17/26</b>	<b>GPR</b>												
Vacant Seated	<b>OGC</b>												

**Members: If you cannot attend a meeting and are going to be absent, you must:**

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Governance and Parent Engagement Coordinator, Ms. Gaylon Ndiaye, at (916) 591-2298; and**
- 3. Third, please call the PAC Chair, Ms. Javana Abrussezze, at (916) 413-3309, or the Clerk of the Boards, Ms. Anzhelika Simonenkova, at (916) 263-3753.**

**PARENT ADVISORY COMMITTEE - MEETING  
ATTENDANCE UPDATE PROGRAM YEAR 2023-2024  
(Continued)**

**Head Start Center Abbreviations**

<b>16A</b> - 16 <sup>th</sup> Avenue	<b>HP</b> - Hopkins Park
<b>AG ELC</b> - Alder Grove Early Learning Center	<b>JC</b> - Job Corps
<b>AG I/T</b> - Alder Grove Infant/Toddler Center	<b>K</b> - Kennedy Estates
<b>BC</b> - Bannon Creek	<b>LVS</b> - LaVerne Stewart
<b>BB</b> - Bright Beginnings	<b>MV</b> - Marina Vista Early Learning Center
<b>BH</b> - Bret Harte	<b>M</b> - Mather
<b>CC</b> - Capital City	<b>NC</b> - Nedra Court
<b>CPH</b> - CP Huntington	<b>NJ</b> - Norma Johnson
<b>CR</b> - Crossroad Gardens	<b>NA</b> - North Avenue
<b>D</b> - Dudley	<b>NV</b> - Northview
<b>EHS/HB</b> - Early Head Start/Home Base	<b>PA</b> - Parker Avenue
<b>EL</b> - Elkhorn	<b>PP</b> - Phoenix Park
<b>FG</b> - Florin Grammar	<b>PS/HB</b> - Pre-school/Home Base
<b>FA</b> - Franklin	<b>RO</b> - River Oak
<b>FP</b> - Freedom Park	<b>SCOE</b> - Sacramento County Office of Education
<b>FPT</b> - Freeport	<b>SN</b> - Sharon Neese
<b>FT</b> - Fruitridge	<b>SF</b> - Solid Foundation
<b>G</b> - Galt	<b>S</b> - Spinelli
<b>GH</b> - Grizzly Hollow	<b>SP</b> - Strizek Park
<b>H</b> - Hillsdale	<b>WG</b> - Walnut Grove
<b>HI</b> - Hiram Johnson	

**Representative Abbreviations:**

<b>CAR</b> - Community Agency Representative	<b>OGC</b> - Out Going Chair
<b>FPR</b> - Foster Parent Representative	<b>PAR</b> - Parent Ambassador Representative
<b>GPR</b> - Grandparent Representative	<b>PPR</b> - Past Parent Representative

**Attendance Record and Meetings Abbreviations:**

<b>*</b> - Special Meeting	<b>PACB</b> - PAC Board Business
<b>**</b> - Ethics Training with Policy Council	<b>R</b> - Resigned
<b>AE</b> - Alternate Excused	<b>RS</b> - Reseat
<b>AP</b> - Alternate Present	<b>S/B/S</b> - Should be, or should have been seated
<b>CD</b> - Child Dropped	<b>U</b> - Unexcused
<b>E</b> - Excused	<b>X</b> - Present
<b>NM</b> - No Meeting	
<b>PAC</b> - Parent Advisory Committee	

**CONSENT ITEM I-A**  
**Approval of Minutes of January 20, 2026, Regular Board Meeting**

**RECOMMENDATION:**

Approve the minutes of January 20, 2026, regular meeting.

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of January 20, 2026, regular meeting.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## MINUTES/SYNOPSIS

### Sacramento Employment and Training Agency HEAD START PARENT ADVISORY COMMITTEE Regular Meeting

Tuesday                      January 20, 2026,                      10:00 a.m.  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Ms. Abrussezze called the meeting to order at 10:04 a.m., read the thought of the day and called the roll; a quorum was met.

#### Members Present:

Rebekah Chester, Pre-school/Home Base  
Ahmad Urfanzada, Hillsdale Head Start  
Javana Abrussezze, Northview Early Head Start  
Terrland Gurski, Hillsdale Head Start  
Le Andra Jones-Villalta, Past Parent Representative (*arrived and seated at 10:13 a.m.*)

#### New Members to be Seated Present:

Celena Ferguson, Elkhorn Head Start

#### New Members to be Seated but Absent:

Dana Young, Spinelli Head Start (*unexcused*)

#### Applications Received Present:

Dennesha Calhoun, Foster Parent Representative (*to be reseated*)

#### Applications Received Not Present:

Mylanie Copeland, Community Agency Representative (*to be reseated*) (*unexcused*)  
Omar Smith, Parent Ambassador Representative (*to be reseated*) (*excused*)

#### Members Absent:

Destiny Rinkenberger, Job Corps Head Start (*unexcused*)  
Daniela Johnson, Freedom Park Head Start (*excused, present via Zoom*)

#### I. CONSENT ITEM:

##### A. Approval of the Minutes of November 18, 2025, Special Board Meeting

The minutes were reviewed; one correction was made to change the time when the meeting was called to order to 1:02 p.m.

Moved/Chester, second/Gurski, to approve revised November 18, 2025, minutes.

#### Roll call vote:

Aye: 3 (Chester, Urfanzada, Gurski)

Nay: 0

Abstention: 2 (Abrussezze, Ferguson)  
Absent: 3 (Rinkenberger, Johnson, Jones-Villalta)

**II. ACTION ITEMS:**

**A.** Election of Parent Advisory Committee Community Representatives and Alternates for Program Year 2025-2026

Ms. MyLanie Copeland, Ms. Dennesha Calhoun, and Mr. Omar Smith applications have been received.

Ms. Calhoun shared her reasoning for continuing her involvement with the Parent Advisory Committee (PAC), highlighting her commitment and dedication to the cause.

Moved/Calhoun, second/Smith, to approve Ms. Calhoun as Foster Parent Representative for Program Year 2025-2026.

Roll call vote:

Aye: 4 (Chester, Urfanzada, Gurski, Ferguson)

Nay: 0

Abstention: 1 (Abrussezze)

Absent: 3 (Rinkenberger, Johnson, Jones-Villalta)

Ms. Jones-Villalta arrived and was seated at 10:13 a.m.

**B.** Election of Parent Advisory Committee Vice Chair and Secretary for Program Year 2025-2026

There were no qualifying candidates at this time.

Moved/Calhoun, second/Gurski, to table the election of PAC Vice Chair and Secretary for Program Year 2025-2026 to the next meeting.

Roll call vote:

Aye: 6 (Chester, Urfanzada, Gurski, Ferguson, Calhoun, Jones-Villalta)

Nay: 0

Abstention: 1 (Abrussezze)

Absent: 2 (Rinkenberger, Johnson)

**C.** Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2025-2026

Ms. Abrussezze reviewed the item.

Mr. Urfanzada nominated himself. There were no other nominations at this time.

Moved/Jones-Villalta, second/Chester, to approve Mr. Urfanzada to serve as SETA-Operated Representatives to the Policy Council for Program Year 2025-2026, and table the election of three (3) more Representative positions and six (6) Alternate positions to the next meeting.

Roll call vote:

Aye: 6 (Chester, Urfanzada, Gurski, Ferguson, Calhoun, Jones-Villalta)

Nay: 0

Abstention: 1 (Abrussezze)  
Absent: 2 (Rinkenberger, Johnson)

### III. INFORMATION ITEMS:

#### A. Annual Strategic Plan Report

This information item was postponed to the next meeting.

#### B. Standing Information Items

##### ➤ Fiscal Monthly Report/Corporate Card Monthly Statement of Account

Mr. Han introduced himself and reviewed the fifth-month fiscal report, which ended December 31 in the 2025-2026 fiscal year. He advised that total Head Start Year-to-Date expenditures are at 37%. The Non-Federal Share Year-to-Date expenditures are at 27.9%, above the required 25%. SETA is at 11.7% for Administrative expenditure, below 15% maximum.

Mr. Han reviewed the SETA-Operated Programs Expenditures Head Start and Early Head Start reports. The American Express and Citibank credit card statements didn't reveal anything unusual. Mr. Han stated that the charges associated with the California Public Employers Labor Relations Association (CalPERLA) and Hilton Garden Inn are related to the Human Resources (HR) training that SETA sent its employees to.

He reviewed the state funding report and advised that SETA is still in a hold-harmless year, so reimbursement is earned based on whether there are sufficient expenditures.

##### ➤ Health Service Advisory Committee (HSAC) Report:

Ms. Jones-Villalta announced that the HSAC will hold its second meeting tomorrow, January 21, 2026, from 12:30 to 3:00 p.m. at the SETA Administrative Building. The agenda will focus on mental health behaviors, oral health services, and the frequency of TB testing. She encouraged anyone interested in joining HSAC to attend the meeting.

#### C. Head Start Policy Council Minutes for September 23, October 28, and November 4, 2025: No questions.

### IV. COMMITTEE REPORTS:

#### ➤ Executive Committee

The next meeting time and date are to be determined.

#### ➤ Budget/Planning Committee

The next meeting will be held on Tuesday, February 10, 2026, at 1:00 p.m. at the SETA Administrative building.

#### ➤ Parent Ambassador Committee

The next meeting will be held today, January 20, 2026, at 11:30 a.m., following the conclusion of this meeting.

#### ➤ Social/Hospitality Committee

The next meeting time and date are to be determined.

### V. OTHER REPORTS:

#### A. Chair:

Ms. Abrussezze announced that a new member orientation was recently conducted.

**B. Policy Council:**

Ms. Le Andra Jones-Villalta is the Chair of the Policy Council (PC) and has stated that the PC meets on the fourth Tuesday of each month at 10 a.m. She extended a warm welcome to Mr. Urfanzada, who was elected to serve on the Policy Council during today's meeting.

**C. Head Start Deputy Director:**

Ms. Karen Griffith introduced herself and explained that SETA continues to prepare for the Focus Area 1 (FA1) review, which will begin next week. Reviewers will explore classrooms and centers, conduct data tours, interview teachers, PC members, and Governance Board (GB) members, and assess human resources and management systems, among other activities. Ms. Griffith also shared information about the Head Start performance standards regarding staff background checks and provided a handout detailing the systems in place.

**D. Head Start Managers**

✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services:  
Ms. Uda introduced herself and reported that teams are continuing to prepare for the FA1 review.

✓ Veronica Jones – Health, Nutrition, Quality Assurance, and Data Systems:  
Ms. Jones introduced herself and reported that the Quality Assurance team has completed its first-quarter monitoring review. This includes the Office of Head Start Health and Safety Screener for SETA-operated sites. The Monitoring Report was included in the agenda packet and was thoroughly reviewed. She encouraged everyone to notify the sites about any identified hazards or necessary repairs.

Additionally, Ms. Jones informed the group about an upcoming oral health presentation for the Early Head Start Home-Based Program. This event will be a collaboration with interns from California Northstate University, College of Dental Medicine. The presentation will cover oral health and navigating dental plans and will include oral and dental screenings for the children and parents in attendance.

✓ Megan Lamb - School Readiness, Special Education, and Mental Health Services:  
Ms. Lamb reported that the first assessment term, based on assessment data, has been completed. As part of the performance standards, SETA must regularly assess children to evaluate its services and tailor its approaches to learning. The Desired Results Developmental Profile (DRDP) is the tool currently being used for this purpose. The collected data is being analyzed, and summaries will be provided to the Board at a future meeting.

Ms. Lamb also informed the Board that one of the long-standing Intervention Specialists is retiring. A candidate has accepted a contingent job offer to fill this position, and we hope to have some overlap time to ensure a smooth transition.

The Special Education report included in the packet was reviewed and indicates continued compliance with the related Head Start Performance Standards. Additionally, the number of children with Individualized Family Service Plans who require further support has increased. SETA will continue to address these needs, engage in discussions, and provide additional resources to achieve a sustainable long-term solution.

In response to Ms. Jones-Villalta's question, Ms. Lamb provided an update on the Coffee Break initiative.

- ✓ Lisa Carr - Family Engagement, Home Base, and ERSEA Services:  
Ms. Carr reported that since the Sacramento Head Start/Early Head Start program entered the Full Enrollment Plan in February, SETA was required to maintain a 97% enrollment rate for six months in order to be released from the corrective action plan. She was pleased to announce that SETA received a letter from the Office of Head Start notifying them of their release from the plan. This 97% enrollment requirement will need to be met continuously going forward.

The Strengths, Needs, Interests, and Parent survey results have come in and show the greatest interest in obtaining more employment information, as many families are underemployed. SETA will continue to engage and provide targeted support to families with enrolled children. The survey results will be further analyzed for a plan of action after the FA1 review.

**VI. CENTER UPDATES:**

Ms. Chester and Ms. Jones-Villalta attended socialization events and promoted PC and PAC recruitment.

Ms. Abrussezze shared that an interested in joining the Board, the CEO of the Brazilian Center for Cultural Exchange, who is in the audience at today's meeting.

**VII. DISCUSSION:** None

**VIII. PUBLIC PARTICIPATION:** None

**IX. ADJOURNMENT:** The meeting adjourned at 11:07 a.m.

Note: The minutes reflect the actual progression of the meeting.

**ACTION ITEM II-A**

**Approval of Head Start/Early Head Start Parent Advisory Committee/Policy Council and Subcommittees Code of Conduct**

Presenter: Gaylon Ndiaye

**RECOMMENDATION:**

Approve Head Start/Early Head Start Parent Advisory Committee/Policy Council and Subcommittees Code of Conduct.

**BACKGROUND:**

SETA Head Start aims to ensure that every aspect of the program is conducted with the highest ethical standards. To help us do this, we set clear expectations and behavioral guidelines for all members of our community. This includes the Standards of Conduct/Personal Rights Policy and the Adult Code of Conduct.

In addition, participants of the Policy Council, Parent Advisory Committee, and Parent Ambassadors are held to further expectations as program leaders.

Members of the PC and PAC Personnel/Bylaws Committee were introduced and supported the code of conduct language at their October, 2025 meetings.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_



## Head Start/Early Head Start Parent Advisory Committee/Policy Council and Subcommittees Code of Conduct

### **Policy:**

Our PC and PAC Leaders recognize that a successful Head Start program involves a partnership between parents, class teachers, administrative management staff and the community that is positive and representative of the agency's mission and values. To that effect this Code of Conduct policy aims to make transparent the requirement of positive communication, interaction and representation.

### **Purpose and Scope:**

SETA Head Start aims to ensure every way of thinking of the program is conducted with the highest ethical standards. To help us do this, we set clear expectations and guidelines on behavior for all members of our community. This includes the Standards of Conduct/Personal Rights Policy and the Adult Code of Conduct.

In addition, participants of the Policy Council, Parent Advisory Committee and Parent Ambassadors are held to additional expectations as program leaders.

### **Expectations include:**

- SETA is a drug free workplace. Unlawful, manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited.
- All PC and PAC board members are to conduct themselves in a professional manner when representing SETA. Seek a peaceful and reasonable solution to all issues without coercion, intimidation or displays of microaggressions eye rolling, pressed lips, folded arms, or any other grimace showing disdain.
- All PC and PAC board members are required to fully participate in all attended events.
- Members are to arrive on time and be fully engaged and prepared to contribute to the event.
- All PC and PAC board members are encouraged to wear professional clothing when representing SETA. Wearing the SETA provided polo shirt is acceptable.

- Treat all members of the program and parent boards, committees with respect – setting a good example with speech and behavioral interactions that are positive even when there is difference of opinion.
- Seek a peaceful and reasonable solution to all issues without coercion, intimidation or displays of microaggressions (eye rolling, pressed lips, folded arms, or any other grimace showing disdain).

By signing below, I acknowledge that I have fully read and understood the terms and conditions outlined in this code of conduct document. I further understand that in the event of any conduct violation, pursuant to the Bylaws Section 9 for removal, I may be removed from the board and all sub committees.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACTION ITEM II-B  
Election of Parent Advisory Committee (PAC) Community Representatives and  
Alternates for Program Year 2025-2026**

**RECOMMENDATION:**

That the Parent Advisory Committee (PAC) elect Community Representative and Alternates.

**BACKGROUND:**

This agenda item provides an opportunity for PAC to elect Community Representatives for Program Year 2025-2026. The duties of PAC Community Representatives are prescribed in the Bylaws in Article III – Membership, Section 2C.

**SECTION 2: Members**

**C. Community Representatives**

Additional PAC members shall include:

1. Three (3) voting Community Agency Representatives shall be elected by the PAC. There shall be three (3) Alternates for Community Agency Representatives.
2. Two (2) voting Past Parents shall be elected by the current PAC if the outgoing PAC has been resolved. The Past Parent elected to the PAC may not have a child/children currently enrolled in the HS/EHS program. There shall be two Alternates for Past Parent Representatives.
3. One (1) voting Grandparent elected to the PAC must have a child/children currently enrolled or previously enrolled in the HS/EHS program. There shall be one Alternate for the Grandparent Representative position.
4. One (1) voting Foster Parent elected to the PAC must have child/children currently or previously enrolled in the HS/EHS program. There shall be one Alternate for the Foster Parent Representative position.
5. One (1) voting seat shall be specifically reserved for the Outgoing Chair, if not termed out. The Outgoing Chair reserves the right to relinquish this seat. The position may not be filled by any other party.
6. Two (2) voting Parent Ambassador Representatives shall be elected by the Parent Ambassador Committee. These Representatives may or may not be a current parent. There shall be two Alternates for the Parent Ambassador Representative position.

Community members desiring to be reappointed must apply for membership on a yearly basis.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**ACTION ITEM II-C**  
**Election of Parent Advisory Committee Vice Chair and Secretary for Program**  
**Year 2025-2026**

**RECOMMENDATION:**

That the Parent Advisory Committee elect Vice Chair and Secretary.

Vice Chair:

Secretary:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect officers for Program Year 2025-2026. The duties of PAC officers shall be as prescribed in the Bylaws and shall also include such other duties as may be established by the PAC that are not in conflict with these Bylaws, Article V – Officers, Section 2B: All PAC members are eligible to run for an Office/Officer position except members holding a seat. The Executive Committee must have at least three members who are parents of child/children currently enrolled in the HS/EHS Center-Based or Home-Based Option.

**SECTION 3: Duties of Officers**

The duties of PAC officers shall be as prescribed in these Bylaws and shall include such other duties as may be established by the PAC that are not in conflict with these Bylaws.

- A. The Vice Chair shall serve as Chair of the PAC in the absence of the Chair, and shall have all delegated powers. The Vice Chair will assume position of Chair if seat of Chair is vacated. An election will be held for Vice Chair. Should both the Chair and Vice Chair leave office simultaneously, an election will be held at the next regularly scheduled meeting to replace both. The Secretary shall preside over the election in this event. The Vice Chair shall oversee the Parent Ambassador Committee.
- B. The Secretary shall call the roll, keep a record of the current and preceding minutes at each meeting, and record resolutions or motions adapted, as may be necessary to expedite the PAC's business. The Secretary shall oversee the Social/Hospitality Committee, and shall be a member of the Parent Ambassador Committee.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**ACTION ITEM II-D**

**Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2025-2026**

RECOMMENDATION:

That the Parent Advisory Committee elect three (3) Representatives and six (6) Alternates.

<b>Representatives Nominated</b>	<b>Alternates Nominated</b>

BACKGROUND:

This agenda item provides an opportunity for the PAC to elect SETA-Operated Representatives and Alternates to the Sacramento County Head Start Policy Council (PC).

The duties of Representatives include:

- ✓ Attend monthly Policy Council meetings held at the SETA Board room on the fourth Tuesday of each month at 10:00 a.m.
- ✓ Attend Committee meetings as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program

PAC Bylaws referenced:

**Article III – Membership, Section 3: Policy Council Members, B:**

*“Six (6) SOP PAC Representatives and six (6) Alternates shall be elected to the Policy Council. Representatives must be a parent of a child/children currently enrolled in the SOP Head Start program. Partner Representatives are not eligible to hold an SOP PAC Representative seat on the PC.”*

In addition, refer to:

**ACTION ITEM II-D** (continued)  
Page 2

**Article III – Membership, Section 5: Other Provisions, E:**

*“Members holding a seat (member who has not been re-elected/replaced) at the Annual PAC meeting shall not be elected to represent PAC on the PC.”*

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**INFORMATION ITEM III-A**  
**Annual Strategic Plan Report**

Presenter: Anita Maldonado

**BACKGROUND:**

This item allows the Executive Director to provide the Annual Strategic Plan Report to the Board.

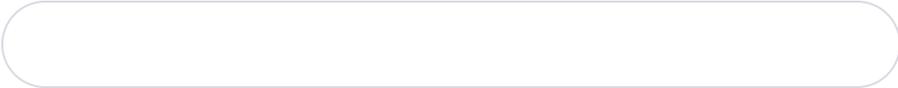
**NOTES:**

**INFORMATION ITEM III-B**  
**Standing Information**

**BACKGROUND:**

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
- Health Service Advisory Committee (HSAC) Report: Ms. Le Andra Jones-Villalta
- Community Resources: Ms. Rebekah Chester
  - 2026 Sacramento Women and Girls Festival
  - Family Fun Playfest
  - Parent Survey
  - The Annual Easter Trunk Hop

**NOTES:**



# 2026 Sacramento Women and Girls Festival

 By Sacramento County Women's Commission

 Sacramento City College · Sacramento, CA

 Saturday, Mar 7 from 10 am to 2 pm PST

## Overview

At this free family-friendly event, there will be shopping, entertainment, food, activities, and more!

Join us at the 2026 Sacramento Women and Girls Festival for fun, food, multicultural entertainment, family-friendly activities, shopping, and opportunities to connect to the community!

The Festival is also a one-stop resource hub for women, girls, youth, and families — featuring organizations that provide vital services in:

- Employment and workforce development
- Housing and education
- Health and wellness
- Financial literacy
- Youth opportunities and activities

## ABOUT THE FESTIVAL

The Sacramento Women and Girls Festival is sponsored by the Sacramento County Commission on the Status of Women and Girls and the Sacramento Friends of the Commission. It is a community-wide celebration dedicated to uplifting, empowering, and connecting our community across Sacramento. Hosted at Sacramento City College, the festival brings together families, local organizations, and community leaders for a day of activities, performances, and resources designed to support the well-being and success of families, community members, women, and girls.

The event features interactive activities, diverse entertainment, food, and family-friendly programming, creating an inclusive space where attendees can learn, connect, and celebrate. Community organizations and nonprofits provide information on programs and services that support women and girls, including financial literacy resources, health and wellness screenings, employment and education opportunities, and more.

The festival also includes a Youth and Kids Zone, making it a welcoming event for families and young people.

## Location

### Sacramento City College

3835 Freeport Boulevard  
Sacramento, CA 95822

sponsored by



hosted by



YOU ARE INVITED TO

# Family Fun & Playfest

**APRIL 25, 2026**  
**5:00PM - 7:00PM**

**Calling all families with children 0–5 years old!**  
Come explore early learning and care options in Sacramento County, connect with family friendly community resources, and enjoy a playful evening with your little ones!



## Fairytale Town

3901 LAND PARK DR.

SACRAMENTO, CA 95822

Free entry  
for families!  
Giveaways  
for kids 0-5!



Register to attend by scanning QR code or visit:

<https://bit.ly/SacEarlyLearning>

For more information contact: [earlylearning@scoe.net](mailto:earlylearning@scoe.net)



# Caring for Young Children? We want to hear from you!

## Complete the Parent Survey Today

First 5 Sacramento wants to understand the needs and experiences of children prenatal to age 5 and their families living in Sacramento County. Your voice can make a difference in free programs for kids and parents!

Take our survey— it's:

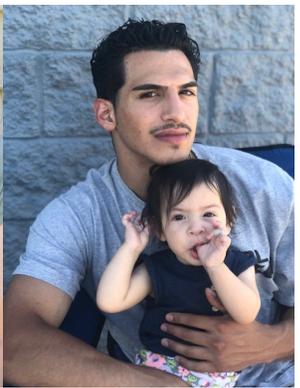
- ◆ **multiple choice**
- ◆ **anonymous**
- ◆ **confidential**

First 5 Sacramento  
County Parent Survey

All who complete the survey will be offered a chance to enter a drawing to win a \$25 gift card or a set of children's books.



Click [here](#) or scan the QR code to access the survey:



ALL STARS  
SACTOWN'S FINEST C.C.

TRUCKS  
UNDOZ

New  
Classics

LOW OBSESSIONZ  
GBC GALT.CA CC

CLASSIC CHROMES  
S.DUFFEE

Unfinished  
Business  
SACRAMENTO.CA

PLATINUM  
PLAYERS  
SACRAMENTO.CA

THE HOMIES  
CC YC  
SACRAMENTO.CA

TRUE FAMILY  
CAR CLUB

No Limitations  
California

LOW & SLOW  
Estilo  
Presents

4th Annual

MEET & GREET THE  
EASTER BUNNY &  
BLACK BEAR MASCOTS

EASTER  
TRUNK HOP

SAT  
APR  
04

ROLL IN 9AM  
SHOW TIME  
11AM TO 3PM

FREE COMMUNITY EVENT

KIDS BRING YOUR BASKET OR BUCKET  
HOP FROM CAR TO CAR TRUNK TO GET EGGS OR CANDY



HOT RODS | IMPORTS | LOWRIDERS | TRUCKS | MOTORCYCLES  
MODERN & CLASSIC MUCLE | BICYCLES | PEDAL CARS | DAILY DRIVERS

FREE CAR REGISTRATION, FREE FOR THE GENERAL PUBLIC, FREE VENDOR SPOTS (LIMITED SPOTS)  
ENJOY THE BLACK BEAR MENU, BEAUTIFUL CARS, LOCAL VENDOR SELECTION, & MUSIC FOR YOUR ENJOYMENT

BEST EASTER TRUNK DECORATED TRUNK AWARDS, MOST REGISTERED MEMBERS,  
POSTER & DASH PLAQUE FOR FIRST 50 REGISTERED VEHICLES

BLACK BEAR DINER  
1830 ARDEN WAY, SACRAMENTO, CA 95815

URBAN DIVA

Pink Whistle

La Cultura  
ROSEVILLE

Brandon's Crossroads

Little Treasures  
By DJ

nydiacreations

THE  
SODA PARLOR  
EST. 1925  
SPEAKEASY  
CALIFORNIA

Sacramento  
CARS

Chelos  
Nerdy Crafts

Firestone  
COMPLETE AUTO CARE

O'Reilly AUTO PARTS

Quality  
TUNE-UP RECORDS

No Limitations  
California

Viento's  
Car Club  
Sacramento

FRATERNIDAD  
CAR CLUB

HOPKINS  
Family

Black Bear  
Diner

CALIFORNIA  
LUSTERS & MORE

**INFORMATION ITEM III-C**  
**Head Start Policy Council Minutes for December 2, 2025**

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council Minutes of the December 2, 2025 meeting.

**NOTES:**

## MINUTES/SYNOPSIS

### Sacramento Employment and Training Agency HEAD START POLICY COUNCIL Special Meeting

Tuesday                      December 2, 2025,                      10:00 a.m.

925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Ms. Le Andra Jones-Villalta called the meeting to order at 10:02 a.m., read the thought of the day, and called the roll; a quorum was met.

#### Members Present:

Le Andra Jones-Villalta, Chair, Past Parent Representative  
Craig Fowler, San Juan Unified School District  
Rebekah Chester, SETA-Operated Program  
Javana Abrussezze, SETA-Operated Program  
Gabriela Panduro, Elk Grove Unified School District

#### New Members Seated/Re-seated Present:

~~Latonya Peaks, Elk Grove Unified School District (*unexcused*)~~

#### Applications Received:

Franschelle Brown, Foster Parent Representative (*to be re-seated*)

#### New Members to be Seated/Reseated but Absent: ~~None~~

**Latonya Peaks, Elk Grove Unified School District (*unexcused*)**

Members Absent: None

#### I. ACTION ITEMS:

##### A. Timed Item 10:00 AM. and Public Hearing:

Approval of Change to the SETA Personnel Policies and Procedures

Mr. Maslac reviewed the revisions to the SETA Travel and Mileage Policy. He advised that Travel and Mileage Policy has been reviewed and updated to be more comprehensive and effective. The Labor Management Committee has come to an agreement with the updates which will be included in the next contract negotiations.

Ms. Jones-Villalta opened the public hearing at 10:06 a.m.

There were no public comments.

Ms. Jones-Villalta closed the public hearing at 10:06 a.m.

Moved/Abrussezze, second/Panduro, to approve the updated Personnel Policies and Procedures Section 11.07 "Travel and Mileage".

Roll call vote:

Aye: 4 (Panduro, Chester, Fowler, Abrussezze)

Nay: 0

Abstention: 1 (Jones-Villalta)

Absent: 0

**B. Timed Item 10:00 AM. and Public Hearing:**

Final Reading of Modifications to the Bylaws of the Sacramento County Head Start/Early Head Start Policy Council

Ms. Jones-Villalta reviewed modifications to the Bylaws of the Sacramento County Head Start/Early Head Start Policy Council, including moving the footnote <sup>1</sup> reference to Roberts Rules of Order to the bottom of the page under Article IV, Section 6, and correcting "PAC" to "PC" under Article VI, Section 1, Community Agency Committee.

Ms. Jones-Villalta opened the public hearing at 10:14 a.m.

There were no public comments.

Ms. Jones-Villalta closed the public hearing at 10:14 a.m.

Moved/Abrussezze, second/Chester, to approve the final reading amendments to the Sacramento County Head Start/Early Head Start Policy Council Bylaws.

Roll call vote:

Aye: 4 (Panduro, Chester, Fowler, Abrussezze)

Nay: 0

Abstention: 1 (Jones-Villalta)

Absent: 0

**C. Election of Policy Council Community Representative for Program Year 2025-2026**

Ms. Jones-Villalta advised on Ms. Franschelle Brown's application for the Foster Parent Representative vacancy. Ms. Brown expressed her motivation for continuing to serve on the Policy Council for the Program Year 2025-2026.

Moved/Abrussezze, second/Fowler, to elect Ms. Franschelle Brown as Foster Parent Representative to the Head Start/Early Head Start Policy Council for Program Year 2025-2026.

Roll call vote:

Aye: 5 (Panduro, Chester, Fowler, Abrussezze, Brown)

Nay: 0

Abstention: 1 (Jones-Villalta)

Absent: 0

**II. ADJOURNMENT:** The meeting was adjourned at 10:18 a.m.

Note: The minutes reflect the actual progression of the meeting.

## **COMMITTEE REPORTS ITEM IV**

- Executive Committee: Ms. Javana Abrussezze

NOTES:

- Budget/Planning Committee: Ms. Javana Abrussezze

NOTES:

- Parent Ambassador Committee: Ms. Javana Abrussezze

NOTES:

- Social/Hospitality Committee: Ms. Javana Abrussezze

NOTES:

## **OTHER REPORTS ITEM V**

### **BACKGROUND:**

This agenda item provides an opportunity for other reports to be shared with PAC.

- A.** Chair – Ms. Javana Abrussezze
  - ✓ PAC Recruitment
- B.** Policy Council – Ms. Le Andra Jones-Villalta
- C.** Head Start Deputy Director – Ms. Karen Griffith
  - ✓ Monthly Head Start Report
- D.** Head Start Managers
  - ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services
  - ✓ Veronica Jones – Health, Nutrition, Quality Assurances, and Data Systems
  - ✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services
  - ✓ Lisa Carr – Family Engagement, Home Base, and ERSEA Services

### **NOTES:**



# Seta Head Start Food Service Operations Monthly Report \*January, 2026

1/14/26 - Homebase had a field trip to Wacky Tacky we prepped 70 sack lunches.

	Lunch	PM Snack	Breakfast	Field Trips
	33,032	31,833	31,953	1
<b>Total Amount of Meals and Snacks Prepared</b>				<b>96,888</b>

**Purchases:**

Food           \$112,178.46  
Non - Food     \$14,960.48

Building Maintenance and Repair:           \$2,694.20

Janitorial & Restroom Supplies:           \$0.00

Kitchen Small Wares and Equipment:       \$0.00

Vehicle Maintenance and Repair:           \$2,188.20

Vehicle Gas / Fuel:                           \$1,796.32  
Normal Delivery Days                       18

# SPECIAL EDUCATION REPORT

## Sacramento County Head Start/Early Head Start

Breana.ware@seta.net  
January 2026

The Special Education Report shows the percentage of enrolled preschool-aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
<b>SETA operated</b>	1364	186	14%	739	191	26%
<b>Twin Rivers USD</b>	156	36	23%	56	6	11%
<b>Elk Grove USD</b>	440	82	19%	NA	NA	NA
<b>Sac City USD</b>	676	91	13%	16	1	6%
<b>San Juan USD</b>	712	83	12%	96	7	7%
<b>WCIC</b>	100	6	6%	NA	NA	NA
<b>COUNTY TOTAL</b>	<b>3448</b>	<b>484</b>	<b>14%</b>	<b>907</b>	<b>195</b>	<b>21%</b>

*\*\*NO REPORT RECEIVED*

*AFE: Annual Funded Enrollment*

**SETA HEAD START/EARLY HEAD START  
End of Month Enrollment Report  
January 2026**

<b>HS Center Name (* ) CCTR/CSPP Funded</b>	<b>Funded Enrollment</b>	<b>Actual Enrollment</b>	<b>Drop within last 30 days</b>	<b>Total Reported</b>	<b>(c) Closed/Capped %</b>	<b>(a) Actual to Funded Enrollment %</b>
*16th Avenue	40	41	0	41		103%
*Bret Harte	20	20	0	20		100%
*Bright Beginnings	20	20	0	20		100%
*Capital City	20	20	1	21		105%
*CP Huntington	20	20	2	22		110%
*Crossroad Garden	60	59	1	60		100%
*Elkhorn	60	60	0	60		100%
*Florin	20	20	1	21		105%
*Freedom Park	60	60	2	62		103%
*Freeport	20	20	0	20		100%
*Fruitridge	20	21	0	21		105%
*Galt	60	58	0	58		97%
*Hillsdale	80	79	0	79		99%
*Hopkins	40	40	0	40		100%
*Job Corps	20	21	0	21		105%
*Marina Vista	40	36	0	36		90%
*Mather	60	60	1	61		102%
*Mirasol Village	20	0	0	0		0%
*Norma Johnson	40	39	2	41		103%
*North Avenue	40	41	1	42		105%
*Northview	60	60	1	61		102%
*Phoenix Park	40	39	2	41		103%
*Sharon Neese	60	59	2	61		102%
Alder Grove ELC	17	20	1	21		124%
Bannon Creek	34	38	2	40		118%
Dudley	17	20	0	20		118%
Franklin	17	17	0	17		100%
Grizzly Hollow	40	40	0	40		100%
Home Base	110	107	2	109		99%
Nedra Court	34	35	0	35		103%
Solid Foundation	34	38	1	39		115%
Strizek Park	17	20	0	20		118%
Walnut Grove	20	19	2	21		105%
<b>Total</b>	<b>1260</b>	<b>1247</b>	<b>24</b>	<b>1271</b>	<b>0%</b>	<b>101%</b>

- (a) Reason and action plan provided when enrollment is below 100%
- (b) Site(s) with capped classrooms due to staffing
- (c) Percentage when capped/closed amount deducted from funded amount
- (d) Pending License
- (e) Closed during summer months

**SETA HEAD START/EARLY HEAD START  
End of Month Enrollment Report  
January 2026**

<b>EHS Center Name (* CCTR/CSPP Funded)</b>	<b>Funded Enrollment</b>	<b>Actual Enrollment</b>	<b>Drop within last 30 days</b>	<b>Total Reported</b>	<b>(c) Closed/Capped %</b>	<b>(a) Actual to Funded Enrollment %</b>
*16th Avenue	25	25	3	28		112%
*Alder Grove I/T	16	8	1	9		56%
*Bret Harte	9	3	2	5		56%
*Bright Beginnings	17	15	0	15		88%
*Captial City	17	13	3	16		94%
*CP Huntington	16	16	2	18		113%
*Crossroad Garden	15	13	2	15		100%
*Elkhorn	16	16	0	16		100%
*Florin	16	14	1	15		94%
*Freedom Park	16	14	1	15		94%
*Fruitridge	17	16	1	17		100%
*Galt	16	14	1	15		94%
*Hillsdale	16	16	1	17		106%
*Hiram Johnson	33	31	3	34		103%
*Hopkins	6	6	1	7		117%
*Job Corps	25	23	3	26		104%
*Marina Vista	9	7	1	8		89%
*Mather	15	14	1	15		100%
* Mirasol Village	8	0	0	0		0%
*Norma Johnson	9	8	2	10		111%
*North Avenue	16	14	2	16		100%
*Northview	17	16	0	16		94%
*Phoenix Park	8	6	2	8		100%
*Sharon Neese Center	25	25	0	25		100%
*Spinelli	16	14	2	16		100%
EHS Home Base	200	192	10	202		101%
Grizzly Hollow	9	9	1	10		111%
River Oak - Home Base	60	52	6	58		97%
SCOE - Home Base	70	63	4	67		96%
Walnut Grove	8	7	1	8		100%
<b>Total</b>	<b>746</b>	<b>670</b>	<b>57</b>	<b>727</b>	<b>0%</b>	<b>97%</b>

**Head Start/Early Head Start Reasons/Observations for under enrollment:**

The Early Head Start program had several children age out during the month of January, and the vacant spots could not be filled immediately. Vacancies in the following positions that support enrollment: 8 Family Service Workers.

**Strategies/Action Plan:**

Family Service Workers continue contacting families on the inquiry list weekly to build the current waitlist and fill vacancies as they become available. Human Resources posed job openings within the following employment websites: CA Head Start Assoc., Cal Jobs, Zip Recruiter, Indeed, and ADP WFN Recruitment Portal. Recruitment and networking opportunities to increase awareness of Head Start services and Community Partnerships: Family Relations courthouse resource center, G & G Tax Service, and Alchemist Sac City Resource Event.

- (a) Reason and action plan provided when enrollment is below 100%
- (b) Site(s) with capped classrooms due to staffing
- (c) Percentage when capped/closed amount deducted from funded amount
- (d) Pending License
- (e) Closed during summer months

## **CENTER UPDATES ITEM VI**

### **BACKGROUND:**

This agenda item allows PAC the opportunity to discuss events going on at their center.

### **NOTES:**

## **DISCUSSION ITEM VII**

### **BACKGROUND:**

This agenda item allows PAC the opportunity to discuss items not on the agenda.

### **NOTES:**

## **PUBLIC PARTICIPATION ITEM VIII**

### **BACKGROUND:**

The general public is encouraged to participate in PAC meetings. If members of the audience wish to speak, they should address their requests to the Chair.

### **NOTES:**