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Sacramento Job Corps Center

## AGENDA

### Sacramento Works, Inc. PLANNING/OVERSIGHT COMMITTEE Regular Meeting

**Wednesday September 17, 2025, 8:30 a.m.**

925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Sacramento Works Planning/Oversight Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

#### In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Please include in your request the item(s) on which you would like to participate.

#### Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 89625619976 US (San Jose).

Meeting ID: 896 2561 9976

Passcode: 153433

[Join instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

#### Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Committee meeting information may be accessed through the Internet by visiting the SETA webpage: [www.seta.net/board/board-agendas](http://www.seta.net/board/board-agendas).

**CALL TO ORDER  
ROLL CALL**

**I. CONSENT ITEM:**

- A.** Approval of Minutes of September 18, 2024, Regular Committee Meeting 1-2

**II. ACTION/DISCUSSION ITEM:**

- A.** Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2025-26, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (EDD) (Michelle O'Camb) 3

**III. INFORMATION ITEMS: None**

**IV. ADJOURNMENT**

**COMMITTEE MEMBERS:** Dr. Jamey Nye (Chair), Lisa Clawson, Frank Louie, Karl Pineo, Michael Jasso, Shelly Valenton, Randy Rojas, Laurie Rodriguez

**DISTRIBUTION DATE:** Wednesday, September 10, 2025

Sacramento Works Planning/Oversight Committee meeting  
hosted by:  
Dr. Jamey Nye (Chair)

## MINUTES/SYNOPSIS

**Sacramento Works, Inc.  
PLANNING/OVERSIGHT COMMITTEE  
Regular Meeting**

**Wednesday      September 18, 2024,      08:30 a.m.**  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

### **CALL TO ORDER ROLL CALL**

The meeting was called to order at 8:36 a.m. The roll was called and a quorum was not established.

Members Present: Jamey Nye, Randy Rojas, Frank Louie (*arrived and seated at 8:38 a.m.*)

Member(s) Absent: Karl Pineo, Lisa Clawson, Shelly Valenton, Michael Jasso

Others Present: Roy Kim, Julie Davis-Jaffe, Monica Jackson, Michele O'Camb, Phil Cunningham, Lauren Mechals

Mr. Nye appointed Mr. Rojas to the committee.

Mr. Louie arrived and was seated at 8:38 a.m. The quorum was met.

### **I. CONSENT ITEM:**

- A.** Approval of Minutes of September 20, 2023, January 17, and May 15, 2024, Regular Committee Meetings

The minutes were reviewed, no questions or corrections.

Moved/Louie, second/Rojas, to approve the minutes from September 20, 2023, January 17, and May 15, 2024, meetings as written.

Roll call vote:

Aye: 2 (Louie, Nye)

Nay: 0

Abstention: 1 (Rojas)

Absent: 4 (Clawson, Pineo, Valenton, Jasso)

### **II. ACTION/DISCUSSION ITEM:**

- A.** Approval to Submit Workforce Innovation and Opportunity Act (WIOA) Self-Assessment Reports to the California Workforce Development Board for Certification of America's job Centers

Ms. Jackson reviewed the item. She advised that on December 7, 2020, the California Workforce Development Board finalized Workforce Services Directive (WSDD-218), which

provides guidance and establishes procedures regarding certification of comprehensive and affiliate/specialized America's Job Center of California (AJCC) locations.

The Directive describes two levels of AJCC certification: 1) The "Baseline" Criteria is intended to ensure that every AJCC is in compliance with WIOA statutory and regulatory requirements; 2) The "Indicator Assessment" is intended to encourage continuous improvement by identifying areas where an AJCC is exceeding quality expectations, as well as areas where improvement may be needed.

Local Boards must conduct an initial self-assessment and submit the results to the CWDB by November 1, 2024, whereupon the CWDB will make an official decision on the certification status of each AJCC by December 15, 2024. Re-certifications are required every two years. CWDB may offer recommendations for improvement if deficiencies are identified. SETA staff conducts ongoing monitoring and provides technical assistance.

Moved/Louie, second/Rojas, to approve the submission of the Workforce Innovation and Opportunity Act self-assessment reports to the California Workforce Development Board for certification of America's Job Centers.

Roll call vote:

Aye: 3 (Louie, Nye, Rojas)

Nay: 0

Abstention: 0

Absent: 4 (Clawson, Pineo, Valenton, Jasso)

Mr. Nye mentioned that he won't be able to attend the upcoming Sacramento Works, Inc. Board meeting on September 25, 2024. He asked Mr. Louie to report on today's action taken by the Committee on this item.

**III. INFORMATION ITEM:** None

**IV. PUBLIC PARTICIPATION:** None

**V. ADJOURNMENT:** The meeting adjourned at 9:00 a.m.

Note: The minutes reflect the actual progression of the meeting.

## **ACTION/DISCUSSION ITEM II-A**

### **Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2025-26, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (EDD)**

Presenter: Michelle O’Camb

#### **RECOMMENDATION:**

Approve the transfer of up to 100 percent, or \$4,373,490, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2025-26, and authorize staff to submit a request to transfer the funds to the State of California, EDD. If approved, prior to submission to the State, this item will be presented for approval to SETA’s Governing Board.

#### **BACKGROUND:**

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to Adult funds for Program Year (PY) 2025-26. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA’s adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department’s (EDD) Workforce Services Directive WSD22-09, Transfer of Funds – Adult/Dislocated Worker Programs, issued on January 30, 2023, staff is recommending that the Board authorize the transfer of up to 100 percent of SETA’s total WIOA Dislocated Worker formula allocation to the Adult program for PY 2025-26.

SETA’s WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2025-26 are:

Adult -	\$4,944,707
Dislocated Worker -	<u>\$4,373,490</u>
	\$9,318,197

The amount of Dislocated Worker funds to be transferred to the Adult allocation is anticipated to be up to \$4,373,490. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.