

## AGENDA

### Sacramento Employment and Training Agency GOVERNING BOARD Regular Meeting

Monday                      April 6, 2026,                      9:30 a.m.

925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

#### In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Beatriz Ramirez at (916) 263-3753, or [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Please include in your request the item(s) on which you would like to participate.

#### Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833,,82070291548# US (San Jose).

Meeting ID: 820 7029 1548

Passcode: 976413

[Join instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

#### Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: [www.seta.net/board/board-agendas](http://www.seta.net/board/board-agendas).

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#### GOVERNING BOARD

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**Rich Desmond**  
BOARD OF SUPERVISORS  
County of Sacramento

**Eric Guerra**  
MAYOR PRO TEM  
City of Sacramento

**Patrick Kennedy**  
BOARD OF SUPERVISORS  
County of Sacramento

**Devoun Stewart**  
PUBLIC REPRESENTATIVE

**Mai Vang**  
COUNCILMEMBER  
City of Sacramento

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**Anita Maldonado, Ph. D.**  
EXECUTIVE DIRECTOR

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**CALL TO ORDER**  
**ROLL CALL**  
**PLEDGE OF ALLEGIANCE**

**Recognition of Long-term Employees:**

- *Cindy Vang*, Associate Teacher IV (20 years)
- *Angelica P. Montoya*, Family Service Worker III (20 years)

- I. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**  
Pursuant to Government Code Section 54957.6  
Agency Negotiator: Anne Cardwell  
Employee Organization: AFSCME Local 146
- II. CONSENT ITEMS:**
- A.** Approval of Minutes of March 5, 2026, Regular Board Meeting (Anita Maldonado) 1-17
- B.** Approval of Claims and Warrants (Anita Maldonado) 18
- C.** Approval to Extend the Agreement with Community Link Capital Region for the 2-1-1 Sacramento Human Services Database (Julie Davis-Jaffe) 19-20
- III. ACTION ITEMS:**
- A. General Administration:**
1. Approval of Reappointment to the Sacramento Works, Inc. Board (Anita Maldonado) 21-22
2. Review and Approval of the Agency's Independent Auditor's Report and Financial Statements for the Fiscal Year Ended June 30, 2025 (Mario Maslac) 23
3. Approval to Award Contracts for Broadband Services (Mario Maslac) 24
4. Approval to Use Fund Balance (Mario Maslac) 25
- B. Workforce Development Department**  
General: No items  
One Stop Services: No items  
Community Services Block Grant: No items  
Refugee Services:
1. Approval of the Draft Three-Year Plan for the Provision of Refugee Support Services (RSS), and RSS Set-Aside Funded Services to Refugees, Program Years (PYs) 2026–2029, and Authorize the Executive Director to Make Revisions Required by the State (Michelle O'Camb) 26-27
2. Approval of the Release of the Request for Proposals (RFP) for the Refugee Support Services (RSS), and RSS Set-Aside Funded Programs, Program Year (PY) 2026-2029 (Michelle O'Camb) 28-29
- C. Children and Family Services Department:**
1. Approval of Budget Modification Request for the Program Year 2025-2026 Head Start and Early Head Start Basic (09CH012795) (Karen Griffith) 30-34

<b>IV.</b>	<b>INFORMATION ITEMS:</b>	
	<b>A.</b> Fiscal Monitoring Reports (Mario Maslac)	35-45
	• Elk Grove Unified School District	
	• Folsom Cordova Unified School District	
	• Muslim American Society	
	• Next Move Homeless Services Inc.	
	• PRIDE Industries	
	<b>B.</b> Employer Success Stories and Activity Report (William Walker)	46-56
	<b>C.</b> Dislocated Worker Update (William Walker)	57-61
	<b>D.</b> Head Start Reports (Karen Griffith)	62-67
<b>V.</b>	<b>PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA</b>	68
<b>VI.</b>	<b>REPORTS TO THE BOARD:</b>	69
	<b>A.</b> Chair	
	<b>B.</b> Executive Director	
	<b>C.</b> Deputy Directors	
	<b>D.</b> Counsel	
	<b>E.</b> Members of the Board	
<b>VII.</b>	<b>ADJOURNMENT</b>	

**DISTRIBUTION DATE:** Friday, March 27, 2026.

**CONSENT ITEM II-A**  
**Approval of Minutes of March 5, 2026, Regular Board Meeting**

Presenter: Anita Maldonado

**RECOMMENDATION:**

That the Board review, modify if necessary, and approve the attached minutes.

**BACKGROUND:**

Attached are the minutes of March 5, 2026, meeting for your review.

**MINUTES/SYNOPSIS**

**Sacramento Employment and Training Agency  
GOVERNING BOARD  
Regular Meeting**

**Thursday      March 5, 2026,      9:00 a.m.**  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Mr. Kennedy called the meeting to order at 9:01 a.m. The roll was called, and a quorum was established.

Members Present:

Patrick Kennedy, Vice Chair, Board of Supervisors

Devoun Stewart, Member, Public Representative

Rich Desmond, Member, Board of Supervisors

Eric Guerra, Chair, City of Sacramento (*arrived and seated at 9:10 a.m.*)

Mai Vang, Member, City of Sacramento (*arrived and seated at 9:10 a.m.*)

Members Absent: None

**Recognition of Long-term Employees:**

Mr. Robert Silva, Workforce Development Professional III (35 years of service)

Mr. M. Anderson congratulated Mr. Silva on his 35 years at SETA and provided his background highlights.

Ms. Vang and Mr. Guerra arrived and were seated at 9:10 a.m.

**I. CONSENT ITEMS:**

- A.** Approval of Minutes of February 12, 2026, Special Board Meeting
- B.** Approval of Claims and Warrants
- C.** Approval of an Appointment to the Community Action Board
- D.** Approval to Adjust Zones in the Broadband/Performance Management Policy

Moved/Kennedy, second/Stewart, to approve the following consent items:

- A.** Approval of Minutes of February 12, 2026, Special Board Meeting
- B.** Approval of Claims and Warrants
- C.** Approval of an Appointment to the Community Action Board
- D.** Approval to Adjust Zones in the Broadband/Performance Management Policy

Roll call vote:

Aye: 5 (Kennedy, Guerra, Vang, Stewart, Desmond)

Nay: 0

Abstention: 0

Absent: 0

**II. ACTION ITEMS:**

**A. General Administration**

1. Amendment of Rules of Procedure for the SETA Governing Board

Mr. Thatch reviewed the item.

Moved/Kennedy, second/Stewart, to approve the resolution, which re-adopts the current Rules of Procedure with the following substantive amendment of Rule 6, effective immediately, [deleted language is in ~~strikeout~~ text, added language is in red]: "RULE 6. REGULAR MEETINGS. Regular meetings of the Governing Board shall be held on the first ~~Thursday~~ **Monday** of each month at ~~9:00~~ **9:30** a.m. The date and time of the regular meetings of other boards, councils and committees to which these rules apply shall be set forth in the bylaws or charter of each board, council, or committee, or shall be set by that board, council or committee or, unless otherwise prohibited, may be set by the Governing Board."

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

2. Approval of Reappointments to the Sacramento Works, Inc. Board

Ms. Maldonado reviewed the item.

Moved/Kennedy, second/Desmond, to approve the reappointment of the three members to the Sacramento Works, Inc. Board for a three-year term beginning April 1, 2026.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

3. Approval to Award Contracts for Internet Service

Mr. Maslac reviewed the item.

Moved/Desmond, second/Kennedy, to approve the selection of Zayo for contract award for Internet Access.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

4. Approval to Delegate Authority to Executive Director to Award Contract for Broadband Service

Mr. Maslac reviewed the item.

Moved/Kennedy, second/Desmond, to approve delegation of authority to SETA's Executive Director to award a contract for Data Transmission/Wide Area Network upon the submission and review of quotes.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

5. Review and Approval of the Agency's Technology Disaster and Recovery Plan

Mr. Castro reviewed the item.

Moved/Kennedy, second/Desmond, to approve the Information Technology Disaster and Recovery Plan.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

**B. Workforce Development Department**

General:

1. Ratification of the Submission of an Application to the Education Design Lab for Advancing Workforce Mobility Initiative and Authorize the Executive Director to Execute the Agreement, Any Other Documents Required by the Funding Source, and Enter into Subcontracts with Project Service Providers

Ms. Julie Davis-Jaffe reviewed the item. She noted that, upon approval of funding, SETA would present the item to both the Sacramento City Council and the Sacramento County Board of Supervisors for approval, as any new funding source, regardless of the amount, requires approval under the Joint Powers Agreement.

Moved/Desmond, second/Kennedy, to ratify the submission of SETA's application to the Education Design Lab for Advancing Workforce Mobility funding opportunity in the amount of \$400,000, and authorize the Executive Director to execute the agreement, any other documents required by the funding source, and to enter into subcontracts with project service providers.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

One Stop Services: No items

Community Services Block Grant: No items

Refugee Services: No items

**C. Children And Family Services Department:**

1. Approval of Out of State Travel to Attend the National Child and Adult Care Food Program (CACFP) Association Child Nutrition Conference

Ms. Griffith reviewed the item.

Moved/Kennedy, second/Desmond, to approve out of state travel to the National CACFP Association Child Nutrition Conference in Las Vegas, April 13-17, 2026.

Roll call vote:

Aye: 5 (Kennedy, Stewart, Desmond, Guerra, Vang)

Nay: 0

Abstention: 0

Absent: 0

**III. INFORMATION ITEMS:**

**A. Strong Workforce and Community College Partnerships Report**

Mr. Ira Ayers presented on Strong Workforce and Community College Partnerships. The presentation is attached to these minutes. He noted that the Sacramento Electrical Training Center partners with American River College, and that the Mechanical-Electrical Technology Department at Sacramento City College, while not necessarily partnered with unions, is a strong training program. Mr. Guerra indicated he would be happy to help facilitate connections with the UA 447 Training Center for potential collaborations.

Mr. Desmond left at 9:38 a.m. and Mr. Kennedy left at 9:43 a.m.

**B. Employer Success Stories and Activity Report: No report**

**C. Dislocated Worker Update: No report**

**D. Head Start Reports:**

Ms. Griffith reported that the Twin Rivers Unified School District is currently on strike, which is affecting Head Start preschools. She stated that home learning activity packets have been provided and that staff will continue to monitor the situation. She also shared that she attended a Sacramento City Unified School District Board of Education meeting to express concerns about the district's ability to continue serving at the capacity required to meet performance standards. She noted that the district will be submitting its grant to the Board on March 19 and will proceed accordingly. Ms Griffith further reported that the California Department of Education review will begin next week and that she anticipates a positive outcome. She added that they will be partnering with First 5 to provide dental screenings during home visits and at select centers.

**IV. PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA:**

Mr. Mack Ross commented that the Career Technical Education (CTE) program at Contra Costa College in Richmond has experienced a high number of student dropouts. Mr. Ayers responded that his team works to match participants with employment opportunities that align with their needs and experience, provides support services, and will follow up with Mr. Boss to obtain additional information.

**V. REPORTS TO THE BOARD:**

**A.** Chair: No report

**B.** Executive Director:

Ms. Maldonado reported that there has been a delay in the audit. The draft is expected tomorrow and will be presented at the April Governing Board meeting. Mr. Mario Maslac, Fiscal Chief, added that the delays is due to GASB 101 requirements. Ms. Maldonado also announced the new Deputy Director for Workforce Development, Ms. Renee John, who then shared highlights of her professional background.

**C.** Deputy Directors: No report

**D.** Counsel: No report

**E.** Members of the Board:

Mr. Stewart thanked staff for the overview and expressed his enthusiasm for the work that job developers are doing on college campuses.

**VI. ADJOURNMENT:** The meeting adjourned at 9:59 a.m.

Note: The minutes reflect the actual progression of the meeting.



# Strong Workforce & Community College Partnerships

# TABLE OF CONTENTS

## SETA & Strong Workforce Job Developers & Partnerships

- American River College (ARC)
- Cosumnes River College (CRC)
- Folsom Lake College (FLC)
- Sacramento City College (SCC)

# MEET THE TEAM



**Ira Ayers**

Program  
Supervisor  
*Workforce Planner*



**Rebecca Stevens**

Sac City & CRC  
Job Developer  
*WDP III*



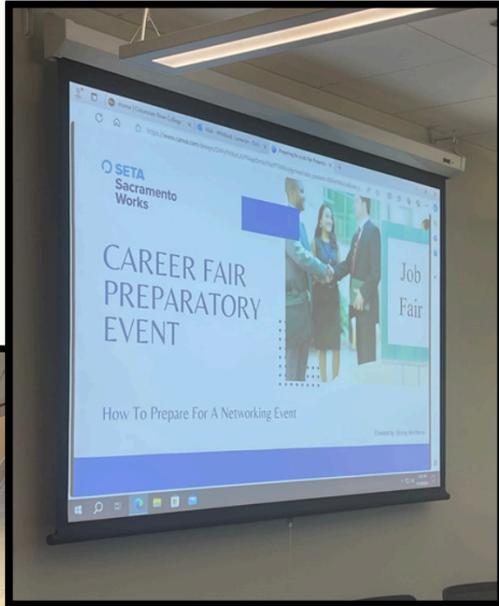
**Amy Ruddell**

American River College  
Job Developer  
*WDP III*

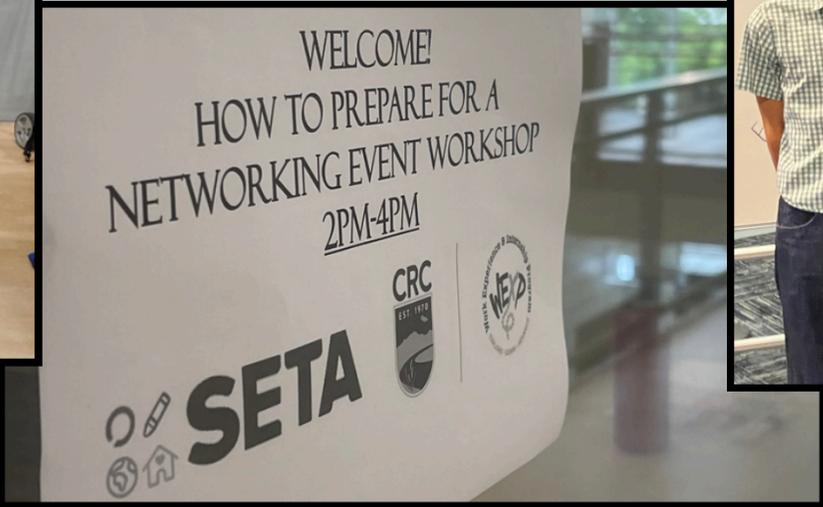


**Ester Delgado Cruz**

Folsom Lake College  
Job Developer  
*WDP III*



# WORKFORCE DEVELOPMENT OVERVIEW



**CAREER & JOB PLACEMENT ASSISTANCE**

ATTENTION,  
Career Education Students  
Virtual & In-person appointments available

NO-COST SERVICES

<https://bit.ly/4ikQzr9>

"WE CREATE OPPORTUNITY FOR WORKERS, EMPLOYERS, AND STUDENTS IN A RAPIDLY EVOLVING WORKFORCE"

**EMPLOYER SERVICES**

- Connecting students to career opportunities with employers who match career goals.
- View **HANDSHAKE platform** for job and internship opportunities.

**JOB SEEKER SERVICES**

- Assisting students with job search and online career tools. Including public sector (state, city, and county jobs).
- Providing one-on-one personalized coaching in resumé building and interview readiness.

**RECRUITMENT OPPORTUNITIES**

- Coordinating hiring events, job fairs, and virtual interviews for students and employers.
- View upcoming events at <https://sacramentoworks.org/events/>

**Cosumnes River College**  
Rebecca Stevens  
Rebecca.Stevens@seta.net  
Work Cell: (916) 272-4481

**Sacramento City College**  
Rebecca Stevens  
Rebecca.Stevens@seta.net  
Work Cell: (916) 272-4481

**American River College**  
Amy Ruddell  
Amy.Ruddell@seta.net  
Work Cell: (916) 862-1421  
Office: (916) 263-3832

**Folsom Lake College**  
Ester Delgado-Cruz  
Ester.Delgado-Cruz@seta.net  
Work Cell: (916) 584-2383  
Office: (916) 563-5183

**WWW.SETA.NET**

*This Strong Workforce funded program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Call 711 for relay services.*

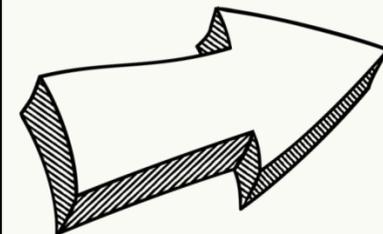
## Strong Workforce

- SETA Job Developers are Co-Located at all 4 LRCC campuses
- Los Rios Career Technical Education Programs
- CTE Programs
- Additional Services
- PY- 176 Students are employed. 44 per campus
- Average wage: \$25.86

## High Roads Training (H RTP) & Regional Equity & Recovery Partnerships (RERP)

- Public Sector Focused
- Partners – Aggie Square/UC Davis, State (Caltrans, Department Water Resources(DWR), County (DCFAS)
- 300 Customers Enrolled w/ SETA and Neighborhood-based CBO's

# SETA WEBSITE TOUR



# American River College

## Career Education

**Co-Located in the Career Technical Education Building on the ARC campus working under Dean Aguilar.**

This building focuses on Trades related training and ESL Classes. Trade Classes Consist of: Auto and Diesel Mechanics, HVAC, Low Voltage Electrical, Welding, Construction Trades and more.

On site support consists of Resume Review, Application support, Interview Skills and Workshops.

Students find us by way of our Campus Career Centers, Instructors, our SETA and ARC websites, and including Peer to Peer referrals.

## Industry Partnerships

### Local Small Businesses:

HVAC, Low Voltage Electrical, Welding, Auto & Diesel Mechanic, Construction Trades, Mechatronics, Engineering, Business Administration, Legal Aide, Accounting and IT / Computer Science.

### Large Companies:

RIVIAN, SPARKS, UPA, BPPMFG, BOSCH and Bridgestone.

**Work Experience Programs** with the Department of Water Resources, the Department of Children, Family and Seniors Services, UC Davis, CSUS and Well Space. These partnerships continue to grow.

## Job Placements & Trends

### Local Small Businesses:

In partnership with SMUD, we offer ARC the SMUD OJT Program which offers an incentive for specific trades like HVAC, Low Voltage Electrical, and Solar.

**Other areas for Job Placement in the Trades:** RIVIAN, UPA and Bridgestone.

### Outside of the Trades:

CSUS and Well Space. and County and City offices.

Resources are used to help with job placement for example SETA's Career Centers help with CSBG Services and Cal Epic

# Folsom Lake College

## Career Education

**Co- located on campus Wednesday and Thursday in the Career and Transfer Center**

- Provide one on one assistance with resume, cover letter creation or revision, career exploration, and interview prep
- Guide ECE students through obtaining a permit through California Teaching Credential (CTC)
- Programs: Allied Health, CNA, ECE, Manufacturing and Product Development, Business and Finance, WEXP

## Industry Partnerships

**Work Experience Programs** with the Department of Water Resources, the Department of Children, Family and Seniors Services, UC Davis

## Job Placements & Trends

- **Trends**
  - ECE students placed at Folsom Cordova School District , Rosville City School District, and local schools.
  - CNA students placed at several nursing homes such as Folsom Cordova Care Center and Green heaven Health Center
  - Student assistant positions through Cal Careers and UEI

# Cosumnes River College

## Career Education

**Co-located on campus every Wednesday in the Transfer, Internship, and Career Center (TICC) in the College Center.**

**Services:** Resume and cover letter assistance, interview preparation, job search, job development & coaching and mentorship. Refer students to other SETA services.

**Programs:** ECE, Construction, Allied Health, Business Program, Accounting, Computer Information Science Majors, Film & Media Studies, Health Information Technology.

**Advisory Groups:** CIS, ECE

## Industry Partnerships

**Work Experience Partnerships & Public Sector Agencies:** Department of Water Resources, Department of Children, Family and Adult Services (DCFAS), UC Davis, and other public sector agencies.

**Local Businesses:** Medical Offices, School Districts, Positive Behavior Supports Corporation (PBS), Caregiver Agencies, Dealerships & Community Based Organizations

## Job Placements & Trends

**Trends: Public Sector Agencies:** Student Assistant Roles & permanent roles with the city, county & state.

**On campus placement:** Student Support Roles for Business Majors.

**Placements this program year:** 12 out of 44 students have already gained employment.

# Sacramento City College

## Career Education

**Co-located on campus every Tuesday & Thursday in Career Services Dept.**  
**Services:** Resume & cover letter assistance, interview preparation, job search, job development & coaching and mentorship. Assist with events. Presentations. Student walk-ins.  
**Programs:** ECE, Mechanical-Electrical Technology (MET), Dental Hygiene, Business, Accounting, Chem Tech, Community Healthcare Worker, Computer Information Science, Nursing, Occupational Therapy, Photography, Social Work & Community Studies, Health Information Technology  
**Advisory Groups:** Social Work & Community Studies, Chem Tech, ECE, Business Programs - CIS

## Industry Partnerships

**Work Experience Partnerships & Public Sector Agencies:** Department of Water Resources, Department of Children, Family and Adult Services (DCFAS), UC Davis, SETA, and other public sector agencies.  
**Local Businesses:** Medical & Dental Offices, School Districts, Community Based Organizations, Imaging Specialty Group (Dental Partners), Origin Materials, Positive Behavior Supports Corporation (PBS), Caregiver Agencies & Dealerships  
**Internal Partnerships:** Dr. Jennifer Laflam, Ph.D. Interim Associate Vice President of Instruction, Economic & Workforce Development (monthly meetings) & Julie Muir, Director of Employer Partnerships & Refugee Dept.

## Job Placements & Trends

**Trends: Public Sector Agencies & UEI:** Student Assistant Roles & permanent roles with the city, county & state. ECE with SETA Head Start  
**Dental Hygiene Program:** Served program for 3 years. 14 out of 15 alumni from last years program are employed as RDH's. Average salary being \$60 an hour. One student reporting making \$100 an hour.  
**On campus placement:** Student Support Roles for Business Majors & internships.  
**Placements this program year:** 29 out of 44 students have already gained employment.



**“You not only showed me the types of positions to apply for but also how to read the job descriptions to see what I would be doing so I wasn’t going in blindly. Thank you for your services.” - Hassina K.**

# THANK YOU!

## ANY QUESTIONS?



**“After the Internship opportunity; I was offered a Temp position. I worked as a Temp for 6 weeks and I am happy to share that I have been accepted into an On-Call position starting on September 8, 2025. I am excited to continue growing with the County of Sacramento.” - Mai X.**

**CONSENT ITEM II-B**  
**Approval of Claims and Warrants**

Presenter: Anita Maldonado

**RECOMMENDATION:**

Approve the claims and warrants for the period 01/05/2026 through 02/02/2026.

**BACKGROUND:**

Ms. Anita Maldonado, Executive Director, has reviewed the claims for the period 01/05/2026 through 02/02/2026, and all expenses appear to be appropriate.

## **CONSENT ITEM II-C**

### **Approval to Extend the Agreement with Community Link Capital Region for the 2-1-1 Sacramento Human Services Database**

Presenter: Julie Davis-Jaffe

#### RECOMMENDATION:

1. Find that 2-1-1 services, provided under the County's Master Agreement, are only available from a single source and justifies SETA's 25% contribution for its share of costs to administer the Master Agreement.
2. Approve \$37,650 for Community Link to update and maintain the 2-1-1 Sacramento Human Services Database for fiscal year 2026-2027.

#### BACKGROUND:

SETA partners with the County of Sacramento Departments of Human Assistance and Health and Human Services to fund the 2-1-1 Sacramento Human Services Database, the central resources database administered by the Community Link Capital Region. Each department or agency pays a portion of the Community Link cost for the database through a master contract held by the County of Sacramento. SETA has shared the cost of maintaining the database with the County for over 20 years.

The 2-1-1 Sacramento Human Services Database is an important information resource for Sacramento County service providers and residents. Community Link maintains a searchable, comprehensive, human services database of more than 2,400 non-profit and public health and human services organizations. It is the information resource used extensively by SETA for developing the required plans for the Community Service assessment data for grant applications. The information also helps to:

- Connect residents with community resources
- Highlight gaps in services
- Plan emergency services
- Assist with outreach efforts
- Develop neighborhood profiles

Under the master agreement, the amount of \$150,601 is shared among the three benefiting agencies or departments at an allocation of 25% from SETA, 25% from the County Department of Human Services, and 50% from the County Department of Human Assistance. SETA's share will be \$37,650 for fiscal year 2026-2027.

Approval is requested to provide Community Link \$37,650, through the County of Sacramento Master Contract, as SETA's share of the cost of maintaining the 2-1-1 Sacramento Human Services Database for the 2026-2027 fiscal year.

Federal regulations and SETA's procurement policies permit non-competitive procurement when services are available from only a single source. The 2-1-1 Sacramento Human Services Database is only available through the County of Sacramento's central resources database administered under a County Master Agreement by the Community Link Capital Region and this

**CONSENT ITEM II-C** *(continued)*  
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vital service is used extensively by SETA to develop community service assessment data for various plans, policies and grant applications. Therefore, staff is requesting that the Governing Board funds that these services, provided under the County's Master Agreement, are only available from a single source and justifies SETA's 25% contribution for its share of the costs to administer the Master Agreement.

### **ACTION ITEM III-A-1**

#### **Approval of Reappointment to the Sacramento Works, Inc. Board**

Presenter: Anita Maldonado

#### RECOMMENDATION:

Review the attached summary and approve the reappointment of Crystal Bethke to the Sacramento Works, Inc. Board for a three-year term beginning April 27, 2026.

#### BACKGROUND:

The local Sacramento Works Workforce Development Board (WDB) was formed in early 2016. As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller WDB by setting the size of the WDB at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the "Other" category permitted by the Workforce Innovation and Opportunity Act (WIOA) to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016, the Governing Board appointed twenty-five members to the WDB. The Board staggered initial terms of two, three or four years. Extended terms from that time are a three-year term. In 2020, the request was made to add an additional economic development seat, which required adding another business seat to keep the majority of the board representing the business community, as required by WIOA. The Sacramento Works Board considered the request to increase the board size by two and took action at its meeting on May 27, 2020, to increase the board size to 27. The current bylaws of the Sacramento Works, Inc. allow up to thirty board members.

The term of Crystal Bethke, who was previously reappointed for a three-year term, will expire on April 26, 2026. She has been contacted to confirm her desire to continue to serve on the Board and has affirmed her commitment to do so. Staff will provide an oral report.

<b>Economic Development</b>	
<b>Name &amp; Position</b>	<b>COMPANY</b>
Crystal Bethke, Director of Economic Development	County of Sacramento

**ACTION ITEM III-A-2**  
**Review and Approval of the Agency's Independent Auditor's Report and Financial Statements for the Fiscal Year Ended June 30, 2025**

Presenter: Mario Maslac

**RECOMMENDATION:**

Review and approve the Annual Auditor's Report and Financial Statements of the Agency for the fiscal year ended June 30, 2025.

**BACKGROUND:**

Badawi & Associates recently completed the annual audit of the Sacramento Employment and Training Agency for the fiscal year ended June 30, 2025. Staff will be available to answer questions regarding the audit.

The auditor's report will be sent under separate cover.

**ACTION ITEM III-A-3**  
**Approval to Award Contracts for Broadband Services**

Presenter: Mario Maslac

**RECOMMENDATION:**

Approve the award of contract to Fidium for Data Transmission/Wide Area Network.

**BACKGROUND:**

At the last Governing Board Meeting, the Governing Board delegated authority to the Executive Director to award the contract for Data Transmission/Wide Area Network. The contract was signed by SETA and Fidium and is now being brought forward for final ratification of award.

The Schools and Libraries Program of the Universal Service Fund, commonly known as “E-Rate” provides discounts to assist schools and libraries in the United States in obtaining affordable telecommunications, internet access and internal connections. SETA has participated in the E-Rate program for 18 years. We are in the process of applying for funding which will provide discounts for the 2026-2027 funding year for an additional site at Mirasol Village.

Funding is available for Internet access, telecommunications and in some cases internal connections and internal connection maintenance. Discounts for support depend on the level of poverty and the urban/rural status of the population served. Sacramento Education Training Agency meets the eligibility requirements.

In order to participate in the E-Rate program, we must periodically solicit competitive proposals for these services following a very prescriptive process defined by the Schools and Libraries Program. We have completed the procurement requirement for Data Transmission/Wide Area Network under this program and are bringing you the resulting contracts for final ratification:

Fidium  
Data Transmission/Wide Area Network  
Contract Term: 12 Mos+2 Optional 1-Year Extensions July 1, 2026-June 30, 2029  
Estimated Fiscal Impact: \$37,008

**ACTION ITEM III-A-4**  
**Approval to Use Fund Balance**

Presenter: Mario Maslac

**RECOMMENDATION:**

Approve the use of the agency fund balance to cover travel and attendance costs for the Workforce Deputy Director to participate in the 2026 Cap-to-Cap event in April.

**BACKGROUND:**

Legal Counsel has previously determined that the Cap-to-Cap event is essentially held to lobby the legislators on various issues which is an unallowable cost per federal Uniform Guidance (2 CFR Part 200.450). Since participation would not be able to be paid with federal funds, the Governing Board would need to authorize the use of the Agency fund balance for any costs associated with this event. The estimated costs are approximately \$6,000 per person. This year's event will take place from April 18-22, 2026, in Washington D.C. It is recommended to send the Workforce Deputy Director to represent SETA.

### **ACTION ITEM III-B-1**

#### **Approval of the Draft Three-Year Plan for the Provision of Refugee Support Services (RSS), and RSS Set-Aside Funded Services to Refugees, Program Years (PYs) 2026-2029, and Authorize the Executive Director to Make Revisions Required by the State**

Presenter: Michelle O’Camb

#### **RECOMMENDATION:**

Approve the Draft Three-Year Plan for the Provision of Refugee Support Services (RSS) and RSS Set-aside Services to Refugees for Program Years 2026–2029, and authorize the Executive Director to make revisions required by the State.

#### **BACKGROUND:**

As the designated administrator of the Office of Refugee Resettlement’s (ORR) Refugee Support Services (RSS) and RSS Set-aside grant funds for Sacramento County, the Sacramento Employment and Training Agency (SETA) is responsible for the planning, procurement and oversight of the RSS and RSS Set-aside programs to ensure the local employment and social adjustment and acculturation service needs of refugees residing in Sacramento County are met. Local needs are determined through a planning process designated by the California Department of Social Services, Refugee Programs Bureau (RPB).

On March 14, 2023, RPB issued a policy letter to refugee-impacted counties outlining County Refugee Services Plan requirements. The intent of the policy guidance is to ensure that county plans remain current and reflect changes in refugee arrivals (including demographics and numbers), labor market and economic conditions, and other factors that may affect the implementation of county plans. In addition, the guidance establishes conditions and processes for soliciting stakeholder and community input in the development of the plan and requests that counties include plan addendums addressing the following:

- Strategic co-enrollment
- Impact of Influx of Ukrainian Humanitarian Parolees and Adjustments Made
- Expanded Use of RSS Base Funding Grant for Housing and Utility Supports
- Continued impact of COVID-19 – *no longer required per RPB*
- Services to older Afghans resettling in the United States under Operation Allies Welcome (OAW) – *no longer required per RPB*

Sacramento County’s current three-year Refugee Services Plan, approved by the Governing Board in 2023, will expire on September 30, 2026. To begin development of the new three-year plan, input was collected in coordination with the Sacramento County Department of Human Assistance (DHA) during a public input meeting held on February 17, 2026. The hearing solicited feedback from the public, community-based organizations, voluntary agencies, and other local public and private stakeholders involved in refugee resettlement. In addition, demographic data and trends were analyzed, and other sources reflecting current conditions affecting refugee populations in the region were reviewed to further inform development of the plan.

**ACTION ITEM III-B-1** *(continued)*

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Attendees at the public input meeting indicated that the primary goals of refugees resettling in Sacramento County continue to be improving English language proficiency, achieving social adjustment, and obtaining employment. Participants also emphasized the ongoing need for non-employment services, including transportation support such as education on using the public transit system, and assistance with ride-share services such as Uber and Lyft. Additional needs identified included basic skills education, and language assistance for housing, immigration, legal, and medical appointments, and free to low-cost access to the translation and evaluation of foreign degrees and credentials. A full summary of public input from the hearing is included in the draft plan.

The new draft Three-Year Refugee Services Plan for Program Years (PY) 2026–2029, submitted to the Board under separate cover, outlines SETA’s intended use of RSS and RSS Set-aside funding for the next three-year funding cycle beginning October 1, 2026. The plan responds to the current challenges faced by Sacramento’s refugee communities, addresses changes in demographics, and ensures that services delivered are culturally and linguistically appropriate while aligning with federal and state policy guidance related to refugee resettlement. The plan also provides a framework for regional collaboration, supports continuous improvement in services to refugees, and promotes the economic self-sufficiency and empowerment of all refugees served through the RSS and RSS Set-aside programs.

In addition, as required under Refugee Resettlement Program regulations, the draft plan addresses priority of service requirements by ensuring that priority is given to the newest refugee arrivals in Sacramento County and to those receiving cash public assistance.

The draft plan has been posted for the required 30-day public comment period. As of March 26, 2026, no pertinent comments have been received. The public comment period will close on April 2, 2026. Any comments received will be orally reported to the Board.

## **ACTION ITEM III-B-2**

### **Approve the Release of the Request for Proposals (RFP) for the Refugee Support Services (RSS), and RSS Set-Aside Funded Programs, Program Year (PY) 2026-2029**

Presenter: Michelle O'Camb

#### RECOMMENDATION

Approve the release of the Request for Proposals (RFP) for the Refugee Support Services (RSS), and RSS Set-aside Funded Programs, Program Year 2026-2029.

#### BACKGROUND

As the designated administrator of the Refugee Support Services (RSS) and RSS Set-aside grant funds for Sacramento County, the Sacramento Employment and Training Agency (SETA) is responsible for the planning, procurement, and oversight of the RSS and RSS Set-aside programs to ensure that the employment service needs of refugees residing in Sacramento County are met. Local needs are determined through a formal planning process designated by the California Department of Social Services (CDSS), Refugee Programs Bureau (RPB), which results in a State-certified three-year plan. Sacramento County's current three-year Refugee Services Plan ends on September 30, 2026. The new three-year plan and RSS and RSS Set-aside funding cycle will begin October 1, 2026, and end September 30, 2029.

In anticipation of approval of the draft three-year Refugee Services Plan, staff is seeking approval to release the RSS and RSS Set-aside Request for Proposals (RFP), provided under separate cover. The intent of the RFP is to solicit proposals from qualified agencies with the capacity and experience to meet the needs of eligible refugees in Sacramento County by providing the services outlined in Sacramento's draft plan. The services solicited must be client-centered and designed to promote economic and social mobility.

Services include job search instruction, job orientations, job referral, job development and retention, vocational English language training, and social adjustment and cultural orientation services, all of which are intended to support early economic self-sufficiency and reduce dependency on public assistance among refugees in Sacramento County. The process and criteria for the selection of qualified proposers are outlined in the RFP and include the following:

- Effectiveness in delivering comparable or related services to refugees, based on the proposer's ability to provide services and demonstrated performance, including quality of service, job placement and retention outcomes, achievement of performance goals, and program cost effectiveness.
- Ability to integrate RSS program services within the Sacramento Works Job Center (SWJC) system to support co-enrollment strategies that increase efficiencies in service delivery and leverage additional resources for maximum benefit to refugee participants.
- Consideration of projected funding allocations, anticipated refugee arrivals to Sacramento County, and service locations that ensure geographic diversification.

**ACTION ITEM III-B-2** *(continued)*

Page 2

The services solicited through the RFP are:

- Vocational English-as-a Second Language combined with Employment Services (VESL/ES)
- Employment Services (ES) Stand Alone
- English Language Learner (ELL) Workforce Navigator
- Services to Older Refugees (SOR)

SETA has not yet received formal notification of its PY 2026-27 allocations; however, it is estimated that funding available for allocation under this RFP will be:

- RSS: \$7,092,000
- RSS Set-Aside: \$ 100,000

It is anticipated that approximately 2,002 refugees will be served through the employment-related programs and approximately 100 refugees aged 60 and over will receive services through the SOR program. If RSS Set-Aside funding is eliminated by ORR, SETA intends to use RSS funding to operate the SOR program.

If final PY 2026-27 allocations differ from these estimates, the amounts available for allocation will be adjusted proportionately.

**ACTION ITEM III-C-1**

**Approval of Budget Modification Request for the Program Year 2025-2026 Head Start and Early Head Start Basic (09CH012795)**

Presenter: Karen Griffith

**RECOMMENDATION:**

Approve the budget modification for the 2025-26 Head Start Basic Funds.

**BACKGROUND:**

The Sacramento Employment and Training Agency (SETA) is submitting a request for a budget modification for the Head Start/Early Head Start Basic and T&TA grant funding totaling \$1,001,000 (\$746,000 Head Start and \$255,000 Early Head Start). The funds are being reallocated from the Fringe and Other cost categories to the Personnel, Equipment and Travel (Out-of-State) categories. SETA is planning to offer staff additional staff hours for training and to ensure staff are meeting all documentation expectations as well as maintaining safe and healthy learning environments for the children. SETA is planning on sending additional staff to the WIPFLI National Conference (Las Vegas, NV). SETA is also planning on making the following Equipment purchases:

Agency	Item Purchased	Rationale	Total Anticipated Cost	Head Start Allocation	Early Head Start Allocation
SETA	Kitchen Vehicle Replacement*	Vehicle was previously in an accident and no longer in working condition.	\$55,000*	\$8,000*	\$5,000*
SETA	Shade Structure – Mirasol ELC	New ELC – currently no shade structure.	\$50,500	\$36,000	\$14,500
SETA	IT Equipment - Server	Outdated servers will no longer be supported in 2027.	\$600,000***	\$290,000***	\$170,000***
SETA	IT Equipment – Networking Equipment	Networking equipment to ensure sites maintain quality connections.	218,385***	102,000***	60,500***
Elk Grove USD**	ADA Ramp – Foulks Ranch Elementary	Ensure site has an ADA compliant ramp for the Foulks Ranch classroom.	\$15,000	\$15,000	-
<b>Totals</b>				<b>\$451,000</b>	<b>\$250,000</b>
*SETA received \$42,223.07 from Philadelphia Insurance because of the vehicle accident. The vehicle is no longer in working condition. SETA will use the funds received from the insurance payout towards the purchase of the replacement van. SETA anticipates the replacement vehicle kitchen van to be about \$55,000. As a result, SETA is requesting \$55,000 towards the purchase of the new vehicle, with only \$13,000 of new funding from the current year grant.					
**EGUSD’s funding will be coming from the Contractual cost category.					
***Remainder of the funding will be coming from other SETA funding sources (Workforce Development Grants).					

**ACTION ITEM III-C-1 (continued)**  
 Page 2

Below is a summary of the changes to both the Head Start Basic and Early Head Start Basic grants (09CH012795).

Cost Category	Head Start Basic			Early Head Start Basic		
	Budget	Budget Modification	Updated Budget	Budget	Budget Modification	Updated Budget
Personnel	\$15,292,636	\$300,000	\$15,592,636	\$7,362,779	-	\$7,362,779
Fringe Benefits	9,076,180	(685,000)	8,391,180	4,369,810	-	4,369,810
Travel	28,000	10,000	38,000	5,000	\$5,000	10,000
Equipment	-	436,000	436,000	-	250,000	250,000
Supplies	365,000	-	365,000	235,000	-	235,000
Contractual	<b>*21,983,162</b>	-*	<b>*21,983,162</b>	6,333,134	-*	6,333,134
Construction	-	-	-	-	-	-
Other	4,539,551	(61,000)	4,478,551	2,099,553	(255,000)	1,844,553
<b>Total</b>	<b>51,284,529</b>	<b>-</b>	<b>51,284,529</b>	<b>20,405,276</b>	<b>-</b>	<b>20,405,276</b>
<p><b>*Elk Grove Unified School District's Budget Modification will be made within the Contractual Cost Category. They are requesting \$15,000 in funds to be moved from their Personnel Category to their Equipment Category.</b></p>						



**Budget Justification for Budget Modification Request  
for Program Year 2025-2026  
Head Start and Early Head Start Basic and Training and Technical Assistance  
(T&TA)  
09CH012795**

The Budget Justification addresses the following request:

- 1.) Budget Modification for PY 2025-26 Head Start and Early Head Start Basic and T&TA funding.
- 2.) Prior Approval for various Equipment related purchases and installations.

**Background**

**Budget Modification** – The Sacramento Employment and Training Agency (SETA) is submitting a request for a budget modification of funds from the PY 25/26 Head Start Basic (\$746,000) and Early Head Start Basic (\$255,000) totaling **\$1,001,000**. The funds are being repurposed from underspent funds from Fringe Benefits and Other and being moved to Personnel, Travel (out-of-state) and Equipment.

Details of the Budget Modification are provided below.

**Head Start Basic Budget Modification**

**Personnel – (\$300,000)**

SETA is requesting a budget modification to move funds to its personnel cost category. The funds would be utilized to support safe and quality classroom environments. Funds would be used to allow staff to attend various training opportunities (SETA’s Summer Series and Restorative Practices for Caregivers). Funds will support individuals wanting to enter the early childhood education field by continuing to offer the apprenticeship program. The funds will also be utilized for extra work hours to ensure staff are meeting all documentation expectations as well as maintaining safe, healthy and quality learning environments. (Saturday workdays).

**Travel - (\$10,000)**

SETA is also reallocating funds to ensure additional staff are able to attend the WIPFLI Annual Conference in Las Vegas, Nevada. Originally, six staff were budgeted to attend the conference, but SETA is budgeting an additional for 2-3 staff to attend the conference. The purpose of the funds is to send staff to the conferences to increase knowledge, acquire new ideas and resources that could be utilized throughout the program and support SETA’s succession plan for new leaders.

**Equipment - (\$436,000)**

SETA is planning to purchase two replacement servers for the administrative building. The current servers have been in use for the last seven years. The recommended replacement timeframe for servers is around five years. The current servers will also no longer be updated or be provided with support starting in 2027. Also, with the current market trends on purchasing servers, SETA anticipates that if it does not purchase the servers in the current year, prices will at least double in the upcoming year, potentially pricing SETA out. The servers will continue to provide all sites and the central office with efficient technology systems. Also, SETA plans to purchase networking equipment to support the various sites to continue to support technological needs and information security requirements. SETA also plans to purchase a replacement kitchen vehicle. SETA previously purchased a 2022 Ford Transit Connect Van. The vehicle was deemed a total loss in 2025. SETA is requesting approval to purchase a replacement van with the insurance payout of \$42,223.07 and additional \$13,000 (\$8,000 from Early Head Start) with current funding. The current trend for these types of vehicles ranges from \$50,000 to \$55,000.

<b>Cost Category</b>	<b>Budget</b>	<b>Budget Modification</b>	<b>Updated Budget</b>
Personnel	\$15,292,636	\$300,000	\$15,592,636
Fringe Benefits	9,076,180	(685,000)	8,391,180
Travel	28,000	10,000	38,000
Equipment	-	436,000	436,000
Supplies	365,000	-	365,000
Contractual	<b>*21,983,162</b>	-*	<b>*21,983,162</b>
Construction	-	-	-
Other	4,539,551	(61,000)	4,478,551
<b>Total</b>	<b>51,284,529</b>	<b>-</b>	<b>51,284,529</b>
<b>*Elk Grove Unified School District's Budget Modification will be made within the Contractual Cost Category. They are requesting \$15,000 in funds to be moved from their Personnel Category to their Equipment Category.</b>			

### **Early Head Start Basic Budget Modification**

#### **Travel – (\$5,000)**

SETA is also reallocating funds to ensure additional staff are able to attend the WIPFLI Annual Conference in Las Vegas, Nevada. Originally, six staff were budgeted to attend the conference, but SETA is budgeting an additional for 2-3 staff to attend the conference. The purpose of the funds is to send staff to the conferences to increase knowledge, acquire new ideas and resources that could be utilized throughout the program and support SETA's succession plan for new leaders.

#### **Equipment - (\$250,000)**

SETA is planning to purchase two replacement servers for the administrative building. The current servers have been in use for the last seven years. The recommended replacement timeframe for servers is around five years. The current servers will also no longer be updated or be provided with support starting in 2027. Also, with the current market trends on purchasing servers, SETA anticipates that if it does not purchase the servers in the current year, prices will at least double in the upcoming year, potentially pricing SETA out. The servers will continue to provide all sites and the central office with efficient technology systems. Also, SETA plans to

purchase networking equipment to support the various sites to continue to support technological needs and information security requirements. SETA also plans to purchase a replacement kitchen vehicle. SETA previously purchased a 2022 Ford Transit Connect Van. The vehicle was deemed a total loss in 2025. SETA is requesting approval to purchase a replacement van with the insurance payout of \$42,223.07 and additional \$13,000 (\$8,000 from Early Head Start) with current funding. The current trend for these types of vehicles ranges from \$50,000 to \$55,000.

Cost Category	Budget	Budget Modification	Updated Budget
Personnel	\$7,362,779	-	\$7,362,779
Fringe Benefits	4,369,810	-	4,369,810
Travel	5,000	\$5,000	10,000
Equipment	-	250,000	250,000
Supplies	235,000	-	235,000
Contractual	6,333,134	-*	6,333,134
Construction	-	-	-
Other	2,099,553	(255,000)	1,844,553
<b>Total</b>	<b>20,405,276</b>	<b>-</b>	<b>20,405,276</b>

### Equipment Allocation Breakdown

Agency	Item Purchased	Rationale	Total Anticipated Cost	Head Start Allocation	Early Head Start Allocation
SETA	Kitchen Vehicle Replacement*	Vehicle was previously in an accident and no longer in working condition.	\$55,000*	\$8,000*	\$5,000*
SETA	Shade Structure – Mirasol ELC	New ELC – currently no shade structure.	\$50,500	\$36,000	\$14,500
SETA	IT Equipment - Server	Outdated servers will no longer be supported in 2027.	\$600,000***	\$290,000	\$170,000
SETA	IT Equipment – Networking Equipment	Networking equipment to ensure sites maintain quality connections.	218,385***	102,000	60,500
Elk Grove USD**	ADA Compliant Ramp – Foulks Ranch Elementary	Ensure site has an ADA compliant ramp for the Foulks Ranch classroom.	\$15,000**	\$15,000	-
Totals				\$451,000	\$250,000

\*SETA received \$42,223.07 from Philadelphia Insurance because of the vehicle accident. The vehicle is no longer in working condition. SETA will use the funds received from the insurance payout towards the purchase of the replacement van. SETA anticipates the replacement vehicle kitchen van to be about \$55,000. As a result, SETA is requesting \$55,000 towards the purchase of the new vehicle, with only \$13,000 of new funding from the current year grant.

\*\*EGUSD’s funding will be coming from the Contractual cost category.

\*\*\*Remainder of the funding will be coming from other SETA funding sources (Workforce Development Grants).

**INFORMATION ITEM IV-A**  
**Fiscal Monitoring Reports**

Presenter: Mario Maslac

**BACKGROUND:**

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

## MEMORANDUM

**TO:** Ms. Gina Wandell

**DATE:** March 18, 2026

**FROM:** Tracey Anderson, SETA Fiscal Monitor

**RE:** Onsite Review of Elk Grove Unified School Adult Education

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 665,595	7/1/25-6/30/26	7/1/25-12/31/25
WIOA	Out of School Youth	\$ 329,792	7/1/25-6/30/26	7/1/25-12/31/25
CSBG	Family Self-Sufficiency	\$ 111,066	1/1/25-12/31/25	1/1/25-12/31/25
CSBG	Safety Net	\$ 100,000	1/1/25-12/31/25	1/1/25-12/31/25

**Monitoring Purpose:**  Initial  Follow-up  Special  Final

**Date of Review:** February 5, 2026

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	No
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

**Program Operator:** Elk Grove Unified School District Adult & Community Education

**Findings and General Observations:**

We have reviewed the Workforce Innovation and Opportunity Act programs of Adult and Out-of-School Youth July 1, 2025 to December 31, 2025 and Community Service Block Grant (CSBG) programs of Family Self Sufficiency (FSS) and Safety Net (SN) from January 1, 2025 to December 31, 2025. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

**Recommendations for Corrective Action:**

None

CC: Anita Maldonado  
Governing Board

**MEMORANDUM**

**TO:** Ms. Susan Borth

**DATE:** March 24, 2026

**FROM:** David Benjamin Clark, SETA Fiscal Monitor

**RE:** Fiscal Desk Monitoring of FCUSD – Adult Education

<b>PROGRAM</b>	<b>ACTIVITY</b>	<b>FUNDING</b>	<b>CONTRACT PERIOD</b>	<b>PERIOD COVERED</b>
<b>RSS</b>	ELL	\$160,000	10/1/24 – 9/30/25	10/1/24 – 9/30/25
<b>RSS</b>	Add'l SS	\$680	10/1/24 – 9/30/25	10/1/24 – 9/30/25
<b>RSS</b>	HAU	\$33,560	8/3/23 – 6/30/26	10/1/24 – 9/30/25

**Monitoring Purpose:**    Initial    Follow-up    Special    Final

**Date of Review:** 2/5/26

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>	<b>COMMENTS/ RECOMMENDATIONS</b>
<b>1</b>	Accounting Systems/ Records	Yes	No
<b>2</b>	Internal Control	Yes	No
<b>3</b>	Bank Reconciliations	Yes	No
<b>4</b>	Disbursement Control	Yes	No
<b>5</b>	Staff Payroll/ Files	Yes	No
<b>6</b>	Fringe Benefits	Yes	No
<b>7</b>	Participant Payroll	Yes	No
<b>8</b>	OJT – Contracts/ Files/ Payment	N/A	No
<b>9</b>	Indirect Cost Allocation	N/A	No
<b>10</b>	Adherence to Budget	Yes	No
<b>11</b>	In-Kind Contribution	N/A	No
<b>12</b>	Equipment Records	N/A	No

**Program Operator:** Folsom Cordova Unified School District - Adult Education

**Findings and General Observations:**

The total costs as reported to SETA have been traced to the delegate agency records. The records were verified and appear to be in order and there are no adjustments required.

**Recommendations for Corrective Action:**

N/A

**CC:** Anita Maldonado  
Governing Board

**MEMORANDUM**

**TO:** Ms. Gulshan Yusufzai

**DATE:** March 24, 2026

**FROM:** David Benjamin Clark, SETA Fiscal Monitor

**RE:** Fiscal Monitoring of MAS-SSF

<b>PROGRAM</b>	<b>ACTIVITY</b>	<b>FUNDING</b>	<b>CONTRACT PERIOD</b>	<b>PERIOD COVERED</b>
<b>RSS</b>	ASOR	\$250,000	7/1/23 – 9/30/25	12/1/24 – 9/30/25

**Monitoring Purpose:**    Initial    Follow-up    Special    Final

**Date of Review:** 1/13/26

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>	<b>COMMENTS/ RECOMMENDATIONS</b>
<b>1</b>	Accounting Systems/ Records	Yes	No
<b>2</b>	Internal Control	Yes	No
<b>3</b>	Bank Reconciliations	Yes	No
<b>4</b>	Disbursement Control	Yes	No
<b>5</b>	Staff Payroll/ Files	Yes	No
<b>6</b>	Fringe Benefits	Yes	No
<b>7</b>	Participant Payroll	N/A	N/A
<b>8</b>	OJT – Contracts/ Files/ Payment	N/A	N/A
<b>9</b>	Indirect Cost Allocation	N/A	N/A
<b>10</b>	Adherence to Budget	Yes	No
<b>11</b>	In-Kind Contribution	N/A	N/A
<b>12</b>	Equipment Records	N/A	N/A

**Program Operator:** Muslim American Society – Social Services Foundation

**Findings and General Observations:**

The total costs as reported to SETA for the RSS program have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order.

**Recommendations for Corrective Action:**

N/A

CC: Anita Maldonado  
Governing Board

**MEMORANDUM**

**TO:** Ms. Debbie Hughes

**DATE:** March 26, 2026

**FROM:** Tracey Anderson, SETA Fiscal Monitor

**RE:** Onsite Fiscal Monitoring of Next Move Homeless Services, Inc.

<b>PROGRAM</b>	<b>ACTIVITY</b>	<b>FUNDING</b>	<b>CONTRACT PERIOD</b>	<b>PERIOD COVERED</b>
<b>CSBG</b>	<b>Safety Net</b>	<b>\$ 36,146</b>	<b>1/1/25-12/31/25</b>	<b>7/1/25-12/31/25</b>

**Monitoring Purpose:**    Initial    Follow-up    Special    Final

**Date of Review:** February 17, 2026

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>	<b>COMMENTS/ RECOMMENDATIONS</b>
<b>1</b>	Accounting Systems/ Records	Yes	No
<b>2</b>	Internal Control	Yes	No
<b>3</b>	Bank Reconciliations	Yes	No
<b>4</b>	Disbursement Control	Yes	No
<b>5</b>	Staff Payroll/ Files	N/A	N/A
<b>6</b>	Fringe Benefits	N/A	N/A
<b>7</b>	Participant Payroll	N/A	N/A
<b>8</b>	OJT – Contracts/ Files/ Payment	N/A	N/A
<b>9</b>	Indirect Cost Allocation	N/A	N/A
<b>10</b>	Adherence to Budget	Yes	No
<b>11</b>	In-Kind Contribution	N/A	N/A
<b>12</b>	Equipment Records	N/A	N/A

**Program Operator:** Next Move Homeless Services, Inc.

**Findings and General Observations:**

We have reviewed the Community Services Block Grant (CSBG) of Safety Net program from July 1, 2025 to December 31, 2025. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

**Recommendations for Corrective Action:**

None

**CC:** Anita Maldonado  
Governing Board

**MEMORANDUM**

**TO:** Stephanie Goin

**DATE:** March 26, 2026

**FROM:** Tracey Anderson, SETA Fiscal Monitor

**RE:** Desk Fiscal Monitoring Desk Review of PRIDE Industries

<b>PROGRAM</b>	<b>ACTIVITY</b>	<b>FUNDING</b>	<b>CONTRACT PERIOD</b>	<b>PERIOD COVERED</b>
<b>WIOA</b>	Adult	\$ 335,889	7/1/2025-6/30/2026	7/1/2025-12/31/2025

**Monitoring Purpose:**  Initial  Follow-up  Special  Final

**Date of Review:** February 2026

	<b>AREAS EXAMINED</b>	<b>SATISFACTORY</b>	<b>COMMENTS/ RECOMMENDATIONS</b>
<b>1</b>	Accounting Systems/ Records	Yes	No
<b>2</b>	Internal Control	Yes	No
<b>3</b>	Bank Reconciliations	Yes	No
<b>4</b>	Disbursement Control	Yes	No
<b>5</b>	Staff Payroll/ Files	Yes	No
<b>6</b>	Fringe Benefits	Yes	No
<b>7</b>	Participant Payroll	N/A	N/A
<b>8</b>	OJT – Contracts/ Files/ Payment	N/A	N/A
<b>9</b>	Indirect Cost Allocation	N/A	N/A
<b>10</b>	Adherence to Budget	Yes	No
<b>11</b>	In-Kind Contribution	Yes	No
<b>12</b>	Equipment Records	N/A	N/A

**Program Operator:** PRIDE Industries

**Findings and General Observations:**

We have reviewed the Workforce Innovation and Opportunity Act (WIOA), Adult program from July 1, 2025 to December 31, 2025. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

**Recommendations for Corrective Action:**

None

**CC:** Anita Maldonado  
Governing Board

**INFORMATION ITEM IV-B**  
**Employer Success Stories and Activity Report**

Presenter: William Walker

**BACKGROUND:**

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Staff will be available to answer questions.

# SETA- Employer Activity Report

The following is an update of information as of March 25, 2026

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Adams and Associates	6	Clinical Social Worker	1
	6	Registered Nurse	1
	4	Residential Advisor	1
	9	Safety Officer	1
Advance Kids	6	Board Certified Behavior Analyst	1
Bond Driving School	9	Driving Instructor	5
California Association of Health Facilities	9	Director of Reimbursement	1
	9	Multimedia Designer and Coordinator	1
California Employers Association	9	Facilitator	1
Calli Tire & Wheel LLC	9	Whitewall Tire Builder	1
CareBuilders at Home Folsom	6	Caregiver	20
Citrus Heights Water District	9	Public Affairs Analyst	1
	9	Accounting Technician I/II	1
	9	Facilities Support Worker	2
	9	Landscape Maintenance Supervisor	1
	9	Maintenance Specialist-Landscaping	2
	9	Maintenance Technician I/II	1
	9	Public Works Inspector I/II	1
City of Sacramento	9	Accountant Auditor	1
	9	Accounting Technician	2
	9	Administrative Analyst	6
	9	Administrative Officer	3
	9	Animal Care Technician	1
	9	Animal Control Officer I	1
	9	Animal Control Officer II	1
	9	Aquatics Recreation Coordinator	1
	9	Aquatics Specialist	1
	9	Assistant Camp Caretaker	1
	9	Assistant Camp Chef	1
	9	Assistant Civil Engineer	5
	9	Assistant Planner	1
	9	Assistant Pool Manager	1
	9	Associate Architect	1
	9	Associate Architect Architecture & Engineering	1
	9	Associate Civil Engineer	4
	3	Associate Electrical Engineer	2
	9	Associate Planner	1
	9	Auditor	1
	9	Building Inspector I	6
	9	Building Inspector II	2
	9	Building Inspector III	1
	9	Building Inspector IV	1
	9	Camp Aide	1
	9	Camp Caretaker	1
	9	Camp Chef	1
	9	Camp Host	1
	9	Camp Program Director	1
	9	Camp Recreation Leader	1
	3	Carpenter	1
	9	Cashier - Aquatics	1
	9	Code Enforcement Officer	1
	9	Community Service Officer I	4
	3	Construction Inspector II CIP Utilities	1
	9	Contracts and Compliance Specialist	2
	9	Crew Leader	1
	9	Custodian I	1

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City of Sacramento	9	Custodian II	1
	9	Customer Service Representative	2
	9	Customer Service Specialist Call Center	3
	9	Customer Service Supervisor Call Center	1
	9	Deputy City Attorney II	1
	9	Deputy Fire Chief	1
	9	Development Project Manager	1
	9	Development Services Technician III	1
	9	Director of Utilities	1
	7	Dispatcher I	2
	7	Dispatcher I Recruit	2
	7	Dispatcher II	1
	9	Electrician Supervisor	1
	9	Engineering Technician I	2
	9	Engineering Technician II	2
	9	Engineering Technician III	3
	9	Equipment Mechanic I	1
	9	Equipment Mechanic II	1
	9	Events Associate	1
	9	Events Coordinator Sales Coordinator	1
	9	Events Services Manager	1
	9	Facilities and Real Property Superintendent	1
	9	Finance Manager	1
	9	Fingerprint Clerk	1
	9	Fire Assistant Chief	1
	9	Fire Recruit Paramedic	1
	9	Fleet Services Coordinator	1
	9	General Intern	2
	7	Geographic Information Systems Specialist III	1
	9	Instrument Technician I	1
	9	Integrated Waste Equipment Operator	1
	3	Junior Engineer	1
	9	Junior Engineer Development Services	1
	9	Junior Planner	1
	9	Junior Plant Operator Water Production	1
	9	Legal Secretary	1
	9	Lifeguard	1
	9	Machinist	1
	9	Machinist Helper	1
	9	Machinist Helper Wastewater Maintenance	1
	9	Maintenance Worker	1
9	Meter Reader	1	
9	Meter Reading Supervisor	1	
9	Neighborhood Resources Coordinator I	1	
9	Paralegal	1	
9	Park Maintenance Superintendent	1	
9	Park Maintenance Worker I	1	
9	Park Safety Ranger	1	
9	Parking Enforcement Supervisor	1	
9	Parking Meter Collection Supervisor	1	
9	Personnel Technician	1	
9	Plant Operator Water Division	1	
9	Plant Operator Water Production Operations	1	
9	Police Officer	2	
9	Police Officer Recruit	1	
9	Police Records Supervisor	1	
9	Pool Manager	1	

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City of Sacramento	9	Principal Budget Analyst	1
	3	Principal Building Inspector Housing and Dangerous Buildings	1
	9	Process Control Systems Specialist	1
	9	Program Coordinator 4thR	1
	4	Program Developer 4th R	2
	9	Program Manager	1
	9	Program Specialist	1
	9	Program Specialist City Clerk	1
	9	Program Supervisor	1
	9	Real Property Agent III	1
	9	Recreation Aide	4
	9	Registered Veterinary Technician	1
	9	Risk Manager	1
	9	Sacramento Fire Paramedic	1
	9	Senior Auditor	1
	9	Senior Development Project Manager	1
	3	Senior Engineer	5
	9	Senior Lifeguard	1
	9	Senior Parking Enforcement Officer	1
	9	Senior Plant Operator Water Division	1
	9	Senior Recreation Aide Older Adults	1
	9	Senior Staff Assistant	1
	9	Signal Operations	1
	9	Stagehand II	1
	9	Store Clerk II	1
	3	Street Construction Laborer	1
	3	Street Construction Laborer - Trainee	1
	9	Supervising Building Inspector	1
	3	Supervising Construction Inspector	1
	3	Supervising Engineer Intelligent Transportation and	1
	3	Supervising Engineer Safety Response	2
	3	Supervising Surveyor	1
	9	Survey Party Chief	1
	9	Traffic Investigator I	1
	9	Tree Maintenance Worker	1
	9	Tree Pruner	1
	9	Utilities Operations and Maintenance Service Worker	1
	9	Utilities Operations and Maintenance Superintendent	1
	9	Utilities Operations and Maintenance Supervisor	1
	9	Utility Worker	1
	6	Veterinarian	1
	9	Water Quality Chemist	1
	9	Worker's Compensation Claims Representative	1
9	Youth Aide	1	
City Year	4	Tutor and Mentor	1
County of Sacramento	9	Account Clerk Level I/II	1
	9	Accountant	1
	9	Accounting Technician	1
	9	Administrative Services Officer I	1
	9	Administrative Services Officer II	1
	9	Administrative Services Officer III	1
	9	Agricultural and Standards Inspector Level I/II	1
	9	Airport Manager	1
	9	Airport Operations Officer	1
	9	Animal Care Program Coordinator	1
	9	Assistant Clerk to the Board of Supervisors	1
	9	Assistant Director of Airports	1

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County of Sacramento	9	Assistant Director, Child Support Services	1
	9	Assistant Medical Director D/CF	1
	9	Assistant Planner	1
	9	Associate Auditor Appraiser	1
	9	Associate Landscape Architect	1
	9	Associate Planner	1
	9	Auditor	1
	9	Auditor Appraiser Level I/II	1
	9	Building Maintenance Worker	1
	9	Building Project Coordinator II	1
	9	Chief, Code Enforcement Division	1
	9	Chief, Division of Facility Planning and Management	1
	4	Child Development Specialist I	1
	9	Child Support Officer III	1
	9	Collection Equipment Operator I	1
	9	Collection Equipment Operator II	1
	9	Collection Equipment Operator III	1
	3	Construction Inspector	1
	3	Construction Management Specialist	1
	3	Construction Management Supervisor	1
	9	Contract Services Specialist Level I/II	2
	3	County Surveyor Principal Land Surveyor	1
	9	Custodian Level I/II	1
	9	Customer Service Officer	1
	9	Deputy Coroner Level I/II	1
	9	Deputy Director of General Services	1
	9	Deputy Probation Officer	1
	9	Development Manager	3
	9	Election Assistant	1
	3	Electrician Supervisor	1
	9	Engineering Technician Level I/II	1
	9	Environmental Program Manager II	1
	3	Environmental Specialist I/II	1
	3	Environmental Specialist Level III	1
	9	Epidemiologist	1
	9	Executive Assistant to the Board of Supervisors	1
	9	Executive Secretary	1
	9	Fire Engineer, Sacramento County Airport Fire	2
	9	Firefighter, Sacramento County Airport Fire Level I/II	1
	9	Geographic Information Systems Analyst III	1
	9	Health Program Coordinator	1
	9	Highway Maintenance Worker	1
	9	Human Services Division Manager Range	1
	9	Human Services Program Planner	1
	9	Human Services Supervisor Master's Degree	2
	9	Industrial Hygienist	2
	7	Information Technology Division Chief	1
	7	Information Technology Infrastructure Analyst III	1
	7	Information Technology Manager	1
	9	Investigative Assistant	1
	6	Lactation Consultant	1
	3	Lead Painter	1
	9	Liability and Property Insurance Analyst Level I/II	1

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County of Sacramento	9	Maintenance Helper Revised	1
	6	Medical Assistant Level I/II including Special Skills	1
	9	Office Specialist Level I/II	1
	1	Paratransit Operator/Trainer	2
	9	Park Maintenance Superintendent	1
	9	Park Maintenance Worker II	1
	9	Parking Lot Supervisor	1
	9	Personnel Analyst	1
	6	Pharmacist	1
	6	Pharmacy Technician	1
	3	Principal Engineering Technician	1
	9	Process Server	1
	6	Psychiatric Nurse	1
	9	Real Estate Officer Level I/II	1
	9	Real Estate Specialist	1
	9	Recreation Leader	1
	9	Retirement Benefits Specialist Level I/II	1
	9	Retirement Services Supervisor	1
	9	Safety Technician	1
	9	Scale Attendant I	1
	9	Scale Attendant II	1
	9	Secretary	1
	9	Senior Airport Manager	1
	9	Senior Auditor	1
	9	Senior Deputy Probation Officer	1
	9	Senior Economic Development and Marketing Specialist	1
	9	Senior Engineering Technician	1
	9	Senior Equipment Technician	1
	6	Senior Health Program Coordinator	1
	9	Senior Health Program Coordinator, Range A/B	1
	9	Senior Office Assistant	1
	9	Senior Park Maintenance Worker	1
	9	Senior Personnel Analyst	1
	9	Senior Planner	1
	7	Senior Programmer Analyst	1
	9	Senior Retirement Investment Officer	1
	6	Senior Safety Specialist	1
	9	Senior Sheriff's Records Specialist	1
	9	Senior Stationary Engineer	1
	9	Senior Stormwater Utility Worker	1
	9	Senior Water Distribution Operator	1
	9	Sheriff's 911 Call Dispatcher	1
9	Sheriff's Communications Dispatcher	1	
9	Sheriff's Community Services Officer I	1	
9	Sheriff's Community Services Officer II	1	
9	Sheriff's Correctional Facility Recreation Supervisor	1	
9	Sheriff's Records Officer II	1	
9	Stock Clerk	1	
9	Storekeeper I	1	
9	Stormwater Utility Supervisor	1	
9	Stormwater Utility Worker	1	
3	Street Construction Equipment Operator	1	
9	Supervising Code Enforcement Officer	1	
9	Supervising Communications/Operations Dispatcher	1	
6	Supervising Coroner Technician	1	
9	Supervising Custodian II	1	
6	Supervising Deputy Coroner	1	
9	Supervising Probation Officer	1	

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County of Sacramento	9	Supervising Scale Attendant	1
	3	Supervising Surveyor	1
	3	Supervisor Building Inspector	1
	3	Survey Party Chief	1
	3	Survey Technician Level I/II	1
	9	Telecommunications Systems Manager	1
	7	Telecommunications Systems Supervisor	1
	9	Transfer Equipment Operator III	1
	9	Waste Management Operations Manager	1
	9	Waste Management Program Senior Associate	2
	9	Waste Management Systems Technician	1
	9	Water Treatment Operations Supervisor	1
	9	Workers Compensation Examiner	1
Elk Grove Unified School District Transportation Department AGACE	9	Youth Aide	1
	4	Bus Driver	1
Golden Brands	9	Account Development Specialist	1
	9	Warehouse Manager	1
	9	Warehouse Order Selector	1
Los Rios Community College District	4	Account Clerk II	2
	4	Accountant	1
	4	Accountant Clerk III	1
	4	Accounting Assistant Professor	1
	4	Administration of Justice Adjunct Assistant Professor	1
	4	Administration of Justice Adjunct Assistant Professor	2
	4	Administrative Assistant I	1
	4	Administrative Assistant II	1
	4	Administrative Assistant III	1
	4	Administrative Services Analyst	2
	4	Administrator Analyst I	1
	4	Admissions/Records Technician II	1
	4	Aircraft Maintenance Technician	1
	4	Analyst II	1
	4	Anthropology Assistant Professor	1
	4	Art Adjunct Assistant Professor	1
	4	Associate Vice President of Administrative Services	1
	4	Athletic Trainer	1
	4	Athletics Coordinator / Kinesiology Assistant Professor	1
	4	Aviation Adjunct Assistant Professor Pool	1
	4	Aviation Adjunct Assistant Professor Pool Flight Technology	1
	4	Biology Anatomy & Physiology Assistant Professor	1
	4	Biology Assistant Professor	1
	4	Black Student Success Counselor/ Umoja Coordinator	1
	4	Building Inspection Technology Adjunct Assistant Professor	2
	4	Building Inspection Technology Assistant Professor	1
	4	Business Assistant Professor	1
	4	CalWORKs Counselor	1
	4	Chancellor	1
	4	Chemistry Assistant Professor	1
	4	Chief Counsel	1
	4	Child Development Center Lead Teacher	1
	4	Clerk II	1
	4	Clerk III	2
	4	Coach	1
	6	College Nurse	1
	9	College Safety Officer	1

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Los Rios Community College District	4	Commercial Music Adjunct Assistant Professor	1
	4	Computer Science Assistant Professor	1
	4	Confidential Human Resources Specialist III	1
	4	Construction Maintenance Specialist	1
	4	Construction Management Technology Adjunct Assistant	1
	4	Construction Site Cleaner	1
	4	Cosmetology Adjunct Assistant Professor	1
	4	Cosmetology Assistant Professor	1
	4	Counseling Clerk II	1
	9	Counseling Supervisor	1
	4	Counselor	8
	4	Counselor/Learning Disabilities Specialist	1
	4	Culinary Arts Management Adjunct Assistant Professor	1
	4	Custodian	1
	4	Dance Adjunct Assistant Professor	1
	4	Deaf Culture & ASL / ASL English Interpreting Assistant	1
	4	Deaf Culture and Sign Language Studies Assistant Professor	1
	4	Dean of Kinesiology and Athletics	1
	4	Dean of Library and Learning Resource Center	1
	4	Dean of Manufacturing, Construction, and Transportation	1
	4	Dean of Retention and Persistence	1
	4	Dean of Student Engagement and Completion	1
	4	Director I of Student Services	1
	4	Director II of Facilities Maintenance	1
	4	Disability Services and Programs for Students	1
	4	Early Childhood Education Adjunct Assistant Professor	2
	4	Early Childhood Education Assistant Professor	1
	4	Early Childhood Education/Family Consumer Science Assistant	1
	4	Educational Center Assistant	2
	4	Educational Center Clerk	1
	4	Electrician Trainee Adjunct Assistant Professor	1
	4	Electronic Technology Adjunct Assistant Professor	1
	4	Emergency Medical Technology Assistant Professor	1
	4	Emergency Medical Technology /Paramedic Assistant Professor	1
	4	Employee Benefits Specialist	1
	4	Employee Benefits Technician	1
	4	Engineering Adjunct Assistant Professor	2
	4	English as a Second Language Assistant Professor	3
	4	English Assistant Professor	4
	4	Environmental Technologies Adjunct Assistant	1
	4	Ethnic Studies Assistant Professor	3
4	Extended Opportunity Programs and Services	1	
9	Facilities Administrative Support Technician I	1	
9	Facilities Planning and Engineering Specialist	1	
9	Facilities Projects Supervisor	1	
4	Film and Media Adjunct Assistant Professor Pool	1	
4	Film and Media Studies Film Production Assistant Professor	1	
4	Fire Technology Adjunct Assistant Professor Pool	1	
4	French Adjunct Assistant Professor	1	
4	Geography Adjunct Assistant Professor	1	
4	Geology Adjunct Assistant Professor	1	

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Los Rios Community College District	4	Grant Coordination Clerk	1
	4	Groundskeeper	1
	4	Health Education Adjunct Assistant Professor	1
	6	Health Services Assistant	1
	4	Hospitality Management Culinary Arts Assistant Professor	1
	7	Information Technology Business/Technical Analyst I	1
	4	Information Technology Specialist II - Microcomputer	1
	4	Information Technology Systems/Database	1
	4	Information Technology Systems/Database Administrator	1
	4	Information Technology Technician II - Help Desk	1
	4	Instructional Assistant - Chemistry	1
	4	Instructional Assistant - Deaf Culture and American	1
	6	Instructional Assistant - Disabled Student Programs	1
	4	Instructional Assistant - English as a Second Language	1
	4	Instructional Assistant - Mathematics	1
	4	Instructional Assistant - Mechanical/Electrical Technology	1
	4	Instructional Assistant - Photography	1
	4	Instructional Services Assistant II	1
	4	Journalism Adjunct Assistant Professor	1
	4	Kinesiology Adjunct Assistant Professor	1
	4	Laboratory Technician - Physics	1
	4	Laboratory Technician - Science Biology	2
	4	Lead Custodian	1
	4	Learning Resource Center Tutoring Faculty Coordinator	1
	4	Librarian	1
	4	Library Technician	1
	4	Maintenance HVAC Mechanic	2
	4	Maintenance Operations Clerk	1
	4	Makerspace Adjunct Assistant Professor	1
	4	Mathematics Statistics Assistant Professor	3
	4	Mathematics Adjunct Assistant Professor	2
	4	Mechanical/Electrical Technology (MET) Assistant Professor	1
	4	Medical Laboratory Technician Adjunct Assistant Professor	1
	4	Men's Basketball Adjunct Assistant Professor Head Coach	1
	7	Microcomputer Support	1
	4	Music Adjunct Assistant Professor	1
	4	Music Assistant Professor	1
	4	Nursing Assistant Professor	1
	4	Occupational Therapy Assistant Professor	1
	4	Operations	1
	4	Operations Technician	1
	4	Outreach Specialist	1
	4	Payroll Specialist	1
	4	Payroll Technician	1
	4	Photography Assistant Professor	2
	4	Physics Adjunct Assistant Professor	1
	4	Physics/Astronomy Assistant Professor	1
	4	Police Communications Dispatcher	1
	9	Police Officer	4
	4	Political Science Assistant Professor	1
4	Printing Services Operator II	1	
4	Programmer I	1	
4	Psychology Assistant Professor	1	
4	Radio, TV and Film Adjunct Assistant Professor	1	
4	Radiological Technology Advanced Imaging Adjunct Assistant	1	
4	Radiological Technology Assistant Professor	1	
4	Radiological Technology Program Coordinator	1	
4	Railroad Assistant Professor	1	
4	Reading and Writing Center Coordinator / English Assistant Professor	1	
4	Regional Director VII of Philanthropy	1	
4	Respiratory Care Adjunct Assistant Professor	1	
4	Sacramento Regional Public Safety Training Center Coordinator	1	

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Los Rios Community College District	9	Sacramento Regional Public Safety Training Center Coordinator	1
	7	Senior Information Technology Technician - Computer	1
	7	Senior Information Technology Technician - Lab/Area	2
	4	Sign Language Studies	1
	4	Solar/Energy Technology Adjunct Assistant Professor	1
	4	Spanish Adjunct Assistant Professor	1
	4	Special Project Art Program Assistant	1
	4	Special Project Education Liaison	1
	4	Special Projects - Education Coach I	1
	4	Special Projects - Education Coach II	1
	4	Speech Communication Assistant Professor	1
	4	Speech Language Pathology Adjunct Assistant	1
	4	Student Services Dean Director III	1
	4	Student Support Assistant	8
	4	Student Support Counselor	1
	4	Student Support Specialist	4
	4	Student Support Supervisor	1
	4	Surgical Technologist Assistant Professor	1
	4	Surveying Geomatics Adjunct Assistant Professor	1
	4	Theater Arts Film Adjunct Assistant Professor	1
	4	Theatre Arts Costuming Adjunct Assistant Professor	3
4	Welding Adjunct Assistant Professor	1	
4	Welding Assistant Professor	1	
Lotus Sacramento Corporation	9	Account Executive	1
	9	Producer	1
Next Level General Engineering	9	Equipment Operator/Foreman	1
	9	Foreman	2
	9	Laborer	2
Precision Cleaning Systems, Inc.	9	Office Assistant	1
Pro Floors Inc.	9	Construction Site Cleaner	1
Sacramento City Unified School District	4	Director III Budget Services	1
	4	Bus Driver	12
	9	Campus Monitor at American Legion	1
	9	Chief Business and Operations Officer	1
	9	Clerk II at Father Keith B. Kenny	2
	9	Coach-Basketball	2
	9	Coach-Volleyball	1
	9	Custodian	4
	9	Director III Budget Services	1
	5	Food Production Assistant	1
	5	Food Service Lead	1
	4	Health Aide I	1
	4	Health Aide III	1
	4	Instructional Aide	6
	4	Instructional Para-Special Ed	1
	4	Language, Speech and Hearing Specialist	1
	4	Manager III Construction Bond Accounting	1
	4	Morning Duty Attendant	2
	4	Multi-Tiered Systems of Support Specialist	1
	4	Noon Duty Attendant	2
	4	Physical Therapist Special Education	1
	4	School Plant Operations Manager I	1
	4	Speech Language Pathology Assistant Special Education	1
	4	Supervisor V AP	1
	4	Supervisor V AR	1
	4	Teacher Assistant Bilingual Spanish	1
	4	Teacher Reading Intervention	1
4	Teacher Special Education	1	
Sacramento Employment and Training Agency	4	Family Service Worker III	1
	4	Head Start Child Care Teacher Assistant	1
	4	Head Start Intervention Specialist	1
	4	Head Start Site Supervisor	1
	4	Head Start Teacher	1
	9	Human Resource Manager	1
	9	Public Information Officer	1
	9	Workforce Development Analyst	1
Sacramento Regional Fire/EMS Communication Center	9	Workforce Development Deputy Director	1
	9	911 Dispatcher	1

# SETA- Employer Activity Report

The following is an update of information as of March 25, 2026

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
<b>Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations</b>			
Sacramento Regional Transit	9	Human Resources Analyst II	1
	9	Maintenance Superintendent - Light Rail	2
	9	Mechanic A	2
	9	Paratransit Mechanic A	1
	9	Paratransit Operator/Trainer	1
	7	Senior Programmer Analyst	
Tots of Love	4	Infant Teachers	1
	4	Preschool Teachers	1
Valley Vision	3	Director , Clean Air and Climate Portfolio	1
You're in Good Hands Agency	6	Certified Nursing Assistant	1
	6	Home Health Aide	1
<b>TOTAL</b>			<b>677</b>

**INFORMATION ITEM IV-C**  
**Dislocated Worker Update**

Presenter: William Walker

**BACKGROUND:**

Attached is a copy of the most current dislocated worker updates.

Staff will be available to answer questions.

**Dislocated Worker Information PY 2025/2026**  
The following is an update of information as of March 25, 2026

<b>EMPLOYER</b>	<b>SECTOR/INDUSTRY</b>	<b>DATE OF LAYOFF</b>	<b>STATUS</b>	<b>NO. OF IMPACTED WORKERS</b>	<b>REGION/LOCATION</b>	<b>Official WARN Notice</b>	<b>Contacted</b>
<b>Blue Shield of California</b> 3300 Zinfandel Dr. Boiling A Rancho Cordova, CA 95670	Healthcare	6/25/2025	Permanent	12	Rancho Cordova, CA	Yes	Yes
<b>Walgreens</b> 2900 Stockton Blvd. Sacramento, CA 95127	Retail	6/25/2025	Permanent	35	Sacramento, CA	Yes	Yes
<b>Rite Aid</b> 4300 Elverta Rd. Antelope, CA 95834	Retail	6/25/2025	Permanent	23	Sacramento, CA	Yes	Yes
<b>Center Point, Inc.</b> 100 & 300 Prison Point Rd. Represa, CA 95671	Social Services	6/30/2025	Permanent	37	Sacramento, CA	Yes	Yes
<b>Highlands Community Charter &amp; Technical School</b> 1333 Grand Ave Sacramento, CA 95838	Education	6/30/2025	Permanent	631	Sacramento, CA	Yes	Yes
<b>Unitek Learning</b> 4330 Watt Ave, 4th Floor Sacramento, CA 95823	Education	7/3/2025	Permanent	3	Sacramento, CA	Yes	Yes
<b>Intel</b> 1900 Prairie City Rd. Folsom, CA 95838	Information	7/11/2025	Permanent	170	Folsom, CA	Yes	Yes
<b>UPS</b> 1380 Shore Street West Sacramento, CA 95691	Transportation	7/14/2025	Temporary	355	West Sacramento, CA	Yes	Yes
<b>GEE Heavy Machinery</b> 5400 Raley Blvd. Sacramento, CA 95838	Manufacturing	7/21/2025	Permanent	34	Sacramento, CA	Yes	Yes
<b>Rite Aid</b> 4221 Norwood Ave. Sacramento, CA 95838	Retail	7/27/2025	Permanent	10	Sacramento, CA	Yes	Yes

**Dislocated Worker Information PY 2025/2026**  
The following is an update of information as of March 25, 2026

<b>Rite Aid</b> 980 Florin Rd. Sacramento, CA 95838	Retail	7/27/2025	Permanent	14	Sacramento, CA	Yes	Yes
<b>Rite Aid</b> 6639 Watt Ave. North Highlands, CA 95660	Retail	7/27/2025	Permanent	23	Gold River, CA	Yes	Yes
<b>Grocery Outlet</b> 2801 Zinfandel Dr. Rancho Cordova, CA 95670	Retail	8/23/2025	Permanent	20	Rancho Cordova, CA	No	Yes
<b>Rite Aid</b> 9133 Kiefer Blvd Sacramento, CA 95826	Retail	8/24/2025	Permanent	15	Sacramento, CA	Yes	Yes
<b>Rite Aid</b> 2111 Golden Center Ln. Gold River, CA 95670	Retail	8/24/2025	Permanent	9	Gold River, CA	Yes	Yes
<b>Crane Food Services LLC dba Chick-fil-A Folsom</b> 2679 E. Bidwell St. Folsom, CA 95630	Retail	9/5/2025	Temporary	85	Folsom, CA	Yes	Yes
<b>Intel</b> 1900 Prairie City Rd. Folsom, CA 95838	Information	9/11/2025	Permanent	83	Folsom, CA	Yes	No
<b>Point Quest Group</b> 9510 Elk Grove Florin Rd Elk Grove, CA 95624	Social Services	9/22/2025	Permanent	166	Elk Grove, CA	Yes	Yes
<b>Home Retail</b> 8320 Delta Shore Circle S Sacramento, CA 95832	Retail	9/30/2025	Permanent	20	Sacramento, CA	Yes	Yes
<b>Host International Inc.</b> 6900 Airport Blvd. Sacramento, CA 95837	Transportation	10/1/2025	Temporary	70	Sacramento, CA	Yes	Yes

**Dislocated Worker Information PY 2025/2026**  
The following is an update of information as of March 25, 2026

<b>Blue Diamond Growers</b> 1802 C Street Sacramento , CA 95811	Manufacturing	10/1/2025 5 3-1-26 9-1-26	Permanent	632	Sacramento, CA	Yes	Yes
<b>Berco Redwood Inc.</b> 4560 Auburn Blvd. Sacramento, CA 95841	Retail	10/31/2025	Permanent	13	Sacramento, CA	Yes	Yes
<b>Downtown Streets, Inc.</b> 2111 J Street Sacramento, CA 95816	Social Services	10/31/2025	Permanent	3	Sacramento, CA	Yes	Yes
<b>Foundation for California Community Colleges</b> 1102 Q Street, Suite 4800 Sacramento, CA 95811	Education	11/14/2025	Permanent	287	Sacramento, CA	Yes	Yes
<b>Five Guys Operations Broadstone Marketplace</b> 2750 E Bidwell St Folsom, CA 95630	Retail	11/25/2025	Permanent	16	Folsom, CA	Yes	Yes
<b>FPI Management</b> 800 & 1110 Iron Point Rd Folsom, CA 95630	Property Management	11/30/2025	Permanent	105	Folsom, CA	Yes	Yes
<b>Blue Shield of California</b> 3300 Zinfandel Dr. Boiling A Rancho Cordova, CA 95670	Healthcare	12/2/2025	Permanent	52	Sacramento, CA	yes	Yes
<b>Omnicare</b> 3630 Business Dr. Suite D Sacramento, CA 95820	Healthcare	12/14/2025	Permanent	64	Sacramento, CA	Yes	Yes
<b>Centene Corporation</b> 12033 Foundation Place Rancho Cordova, CA 95670	Information	12/19/2025	Permanent	5	Rancho Cordova, CA	Yes	Yes
<b>Punch Bowl Social</b> 500 J St, Ste 100 Sacramento, CA 95814	Retail	12/24/2025	Permanent	83	Sacramento, CA	Yes	Yes
<b>Educational Testing Service</b> 1610 R St, Ste 300 Sacramento, CA 95811	Education	12/31/2025	Permanent	757	Sacramento, CA	Yes	Yes

**Dislocated Worker Information PY 2025/2026**  
The following is an update of information as of March 25, 2026

<b>Blue Shield of California</b> 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	1/27/26	Permanent	5	Rancho Cordova, CA	Yes	Yes
<b>Wells Fargo</b> 2125 Butano Dr Sacramento, CA 95825	Financial	2/6/26	Permanent	114	Sacramento, CA	Yes	Yes
<b>Amazon Fresh Store</b> 7530 Elk Grove Blvd. Elk Grove, CA 95757	Retail	3/13/26	Permanent	179	Elk Grove, CA	Yes	No
<b>Amazon Fresh Store</b> 5425 Sunrise Blvd. Citrus Heights, CA 95610	Retail	3/13/26	Permanent	163	Citrus Heights, CA	Yes	Yes
<b>Foods Co</b> 8122 Gerber Rd. Sacramento, CA 95828	Retail	3/14/26	Permanent	58	Sacramento, CA	Yes	Yes
<b>Voyatek</b> 3100 Zinfandel Ste. 250 Rancho Cordova, CA 95670	Financial	3/20/26	Permanent	54	Rancho Cordova, CA	Yes	Yes
<b>Foods Co</b> 3625 Northgate Blvd. Sacramento, CA 95834	Retail	3/21/26	Permanent	16	Sacramento, CA	No	Yes
<b>Foods Co</b> 5330 Stockton Blvd. Sacramento, CA 95820	Retail	3/21/26	Permanent	14	Sacramento, CA	No	Yes
<b>Blue Shield of California</b> 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	3/21/26	Permanent	6	Rancho Cordova, CA	Yes	Yes
<b>TOTAL</b>				<b>4441</b>			

**INFORMATION ITEM IV-D**  
**Head Start Reports**

Presenter: Karen Griffith

**BACKGROUND:**

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will be available to answer questions.



# Seta Head Start

## Food Service Operations Monthly Report

### \*February, 2026

2/19/2026 - Sharon Neese had a on-site field trip with Music Paul, no sack lunches were requested.

2/20/2026 - Walnut Grove EHS class closed due to no heat.

16th class R was closed due to no heat.

2/26/2026 - Homebase had a field trip at Velez Martial Arts we prepared 80 sack lunches.

Lunch	PM Snack	Breakfast	Field Trips
32,175	30,617	31,137	1

Total Amount of Meals and Snacks Prepared	94,009
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**Purchases:**

Food                    \$115,366.61

Non - Food            \$17,217.19

Building Maintenance and Repair:                    \$4,544.68

Janitorial & Restroom Supplies:                    \$0.00

Kitchen Small Wares and Equipment:                    \$0.00

Vehicle Maintenance and Repair:                    \$95.17

Vehicle Gas / Fuel:                    \$1,752.47

Normal Delivery Days                    20

# SPECIAL EDUCATION REPORT

## Sacramento County Head Start/Early Head Start

Breana.ware@seta.net  
February 2026

The Special Education Report shows the percentage of enrolled preschool-aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
<b>SETA operated</b>	1364	191	<b>14%</b>	739	196	<b>27%</b>
<b>Twin Rivers USD</b>	156	38	<b>24%</b>	56	7	<b>13%</b>
<b>Elk Grove USD</b>	440	139	<b>32%</b>	NA	NA	<b>NA</b>
<b>Sac City USD</b>	676	102	<b>15%</b>	16	1	<b>6%</b>
<b>San Juan USD</b>	712	100	<b>14%</b>	96	9	<b>9%</b>
<b>WCIC</b>	100	8	<b>8%</b>	NA	NA	<b>NA</b>
<b>COUNTY TOTAL</b>	<b>3448</b>	<b>578</b>	<b>17%</b>	<b>907</b>	<b>213</b>	<b>23%</b>

**\*\*NO REPORT RECEIVED**

*AFE: Annual Funded Enrollment*

**Sacramento County Head Start/Early Head Start  
Monthly Enrollment Report  
February 2026**

**Head Start**

<b>Agency</b>	<b>Funded Enrollment</b>	<b>(a) Last Day of Month Enrollment (2/28/26)</b>	<b>(b) % Of capped/closed</b>	<b>(c) % Actual to Funded</b>	<b>(d) (±) Difference in % from last month</b>
WCIC	85	86	0	101%	-6%
SETA	1260	1278	0	101%	0%
Twin Rivers USD	148	146	0	102%	+3%
San Juan USD	640	637	0	100%	0%
Elk Grove USD	423	417	0	99%	-1%
Sac City USD	592	578	0	98%	+3%
<b>Total</b>	<b>3148</b>	<b>3142</b>	<b>0</b>	<b>100%</b>	<b>0%</b>

**Early Head Start**

<b>Agency</b>	<b>Funded Enrollment</b>	<b>(a) Last Day of Month Enrollment (2/28/26)</b>	<b>(b) % Of capped/closed</b>	<b>(c) % Actual to Funded</b>	<b>(d) (±) Difference in % from last month</b>
SETA	746	729	0	98%	+1%
Sac City USD	24	24	0	100%	0%
San Juan USD	166	160	0	96%	-2%
Twin Rivers USD	52	51	0	98%	+6%
<b>Total</b>	<b>988</b>	<b>965</b>	<b>0</b>	<b>98%</b>	<b>0%</b>

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
- (b) Demonstrates enrollment percentages if classes were not capped/closed due to staffing shortage and or other programmatic challenges.
- (c) If enrollment is less than 100%, the agency includes a corrective plan of action.
- (d) Demonstrates difference in percentage of enrollment totals from previous month.
- (e) Total Funded Enrollment during summer months.

## **Reasons for Program Under Enrollment**

### ***Elk Grove USD***

- Overall enrollment has increased to be above 97%. The remaining openings are in zip codes we share with SETA and Sac City Unified. We have offered these slots to families on the waitlist at other sites; however, they have declined due to transportation challenges, distance, or other barriers.

### ***Sacramento City USD***

- Early Learning & Care currently has three vacant Instructional aide positions that have been reposted and need to be filled at the American Legion, Nicholas, and Washington Sites.
- SCUSD has exhausted all Over Income Waivers and families currently seeking enrollment do not meet eligibility requirements within 100-130% income waiver range.
- Certain geographic areas continue to experience persistent under-enrollment trends. Zipcodes 95817 and 95818 have shown lower pre-school enrollment due to increased access to alternative early learning providers, including Transitional Kindergarten (TK) and private preschool programs.

### ***San Juan USD***

- The waiting list for the home-based program is low.
- Staffing continues to be a challenge; the following positions are currently vacant: Home Base teacher and ERSEA content specialist.

### ***SETA***

- Early Head Start enrollment increased by 1% this month. Sites with lower enrollment reported barriers such as parent cancellations or no-shows for scheduled enrollment appointments.
- In addition, teacher turnover resulted in classroom staffing changes leading to families deciding to withdraw and contributing to temporary vacancies.

### ***Twin Rivers USD***

- Rio Linda Early Head Start waiting list is exhausted. The program will begin targeted recruiting for this area, zip codes 95673, 95560, and 95652.
- The following positions are currently vacant: Family Community Liaison (all sites), Teachers (4), Para Educators (4), and ECE Rover (2)

### ***WCIC/Playmate***

- WCIC enrollment continues to be at 100%.

## **Strategies/Action Step(s) for Under Enrollment**

### ***Elk Grove USD***

- Our program waitlist remains active with certified families to ensure there is no delay in filling vacancies as they become available.
- Offering open vacancies to families that are on the waitlist for other sites.
- The PC Board continues to support outreach efforts.
- As TK classrooms reach capacity, TK-Eligible students are being offered and accepting placement in preschool for the remainder of the school year.

### ***Sacramento City USD***

- In March, Early Learning & Care (ELC) will be conducting interviews to fill the three vacant Instructional Aide positions at American Legion, Nicholas, and Washington sites.
- Monthly enrollment reviews are conducted to analyze site-level trends, identify geography disparities, and assess application to enrollment timelines. This structured review process allows Early Learning & Care to proactively address enrollment gaps and adjust outreach efforts.
- Targeted outreach efforts are currently concentrated in under-enrolled areas, with recruitment messaging tailed to reflect community demographics and family needs.
- Outreach includes coordinated efforts with district departments, expanded distribution of bilingual materials, and direct engagement with families through phone, email, and in person.

### ***San Juan USD***

- School Community Workers and Family Engagement content specialist are attending Community care Hubbs around the district.
- ERSEA admin has cleared the short-term posting for the Home-based teacher and will be interviewing to fill the position. The ERSEA content position is being interviewed for in the coming month.

### ***SETA***

- Family Service Workers are actively following up with families who canceled or missed their enrollment appointments and continue contacting families on the waitlist to fill open slots.
- Recruitment efforts also remain ongoing, including participation in community outreach events such as the Alchemist Sacramento City Resource Event, to increase awareness of Head Start services and strengthen community partnerships.

### ***Twin Rivers USD***

- The ERSEA team recruited during the Kindergarten Round Up at Castori Elementary. Banners have also been posted at all sites with a QR code to our waitlist form.
- Vacant positions are posed on Edjoin/Team Tailor. We're also contracted with Childcare Careers (CCC) substitute to fill the vacancies temporarily.
- Enrollment is ongoing. Families are contacted from the ranked waiting list appropriately. EHS children who will age out in the coming months have started the transitioning process. EHS families who are transitioning have been contacted to start the HS registration process.

### ***WCIC/Playmate***

- Banners are posted at every site.

## **PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA ITEM V**

Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.

## **REPORTS TO THE BOARD ITEM VI**

### **A. Chair**

The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

### **B. Executive Director**

This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

### **C. Deputy Directors' Report**

This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

### **D. Counsel's Report**

The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities.

### **E. Members of the Board**

This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.