

AGENDA

Sacramento Employment and Training Agency GOVERNING BOARD Regular Meeting

Thursday October 2, 2025, 9:00 a.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, ClerkoftheBoards@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or ClerkoftheBoards@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 81539598013#US (San Jose).

Meeting ID: 815 3959 8013

Passcode: 972043

[Join instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

GOVERNING BOARD

Rich Desmond

BOARD OF SUPERVISORS
County of Sacramento

Eric Guerra

MAYOR PRO TEM
City of Sacramento

Patrick Kennedy

BOARD OF SUPERVISORS
County of Sacramento

Vacant

PUBLIC REPRESENTATIVE

Mai Vang

COUNCILMEMBER
City of Sacramento

Anita Maldonado, Ph. D.

EXECUTIVE DIRECTOR

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

Recognition of Long-term Employees:

- *Betsy Uda*, Head Start Manager (35 years)
- *Doris Bernard*, Head Start Home Visitor (25 years)
- *Shameek Ford*, Children and Family Services Family Engagement Program Officer (20 years)

I. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dee Williams-Ridley

Employee Organization: AFSCME Local 146

II. SPECIAL GUEST: Jonathan Raymond, Highlands Community Charter Schools Executive Director

III. CONSENT ITEMS:

- | | | |
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| B. | Approval of Claims and Warrants (Anita Maldonado) | 7 |
| C. | Ratification of the Submission of an Application to the Board of State and Community Corrections (BSCC) and Approval to Accept Proposition 47 Cohort 5 Grant Funds, and Authorize SETA's Executive Director to Sign the Agreement, any Documents Pertaining to the Agreement, and Obtain City/County Approval of a New Funding Source (William Walker) | 8-10 |
| D. | Appointment of Member to the Community Action Board (Julie Davis-Jaffe) | 11 |
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| F. | Approval of Agreement to Extend the Term of Current Memorandum of Understanding Between the Sacramento Employment and Training Agency (SETA) and the Unified SETA Employees, American Federation of State, County and Municipal Employees (AFSCME), Local 146 (Anita Maldonado) | 14 |

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DISTRIBUTION DATE: Friday, September 26, 2025.

CONSENT ITEM III-A

Approval of Minutes of September 4, 2025, Special Board Meeting

Presenter: Anita Maldonado

RECOMMENDATION:

That the Board review, modify if necessary, and approve the attached minutes.

BACKGROUND:

Attached are the minutes of September 4, 2025, meeting for your review.

MINUTES/SYNOPSIS

Sacramento Employment and Training Agency GOVERNING BOARD Special Meeting

Thursday **September 4, 2025,** **8:00 a.m.**
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Mr. Desmond called the meeting to order at 8:13 a.m. The roll was called, and a quorum was established.

Members Present:

Patrick Kennedy, Member, Board of Supervisors
Mai Vang, Member, City of Sacramento
Rich Desmond, Chair, Board of Supervisors

Members Absent:

Eric Guerra, Vice Chair, City of Sacramento

I. CONSENT ITEMS:

- A.** Approval of Minutes of August 7, 2025, Regular Board Meeting
- B.** Approval of Claims and Warrants

Moved/Vang, second/Kennedy, to approve the following consent items:

- A.** Approval of Minutes of August 7, 2025, Regular Board Meeting
- B.** Approval of Claims and Warrants

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

II. ACTION ITEMS:

A. General Administration

1. Timed Item 8:00 a.m. and Public Hearing

Approval of Revisions to the Payroll Specialist Job Specification

Ms. Green-Johnson reviewed the item. She advised that the Payroll Specialist job specification was last updated in April 2011. The update is necessary to reflect the evolving needs of the Agency. The revised specification aims to ensure accuracy in the duties and responsibilities assigned to the role. The Policy Council approved the revised job specification for the Payroll Specialist classification at its meeting on August 26, 2025.

Mr. Desmond opened the public hearing at 8:15 a.m.

There were no public comments.

Mr. Desmond closed the public hearing at 8:17 a.m.

Moved/Vang, second/Kennedy, to approve the revised job specification for the Payroll Specialist classification.

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

B. Workforce Development Department

General/Discretionary:

1. Ratification of the Submission of an Application to the Employment Development Department for Industry-driven Skills Training Fund Grant Program, and Authorize the Executive Director to Execute the Agreement, Any Other Documents Required by the Funding Source, and Enter into Subcontracts with Service Providers

Ms. Davis-Jaffe reviewed the item. She advised that the Industry-Driven Skills Training Fund Grant aims to address critical workforce needs for in-demand skilled trade careers and in high-growth and emerging industries, in support of Executive Order 14278, preparing Americans for High-Paying Skilled Trade Jobs of the Future, and America's AI Action Plan.

SETA submitted an application to EDD for funding from the recently released DOL TEGL 02-25-Industry-Driven Skills Training Fund Grant in the amount of \$1,200,000 to serve 216 incumbent workers. SETA presented a model targeting advanced manufacturing and semiconductor employers to train and retain both new and incumbent workers in high-growth manufacturing sectors. The program provides employer reimbursement for training and will serve 216 incumbent workers with on-the-job skills upgrading, occupational certifications, and advancement opportunities.

Moved/Kennedy, second/Vang, to approve the submission of an application to the EDD for the Industry-Driven Skills Training Fund Grant, and authorize the Executive Director to execute the agreement, any other documents required by the funding source, and enter into subcontracts with service providers and employers.

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

One Stop Services: No items

Community Services Block Grant: No items

Refugee Services:

2. Approval of Funding Extension Recommendations for Refugee Support Services (RSS) and RSS Set-aside Programs, and Additional Support Services, Program Year (PY) 2025-2026

Ms. O’Camb reviewed the item. She advised that current providers of RSS and RSS Set-aside services were secured under delegate agreements by SETA through a Request for Proposals (RFP) process for a three-year funding period that began October 1, 2023, and ends September 30, 2026. The RFP and delegate agreements permit extensions for up to two additional years. This item recommends extending delegate agreements for one last additional year, beginning October 1, 2025.

The RSS amounts that were provided in the packet will be covered by utilizing SETA’s Federal Fiscal Year (FFY) 2023 and 2024 carryover funds. RSS carryover funds will also cover SETA’s administration costs for this year. The RSS Set-aside amount will be funded through FFY 2024 carryover and a portion of SETA’s FFY 2025 funds.

Staff recommends extending the current Refugee Program provider delegate agreements for one additional year in the total amount of \$11,057,518 to serve 3,012 refugees under RSS, and \$100,000 to serve 100 older refugees under RSS Set-aside. An additional \$51,204 in RSS funding is recommended for “additional” support services, such as housing and utility supports, to refugees enrolled in an employment program activity.

Funding extension recommendations are based on a provider’s total performance score ranking. All providers achieved Rank 1 and are therefore recommended for funding at the same levels as the current program year. These levels are at or below maximum amounts requested by providers in their year-one budget proposals.

All RSS and RSS Set-aside funding is subject to year-end program performance and fiscal reviews. Providers that do not meet year-end performance goals, or do not receive satisfactory fiscal reviews, may be subject to the de-obligation of funds.

Moved/Desmond, second/Vang, to approve the funding extensions for the RSS and RSS Set-aside programs, and the recommended funding for “additional” support services for PY 2025-2026, and the following funding stipulations:

- PY 2025-2026 funding will be subject to satisfactory year-end program performance and fiscal reviews.
- VESL/ES service providers must ensure open-entry and prompt placement into VESL classes for all clients that are assessed in need of English language training.
- VESL/ES, ES Stand Alone, VESL/ES, and ELL Workforce Navigator service providers must allocate a minimum of five percent of their awards for supportive services. This is in addition to the housing and utilities support provided under the “additional” support service funding.
- Providers with case management and job development staff budgeted for less than 12 months or budgeted for part-time employment must ensure

program services are available Monday through Friday, eight hours per day, from October 1, 2025, through September 30, 2026.

- Participants receiving Match Grant employment services through World Relief or Lao Family Community Development are ineligible to participate in RSS-funded employment programs until all Match Grant services have been fully exhausted.

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

3. Approval to Extend Agreements with the Refugee Program Service Providers Under RSS Housing Assistance to Ukrainians (HAU) Grant, and Reallocate Funds Based on Service and Expenditure Levels

Ms. O'Camb reviewed the item and advised that it seeks the Board's approval to extend agreements with Refugee Social Services (RSS) providers under the Housing Assistance for Ukrainians (HAU) grant. This extension will last until June 30, 2026, allowing additional time for the full expenditure of funds. The funding supports housing and utility assistance for eligible Ukrainian and non-Ukrainian arrivals who have been displaced due to the war in Ukraine. To access HAU support, participation in an RSS-funded program is required. Eligibility will be limited to those who were enrolled in an RSS-funded program by December 2025 and are already receiving housing assistance.

Additionally, SETA seeks approval to reallocate funding among the providers based on their service delivery and expenditure levels through July 2025. This request is in accordance with a letter from the California Health and Human Services Agency's Department of Social Services Refugee Programs Bureau, which authorizes the reallocation of funding among existing HAU program providers to ensure seamless and uninterrupted access to services.

Mr. Desmond requested resources to help eligible individuals remain in the program and continue receiving assistance, including timely renewals of their immigration status and address.

Moved/Kennedy, second/Vang, to approve the extension of the HAU grant agreements with RSS employment program providers and approve the reallocation of HAU funds, and the following stipulations:

- The extension of HAU agreements and the reallocation of funds are contingent upon the Refugee Program Bureau (RPB) issuing an erratum to the Refugee County Letter (RCL), formally extending the HAU grant period.
- Providers must maintain their status as recipients of RSS employment program funding to remain eligible for the HAU program funding.

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

C. Children And Family Services Department:

1. Approval of One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families (Karen Griffith)

Ms. Griffith reviewed the item. She advised that this agenda item provides an opportunity for the Policy Council to approve the application for one-time Program Improvement funds. The Office of Head Start has announced the availability of funds to promote nutrition services and healthy eating for enrolled children and families. Funds can be used in the following categories:

1. Food Service Upgrades
2. Materials, Supplies, and Equipment
3. Nutrition Education Resources
4. Non-recurring Personnel Fees

SETA, along with the Sacramento City Unified School District (USD) and San Juan USD, requested a total of \$1,188,480 in funding.

Moved/Desmond, second/Kennedy, to approve SETA's application of One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families.

Roll call vote:

Aye: 3 (Desmond, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

III. INFORMATION ITEMS:

- A. Fiscal Monitoring Reports: No questions
- B. Employer Success Stories and Activity Report: No questions
- C. Dislocated Worker Update: No questions
- D. Unemployment Update/Press Release from Employment Development Department: No questions
- E. Head Start Reports: No questions

IV. PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA: None

V. REPORTS TO THE BOARD:

- A. Chair: No report
- B. Executive Director: No report
- C. Deputy Directors: No report
- D. Counsel: No report
- E. Members of the Board:
Mr. Kennedy requested information from Counsel regarding various scenarios for the appointment of a Public Representative to the SETA Governing Board to be provided at the next meeting.

VI. ADJOURNMENT: The meeting adjourned at 8:34 a.m.

Note: The minutes reflect the actual progression of the meeting.

CONSENT ITEM III-B
Approval of Claims and Warrants

Presenter: Anita Maldonado

RECOMMENDATION:

Approve the claims and warrants for the period 7/25/2025 through 8/22/2025.

BACKGROUND:

Ms. Anita Maldonado, Executive Director, has reviewed the claims for the period 7/25/2025 through 8/22/2025, and all expenses appear to be appropriate.

CONSENT ITEM III-C

Ratification of the Submission of an Application to the Board of State and Community Corrections (BSCC) and Approval to Accept Proposition 47 Cohort 5 Grant Funds, and Authorize SETA's Executive Director to Sign the Agreement, any Documents Pertaining to the Agreement, and Obtain City/County Approval of a New Funding Source

Presenter: William Walker

RECOMMENDATION:

Approve the submission of an application to BSCC and acceptance of BSCC Proposition 47 Cohort 5 Grant Funds and authorize the SETA Executive Director to sign the agreement, any related documents, and obtain City/County approval of a new funding source.

BACKGROUND:

In April 2025, BSCC released Proposition 47 Cohort 5 RFP to California Public Agencies, as defined in the Request for Proposals (RFP). This initiative allocates \$127 million for mental health services, substance use disorder treatment, and diversion programs for individuals within the criminal justice system. The funding can be used for supportive services, job skills training, case management, and civil legal skills services.

The Sacramento Employment and Training Agency (SETA), as the lead agency and in partnership with Emerge Career, submitted a proposal requesting \$8 million to focus on services aimed at reducing recidivism through a diversion program focused on reentry readiness and vocational training.

The BSCC recommended SETA, in partnership with Emerge Career, for Proposition 47 Cohort 5 funding to implement a comprehensive, community-based reentry program in Sacramento County for an award of \$8 million in collaboration with Emerge Career as the primary service provider.

The initiative aims to reduce incarceration by diverting individuals into trauma-informed workforce training and behavioral health care, targeting adults impacted by Prop 47-eligible offenses with co-occurring mental health and substance use disorders in collaboration with Emerge Career as the primary service provider.

In Sacramento County, more than 50% of the jail population experiences mental illness, and over 60 percent require substance use services upon booking. SETA and Emerge Career will address these intersecting challenges through a collaborative model that blends credentialed employment pathways with wraparound services.

Since this is a new funding source, staff will be obtaining approval from the City and County of Sacramento and is seeking authorization to proceed with executing the agreement and any documents pertaining to the agreement, subject to legal counsel review and approval.

RESOLUTION NO.: 2025-03

Adopted by the Sacramento Employment and
Training Agency (SETA) Governing Board on the
date of

October 2, 2025

**A RESOLUTION APPROVING SACRAMENTO EMPLOYMENT
AND TRAINING AGENCY'S ACCEPTANCE OF PROPOSITION
47 COHORT 5 GRANT FUNDS**

WHEREAS, the Sacramento Employment and Training Agency (hereafter referred to as SETA) desires to participate in the Proposition 47 Cohort 5 Grant Program funded through the California State and Local Government Law Enforcement Account and administered by the Board of State and Community Corrections (hereafter referred to as the BSCC), and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Executive Director be authorized on behalf of the SETA Governing Board to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that SETA agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

On a motion by _____, seconded by _____, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this second day of October, 2025 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Chair of the SETA Governing Board

ATTEST: _____
Clerk of the SETA Governing Board

CONSENT ITEM III-D

Appointment of Member to the Community Action Board

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Appoint a second representative of Valley Vision to represent the Private Sector on the SETA Community Action Board.

BACKGROUND:

The SETA Community Action Board (CAB) is an advisory body to the SETA Governing Board on matters relating to the Community Services Block Grant program. The CAB is a tripartite board that is composed of twelve members with four members representing each of the three constituent groups:

1. Public Officials or their representatives
2. Private Sector
3. Low-Income Sector

There is currently one vacancy in the Private Sector. To apply for membership on the CAB, Private Sector organizations must be from any of the following six categories:

1. Business/Industry
2. Labor
3. Religious groups
4. Private welfare/social service agencies
5. Private educational institutions
6. Other major groups or interests in the community as determined by the SETA Governing Board

CAB bylaws allow for up to two representatives from each agency on the Board. One application for Private Sector membership is being provided under separate cover for Valley Vision.

CONSENT ITEM III-E

Approval of Retiree Medical Insurance Subsidy for Calendar Year 2026

Presenter: Mario Maslac

RECOMMENDATION:

Staff is recommending that the Board take action to approve Option A for the next calendar year effective January 1, 2026.

BACKGROUND:

Since 1980, medical and dental insurance premiums for retired annuitants have been subsidized by the Sacramento County Employees Retirement System (SCERS). These were declared not to be vested benefits, with no promise of continuing. SETA, as a Special District of the Sacramento County Employees Retirement System (SCERS) is required to take action for its retirees on the subsidy for health care insurance premiums. This action is independent and separate from the County Board of Supervisors who act on behalf of their retired employees.

SETA has never vested retirees with a health care insurance benefit. Beginning with Fiscal Year 2004-05, SCERS funding was no longer available and SETA began to subsidize health care insurance premiums with SETA funds.

On May 4, 2006, the SETA Governing Board took action to continue paying medical and dental subsidies to current retired employees at the current rates and limit future program enrollment to new retirees, who, as of January 1, 2007, were SETA/SCERS members that have ten years of SCERS service as of that date. These payments would continue through December 2007.

For calendar year 2008 and 2009, the SETA Governing Board took action to continue paying medical and dental subsidies to current retired employees and limit future program enrollment to eligible employees who retired on or before August 31, 2007. The subsidy was eliminated for all participants who retired after August 31, 2007. This included the continuation of the \$25/month towards retiree-only dental plan premiums.

For calendar years 2010 - 2025, the SETA Governing Board took action to continue paying medical subsidies to current retired employees at reduced rates depicted in the chart below and eliminated the dental subsidy. The Board continued to limit future program enrollment to eligible employees who retired on or before August 31, 2007. The subsidy was eliminated for all participants who retired after August 31, 2007.

Current subsidy/offset payments are as follows:

Years of SCERS service credit	Amount of subsidy
Less than 10 years	\$72
10 years but <15 years	\$90
15 years but <20 years	\$108
20 years but <25 years	\$126
25 years or more	\$144
Dental coverage	\$0

CONSENT ITEM III-E *(continued)*
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Three options are presented for your consideration.

- OPTION A: maintain the current subsidy; see table above (\$13,176 for 11 individuals)
- OPTION B: eliminate the medical subsidy to retirees (\$0)
- OPTION C: approve a subsidy at a lesser amount than the table above

CONSENT ITEM III-F

Approval of Agreement to Extend the Term of Current Memorandum of Understanding Between the Sacramento Employment and Training Agency (SETA) and the Unified SETA Employees, American Federation of State, County and Municipal Employees (AFSCME), Local 146

Presenter: Anita Maldonado

RECOMMENDATION:

Staff is recommending that the Board take action to approve a Side Letter of Agreement to extend the term of the current Memorandum of Understanding for a six (6) month period. The Parties understand this Agreement must be ratified by the membership and adopted by the SETA Governing Board.

BACKGROUND:

The current MOU between SETA and the Union expired on June 30, 2025. Given the current fiscal and economic uncertainty, representatives of the Parties met and conferred and have agreed to extend the current MOU for a six (6) month period.

The parties agree to an amendment to Article 16, Section 10a, of the Head Start and Supervisory Units, and Article 15, Section 10a, of the Clerical, Technical, and Analytical Unit. *Term* as follows:

This Memorandum of Understanding incorporates all modifications regarding wages, hours and other terms and conditions of employment. The parties agree that all agreements made in previous Memorandums of Understanding, and not subsequently modified, have been included in this Memorandum of Understanding. Unless otherwise provided, this Memorandum of Understanding shall be effective upon July 1, 2025, and shall expire December 31, 2025, and shall continue in effect from year to year thereafter unless terminated or modified as provided herein.

SETA and the Union further agree that all other provisions of the MOU shall remain in full force and effect through the extended expiration of the MOU term, on December 31, 2025.

This Agreement is considered tentative and shall not be considered final or binding until ratified by the membership and approved by the SETA Governing Board. This document sets forth the full agreements of the parties reached during these negotiations. Anything not included in the document is not part of the Side Letter of Agreement.

ACTION ITEM IV-A-1

Approval of the Appointment of Youth Voice Committee Member

Presenter: Lauren Mechals

RECOMMENDATION:

Approve the Appointment of David Sakauye to the Sacramento Works Youth Committee.

BACKGROUND:

The Youth Committee has developed the following plan to engage youth in all Sacramento Works activities, including the Youth Committee.

Action Plan:

1. Prioritize the need to pay youth for taking on a leadership role.
2. Focus on engaging younger individuals, 16-24, to help with program design, community outreach, and committee planning of activities.
3. Provide youth voice and expertise, power, and share in decision-making with adults.
4. Redesigned the Youth Committee Application and the marketing materials.
5. Compensate youth for time worked at approximately 40 hours per month. The California Community College Foundation will be the employer of record.
6. The goal is to provide paid work-based learning opportunities.
7. Funded by WIOA Youth Committee Initiatives - \$50,000

In 2023, SETA launched the application to apply for the Youth Voice – Youth Committee. The application remains open. Application [link](#).

The Youth Committee introduced a new Youth Voice applicant, David Sakauye, at its meeting on May 14, 2025, and he was recommended for appointment by the Youth Committee Chair, Mr. David Gordon. The Youth Committee approved Mr. Sakauye's appointment at its meeting on July 16, 2025.

The Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the Governing Board of the Sacramento Employment and Training Agency requires that both parties approve appointments of Youth Committee members.

The Sacramento Works, Inc. Board approved Mr. Sakauye's appointment at its meeting on September 24, 2025.

The original application for Youth Committee membership will be sent under separate cover.

ACTION ITEM IV-A-2

Recommendation of the Public Representative Member to the SETA Governing Board

Presenter: Anita Maldonado

RECOMMENDATION:

Review and discuss the recommendation of the SETA Executive Director. Approve the appointment of Devoun Stewart, Ph.D. as the public representative member to the SETA Governing Board and forward such nomination for approval to the City Council and Board of Supervisors.

BACKGROUND:

Under the provisions of the Joint Exercise of Powers Agreement forming SETA, the Sacramento City Council and the Board of Supervisors jointly appoint the public representative of the Governing Board in November of even-numbered years.

On December 5, 2024, the Governing Board approved a process for appointing the public representative. According to the approved process, SETA staff developed a position description and candidate qualifications, created a targeted solicitation to a pool of qualified candidates. The application solicitation period lasted for one month and closed on July 7, 2025.

By the deadline, seven applications were received. SETA Executive Director, Ms. Anita Maldonado, reviewed and rated the applications using a rubric and conducted interviews with the four top candidates.

Ms. Maldonado will provide her recommendation for the public representative to the SETA Governing Board and will be available to answer any questions. The original application for the recommended public representative candidate will be sent under separate cover.

ACTION ITEM IV-B-1

Approval of License for Facilities Use Agreement with the Highlands Community Charter School and Authorize the Executive Director to Execute the Agreement

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Approve the License for Facilities Use Agreement with Highlands Community Charter School, subject to final approval by legal counsel, and authorize the Executive Director to execute the agreement.

BACKGROUND:

On October 31, 2025, the office lease between SETA and Gallelli Real Estate (GRE) for property located at 5655 Hillsdale Boulevard Suite #8 Sacramento, CA 95842 (Hillsdale Job Center) expires. Due to the anticipated expiration, SETA would like to remain in possession of the premises on a month-to-month tenancy, while exploring other options for the operation of the Job Center in North Sacramento area. The current rent for this location is approximately \$26,502.47 per month or \$318,029.64 per year.

In March of this year, SETA began working with Highlands Community Charter School (Highlands) to develop a plan whereby Highlands would enter into a lease agreement for the location at 5655 Hillsdale Boulevard Suite #8 Sacramento, CA 95842 then execute license for use agreements with the other parties.

SETA staff are currently negotiating a License for Use Agreement with Highlands authorizing SETA to use the Hillsdale Blvd. facility for the operation of a Sacramento Works Job Center. The terms of the agreement may include a payment to Highlands in an amount to be determined for license fees.

The License for Use Agreement will be reviewed by legal counsel and authorize the Executive Director to execute the agreement.

ACTION ITEM IV-B-2

Agree with the Sacramento Works, Inc. Board to Approve the Transfer of the Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2025-2026, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (EDD)

Presenter: Michelle O’Camb

RECOMMENDATION:

Approve the transfer of up to 100 percent, or \$4,373,490, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2025-2026 and authorize staff to submit a request to transfer the funds to the State of California, EDD.

BACKGROUND:

This item addresses the transfer of WIOA Dislocated Worker funds to Adult funds for PY 2025-2026. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA’s adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department’s (EDD) Workforce Services Directive WSD22-09, Transfer of Funds – Adult/Dislocated Worker Programs, issued on January 30, 2023, staff is recommending that the Board authorize the transfer of up to 100 percent of SETA’s total WIOA Dislocated Worker formula allocation to the Adult program for PY 2025-2026.

SETA’s WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2025-2026 are:

Adult -	\$4,944,707
Dislocated Worker -	<u>\$4,373,490</u>
	\$9,318,197

The amount of Dislocated Worker funds to be transferred to the Adult allocation is anticipated to be up to \$4,373,490. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

The Sacramento Works, Inc. Board approved this item at its meeting on September 24, 2025.

INFORMATION ITEM V-A
Fiscal Monitoring Reports

Presenter: Mario Maslac

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

MEMORANDUM

TO: Ms. Heather Henry

DATE: September 10, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk fiscal monitoring of California Human Development

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 233,711	7/1/24-6/30/25	1/1/25-6/30/25
WIOA	OSY	166,000	7/1/24-6/30/25	1/1/25-6/30/25

Monitoring Purpose: ☐ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: August 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	No
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: California Human Development

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act, Adult and Out-of-School Youth programs from January 1, 2025 to June 30, 2025. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Gina Wandell

DATE: September 10, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Elk Grove Unified School District-Adult Ed

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
RSS	ELL	\$ 340,108	10/1/24-9/30/25	10/1/24-6/30/25
RSS	ELL Add SS	\$ 28,390	10/1/24-9/30/25	10/1/24-6/30/25
RSS	HAU	\$ 79,235	8/3/23-9/30/25	10/1/24-6/30/25

Monitoring Purpose: ☒ Initial ☐ Follow-up ☒ Special ☐ Final

Date of Review: August 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Elk Grove Unified School District – Adult Ed

Findings and General Observations:

We have reviewed the Refugee Support Services (RSS) programs of English Language Learner (ELL), ELL Additional Support Services (Add'l SS) and Housing Assistance for Ukrainians (HAU) for PY 2023-2024 from January 1, 2024 to September 30, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

INFORMATION ITEM V-B**Employer Success Stories and Activity Report**

Presenter: William Walker

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Staff will be available to answer questions.

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
California Employers Association	9	Facilitator	1
CareBuilders at Home Folsom	6	Caregiver	20
City of Elk Grove	9	Landscape Maintenance Supervisor	1
	9	Accounting Technician I/II	1
City of Sacramento	9	Administrative Analyst	1
	9	Administrative Officer	3
	9	Associate Architect	1
	3	Building Inspector II	1
	9	Code Enforcement Officer	2
	9	Crew Leader	1
	9	Customer Service Representative	1
	9	Deputy Fire Chief	1
	9	Director of Utilities	1
	7	Dispatcher I	1
	9	Dispatcher I Recruit	1
	9	Dispatcher II	1
	9	Fire Assistant Chief	1
	9	Fire Recruit Paramedic	1
	9	Fleet Services Coordinator	1
	9	Junior Plant Operator Water Production	1
	9	Machinist Helper Wastewater Maintenance	1
	9	Maintenance Worker	1
	9	Meter Reader	1
	9	Park Maintenance Superintendent	1
	9	Park Maintenance Worker I	1
	9	Plant Operator Water Division	1
	9	Police Officer	1
	9	Police Officer Lateral	1
	9	Police Officer Recruit	2
	9	Principal Budget Analyst	1
	9	Program Coordinator 4thR	1
	4	Program Developer 4th R	1
	9	Program Manager	1

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Program Specialist	1
	3	Senior Engineer	1
	9	Senior Parking Enforcement Officer	1
	9	Store Clerk II	1
	9	Traffic Investigator I	1
	9	Tree Maintenance Worker	1
	9	Utilities Operations and Maintenance Service worker	1
	9	Worker's Compensation Claims Representative	1
County of Sacramento	9	Administrative Services Officer I	1
	9	Agricultural and Standards Inspector Level I/II	1
	9	Airport Manager	1
	9	Airport Operations Officer	1
	9	Assistant Clerk to the Board of Supervisors	1
	9	Assistant Planner	1
	9	Associate Auditor Appraiser	1
	9	Associate Landscape Architect	1
	9	Building Maintenance Worker	1
	9	Chief, Code Enforcement Division	1
	4	Child Development Specialist I	1
	9	Collection Equipment Operator I	1
	9	Collection Equipment Operator II	1
	3	Construction Management Supervisor	1
	3	County Surveyor Principal Land Surveyor	1
	9	Custodian Level I/II	1
	9	Deputy Coroner Level I/II	1
	9	Deputy Director of General Services	1
	9	Development Manager	1
	9	Engineering Technician Level I/II	1
	7	Environmental Specialist III	1
	9	Executive Secretary	1
	9	Fire Engineer, Sacramento County Airport Fire	2
	9	Firefighter, Sacramento County Airport Fire Level I/II	1
	9	Geographic Information Systems Analyst III	1
	9	Health Program Coordinator	1

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
County of Sacramento	9	Human Services Division Manager Range	1
	9	Industrial Hygienist	1
	7	Information Technology Manager	1
	6	Lactation Consultant	1
	9	Maintenance Helper Revised	1
	6	Medical Assistant Level I/II including Special Skills Classes	1
	9	Office Assistant Level I/II	1
	9	Office Specialist Level I/II	1
	6	Pharmacist	1
	6	Pharmacy Technician	1
	3	Principal Engineering Technician	1
	9	Process Server	1
	9	Retirement Benefits Specialist Level I/II	1
	9	Retirement Services Supervisor	1
	9	Senior Airport Manager	1
	9	Senior Engineering Technician	1
	9	Senior Health Program Coordinator, Range A/B	1
	9	Senior Office Assistant	1
	9	Senior Park Maintenance Worker	1
	9	Senior Personnel Analyst	1
	9	Senior Planner	1
	9	Senior Retirement Investment Officer	1
	9	Senior Water Distribution Operator	1
	9	Sheriff's Correctional Facility Recreation Supervisor	1
	9	Sheriff's Records Officer II	1
	9	Stock Clerk	1
	9	Stormwater Utility Supervisor	1
	3	Street Construction Equipment Operator	1
	7	Supervising Communications/Operations Dispatcher	1
	9	Supervising Custodian II	1
	9	Supervising Scale Attendant	1
	3	Supervising Surveyor	1
	3	Supervisor Building Inspector	1

SETA- Employer Activity Report

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County of Sacramento	3	Survey Party Chief	1
	3	Survey Technician Level I/II	1
	9	Waste Management Program Associate	1
	9	Waste Management Program Senior Associate	1
	9	Youth Aide	1
Los Rios Community College District	4	Account Clerk II	2
	4	Administration of Justice Adjunct Assistant Professor	1
	4	Administrative Assistant I	1
	4	Administrative Assistant II	1
	4	Administrative Assistant III	1
	4	Administrative Services Analyst	1
	4	Admissions/Records Technician II	1
	4	Associate Vice President of Administrative Services	1
	4	Athletic Trainer	1
	4	Athletics Coordinator / Kinesiology Assistant Professor	1
	9	Aviation Adjunct Assistant Professor Pool	1
	4	Biology Assistant Professor	1
	4	Black Student Success Counselor/ Umoja Coordinator	1
	4	Building Inspection Technology Adjunct Assistant Professor	2
	4	Building Inspection Technology Assistant Professor	1
	4	CalWORKs Counselor	1
	4	Chancellor	1
	4	Chemistry Assistant Professor	1
	4	Chief Counsel	1
	4	Child Development Center Lead Teacher	1
	4	Clerk II	1
	4	Clerk III	1
	4	Computer Science Assistant Professor	1
	4	Construction Site Cleaner	1

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Cosmetology Adjunct Assistant Professor	1
	4	Counseling Clerk II	1
	4	Counselor	1
	4	Custodian	1
	4	Dean of Library and Learning Resource Center	1
	4	Dean of Student Engagement and Completion	1
	4	Director (I) of Student Services	1
	4	Director (II) of Facilities Maintenance	1
	4	Early Childhood Education Adjunct Assistant Professor	2
	6	Educational Center Assistant	1
	4	Electronic Technology Adjunct Assistant Professor	1
	4	Employee Benefits Technician	1
	4	Engineering Adjunct Assistant Professor	1
	4	Environmental Technologies Adjunct Assistant Professor	1
	4	Facilities Administrative Support Technician I	1
	4	Film and Media Adjunct Assistant Professor Pool	1
	4	Fire Technology Adjunct Assistant Professor Pool	1
	4	Fire Technology Adjunct Assistant Professor Pool	1
	4	French Adjunct Assistant Professor	1
	4	Geography Adjunct Assistant Professor	1
	4	Geology Adjunct Assistant Professor	1
	4	Grant Coordination Clerk	1
	4	Groundskeeper	1
	4	Groundskeeper	1
	4	Health Education Adjunct Assistant Professor	1
	4	Information Technology Specialist II - Microcomputer Support	1
	4	Information Technology Systems/Database Administrator Analyst I	1
	4	Information Technology Systems/Database Administrator Analyst II	1
	4	Instructional Assistant - Chemistry	1
	4	Instructional Assistant - Deaf Culture and American Sign Language Studies	1
	6	Instructional Assistant - Disabled Student Programs and Services	1
	4	Instructional Assistant - Mathematics	1

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Instructional Assistant - Photography	1
	4	Instructional Services Assistant II	1
	4	Laboratory Technician - Physics	1
	4	Lead Custodian	1
	4	Library Technician	1
	4	Maintenance HVAC Mechanic	2
	4	Maintenance Operations Clerk	1
	4	Makerspace Adjunct Assistant Professor	1
	4	Mathematics Adjunct Assistant Professor	1
	4	Men's Basketball Adjunct Assistant Professor Head Coach	1
	4	Music Adjunct Assistant Professor	1
	4	Outreach Specialist	1
	4	Payroll Technician	1
	4	Photography Adjunct Assistant Professor	1
	4	Photography Assistant Professor	1
	4	Physics Adjunct Assistant Professor	1
	4	Physics/Astronomy Assistant Professor	1
	4	Political Science Assistant Professor	1
	4	Radio, TV and Film Adjunct Assistant Professor	1
	4	Radiological Technology Assistant Professor	1
	4	Radiological Technology Program Coordinator /Assistant Professor	1
	4	Railroad Assistant Professor	1
	4	Senior Information Technology Technician - Computer Operations	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	4	Solar/Energy Technology Adjunct Assistant Professor	1
	4	Spanish Adjunct Assistant Professor	1
	4	Special Project Art Program Assistant	1
	4	Special Projects - Education Coach I	1
	4	Special Projects - Education Coach II	1
	4	Student Support Assistant	1
	4	Student Support Assistant	5
	4	Student Support Counselor	1
	4	Student Support Specialist	2

SETA- Employer Activity Report

The following is an update of information as of September 19, 2025

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positio
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Surgical Technologist Assistant Professor	1
	4	Theater Arts Film Adjunct Assistant Professor	1
Lotus Sacramento Corporation	9	Account Executive	1
	9	Producer	1
Next Level General Engineering	9	Equipment Operator/Foreman	1
	9	Foreman	2
	9	Laborer	2
Pro Floors Inc.	9	Construction Site Cleaner	1
Sacramento City Unified School District	4	Director III Budget Services	1
	4	Health Aide I	1
	4	Health Aide III	1
	4	Manager III Construction Bond Accounting	1
	4	Multi-Tiered Systems of Support Specialist	1
	4	School Plant Operations Manager I	1
	4	Speech Language Pathology Assistant Special Education	1
	4	Supervisor V AP	1
	4	Supervisor V AR	1
	4	Teacher Assistant Bilingual Spanish	1
	4	Teacher Reading Intervention	1
	4	Teacher Special Education	1
Sacramento Regional Fire/EMS Communication Center	9	911 Dispatcher	1
Tots of Love	4	Infant Teachers	1
	4	Preschool Teachers	1
TOTAL			253

INFORMATION ITEM V-C
Dislocated Worker Update

Presenter: William Walker

BACKGROUND:

Attached is a copy of the most current dislocated worker updates.

Staff will be available to answer questions.

Dislocated Worker Information PY 2025/2026

The following is an update of information as of September 19, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Blue Shield of California 3300 Zinfandel Dr. Boiling A Rancho Cordova, CA	Healthcare	6/25/2025	Permanent	12	Rancho Cordova, CA	Yes	Yes
Walgreens 2900 Stockton Blvd. Sacramento, CA 95127	Retail	6/25/2025	Permanent	35	Sacramento, CA	Yes	Yes
Rite Aid 4300 Elverta Rd. Antelope , CA 95834	Retail	6/25/2025	Permanent	23	Sacramento, CA	Yes	Yes
Center Point, Inc. 100 & 300 Prison Point Rd. Represa, CA 95671	Social Services	6/30/2025	Permanent	37	Sacramento, CA	Yes	Yes
Highlands Community Charter & Technical School 1333 Grand Ave Sacramento, CA 95838	Education	6/30/2025	Permanent	631	Sacramento, CA	Yes	Yes
Unitek Learning 4330 Watt Ave, 4th Floor Sacramento, CA 95823	Education	7/3/2025	Permanent	3	Sacramento, CA	Yes	Yes
Intel 1900 Prairie City Rd. Folsom, CA 95838	Information	7/11/2025	Permanent	170	Folsom, CA	Yes	Yes
UPS 1380 Shore Street West Sacramento, CA 95691	Transportation	7/14/2025	Temporary	355	West Sacramento, CA	Yes	Yes
GEE Heavy Machinery 5400 Raley Blvd. Sacramento , CA 95838	Manufacturing	7/21/2025	Permanent	34	Sacramento, CA	Yes	Yes
Rite Aid 4221 Norwood Ave. Sacramento, CA 95838	Retail	7/27/2025	Permanent	10	Sacramento, CA	Yes	Yes

Dislocated Worker Information PY 2025/2026

The following is an update of information as of September 19, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Rite Aid 980 Florin Rd. Sacramento, CA 95838	Retail	7/27/2025	Permanent	14	Sacramento, CA	Yes	Yes
Rite Aid 6639 Watt Ave. North Highlands, CA 95660	Retail	7/27/2025	Permanent	23	Gold River, CA	Yes	Yes
Grocery Outlet 2801 Zinfandel Dr. Rancho Cordova, CA 95670	Retail	8/23/2025	Permanent	20	Rancho Cordova, CA	No	Yes
Rite Aid 9133 Kiefer Blvd Sacramento, CA 95826	Retail	8/24/2025	Permanent	15	Sacramento, CA	Yes	Yes
Rite Aid 2111 Golden Center Ln. Gold River, CA 95670	Retail	8/24/2025	Permanent	9	Gold River, CA	Yes	Yes
Crane Food Services LLC dba Chick-fil-A Folsom 2679 E. Bidwell St. Folsom, CA 95630	Retail	9/5/2025	Temporary	85	Folsom, CA	Yes	Yes
Intel 1900 Prairie City Rd. Folsom, CA 95838	Information	9/11/2025	Permanent	83	Folsom, CA	Yes	No
@Home Retail 8320 Delta Shore Circle S Sacramento, CA 95832	Retail	9/30/2025	Permanent	20	Sacramento, CA	Yes	Yes
Host International Inc. 6900 Airport Blvd. Sacramento, CA 95837	Transportation	10/1/2025	Temporary	70	Sacramento, CA	Yes	Yes
Blue Diamond Growers 1802 C Street Sacramento , CA 95811	Manufacturing	10/1/2025 3-1-26 9-1-26	Permanent	632	Sacramento, CA	Yes	Yes

Dislocated Worker Information PY 2025/2026

The following is an update of information as of September 19, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Berco Redwood Inc. 4560 Auburn Blvd. Sacramento, CA 95841	Retail	10/31/2025	Permanent	13	Sacramento, CA	Yes	No
Downtown Streets, Inc. 2111 J Street Sacramento, CA 95816	Social Services	10/31/2025	Permanent	3	Sacramento, CA	Yes	No
Foundation for California Community Colleges 1102 Q Street, Suite 4800 Sacramento, CA 95811	Education	11/14/2025	Permanent	287	Sacramento, CA	Yes	No
				2,584			

INFORMATION ITEM V!D

Unemployment Update/Press Release from the Employment Development Department

Presenter: ~~CE 2024~~ /Cara Welch

BACKGROUND:

The unemployment rate for the Sacramento MSA for the month of August was 5.4%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information DivisionContact: Cara Welch
(916) 530-1700**SACRAMENTO—ROSEVILLE—FOLSOM METROPOLITAN STATISTICAL AREA (MSA)**
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)
Total employment up 600 over the month; down 200 over the year

The unemployment rate in the Sacramento-Roseville-Folsom MSA was 5.4 percent in August 2025, down from a revised 5.6 percent in July 2025, and above the year-ago estimate of 5.1 percent. This compares with an unadjusted unemployment rate of 5.8 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 5.2 percent in El Dorado County, 4.7 percent in Placer County, 5.5 percent in Sacramento County, and 5.8 percent in Yolo County.

Between July 2025 and August 2025, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 600 to total 1,101,100 jobs.

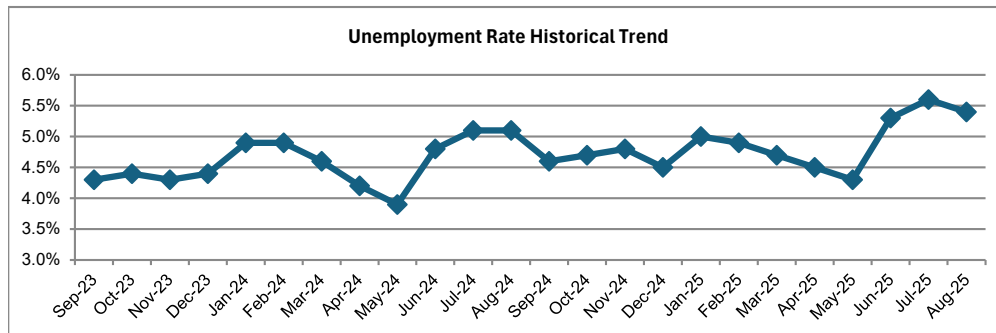
- Over the month, government (up 2,300 jobs) experienced a normal seasonal gain as schools returned from summer recess. Local government was responsible for the increase, adding 5,900 jobs. The industry gains were offset by losses in state government (down 3,400 jobs) and federal government (down 200 jobs).
- Three additional industries reported gains in August: farm (up 500 jobs), manufacturing (up 300 jobs), and private education and health services (up 100 jobs).
- In August, professional and business services continued to trend down, shedding 1,100 jobs. Job losses were split between administrative and support and waste services (down 600 jobs) and professional, scientific, and technical services (down 600 jobs). Meanwhile, management of companies and enterprises edged up by 100 jobs.
- Trade, transportation, and utilities payrolls fell by 500 jobs compared to July. Within the industry sector, declines were spread across wholesale trade (down 200 jobs), retail trade (down 200 jobs), and trade, transportation, and utilities (down 100 jobs).

Between August 2024 and August 2025, total jobs in the region decreased by 200 or 0.0 percent.

- Over the year, employment in private education and health services rose by 10,600 jobs. Job growth was concentrated in healthcare and social assistance (up 10,700 jobs) while private educational services fell by 100 jobs.
- Leisure and hospitality payrolls expanded by 1,600 jobs. Within the industry sector, arts, entertainment, and recreation accounted for 94 percent of the expansion, picking up 1,500 jobs.
- On the contrary, professional and business services decreased by 6,100 jobs compared to last August. Losses in professional, scientific, and technical services (down 3,600 jobs) and administrative and support and waste services (down 2,800 jobs) were partially offset by growth in management of companies and enterprises (up 300 jobs).
- Construction recorded a year-over drop of 3,300 jobs with losses in specialty trade contractors (down 3,500 jobs) followed by construction of buildings (down 600 jobs).

IMMEDIATE RELEASE
SACRAMENTO-ROSEVILLE-FOLSOM METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento-Roseville-Folsom MSA was 5.4 percent in August 2025, down from a revised 5.6 percent in July 2025, and above the year-ago estimate of 5.1 percent. This compares with an unadjusted unemployment rate of 5.8 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 5.2 percent in El Dorado County, 4.7 percent in Placer County, 5.5 percent in Sacramento County, and 5.8 percent in Yolo County.



Industry	Jul-2025	Aug-2025	Change		Aug-2024	Aug-2025	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,100,500	1,101,100	600		1,101,300	1,101,100	(200)
Total Farm	10,600	11,100	500		10,900	11,100	200
Total Nonfarm	1,089,900	1,090,000	100		1,090,400	1,090,000	(400)
Mining, Logging, and Construction	76,400	76,100	(300)		79,400	76,100	(3,300)
Mining and Logging	400	400	0		400	400	0
Construction	76,000	75,700	(300)		79,000	75,700	(3,300)
Manufacturing	39,900	40,200	300		40,900	40,200	(700)
Trade, Transportation, and Utilities	166,100	165,600	(500)		166,300	165,600	(700)
Information	9,000	8,900	(100)		9,300	8,900	(400)
Financial Activities	45,900	45,800	(100)		46,500	45,800	(700)
Professional and Business Services	131,000	129,900	(1,100)		136,000	129,900	(6,100)
Private Education and Health Services	210,100	210,200	100		199,600	210,200	10,600
Leisure and Hospitality	115,700	115,200	(500)		113,600	115,200	1,600
Other Services	40,200	40,200	0		39,900	40,200	300
Government	255,600	257,900	2,300		258,900	257,900	(1,000)

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

Additional data are available on line at www.labormarketinfo.edd.ca.gov

Sacramento-Roseville-Folsom MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2024 Benchmark

Data Not Seasonally Adjusted

	Aug 24	Jun 25	Jul 25 Revised	Aug 25 Prelim	Percent Change Month	Year
Civilian Labor Force (1)	1,190,300	1,199,000	1,202,400	1,206,200	0.3%	1.3%
Civilian Employment	1,129,600	1,136,000	1,135,500	1,141,600	0.5%	1.1%
Civilian Unemployment	60,700	63,100	66,900	64,600	-3.4%	6.4%
Civilian Unemployment Rate	5.1%	5.3%	5.6%	5.4%		
(CA Unemployment Rate)	5.9%	5.8%	6.1%	5.8%		
(U.S. Unemployment Rate)	4.4%	4.4%	4.6%	4.5%		

Total, All Industries (2)	1,101,300	1,108,600	1,100,500	1,101,100	0.1%	0.0%
Total Farm	10,900	9,800	10,600	11,100	4.7%	1.8%
Total Nonfarm	1,090,400	1,098,800	1,089,900	1,090,000	0.0%	0.0%
Total Private	831,500	831,700	834,300	832,100	-0.3%	0.1%
Goods Producing	120,300	117,000	116,300	116,300	0.0%	-3.3%
Mining, Logging, and Construction	79,400	77,300	76,400	76,100	-0.4%	-4.2%
Mining and Logging	400	400	400	400	0.0%	0.0%
Construction	79,000	76,900	76,000	75,700	-0.4%	-4.2%
Construction of Buildings	15,900	15,500	15,400	15,600	1.3%	-1.9%
Specialty Trade Contractors	54,200	52,000	51,400	50,700	-1.4%	-6.5%
Foundation, Structure, and Building Exterior	14,200	13,500	13,300	13,300	0.0%	-6.3%
Building Equipment Contractors	22,900	22,100	22,000	21,400	-2.7%	-6.6%
Building Finishing Contractors	11,600	11,300	11,100	11,000	-0.9%	-5.2%
Manufacturing	40,900	39,700	39,900	40,200	0.8%	-1.7%
Durable Goods	25,800	25,500	25,500	25,500	0.0%	-1.2%
Computer and Electronic Product Manufactur	4,300	4,200	4,200	4,200	0.0%	-2.3%
Non-Durable Goods	15,100	14,200	14,400	14,700	2.1%	-2.6%
Food Manufacturing	6,900	6,200	6,300	6,600	4.8%	-4.3%
Service-Providing	970,100	981,800	973,600	973,700	0.0%	0.4%
Private Service Providing	711,200	714,700	718,000	715,800	-0.3%	0.6%
Trade, Transportation, and Utilities	166,300	165,100	166,100	165,600	-0.3%	-0.4%
Wholesale Trade	28,000	28,000	28,100	27,900	-0.7%	-0.4%
Merchant Wholesalers, Durable Goods	15,900	15,900	15,900	15,800	-0.6%	-0.6%
Merchant Wholesalers, Nondurable Goods	10,700	10,900	10,900	10,900	0.0%	1.9%
Retail Trade	97,000	96,300	96,400	96,200	-0.2%	-0.8%
Motor Vehicle & Parts Dealer	14,200	14,000	14,000	14,000	0.0%	-1.4%
Building Material and Garden Equipment and	8,700	8,700	8,700	8,500	-2.3%	-2.3%
Grocery and Convenience Retailers	20,200	20,400	20,300	20,300	0.0%	0.5%
General Merchandise Retailers	20,500	20,700	20,800	20,900	0.5%	2.0%
Health and Personal Care Retailers	5,100	4,900	4,900	4,900	0.0%	-3.9%
Clothing, Clothing Accessories, Shoe, and Je	6,500	6,700	6,800	6,800	0.0%	4.6%
Sporting Goods, Hobby, Musical Instrument,	10,500	10,400	10,600	10,600	0.0%	1.0%
Transportation, Warehousing, and Utilities	41,300	40,800	41,600	41,500	-0.2%	0.5%
Information	9,300	9,000	9,000	8,900	-1.1%	-4.3%
Publishing Industries	2,100	2,000	2,000	2,000	0.0%	-4.8%
Telecommunications	2,200	2,100	2,100	2,100	0.0%	-4.5%
Financial Activities	46,500	45,500	45,900	45,800	-0.2%	-1.5%
Finance and Insurance	28,700	28,300	28,500	28,500	0.0%	-0.7%
Credit Intermediation and Related Activities i	8,000	7,900	7,900	7,900	0.0%	-1.3%
Depository Credit Intermediation including M	5,000	4,900	4,900	4,900	0.0%	-2.0%
Nondepository Credit Intermediation	1,700	1,700	1,700	1,700	0.0%	0.0%
Insurance Carriers and Related Activities	17,400	17,300	17,300	17,300	0.0%	-0.6%
Real Estate and Rental and Leasing	17,800	17,200	17,400	17,300	-0.6%	-2.8%
Real Estate	14,000	13,600	13,800	13,800	0.0%	-1.4%
Professional and Business Services	136,000	131,100	131,000	129,900	-0.8%	-4.5%
Professional, Scientific, and Technical Service	61,500	58,600	58,500	57,900	-1.0%	-5.9%
Architectural, Engineering, and Related Ser	11,000	11,000	11,100	10,900	-1.8%	-0.9%
Management of Companies and Enterprises	15,800	15,800	16,000	16,100	0.6%	1.9%
Administrative and Support and Waste and Re	58,700	56,700	56,500	55,900	-1.1%	-4.8%
Administrative and Support Services	55,300	53,000	52,800	52,300	-0.9%	-5.4%
Employment Services	16,200	14,900	14,800	14,700	-0.7%	-9.3%

Sacramento-Roseville-Folsom MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2024 Benchmark

Data Not Seasonally Adjusted

	Aug 24	Jun 25	Jul 25 Revised	Aug 25 Prelim	Percent Change	
					Month	Year
Services to Buildings and Dwellings	19,600	19,300	19,200	19,100	-0.5%	-2.6%
Private Education and Health Services	199,600	208,900	210,100	210,200	0.0%	5.3%
Private Educational Services	16,800	16,900	16,500	16,700	1.2%	-0.6%
Health Care and Social Assistance	182,800	192,000	193,600	193,500	-0.1%	5.9%
Ambulatory Health Care Services	64,400	66,200	67,400	67,600	0.3%	5.0%
Hospitals	27,900	29,600	29,800	29,900	0.3%	7.2%
Nursing and Residential Care Facilities	20,200	21,300	21,500	21,700	0.9%	7.4%
Leisure and Hospitality	113,600	115,000	115,700	115,200	-0.4%	1.4%
Arts, Entertainment, and Recreation	21,000	22,400	22,900	22,500	-1.7%	7.1%
Accommodation and Food Services	92,600	92,600	92,800	92,700	-0.1%	0.1%
Accommodation	9,400	9,100	9,200	9,300	1.1%	-1.1%
Food Services and Drinking Places	83,200	83,500	83,600	83,400	-0.2%	0.2%
Restaurants and Other Eating Places	78,600	79,400	79,400	79,300	-0.1%	0.9%
Full-Service Restaurants	34,300	34,900	34,800	34,900	0.3%	1.7%
Limited-Service Restaurants and Other Ea	44,300	44,500	44,600	44,400	-0.4%	0.2%
Other Services	39,900	40,100	40,200	40,200	0.0%	0.8%
Repair and Maintenance	11,600	11,200	11,300	11,600	2.7%	0.0%
Government	258,900	267,100	255,600	257,900	0.9%	-0.4%
Federal Government	14,800	14,200	14,400	14,200	-1.4%	-4.1%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
Total State and Local Government	244,100	252,900	241,200	243,700	1.0%	-0.2%
State Government	134,200	138,000	135,800	132,400	-2.5%	-1.3%
State Government Educational Services	25,400	28,200	26,600	24,600	-7.5%	-3.1%
State Government Excluding Education	108,800	109,800	109,200	107,800	-1.3%	-0.9%
Local Government	109,900	114,900	105,400	111,300	5.6%	1.3%
Local Government Educational Services	56,600	61,500	51,700	58,000	12.2%	2.5%
Local Government excluding Educational Ser	53,300	53,400	53,700	53,300	-0.7%	0.0%
County Government	20,600	20,400	20,400	20,500	0.5%	-0.5%
City Government	11,800	11,800	11,800	11,500	-2.5%	-2.5%
Special Districts plus Tribes	20,900	21,200	21,500	21,300	-0.9%	1.9%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-530-1700 or Sruthi Kasturi 916-529-5177

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

REPORT 400 C
Monthly Labor Force Data for Counties
August 2025 - Preliminary
Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,939,500	18,776,300	1,163,200	5.8%
ALAMEDA	15	873,800	829,500	44,300	5.1%
ALPINE	54	390	350	40	9.0%
AMADOR	33	15,420	14,480	940	6.1%
BUTTE	36	93,000	87,100	5,900	6.3%
CALAVERAS	42	17,980	16,810	1,180	6.6%
COLUSA	55	11,860	10,770	1,090	9.2%
CONTRA COSTA	17	587,400	556,900	30,500	5.2%
DEL NORTE	40	9,060	8,470	590	6.5%
EL DORADO	17	91,900	87,100	4,700	5.2%
FRESNO	51	479,500	441,200	38,300	8.0%
GLENN	48	12,070	11,190	880	7.3%
HUMBOLDT	27	59,700	56,300	3,400	5.8%
IMPERIAL	58	76,400	60,000	16,400	21.5%
INYO	5	8,660	8,260	400	4.6%
KERN	52	421,700	385,700	36,000	8.5%
KINGS	53	59,100	53,900	5,200	8.9%
LAKE	47	26,990	25,060	1,930	7.2%
LASSEN	35	8,290	7,780	510	6.2%
LOS ANGELES	36	5,127,500	4,802,800	324,700	6.3%
MADERA	49	71,600	66,300	5,300	7.4%
MARIN	5	127,200	121,400	5,800	4.6%
MARIPOSA	20	7,860	7,440	420	5.3%
MENDOCINO	27	37,590	35,410	2,180	5.8%
MERCED	56	122,400	110,900	11,500	9.4%
MODOC	27	3,330	3,140	190	5.8%
MONO	1	8,920	8,550	370	4.1%
MONTEREY	25	235,100	221,600	13,500	5.7%
NAPA	3	78,100	74,700	3,300	4.3%
NEVADA	15	48,460	46,010	2,450	5.1%
ORANGE	5	1,651,500	1,576,200	75,300	4.6%
PLACER	9	208,700	198,900	9,800	4.7%
PLUMAS	33	8,020	7,530	490	6.1%
RIVERSIDE	36	1,204,900	1,129,300	75,600	6.3%
SACRAMENTO	21	791,800	748,400	43,400	5.5%
SAN BENITO	36	34,700	32,500	2,200	6.3%
SAN BERNARDINO	32	1,047,800	986,100	61,700	5.9%
SAN DIEGO	13	1,681,500	1,597,100	84,400	5.0%
SAN FRANCISCO	3	515,000	492,800	22,200	4.3%
SAN JOAQUIN	44	376,800	351,400	25,400	6.8%
SAN LUIS OBISPO	13	133,800	127,100	6,700	5.0%
SAN MATEO	1	421,500	404,100	17,400	4.1%
SANTA BARBARA	9	227,400	216,600	10,800	4.7%
SANTA CLARA	5	1,038,600	990,700	47,900	4.6%
SANTA CRUZ	24	140,700	132,900	7,900	5.6%
SHASTA	21	80,700	76,300	4,500	5.5%
SIERRA	12	1,510	1,440	70	4.8%
SISKIYOU	43	17,000	15,850	1,150	6.7%
SOLANO	27	218,100	205,500	12,600	5.8%
SONOMA	9	251,800	239,900	11,900	4.7%
STANISLAUS	46	261,400	243,200	18,200	7.0%
SUTTER	50	47,800	44,200	3,600	7.6%
TEHAMA	40	27,740	25,930	1,810	6.5%
TRINITY	25	5,780	5,450	330	5.7%
TULARE	57	224,800	201,600	23,200	10.3%
TUOLUMNE	21	22,890	21,640	1,250	5.5%
VENTURA	17	425,500	403,200	22,300	5.2%
YOLO	27	113,800	107,100	6,600	5.8%
YUBA	45	36,800	34,200	2,500	6.9%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2024 benchmark and Census Vintage 2023 population controls at the state level.

INFORMATION ITEM V-E
Head Start Reports

Presenter: Karen Griffith

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will be available to answer questions.



Seta Head Start Food Service Operations Monthly Report *August, 2025

8/21/25 - Sharon Neese had a field trip on site with Music Paul

	Lunch 26,887	PM Snack 25,632	Breakfast 27,263	Field Trips 0
Total Amount of Meals and Snacks Prepared				79,782
Purchases:				
Food	\$96,767.33			
Non - Food	\$10,391.28			
Building Maintenance and Repair:			\$2,082.21	
Janitorial & Restroom Supplies:			\$0.00	
Kitchen Small Wares and Equipment:			\$614.99	
Vehicle Maintenance and Repair:			\$1,433.13	
Vehicle Gas / Fuel:			\$1,945.97	
Normal Delivery Days			22	

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

Breana.ware@seta.net

August 2025

The Special Education Report shows the percentage of enrolled preschool-aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1364	213	16%	739	107	14%
Twin Rivers USD	156	5	3%	56	5	9%
Elk Grove USD	440	28	6%	NA	NA	NA
Sac City USD	676	47	7%	16	2	13%
San Juan USD	712	Report in September	%	96	Report in September	%
WCIC	100	7	7%	NA	NA	NA
COUNTY TOTAL	3448	200	6%	907	137	15%

****NO REPORT RECEIVED**

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
August 2025**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (08/31/25)	(b) % Of capped/closed	(c) % Actual to Funded	(d) (±) Difference in % from last month
Elk Grove USD	423	311	0	74%	0%
Sacramento City USD	592	529	0	89%	0%
San Juan USD	640	579	0	90%	0%
SETA	1260	1060	0	84%	0%
Twin Rivers USD	148	122	0	82%	0%
WCIC/Playmate	0 (85) ^e	0	0	0%	0%
Total	3063 (85)^e	2601	0	85%	0%

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (08/31/25)	(b) % Of capped/closed	(c) % Actual to Funded	(d) (±) Difference in % from last month
San Juan USD	166	159	0	96%	0%
SETA	746	740	0	99%	0%
Twin Rivers USD	52	49	0	94%	0%
SCUSD	24	21	0	88%	0%
Total	988	969	0	98%	0%

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
(b) Demonstrates enrollment percentages if classes were not capped/closed due to staffing shortage and or other programmatic challenges.
(c) If enrollment is less than 100%, the agency includes a corrective plan of action.
(d) Demonstrates difference in percentage of enrollment totals from previous month.
(e) Total Funded Enrollment during summer months.

Reasons for Program Under Enrollment

Elk Grove USD

- One major reason for under enrollment is due to the increase of 4-year old's attending TK, as every school in our district now has at least one TK on campus. As a result, leaving predominantly 3-year-olds available to our program.

Sacramento City USD

- Income eligibility guidelines continue to be a barrier, in many cases, families that are contacted require income waivers.
- Family engagement also plays a role, parents face barriers such as work schedules, transportation, or language barriers, which has made it difficult to connect with them and complete the enrollment process.
- There have been shifts in local demographics, including families relocating due to rising housing costs or changes in employment opportunities have led to a smaller population of young children in the area.

San Juan USD

- San Juan Unified School District has vacancies in the following positions: ERSEA Content Specialist.
- Waitlists for Home-based programs has decreased.

SETA

- A total of 1 site, Mirasol Villa, is pending their license for EHS and HS classrooms- totaling 28 enrollment slots.
- Additionally sites within these zip codes are experiencing low enrollment 95823, 95660, and 95833 due to the following barriers: income eligibility guidelines and families needing more days with longer program hours that meet work schedules.

Twin Rivers USD

- Twin Rivers Unified School District has vacancies in the following positions that support classroom ratio, or enrollment: 9 education positions Teachers, ECE Paraeducators, ECE Rover.

WCIC/Playmate

- Closed during Summer. Return to services September 8, 2025.

Strategies/Action Step(s) for Under Enrollment

Elk Grove USD

- Continuing community outreach and recruitment by attending back to school nights at surrounding campuses, promoting the preschool program in school newsletters, and attending community events.

Sacramento City USD

- Recruitment efforts are being strengthened through expanded community partnerships, participation in local events, and targeted outreach activities designed to connect with eligible families.
- Marketing campaigns, both online and in print, are also being used to promote services and reach families in neighborhoods where enrollment has been historically low

San Juan USD

- New Eligibility online format and system allows for faster processing time. All PELs are up to date.
- Home Based teachers recruited in neighborhoods and families connected to their families and were able to enroll up to 11.
- 2 TOSAs were able to sub in the long-term leave position and start 8 new homebased families.

SETA

- Human Resources posted job openings within the following employment search websites: CA Head Start Assoc., CalJOBS, ZipRecruiter, Indeed and ADP WFN Recruitment Portal.
- Recruitment and networking opportunities to increase awareness of Head Start services and Community Partnerships: Back to School Health and Resource Fair, Annual backpack Giveaway, Marisol Village National Night Out, Phoenix Park National night out, Antioch Progressive Church Community Outreach and Picnic, Celebrate Natomas, and Summer Carnival.

Twin Rivers USD

- All vacant positions are posted on Edjoin/Team Tailor. Admin screens, interviews, and recommends staff to HR for hiring. Contracted with Childcare Careers (CCC) substitutes to fill vacancies temporarily.

WCIC/Playmate

- Continuing community outreach and recruitment during program closure in summer months: Mail recruitment flyer to zip codes with low enrollment, post on various social media platforms.

PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA ITEM VI

Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.

REPORTS TO THE BOARD ITEM VII

A. Chair

The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. Executive Director

This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. Deputy Directors' Report

This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

D. Counsel's Report

The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities.

E. Members of the Board

This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.