

AGENDA

Sacramento Employment and Training Agency GOVERNING BOARD Regular Meeting

Thursday June 5, 2025 9:00 a.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Governing Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, ClerkoftheBoards@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or ClerkoftheBoards@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 86010035559# US (San Jose).

Meeting ID: 860 1003 5559

Passcode: 477386

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During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

GOVERNING BOARD

Rich Desmond

BOARD OF SUPERVISORS
County of Sacramento

Eric Guerra

MAYOR PRO TEM
City of Sacramento

Patrick Kennedy

BOARD OF SUPERVISORS
County of Sacramento

Vacant

PUBLIC REPRESENTATIVE

Mai Vang

COUNCILMEMBER
City of Sacramento

Anita Maldonado, Ph. D.

EXECUTIVE DIRECTOR

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

Recognition of Long-term Employees:

- *Reta Keirse*y, CFS Support Services Program Officer (35 years)
- *Melissa Smith*, Head Start Cook, Supervisory (20 years)

Recognition of Long-term Labor Relations Consultant Dee Contreras

I. PRESENTATION: Department of Child Support Services Extended Partnership

II. CONSENT ITEMS:

- | | |
|---|-------|
| A. Approval of Minutes of April 21, 2025, Special Board Meeting
(Anita Maldonado) | 1-15 |
| B. Approval of Claims and Warrants (Anita Maldonado) | 16 |
| C. Approval to Extend the Agreement with Community Link Capital Region
for the 2-1-1 Sacramento Human Services Database and Authorize the
Executive Director to Execute the Agreement and Any Documents
Pertaining to the Agreement (Julie Davis-Jaffe) | 17-18 |

III. ACTION ITEMS:

A. General Administration

- | | |
|--|-------|
| 1. Approval of Sacramento Employment and Training Agency
Recommended Budget for Fiscal Year 2025-2026
(Mario Maslac) | 19-21 |
|--|-------|

B. Workforce Development Department

General/Discretionary: No items

One Stop Services:

- | | |
|---|-------|
| 1. Agree with the Sacramento Works, Inc. Board to Approve the
Funding Extension Recommendations for the Workforce Innovation
and Opportunity Act (WIOA), Title I, Youth Program, Program Year
2025-2026 (Lauren Mechals) | 22-26 |
| 2. Agree with the Sacramento Works, Inc. Board to Approve the WIOA
Resource Allocation Plan, Program Year 2025-2026 (Roy Kim) | 27-28 |
| 3. Approval of Funding Extension Recommendations for WIOA, Title I,
Adult/Dislocated Worker Program, Program Year 2025-2026
(Roy Kim) | 29-31 |

Community Services Block Grant:

- | | |
|---|----|
| 4. Approval of the 2026-2027 Community Services Block Grant (CSBG)
Community Action Plan (Julie Davis-Jaffe) | 32 |
|---|----|

Refugee Services: No items

C.	Children And Family Services Department	
1.	Approval to Extend Janitorial Services Agreements and Authorize the Executive Director to Sign Each Agreement (Betsy Uda)	33
IV.	INFORMATION ITEMS:	
A.	Fiscal Monitoring Reports (Mario Maslac)	34-56
	<ul style="list-style-type: none"> • California Human Development Corporation • Elk Grove Unified School District • Goodwill Industries of Sacramento Valley & Northern Nevada, Inc. • International Rescue Committee, Inc. • Lutheran Social Services of Northern California • Muslim American Society-Social Services Foundation • Next Move Homeless Services, Inc. • North State Building Industry Foundation • PRIDE Industries • Sacramento City Unified School District 	
B.	Employer Success Stories and Activity Report (William Walker)	57-70
C.	Dislocated Worker Update (William Walker)	71-77
D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim/Cara Welch)	78-83
E.	Head Start Reports (Karen Griffith)	84-89
V.	PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA	90
VI.	REPORTS TO THE BOARD:	91
	A. Chair	
	B. Executive Director	
	C. Deputy Directors	
	D. Counsel	
	E. Members of the Board	
VII.	ADJOURNMENT	

DISTRIBUTION DATE: Thursday, May 29, 2025.

CONSENT ITEM II-A

Approval of Minutes of April 21, 2025, Special Board Meeting

Presenter: Anita Maldonado

RECOMMENDATION:

That the Board review, modify if necessary, and approve the attached minutes.

BACKGROUND:

Attached are the minutes of April 21, 2025, meeting for your review.

MINUTES/SYNOPSIS

Sacramento Employment and Training Agency GOVERNING BOARD Special Meeting

Monday April 21, 2025 4:00 p.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Mr. Guerra called the meeting to order at 4:08 p.m. The roll was called, and a quorum was established.

Members Present:

Patrick Kennedy, Member, Board of Supervisors
Mai Vang, Member, City of Sacramento
Eric Guerra, Vice Chair, City of Sacramento

Members Absent:

Rich Desmond, Chair, Board of Supervisors

I. CONSENT ITEMS:

- A.** Approval of Minutes of April 9, 2025, Special Board Meeting
- B.** Approval of Claims and Warrants
- C.** Approval to Accept Public Workforce Capacity Funds from the James Irvine Foundation, and Authorize SETA's Executive Director to Sign the Agreement, Any Documents Pertaining to the Agreement, and Obtain City/County Approval of a New Funding Source

Mr. Kim advised that the James Irvine Foundation changed the name of the funding to Public Service Practice Change Funds.

Moved/Kennedy, second/Vang, to approve the following consent items:

- A.** Approval of Minutes of April 9, 2025, Special Board Meeting
- B.** Approval of Claims and Warrants
- C.** Approval to Accept Public Workforce Capacity Funds from the James Irvine Foundation, and Authorize SETA's Executive Director to Sign the Agreement, Any Documents Pertaining to the Agreement, and Obtain City/County Approval of a New Funding Source

Roll call vote:

Aye: 3 (Guerra, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Desmond)

II. ACTION ITEMS:

A. General Administration

1. Approval of Appointment to the Sacramento Works, Inc. Board

Mr. Kim reviewed the item. He advised that, due to the recent departure of Mr. Victor McGee, Sacramento Job Corps Center (SJCC), there is a vacancy in the "Labor/Workforce" category. Ms. May-Va Vang, Business Engagement Manager with SJCC, recently applied and is being recommended for appointment to the Sacramento Works, Inc. Board.

Moved/Kennedy, second/Vang, to appoint Ms. May-Va Vang as the Sacramento Job Corps Center representative on the Sacramento Works, Inc. Board.

Roll call vote:

Aye: 3 (Guerra, Kennedy, Vang)

Nay: 0

Abstention: 0

Absent: 1 (Desmond)

B. Workforce Development Department

General/Discretionary: No items

One Stop Services: No items

Community Services Block Grant: No items

Refugee Services: No items

C. Children And Family Services Department:

Ms. Griffith delivered a combined presentation covering Items II-C-1-5, which is attached to these minutes. She addressed several questions from Board members, providing the following clarifications:

- The Family Development Credentialing program is an online course.
- SETA is in a kindergarten preparation program and aims for enrolled children to remain in the program until they enter kindergarten.
- To meet the needs of working families with children in the Transitional Kindergarten (TK) program, school districts offer the Extended Learning Opportunities (ELOF) program on campus. In order to be more competitive with TK, SETA has increased its service hours.

Moved/Vang, second/Kennedy, to approve the following action items:

1. Approval of Annual Self-Assessment for 2024-2025 and Resulting Program Improvement Plan for the SETA-Operated Program
2. Approval of Program Year 2025-2026 Head Start and Early Head Start Refunding Applications
3. Approval of the SETA Head Start and Early Head Start Budgets for Program Year 2025-2026
4. Approval of the 2025-2026 Head Start and Early Head Start Program Options and Center Locations for Sacramento County
5. Approval of 2025-2026 Training/Technical Assistance Plan for the SETA Head Start and Early Head Start Program, as Aligned with Established Five-Year Goals and Objectives

Roll call vote:

Aye: 3 (Guerra, Kennedy, Vang)

Nay: 0
Abstention: 0
Absent: 1 (Desmond)

6. Approval of the Budget Modification Request for Program Year Head Start and Early Head Start Basic (09CH012795)

Ms. Griffith reviewed the item. She noted a total of \$953,978 available for budget modification. The funding will mainly be utilized towards funding the CP Huntington HS/EHS Classrooms in Program Year (PY) 2025-2026. Additionally, funds will be added to the Travel (out-of-state) category to allow staff to attend WIPFLI (7 Staff) and the National Head Start Annual Conference (4 Staff/Parent Advisory Committee/Policy Council members).

Moved/Vang, second/Kennedy, to approve the budget modification request for the 2024-2025 Head Start Basic and Early Head Start Basic Funds (09CH012795).

Roll call vote:
Aye: 3 (Guerra, Kennedy, Vang)
Nay: 0
Abstention: 0
Absent: 1 (Desmond)

7. Approval of Budget Modification Request for the Program 2023-2024 Head Start and Early Head Start Basic (09CH011763)

Ms. Griffith reviewed the item. SETA previously had equipment projects approved for this funding; however, due to a change in the program's needs, SETA requests to move the funds to the Supplies and Other (deferred maintenance projects) cost categories to ensure a safe, high-quality classroom environment. Additionally, Twin Rivers Unified School District (TRUSD) is requesting approval to purchase and install a Play Structure unit (Equipment) at their Morey Avenue Elementary site. The current play structure at the site is over two decades old and needs a replacement.

Moved/Vang, second/Kennedy, to approve the budget modification request for the 2023-2024 Head Start Basic and Early Head Start Basic Funds (09CH011763).

Roll call vote:
Aye: 3 (Guerra, Kennedy, Vang)
Nay: 0
Abstention: 0
Absent: 1 (Desmond)

III. INFORMATION ITEMS:

- A.** Fiscal Monitoring Reports: No questions
- B.** Employer Success Stories and Activity Report: No report
- C.** Dislocated Worker Update:
- D.** Unemployment Update/Press Release from Employment Development Department: No questions
- E.** Head Start Reports: No questions

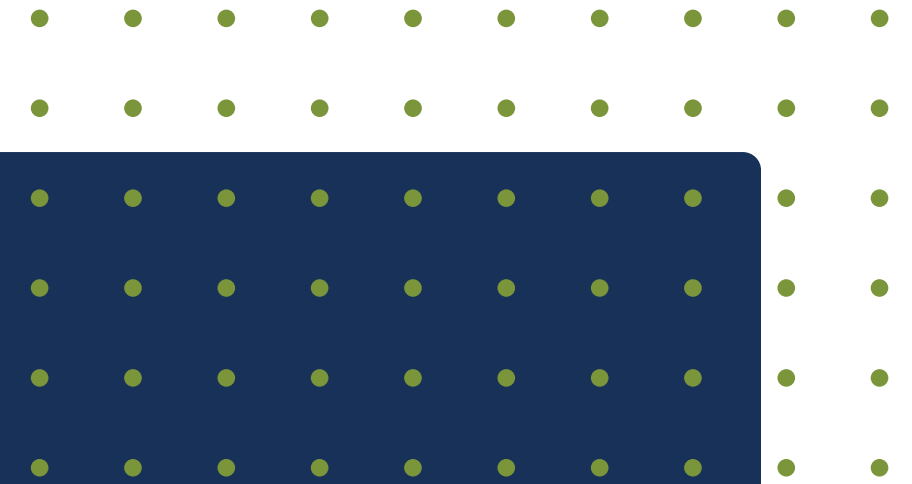
IV. PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA: None

V. REPORTS TO THE BOARD:

- A.** Chair: No report
- B.** Executive Director: No report
- C.** Deputy Directors: No report
- D.** Counsel: No report
- E.** Members of the Board: No report

VI. ADJOURNMENT: The meeting adjourned at 4:28 p.m.

Note: The minutes reflect the actual progression of the meeting.



Refunding Application 2025-2026

Year 2 of 5 Year Cycle

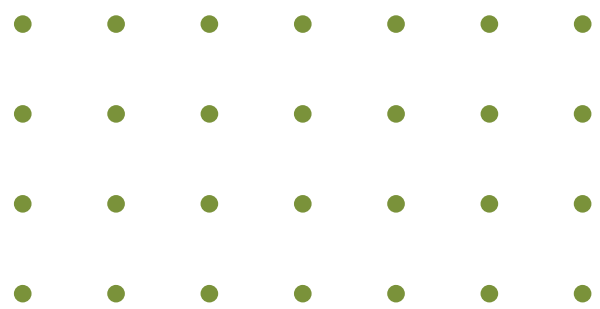
Sacramento Head Start & Early Head Start

Self-Assessment Summary

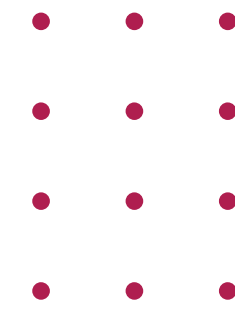


In January–February 2025, seven committees led by team leaders in Child and Family Services department, and SETA Fiscal and Human Resource departments conducted self-assessment activities within their service areas.

- Ensured diverse team membership
- Collected and analyzed data from many sources
- Identified strengths and areas of improvement



Self-Assessment Highlights

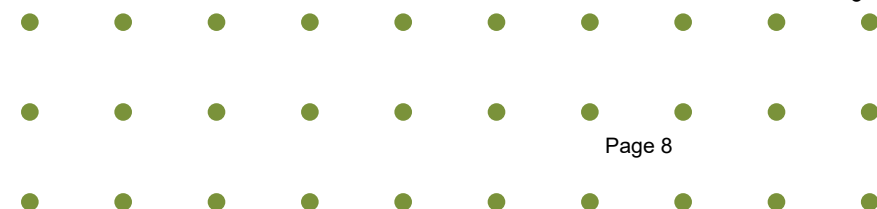


Program Strengths:

- In 100% of the EHS classrooms observed, Teachers have developed and implemented routines and experiences for children at an unhurried, child-directed pace.
- 95% of classrooms' physical environments include 7 clearly defined Interest Areas: Blocks, Art, Dramatic Play, Toys and Games, Discovery, Library, and Music, with an overall increase in Music environments compared to the previous year.
- Intervention Specialists attended multiple training opportunities focused on trauma-informed care, social-emotional competencies, and new research in mental health practices in early childhood practices.
- SETA successfully expanded its collaboration with community partners to deliver preventive health services to families and provide staff and parent education.
- SETA has increased access to internship opportunities through formal agreements with local colleges, universities, and other community partners: UC Davis, CSU Sacramento, Sierra College, Center for Oral Health, and Elica Health Centers.
- Parents in PAC/PC are involved in the decision-making process through participation in the agency's hiring procedures

Growth Opportunities:

- CLASS scores from 2024 indicate an overall need for further training in Concept Development. To help with this, SETA, as part of the Quality Improvement Network, is working on a CLASS project focusing on Concept Development.
- Invest in training more staff in-house on different trauma-based practices and SEL curriculum
- Develop a simple visual aid about the Family Partnership Agreement process for parents so parents fully understand the process, and it's easier for staff to explain
- Promote and market parents meeting in exciting ways
- Use the Parent Meeting Curriculum Alignment Guide to encourage active participation
- Increase percentage of participation of FSWs and Home Visitors at monthly workshops and refresher training
- Recruit and engage more parents for PAC/PC Membership through Parent Ambassadors and FSW connections
- Revise the Daily Health and Safety checklist to be more efficient and provide better data
- Strengthen system, to train FSW's and Home Visitors and monitor health data in ChildPlus





5 Year Goals 2025-2029

Health and Safety: Increase the health, safety and wellbeing of children birth to age 5 by expanding communication systems and education that will include parent/guardians, staff and community partners.

Enrollment: Increase and maintain enrollment at 100% throughout the program year by engaging stakeholders, designing responsive program models and utilizing effective recruitment strategies.

Family and Community Engagement: Support relationship-based family engagement that is responsive, reflective and goal-oriented that helps build partnerships with families and provide increased opportunities for community building and participation within the program.

School Readiness: Increase child outcomes by developing and strengthening social emotional competencies, family partnerships, and staff development.



Proposed Changes 25-26

Increase in center-based Early Head Start services with an HS-EHS Conversion request

- 1 additional EHS class at Elder Creek in the Sacramento City USD program
- 3 additional EHS classes in the SETA Operated program at Fruitridge and Marisol Village



Support increased hours of service by extending hours, days or weeks

- 2 additional Full day classes in Elk Grove USD
- SETA will extend hours in 11 classes at 7 different locations to accommodate parent need (up to 9.5 hours)
- SETA will increase from 4 days per week to 5 days per week at 3 locations and move from traditional to Year-round services at 1 location

Support program quality improvements with additional health, mental health, staff wellness approaches while also support fiscal health due to flat funding

- Reduce class sizes to address the younger age enrollment cap and address developmental support and increased mental health needs
 - San Juan USD- 19 classes
 - Elk Grove USD- 15 classes
 - Sacramento City USD- 7 classes
 - WCIC- 5 classes
 - SETA operated- 10 classes
 - Twin Rivers USD- 1 class
- Reduce Caseloads of Home Base providers to better address high family needs
 - River Oak reduce to 10 families per Home Visitor
 - Sacramento County Office of Education reduce to 10 families per visitor



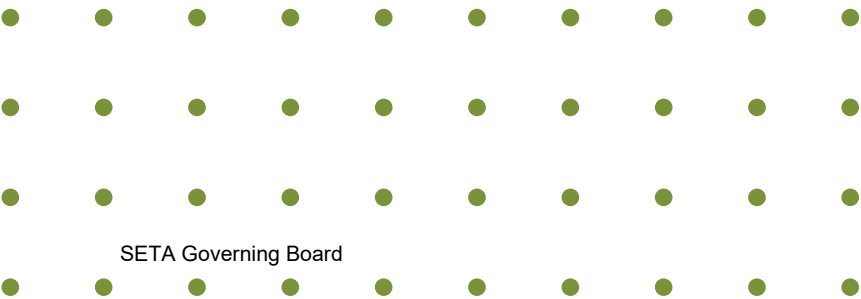
Funded Enrollment with Proposed Changes



	SETA Operated Program	Elk Grove USD	Sacramento City USD	San Juan USD	Twin Rivers USD	WCIC
Head Start (ages 3–5) Total: 3148	1260	423	592	640	148	85
Early Head Start (ages birth to 3) Total: 988	746	--	24	166	52	--

Number of HS Centers: 32
 Number of HS Classes: 59

Number of EHS Centers: 27
 Number of EHS Classes: 51



Program Options - Countywide
 2025-2026



Head Start
 (Children ages 3–5)

Agency	Programs with 5 Days/Week								Programs with 4 Days/Week				Homebase	Total
	Year Round						Traditional School Year		Year Round	Traditional School Year				
	4 hrs/day	6.5 hrs/day	7 hrs/day	8 hrs/day	9 hrs/day	9.5 hrs/day	6.5 hrs/day	8 hrs/day	6.5 hrs/day	3.5 hrs/day	6.5 hrs/day	7.5 hrs/day		
SETA	80	214		420	180	60	34	37	85	40			110	1260
Elk Grove USD							168			255				423
Sac City USD			40				552							592
San Juan USD							640							640
Twin Rivers USD											148			148
WCIC												85		85
Total	80	214	40	420	180	60	1394	37					110	3148

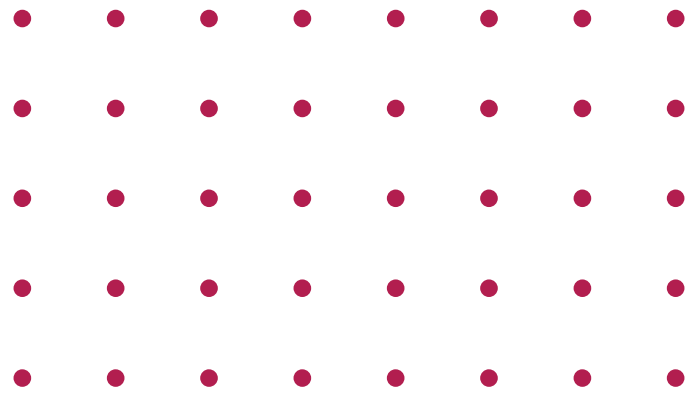
Early Head Start
 (Children ages birth–3 and pregnant women)

Agency	Programs with 5 Days/Week							Homebase	Total
	Traditional Round			Year Round					
	6.5 hrs/day	7 hrs/day	8 hrs/day	7 hrs/day	8 hrs/day	9 hrs/day	9.5 hrs/day		
SETA			16		256	118	26	200	616
San Juan USD		32		64				70	166
Twin Rivers USD	52								52
Sac City USD			8		16				24
SCOE								70	70
ROCC								60	60
Total	52	32	24	64	272	118	26	400	988



Total Head Start/Early Head Start Funding

\$72,497,077



Head Start	Early Head Start
Basic \$51,284,529	Basic \$20,405,276
Training/Tech Assistance \$527,209	Training/Tech Assistance \$280,063
Total \$51,811,738	Total \$20,685,339

The proposed budget includes a conversion which transfers \$866,131 from the Head Start budget to the Early Head Start budget (basic funds).



Parent Services

- Continued though abbreviated Apprentice program with a focus on parents
- Parent Workshops on healthy eating for children and families, accessing food services in the community, easy and healthy recipes to prepare at home.
- Family Literacy Events to reinforce learning connections between home and school

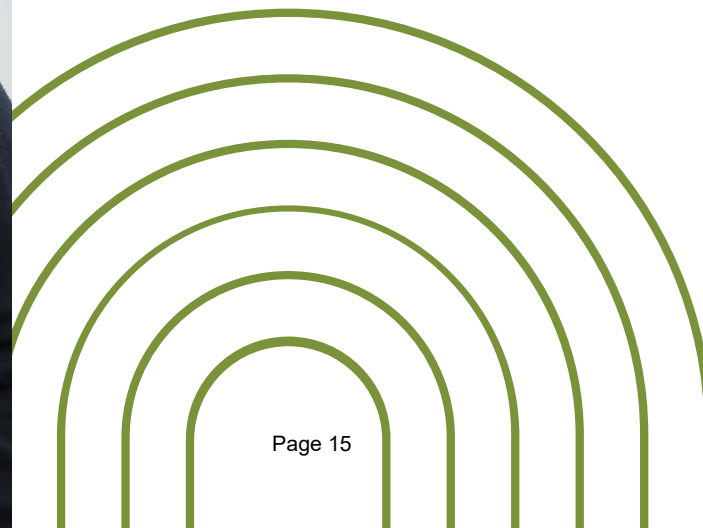
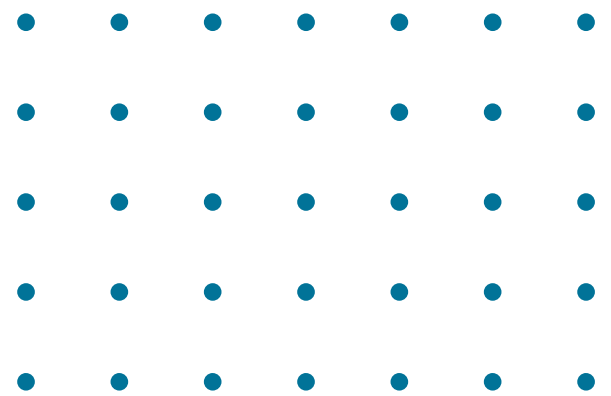


Staff Development

- Curriculum Focus on STEM and Nutrition education to children
- Early Childhood Education Class to provide onsite ECE coursework
- Safety & Supervision Training and coaching
- Increased delegate training and support
- Family Development Credential-looking at strength-based approaches to family engagement, and an opportunity to network and collaborate across agencies



Questions



CONSENT ITEM II-B
Approval of Claims and Warrants

Presenter: Anita Maldonado

RECOMMENDATION:

Approve the claims and warrants for the period 4/12/2025 through 5/7/2025.

BACKGROUND:

Ms. Anita Maldonado, Executive Director, has reviewed the claims for the period 4/12/2025 through 5/7/2025, and all expenses appear to be appropriate.

CONSENT ITEM II-C

Approval to Extend the Agreement with Community Link Capital Region for the 2-1-1 Sacramento Human Services Database and Authorize the Executive Director to Execute the Agreement and Any Documents Pertaining to the Agreement

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

1. Find that 2-1-1 services, provided under the County's Master Agreement, are only available from a single source and justify SETA's 25% contribution for its share of costs to administer the Master Agreement.
2. Approve \$37,650 for Community Link to update and maintain the 2-1-1 Sacramento Human Services Database for fiscal year 2025-2026.
3. Authorize the Executive Director to execute the agreement and any documents pertaining to the agreement.

BACKGROUND:

SETA partners with the County of Sacramento Departments of Human Assistance and Health and Human Services to fund the 2-1-1 Sacramento Human Services Database, the central resources database administered by the Community Link Capital Region. Each department or agency pays a portion of the Community Link cost for the database through a master contract held by the County of Sacramento. SETA has shared the cost of maintaining the database with the County for over 20 years.

The 2-1-1 Sacramento Human Services Database is an important information resource for Sacramento County service providers and residents. Community Link maintains a searchable, comprehensive, human services database of more than 2,400 non-profit and public health and human services organizations. It is the information resource used extensively by SETA for developing the required plans for the Community Service assessment data for grant applications. The information also helps to:

- Connect residents with community resources
- Highlight gaps in services
- Plan emergency services
- Assist with outreach efforts
- Develop neighborhood profiles

Under the master agreement, the amount of \$150,601 is shared among the three benefiting agencies or departments at an allocation of 25% from SETA, 25% from the County Department of Human Services, and 50% from the County Department of Human Assistance. SETA's share will be \$37,650 for fiscal year 2023-2024.

Approval is requested to provide Community Link \$37,650, through the County of Sacramento Master Contract, as SETA's share of the cost of maintaining the 2-1-1 Sacramento Human Services Database for the 2025-2026 fiscal year.

CONSENT ITEM II-C *(continued)*

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Federal regulations and SETA's procurement policies permit non-competitive procurement when services are available from only a single source. The 2-1-1 Sacramento Human Services Database is only available through the County of Sacramento's central resources database administered under a County Master Agreement by the Community Link Capital Region and this vital service is used extensively by SETA to develop community service assessment data for various plans, policies and grant applications. Therefore, staff are requesting that the Governing Board funds that these services, provided under the County's Master Agreement, are only available from a single source and justifies SETA's 25% contribution for its share of the costs to administer the Master Agreement.

ACTION ITEM III-A-1

Approval of Sacramento Employment and Training Agency Recommended Budget for Fiscal Year 2025-2026

Presenter: Mario Maslac

RECOMMENDATION:

Approve the Recommended Budget and direct staff to print the Recommended Budget and make it available to the public; schedule a Public Hearing on the Final Budget; and direct staff to post and publish notice of that Public Hearing on the Final Budget to commence on August 7, 2025 at 9:00 a.m. or as soon thereafter as is practicable in the Governing Board meeting room at 925 Del Paso Boulevard, Sacramento, California.

BACKGROUND:

Under applicable procedures set forth in the California Government Code, the SETA Governing Board is required to approve a Recommended Budget prior to June 30th of each year, with the adoption of the Final Agency Budget occurring no later than October 2nd of each Fiscal Year. The Recommended Budget, as approved by the Governing Board, provides authority to operate in the new fiscal year until adoption of a Final Budget for that fiscal year.

As funding becomes more definite in several programs, the Final Budget presented at the August Governing Board meeting will reflect actual available funding. A public hearing on the Final Budget should commence on August 7, 2025 at 9:00 a.m. or as soon thereafter as is practicable in the Governing Board meeting room at 925 Del Paso Boulevard, Sacramento, California and staff should cause to be posted and published notice of that meeting. The final budget will be submitted to the County and City after SETA Governing Board approval.

A copy of the Recommended Budget will be sent under separate cover.

BUDGET ADOPTION RESOLUTION
BEFORE THE GOVERNING BOARD OF

Sacramento Employment and Training Agency
Joint Powers Agency of the City and the County of Sacramento
State of California

RESOLUTION ADOPTING RECOMMENDED BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the recommended budget for 2025-26 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), the recommended budget for the Fiscal Year 2023-24 be and is hereby adopted in accordance with the following:

(1) Salaries and employee's benefits	\$59,612,572
(2) Services and Supplies	17,466,956
(3) Other charges	60,647,923
(4) Fixed Assets	
(A) Land	0
(B) Structures and improvements	870,000
(C) Equipment	0
(5) Expenditure transfers	0
(6) Contingencies	0
(7) Provision for reserve increases	0
TOTAL BUDGET REQUIREMENTS	<u>\$ 138,597,451</u>

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Current Financing and Fund Balance.

BE IT FURTHER RESOLVED that the recommended budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

BE IT FURTHER RESOLVED AND ORDERED, that the Auditor-Controller be hereby authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the recommended budget adopted herewith.

On a motion by _____, seconded by _____, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this fifth day of June, 2025 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Chair of the SETA Governing Board

ATTACHMENTS:

Schedule of Changes – FY24-25 to FY25-26

Schedule of Appropriations

Schedule A – WIOA Grants

Schedule of Out-of-State Travel

Schedule of Fixed Assets

Schedule of Personnel

Schedule of Appropriations by Line Item

Financing Requirements Summary Schedule

ACTION ITEM III-B-1

Agree with the Sacramento Works, Inc. Board to Approve of the Funding Extension Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, Program Year 2025-2026

Presenter: Lauren Mechals

RECOMMENDATION:

Agree with the Sacramento Works, Inc. Board to approve the staff funding extension recommendations for the WIOA Title I, Youth Program, Program Year (PY) 2025-2026, with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance.

BACKGROUND:

In 2023, SETA procured WIOA Program Operators to provide In-School Youth and Out-of-School Youth services. The Request for Proposals allowed one-year extensions for up to three additional years through 2027.

The Sacramento WIOA youth funds are allocated in two categories: Individualized Services for In-School Youth and Individualized Services for Out-of-School Youth.

The identified specific program elements to be incorporated into the delivery of youth services:

1. Secondary School Completion Services
2. Alternative Secondary School Services
3. Paid or unpaid work experience that has academic and occupation education as a component of the work experience
4. Occupational Skills Training that leads to recognized post-secondary credentials that align with in-demand industry occupations
5. Education offered concurrently with and in the same context as workforce activities and training for a specific occupation
6. Leadership development opportunities, including community service and peer-centered activities encouraging responsibility and other positive and civic behaviors
7. Supportive Services
8. Adult Mentoring
9. Comprehensive Guidance and Counseling
10. Follow-up Services for not less than 12 months after program completion
11. Financial literacy education
12. Entrepreneurial skills training
13. Career awareness, career counseling and career exploration services about in-demand industry sectors/occupations
14. Activities that help youth prepare for and transition to post-secondary education and training.

The WIOA Youth Program requires a comprehensive, community-focused approach that addresses the barriers targeted youth face. Its goal is to prepare them for employment in high-wage, high-growth industries, facilitate entry into education or training programs, help them attain degrees or certificates, achieve skill gains, or support their return to secondary or alternative schools.

ACTION/DISCUSSION ITEM III-B-1 (continued)

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The Staff is recommending the extension of subgrant awards for an additional year beginning July 1, 2025, and ending June 30, 2026. The funding recommendations are based on actual program enrollment numbers for PY 2024-2025 and documentation of services and performance goals. See the attached WIOA Youth Program Enrollment Summary PY 2025-2026 for enrollment goals/actuals. The providers who met the enrollment goal based on the allowable plan achieving 80% or more of their enrollment goal were funded for additional slots. Those providers that did not meet their planned goals decreased in the number of slots.

SETA staff have monitored and evaluated program providers for the overall past program performance and their ability to meet planned performance levels. Evaluation criteria reviewed for performance include:

- Achievement of planned performance goals
- Ability to enroll and serve target populations
- Achievement of WIOA Adult and Dislocated Worker Performance Outcomes
- Documentation of services and client progress towards goal attainment in the CalJOBS case management system
- Ability to provide required WIOA program elements and adhere to policies and program guidelines.

The WIOA Youth Providers met or exceeded all WIOA Youth core performance measures and from cohort period: 04/01/2023- 03/31/24. System-wide data were as follows: Youth Employment Rate (Q2- 89%): Employment Rate (Q4 -92%): Median Earnings (Q2- 102%)

All Youth Provider contracts are recommended for extension.

FUNDING ALLOCATIONS:

SETA has not received the Program Year (PY) 2025-2026 Youth funding allocation. The total youth funding recommendation is \$2,519,206 and contingent upon the receipt of the final WIOA allocation. If the final WIOA allocation is less than the PY 24-25 allocation, then subgrantee contract amounts may be adjusted proportionately. The remaining funds are allocated to program administration, support, monitoring and fiscal management.

The funding recommendation includes support for the “Youth Voice” Committee Initiative. As part of the Sacramento Works Board Action Plan, SETA has incorporated youth voices by appointing youth with experience navigating workforce services to the boards, starting in 2023. The program has engaged seven Youth Voice members in the Sacramento Works Youth Committee. The Youth Voice program is dedicated to empowering young people by providing them with a platform to engage in workforce development activities delivered through the youth providers. This initiative fosters leadership, creates opportunities for personal and professional growth, and allows young voices to influence workforce-related decisions and services in the community.

Out-of-School Youth Funding	\$ 2,288,610
In-School Youth Funding	\$ 180,596
2025-26 Youth Voice Committee Initiatives	<u>\$ 50,000</u>
Total WIOA Youth Funding Recommendations	\$ 2,519,206

WIOA Youth Funding Extension Recommendations PY 2025-2026

Out of School Youth Provider	2024-2025 Funding Recommendation	# of Youth PY 24-25	2025-2026 Funding Recommendation	# of Youth PY 25-26	Cost Per Participant	Area/Location
Elk Grove Unified School District	\$329,792	50	\$329,792	50	\$6,596	Located at EGACE's Job Center South Sacramento, Sacramento County Jail Facilities, and Elk Grove/Florin.
Sacramento City USD	320,130	50	256,120	40	6,403	Located at the Charles A. Jones Career and Education Center in South Sacramento/Meadowview, Fruitridge, Florin, Florin-Perkins, East & North Sacramento, Downtown Sacramento, Rancho Cordova, Arden Arcade, Del Paso Heights and SCUSD AJCC.
California Human Development	166,000	25	166,000	25	6,640	Located at California Human Development AJCC, South-City of Galt and Surrounding Areas, West-Delta River Region (cities of Courtland, Walnut Grove, Isleton), East- City of Herald, and North-City of Wilton.
Lutheran Social Services	132,000	20	105,600	16	6,600	Located throughout Sacramento's Housing Programs, Downtown & East Sacramento, Waking the Village, LGBTQ Center, and Wind Center.
North State Building Industry Foundation	352,316	35	352,316	35	10,066	Foothill Farms, North Highlands, Rancho Cordova, Arden Arcade, Meadowview, South Sacramento, Rosemont, Antelope, and Hillsdale AJCC.
Folsom Cordova Community Partnership	139,398	21	165,950	25	6,638	Rancho Cordova, Rosemont, Folsom/Folsom Cordova Community Partnership AJCC Mather, Fair Oaks, Gold River, North Highlands and surrounding neighborhoods.
La Familia Counseling Center	253,182	32	300,656	38	7,912	Downtown, Midtown, South Sacramento/Florin, Franklin Blvd, Maple Neighborhood Center, and La Familia AJCC
Asian Resources, Inc.	281,250	30	337,500	36	9,375	Asian Resources AJCC located in Oak Park, Downtown, Midtown, South Sacramento, Citrus Heights, North Highlands, Fair Oaks, Folsom, Arden-Arcade, and Del Paso Heights.
Greater Sacramento Urban League	186,648	28	146, 652	22	6,666	Del Paso Heights, Oak Park/Greater Sacramento, North Highlands, McClellan Park, Rio Linda, and GSUL AJCC.
Goodwill Industries	118,230	15	141,876	18	7,882	Located in Downtown Sacramento at the Wind Center, Midtown/ Mark Sanders AJCC.
Lao Family Community Development	112,880	17	132,800	20	6,640	Located at Arden Arcade Campus in North Sacramento, South Sacramento/Florin Rd, Highlands Success Center AJCC.
	\$2,391,826	323	\$2,288,610	325	\$7,042	

In School Youth Provider	2024-2025 Funding Recommendation	# of Youth PY 24-25	2025-2026 Funding Recommendation	# of Youth PY 25-26	Cost Per Participant	Area/Location
City of Sacramento Dept of Parks and Rec	\$222,263	32	\$180,596	26	\$6,946	Co-located at Charles A. Jones Education and Career Center, City of Sacramento includes 12 services areas: Hagginwood, Dixieanne, Noralto, North Sacramento, Del Paso Heights, Gardenland, South Natomas, Oak Park, Avondale, Glen Elder, South East Sacramento, Valley High, North Laguna, Midtown, and South Sacramento/SCUSD AJCC.
	\$222,263	32	\$180,596	26	\$6,946.00	

Total WIOA Youth Funding Recommendations \$2,469,206

Out-of-School Youth Provider	<u>Overall Program Goal</u>	<u>Actual New Enrollments</u> 7/1/24-3/31/25	<u>Carry overs from PY 23-24</u>	<u>Total</u>	<u>%</u>	<u>Additional slots</u>
Lao Family Community Development	17	17	3	20	118%	3
Lutheran Social Services	20	8	7	15	75%	N/A
Elk Grove Unified School District	50	54	5	59	118%	N/A
Sacramento City USD	50	7	21	28	56%	N/A
California Human Development	25	25	0	25	100%	N/A
Folsom Cordova Community Partnership	21	17	0	17	81%	4
Goodwill Industries	15	22	5	27	180%	3
La Familia Counseling Center	32	24	8	32	100%	6
Asian Resources, Inc.	30	31	0	31	103%	6
North State Building Industry Foundation	35	51	0	51	146%	N/A
Greater Sacramento Urban League	28	14	0	14	50%	N/A
In-School Youth Provider	Goal	Actual				
City of Sacramento	32	14	3	17	53%	N/A
TOTAL:	355			336	95%	

<u>WIOA Youth Performance</u>	7/1/2023-6/30/2024 (Q2)	1/1/2023-12/31/2023 (Q4)
Employment Rate	62.20%	64.77%
Median Earnings	\$3,383.22	N/A
Credential Rate	N/A	63.27%

ACTION ITEM III-B-2

Agree with the Sacramento Works, Inc. Board to Approve the WIOA Resource Allocation Plan, Program Year 2025-2026

Presenter: Roy Kim

RECOMMENDATION:

Agree with the Sacramento Works, Inc. Board to Approve the WIOA Resource Allocation Plan, Program Year (PY) 2025-2026.

BACKGROUND:

The Resource Allocation Plan (RAP) establishes how funds, allocated to Sacramento County through the Workforce Innovation and Opportunity Act (WIOA), Adult and Dislocated Worker programs, will support services, activities and functions within the Sacramento Works Job Center (SWJC) System. Funds allocated provide activities and services that assist unemployed and underemployed individuals gain the skills necessary to enter high demand careers in the region and offer employers the services they need to hire qualified candidates. On an annual basis, Sacramento Works, Inc. (SWI) reviews the RAP and approves the funds allocated to each activity for the next fiscal year.

At the May 2024, Sacramento Works Board Meeting, the Board approved an increase of \$500,000 to the Training Services category and a corresponding decrease to the Career Services category. The current RAP categories and percentages as follows:

57.1%	Career Services
29.1%	Training Services
6.7%	Job Center Support
5.6%	Administration
<u>1.5%</u>	<u>Board Initiatives</u>
100%	Total

In March 2025, Congress passed a continuing resolution extending government funding through September 30, 2025. As the federal government moves forward in the budget reconciliation process, staff are closely monitoring the potential impacts to WIOA and other workforce development programs.

The Sacramento Works, Inc. Board approved the RAP at its May 28, 2025, meeting. Subsequently, SETA recently received its WIOA allocations for PY2025-2026. The Adult allocation increased by \$906,288 and the Dislocated Worker allocation increased by \$873,199 for a total PY2025-2026 allocation of \$9,318,197. The RAP categories and amounts have been adjusted proportionately.

Attached is the recommended RAP chart, reflecting the categories, percentages, and amounts for PY2025-2026.

Recommended Resource Allocation Plan, FY 2025-2026

Job Center Services Activities and Functions	Allocation % for Fiscal Year 2024-2025	Allocation % for Fiscal Year 2025 2026	WIOA Adult and Dislocated Worker Funding 2024-2025	WIOA Adult and Dislocated Worker Funding 2025-2026	Increase/ Decrease from last year
Career Services: Costs associated with outreach, intake, orientation, registration, eligibility determination, skill review, initial/vocational assessments, career planning/coaching, short-term pre-vocational services, workforce preparation activities, financial literacy, English language acquisition, referral/coordination, information workshops, labor market information, and technology resources. This activity also includes ongoing comprehensive casemanagement services, business services, and facilities/operational costs.	57.1%	57.1%	\$ 4,305,987	\$ 5,324,623	\$ 1,018,636
Training Services: Costs associated with customers in training activities, including Scholarships/Individual Training Accounts for occupational skills training, On-the-Job Training, pre-apprenticeship and apprenticeship, customized training, incumbent worker training, entrepreneurial training, job readiness training, and ongoing comprehensive case management services for customers in training activities.	29.1%	29.1%	\$ 2,189,669	\$ 2,707,663	\$ 517,994
Job Center Support: Program Monitoring and Quality Control; SacWorks support, Client tracking, reporting and follow-up; capacity building.	6.7%	6.7%	\$ 504,883	\$ 624,319	\$ 119,436
Administration: General Administration, HR, Payroll, Information Systems, Fiscal and Contracts.	5.6%	5.6%	\$ 421,992	\$ 521,819	\$ 99,828
Board Initiatives: Sacramento Works, Inc., Board initiatives, including employer outreach, research, and participation in workforce initiatives.	1.5%	1.5%	\$ 113,032	\$ 139,773	\$ -
Total	100.0%	100.0%	\$ 7,535,563	\$ 9,318,197	\$ -

ACTION ITEM III-B-3

Approval of Funding Extension Recommendations for WIOA, Title I, Adult/Dislocated Worker Program, Program Year 2025-2026

Presenter: Roy Kim

RECOMMENDATION:

Approve funding extension recommendations for the WIOA Title I, Adult/Dislocated Worker Program as indicated on the attached charts with the following stipulations:

1. PY 2025-26 funding will be subject to satisfactory year-end program performance. Providers that do not meet year-end performance goals and benchmarks may face a reduction in funding.
2. A minimum of 10% of customers must be served under individualized career and/or training services.

BACKGROUND:

On an annual basis, SETA receives Workforce Innovation and Opportunity Act, Title I, Adult and Dislocated Worker (DW) funding from the California Employment Development Department (EDD). These funds are utilized as established in a Resource Allocation Plan (RAP) approved annually by the Sacramento Works, Inc. (SWI) Board, Sacramento's Local Workforce Development Board (LWDB), and the SETA Governing Board. A portion of the WIOA Adult and DW funds are reserved by SETA to fund SETA-hosted Sacramento Works America's Job Centers of California (Job Centers) and administrative and support staff, and a portion of the funds are allocated through a Request for Proposals (RFP) process to organizations to host Job Centers. The WIOA, Title I, RFP process is required to be conducted at least once every four years.

On June 6, 2024, the SETA Governing Board approved funding ten organizations to host Job Centers that responded to the Sacramento Works America's Job Centers System Services RFP released on March 8, 2024. The Job Centers are strategically located throughout Sacramento County and provide job seekers with universal access to a variety of tools and services intended to result in entry into career pathways in high demand occupations. Services include in-depth assessments, career coaching, computer and financial literacy, labor market information and career exploration, job search assistance, adult education and literacy, vocational and entrepreneurial training, and apprenticeship opportunities.

Contracts were negotiated and executed with the funded Job Centers for a one-year time frame, which began July 1, 2024. All contracts contain language that provides SETA the sole discretion to extend contracts for up to three additional one-year terms based on program performance and funding availability.

As established in the Resource Allocation Plan approved by the Sacramento Works, Inc. (SWI) Board, the allocation for WIOA Adult/Dislocated Worker programs is \$1,779,487 greater than PY2024-2025 funding levels at \$9,318,197. After setting aside the allocations for SWI Board Initiatives (\$139,773), Administration (\$521,819) and Job Center Support (\$624,319), the funds available for direct services to customers are as follows:

Career Services: \$5,324,623
Training Services: \$2,707,663

Of the amounts allocated for direct services to customers, staff is recommending setting aside a total of \$2,336,032 (29%) to provide direct services to customers via SETA/Partner-hosted Centers:

SETA/Partner-hosted Job Center Services:	\$2,136,032
Individual Training Accounts/Support Services:	\$ 200,000

ACTION ITEM III-B-3 (continued)

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In March 2025, Congress passed a continuing resolution extending government funding through September 30, 2025. As the federal government moves forward in the budget reconciliation process, staff are closely monitoring the potential impacts to WIOA and other workforce development programs. Consequently, staff is recommending setting aside \$1,536,630 (19%) for future allocation based on program needs.

The remaining amounts allocated for direct services to customers, \$4,159,624 (52%), are covered in this funding recommendation.

The purpose of this item is to request the Board's approval to extend contracts for the subcontracted Job Centers to cover PY2025-2026 services beginning July 1, 2025, as indicated in the attached funding charts. Recommended allocations are based on current program performance and anticipated 2025-2026 funding allocations for the WIOA Adult and Dislocated Worker programs. If approved, the staff funding extension recommendations would increase Job Center contracts by \$36,858 and maintain level funding for scholarships for training and supportive services. The net increase will be absorbed by reductions in SETA-hosted Job Center services, and program and administrative supports.

Through the middle of May, 2025, the system served over 32,000 job seekers with career-basic services and over 1,500 customers with career-individualized services. WIOA core performance measure outcomes were as follows:

	<u>Adult</u>	<u>Dislocated Worker</u>
Entered Employment Rate:	67.5%	73.8%
Retention Rate:	68.5%	67.7%
Median Earnings (3 mo.):	\$8,320	\$10,844

SETA staff have monitored and evaluated Job Centers on overall past program performance and their ability to meet planned performance levels. Evaluation criteria reviewed for performance include:

- Achievement of planned performance goals
- Ability to enroll and serve target populations
- Achievement of WIOA Adult and Dislocated Worker Performance Outcomes
- Documentation of services and client progress towards goal attainment in the CalJOBS case management system
- Ability to provide required WIOA program elements and adhere to policies and program guidelines

Staff have ranked the Job Centers based on overall performance. Job Centers in Rank 1 are recommended for a 5% increase in their Career Services allocations, Job Centers in Rank 2 are recommended for level funding in their Career Services allocations, and Job Centers in Rank 3 are recommended for a 5% decrease in their Career Services allocations.

Job Centers' program performance is provided under separate cover.

Scholarship funding recommendations are based on proposers' historical experience in obligating and expending funds.

Sacramento Employment and Training Agency
Workforce Innovation and Opportunity Act (WIOA) Title I, Adult/Dislocated Worker
Sacramento Works Job Center System Services
Staff Funding Extension Recommendations
FY 2025 - 2026

Performance Ranking	Applicant Agency	CURRENT WIOA FUNDING 2024-25		WIOA FUNDING EXTENSION RECOMMENDATIONS 2025-26			
		Funding Amount	Numbers to be Served (Basic)	Funding Amounts (Basic and Individualized Career Services)	Scholarship Funding*	Cost Per Customer	Number to be Served** (Basic Career Services)
Subcontracted Sacramento Works America's Job Center System Services							
1	Elk Grove USD	\$ 567,233	1,900	\$ 595,595	\$ 70,000	\$ 299	1,995
1	Lao Family Community Development	373,635	1,311	392,317	30,000	285	1,377
2	La Familia Counseling Center	389,500	1,520	389,500	30,000	256	1,520
2	Greater Sacramento Urban League	226,423	1,530	226,423	30,000	148	1,530
2	PRIDE Industries	335,889	1,008	335,889	30,000	333	1,008
2	Folsom Cordova Community Partnership	401,406	1,167	401,406	35,000	344	1,167
2	Pivot Sacramento	217,144	618	217,144	35,000	352	617
2	Sacramento City USD	594,750	3,250	594,750	70,000	183	3,250
2	Asian Resources	388,075	1,805	388,075	65,000	215	1,805
3	California Human Development Corporation	203,711	855	193,525	30,000	238	812
Total Subcontracted		\$3,697,766	14,964	\$3,734,624	\$425,000	\$265	15,081

* Includes vendor and supportive services

**A minimum of 10% of Total Customers must be served under Individualized Career Services.

ACTION ITEM III-B-4

Approval of the 2026-2027 Community Services Block Grant (CSBG) Community Action Plan

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Review and approve the 2026-2027 Community Services Block Grant Community Action Plan.

BACKGROUND:

Enclosed (under separate cover) for approval is the draft 2026-2027 Community Services Block Grant (CSBG) Community Action Plan. A locally determined plan for the use of CSBG funding is required by the State Department of Community Services and Development (CSD) prior to the release of funds. This two-year draft Community Action Plan presents the Community Services Block Grant service priorities for the period of January 1, 2026, through December 31, 2027; however, SETA's contract with CSD is executed on an annual basis. The current annual funding level is \$2,130,858 for calendar year 2025, but the funding level for 2026 is unknown at this time. The draft Community Action Plan has been made available for public comment on the SETA website at www.seta.net.

The draft Community Action Plan was developed through an extensive needs assessment process utilizing multiple information and data sources including public testimony, a community-wide survey on needs from current and past clients as well as community members, an analysis of the latest available demographic Census data and studies, a review of publications on trends and issues in Sacramento County, an evaluation of the most recently available Homeless Point-In-Time Count, and other sources of information depicting the most recent conditions affecting low-income households in Sacramento County.

Based on key findings emerging during the development of the 2026-2027 Community Action Plan, SETA recommends a continued or expanded effort to stabilize in-crisis, vulnerable and homeless families for employment services they may not have been able to access on their own, to continue support services that keep homebound and disabled seniors in their housing of choice, to continue support for youth services that modify gang/pre-gang and risky/unlawful behaviors, including efforts to mitigate African American juvenile arrest rates, and maintenance of a safety net program providing vital household and family resources for working poor households facing immediate economic shortfalls and households unable to benefit from family self-sufficiency services.

A summary of the findings will be presented to the Board at this meeting. The Community Action Board approved this item at its meeting on May 14, 2025.

ACTION ITEM III-C-1

Approval to Extend Janitorial Services Agreements and Authorize the Executive Director to Sign Each Agreement.

Presenter: Betsy Uda

RECOMMENDATION:

Approve the extension of the agreements ending on June 30, 2025, with Custom Hi Tech Maintenance, and New Generation Building Services for janitorial services for one additional year and authorize the Executive Director to sign each agreement.

BACKGROUND:

On January 7, 2022, SETA released a Request for Proposals (RFP) to procure janitorial services for the Children and Family Services Department. The RFP solicited janitorial services for thirty-six (36) Early Learning Centers and one central kitchen. On April 7, 2022, the Governing Board authorized the Executive Director and staff to enter into negotiations with two janitorial service providers (RFP proposers) and execute signed contracts.

On July 1, 2022, SETA entered into contracts with two vendors to provide janitorial services for two years with the option of extending the agreement for three additional one-year terms. In accordance with the Exhibit E of the SETA Janitorial Contract, Section 3, Term of the Agreement, *“any increased cost for contracted services during any extension year will not exceed 5% or the Annual Consumer Price Index for the previous year, whichever is smaller.”* The SETA fiscal staff have reviewed the Annual Consumer Price Index (CPI) for last year, which was 2.4%. Each contract amount will be increased to reflect the CPI of 2.4%, effective July 1, 2025. The CPI will help cover the increased costs of minimum wage, supplies and other operating expenses.

Based on the janitorial services provided in the past year, staff are recommending the extension of two agreements for an additional year, effective July 1, 2025, through June 30, 2026, as follows:

Contractor	Amount
Custom Hi Tech Maintenance	\$276,004
New Generation Building Services	\$339,331
TOTAL	\$615,335

These totals include the CPI increase and reduced costs for the additional Head Start location subtracted since the original contract (Laverne Stewart).

Staff will be available to answer any questions.

INFORMATION ITEM IV-A
Fiscal Monitoring Reports

Presenter: Mario Maslac

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

MEMORANDUM

TO: Ms. Heather Henry

DATE: May 5, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk fiscal monitoring of California Human Development

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 233,711	7/1/24-6/30/25	7/1/24-12/31/24
WIOA	OSY	\$ 166,000	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	No
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: California Human Development

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act, Adult and Out-of-School Youth program from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Gina Wandell

DATE: April 30, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Review of Elk Grove Unified School

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 637,233	7/1/23-6/30/24	1/1/24-6/30/24
WIOA	Out of School Youth	\$ 329,729	7/1/23-6/30/24	1/1/24-6/30/24
WIOA	Prison to Employment	\$ 47,250	4/1/23-11/30/25	1/1/24-6/30/24
CSBG	Safety Net	\$ 100,000	1/1/24-12/31/24	1/1/24-12/31/24
CSBG	Family Self-Sufficiency	\$ 111,066	1/1/24-12/31/24	1/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	No
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Elk Grove Unified School District Adult & Community Education

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act programs of Adult, Out-of-School Youth and Prison to Employment from July 1, 2024 to December 31, 2024 and Community Service Block Grants, Family Self-Sufficiency and Safety Net from January 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Brenda Pate

DATE: May 7, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On site Fiscal Monitoring of Goodwill Industries

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	OSY	\$ 118,230	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Goodwill Industries of Sacramento Valley

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act, Out-of-School Youth program from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Lisa Welze

DATE: May 12, 2025

FROM: David B. Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of International Rescue Committee

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
RSS	VESL/ES	\$ 960,000	10/1/23 – 9/30/24	10/1/23 – 9/30/24
RSS	ES	\$ 280,000	10/1/23 – 9/30/24	10/1/23 – 9/30/24
RSS	Add'l Sup	\$ 196,420	10/1/23 – 9/30/24	10/1/23 – 9/30/24
RSS	ELL	\$ 214,400	10/1/23 – 9/30/24	10/1/23 – 9/30/24
RSS	HAU	\$ 307,983	8/3/23 – 9/30/25	8/3/23 – 9/30/24
CSBG	FSS	\$ 75,000	1/1/23 – 12/31/23	4/1/23 – 12/31/23
CSBG	YSS	\$ 65,000	1/1/23 – 12/31/23	4/1/23 – 12/31/23

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: 2/4/25

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	N/A	N/A
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	Yes
10	Adherence to Budget	Yes	Yes
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: International Rescue Committee

Findings and General Observations:

The total costs as reported to SETA for the Refugee Support Services and Community Services Block Grant programs have been traced to the subgrantee's fiscal records and appear to be in order with the exceptions noted below:

1. A review of International Rescue Committee's invoices sent to SETA shows that IRC is out of compliance with the Agreement for Delegation of Activities under the Refugee Support Services and Community Services Block Grant. Monthly reimbursement invoices must be submitted by the 10th of the following month for which costs are being claimed. IRC is consistently late sending SETA their reimbursement invoices and often arrive with mathematical errors causing further delay as accounts payable staff have to reach out for clarification and remediation.

Recommendations for Corrective Action:

1. IRC will provide SETA with a detailed corrective action plan which clearly dictates what processes will be changed to adhere to the requirements of the signed delegate agreement.

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Kate Hutchinson

DATE: May 5, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Onsite Fiscal Monitoring of Lutheran Social Services of Northern California

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	OSY	\$ 132,000	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Lutheran Social Services of Northern California

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act (WIOA), Out-of-School Youth (OSY) program from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Gulshan Yusufzai

DATE: May 12, 2025

FROM: David Benjamin Clark, SETA Fiscal Monitor

RE: Fiscal Monitoring of MAS-SSF

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
RSS	ASOR	\$ 250,000	7/1/23 – 9/30/25	1/1/24 – 11/30/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: 2/14/24

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Muslim American Society – Social Services Foundation

Findings and General Observations:

The total costs as reported to SETA for the RSS program have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order.

Recommendations for Corrective Action:

N/A

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Debbie Hughes

DATE: May 6, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Next Move Homeless Services, Inc.

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
CSBG	Safety Net	\$ 36,146	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☐ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: August 2024

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	N/A	N/A
6	Fringe Benefits	N/A	N/A
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Next Move Homeless Services, Inc.

Findings and General Observations:

We have reviewed the Community Services Block Grant (CSBG) of Safety Net program from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Jennifer Poff

DATE: May 7, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of North State Building Industry Foundation

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	OSY	\$ 352,316	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: North State Building Industry Foundation

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act (WIOA) program, Out-of-School Youth (OSY) from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Jennifer Poff

DATE: May 7, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of North State Building Industry Foundation

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	OSY	\$ 352,316	7/1/24-6/30/25	7/1/24-12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: North State Building Industry Foundation

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act (WIOA) program, Out-of-School Youth (OSY) from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Diana Erickson

DATE: May 6, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Onsite Fiscal Monitoring Desk Review of PRIDE Industries

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 365,889	7/1/2024-6/30/2025	7/1/2024-12/31/2024

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☐ Final

Date of Review: March, 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	Yes	No
12	Equipment Records	N/A	N/A

Program Operator: PRIDE Industries

Findings and General Observations:

We have reviewed the Workforce Innovation and Opportunity Act (WIOA), Adult and Dislocated Worker (DW) programs from July 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

MEMORANDUM

TO: Ms. Rose Ramos

DATE: May 12, 2025

FROM: David B. Clark, SETA Fiscal Monitor

RE: Onsite Monitoring of Sacramento City Unified School District

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult	\$ 664,750	7/1/24 – 6/30/25	7/1/24 – 12/31/24
RSS	ELL	\$ 313,600	10/1/24 – 9/30/25	10/1/24 – 12/31/24
RSS	Addt'l SS	\$ 26,052	10/1/24 – 9/30/25	10/1/24 – 12/31/24
WIOA	OSY	\$ 320,130	7/1/24 – 6/30/25	7/1/24 – 12/31/24
RSS	ELL	\$ 320,000	10/1/23 – 9/30/24	7/1/24 – 9/30/24
RSS	Addt'l SS	\$ 19,240	10/1/23 – 9/30/24	7/1/24 – 9/30/24
RSS	HAU	\$ 51,675	8/3/23 – 9/30/25	7/1/24 – 12/31/24

Monitoring Purpose: ☒ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: September 12 & 13, 2024

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	No	Yes
2	Internal Control	No	Yes
3	Bank Reconciliations	N/A	N/A
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	Yes	No
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	Yes	No
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Sacramento City Unified School District

Findings and General Observations:

The total costs as reported to SETA for the Workforce Innovation and Opportunity Act and the Refugee Support Services grant have been traced to the delegate agency records. The records were verified and appear to be in order with the exceptions noted below:

1) A review of the timeliness of monthly invoices provided to SETA has found that SCUSD is consistently late when submitting invoices for reimbursement. This is a repeat finding from the previous monitoring engagement. Despite providing an action plan explaining how processes would be improved going forward, the first five months of invoices for the 2024/2025 ELL grant were only provided to SETA in March 2025, a full month after an onsite fiscal monitoring.

Recommendations for Corrective Action:

1) SCUSD will again provide SETA with an action plan that details the internal controls or procedures that will be implemented to supply SETA with monthly invoices and closeout packages in a timely manner, consistent with the terms outlined in the subgrantee agreement.

CC: Anita Maldonado
Governing Board

INFORMATION ITEM IV-B**Employer Success Stories and Activity Report**

Presenter: William Walker

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Staff will be available to answer questions.

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Atlas Disposal	9	Front Load Driver	1
	9	Heavy Duty Mechanic	1
	9	Residential Driver	1
	9	Roll Off Driver	1
Amazon	9	Amazon Fresh Grocery Associate	5
Back on Course Educational Services LLC	4	Administrative Specialist	1
	4	Educational Support Specialist	1
	4	Operations Specialist	1
Better Business Bureau	9	Senior Business Development Representative	5
City of Elk Grove	9	Administrative Assistant I/II	1
	9	Administrative Fiscal Analyst	1
	9	Animal Services Officer	1
	9	Fleet Supervisor	1
		Finance and Budget Analyst I/II	1
	6	Mental Health Clinician	1
		Mental Health Clinician	1
		Police Records Technician I/II	1
	9	Purchasing Coordinator	1
	9	Red Light Enforcement Technician	1
	9	Senior Civil Engineer	1
	9	Senior Management Analyst	1
	9	Traffic Control and Street Lighting Supervisor	1
		Victim/Witness Advocate	1
City of Sacramento	9	Administrative Analyst	1
	9	Administrative Analyst -Cannabis Policy and Enforcement	1
	9	Administrative Analyst-Emergency Preparedness	1
	9	Administrative Analyst- Fiscal	1
	9	Administrative Analyst Permits and Taxes	1
	9	Administrative Analyst-Regulatory Public Outreach	1
	9	Administrative Officer	1
	9	Administrative Technician	2
	9	Animal Care Technician	1
	9	Animal Control Officer I	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
City of Sacramento	9	Animal Control Officer II	1
	7	Applications Developer	1
	3	Assistant Civil Engineer	2
	3	Building Inspector I	1
	9	Building Maintenance Worker	1
	3	Carpenter	1
	9	Code Enforcement Officer	2
	9	Customer Service Specialist	1
	9	Custodian I	1
	9	Development Project Manager	1
	9	Development Services Technician I	1
	9	Development Services Technician II	1
	9	Dispatcher I	1
	9	Dispatcher II	1
	9	Equal Employment Manager	1
	9	Equipment Mechanic II	1
	9	Events Associate	1
	9	Events Coordinator	1
	9	Events Services Supervisor	1
	9	Executive Director Water Forum	1
	9	General Intern	2
	7	Information Technology Trainee	1
	9	Instrument Technician II	2
	3	Junior Engineer	
	9	Labor Relations Analyst	1
	9	Marina Aide	1
	9	Neighborhood Services Area Manager	1
	9	Office Specialist	1
	9	Park Safety Ranger	1
	9	Park Safety Ranger Supervisor	1
	9	Parking Enforcement Officer	1
	9	Parking Lot Attendant	1
	9	Personnel Technician	1
	9	Planning Director Mobility and Sustainability Manager	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
City of Sacramento	9	Police Officer	2
	9	Police Officer Recruit	1
	9	Police Records Specialist I	1
	9	Police Records Specialist III	1
	9	Principal Budget Analyst	1
	9	Principal Planner	1
	7	Principal Systems Engineer	1
	9	Process Control Systems Specialist	1
	9	Program Manager-Community Outreach	1
	9	Program Specialist	2
	9	Program Supervisor	1
	9	Recreation Aide	1
	9	Recreation Aide-Youth Workforce Development	1
	9	Senior Accounting Technician	1
	7	Senior Applications Developer DOU/CCB	1
	9	Senior Applications Developer Enterprise Applications	1
	9	Senior Code Enforcement Officer	1
	9	Senior Office Specialist	1
	9	Senior Personnel Analyst	1
	9	Senior Recreation Aide	1
	9	Senior Staff Assistant	1
	9	Senior Tree Pruner	1
	9	Staff Assistant	1
	3	Street Construction Equipment Operator	1
	9	Student Trainee Police Department	1
	9	Supervising Code Enforcement Officer	1
	3	Supervising Construction Inspector	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
City of Sacramento	7	Telecommunications Engineer II	1
	9	Ticket Seller	1
	9	Traffic Worker I	1
	9	Tree Pruner Trainee	1
	9	Utilities Operations and Maintenance Leadworker Wastewater Collection	1
	9	Youth Aide	1
County of Sacramento	9	Assistant Planner	1
	9	Accounting Manager	1
	4	Accounting Technician	1
	9	Administrative Services Officer I	1
	9	Airport Manager	1
	9	Assistant Auditor-Controller	1
	9	Assistant Chief Criminal Investigator	1
	7	Assistant Chief Information Officer	1
	9	Assistant Director of Airports	1
	9	Assistant Waste Management Specialist Level I/II	1
	3	Associate Electrical Engineer	1
	9	Associate Real Property Appraiser	1
	9	Automotive Technician	1
	9	Behavioral Health Peer Specialist Program Manager	1
	9	Chief Assistant Public Defender	1
	9	Chief Financial and Administrative Officer	1
	9	Chief of Shelter Medicine	1
	9	Chief, Division of Water Resources	1
	9	Child Support Officer Level I/II	1
	9	Clerk/Recorder Supervisor	1
	9	Collection Equipment Operator II	1
	9	Collection Equipment Operator III	1
	9	Collection Services Program Manager	1
	9	Construction Inspection Supervisor	1
	3	Construction Inspector	1
	3	Construction Management Supervisor	1
	9	Coroner Technician Level I/II	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
County of Sacramento	9	County Executive Office Management Analyst III	1
	9	Crime and Intelligence Analyst	1
	9	Criminal Investigator Level I/II	1
	9	Deputy Clerk, Board of Supervisors Level I/II	1
	9	Deputy Director, Airport Operations and Maintenance	1
	9	Deputy Sheriff Recruit	1
	3	Electrician	1
	9	Electronics Technician	1
	9	Emergency Medical Services Administrator	1
	9	Engineering Aide Land Surveying	1
	9	Engineering Technician Level I/II	1
	9	Environmental Specialist Level I/II	1
	9	Epidemiologist	1
	9	Estate Inventory Specialist	1
	9	Facilities Manager	1
	9	Facilities Trades Operations Supervisor	1
	9	Family Service Supervisor	1
	9	Family Service Worker Level I/II	1
	4	Fleet Service Worker	1
	9	Fleet Supervisor	1
	9	Food Service Cook	1
	9	Food Service Worker	1
	9	Highway Maintenance Worker	1
	9	Human Resources Manager I	1
	9	Human Services Division Manager	1
	9	Human Services Program Integrity Specialist	1
	9	Human Services Program Specialist	1
	9	Human Services Supervisor	1
	9	Industrial Hygienist	1
	7	Information Technology Applications Analyst III	1
	7	Information Technology Business Systems Analyst III	1
	9	Information Technology Division Chief	1
	7	Information Technology Systems Support Specialist Level I/II	1
	9	Investigative Assistant	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
County of Sacramento	6	Lactation Consultant	1
	3	Landfill Equipment Operator I	1
	9	Landfill Equipment Operator II	1
	9	Landfill Equipment Operator III	1
	3	Lead Electrician	1
	9	Legal Secretary I	1
	6	Medical Assistant Level I/II	1
	6	Nutrition Assistant Level I/II	1
	9	Office Assistant Level I/II	1
	9	Park Ranger	1
	9	Park Ranger Recruit	1
	9	Personnel Analyst	1
	9	Pharmacist	1
	9	Planning Technician	1
	3	Plumber	1
	9	Principal Engineering Technician	1
	9	Principal Planner	1
	9	Printing Services Operator Level I/II	1
	9	Process Server	1
	9	Real Property Appraiser Level I/II	1
	9	Recreation Aide	2
	9	Recreation Leader	1
	9	Retirement Services Supervisor	1
	6	Safety Specialist	1
	9	Sanitation District Mechanic III	1
	9	Scale Attendant I	1
	9	Secretary to Member of Board of Supervisors	1
	4	Senior Administrative Analyst Range A/B	1
	9	Senior Airport Manager	1
	9	Senior Airport Planner	1
	9	Senior Airport Operations Dispatcher	1
	9	Senior Airport Operations Worker	1
	3	Senior Construction Inspector	1
	9	Senior Contract Services Officer	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
County of Sacramento	9	Senior Economic Development and Marketing Specialist	1
	9	Senior Election Assistant	1
	9	Senior Engineering Technician	1
	9	Senior Landscape Architect	1
	9	Senior Highway Maintenance Worker	1
	9	Senior Natural Resource Specialist	1
	9	Senior Nutrition Assistant	2
	9	Senior Office Specialist	1
	9	Senior Personnel Specialist	1
	9	Senior Planner	1
	9	Senior Retirement Benefits Specialist	1
	9	Senior Sheriff's Records Specialist	1
	9	Senior Traffic Signal and Lighting Technician	2
	9	Senior Transportation Engineer	1
	9	Senior Utility Billing Services Representative	1
	9	Sheriff's Captain	1
	9	Sheriff's Records Officer I	1
	9	Special Assistant Board of Supervisors	1
	9	Storekeeper - Fleet Services	2
	9	Stormwater Utility Manager	1
	9	Supervising Animal Control Officer	1
	3	Supervising Building Inspector	1
	9	Supervising Communications/Operations Dispatcher	1
	9	Supervising Custodian I	1
	9	Supervising Deputy Clerk, Board of Supervisors	1
	9	Supervising Probation Officer	1
	9	Supervising Waste Management Specialist	1
	6	Therapist Aide	1
	9	Traffic Signs Maintenance Worker II	1
	9	Veterans Claims Representative	1
	9	Waste Management Program Assistant	1
	9	Waste Management Program Manager II	1
	9	Waste Management Superintendent	1
	9	Workforce Coordinator	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Los Rios Community College District	4	Account Clerk I	1
	4	Account Clerk II	1
	4	Account Clerk III	1
	4	Accountant	2
	4	Accounting Specialist	1
	4	Adapted Physical Education Adjunct Assistant Professor Pool	1
	4	Administration of Justice Adjunct Assistant Professor Pool	1
	4	Administrative Assistant I	1
	4	Administrative Assistant II	1
	4	Administrative Assistant III	1
	4	Administrative Services Analyst	2
	4	Admissions/Records Technician II	1
	4	Aircraft Maintenance Technician Adjunct Assistant Professor	1
	4	Alternate Media Design Specialist	1
	4	Anthropology Adjunct Assistant Professor	1
	4	Art 2D Adjunct Assistant Professor	1
	4	Art Adjunct Assistant Professor	2
	4	Art Adjunct Assistant Professor Pool	1
	4	Art History Adjunct Assistant Professor Pool	1
	4	Athletic Trainer	1
	4	Automotive Mechanics Technology Assistant Professor	1
	4	Aviation Adjunct Assistant Professor Pool	3
	4	Aviation Assistant Professor	1
	4	Biology Adjunct Assistant Professor	1
	4	Building Inspection Technology Assistant Professor	1
	4	Campus Operations Supervisor	1
	4	Chemistry Assistant Professor	1
	4	Child Development Center Teacher	1
	4	Classified Recruit Training Officer	1
	4	Clerk III	3
	4	College Nurse Clinician	1
	4	Commercial Music Adjunct Assistant Professor	2
	4	Computer Information Science Assistant Professor	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Los Rios Community College District	4	Confidential Human Resources Generalist	2
	4	Confidential Human Resources Specialist II	1
	4	Confidential Human Resources Specialist III	2
	4	Counseling Clerk I	1
	4	Culinary Arts Management Adjunct Assistant Professor Pool	1
	4	Custodian	1
	4	Deaf Culture and Sign Language Studies Adjunct Assistant Professor Pool	1
	4	Dean of Arts	1
	4	Dean of Business, Computer Information Science, and Distance Learning	1
	4	Dean of Career Education	1
	4	Dean of Humanities and Fine Arts	1
	4	Diagnostic Medical Sonography Adjunct Assistant Professor Pool	1
	4	Director I of Human Resources	1
	4	Director VI of Training Source	1
	4	Director VII of the Apprenticeship Grants Project	1
	4	Director X for TRIO Project & Student Support Services	1
	4	Donor Relations Specialist	1
	4	Early Childhood Education Adjunct Assistant Professor	2
	4	Educational Center Clerk	1
	4	Educational Center Supervisor	1
	4	Electrician Trainee Assistant Professor	1
	4	Emergency Medical Technician Paramedic Adjunct Assistant Professor	1
	4	Employer Engagement Specialist - Special Projects	1
	4	Engineering Adjunct Assistant Professor	1
	4	Engineering Adjunct Assistant Professor Pool	1
	4	English Adjunct Assistant Professor Pool	1
	4	English as a Second Language Adjunct Assistant Professor Pool	1
	4	Facilities Steward	1
	4	Fashion Adjunct Assistant Professor	1
	4	Film and Media Adjunct Assistant Professor Pool	1
	4	Financial Aid Technician	2
	4	Fire Technology Adjunct Assistant Professor Pool	1
	4	Fire Technology Coordinator	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Los Rios Community College District	4	Fitness Adjunct Assistant Professor Pool	1
	4	Geography Assistant Adjunct Professor	1
	4	Geology Adjunct Assistant Professor Pool	1
	4	Grant Coordination Clerk	1
	4	Groundskeeper	1
	4	Head Custodian	1
	4	Head Softball Coach Adjunct Assistant Professor	1
	4	Hmong Adjunct Assistant Professor Pool	1
	4	Human Development Adjunct Assistant Professor	1
	4	Humanities Adjunct Assistant Professor Pool	1
	4	Information Tech Specialist II-Audio/Video Media Support	1
	4	Information Technology Application Systems Supervisor	1
	4	Information Technology Specialist I - Help Desk Support	1
	4	Information Technology Technician II - Help Desk	1
	4	Instructional Assistant - Anthropology	1
	4	Instructional Assistant - Campus Computer Laboratory	1
	4	Instructional Assistant - Cosmetology	1
	4	Instructional Assistant - Costuming and Makeup	1
	4	Instructional Assistant - Disabled Student Program & Services	1
	4	Instructional Assistant - Foreign Language	1
	4	Instructional Assistant - Learning Resources	1
	4	Instructional Assistant - Photography	1
	4	Instructional Assistant - Writing/English/Reading	1
	4	Instructional Assistant-Mathematics	1
	4	Interim Dean of Kinesiology and Athletics	1
	4	Laboratory Technician - Mechanics	1
	4	Laboratory Technician - Science	2
	4	Lead Maintenance Painter	1
	4	Legal Assisting Assistant Adjunct Professor	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Los Rios Community College District	4	Maintenance HVAC Mechanic	1
	4	Maintenance Operations Clerk	1
	4	Maintenance Technician I	1
	4	Maintenance Technician II	1
	4	Mathematics Adjunct Assistant Professor Pool	1
	4	Media Systems/Resources Technician II	1
	4	Mental Health Advocate	2
	4	Maintenance Plumber	1
	4	Music Adjunct Assistant Professor	1
	4	Nursing Assistant Professor--Medical Surgical, Simulation & Clinical Liaison	1
	4	Nursing Assistant Professor - Psychology	2
	4	Outreach Specialist Limited Term	1
	4	Payroll Accountant	2
	4	Personal Activity Adjunct Assistant Professor Pool	1
	4	Philosophy Adjunct Assistant Professor	1
	4	Philosophy Adjunct Assistant Professor Pool	1
	4	Photography Adjunct Assistant Professor Pool	2
	4	Physics/Astronomy Adjunct Assistant Professor Pool	1
	4	Police Captain	1
	4	Police Officer	1
	4	Project Director (X) for TRIO Educational Talent Search	1
	4	Psychology Assistant Professor	1
	4	Radio, TV and Film Adjunct Assistant Professor Pool	2
	4	Real Estate Adjunct Assistant Professor	1
	4	Recruit Training Officer	1
	4	Research Analyst	1
	4	Respiratory Care Adjunct Assistant Professor	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
Los Rios Community College District	4	Special Projects - Education Coach II	1
	4	Special Projects - Open Educational Resources Specialist	1
	4	Special Projects-Sustainability Coordinator	1
	4	Student Support Assistant	4
	4	Student Support Specialist	3
	4	Student Support Supervisor	1
	4	Surgical Technologist Assistant Professor	1
	4	Theater Arts Film Adjunct Assistant Professor Pool	1
	4	Theatre Arts Adjunct Assistant Professor	1
	4	Theatre Arts Technical Adjunct Assistant Professor Pool	1
	4	Tutoring Adjunct Coordinator Pool	1
	4	Veterinary Animal Health Technology Adjunct Assistant Professor Pool	1
	4	Veterinary Technology Adjunct Assistant Professor Pool	1
	4	Vice President of Instruction	2
	4	Vice President of Student Services	1
	4	Vice President of Student Services & Equity	1
	4	Vietnamese Adjunct Assistant Professor Pool	1
	4	Welding Technology Assistant Professor	1
	4	Women and Gender Studies Adjunct Assistant Professor Pool	1
	4	Women's Basketball Adjunct Head Coach	1
Morrison Chopping LLC	9	Farmworker - Combine, Harvest, Equipment Operator - Multiple Commodities	9
Resource Staffing Group	9	Call Center - Customer Service Representative	1
	9	Data Entry Clerk	1
	9	Document Management Clerk	1
	9	Office Clerk	1

SETA- Employer Activity Report

The following is an update of information as of May 22, 2025

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and			
TTEC Government Solutions, LLC	9	Bilingual Healthcare Customer Service Representative - Remote	2
Total Maintenance Management	9	Airport Custodians	10
	9	Airport Porters	
	9	Overnight Custodian	10
UAW Center for Manufacturing a Green Economy	9	CMGE Community Director	1
	9	CMGE Workforce Development Director	1
Total			452

INFORMATION ITEM IV-C
Dislocated Worker Update

Presenter: William Walker

BACKGROUND:

Attached is a copy of the most current dislocated worker updates.

Staff will be available to answer questions.

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
California Communication Access Foundation 1300 Ethan Way, Suite 105 Sacramento, CA 95825	Communications	7/1/2024	Permanent	7	Sacramento, CA	Yes	Yes
Off Duty Services 6600 Bruceville Rd. Sacramento, CA 95823	Security	7/28/2024	Permanent	10	Sacramento, CA	Yes	Yes
VSP Vision 151 Blue Ravine Rd. Folsom, CA 95630	Healthcare	8/2/2024	Permanent	57	Sacramento, CA	Yes	Yes
Agilent Technologies, Inc. 91 & 110 Blue Ravine Rd. Folsom, CA 95630	Laboratory Technologies	8/9/2024	Permanent	4	Folsom, CA	Yes	Yes
Construction Innovations 10630 Mather Blvd. Suite 200 Mather, CA 95655	Construction	8/20/2024	Permanent	165	Sacramento, CA	Yes	Yes
Coach USA 7701 Wilbur Way Sacramento, CA 95828	Transportation	9/3/2024	Permanent	59	Sacramento, CA	Yes	Yes
Big Lots 6630 Valley Hi Drive Sacramento, CA 95823	Retail	8/1/2024	Closure	12	Sacramento, CA	No	Yes
Big Lots 8700 Rivera Drive Sacramento, CA 95826	Retail	8/1/2024	Closure	20	Sacramento, CA	No	Yes
Big Lots 9500 Greenback Lane Folsom, CA 95630	Retail	8/1/2024	Closure	22	Folsom, CA	No	Yes
Bucca di Beppo 1249 Howe Ave. Sacramento, CA 95825	Restaurant	8/2/2024	Closure	48	Sacramento, CA	Yes	Yes
Sunpower 3200 Dwight Road Suite 900 Elk Grove, CA 95758	Transportation	9/3/2024	Permanent	16	Elk Grove, CA	Yes	Yes
Big Lots 3615 Elkhorn Blvd North Highlands, CA 95660	Retail	10/27/2024	Permanent	15	Sacramento, CA	No	Yes

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Big Lots 8539 Elk Grove Blvd Elk Grove, CA 95624	Retail	10/27/2024	Permanent	16	Sacramento, CA	No	Yes
LL Flooring 8777 Elk Grove Blvd Elk Grove, CA 95625	Retail	9/15/2024	Permanent	3	Sacramento, CA	No	Yes
Garcia's Restaurant 6049 Madison Ave Carmichael, CA 95608	Restaurant	9/27/2024	Permanent	51	Sacramento, CA	No	Yes
Cisco Rancho Cordova, CA 95670	IT	11/15/2024	Permanent	69	Sacramento, CA	Yes	Yes
Intel 1900 Prairie City Rd, Folsom, CA 95630	IT	11/15/2024	Permanent	273	Sacramento, CA	Yes	Yes
Foundation for California Community Colleges 1102 Q Street Suite 4800 Sacramento, CA 95811	Education	11/15/2024	Permanent	368	Sacramento, CA	Yes	No
VSP Vision 151 Blue Ravine Rd. Folsom, CA 95630	Healthcare	1/2/2025	Permanent	186	Sacramento, CA	Yes	Yes
Blue Shield of California 3300 Zinfandel Dr. Builing A Rancho Cordova, CA	Healthcare	1/27/2025	Permanent	3	Sacramento, CA	Yes	Yes
Hunts & Sons, LLC 5725 Alder Avenue Sacramento, Ca 95828	Trade, Transportation and Utilities	1/2/2025	Permanent	24	Sacramento, CA	Yes	Yes
Advanced Auto Parts 2500 Arden Way, Unit 101 Sacramento, CA 95825	Retail	3/9/2025	Permanent	9	Sacramento, CA	Yes	Yes
Advanced Auto Parts 5135 Auburn Blvd Sacramento, CA 95841 SETA Governing Board	Retail	3/9/2025	Permanent	19	Sacramento, CA	Yes	Yes

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Advanced Auto Parts 955 Fee Dr. Sacramento, CA 95815	Retail	3/9/2025	Permanent	13	Sacramento, CA	Yes	Yes
Advanced Auto Parts 10899 Folsom Blvd. Rancho Cordova, CA 95670	Retail	3/9/2025	Permanent	10	Sacramento, CA	Yes	Yes
Advanced Auto Parts 9304 Greenback Lane Orangevale, CA 95662	Retail	3/9/2025	Permanent	6	Sacramento, CA	Yes	Yes
Advanced Auto Parts 3538 Northgate Blvd Sacramento, CA 95834	Retail	3/9/2025	Permanent	8	Sacramento, CA	Yes	Yes
Advanced Auto Parts 5885 47th Ave. Sacramento, CA 95841	Retail	3/9/2025	Permanent	13	Sacramento, CA	Yes	Yes
Macy's 6000 Sunrise Mall Citrus Heights, CA 95610	Retail	3/18/2025	Permanent	71	Sacramento, CA	Yes	Yes
Macy's 414 K Street Sacramento, CA 95814	Retail	3/18/2025	Permanent	71	Sacramento, CA	Yes	Yes
Party City 6302 Sunrise Blvd. Citrus Heights, CA 95610	Retail	2/28/2025	Permanent	10	Sacramento, CA	No	Yes
Party City 2780 E. Bidwell St. #100 Folsom, CA 95630	Retail	2/28/2025	Permanent	12	Sacramento, CA	No	Yes
Party City 1703 Arden Way Sacramento, CA 95815	Retail	2/28/2025	Permanent	15	Sacramento, CA	No	Yes

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
1 Click Logistics 7461 Metro Air Parkway, Ste. 100 Sacramento, CA 95837	Logistics/Transportation	3/31/2025	Permanent	12	Sacramento, CA	Yes	Yes
Intel 1900 Prairie City Rd, Folsom, CA 95630	IT	3/31/2025	Permanent	58	Sacramento, CA	Yes	Yes
Kohl's 1703 Arden Way Sacramento, CA 95815	Retail	3/30/2025	Permanent	60	Sacramento, CA	Yes	Yes
JOANN Fabric and Crafts 3130 Arden Way Sacramento, CA 95825	Retail	3/31/2025	Permanent	21	Sacramento, CA	Yes	Yes
JOANN Fabric and Crafts 1010 E. Bidwell St. Folsom, CA 95630	Retail	3/31/2025	Permanent	20	Folsom, CA	Yes	Yes
JOANN Fabric and Crafts 8509 Bond Rd. Elk Grove, CA 95624	Retail	3/31/2025	Permanent	20	Elk Grove, CA	Yes	Yes
JOANN Fabric and Crafts 5489 Sunrise Blvd. Citrus Heights, CA 95610	Retail	3/31/2025	Permanent	25	Citrus Heights	Yes	Yes
Sacramento Motorcars LLC 8590 Laguna Grove Dr. Elk Grove, CA 95757	Retail	3/31/2025	Permanent	199	Sacramento, CA	Yes	Yes
Macy's Fulfillment Center 6200 Franklin Blvd. Sacramento, CA 95824	Retail	9/27/2025	Permanent	78	Sacramento, CA	Yes	Yes
Forever 21 1689 Arden Way Sacramento, CA 95815	Retail	5/31/2025	Permanent	10	Sacramento, CA	Yes	Yes

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
Forever 21 13000 Folsom Blvd. Suite 607 Folsom, CA 95630	Retail	5/31/2025	Permanent	10	Folsom, CA	Yes	Yes
SKhynixAmerica, Inc. 10951 White Rock Rd. Rancho Cordova, CA 95670	Manufacturing	5/19/2025	Permanent	67	Rancho Cordova, CA	Yes	Yes
Jones Lang LaSalle Americas, Inc. 4900 W. Elkhorn Blvd. Sacramento, CA 95835	Real Estate Investment	6/14/2025	Permanent	77	Rancho Cordova, CA	Yes	Yes
SSP America 6900 Airport Blvd. Sacramento, CA 95837	Hospitality	6/17/2025	Permanent	105	Sacramento, CA	Yes	Yes
Blue Shield of California 3300 Zinfandel Dr. Building A Rancho Cordova, CA	Healthcare	6/25/2025	Permanent	12	Rancho Cordova, CA	Yes	Yes
Highlands Community Charter & Technical School 1333 Grand Ave Sacramento, CA 95838	Education	6/30/2025	Permanent	631	Sacramento, CA	Yes	Yes
Center Point, Inc. 100 & 300 Prison Point Rd. Represa, CA 95671	Prison	6/30/2025	Permanent	37	Sacramento, CA	Yes	Yes
Unitek Learning 4330 Watt Ave, 4th Floor Sacramento, CA 95823	Education	7/3/2025	Permanent	3	Sacramento, CA	Yes	Yes
Walgreens 2900 Stockton Blvd. Sacrament, CA 95127	Retail	6/25/2025	Permanent	35	Sacramento, CA	Yes	Yes
Seasons 52 1689 Arden Way Sacramento, CA 95815	Hospitality	5/19/2025	Permanent	85	Sacramento, CA	Yes	Yes

Dislocated Worker Information PY 2024/2025

The following is an update of information as of May 22, 2025

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Official WARN Notice	Contacted
UPS 1380 Shore Street West Sacramento, CA 95691	Transportation	7/14/2025	Permanent	355	West Sacramento, CA	Yes	Yes
				3,605			

INFORMATION ITEM IV-D

Unemployment Update/Press Release from the Employment Development Department

Presenter: Roy Kim/Cara Welch

BACKGROUND:

The unemployment rate for the Sacramento MSA for the month of April was 4.4%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information DivisionContact: Cara Welch
(916) 530-1700**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**
Total employment up 8,600 over the month: up 10,500 over the year

The unemployment rate in the Sacramento-Roseville-Folsom MSA was 4.4 percent in April 2025, down from a revised 4.7 percent in March 2025, and above the year-ago estimate of 4.2 percent. This compares with an unadjusted unemployment rate of 5.0 percent for California and 3.9 percent for the nation during the same period. The unemployment rate was 4.5 percent in El Dorado County, 3.8 percent in Placer County, 4.5 percent in Sacramento County, and 5.2 percent in Yolo County.

Between March 2025 and April 2025, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 8,600 to total 1,105,500 jobs.

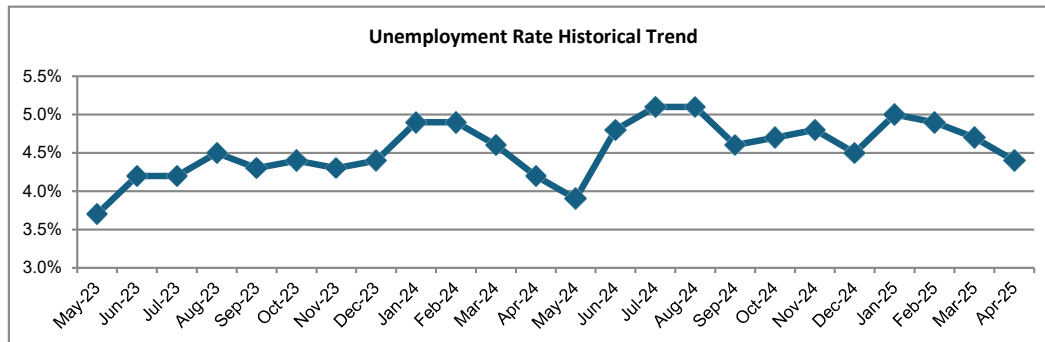
- Most major industry sectors reported employment growth from March to April. Construction led the expansion with a seasonal gain of 2,300 jobs. Within the industry, specialty trade contractors expanded by 1,900 jobs while construction of buildings added 300 jobs.
- Employment in private education and health services continued to trend up in April, with an increase of 1,400 jobs. Healthcare and social assistance (up 1,200 jobs) accounted for 86 percent of the gain. Private educational services picked up 200 jobs.
- Government payrolls rose by 1,100 jobs, with gains concentrated in state government (up 1,100 jobs). Federal and local government remained unchanged.
- Over the month, six other major industry sectors experienced job growth: leisure and hospitality (up 1,100 jobs), professional and business services (up 1,100 jobs), farm (up 900 jobs), trade, transportation, and utilities (up 300 jobs), other services (up 200 jobs), and financial activities (up 200 jobs).

Between April 2024 and April 2025, total jobs in the region increased by 10,500 or 1.0 percent.

- Over the year, private education and health services payrolls advanced by 11,400 jobs. Healthcare and social assistance reported an additional 11,000 jobs, while private educational services picked up 400 jobs.
- Government employment expanded by 2,400 jobs when compared to last April. Local government was responsible for the growth, adding 2,800 jobs. Job declines in state government (down 200 jobs) and federal government (down 200 jobs) offset the industry gains.
- Professional and business services recorded the largest year-over decline, decreasing by 2,300 jobs. Job losses in professional, scientific, and technical services (down 3,000 jobs) were partially offset by growth in administrative and support and waste services (up 400 jobs) and management of companies and enterprises (up 300 jobs).
- Financial activities fell by 700 jobs since last April. Within the industry sector, job reductions occurred in real estate and rental and leasing (down 600 jobs) and finance and insurance (down 100 jobs).

IMMEDIATE RELEASE
SACRAMENTO-ROSEVILLE-FOLSOM METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento-Roseville-Folsom MSA was 4.4 percent in April 2025, down from a revised 4.7 percent in March 2025, and above the year-ago estimate of 4.2 percent. This compares with an unadjusted unemployment rate of 5.0 percent for California and 3.9 percent for the nation during the same period. The unemployment rate was 4.5 percent in El Dorado County, 3.8 percent in Placer County, 4.5 percent in Sacramento County, and 5.2 percent in Yolo County.



Industry	Mar-2025	Apr-2025	Change		Apr-2024	Apr-2025	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,096,900	1,105,500	8,600		1,095,000	1,105,500	10,500
Total Farm	7,700	8,600	900		8,600	8,600	0
Total Nonfarm	1,089,200	1,096,900	7,700		1,086,400	1,096,900	10,500
Mining, Logging, and Construction	73,800	76,100	2,300		76,400	76,100	(300)
Mining and Logging	400	400	0		400	400	0
Construction	73,400	75,700	2,300		76,000	75,700	(300)
Manufacturing	39,400	39,400	0		39,600	39,400	(200)
Trade, Transportation, and Utilities	165,000	165,300	300		164,900	165,300	400
Information	9,000	9,000	0		9,400	9,000	(400)
Financial Activities	45,400	45,600	200		46,300	45,600	(700)
Professional and Business Services	131,900	133,000	1,100		135,300	133,000	(2,300)
Private Education and Health Services	207,300	208,700	1,400		197,300	208,700	11,400
Leisure and Hospitality	112,600	113,700	1,100		113,100	113,700	600
Other Services	39,000	39,200	200		39,600	39,200	(400)
Government	265,800	266,900	1,100		264,500	266,900	2,400

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

Sacramento-Roseville-Folsom MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2024 Benchmark

Data Not Seasonally Adjusted

	Apr 24	Feb 25	Mar 25 Revised	Apr 25 Prelim	Percent Change Month	Year
Civilian Labor Force (1)	1,172,500	1,195,000	1,207,800	1,202,300	-0.5%	2.5%
Civilian Employment	1,123,400	1,137,100	1,151,000	1,149,000	-0.2%	2.3%
Civilian Unemployment	49,100	58,000	56,800	53,400	-6.0%	8.8%
Civilian Unemployment Rate	4.2%	4.9%	4.7%	4.4%		
(CA Unemployment Rate)	4.8%	5.5%	5.3%	5.0%		
(U.S. Unemployment Rate)	3.5%	4.5%	4.2%	3.9%		

Total, All Industries (2)	1,095,000	1,093,500	1,096,900	1,105,500	0.8%	1.0%
Total Farm	8,600	7,500	7,700	8,600	11.7%	0.0%
Total Nonfarm	1,086,400	1,086,000	1,089,200	1,096,900	0.7%	1.0%
Total Private	821,900	822,700	823,400	830,000	0.8%	1.0%
Goods Producing	116,000	113,300	113,200	115,500	2.0%	-0.4%
Mining, Logging, and Construction	76,400	74,000	73,800	76,100	3.1%	-0.4%
Mining and Logging	400	400	400	400	0.0%	0.0%
Construction	76,000	73,600	73,400	75,700	3.1%	-0.4%
Construction of Buildings	15,400	15,100	14,900	15,200	2.0%	-1.3%
Specialty Trade Contractors	52,300	49,700	49,500	51,400	3.8%	-1.7%
Foundation, Structure, and Building Exterior	14,000	12,200	12,200	13,100	7.4%	-6.4%
Building Equipment Contractors	22,200	21,600	21,500	22,100	2.8%	-0.5%
Building Finishing Contractors	10,800	10,700	10,600	11,100	4.7%	2.8%
Manufacturing	39,600	39,300	39,400	39,400	0.0%	-0.5%
Durable Goods	25,500	25,300	25,400	25,400	0.0%	-0.4%
Computer and Electronic Product Manufacture	4,400	4,200	4,100	4,100	0.0%	-6.8%
Non-Durable Goods	14,100	14,000	14,000	14,000	0.0%	-0.7%
Food Manufacturing	5,700	6,200	6,100	6,100	0.0%	7.0%
Service-Providing	970,400	972,700	976,000	981,400	0.6%	1.1%
Private Service Providing	705,900	709,400	710,200	714,500	0.6%	1.2%
Trade, Transportation, and Utilities	164,900	166,600	165,000	165,300	0.2%	0.2%
Wholesale Trade	28,200	27,900	27,900	28,400	1.8%	0.7%
Merchant Wholesalers, Durable Goods	16,100	15,900	15,900	16,100	1.3%	0.0%
Merchant Wholesalers, Nondurable Goods	10,700	10,800	10,800	11,000	1.9%	2.8%
Retail Trade	96,400	97,000	96,500	96,200	-0.3%	-0.2%
Motor Vehicle & Parts Dealer	14,200	14,000	14,000	14,000	0.0%	-1.4%
Building Material and Garden Equipment and	8,900	8,400	8,600	8,700	1.2%	-2.2%
Grocery and Convenience Retailers	19,900	20,400	20,300	20,300	0.0%	2.0%
General Merchandise Retailers	20,300	21,000	20,700	20,700	0.0%	2.0%
Health and Personal Care Retailers	5,100	4,900	4,900	4,900	0.0%	-3.9%
Clothing, Clothing Accessories, Shoe, and J	6,200	6,700	6,600	6,500	-1.5%	4.8%
Sporting Goods, Hobby, Musical Instrument,	10,300	10,500	10,400	10,300	-1.0%	0.0%
Transportation, Warehousing, and Utilities	40,300	41,700	40,600	40,700	0.2%	1.0%
Information	9,400	9,100	9,000	9,000	0.0%	-4.3%
Publishing Industries	2,200	2,000	2,000	2,000	0.0%	-9.1%
Telecommunications	2,300	2,200	2,200	2,200	0.0%	-4.3%
Financial Activities	46,300	45,700	45,400	45,600	0.4%	-1.5%
Finance and Insurance	28,500	28,400	28,300	28,400	0.4%	-0.4%
Credit Intermediation and Related Activities i	8,100	7,900	7,900	7,900	0.0%	-2.5%
Depository Credit Intermediation including	5,000	5,000	4,900	4,900	0.0%	-2.0%
Nondepository Credit Intermediation	1,800	1,700	1,700	1,700	0.0%	-5.6%
Insurance Carriers and Related Activities	17,200	17,400	17,300	17,300	0.0%	0.6%
Real Estate and Rental and Leasing	17,800	17,300	17,100	17,200	0.6%	-3.4%
Real Estate	13,700	13,700	13,600	13,700	0.7%	0.0%
Professional and Business Services	135,300	131,400	131,900	133,000	0.8%	-1.7%
Professional, Scientific, and Technical Service	62,400	58,500	58,700	59,400	1.2%	-4.8%
Architectural, Engineering, and Related Ser	10,500	10,800	10,800	10,900	0.9%	3.8%
Management of Companies and Enterprises	15,400	15,600	15,700	15,700	0.0%	1.9%
Administrative and Support and Waste and R	57,500	57,300	57,500	57,900	0.7%	0.7%
Administrative and Support Services	54,200	53,900	54,000	54,300	0.6%	0.2%

Sacramento-Roseville-Folsom MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2024 Benchmark

Data Not Seasonally Adjusted

	Apr 24	Feb 25	Mar 25 Revised	Apr 25 Prelim	Percent Change Month Year	
Employment Services	16,700	15,700	15,600	15,400	-1.3%	-7.8%
Services to Buildings and Dwellings	18,600	18,600	18,800	19,100	1.6%	2.7%
Private Education and Health Services	197,300	206,200	207,300	208,700	0.7%	5.8%
Private Educational Services	17,300	17,400	17,500	17,700	1.1%	2.3%
Health Care and Social Assistance	180,000	188,800	189,800	191,000	0.6%	6.1%
Ambulatory Health Care Services	63,600	66,100	66,000	66,300	0.5%	4.2%
Hospitals	27,400	29,000	29,200	29,300	0.3%	6.9%
Nursing and Residential Care Facilities	19,500	21,000	21,100	21,300	0.9%	9.2%
Leisure and Hospitality	113,100	111,800	112,600	113,700	1.0%	0.5%
Arts, Entertainment, and Recreation	21,800	21,900	22,300	22,300	0.0%	2.3%
Accommodation and Food Services	91,300	89,900	90,300	91,400	1.2%	0.1%
Accommodation	9,000	9,100	9,100	9,000	-1.1%	0.0%
Food Services and Drinking Places	82,300	80,800	81,200	82,400	1.5%	0.1%
Restaurants and Other Eating Places	77,800	76,600	77,100	78,300	1.6%	0.6%
Full-Service Restaurants	33,500	33,100	33,600	34,100	1.5%	1.8%
Limited-Service Restaurants and Other Ea	44,300	43,500	43,500	44,200	1.6%	-0.2%
Other Services	39,600	38,600	39,000	39,200	0.5%	-1.0%
Repair and Maintenance	11,700	10,700	10,900	11,000	0.9%	-6.0%
Government	264,500	263,300	265,800	266,900	0.4%	0.9%
Federal Government	14,700	14,500	14,500	14,500	0.0%	-1.4%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
Total State and Local Government	249,800	248,800	251,300	252,400	0.4%	1.0%
State Government	137,600	135,400	136,300	137,400	0.8%	-0.1%
State Government Educational Services	28,400	26,600	27,300	27,800	1.8%	-2.1%
State Government Excluding Education	109,200	108,800	109,000	109,600	0.6%	0.4%
Local Government	112,200	113,400	115,000	115,000	0.0%	2.5%
Local Government Educational Services	61,300	61,700	63,400	63,100	-0.5%	2.9%
Local Government excluding Educational Se	50,900	51,700	51,600	51,900	0.6%	2.0%
County Government	20,400	19,900	19,900	20,000	0.5%	-2.0%
City Government	10,900	11,300	11,300	11,400	0.9%	4.6%
Special Districts plus Tribes	19,600	20,500	20,400	20,500	0.5%	4.6%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike.

Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-530-1700 or Alyssa Bonillas 916-982-9257

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

REPORT 400 C
Monthly Labor Force Data for Counties
April 2025 - Preliminary
Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,812,900	18,824,000	988,900	5.0%
ALAMEDA	12	868,600	832,500	36,100	4.2%
ALPINE	36	490	460	30	6.1%
AMADOR	28	15,220	14,400	830	5.4%
BUTTE	30	93,900	88,600	5,300	5.6%
CALAVERAS	34	17,860	16,800	1,060	6.0%
COLUSA	57	11,660	10,010	1,650	14.2%
CONTRA COSTA	15	584,100	559,200	25,000	4.3%
DEL NORTE	32	9,090	8,560	530	5.8%
EL DORADO	18	92,000	87,800	4,200	4.5%
FRESNO	51	481,800	441,400	40,400	8.4%
GLENN	44	12,190	11,360	840	6.8%
HUMBOLDT	20	61,100	58,200	2,900	4.8%
IMPERIAL	58	71,800	60,300	11,500	16.0%
INYO	12	8,400	8,050	350	4.2%
KERN	53	410,700	374,000	36,700	8.9%
KINGS	54	58,900	53,400	5,500	9.3%
LAKE	44	26,540	24,730	1,820	6.8%
LASSEN	34	8,210	7,720	490	6.0%
LOS ANGELES	25	5,095,200	4,833,200	262,000	5.1%
MADERA	49	71,100	65,500	5,600	7.9%
MARIN	4	126,500	121,800	4,600	3.7%
MARIPOSA	32	7,110	6,690	420	5.8%
MENDOCINO	29	36,940	34,900	2,040	5.5%
MERCED	56	123,400	110,600	12,800	10.4%
MODOC	42	3,190	2,980	220	6.7%
MONO	1	9,200	8,910	300	3.2%
MONTEREY	48	232,100	214,200	17,900	7.7%
NAPA	6	76,400	73,500	2,900	3.8%
NEVADA	17	47,940	45,820	2,130	4.4%
ORANGE	4	1,641,200	1,581,100	60,100	3.7%
PLACER	6	208,500	200,500	8,000	3.8%
PLUMAS	50	7,630	7,020	620	8.1%
RIVERSIDE	23	1,193,000	1,134,700	58,300	4.9%
SACRAMENTO	18	789,000	753,700	35,300	4.5%
SAN BENITO	42	34,800	32,500	2,300	6.7%
SAN BERNARDINO	20	1,039,400	989,400	50,000	4.8%
SAN DIEGO	10	1,675,400	1,607,600	67,800	4.0%
SAN FRANCISCO	3	511,200	492,900	18,400	3.6%
SAN JOAQUIN	39	373,200	349,600	23,600	6.3%
SAN LUIS OBISPO	6	134,300	129,100	5,200	3.8%
SAN MATEO	2	418,500	404,100	14,400	3.4%
SANTA BARBARA	12	226,000	216,400	9,500	4.2%
SANTA CLARA	6	1,029,500	990,100	39,400	3.8%
SANTA CRUZ	40	138,200	129,200	9,000	6.5%
SHASTA	25	81,300	77,100	4,200	5.1%
SIERRA	30	1,350	1,270	80	5.6%
SISKIYOU	44	16,900	15,760	1,150	6.8%
SOLANO	20	217,600	207,100	10,500	4.8%
SONOMA	10	249,500	239,500	10,000	4.0%
STANISLAUS	44	259,700	242,000	17,800	6.8%
SUTTER	52	46,900	42,800	4,200	8.8%
TEHAMA	37	27,180	25,500	1,680	6.2%
TRINITY	37	5,560	5,210	340	6.2%
TULARE	55	225,900	202,700	23,200	10.3%
TUOLUMNE	24	22,390	21,260	1,120	5.0%
VENTURA	15	428,100	409,800	18,300	4.3%
YOLO	27	112,800	107,000	5,900	5.2%
YUBA	41	36,300	33,900	2,400	6.6%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2024 benchmark and Census Vintage 2023 population controls at the state

INFORMATION ITEM IV-E
Head Start Reports

Presenter: Karen Griffith

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will be available to answer questions.



Seta Head Start

Food Service Operations Monthly Report

*April, 2025

4/9/25 - EHS Homebase had a field trip to the Sacramento Zoo we prepared 200 sack lunches.
4/10/25 - Grizzly Hollow had a field trip to Galt's Library we prepared 20 sack lunches.
4/18/25 - Spinelli was closed due to the campus being closed.
4/29/25 - Preschool Homebase had a field trip to the Sacramento Zoo we prepared 200 sack lunches.

	Lunch	PM Snack	Breakfast	Field Trips
	32,747	31,269	31,941	3
Total Amount of Meals and Snacks Prepared				96,377
Purchases:				
Food	\$105,594.40			
Non - Food	\$9,148.83			
Building Maintenance and Repair:			\$725.42	
Janitorial & Restroom Supplies:				
Kitchen Small Wares and Equipment:				
Vehicle Maintenance and Repair:				
Vehicle Gas / Fuel:			\$2,310.51	
Normal Delivery Days			22	

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

Breana.ware@seta.net

April 2025

The Special Education Report shows the percentage of enrolled preschool-aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1364	222	16%	739	184	25%
Twin Rivers USD	156	44	28%	56	8	14%
Elk Grove USD	440	92	21%	NA	NA	NA
Sac City USD	676	99	15%	16	1	6%
San Juan USD	712	104	15%	96	11	11%
WCIC	100	5	5%	NA	NA	NA
COUNTY TOTAL	3448	516	15%	907	188	21%

****NO REPORT RECEIVED**

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
April 2025**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (04/30/25)	(b) % Of capped/closed	(c) % Actual to Funded	(d) (±) Difference in % from last month
Elk Grove USD	440	449	0	102%	1% +
Sacramento City USD	676	647	0	96%	5% +
San Juan USD	712	685	20 (99%)	96%	0% +
SETA	1,364	1,402	0	103%	1% +
Twin Rivers USD	156	153	0	98%	0% +
WCIC/Playmate	100	102	0	102%	1% -
Total	3,448	3,438	20 (100%)	100%	1% +

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (04/30/25)	(b) % Of capped/closed	(c) % Actual to Funded	(d) (±) Difference in % from last month
San Juan USD	166	147	10 (94%)	89%	5% -
SETA	739	728	0	99%	0% +
Twin Rivers USD	56	54	0	96%	6% -
SCUSD	16	14	0	88%	0% +
Total	977	943	10 (98%)	97%	1% -

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
 (b) Demonstrates enrollment percentages if classes were not capped/closed due to staffing shortage and or other programmatic challenges.
 (c) If enrollment is less than 100%, the agency includes a corrective plan of action.
 (d) Demonstrates difference in percentage of enrollment totals from previous month.

Reasons for Program Under Enrollment

Elk Grove USD

- The SYNERGY registration queue is currently at 21 families. The 24-25 EGUSD Preschool Interest Form has a total of 323 recruitment, 80 registered -not certified, and 105 waitlist-certified families. Our program currently has 4 vacancies.
- Continuing to face placement challenges for families in impacted sites who want to remain on WL for their site of preference. We have offered placement at the sites with vacancies, but they have declined and prefer to wait.

Sacramento City USD

- While not exhaustive, the following key issues have been consistently observed across sites and are contributing to ongoing under-enrollment: A high proportion of families contacted require income waivers to qualify, impacting immediate eligibility.
- Some sites have fully utilized their waiting lists, limiting opportunities for rapid enrollment.
- Persistent barriers to family engagement and recruitment, including limited access to transportation, language services, and awareness of available programs.
- Site locations in zip codes with historically low enrollment rates.
- Shifts in community demographics and the presence of alternative services that may better align with current family needs.

San Juan USD

- Continued reduction of 20 Head Start slots and 10 Early Head Start slots, due to capped classroom(s).
- San Juan Unified School District has vacancies in the following positions: EHS Teacher on Special Assignment (TOSA), Secretary (EHS/ Registration).
- Construction projects for EHS will be starting at the end of May through August and many students need to be transferred to other sites so that they can continue care during the summer, causing delay in enrolling new students.
- Waitlists for Home-based programs has decreased.

SETA

- Vacancies in the following positions that support classroom ratio or enrollment: 24 Education positions (Site Supervisor, Associate Teacher, Associate Teacher/Infant Toddler, Lead Teacher/Infant Toddler) and 1 Family Services Worker.

Twin Rivers USD

- The program continues to target recruitment for Rio Linda, service area is 95673, 95560 and 95652.
- Staffing vacancies for (1) Head Start Site Supervisor, (4) ECE Para Educators, (2) ECE Rover and (1) Teacher.

WCIC/Playmate

- WCIC's enrollment has increased beyond 100% for the month of April.

Strategies/Action Step(s) for Under Enrollment

Elk Grove USD

- Program Educators continue to focus their efforts on filling classes by circulating preschool enrollment packets within the community, district websites, posting lawn signs around school sites and in the neighboring communities, and collaborating with EGUSD FACE Department and SAFE Centers.
- Alternative recruitment strategies are the use of the Parent Child Playgroup Program. The playgroup instructor provides referrals to families who have children who meet our age requirements. Families that are currently on the TK (Transitional Kindergarten) waitlist have also been contacted by various ERSEA team members to offer them potential placement in one of our programs.

Sacramento City USD

- The ERSEA Team actively participates in community events to promote our preschools, build relationships, and foster trust. We collaborate with the Communications Department to ensure consistent messaging and high visibility. Regular team meetings are held with documented agendas and minutes to support accountability. We prioritize ongoing communication with staff to keep them informed about enrollment, recruitment efforts, and related activities. The Early Learning & Care Team attended an enrollment event at La Familia on April 25, 2025 to promote our infant/toddler and preschool programs.

San Juan USD

- A new Eligibility Form was created to receive the most accurate information possible from interested families. Additionally, the PEL processing system was improved to create an automated response to all families interested and included helpful information for them to review.
- District wide robo-call was put out to the district and as a result 150 additional PELs were added.
- Transfers and construction planning is complete EHS numbers will continue to grow.
- AFST positions have been filled, and staff have been onboarded during April, EHS Secretary position was hired and is still being processed through Human Resources.

SETA

- Human Resources posted job openings within the following employment search websites: CA Head Start Assoc., CalJOBS, ZipRecruiter, Indeed and ADP WFN Recruitment Portal. The following positions were onboarded this month: 3 Associate Teacher's and 2 Family Services Workers.
- Recruitment and networking opportunities to increase awareness of Head Start services and Community Partnerships: May Day, Heartland Community Resource Fair.

Twin Rivers USD

- The ERSEA team recruited at the following community events: TRUSD Festival of Arts, Donuts & Coffey, Multicultural Festival at Inderkum High School, Spring event at South Natomas Community Park, in addition to using revised banners at all four sites with QR code direct families to complete waitlist form online.
- All the vacant positions are posted on Edjoin/Team Tailor. Admin screens, interviews, and submissions of recommendation of staffing for HR to hire. Contracted with Childcare Careers (CCC) substitutes to fill the vacancies temporarily.
- Enrollment is ongoing. Families are contacted from the ranked waiting list appropriately.

WCIC/Playmate

- WCIC's staff actively distributed flyers and recruited children from Next Move Homeless Services Shelter located on Parker Avenue. Staff continues to collaborate with the 16th Avenue Head Start Program to enhance recruitment efforts.
- In April 2025, WCIC provided 1 family with a monthly bus pass to support their transportation needs.

PUBLIC COMMENTS RELATING TO MATTERS NOT ON THE POSTED AGENDA ITEM V

Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.

REPORTS TO THE BOARD ITEM VI

A. Chair

The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. Executive Director

This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet. The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. Deputy Directors' Report

This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

D. Counsel's Report

The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities.

E. Members of the Board

This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.