

February 22, 2024

Jeremiah Miller, Business Representative
American Federation of State, County
and Municipal Employees District
Council 57, Local 146, AFL-CIO
2150 River Plaza Drive, Suite 275
Sacramento, California 95833

**Re: Letter of Understanding on Amendment to the Release of Driver License Information
for Employees Driving as Part of the Job**

Dear Jeremiah:

This is to confirm the agreement of the Sacramento Employment and Training Agency (SETA) and the American Federation of State, County and Municipal Employees District Council 57, Local 146, AFL-CIO (AFSCME) to amend the DMV records review process by releasing the employee record to the Agency insurance broker automatically in response to a driving incident so long as driving is an essential function of the job.

Specifically, it is agreed, as follows:

1. Currently the Agency insurance broker, Arthur J. Gallagher & Company, receives information annually on all employees whose job includes driving as an essential element.
2. Going forward the insurance broker will receive information on these individual employee records in response to a driving incident that affects the employee's Department of Motor Vehicle driving record.

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D'ET SAURBOURNE
INTERIM EXECUTIVE DIRECTOR

February 22, 2024

Jeremiah Miller

Re: DMV Report Change

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If this is your understanding of the agreement reached, please sign and date as indicated below and return one copy to my office. I have enclosed an additional original for your files.

Sincerely,



Dee Contreras

Labor Relations Consultant

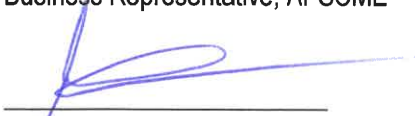
AGREED TO:

DATE:



Jeremiah Miller

Business Representative, AFSCME



Gaylon Ndiaye

SETA President, AFSCME



Cc: D'et Saurbourne, Interim Executive Director
Bevan Richardson, Interim Human Resources Chief