



HEAD START SUBSTITUTE TEACHER ASSISTANT

The SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA), a joint powers agency of the City and County of Sacramento, was formed in 1978. From its inception SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents. For additional information please visit us at www.seta.net.

We are looking for Head Start Substitute Teacher Assistants to provide a variety of educational activities at a program site for the Head Start Program operated by the Sacramento Employment and Training Agency.

Program Summary:

The SETA Head Start mission is to improve the lives of low-income children by providing quality comprehensive child development services that are family focused, including education, health, nutrition and mental health.

Position Summary:

Under general direction, to plan and conduct activities for children 6 months to 5 years old in a day care program; to provide direction to child care program teacher assistants and parent volunteers; and to do related work as required.

Salary: \$18.90/Hr.

Minimum Qualifications:

Possession of a minimum of six (6) college units in Early Childhood Education (ECE) or equivalent education. Knowledge of Day Care programs and functions; developmental stages and needs of infants to 5 years old; child abuse reporting laws; problems and needs of low-income families; and teaching methods and techniques.

The recruitment for this position may be virtual, meaning exams and interviews will utilize electronic mediums such as video conferencing.

How and Who May Apply: This is an Continuous Filing Recruitment. Open to the public as well as current employees, and employees eligible for transfer or voluntary demotion. A completed SETA application for transfer or voluntary demotion. A complete SETA application or transfer form must be submitted by the deadline date using the online application which can be found at:

[Click Here to Apply](#)

Copies of all degrees, permits, and credentials must be attached to the application.

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Upon job offer individuals will be required to complete a pre-employment health screening, TB test, and background check, and provide copies of immunization records for MMR, TDAP, and flu (or flu waiver).

Posting Date: Continuous Filing

SETA is an Equal Opportunity Employer. Auxiliary aids and services are available upon request to individuals with disabilities.