



## **UPDATE: CSBG Offeror's Conference Q & A**

### **8/18/2025**

**1. Where can I find the RFP on the website?**

The Request for Proposal is published on SETA's website SETA.net on the Public Documents Section of the website. The pathway to this section is SETA.net> Resources> Public Documents. The RFP is viewable at <https://www.seta.net/wp-content/uploads/2026-2027-CSBG-RFP.pdf>

**2. What is the earliest a proposal can be submitted?**

You can submit a proposal as soon as you have it completed and ready to go.

**3. Will Word or fillable PDF Form, Exhibit, and Budget documents be made available, or do you want us to create them using the currently posted forms?**

We can post fillable forms on the website.

**4. Can we apply for both FSS and SN?**

Yes; however, they need to be separate proposals.

**5. Under FSS can we also do the Special Youth Project?**

Agencies can apply for SN, FSS, and FSS – Special Project. These would be separate proposals, and it is expected that each proposal would address a separate program.

**6. Is the recording going to be available soon?**

We will enquire as to whether we can post the recording on the website. The Questions and Answers will be posted by the end of the week.

**7. If applying as a joint venture with another CBO, would we submit one proposal plus the MOU?**

An MOU is not required, however, applicants of a joint venture must submit Attachment #9 of Section III of the RFP when prequalifying. Additionally, both parties must meet all other applicable prequalification requirements by the deadline reflected in the RFP, and meet SETA insurance requirements once awarded funding. Roles of each agency of the joint venture are to be clearly



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outlined in the proposal. Also, both parties are equally responsible for the fiscal and programmatic administration of the grant, including program performance and outcomes. If you are *not* already a current provider of services to SETA, hold off on purchasing any additional insurance until you have received notification of an award.

- 8. Can you clarify how the categories work? If our programs cover many of the categories in various ways, any advice on narrowing down how we choose to apply? Do you have any advice as to how to narrow that down?**

If applying for more than one outcome for the same population, you will be held accountable for each outcome. You need to determine what your goals are to see what it is you hope to achieve. You should look at what the needs are within your agency. Do you have justification for need in the outcomes you are considering? Are there short- or long-term outcomes which are more important to your target population?

- 9. We have a family support services umbrella under which we serve families, but under our education services we also do a lot of youth mentoring. I'm trying to figure out do we just do youth mentoring as a category *under* family support services, or what does that look like, for us? Would the youth have to be enrolled for us to serve the family, or vice versa?**

Based on your program design, you need to determine whether you are running a youth program or an adult program. The youth would be enrolled as the participant in a youth program; the adults within the family would not be eligible for support services under the youth program. The adults could be served in a separate Family Self-Sufficiency program and/or a Safety-Net program. You could choose to apply for a Safety-Net program and offer only support services. You could still case-manage those households under a non-CSBG funded program, but you would only keep CSBG records on the emergency support services funded by the CSBG Safety-Net program.

- 10. Is there a form for the pre-qualifications?**

Prequalification documents are included with the RFP, along with insurance documents. They are located at the end of the proposal, starting on page 40.