

## AGENDA

### Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

**Wednesday March 11, 2026, 10:00 a.m.**  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

#### In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Please include in your request the item(s) on which you would like to participate.

#### Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833,,87184698389# US (San Jose).

Meeting ID: 871 8469 8389

Passcode: 350855

[Join Instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

#### Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: [www.seta.net/board/board-agendas](http://www.seta.net/board/board-agendas).

---

#### GOVERNING BOARD

---

##### Rich Desmond

BOARD OF SUPERVISORS  
County of Sacramento

##### Eric Guerra

MAYOR PRO TEM  
City of Sacramento

##### Patrick Kennedy

BOARD OF SUPERVISORS  
County of Sacramento

##### Devoun Stewart

PUBLIC REPRESENTATIVE

##### Mai Vang

COUNCILMEMBER  
City of Sacramento

---

##### Anita Maldonado, Ph. D.

EXECUTIVE DIRECTOR

---

**CALL TO ORDER**

**ROLL CALL**

**Introduction of New Members**

- I. **CONSENT ITEM:**
  - A. Approval of Minutes of February 11, Regular Board Meeting 2-5
- II. **PRESENTATION:**
  - A. La Familia Counseling Center, Inc.
- III. **ACTION/DISCUSSION ITEMS:**
  - A. Discussion and Recommendations on Actively Engaging the Community Action Board (CAB) (Julie Davis-Jaffe) 6
- IV. **REPORTS TO THE BOARD:** 7
  - A. Chair
  - B. Executive Director
  - C. Deputy Director/Program Manager
  - D. Members of the Board
  - E. Public
- V. **ADJOURNMENT**

**DISTRIBUTION DATE:** Wednesday, March 4, 2026

Community Action Board meeting hosted by:  
Leslie Taylor (Chair), Wilfredo Cruz (Vice Chair),  
and Debra Cummings (Secretary/Treasurer)

**COMMUNITY ACTION BOARD  
MEETING ATTENDANCE  
2026**

X – Present; A – Absent

<b>BOARD MEMBER</b>	<b>Represented Sector</b>	<b>1/14</b>	<b>2/11</b>	<b>3/11</b>	<b>4/8</b>	<b>5/13</b>	<b>6/10</b>	<b>7/8</b>	<b>8/12</b>	<b>9/9</b>	<b>10/14</b>	<b>11/11</b>	<b>12/9</b>	<b># of meetings attended</b>
Peter Coyl (Appointed 5/11/22)	Public Sector	X	X											
Wilfredo Cruz (Appointed 3/6/25)	Private Sector	X	X											
Franschelle Brown (Appointed 10/28/25) Alt: Craig Fowler	Low Income Sector	X	X											
Debra Gipson (Appointed 6/30/23)	Low Income Sector	X	X											
Dominique Espinosa (Appointed 8/1/19)	Low Income Sector	A	A											
Graciela Garduno (Appointed 2/23/24) Alt: Yaneika James	Low Income Sector	X	X											
Renee John (Appointed 4/9/22) Alt.: Yzabelle De La Cruz	Private Sector	X	X											
Chloe Pan (Appointed 10/2/25)	Private Sector	X	X											
Leslie Taylor (Appointed 8/1/24)	Public Sector	X	X											

\*Special meeting  
ALT – Alternative Representative present

**CONSENT ITEM I-A**  
**Approval of Minutes of February 11, 2026, Regular Board Meeting**

Presenter: Julie Davis-Jaffe

**RECOMMENDATION:**

Review, make any necessary corrections, and approve the minutes.

**BACKGROUND:**

Attached are the minutes of February 11, 2026, regular Board meeting.

## MINUTES/SYNOPSIS

### Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

Wednesday February 11, 2026. 10:00 a.m.

925 Del Paso Boulevard, Suite 100,  
Board Room, Sacramento, CA 95815

Ms. Taylor called the meeting to order at 10:00 a.m. The roll was called and a quorum was established.

#### Members Present:

Leslie Taylor, Chair, Child Action, Inc.  
Wilfredo Cruz, Vice Chair, Community Resource Project  
Debra Gipson, Secretary/Treasurer, Our Kids Community Breakfast Club  
Peter Coyl, Library Director & CEO, Sacramento Public Library  
Franchelle Brown, Head Start Policy Council  
Chloe Pan, Valley Vision  
Renee John, Valley Vision  
Graciela Garduno, Head Start Policy Council

#### Members Absent:

Dominique Espinosa; Mutual Housing California

### I. CONSENT ITEM:

#### A. Approval of Minutes of January 14, 2026, Regular Board Meetings

The minutes were reviewed; there were no corrections.

Moved/John, second/ Cruz to approve the minutes of January 14, 2026, regular meeting as distributed.

Roll call vote:

Aye: 8 (Coyle, Taylor, Pan, John, Cruz, Garduno, Brown, Gipson)

Nay: 0

Abstention: 0

Absent: 1 (Espinosa)

### II. PRESENTATION:

#### A. Capitol Area Development Authority (CADA)

Ms. Danielle Foster, Executive Director of CADA, presented on affordable housing. Handouts were provided during the meeting. Ms. Foster gave an overview of affordable housing, including rent calculations based on income, household size, and utility allowances. She highlighted the Sonrisa, Monarch, and Sakura projects in Sacramento and outlined their layered funding structures, as well as the

challenges of developing larger units due to subsidy limitations and the increased difficulty of competing for state and federal funding.

**III. ACTION/DISCUSSION ITEMS:**

**A. Discussion Based on CADA Presentation**

Ms. Brown emphasized the ongoing need for additional large units, particularly for single-parent households. Ms. Foster explained how tenant-based vouchers can help tailor rents to individual needs and mentioned the City's middle-income program, which helps preserve affordability in existing units. She also addressed wait times for available units and noted that affordability commitments for new construction projects typically last 55 years. In addition, she clarified that rents are adjusted annually to reflect changes in income and outlined the policies for income recertification.

Ms. Brown raised concerns about the administrative burden placed on low-income tenants who are required to recertify annually for housing tax credits. Ms. Foster explained that this requirement is mandated by state and federal regulations to ensure continued affordability. The group also discussed funding constraints for deeper affordability levels (30% and 40% Area Median Income (AMI)), noting that limited resources and subsidies make it challenging, and that additional funding sources with lower interest rates are needed.

Ms. Taylor added that the Board will continue working to educate others about subsidies for larger units and will explore options to extend eligibility periods for low-income families. She also emphasized the importance of ensuring the public has access to case management services and that organizations take the time to guide individuals through available resources.

**IV. INFORMATION ITEMS:**

**A. Community Services Block Grant (CSBG) Fourth Quarter Report**

Ms. Jaffe-Davis reviewed the Fourth Quarter Report and noted that some providers were at 65% for employment outcomes at the time of reporting; however, they are expected to meet their goals later in the year as outcomes continue to progress. She also shared that some providers returned some unspent funds, which were reallocated to job centers to support community needs such as rental assistance, food, and utilities. She added that the process of closing out the community-based organizations contract for 2025, which ends in April, is currently underway. Overall, she highlighted it as a successful year, with all the providers receiving strong monitoring reports.

**B. Satisfaction Survey Report – 4th Quarter**

Ms. Jaffe-Davis reviewed the Satisfaction Survey Report.

**C. CSBG 2026 Monitoring Calendar**

Ms. Jaffe-Davis included the monitoring calendar at the Board's request and will provide the final schedule in June.

**D. Annual Strategic Plan Report**

Ms. Maldonado presented the Annual Strategic Plan video report.

**V. REPORTS TO THE BOARD:**

- A. Chair:**  
Ms. Taylor encouraged continues conversations and additional presentations focused on barriers to eradicating poverty.
- B. Executive Director:** No report
- C. Deputy Director/Program Manager:**  
Ms. Moore encouraged members to participate in the Community Action Master Class, noting that access is available until March 31 and the course takes approximately eleven hours to complete. Ms. Jaffe-Davis also thanked Ms. Foster for her presentation and for answering questions from the Board.
- D. Members of the Board:**  
Ms. Brown shared that individuals can call 988 for mental health crises instead of 911. She also participated in the Point-in-Times survey over two days, which gathered input from the community on how the County can improve its services. She noted that the primary concern expressed by the public was the need for more affordable housing.
- E. Public:** None

**VI. ADJOURNMENT:** The meeting adjourned at 11:18 a.m.

Note: The minutes reflect the actual progression of the meeting.

## **ACTION/DISCUSSION ITEM III-A**

### **Discussion and Recommendations on Actively Engaging the Community Action Board (CAB)**

Presenter: Julie Davis-Jaffe

#### RECOMMENDATION:

Provide staff with specific recommendations on topics or speakers who can address the causes and conditions of poverty in Sacramento County.

#### BACKGROUND:

At the CAB meeting on February 11, 2026, the Board members heard Ms. Foster with Capital Area Development Authority (CADA), who shared information on affordable housing and the breakdown on Area Median Income (AMI), meeting the request of the Board.

The purpose of the Community Services Block Grant (CSBG) program is to identify the barriers that need to be addressed to break the cycle of poverty. The CAB functions as an advisory group, providing insight and ideas in the direction taken by the CSBG program. The Board is encouraged to engage in more discussions about issues which impact the causes and conditions of poverty, as they may influence recommendations that serve not only the community-based organizations funded by SETA, but also impact policies.

Suggestions for topics at the November 2025 meeting included:

- hearing from staff affiliated with other departments at SETA, the community, and the legislature about the barriers and challenges they face;
- CAB's low-income representatives gathering information on community needs from their neighborhoods and presenting the findings to the Board;
- having a presentation from the Crisis Response Team;
- including research and public opinion polling, soon to be released by Valley Vision, on housing, transportation, and child care;
- inclusion of SETA CSBG staff help in organizing speakers or data for presenting;
- qualitative and quantitative data

## REPORTS TO THE BOARD ITEM IV

### A. **Chair**

The Chair of the SETA Community Action Board on a regular basis, receives numerous items of information concerning legislation, current programs, and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

### B. **Executive Director**

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

### C. **Deputy Director/Program Manager**

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and the Deputy Director to provide an oral report on issues not included in the agenda packet.

### D. **Members of the Board**

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

### E. **Public**

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.