

AGENDA

Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

Wednesday November 12, 2025, 10:00 a.m.

925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, ClerkoftheBoards@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or ClerkoftheBoards@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 86918558076# US (San Jose).

Meeting ID: 869 1855 8076

Passcode: 902351

[Join Instructions](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

GOVERNING BOARD

Rich Desmond

BOARD OF SUPERVISORS
County of Sacramento

Eric Guerra

MAYOR PRO TEM
City of Sacramento

Patrick Kennedy

BOARD OF SUPERVISORS
County of Sacramento

Vacant

PUBLIC REPRESENTATIVE

Mai Vang

COUNCILMEMBER
City of Sacramento

Anita Maldonado, Ph. D.

EXECUTIVE DIRECTOR

CALL TO ORDER

ROLL CALL

Introduction of New Members

I.	CONSENT ITEM:	
	A. Approval of Minutes of October 8, 2025, Regular Board Meeting	2-48
II.	ACTION/DISCUSSION ITEMS:	
	A. Approval of Community Services Block Grant (CSBG) Program, Delegate Agency Funding Extension Recommendations for Program Year 2026 (Julie Davis-Jaffe)	49-62
	B. Election of Chair to the Community Action Board (Julie Davis-Jaffe)	63
	C. Discussion and Recommendations on Actively Engaging Community Action Board (CAB) (Julie Davis-Jaffe)	64
	D. Discussion and Approval of a Member at Large to CAB (Julie Davis-Jaffe)	65
III.	INFORMATION ITEMS:	
	A. 3 rd Quarter Strategic Plan Report (Anita Maldonado)	66
	B. CSBG Fiscal Monitoring Reports (Julie Davis-Jaffe)	67-69
	• Next Move Homeless Services, Inc.	
IV.	REPORTS TO THE BOARD:	70
	A. Chair	
	B. Executive Director	
	C. Deputy Director/Program Manager	
	D. Members of the Board	
	E. Public	
V.	ADJOURNMENT	

DISTRIBUTION DATE: Wednesday, November 5, 2025

Community Action Board meeting hosted by:
Leslie Taylor (Vice Chair),
Debra Cummings (Secretary/Treasurer)

**COMMUNITY ACTION BOARD
MEETING ATTENDANCE
2025**

X – Present; A – Absent

BOARD MEMBER	Represented Sector	1/8	2/12	3/14	4/9	5/14	6/11	7/9	8/13	9/9	10/8	11/12	12/10	# of meetings attended
Peter Coyl (Appointed 5/11/22)	Public Sector	X	X			X	A	X	A		X			
Wilfredo Cruz (Appointed 3/6/25)	Private Sector					X	A	A	X		X			
Franschelle Brown (Appointed 10/28/25)	Low Income Sector													
Debra Gipson (Appointed 6/30/23)	Low Income Sector	X	X			X	X	X	X		X			
LaShelle Dozier (Appointed 4/2/15)	Public Sector	A	A			X	A	X	X		A	R		
Dominique Espinosa (Appointed 8/1/19)	Low Income Sector	X	X			A	A	A	X		X			
Graciela Garduno (Appointed 2/23/24) Alt: Yaneika James	Low Income Sector	X	A			X	X	A	X		X			
Renee John (Appointed 4/6/23) Alt.: Yzabelle De La Cruz	Private Sector	X	X			X	X	X	X		A			
Chloe Pan (Appointed 10/2/25)	Private Sector										A			
Leslie Taylor (Appointed 8/1/24)	Public Sector	X	X			X	A	X	X		X			

*Special meeting
ALT – Alternative Representative present
Community Action Board

CONSENT ITEM I-A
Approval of Minutes of October 8, 2025, Regular Board Meeting

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Review, make any necessary corrections, and approve the minutes.

BACKGROUND:

Attached are the minutes of October 8, 2025, regular Board meeting.

MINUTES/SYNOPSIS

**Sacramento Employment and Training
Agency COMMUNITY ACTION BOARD
Regular Meeting**

Wednesday October 8, 2025. 10:00 a.m.

925 Del Paso Boulevard, Suite 100,
Board Room, Sacramento, CA 95815

Ms. Espinosa called the meeting to order at 10:03 a.m. The roll was called and a quorum was established.

Members Present:

Debra Gipson, Secretary/Treasurer, Our Kids Community
Breakfast Club
Leslie Taylor, Vice Chair, Child Action, Inc.
Graciela Garduno, Head Start Policy Council
Dominique Espinosa, Chair; Mutual Housing California
Wilfredo Cruz, Community Resource Project
Peter Coyl, Library Director & CEO, Sacramento
Public Library

Members Absent:

LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Renee John, Valley Vision
Chloe Pan, Valley Vision

I. CONSENT ITEM:

A. Approval of Minutes of August 13, Regular Board Meeting

The minutes were reviewed; there were no corrections.

Moved/Garduno, second/Cruz to approve the minutes of August 13, 2025, regular meeting as distributed.

Roll call vote:

Aye: 5 (Espinosa, Taylor, Garduno, Cruz, Gipson)

Nay: 0

Abstention: 1 (Coyl)

Absent: 3 (Dozier, John, Pan)

II. PRESENTATION:

A. Next Move Homeless Services Inc.

Ms. Lashunda Price presented on the programs of the Next Move Homeless Services Inc. The presentation is attached to these minutes.

B. First Step Communities

Mr. Benjamin Worrall presented on the First Step Communities services. The presentation is attached to these minutes.

- C. Saint John's Program for Real Change
Ms. Quinta Davenport presented on the Saint John's Program for Real Change services. The presentation is attached to these minutes.

The Board expressed gratitude to the presenters for their hard work and commitment.

III. ACTION/DISCUSSION ITEMS: None

IV. INFORMATION ITEMS: None

V. REPORTS TO THE BOARD:

A. Chair: No report

B. Executive Director:

Ms. Maldonado informed the Board about the passing of Ms. Jessica Rainey-Dent, a beloved Family Service Worker at the Sharon Neese Early Learning Center, who died this past weekend. The SETA staff is mourning her loss.

She also updated the Board on the ongoing government shutdown and its implications for SETA. She noted that Community Services Block Grant (CSBG) funds are forward-funded through December 2025, so no immediate disruptions are expected. However, there is concern about potential risks for Fiscal Year (FY) 2026 funding if the shutdown continues. SETA will continue to monitor the situation closely.

Recently, guidance was issued on the application of the eligibility rate, confirming that the 200% federal poverty level rate will remain in effect for FY 2025 regular CSBG funds.

Regarding the SETA Head Start program, new funding has been awarded, and no immediate disruptions are anticipated. The Payment Management System (PMS), which is used to draw funds, has been functioning properly thus far, and SETA continues to monitor and test the system for any potential issues.

Ms. Maldonado announced that the CSBG staff received a 100% score on the Performance Standards review and congratulated them on this achievement.

She also extended congratulations to those invited to join the new Cross-Advisory Board and expressed her enthusiasm for an upcoming meet and greet once the date is determined.

Additionally, Ms. Maldonado reported that the annual All Staff Meeting took place on August 8, 2025, at the Flamingo Banquet Hall, and a recap video of the meeting was presented.

C. Deputy Director/Program Manager:

Ms. Davis-Jaffe notified the Board that Ms. Dozier has retired from SHRA and would not be able to remain on the Board, but that she hoped Ms. Dozier would be replaced by another representative from SHRA. Currently, there are three Public-

sector vacancies on the Board, which staff are actively seeking to fill with qualified candidates.

Ms. Davis-Jaffe advised that SETA received discretionary funding through CSD. One of the areas that was included in the contract was to provide training for SETA staff and the Community Action Board (CAB) on the history of Community Action. This training consists of a master class with five videos that can be watched independently. The videos cover topics such as the Great Society, an understanding of the War on Poverty's vision and goals, Presidents and Community Action, Congress and Community Action, lessons from history, and the future of Community Action.

Ms. Davis-Jaffe stated that at next month's meeting on November 12, 2025, staff will bring the CSBG funding recommendations for the Board's consideration. Quorum is of the essence. If approved by the CAB, it will be presented to the SETA Governing Board for final approval at the December meeting.

D. Members of the Board:

Ms. Taylor reminded the Board members that the purpose of the Community Services Block Grant (CSBG) program is to identify the barriers that need to be addressed to break the cycle of poverty. She encouraged the Board to engage in more discussions about these issues, as they may influence recommendations that serve not only the community-based organizations funded by SETA, but also impact policies.

She emphasized the importance of bringing curiosity and questions about the major factors contributing to poverty in Sacramento County. She urged the Board to consider what recommendations the Community Action Board (CAB) can provide. Ms. Taylor expressed her desire for this focus to be fostered more actively through the Board's work. She recommended identifying specific areas for CAB to address in the upcoming year.

Additionally, Ms. Taylor proposed adding a Member at Large to the Board who would represent the community but not be affiliated with any community-based organization. Ms. Davis-Jaffe noted that an item to discuss this proposal will be included on next month's agenda.

Ms. Espinosa announced that she will be stepping down as Chair but will continue to serve on the Board.

E. Public: None

VI. ADJOURNMENT: The meeting adjourned at 11:30 a.m.

Note: The minutes reflect the actual progression of the meeting.



Next Move Homeless Services

Our mission is to help individuals and families with children achieve self-reliance.

Programs
& Services

presented by LaShunda Price



Next Move began as...

a Family Shelter program in 1972 to meet the basic needs of seven homeless families.

Over the years, Next Move has grown to serve families with children, former foster youth, individuals, seniors, and individuals with disabilities.

Our programs include supportive services alongside housing, enabling our clients to reach self-reliance.

In 2024 Next Move served a total of 16,795 people, and more than 5,000 households.

Our Programs

- Francis House Center
- Permanent Supportive Housing
 - Omega
 - Step Up Sacramento
 - Home at Last
- Emergency Family Shelter
- Adolfo Program for Former Foster Youth
- Mather Singles Adult Emergency Shelter
- Family Transitional Housing Program



Francis House Center

- Located at 1422 C Street in downtown Sacramento
- In operation for over 50 years
- Onsite clothing closet
- Reduced cost eyeglass program
- Warm breakfast two days a week
- Community resource access point
- Provides ID vouchers, bus passes, hygiene kits, etc.
- Weekly showers, and bi monthly Health Clinics
- Diversion Program
 - 3 forms of financial diversion assistance
 - Utility Assistance
 - Eviction Avoidance
 - 1st Month's Rent



Diversion

Sources

*CSBG Safety Net

*CalWorks

Community Donations

Types

*Eviction Avoidance

*1st Month's Rent

Utility Assistance – PG&E or
SMUD

How to reach us



Phone 916-454-2120



Email info@nextmovesacramento.org



Headquarter 1422 C St Sacramento, CA 95814

Monday, Tuesday, Thursday, Friday
from 9:00am -12:00pm
1:00pm -3:00pm

Permanent Supportive Housing

These programs serve individuals that have disabilities and have experienced chronic homelessness

- Omega
 - 37 households
 - Shelter Plus Care (SPC) Voucher Eligible from SHRA
- Step Up Sacramento
 - 127 households located at scattered sites
 - Collaboration with Wind Youth and Lutheran Social Services
 - Families, seniors, TAY, and singles
- Home at Last
 - 22 households
 - Seniors 55+



Emergency Family Shelter



- Shelters 20 families with 82 beds
- Onsite playground
- Recreation room for children
- 3 meals served daily - onsite commercial-grade kitchen
- 2 kennels for dogs
- Supportive services include:
 - Intensive case management
 - life skills workshops
 - job development
 - mental health services

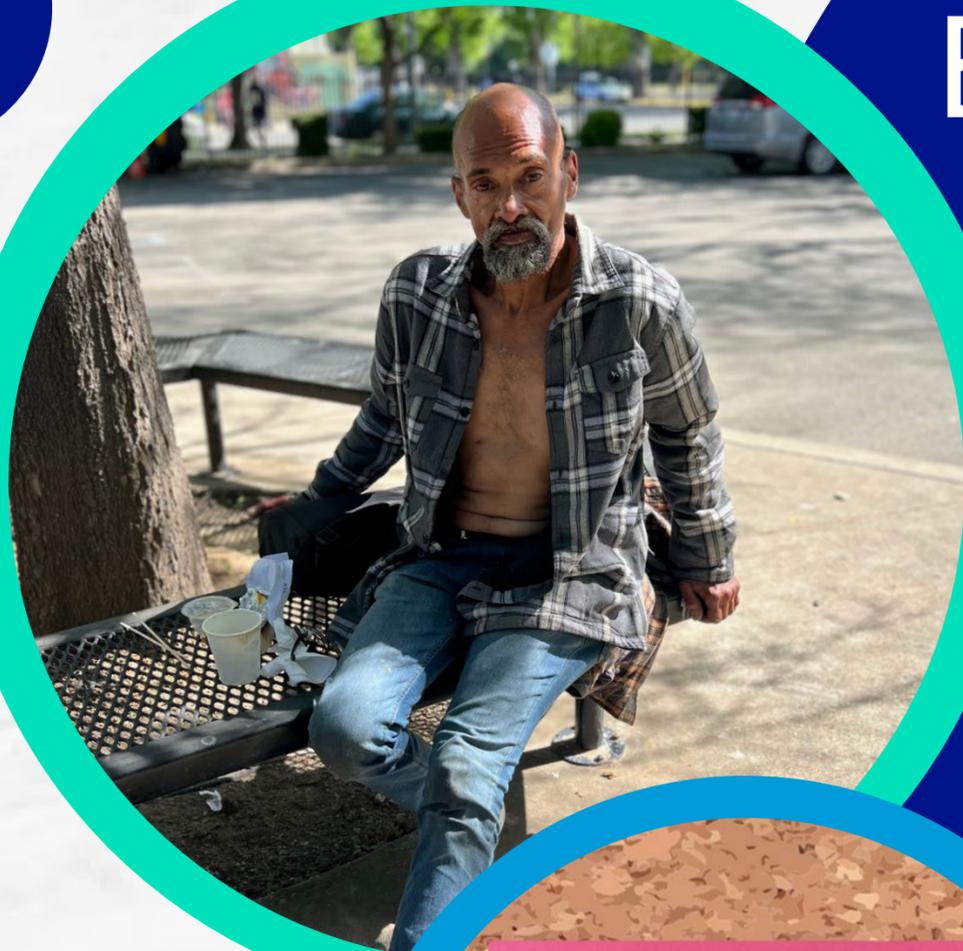


Mather Family Transitional Housing Program

- Located on Mather Community Campus
- Serves up to 25 families
- Up to 12 month program
- Computer lab onsite
- Music recording studio
- Clean & sober living environment



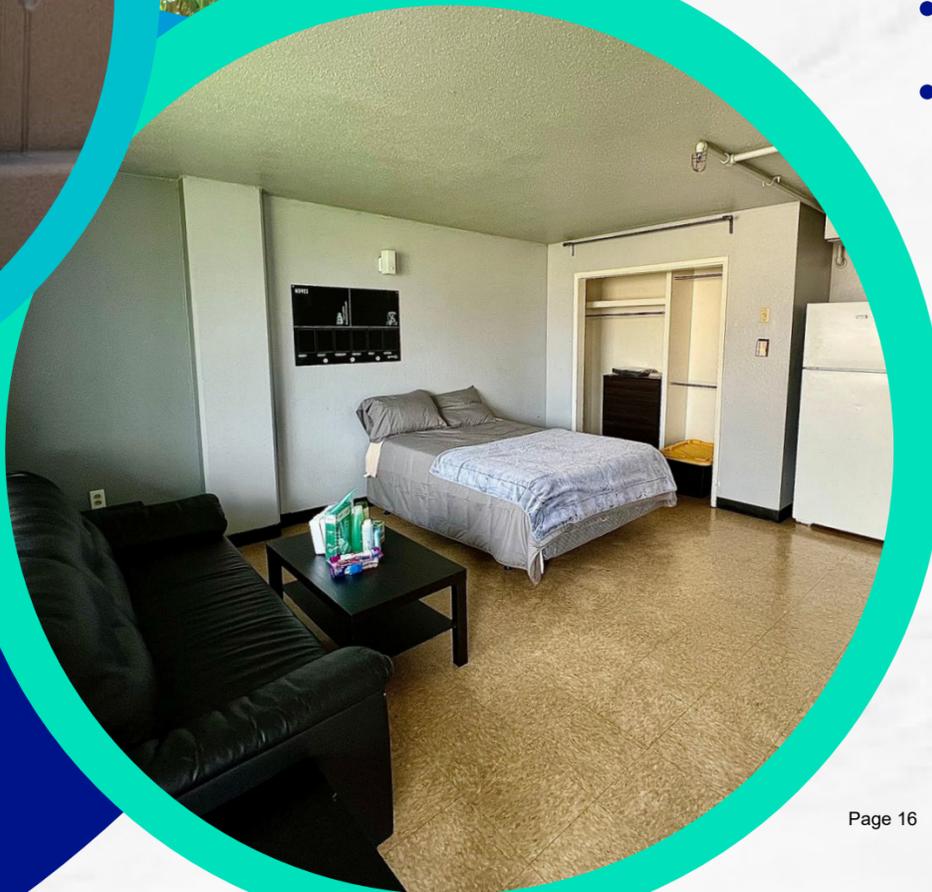
Mather Single Adults Emergency Shelter Program



- Provides up to 9 months of shelter
- 140-unit non-congregate shelter for single adults
- Supportive services include:
 - individual unit sheltering
 - 24/7 onsite staffing
 - 3-meals per day
 - case management
 - alcohol and drug recovery support
 - employment referrals
 - public benefits connections
 - behavioral health services
 - housing locating services

Changed
My
Life! ♥





Adolfo

Transitional Housing for Former Foster Youth

- Serves former foster youth, ages 18 to 25 (Transitional Age Youth i.e. TAY) who exited from state foster care
- Up to 46 TAY households on site at the Mather Campus, through non-congregate housing/shelter units
- Up to 30 additional TAY households in Scattered Site Housing within the community through direct leasing
- Services are offered for up to three years.
- Supportive services include:
 - case management
 - housing locating support
 - education and employment training
 - drug & alcohol recovery resources provided
 - life-skills workshops
 - financial rental assistance

The Adolfo program is in collaboration with the Department of Human Assistance, Department of Children Family and Adult Services, and Next Move to support and operate the TAY transitional housing program.

For more information

go to our website:

www.nextmovesacramento.org

email us:

info@nextmovesacramento.org

Follow us social



media:



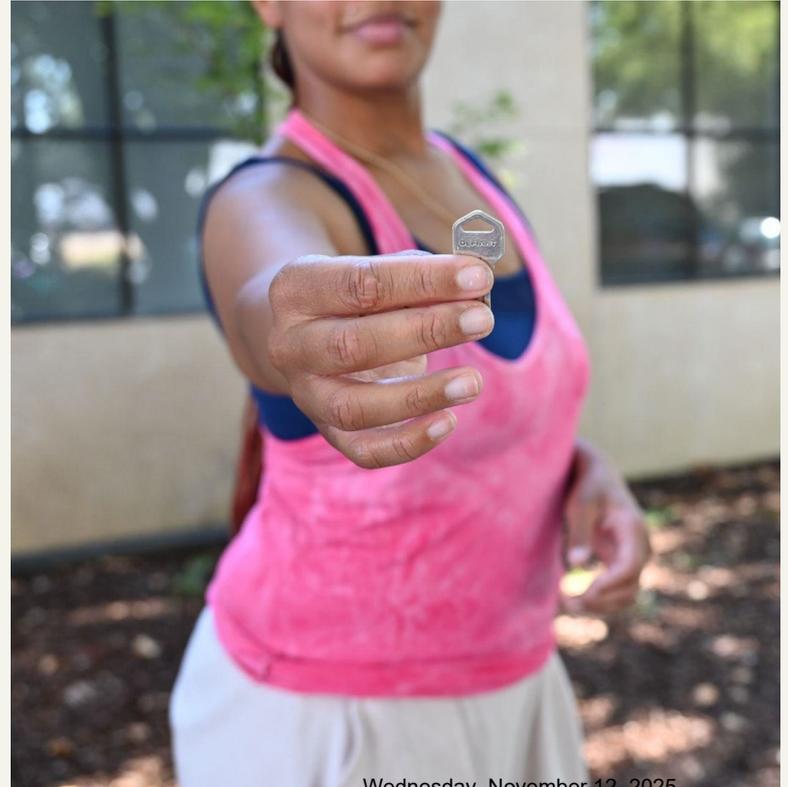


First Step Communities

*A bridge out of
homelessness*

Our Mission

First Step Communities will create interim housing and emergency shelter for people experiencing homelessness. Here they will live in safety and dignity, receive the services they require, and take a first -step away from homelessness toward self -sufficiency and permanent housing.



Our Mission



Our Programs

North A Street Campus



Community Action Board



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Our Programs

The Grove



Community Action Board



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Our Programs

Roseville Road Campus



Community Action Board



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Our Programs

Stockton Blvd. Safe Stay



Community Action Board



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Our Programs

Warming and Cooling Centers



Our Programs

Coordinated Access Navigation (CAN) Team



Community Action Board



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Our Services

- Individualized case management
- 24/7 staff support
- Daily meals, access to restrooms & showers, clothing closets
- Employment support
- Groups, Ready to Rent
- Substance abuse resources
- Community connections/partnerships

Community Action Board



Our Services

On-site mental health

- Sacramento County weekly visits
- Life Practice Counseling Group
- On-site Social Worker
- Sacramento County BHBH



Our Services

On-site healthcare

- UC Davis School of Nursing
- The Willow Clinic
- Sacramento County
- Elica Health
- One Community Health Street Medicine



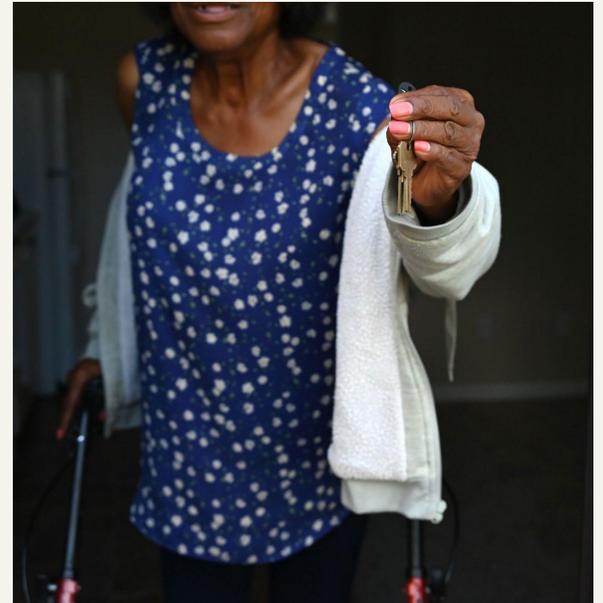
Our Approach

- Low barrier
- If not us, then who?
- Radical compassion
- Individualized approach
- Emphasis on healthcare



Our Success

- Each of our programs exceeded county averages
- The Grove - 69.5% moved into permanent housing
- CAN Team - 526 moved into shelter or connected w/ long -term support (Feb -Now)



**Thank you
for helping
us make a
difference!**





saint john's[®]
PROGRAM FOR REAL CHANGE

SETA Community Action Board

October 8, 2025



OUR *Mission*

Saint John's Program for Real Change provides a **safe space** for **women and children** to heal and develop the skills necessary to transform their lives.



OUR *Vision*

End the generational cycle of **trauma and homelessness**.



**Comprehensive services
under one roof.**

Saint John's Program for Real Change provides a safe, supportive space where women and children access the resources to rebuild their lives. Through comprehensive services, we break cycles of trauma, poverty, and homelessness—empowering women to create brighter futures for themselves and their families.

Services Include:

- **Workforce Development**
- **Education**
- **Family Services**
- **Childcare**
- **Behavioral Health**
- **SUD Counseling**
- **Housing**

WHO WE SERVE

Saint John's offers several unique program tracks tailored to meet women where they are—whether they're pursuing education, employment, recovery, re-entry, or re-unification.



More than 100 of the women at Saint John's arrived with one or more children.



Program Tracks

RESET AND REFINE

- **Program Length:** Up to 6 months of temporary support
- **Who it Serves:** Graduates of Saint John's programs needing a short-term reset
- **Capacity:** 5 beds
- **Program Features:** Short-term housing, flexible support, stability without starting over
- **Purpose:** Provide additional resources and support to assist former participants in garnering greater stability.

RESIDENTIAL

- **Program Length:** Up to 12 months of structured support
- **Who it Serves:** Women experiencing homelessness who are ready to make lasting life changes
- **Capacity:** 100 beds
- **Program Features:** Daily classes, scheduled appointments, program responsibilities, employment training
- **Purpose:** To help participants build a strong foundation for long-term transformation and independence

PROFESSIONAL DEVELOPMENT

- **Program Length:** Up to 12 months of support
- **Who it Serves:** Employed women or women in college with or without children
- **Capacity:** 16 beds
- **Program Features:** Career and education support, case management, housing stability
- **Purpose:** Help participants build stability while preparing for long-term independence

SAINT JOHN'S SQUARE

Saint John's Square gave me financial stability when I needed it the most. My debt is down, and my confidence is up."

–Nicole, Square Resident



Program Tracks

SAINT JOHN'S SQUARE

- **Program Length:** Up to 12 months of subsidized onsite housing
- **Who it Serves:** Women with stable income ready to transition to independence
- **Capacity:** 18 HOH
- **Program Features:** Subsidized housing, case management, housing navigation
- **Purpose:** Next step in preparation for permanent housing and self-sufficiency

HOUSING ASSISTANCE

- **Program Length:** N/A
- **Who it Serves:** Sacramento households at risk of losing housing
- **Capacity:** Can disperse \$15,000/month
- **Program Features:** One time security deposit assistance, mortgage assistance, 3 day pay or quit assistance
- **Purpose:** Prevent homelessness and promote stability

RESPIRE

- **Program Length:** 7 days of short-term care
- **Who it Serves:** Women experiencing a mental health crisis
- **Capacity:** 10 beds (up to 3 HOH)
- **Program Features:** Crisis stabilization, short-term care, connection to Residential Program
- **Purpose:** Provide safe, stabilizing support and resources

HOUSING ASSISTANCE PROGRAM

“If it weren't for this program, I don't think I would have been able to move, especially in the time frame that I had, because I had been spending what I had on application fees that I kept getting denied for. Saint John's was one of the first programs that I reached out to and the first to respond. They helped me as quickly as possible. Their kindness will never go unnoticed in my eyes because without their help I probably would have been homeless.”

-IMANI S.



Program Tracks

FEMALE COMMUNITY REENTRY PROGRAM (FCRP)

- **Program Length:** Up to 24 months of intensive, voluntary support
- **Who it Serves:** Incarcerated women preparing to transition back into the community
- **Capacity:** 50 beds
- **Program Features:** Structured environment, focus on long-term transformation, pathways to continue into Professional Development or Saint John's Square
- **Purpose:** Providing a space for currently incarcerated women to reenter with stability

SOBER LIVING ENVIRONMENT (SLE)

- **Program Length:** Up to 12 months of stable, sober housing
- **Who it Serves:** Women who are currently in or have recently completed substance use disorder treatment
- **Capacity:** 14 beds
- **Program Features:** Continued recovery, structure, accountability, and connection to next step opportunities
- **Purpose:** Give women in SUD treatment or coming from rehab centers a safe place to continue their journey

Integrated Health Services

Child & Family Services



Direct service to adult women

Supporting mothers with children

Direct service to children

Women's Program Services

Mental Health Therapy
Addiction Recovery
Employment Training
Financial Independence
Housing

Family Advocacy

Parenting
Reunification
Case Management
External Partnerships
Early Interventions
School Advocacy

Children's Programming and Childcare

Case Management
Child Activities and Learning
School Age Programming
Teen Activities and Support



Saint John's provides a safe, supportive space for women to heal from trauma through comprehensive services.

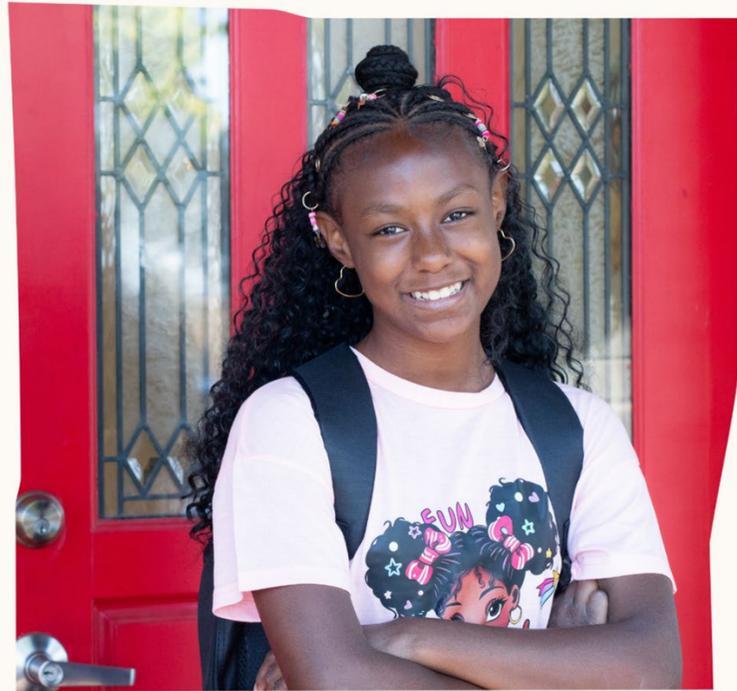


Our Approach

1. **Basic needs:** shelter and meals
2. **Weekly case management** tailored to individual goals
3. **Life skills and wellness classes** on a variety of topics
4. **Individual, family, and group therapy**
5. **Substance use counseling** and personalized treatment plans
6. **High school diploma** program
7. **Employment training** and career development support



Saint John's provides a safe and nurturing environment for children while their mothers work toward stability. Our Child and Family Services team offers structured care, education, and emotional support to help children and families thrive.



Comprehensive Childcare & Education

1. **Preschool curriculum** that fosters early learning
2. **Social-emotional learning** to build resilience
3. **Developmental assessments** and targeted support
4. **Summer enrichment programming** that cultivates normalizing experiences
5. **After-school programs** with tutoring and mentorship
6. **College campus tours** promoting vision for the future



Saint John's provides a safe and nurturing environment for children while their mothers work toward stability. Our Family Services team offers structured care, education, and emotional support to help children thrive.



Holistic Family Support

1. **Case management** to track progress and connect children and families to resources
2. **Coordination of specialized services** to meet individual needs
3. **School advocacy** to support educational achievement
4. **Access to Family Centered Treatment (FCT)** to build strong family bonds



Family Centered Treatment (FCT) is an evidence-based trauma treatment model of home-based family therapy focusing on holistic, family derived goals related to family functioning, preservation, permanency, and reunification.



Community Action Board

FCT Fidelity

1. **91%** of families nationwide report “FCT has improved our quality of life.”
2. **90%** of families nationwide report “We created safety in our family during FCT services.”
3. **94%** of families nationwide report “The services we received from our FCT agency helped us to better handle our family problems on a day to day basis.”
4. **91%** of families nationwide engaged in 6 or more sessions.

**“When you are a part
of a community where
everybody wants you to
win, you wake up every
day with purpose”**



saint john's
PROGRAM FOR REAL CHANGE



saint john's[®]
PROGRAM FOR REAL CHANGE

THANK YOU!

Quinta Davenport
Chief Program Officer
qdavenport@saintjohnsprogram.org

ACTION ITEM II-A

Approval of Community Services Block Grant (CSBG) Program, Delegate Agency Funding Extension Recommendations for Program Year 2026

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Approve staff funding recommendations for the Program Year 2026 CSBG.

BACKGROUND:

On August 8, 2025, SETA released a Request for Proposals (RFP) for the CSBG program for Program Year 2026. The RFP solicited services under the Safety-Net, Family Self-Sufficiency, and Family Self-Sufficiency – Special Projects categories as identified in the 2026-2027 CSBG Community Action Plan. The amount of funding available for program services was estimated to be \$1,043,000. To maximize flexibility for award funding, no announcement regarding allocations to specific categories of funding were included in the RFP. Following increased outreach, several new agencies pursued funding in this procurement: 12 new agencies submitted prequalification documents, of whom 11 met prequalification requirements, and 6 who successfully submitted proposals for review.

The RFP included a sub-category of Family Self-Sufficiency to address the needs of marginalized communities such as people of color, those in disadvantaged communities, or other historically marginalized groups. Success measures under this service area were identified as the same as those for the broader Family Self-Sufficiency category, but directed to a specific, more vulnerable, population.

The deadline for receipt of proposals was September 5, 2025. Twenty-three (23) proposals were received by the 4:00 p.m. deadline, requesting a total of \$2,147,889. Two additional proposals missed the 4:00 p.m. deadline and are considered nonresponsive; both were from the City of Sacramento Unified School District. All twenty-three (23) proposals were evaluated.

Evaluation Process:

All proposals received through this solicitation went through a comprehensive review process to provide funding recommendations to the Community Action Board. Staff recommendations were developed through the deliberations of a team of twelve (12) readers representing SETA's Workforce Development and Fiscal Departments, Contracts unit, and Head Start Department. In addition, one member from the City of Sacramento's Office of Community Outreach and one SETA Community Action Board member were on the Readers Team. The readers evaluated, scored and ranked each proposal using standardized evaluation and scoring criteria that were identified in the RFP. Proposals were scored and ranked into four categories based on their numerical score.

The top-ranked proposals achieved their scores based on the following criteria:

ACTION ITEM II-A *(continued)*

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- The proposing agency had a history of successfully operating the proposed program or a similar program, had sufficient leveraged funding, and demonstrated the establishment of collaborative partnerships.
- The proposing agency adhered to the service priorities set forth in SETA's 2026-2027 Community Action Plan.
- The proposing agency succeeded in achieving planned, contracted goals; or, if not previously funded by CSBG, the agency demonstrated potential for success.
- The proposing agency demonstrated a need exists for the service(s).
- If applying for the Family Self-Sufficiency category, the proposing agency had a clear description of a case-management system. Employment-based programs had a connection with the system of Sacramento Works America's Job Centers.

Staff also considered that all identified high-risk and underserved neighborhoods would have access to services and ensured that all identified target groups would be served. Due to limited availability of CSBG funding, only 18 of the 23 submitted proposals are recommended for funding.

Three new agencies are recommended for funding: Pride Industries, LGBT Center, and Roberts Family Development Center. Two agencies who were funded in the 2022/2023 funding cycle applied and are recommended for funding in the 2026/2027 funding cycle: Volunteers of America and South County Services.

Minimum allocation for direct participant costs was again made as a requirement, reversing the change to a recommendation made in the 2024/2025 RFP. Those minimums were set at 15% for case-managed programs and 70% for safety-net programs.

All funding recommendations are made contingent upon successful agency status and performance by the end of calendar year 2025, and upon the federal government continuing CSBG funding in the budget.

Attached are the resulting proposal rankings, staff funding recommendations, proposal summaries and funding rationales.

The SETA Governing Board will consider CAB funding recommendations at its December 4, 2025, meeting.

Sacramento Employment and Training Agency

925 Del Paso Boulevard, Suite 100

Sacramento, CA 95815

www.seta.net

SETA STAFF

FUNDING

RECOMMENDATIONS

2026 Program Year

Community Services Block Grant Program Services

Staff Funding Recommendations Release Date

Monday, November 3, 2025

5:00 p.m.

2026 CSBG STAFF FUNDING RECOMMENDATIONS

FAMILY SELF-SUFFICIENCY SERVICES										
Prop #	Rank	Score	Agency	Target Group	Target Area	Current Funding	Funding Request	Cost per/ # Served	Staff Recomm	Page #
16	1	91	La Familia Counseling Center, Inc.	At-Risk Youth who are at Risk of Dropping Out of School, and Pre-Gang Affiliate	Lemon Hill, Parkway	\$102,335	\$221,250	\$2,950/75	\$100,000	9
11	2	88	Waking the Village	Pregnant and Parenting Youth Experiencing Homelessness and their Children	Sacramento County	\$85,000	\$100,000	\$794/126	\$87,500	8
23	2	87	World Relief	Refugees and New Arrivals, Women, Single Mothers and Low-Income Households	N. Sacramento, N. Highlands, Foothill Farms, Arden Arcade, and Rancho Cordova	\$99,660	\$110,175	\$1,836/60	\$84,500	11
6	2	87	Folsom Cordova Comm Partnership	Unhoused or at risk of being unhoused, single parent's w/children	Rancho Cordova, Mather, Rosemont, Carmichael, Citrus Hts, Sac County	N/A	\$100,000	\$3,571/28	\$84,500	6
14	2	86	Elk Grove Adult & Community Education	Single Parent Households, Refugees, Unhoused, People with Disabilities	Florin, Lemon Hill, Oak Park, South Sacramento	\$111,066	\$127,362	\$3,184/40	\$84,000	9
17	2	86	Pride Industries	Youth (Foster, Unhoused, Disabilities)	At Risk Youth	N/A	\$57,438	\$957/60	\$50,000	10
9	2	84	Saint John's Program for Real Change	Unhoused Single Parent Families with Children	Arden Arcade, N. Highlands, Foothill Farms, Florin, Lemon Hill, Parkway	\$85,000	\$100,000	\$800/125	\$50,000	7
18	2	81	Arabic Language For Everyone (ALEFE)	Refugee Families with Children	Arden-Arcade, Del Paso Hts.	N/A	\$100,000	\$1,250/80	\$0	10
20	3	77	Ukrainian American House	Unhoused or Families, or Families Facing Imminent Homelessness	Arden Arcade, Old N.Sac, Del Paso Hts, N. Highlands. Foothill Farms, Rosemont, Citrus Hts, Rancho Cordova, Other	N/A	\$120,197	\$1001/120	\$0	10
TOTAL FAMILY SELF-SUFFICIENCY RECOMMENDED:									\$540,500	

FAMILY SELF-SUFFICIENCY-SPECIAL PROJECTS SERVICES

Prop #	Rank	Score	Agency	Target Group	Target Area	Current Funding	Funding Request	Cost per/ # Served	Staff Recomm	Page #
4	2	90	LGBT Center	Unhoused Young Adults	Sacramento County	N/A	\$100,000	\$2,500/40	\$85,500	6
10	2	87	Saint John's Program for Real Change	Youth Experiencing Homelessness	Sacramento County	\$98,928	\$92,901	\$1,044/89	\$85,000	7
1	4	67	Land of opportunities	Families, Refugees, Immigrants	Sacramento County	N/A	\$99,999	\$6,667/15	\$0	5
TOTAL FSS – SPECIAL PROJECTS RECOMMENDED:									\$170,500	

SAFETY-NET SERVICES

Prop #	Rank	Score	Agency	Target Group	Target Area	Current Funding	Funding Request	Cost per/ # Served	Staff Recomm	Page #
24	2	87	World Relief	N. Sacramento, N. Highlands, Foothill Farms, Arden Arcade, Rancho Cordova	Refugees and New Arrivals, Women, Single Mothers and Low-Income Households	N/A	\$57,810	\$490/118	\$56,500	12
7	2	87	Next Move Francis House	Families, People Experiencing Homelessness or Imminent Homelessness	North and South Sacramento County	\$36,146	\$66,370	\$562/118	\$56,500	6
3	2	86	South County Services	Low-Income, Homeless, Disability and Seniors	Galt, River Delta Region, and Sacramento County	N/A	\$78,400	\$78/1,000	\$46,000	5
12	2	85	Roberts Family Development Center	Families with Children, Pregnant/ Parenting Youth, Grandparents Raising Grandchildren	Old North Sac, Del Paso Hts, Foothill Farms	N/A	\$75,000	\$134/560	\$45,500	8
13	2	84	Elk Grove Adult & Continuing Education	Single Parents, Homeless, Low-Income Households	Florin, Lemon Hill, Oak Park and South Sacramento Areas	\$100,000	\$118,547	\$527/190	\$45,000	8
15	2	84	First Step Communities	Unhoused or Unstably Housed Households	City of Sacramento	\$60,000	\$59,000	\$437/135	\$32,500	9
22	2	82	Opening Doors	Refugee, Immigrant, and Asylee Households	Sacramento County, Arden Arcade, Lemon Hill, and North Highlands	\$75,000	\$75,000	\$1,339/56	\$30,000	11

21	2	82	Volunteers of America	Homeless, Very Low-income Veterans, Reservists, Veteran Families	Sacramento County	N/A	\$27,940	\$231/121	\$20,000	11
19	3	77	Folsom Cordova Community Partnership	Single Parent Families with Children 0-5, Homeless Families or at Risk of Homelessness	Rancho Cordova area zip codes & selected areas of Folsom	\$85,000	\$100,000	\$806/124	\$0	10
2	3	71	Land Of Opportunities	Families, Refugees, Immigrants	Sacramento County	N/A	\$75,500	\$5,033/15	\$0	5
8	4	67	The Salvation Army	Families and Individuals Experiencing Food or Housing Insecurities	Sacramento County	\$75,000	\$85,000	\$1000/85	\$0	7
TOTAL SAFETY-NET RECOMMENDED:									\$332,000	
TOTAL RECOMMENDED FOR ALL PROGRAM TYPES, 2026/2027:									\$1,043,000	

<u>Proposal Number</u>	<u>Proposer Organization</u>
1	<p style="text-align: center;">Land Of Opportunities (Family Self-Sufficiency-Special Project)</p> <p>Proposer requests \$99,999 to serve 15 households facing homelessness and behavioral health issues, single mothers, refugees and new Americans. Through case management and a full array of CSBG support services, Land of Opportunities proposes to help families with housing stability, equip clients with job skills and placement support, and assist with basic needs (food, utilities, child care, and transportation). Client support services comprise 15% of Land of Opportunities' total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding available in this service category.</p>
2	<p style="text-align: center;">Land Of Opportunities (Safety-Net)</p> <p>Proposer requests \$75,500 to provide 15 families with young children, single mother and refugee households in Sacramento County with eviction avoidance, first month's rent, employment services, clothing, child care, translation services, workshops, utilities, transportation, and food. Client support services comprise 70% of Land of Opportunities' total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding available in this service category.</p>
3	<p style="text-align: center;">South County Services (Safety-Net)</p> <p>Proposer requests \$78,400 to provide 1,000 low-income, unhoused, disabled and senior households in Galt, the River Delta Region, and Sacramento County with food, transportation assistance, eviction avoidance, and utility assistance and reconnection. Client support services comprise 74% of South County Services' total funding request.</p> <p>Staff recommends \$46,000 in funding for this proposal. South County Services provides valuable resources to this underserved, rural part of Sacramento County.</p>

<p>4</p>	<p style="text-align: center;">LGBT CENTER (Family Self-Sufficiency- Special Project)</p> <p>Proposer requests \$100,000 to case-manage 40 low-income youth (16-24 years old) who are homeless or housing-insecure, with a focus on youth who identify as BIPOC (Black, Indigenous, and other people of color). Funded activities and resources are intended to prepare youth for employment and secure stable housing, encourage positive network building, reduce social isolation, and increase emotional regulation for managing conflict and maintaining healthy relationships. Client support services comprise 15% of LGBT Center’s total funding request.</p> <p>Staff recommends \$85,500 in funding for this proposal. Through intensive case management, LBGT Center offers homeless and at-risk BIPOC youth a chance for stable housing, employment with a livable wage, and the life skills to pursue a healthy future.</p>
<p>6</p>	<p style="text-align: center;">Folsom Cordova Community Partnership (FCCP) (Family Self-Sufficiency)</p> <p>Proposer requests \$100,000 to provide 28 single-parent families, unsheltered individuals/families, and those at risk of homelessness with case management services and a full array of CSBG support service resources. This program will offer career counseling, financial literacy, housing support, and supportive services, with the ultimate goal of employment, housing and the tools to maintain stabilized and thriving households. Client support services comprise 15% of FCCP’s total funding request.</p> <p>Staff recommends \$84,500 in funding for this proposal. FCCP proposes to serve highly vulnerable populations with comprehensive support and case management with the ultimate goal of employment and self-sufficiency.</p>
<p>7</p>	<p style="text-align: center;">Next Move Homeless Services (Safety-Net)</p> <p>Proposer requests \$66,370 to provide 118 low-income unhoused or housing-insecure families with one-time rental assistance for clients to obtain or maintain housing, or to maintain connection with utilities. Client support services comprise 72% of Next Move Homeless Services’ total funding request.</p> <p>Staff recommends \$56,500 in funding for this proposal. Next Move Homeless Services is a key resource for unhoused and housing-insecure families to maintain their residences.</p>

8	<p style="text-align: center;">The Salvation Army (Safety-Net)</p> <p>Proposer requests \$85,000 to provide 85 low-income families with eviction avoidance assistance in Sacramento County. Client support services comprise 71% of The Salvation Army’s total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding available in this category.</p>
9	<p style="text-align: center;">Saint John’s Program for Real Change (Family Self-Sufficiency)</p> <p>Proposer requests \$100,000 to provide 125 homeless women, including single mother heads of households and their children, with a residential program addressing their holistic needs, including employment, health, well-being, and social/community support. The participants will be supported with immediate stabilization care through mental, physical and vocational assessment and self-development; Participants have the opportunity to receive training and employment through the proposer’s in-house training program in food/beverage services. Client support services comprise 15% of Saint John’s Program for Real Change’s total funding request.</p> <p>Staff recommends \$50,000 in funding for this proposal. Saint John’s Program for Real Change has provided services to unhoused women and children since 1985 by providing emergency shelter, residential program services and whole-person care. The proposed services will continue to help an increasing and vulnerable population within the County.</p>
10	<p style="text-align: center;">Saint John’s Program for Real Change (Family Self-Sufficiency- Special Projects)</p> <p>Proposer requests \$92,901 to provide 89 youth experiencing homelessness, who accompany their mothers, with housing, case management, food, family advocacy services and child care. These youth come to Saint John’s having experienced homelessness, adverse childhood events (ACE), and greater learning losses due to the pandemic. This project proposes to dedicate a case manager to the 89 children to support their mental and physical health, education, and social/emotional needs. Client support services comprise 7% of Saint John’s Program for Real Change’s total funding request.</p> <p>Staff recommends \$85,000 in funding for this proposal. Saint John’s Program for Real Change has provided homelessness services since 1985 by providing emergency shelter, residential program services, and whole person care. The proposed services focus on the youth within the family units, thereby working to reduce the generational cycle of poverty.</p>

<p>11</p>	<p style="text-align: center;">Waking the Village (Family Self-Sufficiency)</p> <p>Proposer requests \$100,000 to provide housing to 126 homeless youth, and pregnant and parenting youth and their children with housing, intensive case management, and support for stabilizing households. Services include career support, child care, counseling and various workshops to develop life skills. This request includes funding for direct participant services to be used for meals prepared on-site and served at Tubman House. Client support services comprise 15% of Waking the Village’s total funding request.</p> <p>Staff recommends \$87,500 in funding for this proposal. Waking the Village has provided transitional housing to this population since 2003. The agency’s intensive case management, advocacy and mentoring model has led to high levels of self-sufficiency and outcomes for the youth and young children who participate in the agency’s programs.</p>
<p>12</p>	<p style="text-align: center;">Roberts Family Development Center (RFDC) (Safety Net)</p> <p>Proposer requests \$75,000 to provide 560 low-income families with children, pregnant/parenting youth and grandparents raising grandchildren assistance with first month’s rent, eviction avoidance, utilities, food, transportation, car repairs, DMV licensure and registration. RFDC ensures families not only survive emergencies but also become self-sufficient. Client support services comprise 70% of Roberts Family Development Center’s total funding request.</p> <p>Staff recommends \$45,500 in funding for this proposal. Roberts Family has positioned itself as an integral part of the North Sacramento community. CSBG funding will afford the agency critical supports for community members with whom they have a continuing working relationship.</p>
<p>13</p>	<p style="text-align: center;">Elk Grove Adult and Community Education (Safety-Net)</p> <p>Proposer requests \$118,547 to provide 190 low income single-parents, refugees, people with disabilities, and homeless households in the Florin, Oak Park, South Sacramento, and Lemon Hill zip codes with emergency supports including food and transportation vouchers, utility assistance/reconnection, eviction avoidance, and hygiene kits. Client support services comprise 70% of Elk Grove Adult and Community Education’s total funding request.</p> <p>Staff recommends \$45,000 in funding for this proposal. This program proposes to provide emergency support services to several target areas and populations identified in the PY 2024 RFP.</p>

<p>14</p>	<p style="text-align: center;">Elk Grove Adult and Community Education (Family Self-Sufficiency)</p> <p>Proposer requests \$127,362 to provide 40 single-parent, refugee, immigrant, disabled, and homeless households, and youth aged 0-24, with case management services and a full array of CSBG support service resources. The program proposes to help families more fully engage in employment and training resources available through the SETA Sacramento Works America’s Job Centers of California (SWAJCC) system. Client support services comprise 35% of Elk Grove Adult and Community Education’s total funding request.</p> <p>Staff recommends \$84,000 in funding for this proposal. This program is co-located at a SWAJCC, and includes support and employment services to several target populations identified in the PY 2026 RFP.</p>
<p>15</p>	<p style="text-align: center;">First Step Communities (Safety-Net)</p> <p>Proposer requests \$59,000 to provide 135 unhoused or housing-insecure individuals who are staying in on-site shelters or high-poverty areas in the City of Sacramento. Proposed services include bus passes, employment supports, clothing, first month’s rental assistance, and move-in expenses for those moving from shelters to traditional housing. Client support services comprise 100% of First Step Housing, First Step Communities total funding request.</p> <p>Staff recommends \$32,500 in funding for this proposal. This program operates both an on-site shelter and a safe ground shelter. It supports participants long-term by providing continued services after a resident is housed.</p>
<p>6</p>	<p style="text-align: center;">La Familia Counseling Center, Inc. (Family Self-Sufficiency)</p> <p>Proposer requests \$221,250 to provide Project Reach services to 75 youth (10-21 years old) at risk of dropping out of school, and/or pre-gang or gang involved. Funded activities and support services are intended to increase academic progress in school, improve social and communication skills, help youth avoid risk-taking behavior, decrease truancy, and reduce involvement with the juvenile justice system. Client support services comprise 15% of La Familia Counseling Center, Inc. total funding request.</p> <p>Staff recommends \$100,000 in funding for this proposal. La Familia has a long history of working with at-risk youth, gang and pre-gang youth, and their families, in target areas with a high density of gang-related activity.</p>

17	<p style="text-align: center;">Pride Industries (Family Self-Sufficiency)</p> <p>Proposer requests \$57,438 to provide 60 youth (foster, unhoused, disabilities) with case management services and a full array of CSBG support service resources to help the at-risk youth more fully engage in employment and training resources available through the SETA Sacramento Works America’s Job Centers of California (SWAJCC) system. Client support services comprise 16% of Pride Industries’ total funding request.</p> <p>Staff recommends \$50,000 in funding for this proposal. Pride Industries specializes in working with people with disabilities. This program would expand youth workforce development services to high school and opportunity youth in the South Sacramento area.</p>
18	<p style="text-align: center;">Arabic Language Education for Everyone (ALEFE) (Family Self-Sufficiency)</p> <p>Proposer requests \$100,000 to provide 80 low-income refugee families with children (2-14 years old) in high-poverty areas of Arden-Arcade and Del-Paso Heights. Funded activities and resources are intended to enhance school readiness, improve social and communication skills, improve emotional well-being and mental/behavioral health. Client support services comprise 23% of ALEFE’s total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding in this service category.</p>
19	<p style="text-align: center;">Folsom Cordova Community Partnership (FCCP) (Safety-Net)</p> <p>Proposer requests \$100,000 to provide 124 low-income households with food, utility and eviction avoidance assistance. Special emphasis will be given to unhoused families, and single parent families with children 0-5. Client support services comprise 73% of FCCP’s total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding in this service category.</p>
20	<p style="text-align: center;">Ukrainian American House (UA House) (Family Self-Sufficiency)</p> <p>Proposer requests \$120,197 to serve 120 low-income families and individuals who are homeless or housing-insecure. Through case management and a full array of</p>

	<p>CSBG support services, UA House proposes to help families more fully engage in employment and training resources available through the SETA Sacramento Works America’s Job Centers of California (SWAJCC) system. Client support services comprise 4% of UA House’s total funding request.</p> <p>Staff does not recommend funding for this proposal due to insufficient funding in this service category.</p>
21	<p style="text-align: center;">Volunteers of America (Safety-Net)</p> <p>Proposer requests \$27,940 to provide 121 homeless and imminently homeless veteran, National Guard, reservist households enrolled in the Volunteers of America’s Support Services for Veteran Families (SSVF) program with food, utility assistance and reconnection, off-site emergency shelter, eviction avoidance, first month’s rent assistance, transportation assistance, employment supports, clothing, diapers, and hygiene supplies. Non-military families may also be served in this program. Client support services comprise 100% of Volunteers of America’s total funding request.</p> <p>Staff recommends \$20,000 in funding for this proposal. Volunteers of America has long established a working relationship with veterans, including case management for that population. CSBG funding will augment VOA’s existing services, particularly for unhoused and housing-insecure veterans.</p>
22	<p style="text-align: center;">Opening Doors (Safety-Net)</p> <p>Proposer requests \$75,000 to provide 56 refugee, immigrant, and asylee households with first month’s rent and emergency clothing assistance. Benefits navigation and financial literacy workshops offered by Opening Doors will be offered to help families achieve longer-term self-sufficiency. Client support services comprise 91% of Opening Doors’ total funding request.</p> <p>Staff recommends \$30,000 in funding for this proposal. Opening Doors provides comprehensive services to its target population; the proposed services would help this vulnerable population establish roots and thrive in Sacramento County.</p>
23	<p style="text-align: center;">World Relief Sacramento (Family Self-Sufficiency)</p> <p>Proposer requests \$110,175 to provide 60 low-income refugees, immigrant, and single mother households who are in need of support in adjusting to American society, living in north Sacramento County and Rancho Cordova, with case</p>

	<p>management services and a full array of CSBG support services. This program will help families more fully engage in employment and training resources available through the SETA Sacramento Works America’s Job Centers of California (SWAJCC) system. Client support services comprise 15% of World Relief Sacramento’s total funding request.</p> <p>Staff recommends \$84,500 in funding for this proposal. The proposal focuses on employment services for low-income, vulnerable families and single mothers, who are all target groups in the PY 2026 RFP.</p>
<p>24</p>	<p style="text-align: center;">World Relief Sacramento (Safety Net)</p> <p>Proposer requests \$57,810 to provide 118 low-income immigrant and refugee households living in high-poverty areas of Sacramento with short-term crisis stabilization. Proposed support services include food and transportation assistance, utility assistance and reconnection, off-site shelter (motel stays), eviction avoidance, first month’s rent, and hygiene kits. Once the immediate crisis has been averted, staff propose to connect households to longer-term resources which promote self-sufficiency and stability. Client support services comprise 71% of World Relief Sacramento’s total funding request.</p> <p>Staff recommends \$56,500 in funding for this proposal. The proposal focuses on employment services for low-income, vulnerable families and single mothers, who are all target groups in the PY 2026 RFP.</p>

ACTION ITEM II-B
Election of Chair to the Community Action Board

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Conduct an election to select a CAB Chair to fill the current vacancy and any Officer positions that may become vacant due to the filling of the Chair position.

BACKGROUND:

The Community Action Board (CAB) position of Chair has been vacated by Dominique Espinosa, who will remain a member of this Board. A new Chair must be elected in her place. Current officers are Chair – Vacant, Vice-Chair – Ms. Leslie Taylor, and Secretary/Treasurer – Debra Gipson.

Responsibilities of each officer position as stated in the CAB Bylaws:

6.2 Chair

The Chair shall be the presiding officer of the Community Action Board and of the Executive Committee. The Chair shall be responsible for management of the affairs of the Community Action Board and shall see that all orders and resolutions of the Community Action Board are implemented. The Chair shall appoint committee members in accordance with Article VII, herein. The Chair shall represent the Community Action Board to the SETA Governing Board and to the community. The Chair shall request that the SETA Governing Board initiate the processes for filling vacancies on the Community Action Board as they occur. The Chair shall have such additional powers and duties as may be assigned from time to time by the Community Action Board. (p.15, CAB Bylaws)

6.3 Vice-Chair

The Vice-Chair shall perform such duties and have such authority and power as the Community Action Board may from time to time assign, or as the Chair may from time to time delegate. In the absence of the Chair, the Vice-Chair shall perform all the duties of the Chair. The Vice-Chair shall succeed to the office of the Chair in the event of death, resignation, or removal from office of the Chair. (p. 16, CAB Bylaws)

6.4 Secretary/Treasurer

The Secretary/Treasurer shall attend all meetings of the Community Action Board and of the Executive Committee and keep or cause to be kept the minutes of such meetings. The Secretary/Treasurer shall assure that the minutes of each meeting are sent to each Community Action Board member five (5) days in advance of the next regular meeting. The Secretary/Treasurer shall give or cause to be given, notice of all regular, special and emergency meetings of the Community Action Board. The Secretary/Treasurer shall report or cause to be reported to the Community Action Board full and accurate accounts of disbursements; and current fiscal conditions of the Community Action Program. (p. 16 CAB Bylaws)

ACTION ITEM II-C

Discussion and Recommendations on Actively Engaging Community Action Board (CAB)

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Identify specific areas for the CAB to address in the upcoming year.

BACKGROUND:

The purpose of the Community Services Block Grant (CSBG) program is to identify the barriers that need to be addressed to break the cycle of poverty. The Board is encouraged to engage in more discussions about these issues, as they may influence recommendations that serve not only the community-based organizations funded by SETA, but also impact policies.

The Board is urged to consider what recommendations the Community Action Board (CAB) can provide, and to consider how SETA staff can support the substance and direction of their discussions. The desire for this focus is to be fostered more actively through the Board's work.

ACTION ITEM II-D
Discussion and Approval of a Member at Large to CAB

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Vote to determine whether the option of an at-large member of the CAB should be added to the Bylaws and included in the Board member composition.

BACKGROUND:

The Community Action Board (CAB) is a tripartite board composed of one-third each public sector, private sector, and low-income sector representatives. In accordance with the CAB Bylaws, low-income sector representatives have been elected through a low-income agency approved by the SETA Governing Board. To increase the number and diversity of the low-income sector representation, the CAB is asked to consider adding an at-large low-income sector representative. This representative could change based on currently-identified pockets of poverty and low-income areas in Sacramento County.

Staff will be available to answer questions.

INFORMATION ITEM III-A
3rd Quarter Strategic Plan Report

Presenter: Anita Maldonado

BACKGROUND:

This item allows the Executive Director to provide the 3rd Quarter Strategic Plan Report to the Board.

INFORMATION ITEM III-B
CSBG Fiscal Monitoring Reports

Presenter: Julie Davis-Jaffe

BACKGROUND:

Attached for your information are the latest CSBG fiscal monitoring reports. Staff will be available to answer questions.

MEMORANDUM

TO: Ms. Debbie Hughes

DATE: September 30, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Onsite Fiscal Monitoring of Next Move Homeless Services, Inc.

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
CSBG	Safety Net	\$ 36,146	1/1/25-12/31/25	1/1/25-6/30/25

Monitoring Purpose: Initial Follow-up Special Final

Date of Review: August 2024

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	N/A	N/A
6	Fringe Benefits	N/A	N/A
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Next Move Homeless Services, Inc.

Findings and General Observations:

We have reviewed the Community Services Block Grant (CSBG) of Safety Net program from January 1, 2025 to June 30, 2025. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

REPORTS TO THE BOARD ITEM IV

A. Chair

The Chair of the SETA Community Action Board on a regular basis, receives numerous items of information concerning legislation, current programs, and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. Executive Director

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. Deputy Director/Program Manager

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and the Deputy Director to provide an oral report on issues not included in the agenda packet.

D. Members of the Board

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. Public

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.