

## *Thought of the Day:*

*“Believe you can and you’re halfway there.”*

*Author: Theodore Roosevelt*

### **AGENDA**

#### **Sacramento Employment and Training Agency HEAD START PARENT ADVISORY COMMITTEE Regular Meeting**

**Tuesday July 15, 2025, 10:00 a.m.**  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### **PUBLIC COMMENT PROCEDURES**

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Head Start Parent Advisory Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

#### **In-Person Public Comment**

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or [ClerkoftheBoards@seta.net](mailto:ClerkoftheBoards@seta.net). Please include in your request the item(s) on which you would like to participate.

#### **Zoom Public Comment**

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 87125020953# US (San Jose).

Meeting ID: 871 2502 0953

Passcode: 057834

[Find your local number](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

#### **Accommodations**

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Committee meeting information may be accessed through the Internet by visiting the SETA webpage: [www.seta.net/board/board-agendas](http://www.seta.net/board/board-agendas).

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#### **GOVERNING BOARD**

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##### **Rich Desmond**

BOARD OF SUPERVISORS  
County of Sacramento

##### **Eric Guerra**

MAYOR PRO TEM  
City of Sacramento

##### **Patrick Kennedy**

BOARD OF SUPERVISORS  
County of Sacramento

##### **Vacant**

PUBLIC REPRESENTATIVE

##### **Mai Vang**

COUNCILMEMBER  
City of Sacramento

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##### **Anita Maldonado, Ph. D.**

EXECUTIVE DIRECTOR

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

- Parent Advisory Committee (PAC) Meeting Attendance Update
- Introduction of Newly Seated Representatives

**I. CONSENT ITEMS:**

- A.** Approval of Minutes of June 17, 2025, Regular Board Meeting 6-11

**II. ACTION ITEMS:**

- A.** Election of Parent Advisory Committee Secretary for Program Year 2024-2025 12

- B.** Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2024-2025 13

- C.** Election of Parent Advisory Committee Community Representatives and Alternates for Program Year 2024-2025 14

**III. INFORMATION ITEMS:**

- A.** Standing Information Items 15-25

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
- Health Service Advisory Committee (HSAC) Report: Ms. Le Andra Jones-Villalta
- Community Resources – Parents/Staff: Ms. Lizeth Ortiz
  - Back to School Hiring - Sacramento City Unified School District
  - Community Health Clinic
  - The Journey of Grief – From Pain to Purpose

- B.** Head Start Policy Council Minutes for May 27, 2025 26-37

**IV. COMMITTEE REPORTS:**

- 38
- Executive Committee: Ms. Aterious Cuffee
  - Budget/Planning Committee: Ms. Aterious Cuffee
  - Parent Ambassador Committee: Ms. Aterious Cuffee
  - Social/Hospitality Committee: Ms. Aterious Cuffee
  - Personnel/Bylaws Committee: Ms. Aterious Cuffee

**V. OTHER REPORTS:**

- 39-43

- A.** Chair – Ms. Aterious Cuffee
- ✓ PAC Recruitment
- B.** Policy Council – Ms. Le Andra Jones-Villalta
- C.** Head Start Deputy Director – Ms. Karen Griffith
- ✓ Monthly Head Start Report
- D.** Head Start Managers
- ✓ Lisa Carr – Family Engagement, Home Base, and ERSEA Services
  - ✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services
  - ✓ Veronica Jones – Health, Nutrition, Quality Assurance, and Data Systems
  - ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services

<b>VI.</b>	<b>CENTER UPDATES</b>	<b>44</b>
<b>VII.</b>	<b>DISCUSSION</b>	<b>44</b>
<b>VIII.</b>	<b>PUBLIC PARTICIPATION</b>	<b>44</b>
<b>IX.</b>	<b>ADJOURNMENT</b>	

**DISTRIBUTION DATE:** Tuesday, July 8, 2025

Parent Advisory Committee meeting hosted by:  
Aterious Cuffee (Chair), Lizeth Ortiz (Vice Chair),  
Javana Abrussezze (Treasurer), Omar Smith (Parliamentarian)

## ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ☐ Vacant, 16<sup>th</sup> Avenue Head Start
- ☐ Vacant, Alder Grove Early Learning Center
- ☐ Vacant, Alder Grove I/T Head Start
- ☐ Vacant, Bannon Creek Head Start
- ☐ Vacant, Bret Harte Head Start
- ☐ Vacant, Bright Beginnings Head Start
- ☐ Vacant, Capital City Head Start
- ☐ **Lizeth Ortiz, Vice Chair, CP Huntington Head Start**
- ☐ Vacant, Crossroad Gardens Head Start
- ☐ Vacant, Dudley Head Start
- ☐ Vacant, Early Head Start (Home Base)
- ☐ Vacant, Elkhorn Head Start
- ☐ **Yaneika James, Florin Grammar Head Start**
- ☐ Vacant, Franklin Head Start
- ☐ Vacant, Freedom Park Head Start
- ☐ Vacant, Freeport Head Start
- ☐ Vacant, Fruitridge Head Start
- ☐ Vacant, Galt Head Start
- ☐ Vacant, Grizzly Hollow
- ☐ **Ahmad Urfanzada, Hillsdale Head Start**
- ☐ Vacant, Hiram Johnson Head Start
- ☐ Vacant, Hopkins Park Head Start
- ☐ Vacant, Illa Collin Head Start
- ☐ Vacant, Job Corps Head Start
- ☐ Vacant, Kennedy Estates Head Start
- ☐ Vacant, LaVerne Stewart Head Start
- ☐ Vacant, Marina Vista Early Learning Center
- ☐ Vacant, Mather Head Start
- ☐ Vacant, Nedra Court Head Start
- ☐ **Brecia Garcia, Norma Johnson Early Learning Center**
- ☐ **Jasmine Nnachi, North Avenue Head Start**
- ☐ Vacant, Northview Head Start
- ☐ **Javana Abrussezze, Northview Early Head Start**
- ☐ Vacant, Parker Head Start
- ☐ Vacant, Phoenix Park Head Start
- ☐ **Rebekah Chester, Pre-School (Home Base)**
- ☐ Vacant, Pre-School (Home Base)
- ☐ Vacant, River Oak Center for Children
- ☐ Vacant, Sacramento County Office of Education
- ☐ **Masahi Jacobi, Sharon Neese Early Learning Center**
- ☐ Vacant, Solid Foundation Head Start
- ☐ Vacant, Spinelli Head Start
- ☐ Vacant, Strizek Park Head Start
- ☐ Vacant, Walnut Grove Head Start
- ☐ **Le Andra Jones-Villalta, Past Parent Representative**
- ☐ **Aterious Cuffee, Chair, Past Parent Representative**
- ☐ **Wanda Thomas-Johnson, Grandparent Representative**
- ☐ **Dennesha Calhoun, Foster Parent Representative**
- ☐ **Omar Smith, Parliamentarian, Parent Ambassador Representative**
- ☐ **Debra Gipson, Parent Ambassador Representative**
- ☐ **Akenese (Agnes) Luluga, Community Agency Representative**

**ROLL CALL**  
(Continued)

**Program Year 2023-2024 - New Representatives to be seated**

- ☐
- ☐

**Applications Received:**

- ☐ MyLanie “May” Copeland, Valley Hi Family Resource Center

Vacant, 16<sup>th</sup> Avenue Head Start

Vacant, Alder Grove I/T Head Start

Vacant, Bannon Creek Head Start

Vacant, Bret Harte Creek Head Start

Vacant, Bright Beginnings Head Start

Vacant, Capital City Head Start

Vacant, Crossroad Gardens Head Start

Vacant, Dudley Gardens Head Start

Vacant, Early Head Start (Home Base) (2)

Vacant, Elkhorn Head Start

Vacant, Franklin Head Start

Vacant, Freedom Park Head Start

Vacant, Freeport Head Start

Vacant, Fruitridge Head Start

Vacant, Galt Head Start

Vacant, Grizzly Hollow Head Start

Vacant, Hillsdale Head Start

Vacant, Hiram Johnson Head Start

Vacant, Hopkins Park Head Start

Vacant, Illa Collin Head Start

Vacant, Job Corps Head Start

Vacant, Kennedy Estates Head Start

Vacant, LaVerne Stewart Head Start

Vacant, Marina Vista Head Start

Vacant, Mather Head Start

Vacant, Nedra Court Head Start

Vacant, North Avenue Head Start

Vacant, Northview Head Start

Vacant, Parker Head Start

Vacant, Phoenix Park Head Start

Vacant, Pre-school (Home Base)

Vacant, River Oak Center for Children

Vacant, SCOE

Vacant, Solid Foundation Head Start

Vacant, Spinelli Head Start

Vacant, Walnut Grove Head Start

Vacant, Strizek Park Head Start

Vacant, Outgoing Chair

# PAC MEETING ATTENDANCE PROGRAM YEAR 2024-2025

The PAC was seated on November 19, 2024, January 21, February 18, and March 18, 2025.

COMMITTEE MEMBER	CENTER	11/19	12/17	1/21	2/18	3/18	4/21*	5/20	6/17	7/15	8/19	9/16	10/21
Vacant Seated	16A												
Vacant Seated	AG ELC												
Vacant Seated	AG I/T												
Vacant Seated	BC												
Vacant Seated	BH												
Vacant Seated	BB												
Vacant Seated	CC												
Lizeth Ortiz Seated 11/19	CPH	X		X	X	X	X	X	X				
Vacant Seated	D												
Vacant Seated	EHS/HB												
Vacant Seated	EL												
Vacant Seated	EL												
Yaneika James Seated 11/19	FG	X		X	X	PACB	E	X	X				
Vacant Seated	FA												
Vacant Seated	FP												
Vacant Seated	FPT												
Vacant Seated	FT												
Vacant Seated	G												
Vacant Seated	GH												
Vacant Seated	H/EHS												
Vacant Seated	H/PS												
Vacant Seated	HJ												
Ahmad Urfanzada Seated 5/20	HI							X	X				
Vacant Seated	HP												
Vacant Seated	JC												
Vacant Seated	K												
Vacant Seated	LVS												
Vacant Seated	MV												
Vacant Seated	M												
Vacant Seated	NC												

COMMITTEE MEMBER	CENTER	11/19	12/17	1/21	2/18	3/18	4/21*	5/20	6/17	7/15	8/19	9/16	10/21
<b>Brecia Garcia</b> <b>Seated 3/18</b>	<b>NJ</b>					X	E	U	X				
<b>Jasmine Nnachi</b> <b>Seated 3/18</b>	<b>NA</b>					X	X	E	X				
<b>Javana Abrussezze</b> <b>Seated 11/19</b>	<b>NV/EHS</b>	X		X	X	PACB	X	U	X				
Vacant Seated	<b>NV/PS</b>												
Vacant Seated	<b>PA</b>												
Vacant Seated	<b>PP</b>												
<b>Rebekah Chester</b> <b>Seated 11/19</b>	<b>PS/HB</b>	X		X	X	PACB	E	X	X				
Vacant Seated	<b>PS/HB</b>												
Vacant Seated	<b>RO</b>												
Vacant Seated	<b>SCOE/EHS</b>												
<b>Masahi Jacobi</b> <b>Seated 2/18</b>	<b>SN</b>				X	X	E	E	X				
Vacant Seated	<b>SF</b>												
Vacant Seated	<b>S</b>												
Vacant Seated	<b>SP</b>												
Vacant Seated	<b>WG</b>												
<b>Akenese (Agnes)</b> <b>Luluqa Seated 1/21</b>	<b>CAR</b>			X	E	X	X	X	E				
<b>Debra Gipson</b> <b>Seated 1/21</b>	<b>CAR</b>			X	X	X	X	X	X				
<b>Mylanie Copeland</b> <b>S/B 7/15</b>	<b>CAR</b>												
<b>Omar Smith</b> <b>Seated 11/19</b>	<b>PAR</b>	X		X	X	PACB	X	X	X				
<b>Dennesha Calhoun</b> <b>Seated 1/21</b>	<b>FPR</b>			X	E	X	X	X	X				
<b>Le Andra Jones-Villalta</b> <b>Seated 11/19</b>	<b>PPR</b>	X		X	X	PACB	E	E	E				
<b>Aterious Cuffee</b> <b>Seated 11/19</b>	<b>PPR</b>	X		X	X	X	E	E	X				
<b>Wanda Thomas-Johnson</b> <b>Seated 11/19</b>	<b>GPR</b>	X		X	E	X	X	E	X				
Vacant Seated	<b>OGC</b>												

**Members: If you cannot attend a meeting and are going to be absent, you must:**

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Governance and Parent Engagement Coordinator, Ms. Gaylon Ndiaye, at (916) 591-2298; and**
- 3. Third, please call the PAC Chair, Ms. Aterious Cuffee, at (916) 893-9185, or the Clerk of the Boards, Ms. Anzhelika Simonenkova, at (916) 263-3753.**

**PARENT ADVISORY COMMITTEE - MEETING  
ATTENDANCE UPDATE PROGRAM YEAR 2023-2024  
(Continued)**

**Head Start Center Abbreviations**

**16A** - 16<sup>th</sup> Avenue  
**AG ELC** - Alder Grove Early Learning Center  
**AG I/T** - Alder Grove Infant/Toddler Center  
**BC** - Bannan Creek  
**BB** - Bright Beginnings  
**BH** - Bret Harte  
**CC** - Capital City  
**CPH** - CP Huntington  
**CR** - Crossroad Gardens  
**D** - Dudley  
**EHS/HB** - Early Head Start/Home Base  
**EL** - Elkhorn  
**FG** - Florin Grammar  
**FA** - Franklin  
**FP** - Freedom Park  
**FPT** - Freeport  
**FT** - Fruitridge  
**G** - Galt  
**GH** - Grizzly Hollow  
**H** - Hillsdale  
**HI** - Hiram Johnson

**HP** - Hopkins Park  
**JC** - Job Corps  
**K** - Kennedy Estates  
**LVS** - LaVerne Stewart  
**MV** - Marina Vista Early Learning Center  
**M** - Mather  
**NC** - Nedra Court  
**NJ** - Norma Johnson  
**NA** - North Avenue  
**NV** - Northview  
**PA** - Parker Avenue  
**PP** - Phoenix Park  
**PS/HB** - Pre-school/Home Base  
**RO** - River Oak  
**SCOE** - Sacramento County Office of Education  
**SN** - Sharon Neese  
**SF** - Solid Foundation  
**S** - Spinelli  
**SP** - Strizek Park  
**WG** - Walnut Grove

**Representative Abbreviations:**

**CAR** - Community Agency Representative  
**FPR** - Foster Parent Representative  
**GPR** - Grandparent Representative

**OGC** - Out Going Chair  
**PAR** - Parent Ambassador Representative  
**PPR** - Past Parent Representative

**Attendance Record and Meetings Abbreviations:**

**\*** - Special Meeting  
**\*\*** - Ethics Training with Policy Council  
**AE** - Alternate Excused  
**AP** - Alternate Present  
**CD** - Child Dropped  
**E** - Excused  
**NM** - No Meeting  
**PAC** - Parent Advisory Committee

**PACB** - PAC Board Business  
**R** - Resigned  
**RS** - Reseat  
**S/B** - Should be, or should have been (seated)  
**U** - Unexcused  
**X** - Present



**CONSENT ITEM I-A**

**Approval of Minutes of June 17, 2025, Regular Meeting**

**RECOMMENDATION:**

Approve the minutes of June 17, 2025, meeting.

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of June 17, 2025, meeting.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## MINUTES/SYNOPSIS

### Sacramento Employment and Training Agency HEAD START PARENT ADVISORY COMMITTEE Regular Meeting

Tuesday                      June 17, 2025,                      10:00 a.m.  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Ms. Cuffee called the meeting to order at 10:03 a.m., read the thought of the day, and called the roll; a quorum was met.

#### Members Present:

Lizeth Ortiz, CP Huntington Head Start  
Debra Gipson, Parent Ambassador Representative  
Rebekah Chester, Pre-school/Home Base  
Aterious Cuffee, Past Parent Representative  
Wanda Thomas-Johnson, Grandparent Representative  
Jasmine Nnachi, North Avenue Head Start  
Javana Abrussezze, Northview Early Head Start  
Yaneika James, Florin Grammar Head Start  
Dennesha Calhoun, Foster Parent Representative  
Masahi Jacobi, Sharon Neese Early Learning Center  
Brecia Garcia, Norma Johnson Head Start (*arrived and seated at 10:06 a.m.*)  
Ahmad Urfazada, Hillsdale Head Start (*arrived and seated at 10:10 a.m.*)  
Omar Smith, Parent Ambassador Representative (*arrived and seated at 10:20 a.m.*)

New Members to be Seated Present: None

New Members to be Seated but Absent: None

#### Members Absent:

Le Andra Jones-Villalta, Past Parent Representative (*excused*)  
Akenese (Agnes) Luluga, Community Agency Representative (*excused*)

Ms. Garcia arrived and was seated at 10:06 a.m.

#### I. **CONSENT ITEM:**

##### A. Approval of the Minutes of May 20, 2025, Special Board Meeting

The minutes were reviewed, no questions or corrections.

Moved/Gipson, second/Abrussezze, to approve May 20, 2025, minutes as distributed.

Roll call vote:

Aye: 10 (Calhoun, James, Ortiz, Chester, Nnachi, Garcia, Abrussezze, Thomas-Johnson, Jacobi, Gipson)

Nay: 0  
Abstention: 1 (Cuffee)  
Absent: 4 (Luluga, Smith, Urfazada, Jones-Villalta)

## **II. ACTION ITEMS:**

### **A. Election of Parent Advisory Committee Secretary and Treasurer for Program Year 2024-2025**

Ms. Cuffee reviewed the item. Ms. Abrussezze nominated herself for Treasurer. There were no other nominations for Treasurer.

Ms. Jones nominated herself as Secretary; however, she wasn't eligible.

Moved/Thomas-Johnson, second/James, to elect Ms. Abrussezze as Parent Advisory Committee Treasurer for Program Year 2024-2025 and table the election of Parent Advisory Committee Secretary to the next meeting.

Roll call vote:

Aye: 10 (Calhoun, James, Ortiz, Chester, Nnachi, Garcia, Abrussezze, Thomas-Johnson, Jacobi, Gipson)

Nay: 0

Abstention: 1 (Cuffee)

Absent: 4 (Luluga, Smith, Urfazada, Jones-Villalta)

Mr. Urfanzada arrived and was seated at 10:10 a.m.

### **B. Election of SETA-Operated Representatives and Alternates to the Policy Council for program year 2024-2025**

Ms. Cuffee reviewed the item. There were no nominations at this time.

Moved/Nnachi, second/Abrussezze, to table the election of one (1) Representative and four (4) alternates to the next meeting.

Roll call vote:

Aye: 11 (Calhoun, James, Urfazada, Ortiz, Chester, Nnachi, Garcia, Abrussezze, Thomas-Johnson, Jacobi, Gipson)

Nay: 0

Abstention: 1 (Cuffee)

Absent: 3 (Luluga, Smith, Jones-Villalta)

## **III. INFORMATION ITEMS:**

### **A. Standing Information Items**

#### ➤ Fiscal Monthly Report/Corporate Card Monthly Statement of Account

Mr. Han introduced himself and reviewed the fiscal report for the tenth month, which ended May 31, in the 2024-2025 program year. He advised that total Head Start Year-to-Date expenditures are at 27.6%. A budget modification has been submitted to the Office of Head Start and is currently awaiting approval. The Non-Federal Share Year-to-Date expenditures are at 27.6%, above the required 25%. SETA is at 11.4% for Administrative expenditure, below 15% maximum. The SETA Operated Programs Expenditures Head Start and Early Head Start reports were reviewed. The American Express and CitiBank credit card statements didn't reveal anything not ordinary.

Mr. Han reviewed the state funding report and advised that for both the California State Preschool Program (CSPP) and General Child Care and Development (CCTR), SETA is anticipated to earn the Maximum Reimbursement Amount (MRA) and meet Minimum Days of Operations requirement.

Mr. Smith arrived and was seated at 10:20 a.m.

- Health Service Advisory Committee (HSAC) Report: No report
- Community Resources – Parents/Staff:  
Ms. Cuffee reviewed the community resources provided in the packet.

**B.** Head Start Policy Council Minutes for April 21, 2025: No questions

#### **IV. COMMITTEE REPORTS:**

- Executive Committee  
The next meeting time and date are to be determined.
- Budget/Planning Committee  
The next meeting will be held on Thursday, July 8, 2025, at 1:00 p.m., at the SETA Administrative building.
- Parent Ambassador Committee  
The next meeting time and date are to be determined.

#### **V. OTHER REPORTS:**

- A.** Chair:  
Ms. Cuffee advised that PAC recruitment efforts continue. Ms. Cuffee shared that recruitment efforts for the PAC continue as they seek out interested parents to join the PAC team and contribute to the program.
- B.** Policy Council:  
Ms. Jones-Villalta (via Zoom) advised that the next PC meeting will be held on June 24, 2025.
- C.** Head Start Deputy Director:  
Ms. Griffith shared that the new Office of Head Start in Denver, Colorado, has assigned a grant/fiscal specialist; however, a program specialist has not yet been assigned, and no information has been received regarding pending budget modifications and other submissions.

Ms. Griffith mentioned that she recently attended a webinar, where it was reiterated that the new rule from DODGE states that when drawing funds from the Payment Management System (PMS), SETA must now include a justification for funds reimbursement and an explanation of how these funds will be used. Additionally, she learned about a centralized system for incident reporting that is now being implemented, which means that any incidents will go directly to the Washington, DC, Office of Head Start rather than to the regional office, as was previously the case.

Ms. Griffith also provided an update on behalf of Ms. Uda, who was absent from today's meeting. She informed attendees that the Spinelli center is temporarily closed while new flooring is being installed, but no children were affected by this closure. The Marisol Village

and Northview projects are nearing completion. Furthermore, Ms. Uda is working on licensing classrooms that have been converted from Preschool to Early Head Start.

**D. Head Start Managers**

✓ Lisa Carr - Family Engagement, Home Base, and ERSEA Services:

Ms. Carr reviewed the SETA Head Start/Early Head Start enrollment report included in the packet, noting that enrollment for May 2025 has reached 103% for Head Start and 101% for Early Head Start. She thanked Family Service Workers, some of whom were present at the meeting, for their continued efforts to meet the enrollment goals.

She advised that on August 5-6, Family Service Workers will be participating in mandatory training at the Franklin site, called the 4R Retreat, focusing on reflection, reimagining, renovating, and recharging.

The last day of service for Head Start Year-Round sites will be July 31 for children eligible for kindergarten. The first day of the new program year is August 1 for returning families.

Additionally, the End-of-the-Year Celebration for the SETA Home-Based Preschool program is scheduled for June 27, 2025, at Elk Grove Park.

SETA continues to participate in various recruitment events. Ms. Carr expressed her gratitude to all the Parent Ambassadors who continued to volunteer their time and support.

Ms. Carr mentioned that SETA is exploring the opportunity to serve incarcerated mothers in Sacramento County through the Home-Based program. More information will be provided when it becomes available. The Board supported the initiative.

✓ Megan Lamb - School Readiness, Special Education, and Mental Health Services:  
Ms. Lamb reported that part of the current savings is being used to prepare for the upcoming program year, focusing on initiatives related to gardening, nutrition, and healthy cooking—key priorities for the new Secretary of Health and Human Services. SETA will participate in the Child and Adult Care Food Program (CACFP), which aims to educate children about where their food comes from, how to make healthier choices, and the importance of physical activity, all integrated in a seamless manner. More information will be provided in future meetings.

Furthermore, Ms. Lamb mentioned that several voluntary webinars on mindful leadership and emotional intelligence are being offered to all Children and Family Services staff, conducted by Dr. Mendez.

Additionally, due to recent programming changes, there is a growing need for more Infant/Toddler Teachers. SETA is actively working to fill these vacancies to ensure readiness for staffing in the new program year.

Ms. Lamb also informed the Board that the Sacramento County Office of Education will be returning to the Galt site. SETA warmly welcomes their return and hopes to expand this partnership to additional centers in the future.

✓ Veronica Jones – Health, Nutrition, Quality Assurance, and Data Systems:  
Ms. Jones reported that the Quality Assurance unit is wrapping up final activities for monitoring the program year, with a closeout scheduled before June 27, 2025.

Additionally, the Quality Assurance unit is currently reviewing existing policies and procedures, as well as manuals and schedules, to identify any past barriers that may have hindered support for teams in the field. They are exploring ways to enhance training for Delegates and SETA-operated sites.

Ms. Jones emphasized that SETA is looking forward to participating in the pilot CACFP program, recognizing that nutrition plays a vital role in children's development, impacting both their physical and cognitive growth. This pilot program is scheduled to run from July through October, and updates will be provided as they become available.

- ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services:  
The report was provided by Ms. Karen Griffith.

**VI. CENTER UPDATES:**

Ms. Nnachi expressed her excitement for the upcoming North Avenue site field trip to Fairytale Town.

Ms. Luluga provided some additional community resources offered by Asian Resources, Inc.

**VII. DISCUSSION:** None

**VIII. PUBLIC PARTICIPATION:** None

**IX. ADJOURNMENT:** The meeting adjourned at 10:56 a.m.

Note: The minutes reflect the actual progression of the meeting.

## **ACTION ITEM II-A**

### **Election of Parent Advisory Committee Secretary for Program Year 2024-2025**

#### **RECOMMENDATION:**

That the Parent Advisory Committee elect a Secretary.

<b>Secretary Nominations</b>

#### **BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect an officer for the position of Secretary for Program Year 2024-2025. The duties of PAC Secretary shall be as prescribed in the Bylaws and shall also include such other duties as may be established by the PAC that are not in conflict with these Bylaws, Article V – Officers, Section 2B: All PAC members are eligible to run for an Office/ Officer position except members holding a seat. The Executive Committee must have at least three members who are parents of child/children currently enrolled in the HS/EHS Center-Based or Home-Based Option.

#### **SECTION 3: Duties of Officers**

The duties of PAC officers shall be as prescribed in these Bylaws and shall include such other duties as may be established by the PAC that are not in conflict with these Bylaws.

- C. The Secretary shall call the roll, keep a record of the current and preceding minutes at each meeting, and record resolutions or motions adapted, as may be necessary to expedite the PAC's business. The Secretary shall oversee the Social/Hospitality Committee, and shall be a member of the Parent Ambassador Committee.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**ACTION ITEM II-B**

**Election of SETA-Operated Representatives and Alternates to the Policy Council for Program Year 2024-2025**

**RECOMMENDATION:**

That the Parent Advisory Committee elects one (1) Representatives and four (4) Alternates.

Representatives Nominated	Alternates Nominated

**BACKGROUND:**

This agenda item provides an opportunity for the PAC to elect SETA-Operated Representatives and Alternates to the Sacramento County Head Start Policy Council (PC).

Policy Council meetings held at the SETA Board room on the fourth Tuesday of each month at 10:00 a.m.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_



**ACTION ITEM III-C**

**Election of Parent Advisory Committee Community Representatives and Alternates for Program Year 2024-2025**

**RECOMMENDATION:**

That the Parent Advisory Committee (PAC) elects three (3) Community Agency Representatives and Alternates.

**BACKGROUND:**

This agenda item provides an opportunity for PAC to elect Community Representatives for Program Year 2024-2025. The duties of PAC Community Representatives are prescribed in the Bylaws in Article III – Membership, Section 2C.

**SECTION 2: Members**

**C. Community Representatives**

Additional PAC members shall include:

1. Four (4) voting Community Agency Representatives shall be elected by the PAC.  
There shall be four (4) Alternates for Community Agency Representatives.

Community members desiring to be reappointed must apply for membership on a yearly basis.

**ACTION** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE** Aye: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

**INFORMATION ITEM III-A**  
**Standing Information**

**BACKGROUND:**

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
- Health Service Advisory Committee (HSAC) Report: Ms. Le Andra Jones-Villalta
- Community Resources – Parent/Staff: Ms. Lizeth Ortiz
  - Back to School Hiring - Sacramento City Unified School District
  - Community Health Clinic
  - The Journey of Grief - From Pain to Purpose

**NOTES:**



#### Why Join Sacramento City Unified?

- ★ **Competitive Compensation** – Enjoy a strong salary and full benefits package, including health, dental, vision, and retirement plans.
- 👨‍👩‍👧 **Family-Friendly Work Schedule** – Our calendar closely matches your child's school schedule — more time together during holidays and summer break!
- 🌱 **Be Part of the Future Today** – Help shape the next generation by supporting students as they learn, grow, and thrive.
- 🌍 **Serve a Diverse Urban Community** – Join a passionate team making a real impact in the lives of students and families across Sacramento.
- 📚 **Pathways for Growth** – Whether you're just starting or looking to advance, we offer professional learning and career development opportunities.

**JULY 16**  
**1:00 - 5:00 PM**  
**5735 47<sup>th</sup> Avenue**  
**Sacramento, California 95824**

Register to attend here:



We Don't Just Say It—We Live It.  
 To View Our Non-Discrimination Policy – Scan the Code



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saccityunified We are hosting a hiring fair on Wednesday, July 16 from 1-5pm at Serna Center. We're hiring for a wide variety of position types for the new school year, including Campus Monitors, Instructional Aides, Speech & Language Pathologists, Teachers, Noon Duty/Breakfast Duty, and Health Aides.

SCUSD offers 100% healthcare coverage for you and your family, competitive compensation, growth opportunities, and a rewarding career serving your



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Greater Sacramento  
Urban League



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# COMMUNITY HEALTH CLINIC



## FREE HEALTH SCREENINGS & RESOURCES

*No appointment needed, drop in to receive services.*

EVERY THIRD  
WEDNESDAY OF THE  
MONTH



**10:00 a.m. – 2:00 p.m.**  
**GSUL Empowerment Center**  
**3725 Marysville Blvd. Sacramento, CA 95838**

[WWW.GSUL.ORG](http://WWW.GSUL.ORG)

 916-286-8600  
 [health@gsul.org](mailto:health@gsul.org)

# THE JOURNEY OF GRIEF- FROM PAIN TO PURPOSE (FAITH BASED SUPPORT GROUP)



**JOIN US EVERY SECOND MONDAY  
@6PM-7PM**

**You are not alone, we're here to support your through your  
grief & loss, so that you can live on purpose!**

**VIRTUAL:**

**Zoom**

**Meeting ID: 890 5592 6447**

**Passcode: journey**

**IN-PERSON:**

**The Rose Family  
Creative**

**Empowerment Center**

**7000 Franklin Blvd Ste. 1000  
Sacramento, CA 95823**

**Email us at: [Coachmopeace@gmail.com](mailto:Coachmopeace@gmail.com)**



**INFORMATION ITEM III-B**  
**Head Start Policy Council Minutes**

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council Minutes of the May 27, 2025, meeting.

**NOTES:**



## MINUTES/SYNOPSIS

### Sacramento Employment and Training Agency HEAD START POLICY COUNCIL Regular Meeting

**Tuesday**                      **May 27, 2025.**                      **10:00 a.m.**  
925 Del Paso Boulevard, Suite 100, Board Room,  
Sacramento, CA 95815

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Ms. Le Andra Jones-Villalta called the meeting to order at 10:01 a.m., read the thought of the day, and called the roll; a quorum was met.

#### Members Present:

Graciela Garduno, Treasurer, EHS San Juan Unified School District  
Franschelle Brown, Foster Parent Representative  
Debra Gipson, Community Agency Representative  
Rebekah Chester, SETA-Operated Program  
Le Andra Jones-Villalta, Chair, Past Parent Representative  
Javana Abrussezze, SETA-Operated Program (*arrived and seated at 10:31 a.m.*)

New Members Seated Present: None

New Members to be Seated/Reseated but Absent: None

#### Members Absent:

Aterious Cuffee, Past Parent Representative (*unexcused*)  
Yaneika James, Florin Grammar Head Start (*unexcused*)  
Timothy M. Poole, Community Agency Representative (*excused*)  
Sequoia Burse, Twin Rivers Unified School District (*unexcused*)  
Jovita Galvan, Elk Grove Unified School District (*unexcused*)  
Jasmine Nnachi, SETA-Operated Program(*unexcused*)

#### I. CONSENT ITEM:

##### A. Approval of the Minutes of April 21, 2025, Special Meeting

The minutes were reviewed, no questions or corrections.

Moved/Brown, second/Garduno, to approve the April 21, 2025, minutes as distributed.

Roll call vote:

Aye: 3 (Garduno, Brown, Gipson)

Nay: 0

Abstention: 2 (Jones-Villalta, Chester)

Absent: 7 (Cuffee, Nnachi, Poole, Abrussezze, Galvan, James, Burse)

#### II. ACTION ITEMS:

**A. Election of Policy Council Vice Chair and Parliamentarian for Program Year 2024-2025**

Ms. Jones-Villalta reviewed the item. There were no eligible nominations at this time.

Moved/Chester, second/Gipson, to table the election of Policy Council Vice Chair and Parliamentarian to the next meeting.

Roll call vote:

Aye: 4 (Nnachi, Brown, Gipson, Abrussezze)

Nay: 0

Abstention: 1 (Garduno)

Absent: 7 (Jones-Villalta, Cuffee, Chester, Poole, Galvan, James, Burse)

**B. Election of Community Action Board Alternate**

Ms. Jones-Villalta reviewed the item. There were no nominations at this time.

Moved/Garduno, second/Gipson, to table the election of low-income sector Alternate to the Community Action Board.

Roll call vote:

Aye: 4 (Nnachi, Brown, Gipson, Abrussezze)

Nay: 0

Abstention: 1 (Garduno)

Absent: 7 (Jones-Villalta, Cuffee, Chester, Poole, Galvan, James, Burse)

**III. INFORMATION ITEMS:**

**A. STEM Presentation**

Ms. Garland presented on Science, Technology, Engineering, and Mathematics (STEM) in Early Childhood Education. The presentation is attached to these minutes.

**B. Standing Information Items**

➤ **Fiscal Monthly Report/Corporate Card Monthly Statement of Account**

Mr. Han introduced himself and reviewed the combined SETA-Operated and Delegate Agencies' HS/EHS fiscal report for the ninth month, which ended April 30, 2025, in the 2024-2025 program year. He advised that total Head Start Year-to-Date expenditures are at 69.0%. The Non-Federal Share Year-to-Date expenditures are at 31.8%, above the required 25%. The Administrative cost is 10.5%, below the 15% maximum countywide. The funds from the American Rescue Plan Act (ARP) and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) were reviewed. The liquidation period for these funds will end on September 30, 2025, allowing additional time to complete the projects. The review of the American Express and CitiBank credit card statements didn't reveal anything atypical.

Mr. Han reviewed the countywide Head Start and Early Head Start expenditures for the Program Year 23-24 grant extended through July 31, 2025. The reports included various projects planned to spend down the remaining funds. The Delegate Agencies feel confident about completing projects on time before the expiration date.

➤ **Health Service Advisory Committee (HSAC):**



Ms. Le Andra Jones-Villalta advised that the next meeting will be held virtually tomorrow, May 28, 2025, to discuss the result of the survey to determine ways to address classroom stressors for teaching staff.

➤ **Community Resources**

Ms. Jones-Villalta reviewed the community resources provided in the packet.

**C. SETA's Recruitment Update – Ms. Sheri Green-Johnson:**

Mr. Richardson, on behalf of Ms. Green-Johnson, reviewed the recruitment data provided in the agenda packet as backup information. The data pertains to the period from April 13 through May 15, 2025.

**D. Governing Board Minutes for April 9, 2025: No questions**

**IV. COMMITTEE REPORTS:**

➤ **Executive Committee**

The next meeting will be held on Tuesday, May 27, 2025, at 11:30 a.m. at the SETA Administrative building.

➤ **Budget/Planning Committee**

The next meeting will be held on Tuesday, June 10, 2025, at 1:00 p.m. at the SETA Administrative building.

➤ **Parent/Ambassador Committee**

The next meeting will be held on Tuesday, June 10, 2025, at 11:00 a.m. at the SETA Administrative building.

**V. OTHER REPORTS:**

**A. Executive Director: No report**

**B. Head Start Deputy Director:**

Ms. Griffith advised that SETA had a follow-up review with the Office of Head Start (OHS) regarding the Risk Assessment Notification (RAN) and had submitted all necessary documentation for release from the RAN. The final notification is expected within 30 to 40 days.

She also mentioned that SETA has submitted self-evaluations to the California Department of Education and the California Department of Social Services, which are due by June 2, 2025.

Furthermore, Ms. Griffith noted that, due to a national restructuring and the closure of five regional Head Start offices, SETA is now part of OHS West. This new office is located in Denver, Colorado, and SETA is currently awaiting the assignment of a new program specialist from this office.

SETA plans to utilize fund savings for deferred maintenance projects, staff support, professional development, replenishing classroom materials, and covering increased costs for associations' memberships, subscriptions, and data systems fees.

Ms. Javan Abrussezze arrived and was seated at 10:31 a.m.

**C. Chair:**

Ms. Le Andra Jones-Villalta stated that the Parent/Ambassador Committee members will be visiting various centers to recruit for the Board.

**D. Head Start Managers:**

- ✓ Lisa Carr - Family Engagement, Home Base, and ERSEA Services: No report
- ✓ Veronica Jones – Health, Nutrition, Quality Assurance, and Data Systems:  
Ms. Jones reported that the Quality Assurance unit is currently conducting final activities for monitoring the program year, with a closeout scheduled between now and June 27, 2025. Additionally, the team will conduct unannounced safety and supervision visits, as well as follow up on the implementation of assessment notification protocols at selected sites throughout the county to ensure program compliance. Furthermore, they will soon conclude their reviews of the Child and Adult Care Food Program (CACFP).

Ms. Jones also mentioned that SETA has successfully completed another year of partnership with the Center of Oral Health (COH) in the first week of May 2025. COH provided oral health screenings, preventive care, resources, and other services.

In July 2025, a new year of partnership with the Betty Irene Moore School of Nursing will commence. Nursing students will be engaged in activities promoting healthy eating both at school and at home.

- ✓ Megan Lamb - School Readiness, Special Education, and Mental Health Services:  
Ms. Lamb informed that her team is preparing for pre-service training by analyzing and updating training materials as necessary. This process takes into account observations and needs from the previous school year and includes support for Delegates.

Additionally, Ms. Lamb mentioned that SETA is getting ready for the Focus Area 1 review conducted by the Office of Head Start, which is part of the 5-year grant cycle. This review will be held virtually and will provide a comprehensive evaluation of center-based and home-based programs, governance, health, and other program operations.

Ms. Griffith also noted that the availability calendar has been submitted to the Office of Head Start to schedule the review visit between August 1, 2025, and July 2026.

- ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services:  
The Northview playground is expected to be completed in the first week of July. Ms. Uda will provide the Board with pictures of the project.

The lease with the new Marisol Village site has been signed, and the staff is preparing for the center to receive its license and begin operations.

Several projects are scheduled to commence soon, and the Board will be kept informed of their progress.

During the authorized voluntary Saturday workday, the facilities and kitchen staff worked together to optimize central kitchen operations and create additional space for staff.

Both the facilities and kitchen teams participated in driving safety refreshers through driving modules.

Additionally, a new snack option will be introduced at the sites, and further details will be shared in upcoming meetings.

**E.** Open Discussion and Comments: None

**F.** Public Participation: None

**VI. ADJOURNMENT:** The meeting was adjourned at 10:49 a.m.

Note: The minutes reflect the actual progression of the meeting.



Head Start Parent Advisory Committee

## STEM in Early Childhood Education

STEM learning happens naturally everyday as children explore, play, and try new things.

Children use learning experiences to build on their knowledge and solve problems.

Children need many opportunities to investigate and experiment with the world around them to build on their STEM knowledge.

Research shows there is a positive relationship between early STEM experiences and future success in school.



## Science



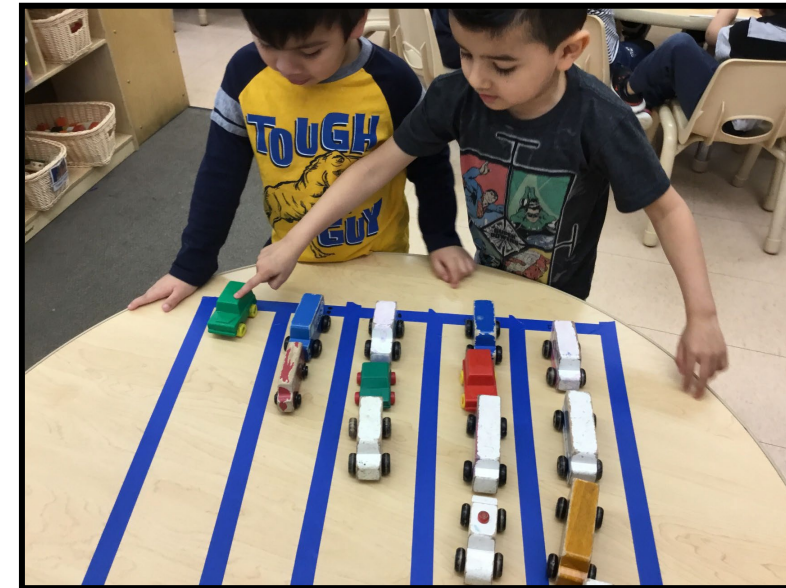
## Engineering



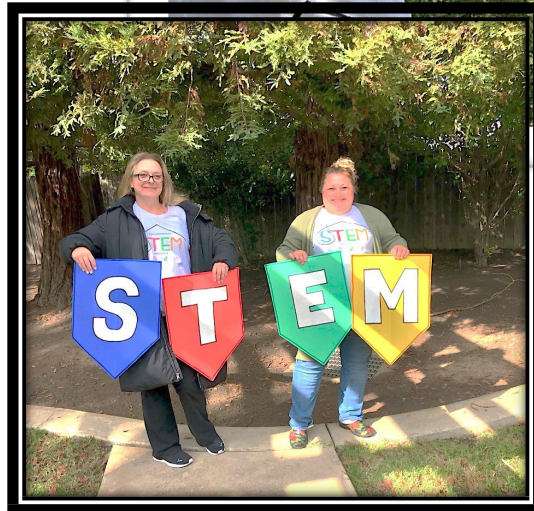
## Technology



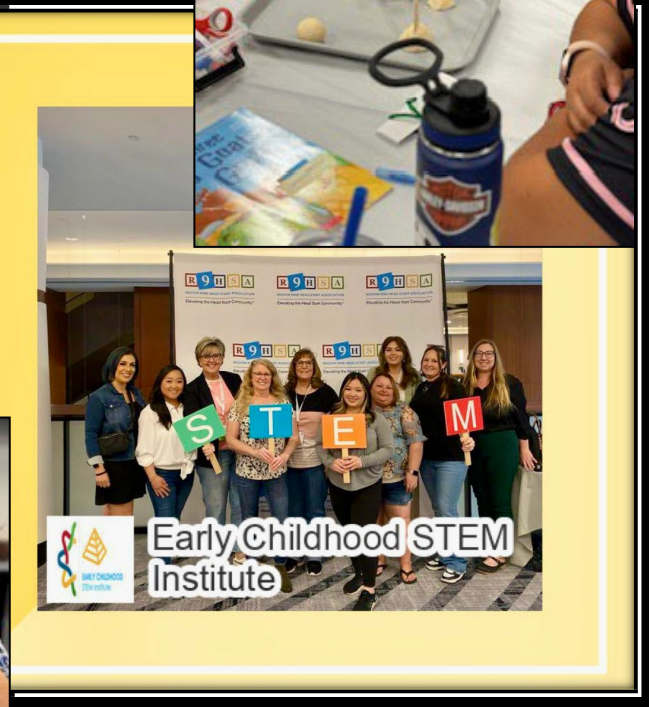
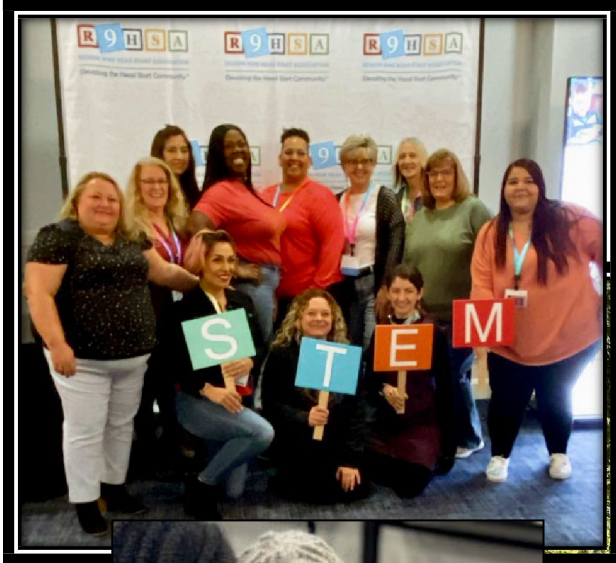
## Math















“The Sturdy Nest”

Sharon Neese Preschool Teacher, Shawntay  
Tobeck

Bright Beginnings EHS Teacher, Gabriela Gomez  
Baranda



“The Sound of Music”

Preschool Home Visitors, Eileana Martinez, Doris Bernard

Cap City EHS Teacher Miss Lynch



“Structures of Strength”

Bret Harte Teachers, Preschool Maegan De Herrera,  
EHS Samantha Xayavong





## Using STEM With Children Today...

- Visiting parks to collect natural items for activities
- Home Base, teachers are creating “Loose Parts to Go” kits with families to promote STEM at Home
- Introducing new and different materials and providing time for exploration
- Using more “big” words to explain STEM concepts to children
- Using a photo album of STEM projects from the conference to share with families
- Adding loose parts, natural items to playdough to extend learning
- Add different materials to the Interest Areas

## **COMMITTEE REPORTS ITEM IV**

- Executive Committee: Ms. Aterious Cuffee

NOTES:

- Budget/Planning Committee: Ms. Aterious Cuffee

NOTES:

- Parent Ambassador Committee: Ms. Aterious Cuffee

NOTES:

- Social/Hospitality Committee: Ms. Aterious Cuffee

NOTES:

- Personnel/Bylaws Committee: Ms. Aterious Cuffee

NOTES:

## **OTHER REPORTS ITEM V**

### **BACKGROUND:**

This agenda item provides an opportunity for other reports to be shared with PAC.

- A.** Chair – Ms. Aterious Cuffee
  - ✓ PAC Recruitment
- B.** Policy Council – Ms. Le Andra Jones-Villalta
- C.** Head Start Deputy Director – Ms. Karen Griffith
  - ✓ Monthly Head Start Report
- D.** Head Start Managers
  - ✓ Lisa Carr – Family Engagement, Home Base, and ERSEA Services
  - ✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services
  - ✓ Veronica Jones – Health, Nutrition, Quality Assurances, and Data Systems
  - ✓ Betsy Uda – Safe Environments, Facilities, Licensing, and Food Services

### **NOTES:**



# Seta Head Start

## Food Service Operations Monthly Report

### \*June, 2025

6/5/25 - Franklin Head Start had an end of the year celebration field trip to Fairytale Town we prepped 21 sack lunches.

6/5/25 - Nedra Court Head Start had a field trip to the City of Sacramento we prepped 42 sack lunches.

6/6/25 - Alder Grove I/T had a field trip to Station 5 Fire Station no sack lunch was requested. (children ate the regular menu that day)

6/13/25 - Capital City had a field trip to the Sacramento Zoo we prepped 40 sack lunches.

6/27/25 - Homebase had an end of the year celebration we prepped 120 meals.

	Lunch	PM Snack	Breakfast	Field Trips
	29,676	27,863	27,842	5
Total Amount of Meals and Snacks Prepared				85,604

#### Purchases:

Food \$103,067.42

Non - Food \$11,096.21

#### Building Maintenance and Repair:

##### Janitorial & Restroom Supplies:

Kitchen Small Wares and Equipment: \$3,018.81

Vehicle Maintenance and Repair: \$1,409.92

Vehicle Gas / Fuel: \$1,698.18  
Normal Delivery Days 22

# SPECIAL EDUCATION REPORT

## Sacramento County Head Start/Early Head Start

Breana.ware@seta.net

**June 2025**

The Special Education Report shows the percentage of enrolled preschool-aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
<b>SETA operated</b>	1364	256	<b>19%</b>	739	208	<b>28%</b>
<b>Twin Rivers USD</b>	156	46	<b>29%</b>	56	8	<b>14%</b>
<b>Elk Grove USD</b>	440	95	<b>22%</b>	NA	NA	<b>NA</b>
<b>Sac City USD</b>	676	103	<b>15%</b>	16	1	<b>6%</b>
<b>San Juan USD</b>	712	94	<b>13%</b>	96	11	<b>11%</b>
<b>WCIC</b>	100	7	<b>7%</b>	NA	NA	<b>NA</b>
<b>COUNTY TOTAL</b>	<b>3448</b>	<b>601</b>	<b>17%</b>	<b>907</b>	<b>228</b>	<b>25%</b>

**\*\*NO REPORT RECEIVED**

*AFE: Annual Funded Enrollment*

**SETA HEAD START/EARLY HEAD START**  
**End of Month Enrollment Report**  
**June 2025**

HS Center Name (*) CCTR/CSPP Funded	Funded Enrollment	Actual Enrollment	Drop within last 30 days	Total Reported	(c) Closed/Capped %	(a) Actual to Funded Enrollment %
*16th Avenue	40	40	1	41		103%
*Bret Harte	20	21	0	21		105%
*Bright Beginnings	20	21	0	21		105%
*Capital City	20	22	2	24		120%
*CP Huntington	20	21	0	21		105%
*Crossroad Garden	60	63	1	64		107%
*Elkhorn	60	61	4	65		108%
*Florin	20	21	2	23		115%
*Freedom Park	60	63	4	67		112%
*Freeport	20	21	0	21		105%
*Galt	60	58	9	67		112%
*Hillsdale	80	79	7	86		108%
*Hopkins	40	39	2	41		103%
*Job Corps	20	21	0	21		105%
*Marina Vista	40	40	0	40		100%
*Mather	60	60	3	63		105%
*Norma Johnson	40	41	0	41		103%
*North Avenue	60	58	0	58		97%
*Northview	60	62	2	64		107%
*Phoenix Park	40	38	2	40		100%
*Sharon Neese	60	62	1	63		105%
Alder Grove ELC	20	17	0	17		85%
Bannon Creek	40	40	1	41		103%
Dudley (e)	0	0	0	0		0%
Franklin	20	19	0	19		95%
Fruitridge	40	39	0	39		98%
Grizzly Hollow	40	24	17	41		103%
Home Base	120	113	2	115		96%
LaVerne Stewart	20	21	0	21		105%
Nedra Court	40	42	0	42		105%
Parker	20	18	2	20		100%
Solid Foundation	40	39	0	39		98%
Strizek Park	20	20	0	20		100%
Walnut Grove (e)	0	0	0	0		0%
<b>Total</b>	<b>1320</b>	<b>1304</b>	<b>62</b>	<b>1366</b>	<b>0%</b>	<b>103%</b>

(a) Reason and action plan provided when enrollment is below 100%

(b) Site(s) with capped classrooms due to staffing

(c) Percentage when capped/closed amount deducted from funded amount

(d) Pending License

(e) Closed during summer months

# SETA HEAD START/EARLY HEAD START

## End of Month Enrollment Report

June 2025

EHS Center Name (*) CCTR/CSPP Funded	Funded Enrollment	Actual Enrollment	Drop within last 30 days	Total Reported	(c) Closed/Capped %	(a) Actual to Funded Enrollment %
*16th Avenue	27	27	2	29		107%
*Alder Grove I/T	16	12	1	13		81%
*Bret Harte	9	9	0	9		100%
*Bright Beginnings	16	16	0	16		100%
*Captial City	16	14	2	16		100%
*CP Huntington	16	16	0	16		100%
*Crossroad Garden	15	15	0	15		100%
*Elkhorn	16	16	2	18		113%
*Florin	16	14	3	17		106%
*Freedom Park	16	16	1	17		106%
*Galt	16	16	3	19		119%
*Hillsdale	16	15	1	16		100%
*Hiram Johnson	32	30	3	33		103%
*Hopkins	6	6	0	6		100%
*Job Corps	25	22	2	24		96%
*Marina Vista	9	9	0	9		100%
*Mather	15	15	2	17		113%
*Norma Johnson	9	9	0	9		100%
*North Avenue	16	16	0	16		100%
*Northview	16	16	0	16		100%
*Phoenix Park	8	8	0	8		100%
*Sharon Neese Center	25	25	0	25		100%
*Spinelli	16	13	2	15		94%
EHS Home Base	200	194	13	207		104%
Grizzly Hollow (e)	0	0	0	0		0%
River Oak - Home Base	72	61	5	66		92%
SCOE - Home Base	77	67	3	70		91%
Walnut Grove (e)	0	0	0	0		0%
<b>Total</b>	<b>721</b>	<b>677</b>	<b>45</b>	<b>722</b>	<b>0%</b>	<b>100%</b>

### Head Start/Early Head Start Reasons/Observations for under enrollment:

SETA's enrollment continues to remain above the Full Enrollment Initiative (FEI) minimum threshold of 97%. This reflects our continued efforts to maintain full enrollment through active recruitment, timely eligibility determinations, and effective community partnerships.

### Strategies/Action Plan:

Human Resources posted job openings within the following employment search websites: CA Head Start Assoc., CalJOBS, ZipRecruiter, Indeed and ADP WFN Recruitment Portal. Recruitment and networking opportunities to increase awareness of Head Start services and Community Partnerships: Highlands Job Fair and Unity Fair. From these events, 9 families completed Interest forms for services.

(a) Reason and action plan provided when enrollment is below 100%

(b) Site(s) with capped classrooms due to staffing

(c) Percentage when capped/closed amount deducted from funded amount

(d) Pending License

(e) Closed during summer months

## **CENTER UPDATES ITEM VI**

### **BACKGROUND:**

This agenda item allows PAC the opportunity to discuss events going on at their center.

### **NOTES:**

## **DISCUSSION ITEM VII**

### **BACKGROUND:**

This agenda item allows PAC the opportunity to discuss items not on the agenda.

### **NOTES:**

## **PUBLIC PARTICIPATION ITEM VIII**

### **BACKGROUND:**

The general public is encouraged to participate in PAC meetings. If members of the audience wish to speak, they should address their requests to the Chair.

### **NOTES:**