

AGENDA

Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

Wednesday July 9, 2025, 10:00 a.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Community Action Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, ClerkoftheBoards@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or ClerkoftheBoards@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile +16699006833, 87398933469# US (San Jose).

Meeting ID: 873 9893 3469

Passcode: 799472

[Find your local number](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Board meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

GOVERNING BOARD

Rich Desmond

BOARD OF SUPERVISORS
County of Sacramento

Eric Guerra

MAYOR PRO TEM
City of Sacramento

Patrick Kennedy

BOARD OF SUPERVISORS
County of Sacramento

Vacant

PUBLIC REPRESENTATIVE

Mai Vang

COUNCILMEMBER
City of Sacramento

Anita Maldonado, Ph. D.

EXECUTIVE DIRECTOR

CALL TO ORDER

ROLL CALL

Introduction of New Members

I. CONSENT ITEM:

- A.** Approval of Minutes of May 14 and June 11, 2025, Regular Board Meetings

2-47

II. PRESENTATION:

- A.** Waking the Village

III. ACTION/DISCUSSION ITEM:

- A.** Approval of the Community Services Block Grant (CSBG) Request for Proposals for the 2026-2027 Program Year (Julie Davis-Jaffe)

48-49

IV. INFORMATION ITEM:

- A.** CSBG Fiscal Monitoring Report (Julie Davis-Jaffe)
- Opening Doors, Inc.

50-52

V. REPORTS TO THE BOARD:

53

- A.** Chair
B. Executive Director
C. Deputy Director/Program Manager
D. Members of the Board
E. Public

VI. ADJOURNMENT

DISTRIBUTION DATE: Wednesday, July 2, 2025

Community Action Board meeting hosted by:
Dominique Espinosa (Chair), Leslie Taylor (Vice Chair),
Debra Cummings (Secretary/Treasurer)

COMMUNITY ACTION BOARD MEETING ATTENDANCE 2025

X – Present; A – Absent

BOARD MEMBER	Represented Sector	1/8	2/12	3/14	4/9	5/14	6/11	7/9	8/13	9/9	10/9	11/8	12/12	# of meetings attended
Peter Coyl (Appointed 5/11/22)	Public Sector	X	X			X	A							
Wilfredo Cruz (Appointed 3/6/25)	Private Sector					X	A							
Aterious Cuffee (Appointed 4/8/25) Alt.: Franschelle Brown	Low Income Sector					X	ALT							
Debra Gipson (Appointed 6/30/23)	Low Income Sector	X	X			X	X							
LaShelle Dozier	Public Sector	A	A			X	A							
Dominique Espinosa (Appointed 8/1/21)	Low Income Sector	X	X			A	A							
Graciela Garduno (Appointed 2/23/24) Alt.: Franschelle Brown	Low Income Sector	X	A			X	X							
Renee John (Appointed 4/6/23) Alt.: Yzabelle De La Cruz	Private Sector	X	X			X	X							
Leslie Taylor (Appointed 8/1/24)	Public Sector	X	X			X	A							

*Special meeting

ALT – Alternative Representative present

CONSENT ITEM I-A

Approval of Minutes of May 14 and June 11, 2025, Regular Board Meetings

Presenter: Julie Davis-Jaffe

RECOMMENDATION:

Review, make any necessary corrections, and approve the minutes.

BACKGROUND:

Attached are the minutes of May 14 and June 11, 2025, regular Board meetings.

MINUTES/SYNOPSIS

Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

Wednesday **May 14, 2025.** **10:00 a.m.**

925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

CALL TO ORDER

ROLL CALL

Introduction of New Members

Ms. Gipson called the meeting to order at 10:06 a.m. The roll was called and a quorum was established.

Members Present:

Peter Coyl, Library Director & CEO, Sacramento Public Library
Wilfredo Cruz, Community Resource Project
LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Graciela Garduno, Head Start Policy Council
Debra Gipson, Secretary/Treasurer, Our Kids Community Breakfast Club
Renee John, Valley Vision
Leslie Taylor, Child Action, Inc.
Aterious Cuffee, Head Start Policy Council (*arrived and seated at 10:16 a.m.*)

Members Absent:

Dominique Espinosa, Chair; Mutual Housing California

Ms. Gipson requested nominations for Chair Pro Tem. Mr. Coyl self-nominated. There were no other nominations at this time, and he was elected unanimously.

Roll call vote:

Aye: 7 (Dozier, Garduno, Taylor, Cruz, Coyl, Gipson, John)0

Nay: 0

Abstention: 0

Absent: 2 (Espinosa, Cuffee)

I. **CONSENT ITEM:**

A. Approval of Minutes of February 12, 2025, Regular Board Meeting

The minutes were reviewed; there were no corrections.

Moved/Taylor, second/John, to approve the minutes of February 12, 2025, regular meeting as distributed.

Roll call vote:

Aye: 7 (Dozier, Garduno, Taylor, Cruz, Coyl, Gipson, John)

Nay: 0

Abstention: 0

Absent: 2 (Espinosa, Cuffee)

Mr. Wilfredo Cruz, the newly appointed member of the Community Action Board, introduced himself and shared his professional highlights.

II. PRESENTATION:

A. 2025-2027 Community Services Block Grant (CSBG) Community Action Plan

Ms. Pamela Moore presented the 2025-2027 CSBG Community Action Plan (CAP). The presentation is attached to these minutes.

Ms. Taylor requested that the low-income community members participate in public hearings and forums and share their stories.

Ms. Aterious Cuffee arrived and was seated at 10:16 a.m. As a new member of the Board, she introduced herself and shared her background.

III. PUBLIC HEARING FOR THE 2026-2027 CSBG COMMUNITY ACTION PLAN

The public hearing for the 2026-2027 Community Action Plan was opened and closed at 10:39 a.m. There were no comments from the public.

IV. ACTION/DISCUSSION ITEMS:

A. Approval of the 2026-2027 CSBG Community Action Plan

Ms. Taylor highlighted that the successful implementation of the plan is contingent upon the funding received, and it can be adjusted as needed.

Moved/John, second/Dozier, to approve the 2026-2027 CSBG Community Action Plan.

Roll call vote:

Aye: 8 (Dozier, Garduno, Taylor, Cuffee, Cruz, Coyl, Gipson, John)

Nay: 0

Abstention: 0

Absent: 1 (Espinosa)

B. Election of Vice Chair to the Community Action Board

Ms. Taylor self-nominated. There were no other nominations at this time, and she was elected unanimously.

Roll call vote:

Aye: 8 (Dozier, Garduno, Taylor, Cuffee, Cruz, Coyl, Gipson, John)

Nay: 0

Abstention: 0

Absent: 1 (Espinosa)

V. INFORMATION ITEM:

A. CSBG 1st Quarter Report:

Ms. Davis-Jaffe reviewed the report. The Board mentioned working with providers to ensure that projections are made accurately. Additionally, to prepare for different funding scenarios.

Ms. Davis-Jaffe confirmed that the budget year on page 13 of the report should be 2025.

- B.** CSBG Satisfaction Survey Report – 1st Quarter 2025:
Ms. Davis-Jaffe reviewed the report.
- C.** CSBG Fiscal Monitoring Reports:
Ms. Taylor requested that the packet include information about past and future monitoring activities moving forward.
- D.** 1st Quarter Strategic Plan Report:
This item has been postponed to the next meeting.

IV. REPORTS TO THE BOARD:

- A.** Chair: No report
- B.** Executive Director: No report
- C.** Deputy Director/Program Manager:
Ms. Davis-Jaffe and the Board recognized Ms. Fienishia Wash for her valuable contributions and service to SETA following her recent resignation from the Board.
- D.** Members of the Board: None
- E.** Public: None

VI. ADJOURNMENT: The meeting adjourned at 11:03 a.m.

Note: The minutes reflect the actual progression of the meeting.



SUMMARY FINDINGS OF CSBG 2026/2027 COMMUNITY NEEDS ASSESSMENT AND ACTION PLAN



HOW WE GET OUR DATA

- **2023 American Community Survey, US Census, 5-year estimates**
- **Federal, state and public websites**
 - CDC; CA Depts. of Ed., Public Health, Social Services; UC Davis Center for Poverty Research; Children's Report Card Sacramento County, Sacramento Steps Forward (Point In Time Count)
- **SETA's CSBG community needs survey**
- **Community Forum** (held at the February CAB meeting)
- **Local/regional newspapers and blogs**
 - Sacramento Bee, Public Policy Institute of CA
- **Internal data from SETA**
 - CSBG, Refugee, Head Start



SACRAMENTO COUNTY PEOPLE IN POVERTY

- **Poverty has decreased** for most groups between 2018-2023
- **Current poverty rate** for Sacramento County: **12.6%**
- Areas in Sacramento County with the highest poverty rates:
 - Lemon Hill - 95824 (25.6%)
 - Arden-Arcade - 95825, 95821 (22.4%)
 - Old North Sacramento - 95815 (21.1%)
 - Del Paso Heights - 95838 (20.1%)
- **People in extreme poverty** (<50% of federal poverty income guidelines) **are greatest in number** among people in poverty (95,460 of 197,472)

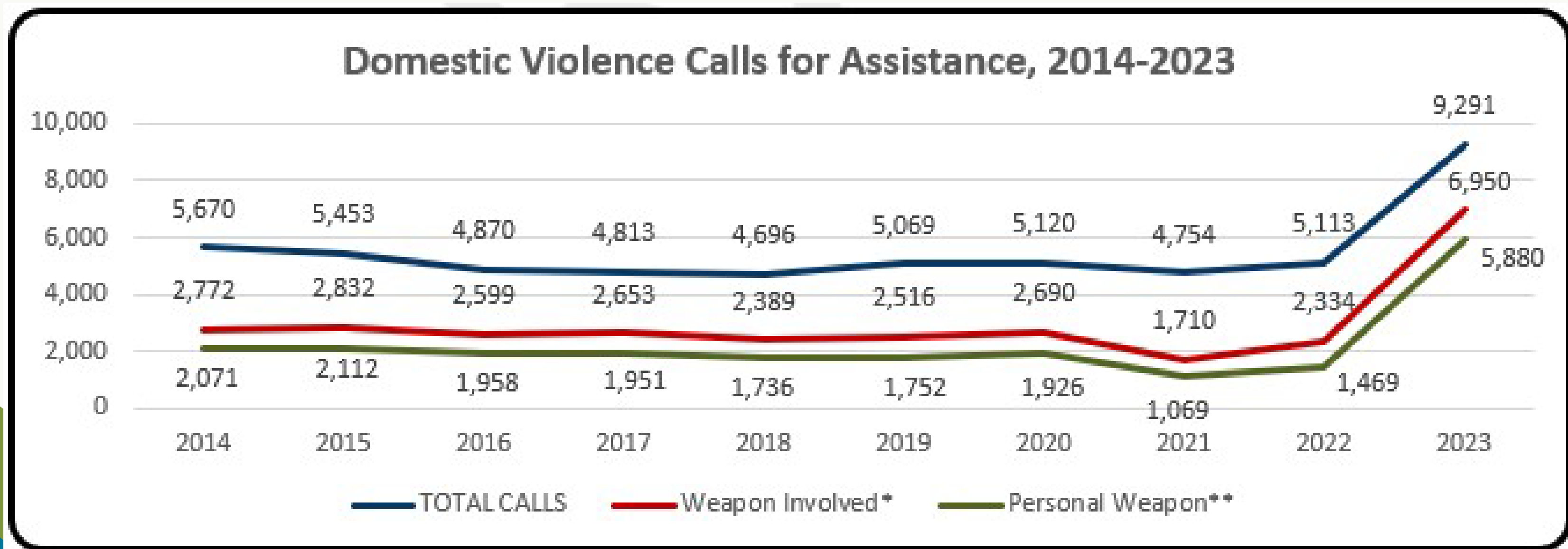
SIINGLE PARENTS

- Single mothers are in poverty at 3 times the rate of married couples (27.2% vs. 8.2%)
- **Poverty rate** of single mothers with children under 5: **33.3%**
- **Poverty rates** for single mother households with children under 5 are highest in:
 - Florin (59.1%)
 - North Sacramento/Del Paso Heights
 - (57%) Arden-Arcade (55.7%)
- **Poverty rate of children age 0-17** in single-mother households: **30.9%**



DOMESTIC VIOLENCE

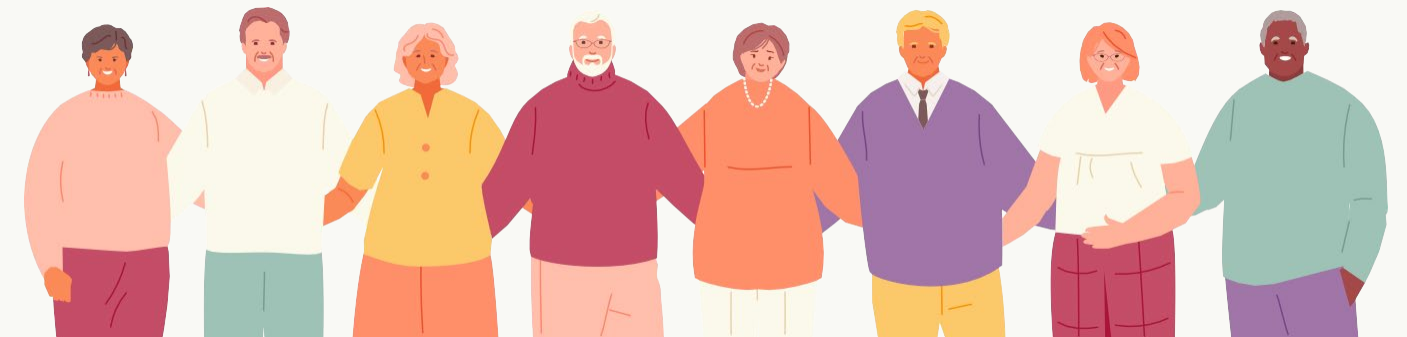
- DV calls for assistance increased from **5,113** in **2022** to **9,291** in **2023** in Sacramento County
- Research suggests that most cases of DV are never reported



Source: Open Justice.doj.ca.gov, Data Exploration, 2023 Arrests

OLDER ADULTS

- **232,767 people 65+** in Sacramento County - 14.9% of the population
- 30.9% increase in people 65+, in 10 years - poverty rate is lower, but raw number of people in poverty is higher
- Poverty rate for people 65+: 10.5%
- **African Americans 65+** are more likely to be in poverty than other racial/ethnic groups (**17.3%** vs. 9.8% for whites)
- **14,591 people aged 70+ are still in the workforce**



YOUTH

- Youth 0-17 are **23.1% of** the Sacramento County **population**; **poverty rate is 16.1%**
- **Youth poverty 0-17** in all family types hovers around **28%** in North Highlands, Arden-Arcade, Del Paso Hts./North Sac, and Parkway
- **1 in 5 households in Sac County experienced 4 or more Adverse Childhood Experiences (ACEs)** in a 2011-2017 study
- **Prevalence of chronic health conditions & functional limitations** rose from 1 in 5 to **1 in 3 youth** in the past 20 years.
 - Affected individuals were more likely to be poor, unemployed, and on public health insurance.



FACTORS AFFECTING YOUTH SUCCESS

- **875 Sac County youth < 18 in foster care** on July 1, 2024
- At time of exit, **56% of the youth exiting the system** 93 youth) **had earned a high school diploma** or equivalent
- **Juvenile arrest rate** dipped in 2021 to 693, but increased almost to 2019 rates in **2023 (1,456)**
- **Arrest rate is highest among Black/African American males** (42.2% of arrests; < 10% of population)



HOMELESSNESS

- **2024** Sacramento Point-In-Time (PIT) Count reported **6,615 people** living in a state of homelessness
- This is a **28.7% drop** in homelessness **from 2022**. Why?
 - 25% increase in Rapid Rehousing
 - 30% increase in Permanent Supportive Housing units
 - 84% increase in shelter/transitional housing beds
- **5,570 unhoused people** reported in **2019's** PIT
- **Self-reported:** 46.9% mental health issues; 31.6% substance use disorder; 14.8% DV; 62% two/more of these conditions
- **Sacramento County public schools: 12,076** students experienced homelessness during 2023-2024 school year
- **Shortage of affordable housing cited as a major concern**, in PIT and in SETA's community needs survey

HUNGER AND FOOD INSECURITY

- Estimated **9% Sacramento County adults (101,000)** and **8.5% children (30,200)** are food-insecure
- **42.8%** respondents to SETA's community needs survey cited **lack of food as a major concern**
- **Food banks are seeing a record number of people;**
 - River City Food Bank: 327,264 people in 2024; 36% children
- SNAP and WIC helpful
 - UCD Study: a child aging out of WIC doesn't experience more hunger – but the mother does



EDUCATIONAL ATTAINMENT

- **20.3%** of males, **24.8%** of females lacking a high school diploma are in poverty
- **At all educational levels, females earn less than males in Sacramento County**
 - 2023 median incomes for females with HS degree/equivalent was 55% that of males; topped out at 70% for females with a Bachelor's degree
- **Certain students had higher rates of non-graduation:**
 - Homeless (44.7%); foster youth (43.2%); socioeconomically disadvantaged (37.6%); disabilities (34.9%)
 - Students who are homeless or who have disabilities are most likely to be suspended
 - Black/African American (17.6%); Hispanic/Latino (17.3%)
 - Correlation exists between rates of chronic absenteeism and non-graduation rates



LABOR FORCE AND UNEMPLOYMENT

- **Sac County unemployment rate** steadily dropped from 15.1% in April 2020 to **4.7% in December 2024.**
- Areas of Sacramento County with higher levels:
 - Florin (7.3%); Galt (6.6%); Foothill Farms (5.7%)

Impact of employment on poverty:

- **5.3% males, 6.3% employed females in poverty**
- **25.2% males, 26.7% unemployed females in poverty**
- **19.4% males, 20.3% females not in labor force in poverty**
- **Working adults in poverty:**
 - **32.1% (20,513) males, 27.7% (22,619) females in poverty**



PEOPLE WITH DISABILITIES



- **12% (198,748)** of people in Sacramento County have a disability
- Of those, **38,423** live in poverty (**19.3% poverty rate**)
- Among all people with disabilities (PWD), the poverty rate has steadily gone down in the past 10 years.
- **Largest age group of PWD in poverty (23,506) are ages 18-64**
- Among **PWD 65+**, the poverty rate has **remained the same, but the number of people in poverty has gone up (8,046 to 12,002)** - more people 65+ in the population.
- **55.6%** of Sacramento County PWD are **not in labor force**
- Since 2021, PWD saw gains in employment; this may shift with in- person work taking a more central role



REFUGEES AND NEW AMERIICANS

- **21+% of Sacramento County's population is foreign-born**
- **Living below federal poverty level:**
 - **14.7%** as a group
 - Arrived after 2010: **23.7%** in poverty
 - Arrived 2000 to 2009: **13.4%** in poverty
 - Arrived before 2000: **10%** in poverty
- **Sacramento is a top destination for immigrants:**
 - **14,055 in 2023** (40% of all refugees to California)
 - **15,461 in 2024**



COMMUNITY NEEDS SURVEY: MOST IDENTIFIED NEEDS

- **Help with rent was highest expressed need (43.7%)**
 - Related concerns of affordable housing, unsafe housing, and homelessness all between 25-30%
- **Other basic necessities mentioned: lack of food (42.8%), help with transportation (39.2%), utilities (36.6%), car repair (31.2%); and child care (28.5%)**
- **Employment/underemployment was cited as a major problem (40.6%), with job training, job/career counseling, and lack of job skills/training all around 30%**
- **Mental/physical health problems were cited in 34.8% of responses**

CONCLUSIONS

- Poverty is most pronounced when several risk factors are present
- Recommend a focus on helping individuals obtain employment and housing, offering mentoring/emotional support to at-risk populations, and providing basic necessities for people in crisis
- Activities should be approached with an appreciation of the unique character of the specific target populations.

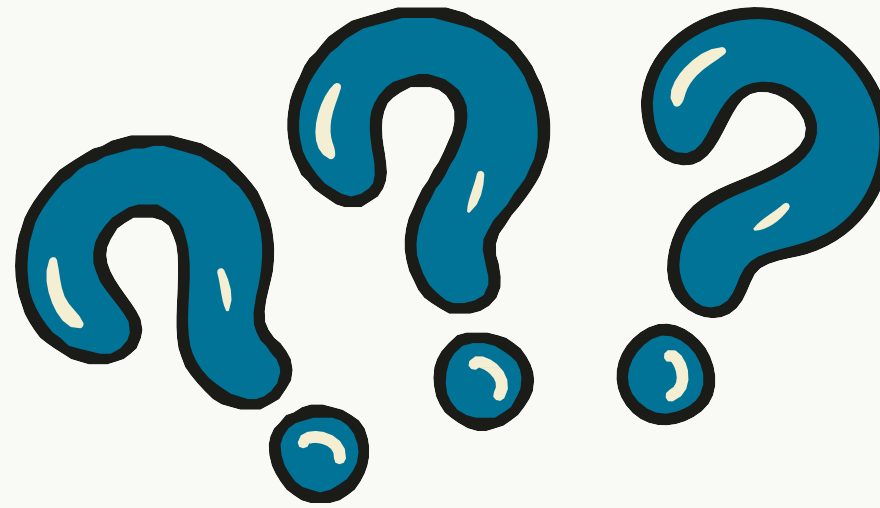


PRIORITY NEEDS FOR 2026/2027 COMMUNITY ACTION PLAN

These priorities are not listed in a particular order; SETA considers them all equally important.

- Low-income adults, including single mothers, lack education and job skills
- Low-income families lack housing
- Low-income families lack adequate funds for basic necessities such as housing, food, utilities, child care, and transportation
- Youth lack the life skills needed to function as self-sufficient and self-actualized adults
- Older adults and people with disabilities lack the resources to maintain self-sufficiency
- Survivors of domestic violence lack the resources and knowledge to successfully transition to a better life

QUESTIONS AND DISCUSSION



The Administration for Children and Families (ACF) of the United States (U.S.) Department of Health and Human Services provided financial support for this [project / publication / website / etc.]. The award provided XX% of total costs and totaled \$XX. The contents are those of the author. They may not reflect the policies of the U.S. Department of Health and Human Services or the U.S. government.

MINUTES/SYNOPSIS

Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Regular Meeting

Wednesday June 11, 2025, 10:00 a.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

CALL TO ORDER

ROLL CALL

Introduction of New Members

Ms. Gipson called the meeting to order at 10:01 a.m. The roll was called, a quorum was not established, and no actions were taken.

Members Present:

Graciela Garduno, Head Start Policy Council
Debra Gipson, Secretary/Treasurer, Our Kids Community Breakfast Club
Renee John, Valley Vision
Franschelle Brown (Head Start Policy Council Alternate) (*left at 10:31 a.m.*)

Members Absent:

Dominique Espinosa, Chair; Mutual Housing California
Peter Coyl, Library Director & CEO, Sacramento Public Library
Wilfredo Cruz, Community Resource Project
LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Aterious Cuffee, Head Start Policy Council
Leslie Taylor, Child Action, Inc.

I. CONSENT ITEM:

A. Approval of Minutes of May 14, 2025, Regular Board Meeting

II. PRESENTATION:

A. Elk Grove Adult and Continuing Education
Ms. Therese Schultz from Elk Grove Adult and Continuing Education presented on Community Service Block Grant (CSBG) Safety-Net and Family Self-Sufficiency Programs. The presentation is attached to these minutes. It was clarified that any agency that serves CSBG programs will accept residents of Sacramento County, regardless of their location. Ms. Therese Schultz mentioned that they utilize Northstar Digital Literacy as a nationally recognized assessment tool. They also plan to purchase a license to access the upskilling modules, which they find effective for improving participants' digital literacy.

III. ACTION/DISCUSSION ITEMS: None

IV. INFORMATION ITEM:

A. 1st Quarter Strategic Plan Report

Mr. Kim and Ms. Perez presented the 1st Quarter Strategic Plan Report. The presentation is attached to these minutes. Ms. Perez noted several suggestions from the Board members regarding the swag store items.

- B. Community Action Board (CAB) Member Training on Roles and Responsibilities: Why Are You Here? (Video) Organizational Standard 5.8: No questions
- C. CAB Notification of SETA Financial Audit: Organizational Standards 8.3 and 8.4
Ms. Davis-Jaffe advised that all SETA Financial Audit reports are available on the SETA website for public viewing under Public Documents.
- D. CAB Receipt of Bylaws: Organizational Standard 5.4
The Board members were informed of the CAB Bylaw's main rules and requirements. A copy of the full Bylaws was provided to each Board member.
- E. CSBG Fiscal Monitoring Reports: No questions

IV. REPORTS TO THE BOARD:

- A. Chair: No report
- B. Executive Director: No report
- C. Deputy Director/Program Manager:
Ms. Davis-Jaffe informed the Board that SETA staff will hold a meeting on Friday, June 13, 2025, with the agencies funded by CSBG and the Site Supervisors from America's Job Centers. The purpose of the meeting is to discuss contingency funding and resource sharing in the event that CSBG is not funded for the upcoming year. She also noted that during the July meeting, the CSBG Request for Proposals for Program Year 2026 will be presented for approval to this Board and subsequently to the SETA Governing Board at their August meeting.

Mr. Kim shared that SETA is closely monitoring developments concerning the federal budget, as the Community Services Block Grant (CSBG) and Refugee Social Services programs, which SETA administers, are currently listed for elimination. On a positive note, funding allocations for the Workforce Innovation and Opportunity Act (WIOA) have seen increases, with Adult and Youth funding up by 16% and Dislocated Worker funding increasing by 30%.

At the last SETA Governing Board meeting, a prudent funding extension recommendation for the Job Centers and Youth providers was approved. SETA is also setting aside additional funds to address future contingencies, as the agency relies heavily on CSBG funding to help stabilize customers in crisis and connect them to long-term interventions through Job Centers and other programs. More information will be shared as it becomes available.

- D. Members of the Board: None
- E. Public: None

VI. ADJOURNMENT: The meeting adjourned at 10:47 a.m.

Note: The minutes reflect the actual progression of the meeting.

ELK GROVE ADULT AND COMMUNITY EDUCATION'S

CSBG Safety-Net and Family Self Sufficiency Programs

ELK GROVE JOB CENTER PROGRAMS

Adult Program

- Five staff serve a minimum of 1,990 Basic customers and 190 Individualized customers with intensive services each year



Sacramento Works for Youth OSY Program

- Two staff serve 50 Youth participants each year

Refugee Support Services Grant

- Two staff serve 85 Refugee participants each year



**** Community Services Block Grant Safety Net and Family Self Sufficiency Services**

- One staff member provides 188 SN customers with eviction avoidance, transportation, food assistance, and hygiene kits and up to 36 FSS case managed customers those same services plus employment assistance each year





Allows us to offer critical services to the most under-served people in our community



Helps us stabilize a customer while they access job center and educational services at EGACE



Gives us the flexibility to be even more helpful and responsive in an especially difficult time

CSBG PROGRAM BENEFITS

CSBG Service Delivery Flow

How clients find us:

- EGACE catalog
- EGACE website
- SETA's website
- EGACE staff referrals
- Flyers
- Community
- Resource Fairs

Program orientation
CalJOBS registration/AJCC Basic Services
Intake appointment with CSBG Coach
Determine Eligibility
Enrollment into SN or FSS

SN access to:

- Emergency supportive services
- Connection to other Job Center programs
- Referral to relevant Community Resources

Available to all customers with Basic Services

Internet
Copier/Scan
Open Job Postings (updated and posted weekly)
Hiring Events
Free Typing Tests
Use of online resume program
Access to telephone

FSS access to:

- I-I case management
- Needs assessment
- Goal setting, career pathway development, Family Self Sufficiency Plan development
- Resume development
- Supportive services
- Customized job search and application assistance
- WIOA I or II (when co-enrollment is beneficial)

EMPLOYMENT/Follow-Up

CSBG SN AND FSS SUPPORT SERVICES

Safety Net Support Services

- Food Gift Cards
- Transportation Assistance
 - Gas Cards & Bus Passes
- Utility Assistance
 - SMUD bill payment
- Rental Reimbursement
- Hygiene Kits

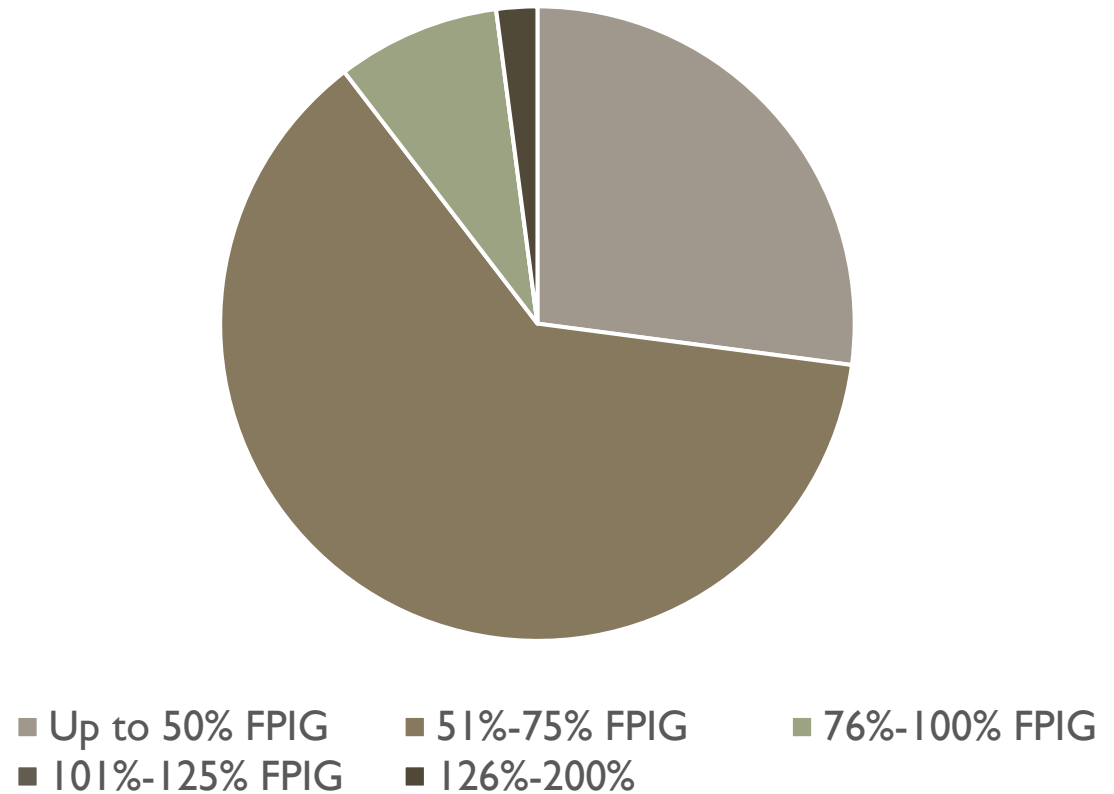
Family Self Sufficiency Support Services

- Food Gift Cards
- Transportation Assistance
 - Gas Cards & Bus Passes
- Utility Assistance
 - SMUD bill payment
- Rental Reimbursement

FAMILY SELF SUFFICIENCY PROGRAM

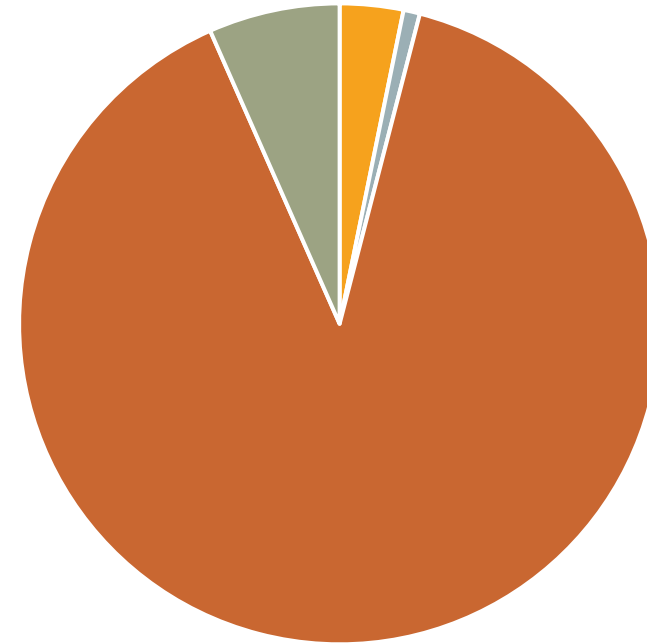
Who we served

Income Levels Served



FAMILY SELF SUFFICIENCY

SUPPORT SERVICES PROVIDED



- Food Cards
\$2,650
- Eviction Avoidance
\$73,891
- Utility Assistance
\$685
- Gas Cards/Bus Passes
\$5,475

CSBG FAMILY SELF SUFFICIENCY PROGRAM OUTCOMES

67 clients enrolled and served

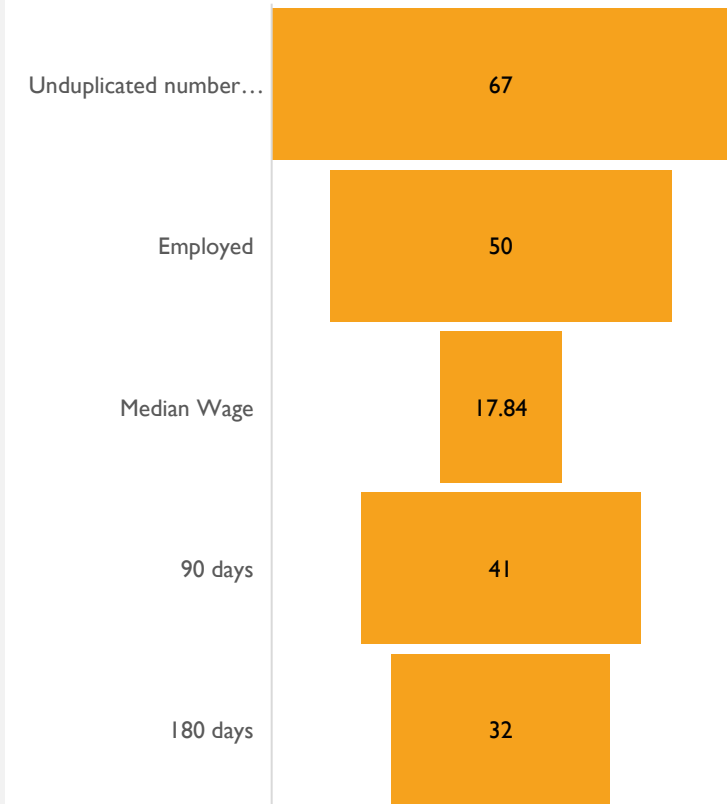
50 clients employed

41 clients employed for 90+ days

32 clients enrolled 180+ days

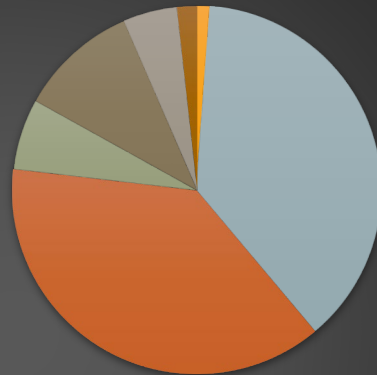
Median Wage: \$17.84

Family Self Sufficiency Outcomes



CSBG SAFETY NET PROGRAM DATA

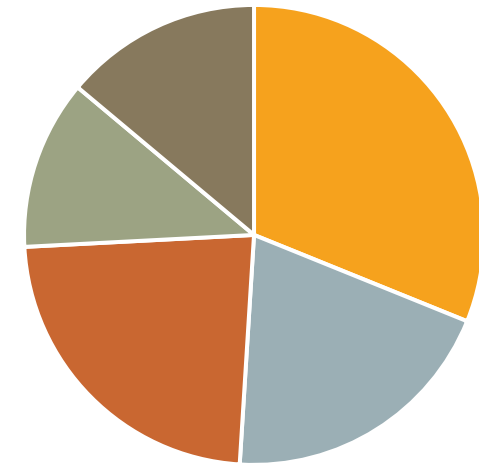
Races Served by SN Program



- American Indian/Alaska Native
5
- Black/African American
159
- Other
44
- Not Reported
7

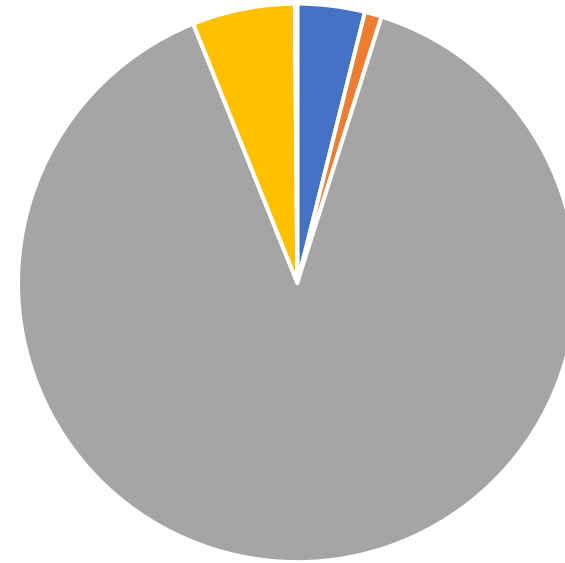
- Asian
158
- White
26
- Multi-Race
20

Safety-Net Household Income Served



- Up to 50% FPIG
- 51%-75% FPIG
- 76%-100% FPIG
- 101%-125% FPIG
- 126%+

SAFETY-NET SUPPORT SERVICES PROVIDED



- Food Cards
- Utility Assistance
- Eviction Avoidance
- Gas Cards/Bus Passes
- Hygiene Kits



ANY
QUESTIONS?

Thank you for your time 😊



Community Action Board Meeting 1st Quarter Strategic Plan Report June 11, 2025

Presented by:
Roy Kim, Workforce Development Department Deputy Director



SETA STRATEGY AND DIRECTION



Vision

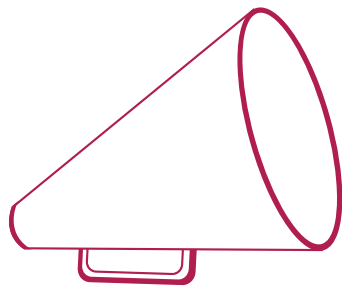
A Sacramento County where all communities facing barriers can achieve their fullest potential in school, work, and life.



Mission

SETA transforms lives by supporting programs and partners that empower people to thrive.

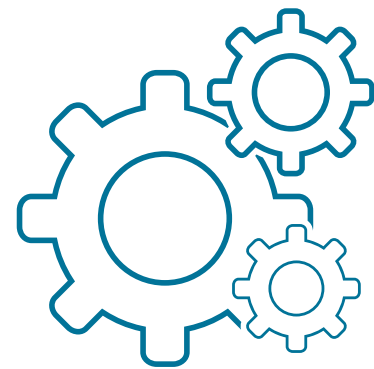
STRATEGIC INITIATIVE 1



Awareness

We will enhance the clarity of our messaging for external and internal audiences, ensuring that all stakeholders are well-informed about SETA's activities, purpose, and strategic direction.

STRATEGIC INITIATIVE 2



Cohesion

We will invest in our people and processes to increase internal cohesion and culture, particularly by identifying synergies between teams, strengthening equity programs, and better supporting staff.

STRATEGIC INITIATIVE 3

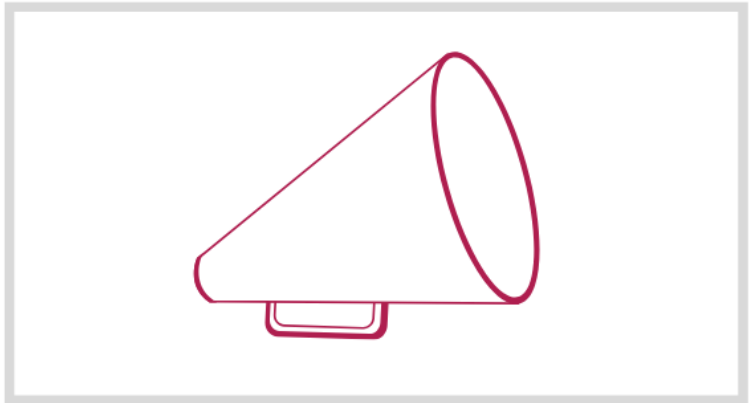


Partnerships

We will intentionally work to provide the necessary supports and resources for the hundreds of subrecipients and partners SETA works with.

STRATEGIC PLAN 2025-2028

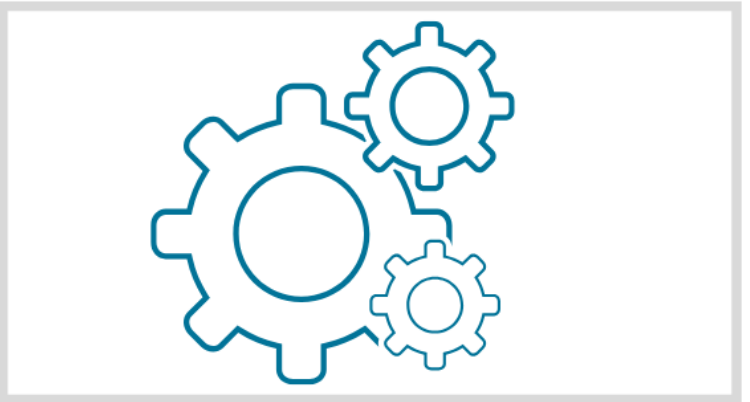
IMPROVE AWARENESS



ACTION STEPS

- ✓ Develop Messaging and Brand Identity
- ∞ Back it up with Metrics and Stories
- ∞ Invest in Outgoing Outreach
- ∞ Track Efforts and Measure Results

STRENGTHEN COHESION



ACTION STEPS

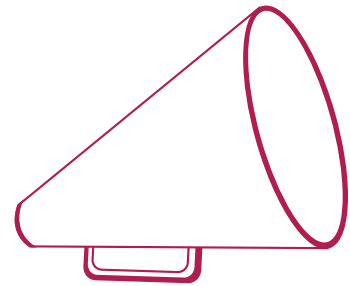
- ∞ Enhance Communication
- ∞ Promote Collaboration
- ∞ Improve Visibility
- ∞ Promote Welcoming Culture
- ∞ Strengthen Accountability
- ∞ Improve Accessibility of Senior Leadership
- ⚙ Develop Training Program
- ∞ Pursue Continuous Improvement

BUILD PARTNERSHIPS



ACTION STEPS

- ∞ Establish Clear Communication Channels
- ∞ Standardize Information and Processes
- ∞ Facilitate Partner Interactions



Awareness

- Collateral Materials
- Board Photos and Highlights
- Orientation/Recruitment
- Safety Initiatives
- Open and Transparent Communication
- External Newsletter
- Social Media
- Outreach




ENROLL TODAY!

Is your child Kindergarten Ready? Our Head Start Program prepares your child to succeed in school.

Comprehensive Services Include:

- Kindergarten Readiness Activities
- Health Screenings
- Creative Learning Activities
- Nutritious Meals
- Employment/Training Services for Parents
- Education Services for Children with Special Needs

Program Options:

- Center-Based: Full and Part Day Classes
- Home-Based: Services provided in a Home Setting

No Cost Program: This program is free of charge for income eligible families with children ages birth to 5 years old and pregnant women.

Contact us: (916) 263-3804
Visit our website: www.seta.net




Don't miss a thing!

Sign up to our quarterly newsletter to learn more about SETA, our services, programs, and upcoming events!

<https://forms.gle/hDkyxM344P34jGiS6>

www.seta.net

SETA Sacramento Employment & Training Agency 2025 Workers' Compensation Renewal

SETA Safety Committee Schedule for 2025		
SETA Safety Committee Meeting Date	Safety Meeting Monthly Topics	Location for Safety Committee Meeting
January 14, 2025 @ 2 PM	Slips, Trip and Falls	925 Del Paso
February 13, 2025 @ 2 PM	Defensive Driving – Safe Driving Practices	Zoom
March 11, 2025 @ 2 PM	Injury and Illness Prevention Program – OSHA Compliance	Zoom
April 10, 2025 @ 2 PM	Classroom Awareness – Trip and Fall/Child Interaction	7505 Franklin Blvd
May 13, 2025 @ 2 PM	Fire Safety	Zoom
June 12, 2025 @ 2 PM	Workplace Violence Prevention Program	Zoom
July 8, 2025 @ 2 PM	Threat Awareness Surrounding Children	8383 Florin Rd
August 14, 2025 @ 2 PM	Slips, Trip and Falls	Zoom
September 9, 2025 @ 2 PM	Workplace Violence Prevention	Zoom
October 9, 2025 @ 2 PM	Ergonomics – Proper Lifting	6015 Watt Ave #5
November 13, 2025 @ 2 PM	Emergency Action Plans	Zoom
December 11, 2025 @ 2 PM	Winter Safety & Awareness	Zoom

The locations other than 925 Del Paso represented 82 of the 151 Ex Mod points for the 2025 Experience Modification Factor, thus meeting will be held on premise



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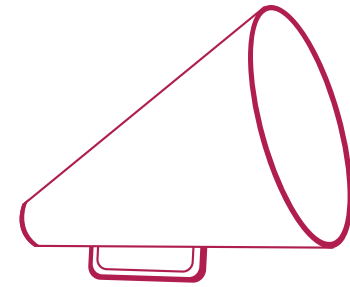

OUTREACH

Total of **51** COMMUNITY EVENTS

Jan-Mar 2025
~3K people interacted

Wednesday, July 9, 2025

Social Media

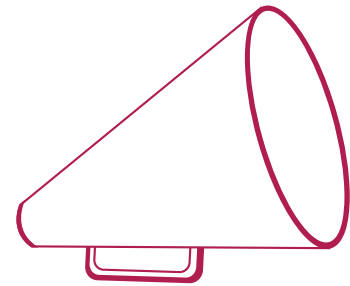


Gardenland Chicana

[Alan Marroquin](#) this event is at the SETA bldg @ 925 Del Paso Blvd right there in No Sac by the light rail...







just fyi SETA got my career kick start when I was about 17 with the CITY of Sacramento TREE Services Dept I'll be forever grateful to SETA [Sacramento Employment Training Act] back then they were incorporated @ the EDD office and very successful working with the people in placing you in the workforce FT they'll even provide training you if necessary

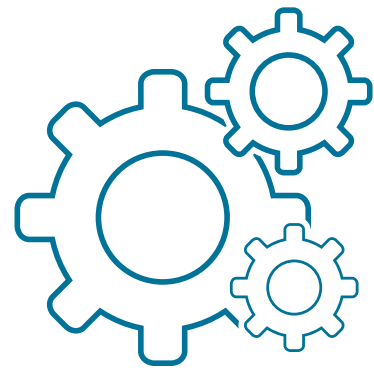
Outreach



Essential Checklist for Staff Outreach Events

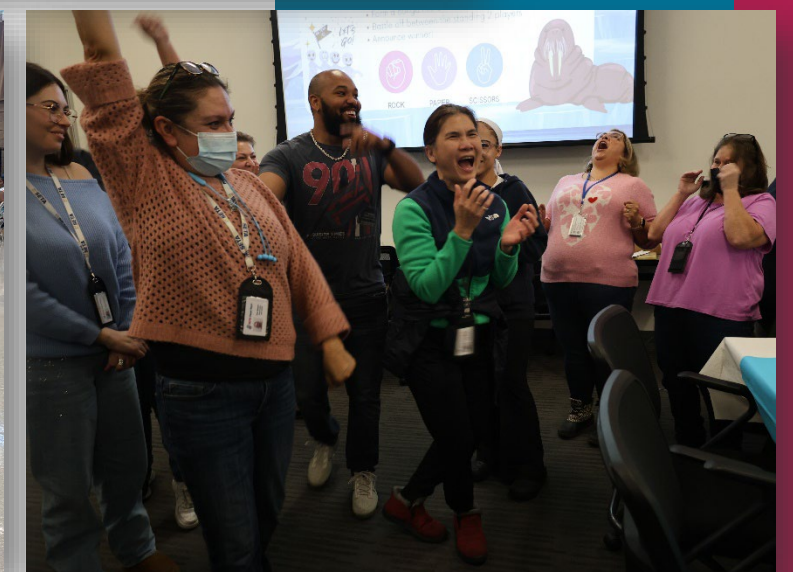
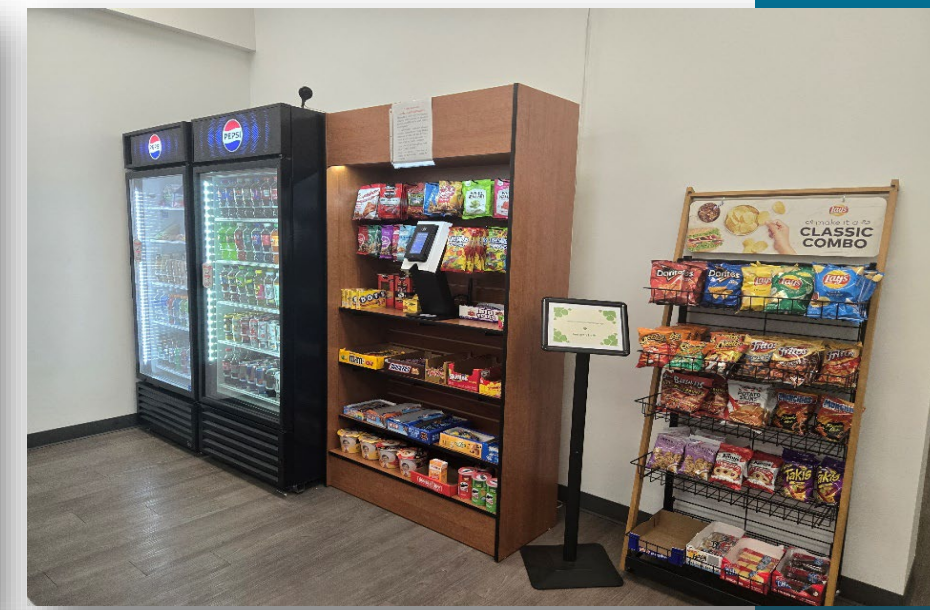
This checklist is designed to ensure staff members are fully prepared for outreach events, both internally and externally. It includes essential items and tasks to help streamline preparations and enhance the effectiveness of our outreach efforts.

Image	Item and Description	✓
	SETA Brochures <ul style="list-style-type: none"> Located in KDrive -> PIO 2024-> Outreach Checklist & Items Don't forget at least one brochure and multi-tier flyer stand if you have one 	
	3x6 Retractable Banner <ul style="list-style-type: none"> Take one or both; Display front, side, or behind table Request from Lisa C., Bevan R., Benjamin M., Lorna D., or PIO 	
	Community Newsletter Sign Up Sheet & QR Code <ul style="list-style-type: none"> "This is a quarterly newsletter; filled with impactful stories, program/service updates, upcoming events. People can either scan the code to fill out Google Form or write on the sheet." Take a clipboard. 	
	SETA Tablecloth <ul style="list-style-type: none"> Ensure tablecloth is always centered when displayed If the event includes multiple programs/services, take the black "SETA" one 	
	Handouts from agency programs/ upcoming events <ul style="list-style-type: none"> CFS Enroll Now Flyer, CSBG flyer, Job Center handout Business Cards from each program and services 	
	Giveaways (after we engage with them) <ul style="list-style-type: none"> Stickers, Lanyards, Pens Table game - Prize Wheel or Prize Drop: Request from PIO 	

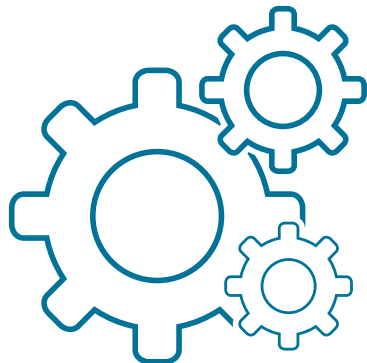


Cohesion

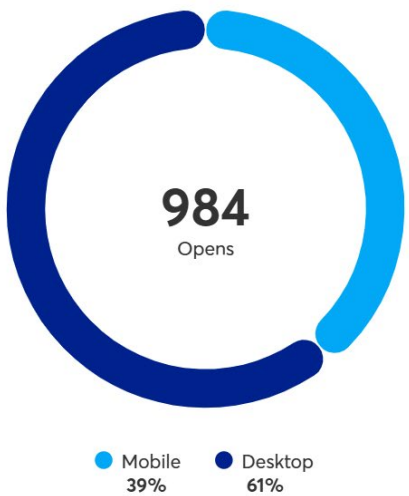
- Building Enhancements
- Vending Enhancements
- AAA Series
- Online Swag Store
- Executive Director Visits
- Morale Boosting Activities
- Foundation Funding
- Internal Newsletter



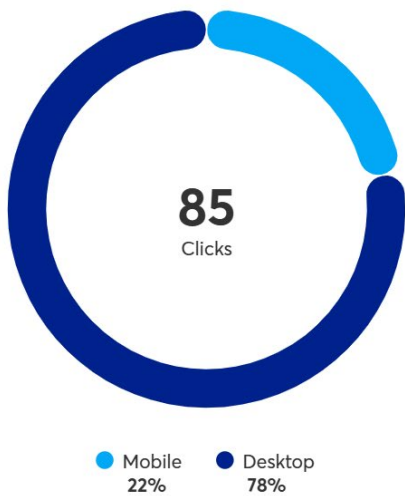
Newsletters



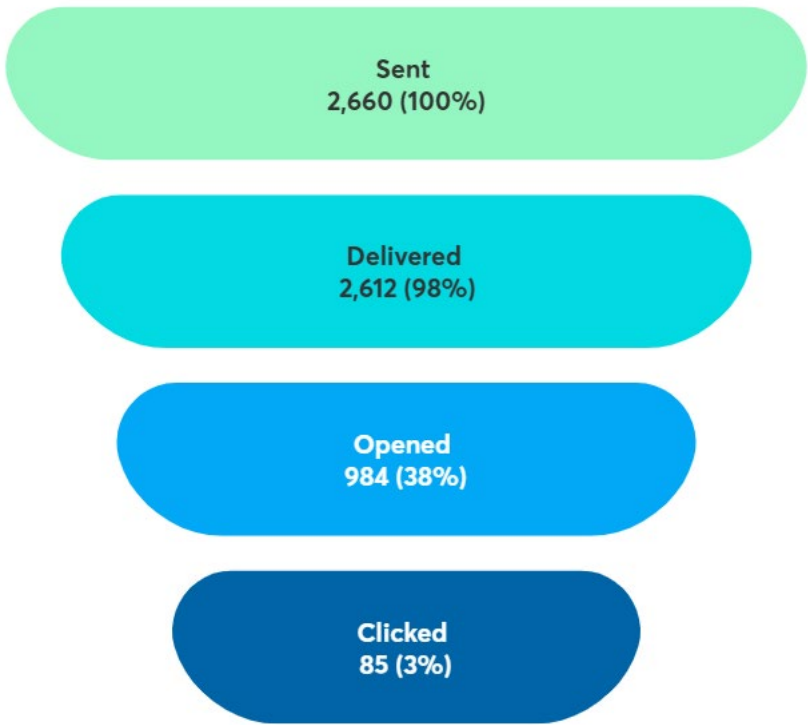
Opens by device ⓘ



Clicks by device ⓘ



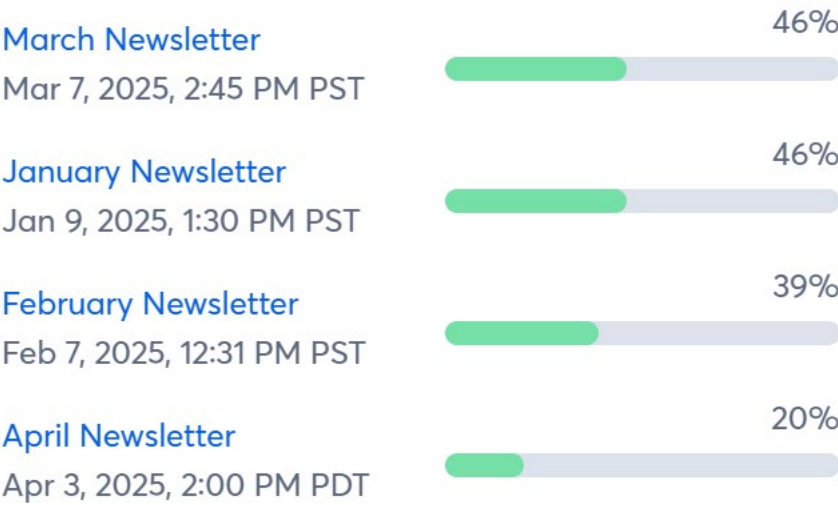
Email marketing funnel ⓘ



*Percentages are based on total emails sent

Top performing campaigns by Open Rate

Open ... ▾



“I love that it brings out a little of everything that we do in this agency.”

“I love the images and the mix of agency unit updates and personal news about staff and parents. The format is attractive, excellent job!!”

“The awesome photos are worth 1,000 words.”



April Newsletter

2025 | Issue #4

In This Issue

- Program & Unit Updates
- IT Updates
- Safety Committee Updates
- Additional News
- Honoring Our Longstanding Team Members
- Staff Spotlight: Life Beyond the Office
- Board Operations
- Upcoming Events

A Message From Our Executive Director: April Showers - Perseverance Through Every Storm



Dear Team,

As we welcome the month of April, we are reminded that, much like the unpredictable weather, challenges and obstacles are a part of our journey. April showers bring growth and renewal, and though they may sometimes feel overwhelming, we can trust that they are a necessary part of the process. Every storm eventually passes, and in its wake, we find the promise of brighter days ahead.

In our daily lives, we face moments of difficulty, uncertainty, and struggle, but it's important to remember that just like the flowers that bloom after the rain, we too are capable of growing and



- Executive Director Partner Visits and Feedback
 - 9/12 visits to Job Centers
 - 8/36 visits to Head Start & Early Head Start Centers
- New Partnerships
- New Funding
- Increased Support for Delegate Agencies
- Continuing Partnerships



THANK YOU!

**FOLLOW
US**



https://linktr.ee/sac_seta

ACTION/DISCUSSION ITEM III-A

Approval of the Community Services Block Grant (CSBG) Request for Proposals for the 2026-2027 Program Year

Presenter: Julie Davis-Jaffe

RECOMMENDATION: Approve the CSBG Request for Proposals for Program Year 2026-2027.

BACKGROUND:

As the designated Community Action Agency for Sacramento County, the Sacramento Employment and Training Agency (SETA) administers CSBG funds to meet locally determined needs. Local needs are determined through a Community Action Plan (CAP) process designated by the State of California, Department of Community Services and Development (CSD), that relies on research into current community conditions, and public testimony and community surveys about unmet community needs.

At the May 14, 2025 Community Action Board (CAB) Meeting, the CAB approved the CAP. On June 5, 2025, the SETA Governing Board approved the 2026/2027 CAP. The CSBG Request for Proposals (RFP) solicits proposals from qualified agencies to address the needs, services and recommendations identified in the CAP.

CSBG funds available for allocation under this RFP are contingent upon funds being made available to the State Department of Community Services and Development by the United States Government for the purposes of this program. The Federal Budget currently being considered by Congress includes a proposal to eliminate funding for the CSBG program. However, changes to the Budget are being considered by Congress which may alter funding allocations for this and other programs. SETA is moving forward with the procurement process in the event that funds are appropriated by Congress.

SETA will target the most vulnerable populations in Sacramento County. For the 2026 program year, groups that will receive priority for services include: low-income adults, including single mothers; unhoused and housing-insecure households; youth; older adults; people with disabilities; and survivors of domestic violence.

One subset of the Family Self-Sufficiency category is the Special Project, designed to be a mentoring program for at-risk youth. This population has been deemed particularly vulnerable due to higher rates of poverty than the general population, an increase in the juvenile arrest rate from the previous two years, higher rates of school suspension and expulsion, and lower rates of high school graduation. Special Project programs are expected to adopt a case-managed approach to promote long-term improvement in the lives of the participants, with the ultimate goal of self-sufficiency.

Under the RFP, the subpopulations of the unhoused or housing insecure, and of single parents, will be given priority consideration due to their particular vulnerability. For the remainder of the funding, the relative weight for Family Self-Sufficiency (FSS) and Safety Net programs will be based on the proposals which best address the community needs in the priorities list from the CAP.

ACTION/DISCUSSION ITEM III-A *(continued)*

Page 2

The process and criteria for selecting delegate agencies to implement services and activities identified in SETA's CAP is outlined in the draft CSBG Request for Proposals (RFP) for the 2026 Program Year that has been sent under separate cover.

The SETA Governing Board will consider approval of the CSBG RFP at its August 7, 2025, meeting. If approved, the CSBG RFP will be released on August 8, 2025, at 1:00 p.m.

INFORMATION ITEM IV-A
CSBG Fiscal Monitoring Report

Presenter: Julie Davis-Jaffe

BACKGROUND:

Attached for your information is the latest CSBG fiscal monitoring report. Staff will be available to answer questions.

MEMORANDUM

TO: Ms. Jessie Mabry

DATE: May 31, 2025

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Opening Doors, Inc.

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
CSBG	Safety Net	\$ 75,000	1/1/2024-12/31/2024	1/1/2024-12/31/2024

Monitoring Purpose: ☐ Initial ☐ Follow-up ☐ Special ☒ Final

Date of Review: April 2025

	AREAS EXAMINED	SATISFACTORY	COMMENTS/ RECOMMENDATIONS
1	Accounting Systems/ Records	Yes	No
2	Internal Control	Yes	No
3	Bank Reconciliations	Yes	No
4	Disbursement Control	Yes	No
5	Staff Payroll/ Files	Yes	No
6	Fringe Benefits	Yes	No
7	Participant Payroll	N/A	N/A
8	OJT – Contracts/ Files/ Payment	N/A	N/A
9	Indirect Cost Allocation	N/A	N/A
10	Adherence to Budget	Yes	No
11	In-Kind Contribution	N/A	N/A
12	Equipment Records	N/A	N/A

Program Operator: Opening Doors, Inc.

Findings and General Observations:

We have reviewed the Community Service Block Grant, Safety Net program from January 1, 2024 to December 31, 2024. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

CC: Anita Maldonado
Governing Board

REPORTS TO THE BOARD ITEM V

A. Chair

The Chair of the SETA Community Action Board on a regular basis, receives numerous items of information concerning legislation, current programs, and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. Executive Director

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. Deputy Director/Program Manager

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and Mr. Roy Kim, the Deputy Director, to provide an oral report on issues not included in the agenda packet.

D. Members of the Board

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. Public

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.