

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

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EDWARD W. BAKER
Alto Ingredients, Inc.
KYLA BRYANT
Sacramento Metro Chamber of Commerce
N. LISA CLAWSON – Secretary/Treasurer
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LYNN R. CONNER
Better Business Bureau
RONALD J. ELLIS
2SS.com
KEVIN FERREIRA
Sacramento Sierra's Building & Construction
Trades Council
KRISTIN GIBBONS
Department of Human Assistance
TROY GIVANS
County of Sacramento, Economic Development
DAVID W. GORDON
Sacramento County Office of Education
MANDI HIGLEY
Tri-Tool, Inc.
LYNN HOSOKAWA
Villara Building Systems
LISA M. HUTCHINSON
DigiStream Investigations
MICHAEL JASSO
City of Sacramento
JENNIFER HERNANDEZ
Sacramento Employment & Training Agency
FRANK A. LOUIE
Sacramento Asian Chamber of Commerce
JANET NEITZEL
Employment Development Department
DR. JAMEY NYE
Los Rios Community College District
RONALD R. ORR, JR. – Vice Chair
VSP Vision
SHARON O'SULLIVAN
California Department of Rehabilitation
JOHNNY PEREZ
Clutch Contracts & Consulting
KARL PINEO
Ironworkers Local 118
LAURIE RODRIGUEZ
SMUD
FABRIZIO SASSO
Sacramento Central Labor Council
ANETTE SMITH – Chair
Roth Staffing Companies, L.P.
DENISE TUGADE
SEIU – United Healthcare Workers.
SHELLY VALENTON



SACRAMENTOWORKS

**REGULAR MEETING OF THE
SACRAMENTO WORKS, INC. BOARD**

DATE: Wednesday, March 22, 2023

TIME: 8:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

ZOOM LOCATION:

<https://us02web.zoom.us/j/81093089945?pwd=dGZvWUJRNjk0aVV1TlpMYXo3L29wQT09>

In response to AB 2449, the Sacramento Employment and Training Agency Sacramento Works Board is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. In-person attendance by members of the public is on a first come, first-serve basis.

Members of the public may also participate in the meeting via Zoom by clicking the Zoom Location link above, typing the Zoom link address into their web browser, or listening to the meeting on One tap mobile +16699006833,,81093089945# US (San Jose). Meeting ID: 810 9308 9945. Passcode: 545723. Find your local number: <https://us02web.zoom.us/j/81093089945?pwd=dGZvWUJRNjk0aVV1TlpMYXo3L29wQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Board and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available. This meeting is digitally recorded and available to members of the public upon request. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

PAGE NUMBER

I. Call to Order/Roll Call

II. Consent Items

- A. Approval of Minutes of the January 25, 2023 Regular Meeting 2-9

III. Action/Discussion Items

- A. Approval of the Two-Year Modifications for the Capital Region and Sacramento Area Workforce Development Plans for Program Years 2021-2024, and Authorize SETA's Executive Director to Make Revisions Required by the State (Michelle O'Camb/Renee John) 10-11
- B. Discussion of Sacramento Works Board Member Feedback (Anette Smith) 12-15
- C. Discussion of Sacramento Works Board Action Plan (Anette Smith) 16-17

IV. Information Items

- A. Workforce Development Board Orientation (Roy Kim) 18
- B. Dislocated Worker Report (William Walker) 19-21
- C. Employer Recruitment Activity Report (William Walker) 22-33
- D. Committee Updates 34
- ✓ Ad Hoc (Lisa Clawson)
 - ✓ Youth Committee (David Gordon)
 - ✓ Planning/Oversight Committee (Dr. Jamey Nye)
 - ✓ Employer Outreach Committee (Ron Ellis)
- E. SETA Governing Board Agenda 35-38

V. Other Reports

39

1. Chair
2. Members of the Board
3. Counsel
4. Deputy Director
5. Staff
6. Public Participation

VI. Adjournment

DISTRIBUTION DATE: March 16, 2023

Sacramento Works Board meeting hosted by:
Anette Smith (Chair), Ronald Orr (Vice Chair), Lisa Clawson (Secretary/Treasurer)

Sacramento Works, Inc. Local Workforce Development Board Strategic Plan

Sacramento Works, Inc., the local Workforce Development Board for Sacramento County, is a 27-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Building a dynamic workforce for the Sacramento Region.

Mission:

Sacramento Works partners with the workforce community to serve regional employment needs.

Goals:

Goal 1 (Planning/Oversight Committee):

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

Goal 2 (Employer Outreach Committee):

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

Goal 3 (Youth Committee):

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

(Adopted 5/25/11; updated 5/12/16)

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE JANUARY 25, 2023 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the January 25, 2023 regular meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Wednesday, January 25, 2023
8:00 a.m.

I. Call to Order/Roll Call

Ms. Smith called the meeting to order at 8:01 a.m. The roll was called and a quorum was established.

Members Present: Ron Ellis, David Gordon, Dr. Jamey Nye, Ronald Orr, Anette Smith, Sharon O'Sullivan, Frank Louie, Laurie Rodriguez, Jennifer Hernandez, Shelly Valenton, Troy Givans, Denise Tugade, Edward Baker, Lynn Conner, Kevin Ferreira, Lynn Hosokawa, Michael Jasso, Johnny Perez, Janet Neitzel, Lisa Hutchinson (*joined at 8:17 a.m.*)

Members Absent: Staci Anderson, Lisa Clawson, Mandi Higley, Karl Pineo, Kristin Gibbons, Fabrizio Sasso

II. Consent Items

A. Approval of Minutes of the November 16, 2022 Special Meeting

The minutes were reviewed, no corrections were needed.

B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Motioned/Valenton, second/Ellis, to approve the following consent items:

- A. Approval of Minutes of the November 16, 2022 Special Meeting
- B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Ms. Laurie Rodriguez joined at 8:06 a.m.

Roll call vote:

Aye: 19 (Ellis, Gordon, Nye, Orr, Smith, O'Sullivan, Louie, Rodriguez, Hernandez, Valenton, Givans, Tugade, Baker, Conner, Ferreira, Hosokawa, Jasso, Perez, Neitzel)

Nay: 0

Abstention: 0

Absent: 7 (Anderson, Clawson, Higley, Pineo, Gibbons, Sasso, Hutchinson)

III. Action/Discussion Items

A. Review/Approval of the Planning/Oversight Committee Recommendation on the WIOA Resource Allocation Plan

Mr. Kim reviewed the discussions held by the Planning/Oversight Committee, the charts and supporting materials provided in the packet. He added that discretionary grants (non-WIOA grants) provide cohort training. Mr. Kim stated a correction of the training percentage in the Adult and Dislocated Worker Formula Funds Expended chart provided in the package - for Program Year 2019-2020, the Sacramento area percentage should be 35.81 percent. He stated that SETA is working with the State of California officials to have the error corrected. The Public Input Session WIOA Plans were also reviewed.

Mr. Nye, Ms. Valenton, and Mr. Ellis thanked the Planning/Oversight Committee members for providing recommendations on the WIOA Resource Allocation Plan.

Ms. Smith commented that it was helpful to see the state reports provided and know where SETA falls among Local Workforce Development Areas in California.

Ms. O'Sullivan commented it is important to look at the individuals served by SETA. People require a lot of services before they are able to get to training.

Mr. Kim clarified the recommendations by the Planning/Oversight Committee to the Board.

Motioned/Conner, second/Ferreira, to approve to: 1) maintain the current percentages in the Resource Allocation Plan; 2) during Program Year 2023-2023, review and provide input on the draft WIOA Request for Proposals that will fund services beginning Program Year 2024-2025; 3) direct staff to continue to identify and apply for grant opportunities that fund cohort training and periodically report to the Board regarding these opportunities and the grants awarded to SETA or its affiliates (i.e., the WIOA Board's 501c3 entity and the Governing Board's 501c3 entity).

Roll call vote:

Aye: 20 (Ellis, Gordon, Nye, Orr, Smith, O'Sullivan, Louie, Rodriguez, Hernandez, Valenton, Givans, Tugade, Baker, Conner, Ferreira, Hosokawa, Jasso, Perez, Neitzel, Hutchinson)

Nay: 0

Abstention: 0

Absent: 6 (Anderson, Clawson, Higley, Pineo, Gibbons, Sasso)

Ms. Smith introduced the new member of the Board, Ms. Kyla Bryant, the Executive Director for the Sacramento Metro Chamber Foundation.

B. Approval of the Request for Proposals for the Workforce Innovation and Opportunity Act Title I, Youth Program Services for Program Years 2023-2027

Ms. Mechals reviewed the item. A copy of the Request for Proposals was provided under separate cover.

Mr. Gordon expressed appreciation to Ms. Lauren Mechals and the Youth Committee members for thoughtful discussions to create more responsive programs and connections within the School Districts and the Community Colleges. The SETA staff was asked to publicize the call for innovative practices in the response to the Request for Proposals as far in advance as possible from the due date.

Ms. Smith requested an update on youth to serve on the Youth Committee and Sacramento Workforce Board, even if they are not voting members, as their thoughts are needed and appreciated. A stipend for youth participants has been discussed.

Ms. Mechals responded that she will bring back this recommendation to the Youth Committee and look at the possibility to align the Sacramento Workforce Board goals and the Youth Committee goals.

Ms. Rodriguez agreed to the idea. She commented perhaps aligning those in the SMUD youth program with the Sacramento Works Board.

Ms. Smith asked Mr. Gordon if trauma informed care for youth and mental health services for youth, is what he is asking to be included in this Request for Proposals.

Mr. Gordon agreed, if it is appropriate for the proposal.

Ms. Mechals shared that internally SETA has a discretionary grant to build pathways in the mental/behavioral health field. The program has been successful in enrolling dozens of youth 18 - 24 years old and providing them with work-based learning opportunities.

Motioned/Valenton, second/Hutchinson, to approve the Request for Proposals for the WIOA Title I, Youth Program Services for Program Years 2023-2027

Roll call vote:

Aye: 20 (Ellis, Gordon, Nye, Orr, Smith, O'Sullivan, Louie, Rodriguez, Hernandez, Valenton, Givans, Tugade, Baker, Conner, Ferreira, Hosokawa, Jasso, Perez, Neitzel, Hutchinson)

Nay: 0

Abstention: 0

Absent: 6 (Anderson, Clawson, Higley, Pineo, Gibbons, Sasso)

C. Discussion of Sacramento Works Board Action Plan

Ms. Smith reviewed the discussions over "A High-Quality Job" definition. She advised that different boards and committees came up with their own definitions and that they can use their own definition among that board or committee, however the overarching definition and the definition that Sacramento Works Board will use is "A High-Quality Job is one that includes a sustainable and economically competitive compensation package, and offers a safe and thriving environment that gives diverse employees a path of opportunity and growth".

Ms. Tugade and Ms. Valenton commented on the use of diverse in the definition. She suggested including "inclusive" into the definition.

Ms. Tugade and Mr. Orr suggested "A High-Quality Job is one that includes a sustainable and economically competitive compensation package and offers a safe, thriving, and inclusive environment that gives employees from diverse backgrounds a path of opportunity and growth."

Mr. Ellis suggested formatting the definition with bullet points.

Ms. Smith requested the approved definition be added to the strategic planning page.

Motioned/Valenton, second/Orr, to approve the definition of A High-Quality Job as follows: "A High-Quality Job is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth."

Roll call vote:

Aye: 20 (Ellis, Gordon, Nye, Orr, Smith, O'Sullivan, Louie, Rodriguez, Hernandez, Valenton, Givans, Tugade, Baker, Conner, Ferreira, Hosokawa, Jasso, Perez, Neitzel, Hutchinson)

Nay: 0

Abstention: 0

Absent: 6 (Anderson, Clawson, Higley, Pineo, Gibbons, Sasso)

Ms. Smith suggested to reevaluate the Sacramento Works Board Action Plan 2022. She reviewed the Board's progress of the action plan items.

Ms. O'Sullivan stated that she would like to see focused strategic partnerships, in particular, serving the unhoused population.

Ms. Smith asked if SETA already engaged in partnerships such as Aggie Square.

Mr. Kim replied, yes, we are also working with the City on a High Road Training Partnerships application."

Mr. Ellis suggested the Sacramento Works Executive Committee to take back the Action Plan, make the suggested changes and bring back to Sacramento Works Board an updated Action Plan 2023-2024.

Ms. Smith asked to e-mail any ideas and suggestions to Ms. Smith or the Clerk of the Boards to be shared with the Executive Committee. A proposal will be brought back to the Board in March.

Mr. Ellis requested to have a Word version of the current Action Plan to be e-mailed to the members of the Board.

D. Approval of the 2023 Employer Outreach Committee Action Plan

Mr. Ellis reviewed the Employer Outreach Committee Objectives and Annual Program Calendar for 2023.

Ms. Hernandez commented on the importance of building relationships with employers.

Ms. Smith stated the proposed list of Employer Outreach Committee Objectives is too extensive and suggested revisiting goals, strategies and tactics and bringing a revised list back to the Board in March.

Mr. Cunningham clarified, Sacramento Works Board, referring the Employer Outreach Committee Objectives 2023 list back to the committee. The Employer Outreach Committee should continue their business as usual.

IV. Information Items

A. Workforce Development Board – Chief Local Elected Official Operating Agreement

Mr. Cunningham reviewed the item and provided an overview of the agreement that included Duties and Obligations, as well as, Resolution of Disputes. He added that the Governing Board has absolute authority when it comes to funding decisions.

Ms. O'Sullivan left the meeting at 9:30 a.m.

Ms. Smith asked why do some programs go to the Governing Board and some go to the Sacramento Works Board for agreement.

Mr. Cunningham advised that it depends on the agreement, and some programs are not within the Sacramento Works Board jurisdiction. The Sacramento Works Board is limited to the WIOA programs.

B. Dislocated Worker Report:

Mr. Walker shared Intel decided to layoff 167 not 111 individuals. The State is paying close attention to the technology field layoffs. Other local layoffs are Bed Bath & Beyond and DoorDash.

Ms. Neitzel introduced herself as a point of contact between the Employment Development Department and the Governor's Office. Ms. Neitzel shared that even when in the technology industry the headquarters are located in the Bay Area, their employees are teleworking all over Northern California. She advised that virtual rapid response meetings are well attended and open to anyone.

C. Employer Recruitment Activity Report:

Mr. Walker reported that SacRT has leaned into using the SETA services. SETA is reaching out to other communities to gain awareness of hiring events. It has been a great partnership for the last year. The same is true for Kaiser Permanente but at a different level. SETA provided resume building and interview techniques workshops for candidates that are then being hired by Kaiser Permanente to fill the vacancies.

D. Unemployment Update/Press Release from the Employment Development Department

Ms. Welch reviewed the December 2022 rate was updated to 3.3 percent which is close to pre-pandemic rates. The Sacramento region job numbers hit record highs in November and decreased slightly in December which is normal due to seasonal jobs layoffs. The next data release will be in March.

Ms. Smith asked if we are in full employment.

Ms. Welch replied, yes, we have been at full employment since 2021.

E. Committee Updates

- ✓ Youth Committee: No Report
- ✓ Planning/Oversight Committee: No Report
- ✓ Employer Outreach Committee:

Mr. Ellis gave a brief overview of the Employer Outreach Committee progress and upcoming events and invited those who are interested to join their meeting in March.

Ms. Smith thanked Mr. Ellis and Mr. Orr for building the Employer Outreach Committee to the current level and shared that it is more robust and impactful than it has ever been during her service on the Board.

F. SETA Governing Board Agenda: No Questions

V. Other Reports

1. Chair:
Ms. Smith thanked the Board for participation in today's meeting.
2. Members of the Board: No Report
3. Counsel:
Mr. Cunningham advised that the next Sacramento Works Board meeting will be held in-person in March.
4. Deputy Director:
Mr. Kim advised on the upcoming Governing Board Agenda item as it relates to the Workforce Development: Approval of Funding Augmentation Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Adult and Dislocated Worker Programs, Program Year (PY) 2022-2023.
5. Staff: No Report
6. Public Participation: No Report

VI. Adjournment: The meeting was adjourned at 9:49 a.m.

ITEM III-A-ACTION/DISCUSSION

APPROVAL OF THE TWO-YEAR MODIFICATIONS FOR THE CAPITAL REGION AND SACRAMENTO AREA WORKFORCE DEVELOPMENT PLANS FOR PROGRAM YEARS 2021-2024, AND AUTHORIZE SETA'S EXECUTIVE DIRECTOR TO MAKE REVISIONS REQUIRED BY THE STATE

BACKGROUND:

In July 2014, Congress passed the Workforce Innovation and Opportunity Act (WIOA). The WIOA requires local workforce areas and regional planning units (RPUs) to submit comprehensive regional and local workforce development plans to State workforce boards. The Capital Region's RPU consists of four workforce development areas - Golden Sierra Job Training Agency (GSJTA), North Central Counties Consortium (NCCC), Sacramento Employment and Training Agency (SETA), and Yolo County, representing nine counties - Alpine, Colusa, El Dorado, Glenn, Placer, Sacramento, Sutter, Yolo and Yuba.

The California Workforce Development Board's (CWDB) Unified Plan serves as the overarching policy document that provides a conceptual outline for LWDBs and their partners as they develop regional and local plans. The State Plan policy objectives drive towards the shared vision of creating a comprehensive system that impacts poverty, promotes income mobility, and embeds equity as a cornerstone of service-delivery.

The initial regional and local plans for Program Years (PY) 2017-2021 were approved by the CWDB in August 2017. Regional and local plan biennial updates were approved by the CWDB in April 2019 and July 2019, respectively.

In January 2021, the CWDB issued policy guidance regarding new regional and local plans for PY 2021-2024. The policy guidance applied to Local Workforce Development Boards (LWDBs) and RPUs, and ensured that plans remained current and accounted for changes in labor market and economic conditions or other factors affecting the implementation of the plans. The policy guidance recognized the effects of the COVID-19 pandemic, the ensuing economic uncertainty and unprecedented volatility in the labor market, and the need to make changes or adjustments to goals, strategies and objectives as more information became available.

On October 27, 2022, the CWDB issued policy guidance regarding the two-year modifications of PY 2021-2024 regional and local plans. As with the original plans, the policy guidance applies to LWDBs and RPUs, and ensures that plan updates remain current and account for changes in labor market and economic conditions or other factors affecting the implementation of the plans.

ITEM III-A-ACTION/DISCUSSION (continued)

Page 2

The policy guidance also indicates that the CWDB recognizes that plan modifications will be developed while the state's economy and the labor market continue to recover from the pandemic. Therefore, the CWDB understands that the goals, strategies, and objectives reflected in the plan updates may require change or adjustment in the future to reflect the changing economy and labor market.

The Capital Region's LWDBs facilitated two joint planning/public input meetings to solicit input from local workforce development stakeholders (education, labor, business, economic development and community-based organizations) on the development of the regional and local plan updates. The meetings were facilitated via Zoom. The overarching input indicated a need for increased and ongoing communication among service partners and improved alignment of services to meet the needs of all customers. Recurring issues expressed by attendees included transportation, the need for more wrap-around supports, mitigating lengthy/cumbersome processes and paperwork to access services, and increasing access to job readiness and career pathway programs for vulnerable populations.

Drafts of the regional and local plan updates, including the attachments, can be found online at www.seta.net under the Public Notices & RFPs tab. The documents have been prepared in compliance with the state's policy guidance. The draft regional and local plan updates were posted on the SETA website on January 13, 2023, and links to both made available to all of the required stakeholders, as well as to over 400 partners, stakeholders and other interested parties for comment via email. Special care was taken to ensure that organizations representing historically disadvantaged populations, such as the Sacramento County Department of Human Assistance, the California Human Development, California Department of Rehabilitation, Crossroads Diversified Services, Inc., the local American Association of Retired Persons, Vietnam Veterans of California, the California Indian Manpower Consortium, Alta Regional, NorCal Center on Deafness, to name a few, received notifications. SETA and the other Capital Region Workforce Boards received no additional public comment prior to the February 13, 2023 deadline.

Unsigned drafts of the regional and local plan updates will be submitted to the State by the March 31, 2023 deadline. Signed drafts will be submitted to the State once approved by the SETA Governing Board at its regularly scheduled meeting on April 6, 2023. Once submitted, the State will work with the SETA and the RPU to address plan deficiencies, if any. Therefore, staff is further seeking approval to allow SETA's Executive Director to make revisions on the regional and/or local plan updates that may be required by the State.

RECOMMENDATION:

Approve the two-year modifications to the Capital Region and Sacramento Area Workforce Development Plans for Program Years 2021-2024, and authorize SETA's Executive Director to make revisions required by the State.

ITEM III-B-ACTION/DISCUSSION

DISCUSSION OF SACRAMENTO WORKS BOARD MEMBER FEEDBACK

BACKGROUND:

Over the past few months, Anette Smith, Workforce Development Board Chair, has been meeting with various Board members and obtaining feedback. This item provides an opportunity to share the Board members feedback and discuss potential responses based on the feedback.

Ms. Smith will review the feedback and facilitate a discussion.

RECOMMENDATION:

Discuss the Sacramento Works Board Member Feedback and take appropriate action.

Sacramento Works Board Member Feedback

This a compilation of feedback offered to the current Board Chair by 12 current Board Members between November and December 2022. Information is listed as received and not in any order of importance.

Overall Themes

- Board Engagement
 - How can I be most effective as a board member?
 - Need a better understanding of SETA's work
 - Is the board size the right one?
- Board Meetings
 - Review the board bylaws
 - Focus on "doing" and less on bureaucracy
 - Program reports
 - Agencies that are funded and their outcomes
 - Client engagements
 - Employers
 - Planning
 - Looking ahead
- Board Structure
 - Are the committees the right ones?
 - What is their statement of work?
- SETA Engagement
 - Does staff get what they need from the board?
 - Community engagement
- Legal services
 - Clarify Phil's role
- Workforce
 - What is the bigger workforce vision?
 - Need a better understanding of how workforce funding is spent and where it is going

What Board Members Like:

- Industry Presentations
- Success Stories
- Virtual board meetings

- Current committee structure
- Board action plan
- Meeting Schedule
- Composition of the board and the people on it
- Board packets contain a lot of information
- Board members have good intentions
- Excited for the new CEO
- SETA staff is doing a great job at the right things
- Action planning process
- Great volunteers

What Board Members Would Like to Change:

- Not enough is being done for youth
 - K12 and mental health
- SETA could be more flexible in their service delivery
- Job centers appear to require a lot of money and infrastructure
 - Is there another way to do it?
- Board members not engaged in committees
- No board orientation during COVID
- Don't understand workforce terms
 - Can we include it as part of the board packets
- Don't feel like they know what is happening
- Feels like we are doing the same thing we have always done, which doesn't work in the post-pandemic world
- Member feels disconnected from what happens at SETA
- Board doesn't understand SETA's restrictions
- SETA lacks nimbleness
- SETA is not visible in the community
- SETA needs to be more responsive
- The organization seems stuck and stagnant
- No CRM
- The process of selecting a new PR firm
- Lack of relationship with governing board

Board Member Suggestions to Improve Effectiveness:

- Go mobile – instead of a brick-and-mortar location
- Identify what SETA is trying to do
 - Here is where we are
 - What are the gaps
 - What can we do to move the needle

- Have high and low-performing job centers present to the board their work
 - How do they do what they do?
 - What is the ideal state?
 - What do they need to serve the community?
- Identify a grant writer who understands SETA and can apply for non-federal funding
- SETA needs to offer job training that aligns with what local businesses require
 - OSHA 10 training
- Create a resource guide for the board
 - Who runs job center locations
 - Require visitation from the board
- Would like a regular meeting with the governing board for alignment
 - Nothing should go to the governing board without coming to SWI first
- Drill down on what quality jobs mean to SETA
 - Figure out how to get there
- Want to meet in person at least 2x per year
- Create a committee to work with the new CEO and elected officials
- Split SETA & Head Start to enable clear focus
- Add a paid youth member to the board
- Offer professional development activities
- Can SETA offer short-term certificate programs

ITEM III-C-ACTION/DISCUSSION

DISCUSSION OF SACRAMENTO WORKS BOARD ACTION PLAN

BACKGROUND:

In late June, a survey was sent out to all Sacramento Works Board members requesting input on the top priority areas for the Sacramento Works Board to focus on in the coming year. Using the results of the survey, the Board engaged in two separate retreat sessions on October 6, 2021 and November 5, 2021.

At the November 17, 2021 Board Meeting, the Board approved the attached Sacramento Works Board Action Plan for 2022, and selected the following categories as the Board's priorities for 2022:

- Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable
- Develop and define quality jobs and livable wages in partnership with the business community

The Executive Committee met on January 24, 2022, and assigned specific action plan tasks to Committees. The assignments were approved by the full Board on January 26, 2022, and each Committee was asked to review the specific action plan tasks and provide feedback on tasks that fall within their respective areas.

In addition, the Board adopted as its top priority - ***develop a standardized definition of quality jobs and employers***, and requested that Committees discuss and respond with potential definitions. Attached is a summary of the Sacramento Works Board Action and recommended definitions from the Board's Committees.

At its February 28, 2022 meeting, the Executive Committee discussed the potential impact on customers with significant barriers to employment, and requested demographic data on participants served through the Job Center network. At its March 23, 2022 meeting, the Board reviewed demographic data for the most recent program year. At its September 28, 2022 meeting, the Board created an Ad Hoc Committee comprised of the Chairs (or their designees) of the Youth, Employer Outreach, and Planning/Oversight Committees.

At its January 25, 2023 meeting, the Board approved the following definition:

A High-Quality Job is one that 1) includes a sustainable and economically competitive compensation package, 2) offers a safe, thriving, and inclusive environment, and 3) gives employees from diverse backgrounds a path of opportunity and growth.

In addition, the Board agreed for the Executive Committee to review and revise the Action Plan, develop new goals, and assign the goals to committees.

RECOMMENDATION:

Discuss the Sacramento Works Board Action Plan and take appropriate action.

Sacramento Works Board Action Plan 2023-2024

Develop a roadmap of programs to ensure equity and lead to quality jobs	Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable.	Develop and define quality jobs and livable wages in partnership with the business community.	Define set of data, goals, outcomes, and success stories that will consistently show ROI to the community	Seek strategic partnerships that provide targeted populations opportunities to quality jobs and expand and enhance Sac Works capacity.
Adopt Strategies for job readiness curriculum	Recruit members from high demand industries (BD)	Create a business support network (EO)	Research and develop Sacramento Works outcome dashboard	Connect with Sac County homeless leadership
Develop and deploy digital literacy training and tools	Increase program awareness of board members (EX/BD)	Explore possibility of investing in CRM or other tech to support business (PO/EO)	Improve our story telling capability	Implement an Aggie Square partnership
Replicate GSEC Coding Bootcamp	Initiate and complete board member composition review (BD)	Support COVID vaccine mandate deployment – Tabled	Develop and focus on job retention measurements	Coordinate strategic outreach to small and medium size businesses
Increase funding and access to OJT programs	Research and ID key industries for pipeline development (EX)	Pair Board members to program areas to leverage individual networks (ALL)	Develop and publish entry level job index	Create award program with Board initiative funds.
Develop and implement a turnkey internship program	Bring youth voice on the Board (YTH/EX/BD)	Adopt standard toolbox for wants and needs of employers (EO)		Build partnerships around specific projects.
ID and articulate career pathways specifically for youth	Hold summit of select public and private industries (EO)	Develop a standardized definition of “quality” jobs and employers (ALL)		
Coordinate internships leading to employment	Develop and complete entry level job index report (EO)	Develop a SETA Virtual Bootcamp for employers (EO)		
		Conduct and publish a private sector wage and benefit survey (EX/EO)		

NOTE: All Committees to review and provide feedback on tasks that fall within their respective areas.

ITEM IV-A-INFORMATION

WORKFORCE DEVELOPMENT BOARD ORIENTATION

BACKGROUND:

During the past two years, several new Workforce Development Board members have joined the Board. This item provides an opportunity to orient the new Board members and provide a refresh for previous Board members.

Staff will review the orientation materials and answer questions.

ITEM IV-B-INFORMATION

DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.

Dislocated Worker Information PY 2022/2023

The following is an update of information as of February 17, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
Senate Rules Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
VoxPro 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
Silgan Containers 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
JSL Transportation LLC 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
Shift Technologies, Inc. 175 Commerce Circle Sacramento, CA 95815	Retail	10/8/2022	Permanent	81	Sacramento, CA	Yes	N
Direct Deliveries Services Inc. 2400 McClellan Park Dr. McClellan Park, CA 95652	Delivery Service	11/8/2022	Permanent	49	Sacramento, CA	Yes	N
Summit Funding 3900 Lennane Dr. Ste. 210 Sacramento, CA 95834	Finance	11/23/2022	Permanent	72	Sacramento, CA	Yes	N
Reverse Mortgage Funding LLC. 2355 Gold Meadow Way, Ste.150 Gold River, CA 95670	Finance	11/29/2022	Permanent	44	Sacramento, CA	Yes	N
Acuity Brands Lighting, Inc. dba Sunoptics 6201 27th Street Sacramento, CA 95822	Manufacturing	12/9/2022	Permanent	98	Sacramento, CA	Yes	N
McClellan Park Exchange 5443 Dudley Blvd. McClellan Park, CA 95652	Retail	1/13/2023	Permanent	25	Sacramento, CA	Yes	N
Big Lots 8525 Auburn Blvd. Citrus Heights, CA 95610	Retail	1/18/2321	Permanent	21	Citrus Heights	Yes	N

Dislocated Worker Information PY 2022/2023

The following is an update of information as of February 17, 2023

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
Blue Shield of CA 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	1/25/2023	Permanent	24	Rancho Cordova	Yes	N
Elliot's Fine Nutrition 641 E. Bidwell Folsom, CA 95630	Retail	2/3/2023	Permanent	11	Folsom, CA	Yes	N
Doordash, Inc. 5201 Mission Street, 12th Floor San Francisco, CA 94103	Retail	3/1/2023	Permanent	3	San Francisco	Yes	N
Bed Bath & Beyond 3611 N. Freeway Sacramento, CA 95834	Retail	3/1/2023	Permanent	17	Sacramento, CA	Yes	N
Intel Corporation 1900 Prairie City Dr. Folsom, CA 95630	Electronics	3/15/2023	Permanent	167	Sacramento, CA	Yes	N
Tuesday Morning 685 E. Bidwell Folsom, CA 95630	Retail	3/31/2023	Permanent	17	Folsom, CA	Yes	N
Tuesday Morning 7255 Greenback Ln Citrus Heights, CA 95621	Retail	3/31/2023	Permanent	13	Citrus Heights	Yes	N
Bed Bath & Beyond 2382 Iron Point Way Folsom, CA 95630	Retail	4/30/2023	Permanent	22	Folsom, CA	Yes	N
Bed Bath & Beyond 9145 W. Stockton Blvd Elk Grove, CA 95758	Retail	4/30/2023	Permanent	25	Elk Grove, CA	Yes	N
TOTAL				1,025			

ITEM IV-C-INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Job Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Acara Solutions, Inc.	1	Assembler	1
Age in Place Sacramento	6	Life Enhancement Caregivers	5
Atelier Staffing LLC	9	Room Attendant	10
Bagatelos Glass Systems, Inc.	3	Journeyman Glazier	1
	3	Shop Production Worker	1
Blue White Robotics US Inc.	7	Robotic Field Technician	1
Brooke Meadow Community	9	Maintenance and Repair Worker	1
California Department of Social Services	9	Licensing Program Analyst	5
	7	Information Technology Specialist II	1
	9	Research Data Supervisor I	1
Carlton Senior Living, LLC	6	Licensed Vocational Nurse	3
ChildCare Careers	9	Teacher Aide/Assistant	20
City of Elk Grove	9	Administrative Analyst I	1
	9	Administrative Assistant	1
	9	Animal Services Officer	1
	3	Assistant Engineer/Associate Engineer	3
	9	Associate Civil Engineer	1
	9	Code Enforcement Officer I	1
	9	Community Center Attendant	1
	9	Engineering Technician I	1
	9	Finance and Budget Analyst I	1
	9	Human Resource Specialist	1
	9	Maintenance Technician I/II	3
	9	Management Analyst	1
	9	Police Officer	1
	9	Police Recruit	1
	9	Public Works Division Manager-Engineering Traffic Engineering Manager	1
	9	Real Time Information Center Specialist	1
	9	Senior Administrative Assistant	1

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Elk Grove	9	Senior Code Enforcement Officer	1
	9	Senior Human Resources Specialist	1
	9	Senior Maintenance Technician	1
	9	Traffic Control and Street Lighting Supervisor	1
	9	Senior Deputy City Clerk	1
City of Sacramento	9	Account Clerk II	1
	9	Accounting Technician	1
	9	Accounting Technician -Fiscal Operations	1
	9	Accounting Technician -Parking	1
	9	Administrative Analyst	5
	9	Administrative Assistant	3
	9	Administrative Officer	1
	9	Administrative Technician	1
	9	Animal Control Officer I	2
	4	Applications Developer	1
	9	Aquatics Specialist	1
	9	Arts Program Coordinator	1
	3	Assistant Architect	1
	9	Assistant Civil Engineer	1
	9	Assistant Director	1
	3	Assistant Electrical Engineer	1
	9	Assistant Pool Manager	1
	9	Associate Civil Engineer	2
	9	Associate Curator of Art	1
	9	Building Inspector I	1
	9	Building Maintenance Worker	1
	9	Cashier	1
	9	Cashier - Aquatics	1
	9	Chief Building Official	1
	3	Code Enforcement Officer	1

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
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City of Sacramento	9	Community Center Attendant I	1
	9	Community Service Officer I	1
	9	Community Service Representative I	1
	3	Construction Inspector I	1
	3	Construction Inspector II	1
	3	Construction Inspector III	1
	9	Council Representative	3
	9	Curator of Education	1
	9	Customer Service Representative	2
	9	Customer Service Supervisor -Revenue Services	1
	9	Deputy City Attorney I	2
	9	Deputy City Clerk	1
	9	Deputy Fire Chief	1
	9	Development Project Manager	1
	9	Development Services Technician I	1
	9	Development Services Technician II	1
	7	Dispatcher I- Recruit	2
	7	Dispatcher II	2
	9	Electronic Maintenance Technician	1
	9	Electronic Maintenance Technician II	1
	9	Equipment Mechanic III	1
	9	Equipment Service Worker	1
	9	Events Coordinator -Events Associate Schedule Coordinator	1
	9	Events Duty Person	1
	9	Executive Assistant	1
	9	HVAC Systems Mechanic	1
	7	Information Technology Supervisor (eGov)	1
	9	Junior Planner	1
	9	Junior Plant Operator	1
	9	Legal Secretary	1
	9	Lifeguard	1
	9	Machinist Helper	1

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy; 3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Meter Reader	1
	9	Neighborhood Resources Coordinator I	1
	9	Neighborhood Resources Coordinator II	1
	9	Office Specialist	1
	9	Operations General Supervisor	1
	9	Park Maintenance Worker	1
	9	Park Maintenance Worker II	1
	9	Parking Facilities Maintenance Supervisor	1
	3	Plant Operator	1
	9	Plant Operator-Water Division	1
	9	Police Officer	2
	9	Police Officer -Lateral	1
	9	Police Officer-Recruit	2
	9	Police Records Specialist I	1
	9	Police Records Specialist III	1
	9	Pool Manager	1
	9	Program Coordinator	1
	9	Program Specialist	2
	9	Program Specialist -Security, Emergency Preparedness & Safety	1
	9	Program Supervisor	1
	9	Real Property Agent II	1
	9	Recreation General Supervisor	1
	9	Recreation Superintendent	1
	9	Senior Accounting Technician	2
	9	Senior Accounting Technician -Parking Division	1
	4	Senior Applications Developer	1
	9	Senior Code Enforcement Officer	1
	9	Senior Engineer	1
	9	Senior Fiscal Policy Analyst	1
	9	Senior Lifeguard	1
	9	Senior Office Specialist	1

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Senior Personnel Transactions Coordinator	1
	9	Senior Recreation Aide	1
	9	Senior Staff Assistant	1
	7	Senior Systems Engineer	1
	7	Senior Telecommunications Technician	1
	3	Street Construction Laborer	1
	3	Street Construction Laborer Trainee	1
	9	Supervising Engineer	1
	9	Supervising Forensic Investigator	1
	9	Ticket Seller	1
	9	Traffic Control and Lighting Technician I	1
	9	Traffic Control and Lighting Technician II	1
	9	Utilities Operations and Maintenance Leadworker	2
	9	Utilities Operations and Maintenance Service Worker	2
	9	Utility Worker - Park Ops	1
	9	Vehicle Service Attendant	1
	9	Veterinarian	1
	9	Youth Aide	1
DaSaMi Inc	9	Tow Truck Operator	1
Easter Seals Society of Superior California	9	Credential Specialist	1
	9	Direct Support Professional	10
	9	Employment Specialist	2
	9	Job Coach Vocational Crew Lead	2
	9	Occupational Therapist	2
	6	Physical Therapist	2
	9	Program Support Trainer	1
	6	Speech and Language Pathologist	1
Eskaton Properties, Inc	4	Licensed Vocational Nurse	20
Health and Life Organization, Inc.(HALO)	9	Credential Specialist	1
HealthQuest, Inc.	9	Assistant Store Manager	1
	9	Sales Associate	1
Kaiser Permanente	6	Environmental Specialist	4
	6	Lab Technician	4
Leadpoint Business Services	9	Recycling Sorter	15

SETA- Employer Activity Report

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Los Rios Community College District	4	Account Clerk I	1
	4	Account Clerk III	1
	4	Accountant	1
	4	Administrative Assistant I	1
	4	Administrative Assistant II	1
	4	Administrative Assistant III	2
	4	Administrative Services Analyst	1
	4	Admissions/Records Evaluator I	1
	4	Admissions/Records Evaluator II - Veterans Affairs	1
	4	Assistant Financial Aid Officer	1
	4	Associate Dean of Student Success and Equity	1
	4	Associate Vice President of Student Resources and Financial Aid	1
	4	Associate Vice President, Guided Pathways Implementation	1
	4	Athletic Trainer	2
	4	Black Student Success Counselor	1
	4	Building Automation and Systems Integration Analyst	1
	4	Business Services Supervisor	1
	4	Campus Patrol	1
	4	Chemistry Adjunct Assistant Professor Pool	1
	4	Clerk III	2
	4	College Nurse Clinician	1
	4	College Safety Officer	1
	4	Confidential Human Resources Specialist II	1
	4	Confidential Human Resources Specialist III	1
	4	Counseling Clerk II	1
	4	Custodial Supervisor	1
	4	Custodian	6
	4	Dean of Health & Education	1
	4	Dean of Health and Human Services/Agriculture, Food and Natural Resources	1
	4	Dean of Health and Wellness Services	1

SETA- Employer Activity Report

The following is an update of information as of February 17, 2023

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Dean of Institutional Effectiveness and Innovation	1
	4	Dean of McClellan/Sacramento Regional Public Safety Training Center	1
	4	Dean of Student Services and Enrollment	1
	4	Dean of Student Wellness and Support Services	1
	4	Developing Hispanic-Serving Institutions Grant Project Director (VII)	1
	4	Director (VII) of Employer Partnership for Automation	1
	4	District Financial Aid Specialist	1
	4	Educational Center Clerk	1
	4	Educational Center Supervisor	1
	4	Employee Benefits Specialist	1
	4	Ethnic Studies Adjunct Assistant Professor Pool	1
	4	Facilities Maintenance-Heating/Ventilation/Air Conditioning/Plumbing Supervisor	1
	4	Facilities Planning and Engineering Specialist	1
	4	Financial Aid Clerk II	1
	4	Fire Technology Assistant Professor/Coordinator	1
	4	Funeral Service Education Assistant Professor	1
	4	Geography Adjunct Assistant Professor Pool	1
	4	Health Services Assistant	1
	4	Information Technology Business/Technical Analyst II	1
	4	Information Technology Business/Technical Analyst I-Customer Relationship Management	1
	4	Information technology Business/Technical Analyst II-Customer Relationship Management	2
	4	Instructional Assistant - Accounting	1
	4	Instructional Assistant - Costuming and Makeup	1
	4	Instructional Assistant - Early Childhood Education	1
	4	Instructional Assistant - Health Occupations	1
	4	Instructional Assistant - Writing/English/Reading	1
	4	Instructional Assistant-Theatre Music	1
	4	Instructional Services Assistant II	2
	4	IT Systems/Database Administrator Analyst II	1
	4	Kinesiology, Health, and Athletics Professor and Athletic Coordinator	1

SETA- Employer Activity Report

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Los Rios Community College District	4	Laboratory Technician - Builder/Maker	1
	4	Laboratory Technician - Science	1
	4	Laboratory Technician - Science-Chemistry	1
	4	Laboratory Technician - Science-Physics	1
	4	Lead Instructional Services Assistant	1
	4	Lead Laboratory Technician - Mechanics	1
	4	Lead Maintenance Painter	1
	4	Library Technician	1
	4	Maintenance HVAC Mechanic	1
	4	Maintenance Roofer/Carpenter	1
	4	Music Adjunct Assistant Professor Pool	1
	4	Nursing Assistant Professor-Medical Surgical Focus	2
	4	Nursing Assistant Professor-Obstetrics Focus	1
	4	Occupational Therapy Adjunct Assistant Professor Pool	1
	4	Occupational Therapy Adjunct Assistant Professor Pool	1
	4	Occupational Therapy Assistant Professor	1
	4	Outreach Specialist	3
	4	Outreach Specialist-Upward Bound TRIO	1
	4	Payroll Specialist	1
	4	Payroll Technician	2
	4	PEACE (Peer Engagement for Achievement, Culture, Connection and Excellence) Adjunct Counselor	1
	4	Physical Therapy Adjunct Assistant Professor Pool	1
	4	Physics/Astronomy Assistant Professor	1
	4	Police Captain	1
	4	Police Communication Dispatcher	1
	4	Police Detective	1
	4	Police Officer	1
	4	President of American River College	1
	4	President of Folsom Lake College	1
	4	President of Sacramento City College	1

SETA- Employer Activity Report

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Los Rios Community College District	4	Railroad Operations Adjunct Assistant Professor	1
	4	Regional Director (VII) of Philanthropy	1
	4	Registered Nurse Clinical Adjunct Assistant Professor Pool	1
	4	Senior Information Technology Business/Technical Analyst	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	4	Senior IT Technician	1
	4	Senior IT Technician-Lab/Area Microcomputer Support	1
	4	Special Projects - Emergency Medical Technician Assistant	1
	4	Special Projects - Events Coordinator	1
	4	Special Projects - Piano Accompanist	1
	4	Staff Resources Center Assistant	1
	4	Student Personnel Assistant - Career & Job Opportunity Services	1
	4	Student Personnel Assistant - Counseling	1
	4	Student Personnel Assistant - Disabled Student Programs and Services	1
	4	Student Personnel Assistant - Internship Developer	1
	4	Student Personnel Assistant - Outreach Services	1
	4	Student Personnel Assistant - Student Services	2
	4	Student Personnel Assistant - Student Services -Pride Center	1
	4	Student Personnel Assistant - Workforce and Economic Development	1
	4	Student Support Specialist	18
	4	Student Support Supervisor	2
	4	Theater Technician	1
	4	Transfer Center Counselor/Transfer Center Coordinator	1
	4	Vice President of Administration	1
	4	Vice President of Administrative Services	1
McLaughlin Ranch, LLC	4	Women's Basketball Adjunct Faculty Head Coach	1
Montessori in the City	9	Infant/Toddler/Preschool Teacher	5
PrimeFlight Aviation Services	9	Overnight Aircraft Cleaner	3
Resource Staffing Group	9	Assistant Bank Branch Manager	1
	9	Bank Teller	5

SETA- Employer Activity Report

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Sacramento Children's Home	9	Family Facilitator Supervisor II	1
	6	Family Finding Permanency Specialist	1
	6	Family Specialist	1
	6	Lead Residential Counselor	1
	6	Residential Counselor	2
	4	Skills Trainer	1
	6	Therapeutic Behavioral Services Supervisor	1
	6	Therapist-Counseling Center and Wraparound	2
	6	Urgent Response Supervisor	2
Sacramento County Office of Education	4	Para Educator SH	19
Sacramento Employment and Training Agency	9	Clerk of the Boards	1
	9	Fiscal Department Chief	1
Sacramento Regional Transit	9	Attorney II -Transactional and Advisory Emphasis	1
	9	Bus Operator	6
	9	Director, Community & Contract Bus Services	1
	9	Director, Light Rail Operations	1
	9	Director, Planning	1
	9	Grants Analyst/Senior Grants Analyst	1
	9	Lead Community Outreach Specialist	1
	9	Materials Management Supervisor	1
	9	Mechanic A	1
	9	Network Operations Engineer	1
	9	Operator-Elk Grove Service	1
	9	Paratransit Operator	6
	9	Paratransit Operator/Trainer	6
	9	Paratransit Service Worker	6
	9	Program Analyst	1
	9	Security Operations Center Specialist	1
	9	Senior Manager, Budget	1
	9	Senior Manager, Data Center & Network Operations	1
	9	Transit Ambassador	6
Solarjuice Technology Inc.	9	Recruiter	1
Southgate Recreation and Park District	9	Lifeguard	50

SETA- Employer Activity Report

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Southgate Recreation and Park District	9	Parks Maintenance	3
Tesla	1	Material Handler	1
	1	Production Associates	200
TTEC Government Solutions, LLC.	9	Bilingual Healthcare Customer Service Representative - Arabic-English	50
	9	Bilingual Healthcare Customer Service Representative - Armenian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cambodian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cantonese-English	50
	9	Bilingual Healthcare Customer Service Representative - Farsi-English	50
	9	Bilingual Healthcare Customer Service Representative - Hmong-English	50
	9	Bilingual Healthcare Customer Service Representative - Korean-English	50
	9	Bilingual Healthcare Customer Service Representative- Laotian-English	50
	9	Bilingual Healthcare Customer Service Representative - Mandarin-English	50
	9	Bilingual Healthcare Customer Service Representative - Russian-English	50
	9	Bilingual Healthcare Customer Service Representative - Spanish-English	50
	9	Bilingual Healthcare Customer Service Representative - Vietnamese-English	50
	9	Bilingual Healthcare Customer Service Representative- Tagalog-English	50
	9	Healthcare Customer Service Representative	50
Trashlogic LLC	9	Waste Flow Technician	3
Van Dermeyden Makus Law Corporation	9	HR Specialist	1
Total			1,469

ITEM IV-D-INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Ad Hoc – Lisa Clawson
- Youth Committee – David Gordon
- Planning/Oversight Committee – Dr. Jamey Nye
- Employer Outreach Committee – Ron Ellis

ITEM IV-E-INFORMATION
SETA GOVERNING AGENDA

BACKGROUND:

Attached for your information is a copy of the most recent SETA Governing Board agenda.

Here is the link to access an electronic copy of the full SETA Governing Board agenda packet: https://www.seta.net/c/uploads/2023/02/packet.gb_2023.03.02.final_.pdf

Staff will be available to answer questions.

NOTES:



**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

RICH DESMOND
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Councilmember
City of Sacramento

JENNIFER HERNANDEZ
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, March 2, 2023

TIME: 10:00 a.m.

LOCATION: zoom location

<https://us02web.zoom.us/j/85272813389?pwd=cEhkRytmMExLY0hRUUgvRVIMeEN3dz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/85272813389?pwd=cEhkRytmMExLY0hRUUgvRVIMeEN3dz09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,85272813389# US (San Jose). Meeting ID: 852 7281 3389. Passcode: 985535. Find your local number: <https://us02web.zoom.us/j/85272813389?pwd=cEhkRytmMExLY0hRUUgvRVIMeEN3dz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

Page Number

I. Call to Order/Roll Call/Pledge of Allegiance

II. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Negotiator: Dee Contreras Employee Organization: AFSCME Local 146

III. Consent Items

- | | | |
|----|--|-----|
| A. | Approval of Minutes of the February 2, 2023 Regular Board Meetings | 1-7 |
| B. | Approval of Claims and Warrants | 8 |

IV. Action Items

A. GENERAL ADMINISTRATION/SETA

- | | | |
|----|--|-------|
| 1. | Approval of Reappointments to the Sacramento Works Workforce Development Board (Roy Kim) | 9-11 |
| 2. | Review and Approval of the Agency's Independent Auditor's Report and Financial Statements for Fiscal Year Ended June 30, 2022 (D'et Saurbourne) | 12 |
| 3. | Approval of Amendment to Labor Agreements to Add Juneteenth as a Holiday and Extend to All Staff (D'et Saurbourne) | 13-14 |
| 4. | Ratification of the Submission of an Application to the California Workforce Development Board for High Road Training Partnerships Funds and Authorize the Executive Director to Execute the Agreement, Subgrant Agreements, Modifications, and any Other Documents Required by the Funding Sources (Roy Kim) | 15-16 |
| 5. | Approval to Accept Regional Equity and Recovery Partnerships Funds from the California Workforce Development Board via the Golden Sierra Job Training Agency, and Authorize the Executive Director to Execute the Agreement, Subgrant Agreements, Modifications and any Other Documents Required to Implement a Successful Program (Michelle O'Camb) | 17-18 |

B. WORKFORCE DEVELOPMENT DEPARTMENT

Community Services Block Grant: No Items
WIOA: No Items

Refugee Services: No Items

C. CHILDREN AND FAMILY SERVICES

- | | | |
|----|---|-------|
| 1. | Approval of Modifications to the Reimbursement Policies and Procedures of the SETA – Operated Head Start/Early Head Start Policy Council and Parent Advisory Committee (Karen Griffith) | 19-21 |
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V. Information Items

- | | | |
|----|---|-------|
| A. | Employer Success Stories and Activity Report (William Walker) | 22-33 |
| B. | Dislocated Worker Update (William Walker) | 34-36 |
| C. | Head Start Reports (Karen Griffith) | 37-42 |

VI. Reports to the Board 43

- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VII. Adjournment

DISTRIBUTION DATE: Thursday, February 23, 2023

ITEM V - OTHER REPORTS

1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Development Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities.

4. DEPUTY DIRECTOR REPORT:

This item provides an opportunity for Mr. Roy Kim, Workforce Development Deputy Director, to provide an oral report on issues not include in the agenda packet.

5. STAFF REPORT:

This item provides an opportunity for SETA Staff to provide an oral report on issues not included in the agenda packet.

6. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.