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SEIU – United Healthcare Workers.

SHELLY VALENTON
Sacramento Regional Transit



SACRAMENTOWORKS

**REGULAR MEETING OF THE
SACRAMENTO WORKS, INC. BOARD**

DATE: Wednesday, January 25, 2023

TIME: 8:00 a.m.

LOCATION:

<https://us02web.zoom.us/j/82104267600?pwd=VnA0MGtiWjFhemx4Nmd5bjlFd3pVUT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Works Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/82104267600?pwd=VnA0MGtiWjFhemx4Nmd5bjlFd3pVUT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,82104267600# US (San Jose). Meeting ID: 821 0426 7600. Passcode: 072873. Find your local number: <https://us02web.zoom.us/j/82104267600?pwd=VnA0MGtiWjFhemx4Nmd5bjlFd3pVUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753 or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Sacramento Works Inc. Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

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I. Call to Order/Roll Call

II. Consent Items (2 minutes)

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- B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel) 7-8

III. Action/Discussion Items

- A. Review/Approval of the Planning/Oversight Committee Recommendation on the WIOA Resource Allocation Plan (Jamey Nye/Roy Kim) 9-30
- B. Approval of the Request for Proposals for the Workforce Innovation and Opportunity Act Title I, Youth Program Services for Program Years 2023-2027 (Lauren Mechals) 31-32
- C. Discussion of Sacramento Works Board Action Plan (Anette Smith) 33-34
- D. Approval of the 2023 Employer Outreach Committee Action Plan (Ron Ellis) 35-41

IV. Information Items

- A. Workforce Development Board – Chief Local Elected Official Operating Agreement (Legal Counsel) 42-47
- B. Dislocated Worker Report (William Walker) 48-49
- C. Employer Recruitment Activity Report (William Walker) 50-58
- D. Unemployment Update/Press Release from the Employment Development Department (Cara Welch) 59-64
- E. Committee Updates 65
 - ✓ Ad Hoc (Lisa Clawson)
 - ✓ Youth Committee (David Gordon)
 - ✓ Planning/Oversight Committee (Dr. Jamey Nye)
 - ✓ Employer Outreach Committee (Ron Ellis)
- F. SETA Governing Board Agenda 66-69

V. Other Reports

1. Chair
2. Members of the Board
3. Counsel
4. Deputy Director
5. Staff
6. Public Participation

VI. Adjournment

DISTRIBUTION DATE: Thursday, January 19, 2023

Sacramento Works Board meeting hosted by:
Anette Smith (Chair), Ronald Orr (Vice Chair), Lisa Clawson (Secretary/Treasurer)

Sacramento Works, Inc. Local Workforce Development Board Strategic Plan

Sacramento Works, Inc., the local Workforce Development Board for Sacramento County, is a 27-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Building a dynamic workforce for the Sacramento Region.

Mission:

Sacramento Works partners with the workforce community to serve regional employment needs.

Goals:

Goal 1 (Planning/Oversight Committee):

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

Goal 2 (Employer Outreach Committee):

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

Goal 3 (Youth Committee):

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

(Adopted 5/25/11; updated 5/12/16)

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE NOVEMBER 16, 2022 SPECIAL MEETING

BACKGROUND:

Attached are the minutes of the November 16, 2022 special meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

SPECIAL MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Meeting held electronically

Wednesday, November 16, 2022
8:00 a.m.

I. Call to Order/Roll Call

Ms. Smith called the meeting to order at 8:04 a.m. The roll was called and a quorum was established at 8:06 a.m.

Members Present: Staci Anderson, Ron Ellis, David Gordon, Dr. Jamey Nye, Ronald Orr, Anette Smith, Sharon O'Sullivan, Frank Louie, Laurie Rodriguez, Denise Lee, Mandi Higley, Shelly Valenton, Lisa Clawson, Troy Givans, Denise Tugade *(joined at 8:07 a.m.)*

Members Absent: Edward Baker, Lynn Conner, Kevin Ferreira, Kristin Gibbons, Lynn Hosokawa, Michael Jasso, Karl Pineo, Lisa Hutchinson, Johnny Perez, Janet Neitzel, Fabrizio Sasso

Presentation: SMUD Resource Priorities Map

Ms. Susan Wheeler presented on the SMUD Resource Priorities Map. The first edition was released in April 2020; a new version will be released shortly. The map helps businesses and other organizations analyze data to identify local areas most likely to be underserved and in distress. The City of Sacramento has adopted the information to address neighborhood action teams. Sacramento City Unified School District is using it for their city management plan. A project in the area by a school has developed it to be used by the kids to change factors in the community to see how it is affected. The areas that are red on the map are the most sensitive. There are layers of data that can be focused on.

Link to the SMUD Sustainable Communities Resource Priorities Map:

<https://usage.smud.org/SustainableCommunities/>

Link to full presentation: <https://www.seta.net/c/uploads/2023/01/Sustainable-Communities-Resource-Priorities-Map-Presentation-Updated-202301.pdf>

II. Consent Items

A. Approval of Minutes of the September 28, 2022 Regular Meeting

Ms. Smith stated in the second paragraph she was talking about foundations and not private sector. She requested the presentation be added to the minutes, and that presentations be included in the minutes moving forward.

- B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Motioned/Ellis, second/Clawson, to approve the following consent items:

- A. Approval of Minutes of the September 28, 2022 Regular Meeting with requested changes
- B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Roll call vote:

Aye: 15 (Anderson, Ellis, Gordon, Nye, Orr, Smith, O'Sullivan, Louie, Rodriguez, Lee, Higley, Valenton, Clawson, Givans, Tugade)

Nay: 0

Abstention: 0

Absent: 11 (Baker, Conner, Ferreira, Gibbons, Hosokawa, Jasso, Pineo, Hutchinson, Perez, Neitzel, Sasso)

III. Action/Discussion Items

- A. Discussion of Sacramento Works Board Action Plan

Ms. Smith reviewed this item. She asked if the Ad Hoc Committee met. Ms. Clawson replied there was a conflict and will reschedule the Ad Hoc Committee meeting. Ms. Smith stated she would like to redirect focus and get some traction at the meeting in January 2023.

IV. Information Items

- A. Dislocated Worker Report:

Mr. Walker reported BlueCross/BlueShield will be laying off employees in Sacramento and throughout California. Last Year Auto has sold the dealership in Elk Grove; 394 staff will be affected; however, they expect to hire staff back. Sun Optics will be closing facilities in Sacramento. Many were electricians. The company is trying to find employment for the displaced electricians. The Base Exchange at McClellan will close at the end of 2022 due to lack of funding.

Ms. Rodriguez asked if the positions being eliminated by BlueCross/BlueShield are primarily I.T. positions. What positions are being eliminated?

Mr. Walker replied mainly the Call Center positions are being eliminated.

Ms. Smith commented she is working on a project for electric vehicle charging stations in partnership with SMUD and the Asian Chamber; there could be an opportunity for the electricians.

Mr. Walker commented he will work on getting the list out to Ms. Smith and Ms. Rodriguez.

Ms. Higley asked if any machinists are being displaced. Mr. Walker replied he will look into it.

Ms. Shelly commented SacRT has a lot of openings and training available.

B. Employer Recruitment Activity Report:

Mr. Walker shared staff toured Solar 4 America located at McClellan Park where Csun Energy used to be. Their goal is to initially hire 40 additional people and 200 people overall.

C. Unemployment Update/Press Release from the Employment Development Department

Ms. Welch shared the Sacramento region unemployment rate was 3.3 percent for September 2022. We have achieved many monthly record lows throughout 2022. Sacramento County unemployment rate was 3.5 percent in September 2022.

D. Committee Updates

- ✓ Youth Committee: No Report
- ✓ Planning/Oversight Committee: No Report
- ✓ Employer Outreach Committee

Mr. Ellis shared the 2023 Employer Outreach Committee plan. He reviewed the work the Committee did throughout 2022.

- ✓ Board Development Committee: No Report

E. SETA Governing Board Agenda: No Questions

V. **Other Reports**

1. Chair:

Ms. Smith reviewed she has met with most of the Board members. A Board member orientation would be helpful for new Board members.

2. Members of the Board: No Report
3. Counsel: No Report
4. Deputy Director:

Mr. Kim shared the first of two WIOA public input meetings will be held today (11/19/2022) at 6:00 p.m.

5. Staff: No Report
6. Public Participation: No Report

VI. Adjournment: The meeting was adjourned at 8:46 a.m.

ITEM II-B – CONSENT

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

ITEM II-B-CONSENT (continued)
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RECOMMENDATION:

Authorize the continued use of teleconferencing for Sacramento Works Inc. Board meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM III-A-ACTION/DISCUSSION

REVIEW/APPROVAL OF THE PLANNING/OVERSIGHT COMMITTEE RECOMMENDATION ON THE WIOA RESOURCE ALLOCATION PLAN

BACKGROUND:

The Resource Allocation Plan (RAP) establishes how funds, allocated to Sacramento County through the Workforce Innovation and Opportunity Act (WIOA), Adult and Dislocated Worker programs, will support services, activities and functions within the Sacramento Works Job Center System (SWJC). Funds allocated provide activities and services that assist unemployed and underemployed individuals gain the skills necessary to enter high demand careers in the region and offer employers the services they need to hire qualified candidates. On an annual basis, Sacramento Works, Inc. (SWI) reviews the RAP and approves the funds allocated to each activity for the next fiscal year.

At the May 25, 2022, Sacramento Works Board Meeting, the Board approved a recommendation to maintain the current RAP categories and percentages as follows:

63.8%	Career Services
22.4%	Training Services
6.7%	Job Center Support
5.6%	Administration
<u>1.5%</u>	<u>Board Initiatives</u>
100%	Total

The Board Chair requested that the Planning/Oversight Committee review and discuss the approved RAP in detail, and return with any recommendations.

On June 15, 2022 and August 17, 2022, the Planning/Oversight Committee met to discuss the RAP, including a comprehensive review of financial, demographic and performance data. The Committee took no formal action, and agreed to forward the matter to the full Board for further discussion/action.

On September 28, the full Board discussed the RAP, returned the matter to the Planning/Oversight Committee for further discussion/action, and requested that staff provide additional detail on allowable activities, information on other programs that provide the same or similar activities, training allocations for other local areas, and potential impacts of changes to the RAP.

On October 19, 2022, the Planning/Oversight Committee reviewed and discussed the additional information provided by staff. On January 18, 2023, the Planning/Oversight Committee revisited the item, considered the comments received at two WIOA Public Input Meetings, and developed a recommendation to the full Board. Backup documents from these meetings are attached.

ITEM III-A-ACTION/DISCUSSION (continued)

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The approximate financial impact of potential changes to the RAP based on the current program year's allocation are as follows:

1% = \$71,000

5% = \$356,000

10% = \$712,000

RECOMMENDATION:

- 1) Maintain the current percentages in the Resource Allocation Plan,
- 2) During Program Year 2023-2024, review and provide input on the draft WIOA Request for Proposals that will fund services beginning Program Year 2024-2025,
- 3) Direct staff to continue to identify and apply for grant opportunities that fund cohort training and periodically report to the Board regarding these opportunities and the grants awarded to SETA or its affiliates (i.e., the WIOA Board's 501c3 entity and the Governing Board's 501c3 entity).

Resource Allocation Plan for FY 2022-2023

Job Center Services Activities and Functions	Allocation % for Fiscal Year 2021-2022	Allocation % for Fiscal Year 2022-2023	WIOA Adult and Dislocated Worker Funding 2021-2022	WIOA Adult and Dislocated Worker Funding 2022-2023	Increase/ Decrease from last year
Career Services: Costs associated with outreach, intake, orientation, registration, eligibility determination, skill review, initial/vocational assessments, career planning/coaching, short-term pre-vocational services, workforce preparation activities, financial literacy, English language acquisition, referral/coordination, information workshops, labor market information, and technology resources. This activity also includes ongoing comprehensive casemanagement services, business services, and facilities/operational costs.	63.8%	63.8%	\$ 4,023,970	\$ 4,542,683	\$ 518,713
Training Services: Costs associated with customers in training activities, including Scholarships/Individual Training Accounts for occupational skills training, On-the-Job Training, pre-apprenticeship and apprenticeship, customized training, incumbent worker training, entrepreneurial training, job readiness training, and ongoing comprehensive case management services for customers in training activities.	22.4%	22.4%	\$ 1,414,730	\$ 1,597,097	\$ 182,367
Job Center Support: Program Monitoring and Quality Control; SacWorks support, Client tracking, reporting and follow-up; capacity building.	6.7%	6.7%	\$ 422,730	\$ 477,222	\$ 54,492
Administration: General Administration, HR, Payroll, Information Systems, Fiscal and Contracts.	5.6%	5.6%	\$ 353,326	\$ 398,872	\$ 45,546
Board Initiatives: Sacramento Works, Inc., Board initiatives, including employer outreach, research, and participation in workforce initiatives.	1.5%	1.5%	\$ 94,641	\$ 106,841	\$ 12,200
Total	100.02%	100.02%	\$ 6,309,397	\$ 7,122,715	\$ 813,318

Workforce Innovation and Opportunity Act (WIOA), Title I

Adult and Dislocated Worker Program

	Allowable Activities		
	Career Services - Basic*	Career Services - Individualized**	Training Services***
Activity	Outreach/Intake/Orientation Initial Assessment Eligibility Determination Job Search and Placement Referral/Coordination Labor Market Information Program Information Technology Resources Online Learning Platform	Comprehensive Assessment Individual Employment Plan Counseling Career Planning Short-term Prevocational Training Internships/Work Experience Workforce Preparation Activities Financial Literacy Support Services English Language Acquisition Job Readiness Training Case Management	<u>Scholarships/Individual Training Accounts</u> On-the-Job Training Pre-apprenticeship/Apprenticeship Entrepreneurial Training Occupational Skills Training Incumbent Worker Training Transitional Jobs Job Readiness Training ++ Adult Education/Literacy ++ Customized Training
	Job Retention/Follow-up Services		
	Employer Services		

* Basic Career Services are provided by multiple partner programs, including WIOA Title III Wagner-Peyser, Title IV Vocational Rehabilitation, TANF, SNAP E&T, etc.

** Individualized Career Services are provided by multiple partner programs, including WIOA Title II and IV, TANF, SNAP E&T, Adult Education, etc.

*** Training Services are provided by multiple partner programs, including WIOA Title II and IV, TANF, SNAP E&T, Adult Education, Community Colleges, etc.

CAREER SERVICES

Under WIOA, the career services category includes Basic career services and Individualized career services. Basic career services do not require enrollment into WIOA and are not subject to priority of service requirements. Individualized career services and training services, however, require enrollment into WIOA and are subject to priority of service.

1. Basic Career Services -

Basic career services must be made available to all individuals seeking services offered by the one-stop delivery system, and include the following:

- **Program Eligibility** - Determinations of whether the individual is eligible to receive assistance from the adult, dislocated worker, or youth programs.
- **Outreach, Intake, and Orientation** - Orientation intended to provide information on services available through the SWJC system.
- **Initial Assessment** - The assessment of skill levels including literacy, numeracy, and English language proficiency, as well as aptitudes, abilities (including skills gaps), and supportive service needs.
- **Labor Exchange** - Job search and placement assistance, including the provision of information on in-demand industry sectors and occupations, and on nontraditional employment.
- **Referrals to Partners** – The provision of referrals to and coordination of activities with other programs and services, including those within the SWJC system and, when appropriate, other workforce development programs.
- **Labor Market Information** – The provision of workforce and labor market employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, job vacancy listings in labor market areas, information on job skills necessary to obtain the vacant jobs listed, and information relating to local occupations in demand and the earnings, skill requirements, and opportunities for advancement for those jobs.
- **Training Provider Performance and Cost Information** – The provision of performance information and program cost information on providers approved on the State of California's Eligible Training Provider List.
- **Supportive Services Information** - Information relating to the availability of supportive services or assistance, and appropriate referrals to those services and assistance, including 1) child care, 2) child support, 3) medical or child health assistance available through the state's Medicaid program and Children's Health

Insurance Program, 4) benefits under the SNAP, 5) assistance through the earned income tax credit, 6) housing counseling and assistance services sponsored through the U.S. Department of Housing and Urban Development, 7) and assistance under CalWORKs, and other supportive services and transportation provided through that program.

- **Unemployment Insurance (UI) Information and Assistance** - Information and assistance regarding filing claims under UI programs, up to and including assisting individuals in filing a claim either on-site using staff who are properly trained in UI claims filing, and/or the acceptance of information necessary to file a claim.
- **Financial Aid Information** - Assistance in establishing eligibility for training providers offering financial aid assistance for training and education programs not provided under WIOA.
- **Technology Resources** – Access to computing devices and other technology resources, including the Northstar digital literacy platform and the Metrix online learning platform.

2. Individualized Career Services -

Individualized career services consist of the following:

- **Comprehensive Assessment** - Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include the diagnostic testing, and use of other assessment tools, and/or in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.
- **Individual Employment Plan (IEP)** – The development of a plan that identifies the career goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve his or her employment goals, including the list of, and information about, eligible training providers.
- **Counseling** – Individual and/or group counseling and mentoring.
- **Career Planning** – Includes comprehensive case management.
- **Short-term Prevocational Services** – Services are geared towards assisting customers obtain and/or improve communication skills, interviewing techniques, learning the importance of punctuality, personal hygiene, and professional conduct to prepare individuals for unsubsidized employment and/or training. In some instances, pre-apprenticeship programs may be considered as short-term prevocational services.

- **Unpaid Internships and Unpaid Work Experience** – These services must be linked to careers.
- **Financial Literacy** - Services may include 1) teaching customers how to create household budgets, initiate savings plans, make informed financial decisions about education, retirement, home ownership, wealth, or other savings goals; 2) teaching customers the ability to manage spending, credit, and debt, including credit card debt, effectively; 3) teaching customers about the availability of credit reports and scores, including determining their accuracy, as well as their effect on credit terms; and, 4) teaching customers how to understand, evaluate and compare financial products, services, and opportunities.
- **English Language Acquisition** - Services intended to increase the English language proficiency levels of customers to increase employment marketability.
- **Workforce Preparation** - Services are intended to help customers acquire a combination of basic academic skills, critical thinking skills, digital literacy skills, and self-management skills, including competencies in utilizing resources, using information, working with others, understanding systems, and obtaining skills necessary for successful transition into and completion of postsecondary education or training (high-school diploma or equivalent), or employment.

TRAINING SERVICES

Training services are delivered via SWJC Scholarship Funds through a Scholarship/Individual Training Account (ITA) application process. Each SWJC has a Scholarship/ITA allocation that funds training services delivered by qualified training programs from the State's Eligible Training Provider List. Qualified training services must result in an industry recognized credential. Job seekers requesting financial assistance for training are required to complete a Scholarship/ITA Application that is reviewed and approved by a Case Review Team (CRT).

Training services may include the following:

- **On-the-Job Training (OJT)/Customized Training** is an activity designed to place low-skilled adults who are unemployed, into full-time jobs in high skill occupations on a "hire first" basis where supervision and training are provided by the employer. OJT affords customers the opportunity to be trained or retrained while acquiring the work skills necessary to succeed in and retain employment while contributing to an employer's productivity.

OJT operators use SETA's standardized OJT contract form, and employers may be eligible for reimbursement of up to 50 percent of the wages paid to customers to compensate for the employer's costs for additional supervision and training related to the OJT. An OJT contract must be limited to the period of time required for a customer to become proficient in the occupation for which the training is being provided. In

determining the appropriate length of the contract, consideration should be given to the skill requirements of the occupation, the academic and occupational skill level of the customer, prior work experience, and the customer's Individual Employment Plan.

- **Pre-apprenticeship/ Apprenticeship** - Pre-apprenticeship is defined in the *Workforce Innovation and Opportunity Act (WIOA) Final Rule Section 681.480* as the following:

"A program designed to prepare individuals to enter and succeed in an apprenticeship program registered under the Act of August 16, 1937 (commonly known as the "National Apprenticeship Act"; 50 Stat. 664, chapter 663; 29 U.S.C. 50 et. seq.,) (referred to in this part as a "registered apprenticeship" or "registered apprenticeship program") and includes the following elements:

- (a) Training and curriculum that aligns with the skill needs of employers in the economy of the State or region involved;*
- (b) Access to educational and career counseling and other supportive services, directly or indirectly;*
- (c) Hands-on, meaningful learning activities that are connected to education and training activities, such as exploring career options, and understanding how the skills acquired through coursework can be applied toward a future career;*
- (d) Opportunities to attain at least one industry-recognized credential; and*
- (e) A partnership with one or more registered apprenticeship programs that assists in placing individuals who complete the pre-apprenticeship program in a registered apprenticeship program."*

Apprenticeship is an organized learn and earn model, combining paid on-the-job training with supplemental related classroom instruction (usually at least 144 hours) and incremental wage increases as apprentices advance through training levels. Typically, upon completion of an apprenticeship, apprentices receive State Apprenticeship Council Certificates documenting the attainment of the skills and competencies achieved.

- **Entrepreneurial Training** – Entrepreneurial training provides the skills associated with entrepreneurship and the gig economy, such as the ability to take initiative, creatively seek out and identify business opportunities, develop budgets and forecast resource needs, understand various options for acquiring capital and the trade-offs associated with each option, and communicate effectively and market oneself and one's ideas. Approaches to training include:

- Entrepreneurship education that provides an introduction to the values and basics of starting and running a business, such as developing a business plan and simulations of business start-up and operation.
- Enterprise development which provides supports and services that incubate and help customers develop their own businesses, such as helping customers access small loans or grants and providing more individualized attention to the development of viable business ideas.
- Experiential programs that provide customers with experience in the day-to-day operation of a business.

- **Occupational Skills Training** - Instruction that includes vocational education and classroom training that is designed to provide technical skills and information required to perform a specific job or group of jobs.
- **Job Readiness Training** - Job readiness training includes services that teach skills needed to be successful in the workplace, rather than skills needed to get into the workplace. It should provide participants with specific occupational competencies needed to perform specific work tasks on the job. For example, job readiness training courses could teach WIOA clients skills such as how to communicate in an office environment, how to function as part of a team, or how to work in a deadline driven workplace. In each of these instances, the focus of the training would be on competencies needed to succeed during the workday while on the job (rather than the skills needed to find and apply for a job).

Job Readiness Training does not include skills needed to find and apply for a job, (e.g., job search, interview, or resume writing skills). Under WIOA Section 134, services that teach skills necessary to find and apply for a job are classified either as basic career services or individualized career services. For example, job search assistance is defined as a basic career service, while group counseling or prevocational services focused on resume writing and interview skills are classified as individualized career services. These types of services do not qualify as training because they do not provide the client with competencies needed to perform specific tasks on the job.

- **Incumbent Worker Training (IWT)** – Training for employed workers that includes the following characteristics:

Designed to meet the special requirements of an employer (including a group of employers) to retain a skilled workforce, avert the need to lay-off employees by assisting the workers in obtaining the skills necessary to retain employment, and/or provide training that will result in progression on a career pathway and income mobility.

- Conducted with a commitment by the employer to retain employees, avert the layoff(s) of the incumbent worker(s) trained for a period of six months following completion of the training, or promote incumbent workers to higher paying positions.
- Increases the competitiveness of the employer or employee.
- Gives employees the opportunity to progress on their career pathway by providing opportunities to obtain certificates or credentials based on the employers' need.

FOLLOW-UP SERVICES

Follow-up services are critical to ensuring a customer's success in employment. Services may include the provision of supportive services, addressing work-related issues that may arise, assistance in securing higher paying jobs, assistance with career pathway development, assistance with pursuing or continuing education or training, and the provision of work related peer support groups. Follow-up services must be made available to all enrolled customers for at least 12 months commencing on the date a

customer obtains unsubsidized employment. The types and intensity of services provided must be determined based on the needs of the individual and may differ for each customer. At a minimum, follow-up should include monthly contact with job seekers and employers.

**SETA Workforce Development Department
Grants/Programs**

Submitted and Pending Grants	Amount Requested	Top 3 Areas of Focus
Equity Target Population Fund: provides workforce development services emphasizing case management and work-based learning activities to customers with disabilities.	\$360,000	2, 3, 6
WIOA Regional Planning 5.0: provides Regional Planning and Organizing activities including industry sector convenings, regional plan development, and capacity building.	\$150,000	1, 2, 3
AB628 Breaking Barriers Initiative: Partnerships between LWDBs and CBOs to serve underinvested communities with quality jobs, upward mobility, and income security.	\$750,000	2, 4, 6
Prison 2 Employment - Round 2: Provide recidivism reduction training and development program targeting the supervised population.	\$1,020,000	2, 3, 6
Good Jobs Challenge: Regional ICT sector initiative connecting underserved communities career pathways and quality jobs.	\$11,842,866	1, 2, 4
Regional Equity and Recovery Partnerships: Regional digital, business/professional, and soft skills initiative connecting underserved communities to career pathways and quality jobs with a focus on Aggie Square and surrounding areas.	\$813,175	2, 4, 7
Formula Grants Received/Continued 2022-2023	Amount Received	Areas of Focus
WIOA Adult/Dislocated Worker: funds the 13 Sacramento Works Job Centers that provide comprehensive workforce development services throughout Sacramento County.	\$7,122,715	2, 3, 6
WIOA Youth: provides work experience and other services to disadvantaged youth with a focus on Out-of-School Youth.	\$3,705,432	2, 6, 8
WIOA Regional Planning 4.0: provides Regional Planning activities including industry sector convenings, labor market research, digital inclusion initiative, and capacity building.	\$385,000	1, 3, 7
WIOA High Performance Board: incentive funds for high performance.	\$3,846	9
Workforce Accelerator 10: Connect community residents to Aggie Square employment.	\$250,000	2, 4, 6
Community Services Block Grant (CSBG): funds case managed self-sufficiency and safety net services.	\$1,850,129	2, 4, 6
CSBG CARES Act: additional CSBG funds for customers impacted by COVID.	\$2,511,191	2, 5, 6
Refugee Social Services (RSS): provides employment services to newly arriving refugees.	\$4,890,943	2, 3, 6
RSS COVID: provides financial support for refugees impacted by COVID.	\$717,359	3, 5, 6
Non-formula Grants Received/Continued 2022-2023	Amount Received	Area of Focus
Employment Training Panel (ETP): Incumbent Worker Training Program involving work readiness, skills training and work experience.	\$563,750	1, 2, 4
Equity and Special Populations: Specialized workforce development services for homeless and out-of-school youth.	\$726,835	2, 6, 8

SETA Workforce Development Department Grants/Programs

P3: Provide services to homeless and foster youth as part of a broader collaborative with SHRA, SSF and other partners.	N/A - leverage	3, 6, 8
Summer Training and Employment Program for Students (STEPS): Provide internships and workforce services to youth with disabilities.	\$350,000	3, 6, 8
CAREER National Dislocated Worker: Provide workforce development services to laid off workers impacted by COVID.	\$3,000,000	2, 4, 7
National Disaster Workforce Grant – ER: provides workforce development services to worker laid off due to COVID, with a focus layoffs in the Retail and Hospitality sectors.	\$300,000	2, 4, 5
One-Stop Share of Cost: Sacramento County DHA awards SETA a One-Stop Share of Cost contract, reimbursing Sacramento Works for the services provided to aided customers.	\$911,743	2, 3, 6
Los Rios Strong Workforce Initiative: Co-locate Job Center staff at the four Los Rios community colleges to provide workforce development services.	\$215,968	1, 3, 4
Disability Employment Accelerator: provides workforce development services emphasizing earn and learn activities to customers with disabilities.	\$350,000	2, 3, 6
Ticket-to-Work: performance-based payments from employment services to SSI/SSDI recipients.	\$200,000	2, 3, 6
City Community Workforce Training Agreement: provides eligibility determinations and documentation on behalf of the City of Sacramento, contractors and subcontractors, and union hiring halls to determine whether workers are residents of the Local Area and/or Priority Apprentices.	\$120,000	2, 3, 6
Workforce Accelerator 9.0: establish an apprenticeship program that addresses the shortages and provides career pathways in paraprofessional to licensed occupations in Mental and Behavioral Health.	\$250,000	1, 2, 4
Anthem Foundation: provides workforce development and wraparound services to homeless customers.	\$92,500	2, 3, 6
Senate Bill 1: Regional pre-apprenticeship training aligned with MC3 curriculum focused on meeting the regional construction and energy efficiency occupational demand.	\$963,920	2, 3, 6
SMUD Summer Youth Employment Program: funded by SMUD to recruit, assess, and case manage summer internship program for 25 high school students.	\$150,000	1, 2, 8
This Way OnWard: provides internships for youth at Old Navy stores.	\$14,550	1, 2, 8
Total*	\$44,071,922	

* Amounts represent various grant terms that span multiple fiscal years.

Areas of Focus	Number of Votes
1 Employer Engagement	15
2 Career Pathways Development	14
3 Alignment of Internal and Extern	12
4 Quality Jobs	10
5 Promotion of Economic Recover	7
6 Race/Equity Inclusion	7
7 Digital Literacy Access & Training	4
8 Youth Engagement	4
9 Promotion of Sacramento Work	2

Workforce Innovation and Opportunity Act (WIOA) Funds Expended for Training in California

Adult and Dislocated Worker Formula Funds (Net of Transfers) Available and Expended - Program Year 2018-19 as of 6/30/20

By Local Workforce Development Area

Local Workforce Development Area	PY 2018-19					Up to 10% Supportive Services & Leveraged Resources								
	a Adult Allocation (Net of Transfers)	b Dislocated Worker Allocation (Net of Transfers)	c Total Adult and Dislocated Worker Allocation (a + b)	d Minimum Training Expenditure Req (30% of Adult & DW) (c x 30%)		e Training Expenditures Reported	f Supportive Services Reported	g Leveraged Resources Training Reported	h Leveraged Resources Supportive Services Reported	i Total Supportive Services & Leveraged Training & Supportive Services (f + g + h)				
ALAMEDA	\$ 1,424,413.00	\$ 2,045,437.00	\$ 3,469,850.00	\$ 1,040,955.00	\$ -	\$ -	\$ 346,985.00	\$ -	\$ 346,985.00	\$ 346,985.00	\$ 346,985.00	\$ (693,970.00)	10.00%	
ANAHEIM	\$ 695,606.00	\$ 597,055.00	\$ 1,292,661.00	\$ 387,798.30	\$ 318,510.72	\$ -	\$ 103,200.76	\$ 1,739.78	\$ 104,940.54	\$ 129,266.10	\$ 423,451.26	\$ 35,652.96	32.76%	
CONTRA COSTA	\$ 1,397,375.00	\$ 1,817,487.00	\$ 3,214,862.00	\$ 964,458.60	\$ 795,312.10	\$ 71,005.81	\$ -	\$ -	\$ 71,005.81	\$ 321,486.20	\$ 866,317.91	\$ (98,140.69)	26.95%	
FOOTHILL	\$ 551,227.00	\$ 516,671.00	\$ 1,067,898.00	\$ 320,369.40	\$ 321,170.00	\$ -	\$ -	\$ -	\$ -	\$ 106,789.80	\$ 321,170.00	\$ 800.60	30.07%	
FRESNO	\$ 5,285,788.00	\$ 4,531,999.00	\$ 9,817,787.00	\$ 2,945,336.10	\$ 3,000,256.16	\$ -	\$ 603,095.00	\$ 53,065.00	\$ 656,160.00	\$ 981,778.70	\$ 3,656,416.16	\$ 711,080.06	37.24%	
GOLDEN SIERRA	\$ 817,902.00	\$ 1,056,793.00	\$ 1,874,695.00	\$ 562,408.50	\$ 450,330.00	\$ -	\$ 255,436.00	\$ -	\$ 255,436.00	\$ 187,469.50	\$ 637,799.50	\$ 75,391.00	34.02%	
HUMBOLDT	\$ 281,811.00	\$ 256,101.00	\$ 537,912.00	\$ 161,373.60	\$ 120,602.00	\$ -	\$ 54,609.00	\$ 2,100.00	\$ 56,709.00	\$ 53,791.20	\$ 174,393.20	\$ 13,019.60	32.42%	
IMPERIAL	\$ 2,584,759.00	\$ 2,256,714.00	\$ 4,841,473.00	\$ 1,452,441.90	\$ 1,374,097.06	\$ -	\$ -	\$ -	\$ -	\$ 484,147.30	\$ 1,374,097.06	\$ (78,344.84)	28.38%	
KERN/INYO/MONO	\$ 5,093,651.00	\$ 4,653,241.00	\$ 9,746,892.00	\$ 2,924,067.60	\$ 2,132,227.26	\$ 32,886.21	\$ 890,944.57	\$ -	\$ 923,830.78	\$ 974,689.20	\$ 3,056,058.04	\$ 131,990.44	31.35%	
KINGS	\$ 828,321.00	\$ 646,184.00	\$ 1,474,505.00	\$ 442,351.50	\$ 1,062,804.52	\$ 118,985.34	\$ 94,295.00	\$ -	\$ 213,280.34	\$ 147,450.50	\$ 1,210,255.02	\$ 767,903.52	82.08%	
LOS ANGELES CITY	\$ 12,258,310.00	\$ 8,473,567.00	\$ 20,731,877.00	\$ 6,219,563.10	\$ 4,618,606.00	\$ 2,898,461.00	\$ 2,394,304.00	\$ -	\$ 5,292,765.00	\$ 2,073,187.70	\$ 6,691,793.70	\$ 472,230.60	32.28%	
LOS ANGELES COUNTY	\$ 9,568,882.00	\$ 7,580,124.00	\$ 17,149,006.00	\$ 5,144,701.80	\$ 4,437,292.00	\$ -	\$ 465,105.00	\$ 242,305.00	\$ 707,410.00	\$ 1,714,900.60	\$ 5,144,702.00	\$ 0.20	30.00%	
PACIFIC GATEWAY (LONG BEACH)	\$ 1,520,532.00	\$ 1,055,685.00	\$ 2,576,217.00	\$ 772,865.10	\$ 565,781.21	\$ 8,039.69	\$ -	\$ -	\$ 8,039.69	\$ 257,621.70	\$ 573,820.90	\$ (199,044.20)	22.27%	
MADERA	\$ 752,228.00	\$ 599,412.00	\$ 1,351,640.00	\$ 405,492.00	\$ 270,999.57	\$ 26,994.00	\$ 106,064.00	\$ 32,717.00	\$ 165,775.00	\$ 135,164.00	\$ 406,163.57	\$ 671.57	30.05%	
MERCED	\$ 1,539,619.00	\$ 1,344,418.00	\$ 2,884,037.00	\$ 865,211.10	\$ 732,943.00	\$ 92,238.00	\$ 111,642.56	\$ 106,960.30	\$ 310,840.86	\$ 288,403.70	\$ 1,021,346.70	\$ 156,135.60	35.41%	
MOTHERLODE	\$ 423,822.00	\$ 369,942.00	\$ 793,764.00	\$ 238,129.20	\$ 159,049.75	\$ -	\$ 79,376.40	\$ -	\$ 79,376.40	\$ 79,376.40	\$ 238,426.15	\$ 296.95	30.04%	
MONTEREY	\$ 1,855,248.00	\$ 2,152,546.00	\$ 4,007,794.00	\$ 1,202,338.20	\$ 1,146,514.09	\$ 32,360.75	\$ 173,330.00	\$ -	\$ 205,690.75	\$ 400,779.40	\$ 1,352,204.84	\$ 149,866.64	33.74%	
NORTH BAY	\$ 884,914.00	\$ 1,005,277.00	\$ 1,890,191.00	\$ 567,057.30	\$ 281,244.93	\$ 81,885.02	\$ -	\$ -	\$ 81,885.02	\$ 189,019.10	\$ 363,129.95	\$ (203,927.35)	19.21%	
NORTH CENTRAL	\$ 1,165,061.00	\$ 1,082,913.00	\$ 2,247,974.00	\$ 674,392.20	\$ 654,774.00	\$ -	\$ 19,617.00	\$ -	\$ 19,617.00	\$ 224,797.40	\$ 674,391.00	\$ (1.20)	30.00%	
NORTEC	\$ 2,346,785.00	\$ 1,994,293.00	\$ 4,341,078.00	\$ 1,302,323.40	\$ 1,118,578.00	\$ -	\$ 295,472.00	\$ -	\$ 295,472.00	\$ 434,107.80	\$ 1,414,050.00	\$ 111,726.60	32.57%	
NOVA	\$ 1,320,902.00	\$ 1,871,477.00	\$ 3,192,379.00	\$ 957,713.70	\$ 640,364.39	\$ -	\$ 317,549.31	\$ -	\$ 317,549.31	\$ 319,237.90	\$ 957,913.70	\$ 200.00	30.01%	
OAKLAND	\$ 1,212,543.00	\$ 954,434.00	\$ 2,166,977.00	\$ 650,093.10	\$ 341,014.42	\$ 67,104.41	\$ -	\$ -	\$ 67,104.41	\$ 216,697.70	\$ 408,118.83	\$ (241,974.27)	18.83%	
ORANGE	\$ 2,568,217.00	\$ 4,001,125.00	\$ 6,569,342.00	\$ 1,970,802.60	\$ 1,195,528.57	\$ 15,434.72	\$ 108,101.49	\$ 19,571.58	\$ 143,107.79	\$ 656,934.20	\$ 1,338,636.36	\$ (632,166.24)	20.38%	
RICHMOND	\$ 331,257.00	\$ 234,060.00	\$ 565,317.00	\$ 169,595.10	\$ 114,386.37	\$ 1,047.77	\$ 56,531.00	\$ -	\$ 57,578.77	\$ 56,531.70	\$ 170,918.07	\$ 1,322.97	30.23%	
RIVERSIDE	\$ 6,471,951.00	\$ 5,773,854.00	\$ 12,245,805.00	\$ 3,673,741.50	\$ 2,450,255.21	\$ -	\$ 1,520,771.38	\$ -	\$ 1,520,771.38	\$ 1,224,580.50	\$ 3,674,835.71	\$ 1,094.21	30.01%	
SACRAMENTO	\$ 3,640,957.00	\$ 3,290,403.00	\$ 6,931,360.00	\$ 2,079,408.00	\$ 1,489,520.00	\$ 93,519.81	\$ 604,550.00	\$ 88,586.00	\$ 786,655.81	\$ 693,136.00	\$ 2,182,656.00	\$ 103,248.00	31.49%	
SANTA ANA	\$ 852,283.00	\$ 498,888.00	\$ 1,351,171.00	\$ 405,351.30	\$ 174,868.78	\$ -	\$ 49,276.00	\$ -	\$ 49,276.00	\$ 135,117.10	\$ 224,144.78	\$ (181,206.52)	16.59%	
SANTA BARBARA	\$ 892,366.00	\$ 1,006,032.00	\$ 1,898,398.00	\$ 569,519.40	\$ 445,679.50	\$ -	\$ 445,679.50	\$ 74,808.03	\$ 520,487.53	\$ 189,839.80	\$ 635,519.30	\$ 65,999.90	33.48%	
SAN BENITO	\$ 198,969.00	\$ 211,128.00	\$ 410,097.00	\$ 123,029.10	\$ 260,250.00	\$ 4,685.00	\$ -	\$ -	\$ 4,685.00	\$ 41,009.70	\$ 264,935.00	\$ 141,905.90	64.60%	
SAN BERNARDINO COUNTY	\$ 5,673,402.00	\$ 4,635,476.00	\$ 10,308,878.00	\$ 3,092,663.40	\$ 2,072,084.48	\$ -	\$ 1,020,579.00	\$ -	\$ 1,020,579.00	\$ 1,030,887.80	\$ 3,092,663.48	\$ 0.08	30.00%	
SOUTHBAY	\$ 1,500,741.00	\$ 1,392,285.00	\$ 2,893,026.00	\$ 867,907.80	\$ 779,190.11	\$ 11,439.85	\$ 88,718.00	\$ -	\$ 100,157.85	\$ 289,302.60	\$ 879,347.96	\$ 11,440.16	30.40%	
SANTA CRUZ	\$ 995,649.00	\$ 991,188.00	\$ 1,986,837.00	\$ 596,051.10	\$ 461,697.00	\$ -	\$ 136,107.00	\$ -	\$ 136,107.00	\$ 198,683.70	\$ 597,804.00	\$ 1,752.90	30.09%	
SAN DIEGO	\$ 6,160,441.00	\$ 6,388,433.00	\$ 12,548,874.00	\$ 3,764,662.20	\$ 4,060,387.75	\$ -	\$ 771,099.00	\$ -	\$ 771,099.00	\$ 1,254,887.40	\$ 4,831,486.75	\$ 1,066,824.55	38.50%	
SELACO	\$ 900,707.00	\$ 896,159.00	\$ 1,796,866.00	\$ 539,059.80	\$ 372,606.17	\$ -	\$ 203,676.75	\$ -	\$ 203,676.75	\$ 179,686.60	\$ 552,292.77	\$ 13,232.97	30.74%	
SAN FRANCISCO	\$ 1,206,417.00	\$ 1,644,185.00	\$ 2,850,602.00	\$ 855,180.60	\$ 754,467.29	\$ -	\$ -	\$ -	\$ -	\$ 285,060.20	\$ 754,467.29	\$ (100,713.31)	26.47%	
SAN JOAQUIN	\$ 2,942,313.00	\$ 2,563,224.00	\$ 5,505,537.00	\$ 1,651,661.10	\$ 1,101,108.00	\$ -	\$ 550,555.00	\$ -	\$ 550,555.00	\$ 550,553.70	\$ 1,651,661.70	\$ 0.60	30.00%	
SAN JOSE/SILICON VALLEY	\$ 1,972,678.00	\$ 2,297,196.00	\$ 4,269,874.00	\$ 1,280,962.20	\$ 853,975.68	\$ -	\$ 426,987.40	\$ -	\$ 426,987.40	\$ 426,987.40	\$ 1,280,963.08	\$ 0.88	30.00%	
SAN LUIS OBISPO	\$ 430,966.00	\$ 458,389.00	\$ 889,355.00	\$ 266,806.50	\$ 205,962.00	\$ -	\$ 65,043.00	\$ -	\$ 65,043.00	\$ 88,935.50	\$ 271,005.00	\$ 4,198.50	30.47%	
SOLANO	\$ 1,068,066.00	\$ 1,065,311.00	\$ 2,133,377.00	\$ 640,013.10	\$ 604,859.00	\$ 18,734.00	\$ 16,421.00	\$ 18,734.00	\$ 53,889.00	\$ 213,337.70	\$ 658,748.00	\$ 18,734.90	30.88%	
SONOMA	\$ 751,874.00	\$ 831,525.00	\$ 1,583,399.00	\$ 475,019.70	\$ 260,043.52	\$ 63,748.75	\$ 116,272.65	\$ 42,067.25	\$ 222,088.65	\$ 158,339.90	\$ 482,132.17	\$ 7,112.47	30.45%	
STANISLAUS	\$ 2,426,487.00	\$ 2,139,411.00	\$ 4,565,898.00	\$ 1,369,769.40	\$ 935,954.55	\$ 5,764.18	\$ 428,171.00	\$ -	\$ 433,935.18	\$ 456,589.80	\$ 1,369,889.73	\$ 120.33	30.00%	
TULARE	\$ 2,985,013.00	\$ 2,682,265.00	\$ 5,667,278.00	\$ 1,700,183.40	\$ 1,321,594.00	\$ -	\$ 397,997.00	\$ -	\$ 397,997.00	\$ 566,727.80	\$ 1,719,591.00	\$ 19,407.60	30.34%	
VERDUGO	\$ 704,676.00	\$ 697,200.00	\$ 1,401,876.00	\$ 420,562.80	\$ 439,108.95	\$ -	\$ -	\$ -	\$ -	\$ 140,187.60	\$ 439,108.95	\$ 18,546.15	31.32%	
VENTURA	\$ 1,506,357.00	\$ 2,057,055.00	\$ 3,563,412.00	\$ 1,069,023.60	\$ 1,109,276.00	\$ -	\$ 338,508.00	\$ -	\$ 338,508.00	\$ 356,341.20	\$ 1,447,784.00	\$ 378,760.40	40.63%	
YOLO	\$ 570,641.00	\$ 559,641.00	\$ 1,130,282.00	\$ 339,084.60	\$ 261,192.13	\$ -	\$ 78,967.00	\$ -	\$ 78,967.00	\$ 113,028.20	\$ 340,159.13	\$ 1,074.53	30.10%	
TOTALS	\$ 100,562,127.00	\$ 93,176,203.00	\$ 193,738,330.00	\$ 58,121,499.00	\$ 46,266,466.24	\$ 3,644,334.31	\$ 13,735,036.77	\$ 682,653.94	\$ 18,062,025.02	\$ 19,373,833.00	\$ 60,173,754.72	\$ 2,052,255.72	31.06%	

Source: California Employment Development Department - CaJOBSSM Summary of WIA/WIOA Expenditures reports.

Workforce Innovation and Opportunity Act (WIOA) Funds Expended for Training in California
Adult and Dislocated Worker Formula Funds (Net of Transfers) Available and Expended - Program Year 2019-20 as of 6/30/21
By Local Workforce Development Area

Local Workforce Development Area	PY 2019-20			d	e	Up to 10% Supportive Services & Leveraged Resources				j	k	l	m
	a	b	c			f	g	h	i				
	Adult Allocation (Net of Transfers)	Dislocated Worker Allocation (Net of Transfers)	Total Adult and Dislocated Worker Allocation (a + b)	Minimum Training Expenditure Req (30% of Adult & DW) (c x 30%)	Training Expenditures Reported	Supportive Services Reported	Leveraged Resources Training Reported	Leveraged Resources Supportive Services Reported	Total Supportive Services & Leveraged Training & Supportive Services (f + g + h)	Max Amount Allowed for Leveraged Resources (10% of Adult & DW Total Allocation) (c x 10%)	Total Amount Spent on Training (e + i, if i < j) or (e + j, if i > j)	(Shortfall) / Excess for 30% Training Requirement (k - d)	Percentage of Allocation Spent on Training (k / c)
ALAMEDA	\$ 1,276,052.00	\$ 1,911,425.00	\$ 3,187,477.00	\$ 956,243.10	\$ 637,661.37	\$ -	\$ 318,582.63	\$ -	\$ 318,582.63	\$ 318,747.70	\$ 956,244.00	\$ 0.90	30.00%
ANAHEIM	\$ 630,641.00	\$ 572,237.00	\$ 1,202,878.00	\$ 360,863.40	\$ 240,925.40	\$ 581.97	\$ 120,200.00	\$ 581.97	\$ 121,363.94	\$ 120,287.80	\$ 361,213.20	\$ 349.80	30.03%
CONTRA COSTA	\$ 1,246,836.00	\$ 1,719,775.00	\$ 2,966,611.00	\$ 889,983.30	\$ 489,588.87	\$ -	\$ 54,043.00	\$ 8,322.00	\$ 62,365.00	\$ 296,661.10	\$ 551,953.87	\$ (338,029.43)	18.61%
FOOTHILL	\$ 486,437.00	\$ 503,556.00	\$ 989,993.00	\$ 296,997.90	\$ 198,002.99	\$ -	\$ 98,999.03	\$ -	\$ 98,999.03	\$ 98,999.30	\$ 297,002.02	\$ 4.12	30.00%
FRESNO	\$ 5,895,014.00	\$ 4,383,594.00	\$ 10,278,608.00	\$ 3,083,582.40	\$ 3,329,745.22	\$ -	\$ 308,727.00	\$ 30,413.00	\$ 339,140.00	\$ 1,027,860.80	\$ 3,668,885.22	\$ 585,302.82	35.69%
GOLDEN SIERRA	\$ 741,155.00	\$ 986,949.00	\$ 1,728,104.00	\$ 518,431.20	\$ 495,928.00	\$ 10,234.00	\$ 323,329.00	\$ -	\$ 333,563.00	\$ 172,810.40	\$ 668,738.40	\$ 150,307.20	38.70%
HUMBOLDT	\$ 254,384.00	\$ 231,545.00	\$ 485,929.00	\$ 145,778.70	\$ 57,174.00	\$ 6,912.00	\$ -	\$ -	\$ 6,912.00	\$ 48,592.90	\$ 64,086.00	\$ (81,692.70)	13.19%
IMPERIAL	\$ 2,805,082.00	\$ 2,238,982.00	\$ 5,044,064.00	\$ 1,513,219.20	\$ 685,808.19	\$ -	\$ 8,600.00	\$ 5,000.00	\$ 13,600.00	\$ 504,406.40	\$ 699,408.19	\$ (813,811.01)	13.87%
KERN/INYO/MONO	\$ 5,709,740.00	\$ 4,317,189.00	\$ 10,026,929.00	\$ 3,008,078.70	\$ 2,954,922.99	\$ -	\$ 903,303.63	\$ -	\$ 903,303.63	\$ 1,002,692.90	\$ 3,858,226.62	\$ 850,147.92	38.48%
KINGS	\$ 901,819.00	\$ 613,263.00	\$ 1,515,082.00	\$ 454,524.60	\$ 1,232,321.06	\$ 55,761.14	\$ 115,983.00	\$ -	\$ 171,744.14	\$ 151,508.20	\$ 1,383,829.26	\$ 929,304.66	91.34%
LOS ANGELES CITY	\$ 11,049,287.00	\$ 8,376,482.00	\$ 19,425,769.00	\$ 5,827,730.70	\$ 3,951,352.10	\$ 2,511,625.20	\$ 5,170,501.43	\$ -	\$ 7,682,126.63	\$ 1,942,576.90	\$ 5,893,929.00	\$ 66,198.30	30.34%
LOS ANGELES COUNTY	\$ 9,653,141.00	\$ 7,354,807.00	\$ 17,007,948.00	\$ 5,102,384.40	\$ 4,644,738.00	\$ -	\$ 451,374.00	\$ 6,272.00	\$ 457,646.00	\$ 1,700,794.80	\$ 5,102,384.00	\$ (0.40)	30.00%
PACIFIC GATEWAY (LONG BEACH)	\$ 1,450,599.00	\$ 1,008,023.00	\$ 2,458,622.00	\$ 737,586.60	\$ 534,296.55	\$ -	\$ 230,104.74	\$ 20,168.97	\$ 250,273.71	\$ 245,862.20	\$ 780,158.75	\$ 42,572.15	31.73%
MADERA	\$ 807,413.00	\$ 566,395.00	\$ 1,373,808.00	\$ 412,142.40	\$ 280,966.09	\$ 56,492.32	\$ 102,255.00	\$ 29,427.00	\$ 188,174.32	\$ 137,380.80	\$ 418,346.89	\$ 6,204.49	30.45%
MERCED	\$ 1,732,529.00	\$ 1,264,080.00	\$ 2,996,609.00	\$ 898,982.70	\$ 622,341.00	\$ 53,407.00	\$ 190,555.45	\$ 57,879.54	\$ 301,841.99	\$ 299,660.90	\$ 922,001.90	\$ 23,019.20	30.77%
MOTHERLODE	\$ 383,609.00	\$ 337,755.00	\$ 721,364.00	\$ 216,409.20	\$ 144,559.99	\$ -	\$ 101,321.16	\$ 5,530.86	\$ 106,852.02	\$ 72,136.40	\$ 216,696.39	\$ 287.19	30.04%
MONTEREY	\$ 2,113,814.00	\$ 2,003,899.00	\$ 4,117,713.00	\$ 1,235,313.90	\$ 285,217.06	\$ 19,137.54	\$ 54,364.00	\$ -	\$ 73,501.54	\$ 411,771.30	\$ 358,718.60	\$ (876,595.30)	8.71%
NORTH BAY	\$ 804,480.00	\$ 955,067.00	\$ 1,759,547.00	\$ 527,864.10	\$ 277,599.21	\$ 669.88	\$ -	\$ -	\$ 669.88	\$ 175,954.70	\$ 278,269.09	\$ (249,595.01)	15.81%
NORTH CENTRAL	\$ 1,296,288.00	\$ 1,029,615.00	\$ 2,325,903.00	\$ 697,770.90	\$ 465,332.00	\$ -	\$ 232,590.00	\$ -	\$ 232,590.00	\$ 232,590.30	\$ 697,922.00	\$ 151.10	30.01%
NORTEC	\$ 2,317,151.00	\$ 1,821,338.00	\$ 4,138,489.00	\$ 1,241,546.70	\$ 854,326.00	\$ -	\$ 429,716.00	\$ -	\$ 429,716.00	\$ 413,848.90	\$ 1,268,174.90	\$ 26,628.20	30.64%
NOVA	\$ 1,197,368.00	\$ 1,779,656.00	\$ 2,977,024.00	\$ 893,107.20	\$ 597,910.92	\$ 9,640.99	\$ 296,768.82	\$ -	\$ 306,409.81	\$ 297,702.40	\$ 895,613.32	\$ 2,506.12	30.08%
OAKLAND	\$ 1,090,102.00	\$ 905,299.00	\$ 1,995,401.00	\$ 598,620.30	\$ 252,094.62	\$ 52,458.57	\$ 7,403.46	\$ 52,458.57	\$ 112,320.60	\$ 199,540.10	\$ 364,415.22	\$ (234,205.08)	18.26%
ORANGE	\$ 2,328,047.00	\$ 3,824,198.00	\$ 6,152,245.00	\$ 1,845,673.50	\$ 879,152.37	\$ -	\$ 190,581.73	\$ 8,201.11	\$ 198,782.84	\$ 615,224.50	\$ 1,077,935.21	\$ (767,738.29)	17.52%
RICHMOND	\$ 301,476.00	\$ 221,188.00	\$ 522,664.00	\$ 156,799.20	\$ 106,851.63	\$ 3,078.58	\$ 49,948.37	\$ -	\$ 53,026.95	\$ 52,266.40	\$ 159,118.03	\$ 2,318.83	30.44%
RIVERSIDE	\$ 5,841,739.00	\$ 5,565,976.00	\$ 11,407,715.00	\$ 3,422,314.50	\$ 2,282,238.29	\$ 11,369.57	\$ 1,180,880.90	\$ -	\$ 1,192,250.47	\$ 1,140,771.50	\$ 3,423,009.79	\$ 695.29	30.01%
SACRAMENTO	\$ 3,190,086.00	\$ 3,112,189.00	\$ 6,302,275.00	\$ 1,890,682.50	\$ 861,598.20	\$ 80,919.96	\$ 554,515.00	\$ 74,835.00	\$ 710,269.96	\$ 630,227.50	\$ 1,491,825.70	\$ (398,856.80)	23.67%
SANTA ANA	\$ 775,279.00	\$ 473,173.00	\$ 1,248,452.00	\$ 374,535.60	\$ 107,542.17	\$ -	\$ 70,645.00	\$ -	\$ 70,645.00	\$ 124,845.20	\$ 178,187.17	\$ (196,348.43)	14.27%
SANTA BARBARA	\$ 862,713.00	\$ 977,567.00	\$ 1,840,280.00	\$ 552,084.00	\$ 255,884.26	\$ 6,427.97	\$ 30,836.12	\$ 2,897.57	\$ 40,161.66	\$ 184,028.00	\$ 296,045.92	\$ (256,038.08)	16.09%
SAN BENITO	\$ 202,842.00	\$ 199,423.00	\$ 402,265.00	\$ 120,679.50	\$ 220,460.00	\$ 910.00	\$ -	\$ -	\$ 910.00	\$ 40,226.50	\$ 221,370.00	\$ 100,690.50	55.03%
SAN BERNARDINO COUNTY	\$ 5,072,258.00	\$ 4,385,907.00	\$ 9,458,165.00	\$ 2,837,449.50	\$ 944,377.75	\$ -	\$ 663,055.00	\$ -	\$ 663,055.00	\$ 945,816.50	\$ 1,607,432.75	\$ (1,230,016.75)	17.00%
SOUTHBAY	\$ 1,340,994.00	\$ 1,369,453.00	\$ 2,710,447.00	\$ 813,134.10	\$ 834,001.17	\$ 35,166.40	\$ -	\$ -	\$ 35,166.40	\$ 271,044.70	\$ 869,167.57	\$ 56,033.47	32.07%
SANTA CRUZ	\$ 875,446.00	\$ 898,356.00	\$ 1,773,802.00	\$ 532,140.60	\$ 440,016.00	\$ -	\$ 177,380.00	\$ -	\$ 177,380.00	\$ 177,380.20	\$ 617,396.00	\$ 85,255.40	34.81%
SAN DIEGO	\$ 5,459,317.00	\$ 5,887,464.00	\$ 11,346,781.00	\$ 3,404,034.30	\$ 2,943,642.00	\$ -	\$ 463,885.00	\$ -	\$ 463,885.00	\$ 1,134,678.10	\$ 3,407,527.00	\$ 3,492.70	30.03%
SELACO	\$ 801,498.00	\$ 857,799.00	\$ 1,659,297.00	\$ 497,789.10	\$ 337,069.72	\$ -	\$ 198,618.75	\$ -	\$ 198,618.75	\$ 165,929.70	\$ 502,999.42	\$ 5,210.32	30.31%
SAN FRANCISCO	\$ 1,093,111.00	\$ 1,597,902.00	\$ 2,691,013.00	\$ 807,303.90	\$ 746,540.30	\$ -	\$ 55,763.60	\$ 5,000.00	\$ 60,763.60	\$ 269,101.30	\$ 807,303.90	\$ -	30.00%
SAN JOAQUIN	\$ 3,073,248.00	\$ 2,448,072.00	\$ 5,521,320.00	\$ 1,656,396.00	\$ 1,104,265.00	\$ -	\$ 552,133.00	\$ -	\$ 552,133.00	\$ 552,132.00	\$ 1,656,397.00	\$ 1.00	30.00%
SAN JOSE/SILICON VALLEY	\$ 1,785,927.00	\$ 2,148,151.00	\$ 3,934,078.00	\$ 1,180,223.40	\$ 250,855.16	\$ -	\$ 393,407.80	\$ 393,407.80	\$ 644,262.96	\$ 644,262.96	\$ (535,960.44)	\$	16.38%
SAN LUIS OBISPO	\$ 390,713.00	\$ 411,242.00	\$ 801,955.00	\$ 240,586.50	\$ 163,392.00	\$ 10,182.00	\$ 24,571.00	\$ 1,787.72	\$ 36,540.72	\$ 80,195.50	\$ 199,932.72	\$ (40,653.78)	24.93%
SOLANO	\$ 967,555.00	\$ 986,861.00	\$ 1,954,416.00	\$ 586,324.80	\$ 138,069.00	\$ 14,740.00	\$ 181,009.00	\$ 14,432.00	\$ 210,181.00	\$ 195,441.60	\$ 333,510.60	\$ (252,814.20)	17.06%
SONOMA	\$ 680,562.00	\$ 779,754.00	\$ 1,460,316.00	\$ 438,094.80	\$ 152,275.28	\$ 11,318.96	\$ 11,668.28	\$ 12,896.05	\$ 35,883.29	\$ 146,031.60	\$ 188,158.57	\$ (249,936.23)	12.88%
STANISLAUS	\$ 2,580,594.00	\$ 2,010,350.00	\$ 4,590,944.00	\$ 1,377,283.20	\$ 751,596.00	\$ 4,190.42	\$ 395,576.00	\$ -	\$ 399,766.42	\$ 459,094.40	\$ 1,151,362.42	\$ (225,920.78)	25.08%
TULARE	\$ 3,586,123.00	\$ 2,690,513.00	\$ 6,276,636.00	\$ 1,882,990.80	\$ 1,370,614.00	\$ -	\$ 571,634.00	\$ 3,770.00	\$ 575,404.00	\$ 627,663.60	\$ 1,946,018.00	\$ 63,027.20	31.00%
VERDUGO	\$ 701,335.00	\$ 687,627.00	\$ 1,388,962.00	\$ 416,688.60	\$ 424,945.72	\$ -	\$ -	\$ -	\$ -	\$ 138,896.20	\$ 424,945.72	\$ 8,257.12	30.59%
VENTURA	\$ 1,389,841.00	\$ 1,922,470.00	\$ 3,312,311.00	\$ 993,693.30	\$ 426,335.00	\$ -	\$ 331,231.00	\$ -	\$ 331,231.00	\$ 331,231.10	\$ 757,566.00	\$ (236,127.30)	22.87%
YOLO	\$ 519,991.00	\$ 509,657.00	\$ 1,029,648.00	\$ 308,894.40	\$ 208,937.75	\$ -	\$ 100,347.00	\$ -	\$ 100,347.00	\$ 102,964.80	\$ 309,284.75	\$ 390.35	30.04%
TOTALS	\$ 97,663,636.00	\$ 88,846,223.00	\$ 186,509,859.00	\$ 55,952,957.70	\$ 39,183,470.40	\$ 2,955,224.47	\$ 15,716,407.90	\$ 339,873.36	\$ 19,011,505.73	\$ 18,650,985.90	\$ 51,976,974.04	\$ (3,975,983.66)	27.87%

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Attendees:

- Amreen Keval - Operations Manager, FITRAH
- Angelina Olweny, Project Associate, Valley Vision
- Cindy Newton, Executive Director, NCCC
- Denise Lee, Interim Executive Director, Sacramento Employment and Training Agency (SETA)
- Erica Johnson, Interim Manager, Health and Human Services Agency, Yolo County
- Jason Buckingham, Executive Director, Golden Sierra
- Julie Davis-Jaffe, Workforce Development Manager, SETA
- Lauren Mechals, Workforce Development Manager, SETA
- Lisa Vincent, Admin Analyst, Yolo County HHSA
- Michelle O'Camb - Manager, Workforce Development, SETA/Sacramento Works
- Renee John, Director Workforce Development, Valley Vision
- Roy Kim, Deputy Director-Workforce Development, SETA
- Susan Wheeler, Regional Workforce Development Program Manager, SMUD
- Vanessa Cuevas-Romero, Sac Co Division of Behavioral Health Services
- William Walker, Workforce Development Manager, SETA
- Yassi Lam, Glenn County Community Action Department/AJCC in Glenn County.
- Yzabelle Dela Cruz, Valley Vision, Project Manager Workforce Development

Meeting Notes

- **How can we increase awareness of services to job seekers and the underemployed? What are the best tools and/or location we can use to increase awareness of the services available?**
 - Being a WIOA provider might be restrictive to some so organizations don't sign up to provide WIOA programs. Understanding the barriers that organizations have in getting involved with WIOA programs and helping them get the word out is key.
 - One way to reach community members is to use ambassador programs in communities organizations are trying to reach. Ambassadors who come from the community can talk to people about existing services and how to get access to those services.
 - Connecting with local Head Start programs to increase awareness about the job training opportunities and services available. This might be helpful since most of the people served by Head Start programs are low income families.
 - Organizations need to focus on meeting the needs of community members and also determine who is doing a better job of connecting to communities in need.

- Any social media tools used by companies need to be branded by organizations however, youth may be turned off by polished branding and miss out on opportunities.
- **How can we better serve vulnerable, minority, and underserved job seekers?**
 - **What services are the most effective in lifting communities out of poverty?**
 - Most people need maintenance to help them get through the program. They can't go through the program and maintain employment. They need a stipend to support them as they go through the program. They cannot afford to not work and attend the program.
 - Case management is huge -the workload the case workers have is high (30-1 ratio). It creates a challenge. Some people need either a cheerleader, prodding, or direction as they obtain a particular service. If case workers are providing service to a large group of people they cannot provide more personalized support to help individuals go through programs.
 - Finding the proper mental health support is huge, because people coming through the program have trauma and other challenges and they need to have access or awareness where to go if they need help with mental health challenges.
 - Some people want more condensed and shorter training programs because people are eager to get jobs. They are not interested in programs that can take a year or even six months to complete.
- **How can we increase awareness of services to employers and better meet employer needs?**
 - Products of the programs are the people - Employers need to feel comfortable that people who go through the programs are well prepared. Highlight success stories so that employers know that individuals who go through WIOA programs are competent because some people have preconceived ideas about youth.
 - We should make employers part of the plan and get them involved in training programs instead of presupposing what employers need. Listen to what employers want.
- **Do we currently offer the right mix of services? Are additional services needed?**
- Yes, there is a need for:
 - Transportation services
 - Mental health services
- **What characteristics of quality jobs should be focused on?**
 - Jobs that have a career path not a dead end.
 - Polling individuals who receive services to see what they define as quality jobs.
 - Jobs that have upward mobility.
 - People don't have time to invest in a six month or a year program. Earn and learn opportunities like the apprenticeship model is ideal. Some people don't want to

sit in a classroom. They want practical application to skills that allows them to identify their interests and a training program that leads to an income opportunity.

- Jobs that provide a path out of poverty
- Jobs that are geared towards those that are differently abled- wheelchair etc.
- **What requires additional attention? Are there specific sectors, customer groups or services or areas that could benefit from a more concentrated focus for the boards.**
 - A real asset in the Sacramento region is being the seat of state government. Having public sector jobs is a strength of the region.
- **Any thoughts regional indicators and metrics that will measure outcomes**
 - Using zip codes that track individuals served could be compared to SMUD's resource priorities map that identifies high need communities within SMUD's service area. This type of tracking can show if individuals being served are coming from high need communities.

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Attendees:

- Angelina Olweny, Project Associate, Valley Vision
- Ashley Abreu, Yolo County
- Cindy Newton, Executive Director, North Central Counties Continues
- Jennifer Hernandez, Executive Director, SETA
- Jazmine Alop, Workforce Development Manager - Sacramento Metro Chamber Foundation
- Julie Davis-Jaffe, Workforce Development Manager with SETA - Sacramento Works
- Lauren Mechals, Workforce Development Manager SETA
- Lisa Vincent, Yolo County HHSA (Workforce Board staff)
- Luis Sanchez, CEO Community Resource Project.
- Monica Barber, Workforce Development Planner - SETA
- Nadia Niazi, Founder/Executive Director Fitrah
- Renee John, Workforce Director, Valley Vision
- Roy Kim, Deputy Director-Workforce Development, SETA
- Shawn O'Briant, Sacramento County Office of Education
- Tim Tran, Uptown Studios
- Tina Reynolds, President Uptown Studios
- Yassi Lam, Community Action Manager, Glenn County Community Action Department/AJCC in Glenn County
- Yzabelle Dela Cruz, Project Manager, Valley Vision

Notes

- **How can we increase awareness of services to job seekers and the underemployed? What are the best tools and/or location we can use to increase awareness of the services available?**
 - Opportunities to partner with Indeed to share employment opportunities to increase awareness.
 - Coordinate regionally particularly with large employers.
 - Apply an employer centered design approach.
 - Create awareness of college campuses/CTE programs and other similar programs.
 - Increase employer engagement and networking with ILP (Independent Learning Program) contacts within school districts.
 - Discover existing barriers to connecting with SETA and available programs.
 - Determine what areas show the highest unemployment or underemployment then create specific outreach to the identified locations.
 - Connect with and create marketing and outreach relationships with other CBOs

- Determine how to connect with job seekers and youth using their preferred platforms.
 - Using social media and Facebook to promote programs and services to tell stories about new services, programs and share success stories.
 - Developing an outreach strategy to connect with the underemployed and those who are hard to reach.
 - If possible, have direct connections with EDD to discover people who have dropped off their unemployment rolls.
 - Utilize an integrated resource team approach team.
 - Utilize virtual orientations and events.
 - Utilize community navigators (**community navigators was mentioned twice**).
- **How can we better serve vulnerable, minority, and underserved job seekers? What services are the most effective in lifting communities out of poverty?**
 - Increase wraparound support services for example (housing, transportation, food and childcare) **Transportation was mentioned four times**. It was suggested that there should be partnerships with organizations that provide these services.
 - Access to mental health support and counseling.
 - Identify each specified group and create niche marketing outreach to each group.
 - Children aging out of the foster system have a lot of trauma and don't have rudimentary skills to obtain and sustain employment. Transitioning foster children need support to learn these skills as well as job training opportunities.
Supporting youth to sustain employment was stated three times.
 - Provide hands-on training through projects with organizations like Community Resource Project. Provide hands-on training that meets people where they are.
 - Develop strong relationships with CBOs that are already connected with the vulnerable job seekers- they can connect with those populations better than the workforce boards.
 - People need to know more about the work the workforce boards like SETA do including the programs and our alliances for example, vulnerable populations do not know what SETA does or who their partners are.
 - Develop a toolkit to connect with partners and have incentives to the CBOs that are willing to work with us. **(The idea of incentives was mentioned twice.)** It was noted that the most effective incentives are incentives that are easily accessible to job seekers without the need to go through many channels. Examples of incentives include transportation, internet access and computer access.
 - Activities that provide exploratory awareness of career opportunities.
 - Apply Human Centered Design. **(This was mentioned twice)**
 - Community navigators who can work with individuals as they go through the employment process.

- **How can we increase awareness of services to employers and better meet employer needs?**
 - Coordinate regionally particularly for large employers.
 - Apply Employer Centered Design approach.
 - Design a campaign that is very specific to businesses explaining the benefits.
 - Incentivize by using tax credits and tangible services that add value.
 - 96% of all businesses are small businesses so, develop a strategy to reach small businesses specific to those businesses.
 - Regular convenings for small to medium businesses since they have ever changing needs.
 - Be available to meet in-person and tour the employer's site.
 - Connect employers to training providers through job fairs/expos.
 - Provide businesses with marketing/outreach feedback on job postings, including ways to increase social media hits, shares, and traffic.
 - Create training and workshops that will benefit small businesses- this will build relationships.
 - Find out what communications channels suit businesses best- where are they getting information now.
 - Create a variety of outreach materials that are designed for specific categories of workforce - such as construction, accounting, manufacturing - that look like them.
 - Develop deeper connections with and join committees on local Chambers of Commerce.
 - Streamline the process, be results oriented.
 - Discover who they are and what they need - be specific.
 - Follow-through communication with results, updates on what is being implemented and services.
 - Connect employers to community-based organizations to help them connect to their target audiences/populations they are looking to hire.
 - Provide technical assistance to employers, especially as it relates to listing minimum qualifications needed to fill positions.
 - Partner with regional/ethnic chambers to spread awareness.
 - Some small businesses cannot afford to pay for job postings on Indeed or other popular platforms and utilize Craigslist and other free platforms to post job opportunities. Consider sharing workforce board services on free platforms to increase awareness and engagement with business.
 - The workforce boards host meetings and focus groups with employers to get feedback on training programs and services. Follow-up communication from these meetings is needed to understand how their feedback is utilized and the impact services are making to meet employer needs.

- **Do we currently offer the right mix of services? Are additional services needed?**
 - More mentorship is needed to get vulnerable individuals in the right mindset (Appropriate mindset).

- Wraparound and flexible supports.
 - There is a lot of great work being done, but more alignment is needed across services, the different boards, and task forces/action groups; suggest quarterly meetings.
 - Discover the gaps - through community action meetings.
 - Offer workshops and training on marketing to employers, CBO partners, and service providers to strengthen communication to target audiences and build a stronger workforce community.
 - A listing of all the county services for workforce development that can be reviewed- who is doing what and where they serve what populations served, contacts etc.
 - Streamline the process to be results oriented.
- **What characteristics of quality jobs should be focused on?**
 - Paid internships, wages and benefits (**Internships was mentioned twice, once was in regards to youth internships**)
 - Paid leave.
 - Alternative benefits - like paid training (**This was mentioned three times**).
 - Improve/increase hourly minimum wage.
 - Diversity of opportunities.
 - Mental health support.
 - On-site, hybrid or remote status. Internships with opportunities for remote work or hybrid work. **Remote work was mentioned three times.**
 - Community and team building.
 - Employee retention (i.e. promotions, work/life balance upskilling, workplace culture) **Upskilling was mentioned twice.**
 - Living wage.
 - Development of career pathways and collaboration with higher education to provide to employed individuals for advancement opportunities.
 - Need to be transparent about what upward mobility opportunities are available (especially with regards to youth). It helps reinforce the potential and pathway to advance professionally when they start as entry-level workers. Examples of upward include letting youth know what upward mobility opportunities exist from a fast food worker to franchise ownership. Youth career advancement. **Communication on the value and upward mobility opportunities was mentioned three times.**
 - Employment opportunities should be developed for people with disabilities.
 - **Additional Input or Comments**
 - Recognize the public sector as an economic driver with life changing opportunities for underinvested communities.
 - Share information about the workforce boards with all partners that communicate services and opportunities appropriately for each audience.

- Improve alignment across the workforce and education system.
- Position workforce boards and partners as leaders in this area.
- Build a greater workforce coalition- communicate the benefits of partnering with workforce boards and or service providers so that people would want to partner with the workforce boards. (to be established)
- Better information sharing with all partners and workforce providers, quarterly at least.
- Continue to engage Valley Vision.

ITEM III-B-ACTION/DISCUSSION

APPROVAL OF THE REQUEST FOR PROPOSALS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE I, YOUTH PROGRAM SERVICES FOR PROGRAM YEARS 2023-2027

BACKGROUND:

In November 2022, the Sacramento Works, Inc. Youth Committee began the planning and public input process for developing a Request for Proposals (RFP) for the WIOA Youth Program for program years 2023-2027.

The Youth Committee met in December 2022 to review the draft RFP and focus areas. Through committee discussions, and community and youth input, the WIOA Youth Program RFP has been drafted to focus on the following areas:

- Increased flexibility and innovation in service delivery/program design
- Increased access to services in high need areas
- Develop diverse work-based learning opportunities and industry sector partnerships
- Provide Earn & Learn opportunities including pre-apprenticeships and apprenticeships
- Alignment of Initiatives such as Public Service Pathways, Digital Equity and Inclusion, Aggie Square, Climate Action, Future of Work, California Apprenticeship Initiative
- Provide leadership opportunities for youth to serve on the Youth Committee

On January 19, 2023, the Sacramento Works, Inc. Youth Committee will meet to review and finalize the draft WIOA RFP. The RFP will be presented to the SETA Governing Board for approval on Thursday, February 2, 2023.

A copy of the RFP will be provided under separate cover.

RECOMMENDATION

Approve the RFP for the WIOA Title I, Youth Program Services for Program Years 2023-2027.

PRESENTER: Lauren Mechals

Sacramento Employment and Training Agency/ Sacramento Works, Inc.

Workforce Innovation and Opportunity Act (WIOA) Title I, Youth Program

Program Year 2023 - 2024

PLANNING CALENDAR

(Dates and Times are subject to change)

DATE	EVENT
Wednesday, November 16, 2022 3:00 pm – 4:00 pm	Sacramento Works Youth Committee & Public Input Meeting - WIOA Youth Services
Friday, December 16, 2022 1:00 pm – 2:00 pm	Sacramento Works Youth Committee Reviews/Approves draft WIOA Youth RFP
Thursday, January 19, 2023 3:30 pm – 4:30 pm	Sacramento Works Youth Committee Approves Request for Proposals for WIOA Youth Program
Wednesday, January 25, 2023	Sacramento Works Board Reviews/Approves the RFP
Thursday, February 2, 2023	Governing Board Reviews and Approves Release of Request for Proposals
Friday, February 3, 2023	Release of (RFP) Request for Proposals
Thursday, February 9, 2023 (9:30 a.m.)	Proposers Conference
Thursday, March 9, 2023 (4:00 p.m.)	Pre-qualification Requirements Due at SETA
Thursday, March 23, 2023 (4:00 p.m.)	Proposals Due at SETA
Friday, April 28, 2023	Publish Staff Recommendations
Wednesday, May 3, 2023	Youth Committee Reviews the Staff Recommendations and Forwards Recommendations to Sacramento Works, Inc.
Wednesday, May 24, 2023	Sacramento Works, Inc. Reviews/Approves Youth Committee Recommendations
Thursday, June 1, 2023	Governing Board Reviews/Approves Sacramento Works, Inc. Recommendations
July 1, 2023	Program Year Begins

All meetings will be held at the SETA offices, 925 Del Paso Blvd., Sacramento, CA 95815, or via Zoom.

ITEM III-C – ACTION/DISCUSSION

DISCUSSION OF SACRAMENTO WORKS BOARD ACTION PLAN

BACKGROUND:

In late June, a survey was sent out to all Sacramento Works Board members requesting input on the top priority areas for the Sacramento Works Board to focus on in the coming year. Using the results of the survey, the Board engaged in two separate retreat sessions on October 6, 2021 and November 5, 2021.

At the November 17, 2021 Board Meeting, the Board approved the attached Sacramento Works Board Action Plan for 2022, and selected the following categories as the Board's priorities for 2022:

- Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable
- Develop and define quality jobs and livable wages in partnership with the business community

The Executive Committee met on January 24, 2022, and assigned specific action plan tasks to Committees. The assignments were approved by the full Board on January 26, 2022, and each Committee was asked to review the specific action plan tasks and provide feedback on tasks that fall within their respective areas.

In addition, the Board adopted as its top priority - ***develop a standardized definition of quality jobs and employers***, and requested that Committees discuss and respond with potential definitions. Attached is a summary of the Sacramento Works Board Action and recommended definitions from the Board's Committees.

At its February 28, 2022 meeting, the Executive Committee discussed the potential impact on customers with significant barriers to employment, and requested demographic data on participants served through the Job Center network. At its March 23, 2022 meeting, the Board reviewed demographic data for the most recent program year. At its September 28, 2022 meeting, the Board created an Ad Hoc Committee comprised of the Chairs (or their designees) of the Youth, Employer Outreach, and Planning/Oversight Committees.

This item provides an opportunity for the Board to continue the discussion.

RECOMMENDATION:

Discuss the Sacramento Works Board Action Plan and take appropriate action.

Sacramento Works Board Action Plan 2022

Develop a roadmap of programs to ensure equity and lead to quality jobs	Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable.	Develop and define quality jobs and livable wages in partnership with the business community.	Define set of data, goals, outcomes, and success stories that will consistently show ROI to the community	Seek strategic partnerships that provide targeted populations opportunities to quality jobs and expand and enhance Sac Works capacity.
Adopt Strategies for job readiness curriculum	Recruit members from high demand industries (BD)	Create a business support network (EO)	Research and develop Sacramento Works outcome dashboard	Connect with Sac County homeless leadership
Develop and deploy digital literacy training and tools	Increase program awareness of board members (EX/BD)	Explore possibility of investing in CRM or other tech to support business (PO/EO)	Improve our story telling capability	Implement an Aggie Square partnership
Replicate GSEC Coding Bootcamp	Initiate and complete board member composition review (BD)	Support COVID vaccine mandate deployment – Tabled	Develop and focus on job retention measurements	Coordinate strategic outreach to small and medium size businesses
Increase funding and access to OJT programs	Research and ID key industries for pipeline development (EX)	Pair Board members to program areas to leverage individual networks (ALL)	Develop and publish entry level job index	Create award program with Board initiative funds.
Develop and implement a turnkey internship program	Bring youth voice on the Board (YTH/EX/BD)	Adopt standard toolbox for wants and needs of employers (EO)		Build partnerships around specific projects.
ID and articulate career pathways specifically for youth	Hold summit of select public and private industries (EO)	Develop a standardized definition of “quality” jobs and employers (ALL) – Priority #1		
Coordinate internships leading to employment	Develop and complete entry level job index report (EO)	Develop a SETA Virtual Bootcamp for employers (EO)		
		Conduct and publish a private sector wage and benefit survey (EX/EO)		

NOTE: All Committees to review and provide feedback on tasks that fall within their respective areas.

ITEM III –D- ACTION/DISCUSSION

APPROVAL OF THE 2023 EMPLOYER OUTREACH COMMITTEE ACTION PLAN

BACKGROUND:

At the November 8, 2022 Employer Outreach Committee meeting, the SWI Action Plan and the 2022 Employer Outreach Action Plan were reviewed. The SWI Action Plan items that correlate with the current and planned activities of the 2022 Employer Outreach Committee Action Plan were discussed and the 2023 Employer Outreach Committee Action Plan was approved.

The attached charts provide an overview of the Board's Action Plan items that will be accomplished through the 2023 Employer Outreach Committee Action Plan.

RECOMMENDATION:

Approve the 2023 Employer Outreach Committee Action Plan.

Review of the Sacramento Works Board Action Plan 2022-23

Sacramento Works Board Action Plan 2022-23

	Develop a roadmap of programs to ensure equity and lead to quality jobs A	Review Board structure and processes to enable our organization to be creative, agile, dynamic, and equitable. B	Develop and define quality jobs and livable wages in partnership with the business community. C	Define set of data, goals, outcomes, and success stories that will consistently show ROI to the community D	Seek strategic partnerships that provide targeted populations opportunities to quality jobs and expand and enhance Sac Works capacity. E
1	Adopt Strategies for job readiness curriculum	Recruit members from high demand industries (BD)	Create a business support network (EO)	Research and develop Sacramento Works outcome dashboard	Connect with Sac County homeless leadership
2	Develop and deploy digital literacy training and tools	Increase program awareness of board members (EX/BD)	Explore possibility of investing in CRM or other tech to support business (PO/EO)	Improve our story telling capability	Implement an Aggie Square partnership
3	Replicate GSEC Coding Bootcamp	Initiate and complete board member composition review (BD)	Support COVID vaccine mandate deployment	Develop and focus on job retention measurements	Coordinate strategic outreach to small and medium size businesses
4	Increase funding and access to OJT programs	Research and ID key industries for pipeline development (EX)	Pair Board members to program areas to leverage individual networks (ALL)	Develop and publish entry level job index	Create award program with Board initiative funds.
5	Develop and implement a turnkey internship program	Bring youth voice on the Board (YTH/EX/BD)	Adopt standard toolbox for wants and needs of employers (EO)		Build partnerships around specific projects.
6	ID and articulate career pathways specifically for youth	Hold summit of select public and private industries (EO)	Develop a standardized definition of "quality" jobs and employers (ALL) - Priority #1		
7	Coordinate internships leading to employment	Develop and complete entry level job index report (EO)	Develop a SETA Virtual Bootcamp for employers (EO)		
8			Conduct and publish a private sector wage and benefit survey (EX/EO)		

EOC Objectives 2023

Analysis & recommendations:

EOC Objective	Board Action Plan items	What the EOC is doing or plans to do
1. Refine our process for workshop/seminar selection, authorization, promotion, and staging.	<i>Board Action Plan items A4, C1 & C7</i> <ul style="list-style-type: none"> • Adopt a standardized toolbox for wants and needs of employers • Develop a virtual Bootcamp for employers 	<ul style="list-style-type: none"> - Finalizing and using a detailed 'Seminar Planning' document that identifies annual and seminar-by-seminar planning needs and promotion objectives. - Using staff resources and a Seminars Workgroup to identify, promote and conduct seminars.
2. Develop and integrate an annual Employer Services promotion plan <i>(Workshop/New Workgroup?)</i>	<i>Board Action Plan items A4, C1 & C7</i> <ul style="list-style-type: none"> • Adopt a standardized toolbox for wants and needs of employers • Increase funding and access to OJT programs • Develop a virtual Bootcamp for employers 	<ul style="list-style-type: none"> - Forming a new 'Promoting Employer Services' workgroup aimed at advertising, collaborations, and using in-place SETA/SWI initiatives, etc. - Solving OJT funding needs continues to remain a mystery? - Developed and begun to offer both SETA services and Employer Services seminars that were developed by staff and staged in conjunction with our Seminars workgroup.
3. Secure one or more 'PAID' sponsorships for topical Seminars <i>[Consider soliciting one or more (probably 'name') sponsors]</i>	<i>Board Action Plan items A4 & C1</i> <ul style="list-style-type: none"> • Create a business network • Increase funding and access to OJT programs 	<ul style="list-style-type: none"> - Beginning to solicit sponsorships - Continuing outreach & network building via e-Newsletters, surveys, employer meetings, seminars, etc. <p><i>(This may be step #1 in solving our OJT funding needs mystery)</i></p>

EOC Objective	Board Action Plan items	What the EOC is doing or plans to do
4. Find 1 or 2 ‘small’ and ‘medium’-sized company representatives as EOC members	<i>Board Action Plan items B1, B4, & E3</i> <ul style="list-style-type: none"> Recruit (EOC) members from high demand industries Research & ID key industries for pipeline development Coordinate strategic outreach to small and medium size business 	<ul style="list-style-type: none"> - Targeting and recruiting from Small/Medium Businesses with our (same name) workgroup. - See EOC 11-17-2021 Board Report with SETA/SWI industries identified
5. Continue reviewing routine KPI plans and info. to evaluate success and opportunities to improve	<i>Board Action Plan items D1</i> <ul style="list-style-type: none"> Research and Develop Sacramento Works outcome dashboard 	<ul style="list-style-type: none"> - Continuing to have KPI Workgroup monitor KPI reporting and report content <p><i>(A more elaborate solution is likely tied to taking advantage of a fully implemented CRM system.)</i></p>
6. Institutionalize gains <i>(Employer Meetings, Newsletter, Surveys & Seminars)</i>	<i>Board Action Plan items C1, D2, Seminars for B6, C5 & C7</i> <ul style="list-style-type: none"> Create a business support network Improve our story telling capability Consider offering seminars that take aim at action plan items: <ul style="list-style-type: none"> Hold summit of select public and private industries, Adopt a standard toolbox for wants 	<ul style="list-style-type: none"> - Continue e-Newsletters, surveys, employer meetings, seminar, etc. - Relaunch Surveys workgroup in 2023. - Using the Employer Services seminar that was recently developed for repeated offerings in 2023 <i>(a start at toolbox / bootcamp objectives)</i> - Holding the ‘summit’ idea as one for a future year.

EOC Objective	Board Action Plan items	What the EOC is doing or plans to do
	<p>and needs of employers</p> <ul style="list-style-type: none"> ○ Develop a SETA virtual bootcamp for employers 	
Other items designated EOC on the Board Action Plan	<p><i>Board Action Plan items B7, C2 & C8</i></p> <ul style="list-style-type: none"> • Develop and complete entry level job index report • Explore possibility of investing in CRM or other tech to support business • Conduct and publish a private sector wage and benefit survey 	<p>- Holding the job, index and wage and benefits surveys are likely ideas for future years.</p> <p>- Supporting staff in taking the lead for selecting and implementing a CRM</p>

SUGGESTED - 2023 Annual Program

(*TARGETING: 6 EOC meetings, 3 topical Seminars, 4 SETA/SWI services Seminars, 6 Employer Meetings, monthly e-newsletters. regular 'Special Guests'*)

2023	
January	<ul style="list-style-type: none"> • EOC meeting 1-10-2023 Special Guest Jennifer Hernandez SETA's New Executive Director; (1 of 6) • eNewsletters • Annual Employer Survey (<i>Employers not recently using our services</i>) • Employer Meeting Prime Flight (Waiting for a response)
February	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting • eNewsletters • Seminar– How to access and use SETA/SWI services (1 of 4).
March	<ul style="list-style-type: none"> • EOC meeting 3-14-2023 special guest Metrix Learning (2 of 6) • eNewsletters • Survey results • Employer Meeting – SacRT • EOC Topical Seminar (1 of 3, on-line or in-person)
April	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting • eNewsletters • Seminar – How employers can access Subsidized Employment Opportunities (<i>OJT, tax-related, etc.</i>) (2 of 4)
May	<ul style="list-style-type: none"> • EOC meeting 5-9-2023 special guest??? (3 of 6) • eNewsletters • Employer Meeting • Review annual budget • EOC Topical Seminar (2 of 3, on-line or in-person)
June	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting • eNewsletters • Seminar – How to access and use SETA/SWI services (3 of 4)
July	<ul style="list-style-type: none"> • EOC meeting 7-11-2023 special guest??? (4 of 6) • eNewsletters • Employer Meeting
August	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting

	<ul style="list-style-type: none"> • eNewsletters
September	<ul style="list-style-type: none"> • EOC meeting 9-12-2023 (5 of 6) • 2024 Objectives & Program year planning • eNewsletters • Survey results • Employer Meeting • Topical Seminar (3 of 3, on-line or in-person)
October	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting • Seminar" • eNewsletters • Seminar - How employers can access Subsidized Employment Opportunities (OJT, tax-related, etc.) (4 of 4)
November	<ul style="list-style-type: none"> • EOC meeting 11-14-2023 special guest? (6 of 6) • eNewsletters • Employer Meeting • EOC Topical Seminar (3 of 3, on-line or in-person)
December	<ul style="list-style-type: none"> • <u>NO</u> EOC meeting • Employer Meeting

ITEM IV-A-INFORMATION

WORKFORCE DEVELOPMENT BOARD – CHIEF LOCAL ELECTED OFFICIAL OPERATING AGREEMENT

BACKGROUND:

The operating agreement for the implementation of the Workforce Innovation and Opportunity Act (WIOA) between Sacramento Works, Inc., acting as the Local Workforce Development Board and the Governing Board of the Sacramento Employment and Training Agency as the Chief Local Elected Official for the Sacramento Local Workforce Development Area defines the parties duties and obligations under WIOA.

Legal Counsel will provide an overview of the agreement and answer questions.

PRESENTER: Legal Counsel

**OPERATING AGREEMENT FOR THE IMPLEMENTATION OF
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

BETWEEN

**SACRAMENTO WORKS, INC., ACTING AS
THE SACRAMENTO LOCAL WORKFORCE DEVELOPMENT BOARD**

AND

**THE GOVERNING BOARD OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY,
ACTING AS THE CHIEF ELECTED OFFICIAL FOR THE
SACRAMENTO LOCAL WORKFORCE DEVELOPMENT AREA**

THIS AGREEMENT, dated for convenience June 2, 2016, is made and entered into by and between Sacramento Works, Inc., which has been certified by the State of California as the local workforce development board under the Workforce Innovation and Opportunity Act ("WIOA") for the Sacramento Workforce Development Area (SWDA) and is hereinafter referred to as WDB, and the Sacramento Employment and Training Agency Governing Board, which has been designated as the Chief Elected Official under WIOA for the SWDA and is hereinafter referred to as CEO.

WHEREAS, on July 22, 2014 the WIOA was enacted as Public Law Number 113-128 and became effective; and

WHEREAS, on April 16, 2015 the United States Department of Labor issued a Notice of Proposed Rulemaking (NPRM) under WIOA as a precursor to final regulations to govern activities to be funded under WIOA; and

WHEREAS, on or about April 2, 2015, the Sacramento Employment and Training Agency (SETA), a joint-powers agency of the County of Sacramento and the City of Sacramento, submitted an application to the California Workforce Development Board to designate the County of Sacramento, including the incorporated cities lying within its boundaries, as the local SWDA and to certify the WDB as the initial workforce development board for SWDA, which applications were approved on June 23, 2015; and

WHEREAS, the State of California has designated CEO as both the Grant Recipient and Fiscal Agent of the SWDA under WIOA;

WHEREAS, pursuant to the WIOA and Directives issued thereunder by the State of California, SETA has appointed the members of the Board of Directors of Sacramento Works, Inc. as the initial members of the WDB for the SWDA effective April 1, 2016; and

WHEREAS, Sacramento Works, Inc. is a duly formed and registered California Not For Profit 501(c)(3) Corporation, having its principal place of business in Sacramento, California; and

WHEREAS, the WIOA contains a number of separate provisions that specify the responsibilities of the WDB and the CEO under the WIOA; and

WHEREAS, several provisions of the WIOA require the WDB to take certain actions in "partnership" with, or subject to the "agreement" or "approval" of the CEO (collectively referred to herein as Joint Actions); and

WHEREAS, the NPRM, authorizes local workforce development boards such as WDB and the Elected Officials such as CEO to enter into an agreement that describes the respective roles and responsibilities of the parties; and

WHEREAS, WDB and CEO desire to enter into an agreement to formulate and adopt certain policies and procedures to govern the manner in which they will perform their respective roles and responsibilities in the implementation of Joint Actions under WIOA, including procedures to be followed in the case of disagreement with an agreed upon mechanism for resolution of any dispute between the parties.

NOW THEREFORE, the parties hereto agree as follows:

Purpose And Term

1. The sole purpose of this Operating Agreement is to define the methods by which the parties hereto shall work together to administer, supervise, and direct the operation of local workforce development activities within the SWDA as required by WIOA and related federal regulations and state directives.

2. This document is not intended to and shall not create a joint venture, partnership, corporation, association, limited partnership, limited liability company or any other business entity, and no party hereto, as a result of this agreement, shall have any authority to bind the other party or to subject it to liability to third persons in matters that are within the scope of this enterprise. Each party hereto retains its status as an independent entity with absolute discretion and control over its assets and liabilities, independent of this agreement.

3. Each party hereto shall be entitled to adopt its own internal procedures,

operating rules and policies with regard to meetings of its board and to conduct its meetings independent of the other. Each party hereto shall be free to employ its own independent staff, employees, advisors, consultants or agents without the advice or consent of the other, provided, however, that SETA shall provide administrative staff and employees to support the activities of the WDB, unless and until WDB decides to retain its own independent staff or employees for such purposes. Salary and benefits for SETA staff and employees so provided to the WDB shall be paid by SETA with WIOA funds allocated for that purpose. Except as provided above, neither party shall be accountable to, nor responsible for, nor bound by the acts of the other party's board, agents, employees, advisors, consultants, or independent contractors.

4. Each party hereto shall be free to maintain its own separate principal place of business or office, however, unless and until WDB decides to retain its own independent staff and/or employees, or otherwise be in need of separate facilities, WDB shall be permitted to utilize SETA's facilities to perform activities required under WIOA..

5. The terms of this agreement shall commence on June 2, 2016 and shall remain in full force and effect until modified in writing by the mutual agreement of both parties hereto, dissolved by mutual agreement of both parties hereto, dissolved by a court of competent jurisdiction, dissolved by operation of law, or dissolved by the unilateral written withdrawal of either party hereto after thirty (30) days written notice to the other.

6. The parties hereto agree that this Operating Agreement is supported by valid consideration, including but not limited to, the respective commitments of each party to perform its duties and obligations under WIOA as set forth herein.

Duties and Obligations of the Parties Pursuant to this Agreement

7. To the extent required under the WIOA, the parties hereto shall make every reasonable effort to reach agreement with regard to any Joint Actions, including, but not necessarily limited to, the following:

- A. Development of a local plan.
- B. Oversight of local programs.
- C. Oversight of the one stop delivery system in the SWDA.
- D. Negotiation of Local Performance Accountability Measures.
- E. Selection of One-Stop Operators.
- F. Appointment of youth committee members.
- G. Development of a local WDB budget

8. The parties to this Agreement also agree, although the WIOA does not require such agreement, that they will endeavor to reach agreement on:

- A. Any recommendations made to the State of California concerning designation of local workforce development areas.
- B. Selection of youth providers.
- C. Identification of providers of training services.
- D. Coordination with Education Providers.

9. The responsibility for appointment and removal of WDB members rests solely with the CEO. Nevertheless, the parties recognize that an active, qualified WDB is an important component for success of the local WIOA plan. Accordingly, the WDB shall participate in the appointment process by recruiting qualified individuals and encouraging such individuals to apply for appointment. The CEO agrees to actively seek WDB participation in the recruitment process and to consult with the WDB regarding the recruitment efforts of WDB members. The CEO may remove any member of the WDB, with or without cause, at any time. In addition, the WDB may, at any time, submit a recommendation to the CEO for the removal of any WDB member. Prior to removal of any member of the WDB, the CEO shall notify the WDB of the time and place of the meeting at which such action will be considered. The WDB may submit any advice or recommendations regarding such removal to the CEO at or before such meeting.

10. As to other matters that either party is required to carry out pursuant to the WIOA, the parties hereto agree to keep each other informed and at all times to endeavor to carry out such assignments, tasks, duties or responsibilities with the advice of the other party, including but not necessarily limited to the following:

- A. Workforce Research and Regional Labor Market Analysis
- B. Convening, Brokering and Leveraging
- C. Employer Engagement
- D. Career Pathways Development
- E. Proven and Promising Practices
- F. Technology
- G. Consumer Choice Requirements
- H. Accessibility for Individuals with Disabilities

This applies to all matters except fiscal responsibility for misused funds. The parties hereto agree and recognize that the CEO is solely responsible as the fiscal agent in the local SWDA and, as such, has the sole authority and discretion to enter into, amend, modify, or terminate any contracts for which it shall bear such fiscal responsibility and accountability.

Resolution of disputes

11. In the event in the ordinary course of business the parties are unable to reach agreement on a particular Joint Action, then the matter shall first be returned to the originating board for consideration, together with a statement

explaining the rationale of the board that did not agree. Promptly upon reconsideration by the original board, the matter shall be returned to the remaining board for reconsideration. If agreement is still not obtained, then in such an event, each board shall appoint two members to an ad hoc, conference committee that shall meet and confer together with such staff, professional advisors and other persons, as each member of the conference committee deems necessary, and attempt to resolve the issues separating the boards and preventing agreement. The referral of any item to the conference committee shall be undertaken as rapidly as permissible under the law. The chairperson of each board shall have the authority to appoint the members of the conference committee for their respective board, and the committee may meet as soon as possible, subject to such public notices, if any, as may be required by law regarding such meeting.

The conference committee shall report back to each respective board at the next regular board meeting after the appointment of the conference committee. If after a report back by the conference committee to each respective board, the boards still cannot reach agreement, then the matter shall be deemed withdrawn and a new and different proposal shall be introduced to the respective boards for agreement and the process shall begin anew.

Rights and Independent Activities of Parties

12. The parties hereto shall take no part in the management or control of the other party's business or operation and shall have no right or authority to act for the other party. The parties shall have no right to be consulted with respect to any decisions or other affairs of the other party to or to vote on matters other than the matters on which both parties may vote as set forth in this agreement.

Executed this 25th day of May, 2016.

Executed this 2nd day of June, 2016

"WDB"

SACRAMENTO WORKS, INC.

"CEO"

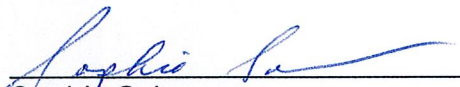
**GOVERNING BOARD OF THE
SACRAMENTO OF EMPLOYMENT
AND TRAINING AGENCY**

By:



Lynn Conner
Its: Chairperson

By:



Sophia Scherman
Its: Chairperson

ITEM IV-B - INFORMATION

DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.

PRESENTER: William Walker

Dislocated Worker Information PY 2022/2023

The following is an update of information as of December 15, 2022

EMPLOYER	SECTOR/INDUSTRY	DATE OF LAYOFF	STATUS	NO. OF AFFECTED WORKERS	REGION/ LOCATION	Contacted	COVID-19 Related
Senate Rules Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
VoxPro 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
Silgan Containers 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
JSL Transportation LLC 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
Shift Technologies, Inc. 175 Commerce Circle Sacramento, CA 95815	Retail	10/8/2022	Permanent	81	Sacramento, CA	Yes	N
Direct Deliveries Services Inc. 2400 McClellan Park Dr. McClellan Park, CA 95652	Delivery Service	11/8/2022	Permanent	49	Sacramento, CA	Yes	N
Summit Funding 3900 Lennane Dr. Ste. 210 Sacramento, CA 95834	Finance	11/23/2022	Permanent	72	Sacramento, CA	Yes	N
Reverse Mortgage Funding LLC. 2355 Gold Meadow Way, Ste.150 Gold River, CA 95670	Finance	11/29/2022	Permanent	44	Sacramento, CA	Yes	N
Acuity Brands Lighting, Inc. dba Sunoptics 6201 27th Street Sacramento, CA 95822	Manufacturing	12/9/2022	Permanent	98	Sacramento, CA	Yes	N
McClellan Park Exchange 5443 Dudley Blvd. McClellan Park, CA 95652	Retail	1/13/2023	Permanent	25	Sacramento, CA	Yes	N
Intel Corporation 1900 Prairie City Dr. Folsom, CA 95630		1/31/2023	Permanent	111	Sacramento, CA	Yes	N
Doordash, Inc. 5201 Mission Street, 12th Floor San Francisco, CA 94103		3/1/2023	Permanent	3	San Francisco	Yes	N
Blue Shield of CA 3300 Zinfandel Dr. Rancho Cordova, CA 95670	Healthcare	1/25/2023	Permanent	24	Rancho Cordova	Yes	N
TOTAL				843			

ITEM IV-C - INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Job Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Acara Solutions, Inc.	1	Assembler	1
Age in Place Sacramento	6	Life Enhancement Caregivers	5
Atelier Staffing LLC	9	Room Attendant	10
Bagatelos Glass Systems, Inc.	3	Journeyman Glazier	1
	3	Shop Production Worker	1
Blue White Robotics US Inc.	7	Robotic Field Technician	1
Brooke Meadow Community	9	Maintenance and Repair Worker	1
California Department of Social Services	9	Licensing Program Analyst	5
	7	Information Technolgy Specialist II	1
	9	Research Data Supervisor I	1
ChildCare Careers	9	Teacher Aide/Assistant	20
City of Elk Grove	9	Administrative Analyst I	1
	9	Associate Civil Engineer	1
	9	Engineering Technician I	1
	9	Public Works Division Manager-Engineering Traffic Engineering Manager	1
	9	Real Time Information Center Specialist	1
	9	Senior Administrative Assistant	1
	9	Senior Code Enforcement Officer	1
	9	Senior Human Resources Specialist	1
City of Sacramento	9	Senior Deputy City Clerk	1
	9	Account Clerk II	1
	9	Accounting Technician	1
	9	Administrative Analyst	5
	9	Administrative Assistant	3
	9	Administrative Officer	1
	9	Administrative Technician	1
	9	Animal Control Officer I	2
	4	Applications Developer	1
	9	Aquatics Specialist	1
	9	Arts Program Coordinator	1
	3	Assistant Architect	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Assistant Civil Engineer	1
	9	Assistant Director	1
	3	Assistant Electrical Engineer	1
	9	Assistant Pool Manager	1
	9	Associate Civil Engineer	2
	9	Associate Curator of Art	1
	9	Building Inspector I	1
	9	Building Maintenance Worker	1
	9	Cashier - Aquatics	1
	9	Chief Building Official	1
	3	Code Enforcement Officer	1
	9	Community Center Attendant I	1
	9	Community Service Officer I	1
	9	Community Service Representative I	1
	3	Construction Inspector I	1
	3	Construction Inspector II	1
	3	Construction Inspector III	1
	9	Council Representative	3
	9	Customer Service Representative	2
	4	Department Systems Specialist I	1
	9	Deputy City Attorney I	2
	9	Deputy City Clerk	1
	9	Deputy Fire Chief	1
	9	Development Project Manager	1
	9	Development Services Technician I	1
	9	Development Services Technician II	1
	7	Dispatcher I- Recruit	2
	7	Dispatcher II	2
	9	Electronic Maintenance Technician	1
	9	Electronic Maintenance Technician II	1
	9	Equipment Service Worker	1
	9	Events Duty Person	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Executive Assistant	1
	9	HVAC Systems Mechanic	1
	9	Junior Planner	1
	9	Junior Plant Operator	1
	9	Legal Secretary	1
	9	Lifeguard	1
	9	Machinist Helper	1
	9	Meter Reader	1
	9	Neighborhood Resources Coordinator I	1
	9	Neighborhood Resources Coordinator II	1
	9	Office Specialist	1
	9	Operations General Supervisor	1
	9	Park Maintenance Worker	1
	9	Park Maintenance Worker II	1
	9	Parking Facilities Maintenance Supervisor	1
	3	Plant Operator	1
	9	Plant Operator-Water Division	1
	9	Police Officer	2
	9	Police Officer-Recruit	2
	9	Police Records Specialist I	1
	9	Police Records Specialist III	1
	9	Pool Manager	1
	9	Program Coordinator	1
	9	Program Specialist	2
	9	Program Supervisor	1
	9	Real Property Agent II	1
	9	Recreation General Supervisor	1
	9	Recreation Superintendent	1
	9	Senior Accounting Technician	2
	4	Senior Applications Developer	1
	9	Senior Code Enforcement Officer	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Senior Engineer	1
	9	Senior Office Specialist	1
	9	Senior Recreation Aide	1
	9	Senior Staff Assistant	1
	7	Senior Telecommunications Technician	1
	3	Street Construction Laborer	1
	3	Street Construction Laborer Trainee	1
	9	Supervising Engineer	1
	9	Supervising Forensic Investigator	1
	9	Ticket Seller	1
	9	Traffic Control and Lighting Technician I	1
	9	Traffic Control and Lighting Technician II	1
	9	Utilities Operations and Maintenance Leadworker	2
	9	Utilities Operations and Maintenance Service Worker	2
	9	Vehicle Service Attendant	1
	9	Veterinarian	1
	9	Youth Aide	1
DaSaMi Inc	9	Tow Truck Operator	1
Easter Seals Society of Superior California	9	Credential Specialist	1
	9	Direct Support Professional	10
	9	Employment Specialist	2
	9	Job Coach Vocational Crew Lead	2
	9	Occupational Therapist	2
	6	Physical Therapist	2
	9	Program Support Trainer	1
	6	Speech and Language Pathologist	1
Eskaton Properties, Inc	4	Licensed Vocational Nurse	20
Health and Life Organization, Inc.(HALO)	9	Credential Specialist	1
Kaiser Permanente	6	Environmental Specialist	4
	6	Lab Technician	4
Leadpoint Business Services	9	Recycling Sorter	15

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District		Account Clerk I	1
	4	Account Clerk II	1
	4	Account Clerk III	1
	4	Accountant	1
	4	Administrative Assistant I	1
	4	Administrative Assistant III	2
	4	Admissions/Records Evaluator II - Veterans Affairs	1
	4	Assistant Financial Aid Officer	1
	4	Associate Dean of Student Success and Equity	1
	4	Associate Vice President of Student Resources and Financial Aid	1
	4	Athletic Trainer	2
	4	Black Student Success Counselor	1
	4	Business Services Supervisor	1
	4	Campus Patrol	1
	4	Chemistry Adjunct Assistant Professor Pool	1
	4	Clerk III	1
	4	College Nurse Clinician	1
	4	College Safety Officer	1
	4	Confidential Human Resources Specialist II	1
	4	Confidential Human Resources Specialist III	1
	4	Counseling Clerk II	1
	4	Custodial Supervisor	1
	4	Custodian	6
	4	Dean of Health and Wellness Services	1
	4	Dean of Institutional Effectiveness and Innovation	1
	4	Director (VII) of Employer Partnership for Automation	1
	4	Educational Center Clerk	1
	4	Educational Center Supervisor	1
	4	Employee Benefits Specialist	1
	4	Ethnic Studies Adjunct Assistant Professor Pool	1
	4	Facilities Maintenance-Heating/Ventilation/Air Conditioning/Plumbing Supervisor	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Financial Aid Clerk II	1
	4	Fire Technology Assistant Professor/Coordinator	1
	4	Geography Adjunct Assistant Professor Pool	1
	4	Health Services Assistant	1
	4	Information technology Business/Technical Analyst II- Customer Relationship Management	2
	4	Instructional Assistant - Accounting	1
	4	Instructional Assistant-Theatre Music	1
	4	Instructional Services Assistant II	2
	4	IT Systems/Database Administrator Analyst II	1
	4	Laboratory Technician - Science	1
	4	Laboratory Technician - Science-Chemistry	1
	4	Laboratory Technician - Science-Physics	1
	4	Lead Instructional Services Assistant	1
	4	Lead Laboratory Technician - Mechanics	1
	4	Maintenance HVAC Mechanic	1
	4	Music Adjunct Assistant Professor Pool	1
	4	Nursing Assistant Professor-Obstetrics Focus	1
	4	Occupational Therapy Adjunct Assistant Professor Pool	1
	4	Occupational Therapy Adjunct Assistant Professor Pool	1
	4	Occupational Therapy Assistant Professor	1
	4	Outreach Specialist	3
	4	Outreach Specialist-Upward Bound TRIO	1
	4	Payroll Specialist	1
	4	Physical Therapy Adjunct Assistant Professor Pool	1
	4	Physics/Astronomy Assistant Professor	1
	4	Police Captain	1
	4	Police Communication Dispatcher	1
	4	Police Detective	1
	4	Police Officer	1
	4	President of Folsom Lake College	1
	4	Railroad Operations Adjunct Assistant Professor	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOBS	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Los Rios Community College District	4	Regional Director (VII) of Philanthropy	1
	4	Registered Nurse Clinical Adjunct Assistant Professor Pool	1
	4	Senior Information Technology Business/Technical Analyst	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	4	Staff Resources Center Assistant	1
	4	Student Personnel Assistant - Career & Job Opportunity Services	1
	4	Student Personnel Assistant - Counseling	1
	4	Student Personnel Assistant - Disabled Student Programs and Services	1
	4	Student Personnel Assistant - Internship Developer	1
	4	Student Personnel Assistant - Student Services	1
	4	Student Personnel Assistant - Student Services -Pride Center	1
	4	Student Support Specialist	18
	4	Student Support Supervisor	2
	4	Theater Technician	1
	4	Vice President of Administrative Services	1
	4	Women's Basketball Adjunct Faculty Head Coach	1
McLaughlin Ranch, LLC	5	Equine Ranch Manager	1
Primeflight Aviation Services	9	Overnight Aircraft Cleaner	3
Resource Staffing Group	9	Assistant Bank Branch Manager	1
	9	Bank Teller	5
Sacramento County Office of Education	4	Para Educator SH	19
Sacramento Employment and Training Agency	9	Clerk of the Boards	1
	9	Fiscal Department Chief	1
Sacramento Regional Transit	9	Attorney II -Transactional and Advisory Emphasis	1
	9	Bus Operator	6
	9	Director, Community & Contract Bus Services	1
	9	Director, Light Rail Operations	1
	9	Director, Planning	1
	9	Grants Analyst/Senior Grants Analyst	1
	9	Lead Community Outreach Specialist	1
	9	Materials Management Supervisor	1

SETA- Employer Activity Report

The following is an update of information as of December 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Sacramento Regional Transit	9	Mechanic A	1
	9	Network Operations Engineer	1
	9	Operator-Elk Grove Service	1
	9	Paratransit Operator	6
	9	Paratransit Operator/Trainer	6
	9	Paratransit Service Worker	6
	9	Program Analyst	1
	9	Security Operations Center Specialist	1
	9	Senior Manager, Budget	1
	9	Senior Manager, Data Center & Network Operations	1
	9	Transit Ambassador	6
Southgate Recreation and Park District	9	Parks Maintenance	3
Tesla	1	Material Handler	1
	1	Production Associates	200
TTEC Government Solutions, LLC.	9	Bilingual Healthcare Customer Service Representative - Arabic-English	50
	9	Bilingual Healthcare Customer Service Representative - Armenian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cambodian-English	50
	9	Bilingual Healthcare Customer Service Representative - Cantonese-English	50
	9	Bilingual Healthcare Customer Service Representative - Farsi-English	50
	9	Bilingual Healthcare Customer Service Representative - Hmong-English	50
	9	Bilingual Healthcare Customer Service Representative - Korean-English	50
	9	Bilingual Healthcare Customer Service Representative- Laotian-English	50
	9	Bilingual Healthcare Customer Service Representative - Mandarin-English	50
	9	Bilingual Healthcare Customer Service Representative - Russian-English	50
	9	Bilingual Healthcare Customer Service Representative - Spanish-English	50
	9	Bilingual Healthcare Customer Service Representative - Vietnamese-English	50
	9	Bilingual Healthcare Customer Service Representative- Tagalog-English	50
	9	Healthcare Customer Service Representative	50
Trashlogic LLC	9	Waste Flow Technician	3
Van Dermeyden Makus Law Corporation	9	HR Specialist	1
Total			1,323

ITEM IV-D – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month of November 3.7%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Cara Welch

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information Division
2901 50th Street
Sacramento, CA 95817

Contact: Cara Welch
(916) 227-0298

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**
Seasonal gains in retail trade led the region in month-over job growth

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.7 percent in November 2022, up from a revised 3.4 percent in October 2022, and below the year-ago estimate of 4.7 percent. This compares with an unadjusted unemployment rate of 4.0 percent for California and 3.4 percent for the nation during the same period. The unemployment rate was 3.2 percent in El Dorado County, 2.8 percent in Placer County, 4.0 percent in Sacramento County, and 3.8 percent in Yolo County.

Between October 2022 and November 2022, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 2,900 to total 1,074,000 jobs.

- Trade, transportation, and utilities (up 3,700 jobs) continued to gain employment from October to November. Retail trade (up 2,200 jobs) and transportation, warehousing, and utilities (up 1,800 jobs) were responsible for the growth. Meanwhile, wholesale trade declined by 300 jobs.
- Government employment rose for the fourth consecutive month, adding 1,400 jobs. Job gains occurred in local government (up 1,000 jobs) and state government (up 500 jobs). Federal government reported a slight drop of 100 jobs.
- Employment in education and health services expanded by 1,000 jobs. Healthcare and social assistance (up 900 jobs) was responsible for 90 percent of the industry gain.
- On the downside, month-over losses were reported in construction (down 1,600 jobs), farm (down 1,500 jobs), leisure and hospitality (down 500 jobs), professional and business services (down 200 jobs), and information (down 100 jobs).

Between November 2021 and November 2022, total jobs in the region increased by 34,100, or 3.3 percent.

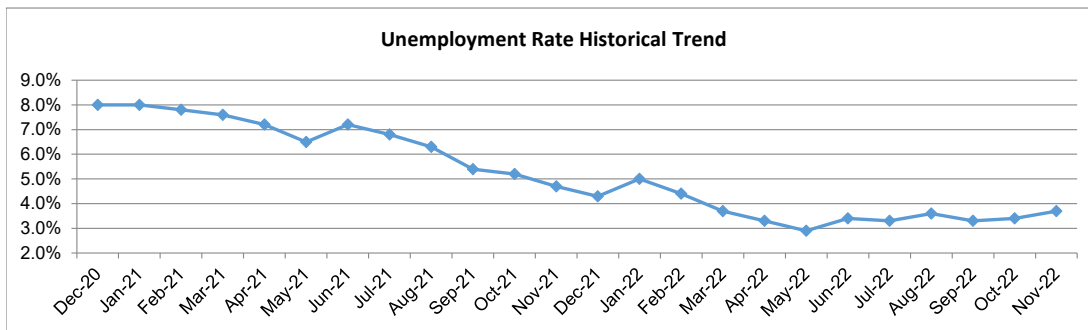
- Education and health services continued to lead the region in year-over growth adding 11,100 jobs. Healthcare and social assistance (up 10,600 jobs) accounted for a majority of the gain. Educational services picked up 500 jobs.
- Leisure and hospitality advanced by 6,900 jobs compared to last November. Within the industry sector, gains were reported in accommodation and food services (up 4,800 jobs) and arts, entertainment, and recreation (up 2,100 jobs).
- Government employment rose by 4,600 jobs. Local government (up 5,000 jobs) and state government (up 100 jobs) were responsible for the increase. These gains were partially offset by a decline of 500 jobs in federal government.

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IMMEDIATE RELEASE

SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.7 percent in November 2022, up from a revised 3.4 percent in October 2022, and below the year-ago estimate of 4.7 percent. This compares with an unadjusted unemployment rate of 4.0 percent for California and 3.4 percent for the nation during the same period. The unemployment rate was 3.2 percent in El Dorado County, 2.8 percent in Placer County, 4.0 percent in Sacramento County, and 3.8 percent in Yolo County.



Industry	Oct-2022	Nov-2022	Change		Nov-2021	Nov-2022	Change
	Revised	Prelim				Prelim	

Total, All Industries	1,071,100	1,074,000	2,900		1,039,900	1,074,000	34,100
Total Farm	9,400	7,900	(1,500)		7,800	7,900	100
Total Nonfarm	1,061,700	1,066,100	4,400		1,032,100	1,066,100	34,000
Mining, Logging, and Construction	77,800	76,200	(1,600)		75,600	76,200	600
Mining and Logging	700	700	0		700	700	0
Construction	77,100	75,500	(1,600)		74,900	75,500	600
Manufacturing	39,000	39,000	0		38,100	39,000	900
Trade, Transportation & Utilities	170,400	174,100	3,700		170,800	174,100	3,300
Information	10,400	10,300	(100)		10,200	10,300	100
Financial Activities	52,400	52,900	500		52,000	52,900	900
Professional & Business Services	141,900	141,700	(200)		138,100	141,700	3,600
Educational & Health Services	180,600	181,600	1,000		170,500	181,600	11,100
Leisure & Hospitality	105,400	104,900	(500)		98,000	104,900	6,900
Other Services	35,700	35,900	200		33,900	35,900	2,000
Government	248,100	249,500	1,400		244,900	249,500	4,600

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

December 16, 2022

Employment Development Department
Labor Market Information Division
(916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Nov 21	Sep 22	Oct 22 Revised	Nov 22 Prelim	Percent Change Month	Year
Civilian Labor Force (1)	1,106,400	1,121,200	1,118,600	1,114,700	-0.3%	0.8%
Civilian Employment	1,054,700	1,084,500	1,080,800	1,073,600	-0.7%	1.8%
Civilian Unemployment	51,600	36,700	37,800	41,100	8.7%	-20.3%
Civilian Unemployment Rate	4.7%	3.3%	3.4%	3.7%		
(CA Unemployment Rate)	5.2%	3.7%	3.8%	4.0%		
(U.S. Unemployment Rate)	3.9%	3.3%	3.4%	3.4%		

Total, All Industries (2)	1,039,900	1,061,100	1,071,100	1,074,000	0.3%	3.3%
Total Farm	7,800	9,800	9,400	7,900	-16.0%	1.3%
Total Nonfarm	1,032,100	1,051,300	1,061,700	1,066,100	0.4%	3.3%
Total Private	787,200	806,800	813,600	816,600	0.4%	3.7%
Goods Producing	113,700	118,100	116,800	115,200	-1.4%	1.3%
Mining, Logging, and Construction	75,600	78,800	77,800	76,200	-2.1%	0.8%
Mining and Logging	700	700	700	700	0.0%	0.0%
Construction	74,900	78,100	77,100	75,500	-2.1%	0.8%
Construction of Buildings	14,400	17,000	17,000	16,900	-0.6%	17.4%
Specialty Trade Contractors	52,000	51,800	51,100	49,500	-3.1%	-4.8%
Building Foundation & Exterior Contractors	14,600	14,500	14,100	13,500	-4.3%	-7.5%
Building Equipment Contractors	21,200	21,300	21,000	20,400	-2.9%	-3.8%
Building Finishing Contractors	11,100	11,500	11,400	11,100	-2.6%	0.0%
Manufacturing	38,100	39,300	39,000	39,000	0.0%	2.4%
Durable Goods	23,600	23,700	23,800	23,900	0.4%	1.3%
Computer & Electronic Product Manufacturing	4,600	4,500	4,600	4,600	0.0%	0.0%
Nondurable Goods	14,500	15,600	15,200	15,100	-0.7%	4.1%
Food Manufacturing	5,500	6,400	5,900	5,800	-1.7%	5.5%
Service Providing	918,400	933,200	944,900	950,900	0.6%	3.5%
Private Service Providing	673,500	688,700	696,800	701,400	0.7%	4.1%
Trade, Transportation & Utilities	170,800	168,700	170,400	174,100	2.2%	1.9%
Wholesale Trade	26,300	26,900	27,100	26,800	-1.1%	1.9%
Merchant Wholesalers, Durable Goods	15,400	16,100	16,300	16,000	-1.8%	3.9%
Merchant Wholesalers, Nondurable Goods	9,500	9,600	9,600	9,600	0.0%	1.1%
Retail Trade	105,200	100,900	101,900	104,100	2.2%	-1.0%
Motor Vehicle & Parts Dealer	14,800	14,800	14,800	14,900	0.7%	0.7%
Building Material & Garden Equipment Stores	9,100	8,600	8,400	8,500	1.2%	-6.6%
Grocery Stores	20,400	20,300	20,300	20,400	0.5%	0.0%
Health & Personal Care Stores	6,000	5,900	6,000	6,200	3.3%	3.3%
Clothing & Clothing Accessories Stores	6,900	6,400	6,600	7,000	6.1%	1.4%
Sporting Goods, Hobby, Book & Music Stores	4,100	3,900	4,000	4,200	5.0%	2.4%
General Merchandise Stores	22,500	20,300	20,900	22,000	5.3%	-2.2%
Transportation, Warehousing & Utilities	39,300	40,900	41,400	43,200	4.3%	9.9%
Information	10,200	10,300	10,400	10,300	-1.0%	1.0%
Publishing Industries (except Internet)	2,100	2,100	2,100	2,100	0.0%	0.0%
Telecommunications	2,700	2,600	2,700	2,700	0.0%	0.0%
Financial Activities	52,000	52,000	52,400	52,900	1.0%	1.7%
Finance & Insurance	34,200	33,900	34,100	34,400	0.9%	0.6%
Credit Intermediation & Related Activities	10,500	10,300	10,300	10,400	1.0%	-1.0%
Depository Credit Intermediation	5,300	5,400	5,400	5,400	0.0%	1.9%
Nondepository Credit Intermediation	2,500	2,600	2,600	2,600	0.0%	4.0%
Insurance Carriers & Related	20,300	20,200	20,400	20,500	0.5%	1.0%
Real Estate & Rental & Leasing	17,800	18,100	18,300	18,500	1.1%	3.9%
Real Estate	14,700	15,000	15,300	15,300	0.0%	4.1%
Professional & Business Services	138,100	140,900	141,900	141,700	-0.1%	2.6%
Professional, Scientific & Technical Services	59,100	60,300	61,600	61,200	-0.6%	3.6%
Architectural, Engineering & Related Services	10,800	11,300	11,400	11,500	0.9%	6.5%
Management of Companies & Enterprises	13,400	14,000	14,100	14,100	0.0%	5.2%
Administrative & Support & Waste Services	65,600	66,600	66,200	66,400	0.3%	1.2%
Administrative & Support Services	62,300	63,200	62,800	62,900	0.2%	1.0%
Employment Services	23,100	23,200	23,000	23,300	1.3%	0.9%

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Nov 21	Sep 22	Oct 22 Revised	Nov 22 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	18,800	20,100	20,000	20,000	0.0%	6.4%
Educational & Health Services	170,500	177,200	180,600	181,600	0.6%	6.5%
Education Services	12,500	12,400	12,900	13,000	0.8%	4.0%
Health Care & Social Assistance	158,000	164,800	167,700	168,600	0.5%	6.7%
Ambulatory Health Care Services	57,800	60,700	61,700	61,700	0.0%	6.7%
Hospitals	25,400	26,800	27,000	27,000	0.0%	6.3%
Nursing & Residential Care Facilities	16,600	17,500	17,700	17,900	1.1%	7.8%
Leisure & Hospitality	98,000	104,500	105,400	104,900	-0.5%	7.0%
Arts, Entertainment & Recreation	13,900	16,000	15,900	16,000	0.6%	15.1%
Accommodation & Food Services	84,100	88,500	89,500	88,900	-0.7%	5.7%
Accommodation	7,300	8,500	8,400	8,300	-1.2%	13.7%
Food Services & Drinking Places	76,800	80,000	81,100	80,600	-0.6%	4.9%
Restaurants	72,800	76,500	77,400	76,900	-0.6%	5.6%
Full-Service Restaurants	31,400	34,800	34,800	34,500	-0.9%	9.9%
Limited-Service Eating Places	41,400	41,700	42,600	42,400	-0.5%	2.4%
Other Services	33,900	35,100	35,700	35,900	0.6%	5.9%
Repair & Maintenance	10,500	10,900	11,100	11,100	0.0%	5.7%
Government	244,900	244,500	248,100	249,500	0.6%	1.9%
Federal Government	14,700	14,400	14,300	14,200	-0.7%	-3.4%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	230,200	230,100	233,800	235,300	0.6%	2.2%
State Government	128,900	127,500	128,500	129,000	0.4%	0.1%
State Government Education	30,500	28,600	29,700	29,800	0.3%	-2.3%
State Government Excluding Education	98,400	98,900	98,800	99,200	0.4%	0.8%
Local Government	101,300	102,600	105,300	106,300	0.9%	4.9%
Local Government Education	56,500	54,600	57,100	58,100	1.8%	2.8%
Local Government Excluding Education	44,800	48,000	48,200	48,200	0.0%	7.6%
County	19,000	19,200	19,300	19,200	-0.5%	1.1%
City	9,600	10,000	10,100	10,200	1.0%	6.3%
Special Districts plus Indian Tribes	16,200	18,800	18,800	18,800	0.0%	16.0%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-227-0298 or Sheila Stock 916-651-5914

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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REPORT 400 C
Monthly Labor Force Data for Counties
November 2022 - Preliminary
Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,218,400	18,444,600	773,800	4.0%
ALAMEDA	9	827,200	801,200	26,000	3.1%
ALPINE	43	490	460	30	5.3%
AMADOR	33	14,280	13,640	640	4.5%
BUTTE	28	92,900	88,900	4,000	4.3%
CALAVERAS	17	21,830	21,070	750	3.4%
COLUSA	57	11,040	9,910	1,130	10.2%
CONTRA COSTA	17	552,700	533,900	18,700	3.4%
DEL NORTE	40	9,300	8,830	470	5.1%
EL DORADO	10	92,500	89,500	2,900	3.2%
FRESNO	51	447,700	418,100	29,600	6.6%
GLENN	41	12,630	11,980	650	5.2%
HUMBOLDT	19	60,900	58,600	2,200	3.7%
IMPERIAL	58	70,800	59,000	11,800	16.7%
INYO	15	8,260	7,980	280	3.3%
KERN	53	391,500	365,100	26,400	6.8%
KINGS	54	56,400	52,500	3,900	6.9%
LAKE	41	28,330	26,850	1,480	5.2%
LASSEN	23	9,390	9,020	370	3.9%
LOS ANGELES	33	4,949,900	4,728,400	221,400	4.5%
MADERA	50	61,400	57,500	3,900	6.3%
MARIN	4	128,400	125,300	3,200	2.5%
MARIPOSA	35	6,850	6,540	310	4.6%
MENDOCINO	23	37,550	36,080	1,470	3.9%
MERCED	55	116,300	107,900	8,400	7.2%
MODOC	35	3,210	3,060	150	4.6%
MONO	21	8,390	8,080	320	3.8%
MONTEREY	45	209,400	197,900	11,500	5.5%
NAPA	10	67,700	65,500	2,100	3.2%
NEVADA	10	47,840	46,330	1,510	3.2%
ORANGE	8	1,597,500	1,550,300	47,200	3.0%
PLACER	5	192,000	186,500	5,400	2.8%
PLUMAS	49	7,290	6,840	450	6.2%
RIVERSIDE	27	1,170,300	1,120,800	49,500	4.2%
SACRAMENTO	25	722,400	693,800	28,600	4.0%
SAN BENITO	37	33,100	31,500	1,600	4.7%
SAN BERNARDINO	26	1,023,600	981,200	42,400	4.1%
SAN DIEGO	15	1,583,000	1,530,100	52,900	3.3%
SAN FRANCISCO	2	573,900	560,700	13,200	2.3%
SAN JOAQUIN	45	335,800	317,200	18,600	5.5%
SAN LUIS OBISPO	5	136,100	132,300	3,800	2.8%
SAN MATEO	1	454,300	444,500	9,800	2.2%
SANTA BARBARA	10	225,000	217,900	7,100	3.2%
SANTA CLARA	3	1,055,200	1,030,400	24,900	2.4%
SANTA CRUZ	32	134,500	128,600	5,900	4.4%
SHASTA	28	74,000	70,700	3,200	4.3%
SIERRA	10	1,340	1,290	40	3.2%
SISKIYOU	43	16,260	15,390	870	5.3%
SOLANO	28	200,100	191,600	8,500	4.3%
SONOMA	7	247,600	240,500	7,100	2.9%
STANISLAUS	45	238,900	225,700	13,200	5.5%
SUTTER	52	44,800	41,800	3,000	6.7%
TEHAMA	37	25,700	24,510	1,200	4.7%
TRINITY	37	4,390	4,180	210	4.7%
TULARE	56	205,200	187,700	17,400	8.5%
TUOLUMNE	28	19,790	18,940	850	4.3%
VENTURA	19	412,600	397,500	15,100	3.7%
YOLO	21	107,900	103,800	4,100	3.8%
YUBA	48	30,700	29,000	1,800	5.7%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2021 benchmark and Census Vintage 2021 population controls at the state level.

Wednesday, January 25, 2023

ITEM IV E - INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Ad Hoc – Lisa Clawson
- Youth Committee – David Gordon
- Planning/Oversight Committee – Dr. Jamey Nye
- Employer Outreach Committee – Ron Ellis

ITEM IV-F-INFORMATION
SETA GOVERNING AGENDA

BACKGROUND:

Attached for your information is a copy of the most recent SETA Governing Board agenda.

Here is the link to access an electronic copy of the full SETA Governing Board agenda packet: https://www.seta.net/c/uploads/2022/12/packet.gb_2023.01.05.final_.pdf

Staff will be available to answer questions.

NOTES:



REGULAR MEETING OF THE SETA GOVERNING BOARD

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Councilmember
City of Sacramento

JENNIFER HERNANDEZ
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, January 5, 2023

TIME: 10:00 a.m.

LOCATION: zoom location

<https://us02web.zoom.us/j/84729507820?pwd=Y2U3cG0zaVFhVEpRcEMwakMwY0JkUT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/84729507820?pwd=Y2U3cG0zaVFhVEpRcEMwakMwY0JkUT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,,84729507820# US (San Jose). Meeting ID: 847 2950 7820. Passcode: 703975. Find your local number: <https://us02web.zoom.us/j/84729507820?pwd=Y2U3cG0zaVFhVEpRcEMwakMwY0JkUT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

I. Call to Order/Roll Call/Pledge of Allegiance

II.	<u>Consent Items</u>	<u>Page Number</u>
A.	Approval of Minutes of the December 1, 2022 Regular Board Meeting	1-8
B.	Approval of Claims and Warrants	9
C.	Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue To Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)	10-11
III.	<u>Action Items</u>	
A.	GENERAL ADMINISTRATION/SETA	
1.	Election of Officers of the Sacramento Employment and Training Agency Governing Board (Jennifer Hernandez)	12
2.	Approve Cancellation of the November 4 Request for Proposals (RRF) for Building Maintenance, Repair and Construction Projects (Karen Griffith)	13-14
B.	WORKFORCE DEVELOPMENT DEPARTMENT	
	<u>Community Services Block Grant:</u> No Items	
	<u>One Stop Services:</u> No Items	
	<u>Refugee Services:</u> No Items	
C.	CHILDREN AND FAMILY SERVICES	
1.	Approval to Ratify the Application Submission to the California Department of Social Services for Expansion Funds for Fiscal Year 2023-2024 (Karen Griffith)	15
IV.	<u>Information Items</u>	
A.	Fiscal Monitoring Reports (D'et Saurbourne)	16-31
	<ul style="list-style-type: none"> Bach Viet Association, Inc. City of Sacramento – Department of Parks and Recreation Elk Grove Unified School District – Head Start Folsom Cordova Community Partnership Greater Sacramento Urban League Lao Family Community Development Pivot Sacramento 	

B.	Employer Success Stories and Activity Report (William Walker)	32-40
C.	Dislocated Worker Update (William Walker)	41-42
D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim)	43-48
E.	Head Start Reports (Karen Griffith)	49-61
V.	<u>Reports to the Board</u>	61
A.	Chair	
B.	Executive Director	
C.	Deputy Directors	
D.	Counsel	
E.	Members of the Board	
F.	Public	
VI.	<u>Adjournment</u>	

DISTRIBUTION DATE: Wednesday, December 21, 2022

ITEM V - OTHER REPORTS

1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Development Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.