



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

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City of Sacramento

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County of Sacramento

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REGULAR MEETING OF THE COMMUNITY ACTION BOARD

DATE: Wednesday, November 9, 2022

TIME: 10:00 a.m.

LOCATION:

<https://us02web.zoom.us/j/89501784489?pwd=K1k2Z0FPR3llallkK3V5OHZMMHV1dz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Community Action Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/89501784489?pwd=K1k2Z0FPR3llallkK3V5OHZMMHV1dz09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833,, 89501784489#US (San Jose). Meeting ID: 895 0178 4489 Passcode: 317012. Find your local number: <https://us02web.zoom.us/j/89501784489?pwd=K1k2Z0FPR3llallkK3V5OHZMMHV1dz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

PAGE NUMBER

- I. Call to Order/Roll Call** 1
- Introduction of new Private Sector members:
 - Renee John – Valley Vision
 - Luis Sanchez – Community Resource Project
- II. Consent Item**
- A. Approval of Minutes of the September 14, 2022 Regular Meeting 2-5
- B. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel) 6-7
- III. Action/Discussion Item**
- A. Approval of Community Services Block Grant Delegate Agency Funding Augmentation Recommendations for Program Year 2022 8
- B. Approval of Community Services Block Grant Program, Delegate Agency Funding Extension Recommendations for Program Year 2023 9-12
- IV. Information Items**
- A. SMUD Resource Priorities Map (Susan Wheeler) 13
- B. Community Services Block Grant Fiscal Monitoring Report (Julie Davis-Jaffe) 14-18
- My Sister's House
 - WIND Youth Services, Inc.
- C. Program Operator Report – 3rd Quarter 19-20
- V. Reports to the Board** 21
- A. Chair
- B. Interim Executive Director
- C. Program Manager
- D. Members of the Board
- E. Public
- VI. Adjournment**

DISTRIBUTION DATE: Thursday, November 3, 2022

Community Action Board meeting hosted by:
LaShelle Dozier (Chair), Dominique Espinosa (Vice Chair), Sam Starks (Secretary/Treasurer)

“Preparing People for Success: in School, in Work, in Life”

COMMUNITY ACTION BOARD MEETING ATTENDANCE

2022

BOARD MEMBER	Represented Sector	1/12	2/9	3/9	4/14	5/11	6/8	7/13	8/10	9/14	10/12	11/9	12/14	# of meetings attended
Peter Coyle	Public Sector					X			A	A				
LaShelle Dozier	Public Sector	X	X			X			X	X				
Dominique Espinosa (8/1/21)	Low Income Sector	X	X			X			X	X				
John Foley (3/24/21)	Private Sector	X	X			X			X	X				
Anthony Garcia	Private Sector	A	X			X			A	X				
Kristin (9/18/19) Gibbons	Public Sector	A	X			A			A	X				
Kara Long (1/12/22) Alt.: Charles Taylor	Low Income Sector	X	X			X			X	X				
Donald Migge	Private Sector	X	X			-			-	-				
Sam Starks	Public Sector	X	X			X			X	X				
Fienishia Wash (5/19) Alt.: Donna Bonner	Low Income Sector	AP	X			AP			X	AP				

*Special meeting

ITEM II -A- CONSENT

APPROVAL OF MINUTES OF THE SEPTEMBER 14, 2022 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the September 14, 2022 Board meeting.

RECOMMENDATION:

Review, make any necessary corrections and approve the minutes.

PRESENTER: Julie Davis-Jaffe

REGULAR MEETING OF THE COMMUNITY ACTION BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Electronic meeting

Wednesday, September 14, 2022
10:00 a.m.

I. **Call to Order/Roll Call**

Ms. Dozier called the meeting to order at 10:01 a.m. The roll was called and a quorum was established.

Members Present:

LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Dominique Espinosa, Vice Chair; Mutual Housing California
Kara Long, Head Start Policy Council
Sam Starks, Secretary/Treasurer; SMUD
Kristin Gibbons, County Department of Human Assistance
Anthony Garcia, Child Action, Inc.
John Foley, Self Help Housing (joined at 10:03 a.m.)
Donna Bonner, Head Start Policy Council (Alternate)

Members Absent:

Peter Coyl, Sacramento Public Library Authority
Fienishia Wash, Head Start Policy Council (alternate present)

II. **Consent Item:**

A. Approval of Minutes of the August 10, 2022 Regular Meeting

The minutes were reviewed; there were no questions or concerns.

Moved/Starks, second/Gibbons, to approve the minutes for August 10, 2022 Regular Meeting

Roll call vote:

Aye: 7 (Dozier, Espinosa, Long, Starks, Gibbons, Foley, Bonner)

Nay: 0

Abstention: 1 (Garcia)

Absent: 1 (Coyle)

III. **Action/Discussion Item:**

A. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While

State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Moved/Starks, second/Espinosa, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Roll call vote:

Aye: 8 (Dozier, Espinosa, Long, Starks, Gibbons, Garcia, Foley, Bonner)

Nay: 0

Abstention: 0

Absent: 1 (Coyle)

IV. Information Item

A. SETA Community Action Board (CAB) Organizational Standards

Ms. Moore reviewed that as a condition of funding, the Community Action Board is required to meet organizational standards. The legal requirements of the Board were reviewed. The organizational standards were presented and reviewed. There were no questions.

B. Community Services Block Grant Fiscal Monitoring Reports

Ms. Davis-Jaffe reviewed the monitoring reports. There were no questions.

V. Reports to the Board

A. Chair: No Report

B. Interim Executive Director: No Report

C. Program Manager/Deputy Director:

Ms. Davis-Jaffe stated every year SETA has to submit the organizational standards, which were due on August 30, 2022. CARES Act funding closeout reports are due by the end of September 2022, and staff expect all funds to be spent.

D. Members of the Board:

Mr. Foley asked when in-person meetings will resume.

Ms. Dozier stated a lot of other Boards are meeting virtually through the end of the year. Mr. Kim stated if members want to meet in-person now they can. Ms. Gibbons asked if it is possible to have hybrid meetings, virtual and in-person. Mr. Kim said it

is possible, however, with the Brown Act it is not practical. Mr. Starks suggested a rotating schedule of in-person and virtual meetings.

Mr. Starks thanked SETA for their assistance in distributing information from SMUD during the heat wave.

E. Public: None

VI. **Adjournment**: The meeting was adjourned at 10:30 a.m.

ITEM II-B-CONSENT

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

RECOMMENDATION:

Authorize the continued use of teleconferencing for Governing Board meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM III-A- ACTION

APPROVAL OF COMMUNITY SERVICES BLOCK GRANT DELEGATE AGENCY FUNDING AUGMENTATION RECOMMENDATIONS FOR PROGRAM YEAR 2022

BACKGROUND:

SETA's delegate agreements with Community Services Block Grant (CSBG) funded program operators, permit SETA to augment the current year agreements of existing delegate agencies whose programs were not fully funded.

In October 2023, SETA received communication from the California Department of Community Services and Development (CSD) that additional funds would be made available to SETA for Program Year (PY) 2022. These funds may be used for operational costs of the Agency, including program, administrative, and personnel costs.

SETA staff have identified two Safety-Net programs that were not fully funded for PY2022 and have fully expended their funds - The Salvation Army and South County Services. Both agencies have responded that they are willing and able to spend the additional funds if augmented. Therefore, staff is recommending augmenting each delegate agency an additional \$21,310.50 for PY2022. The additional numbers to be served are 30 and 40 respectively.

The SETA Governing Board will consider this recommendation at its December 1, 2022 meeting.

RECOMMENDATION:

Approve the augmentation of CSBG Safety-Net funds for The Salvation Army and South County Services, each in the amount of \$21,310.50 for PY2022.

PRESENTER: Julie Davis-Jaffe

ITEM III-B- ACTION

APPROVAL OF COMMUNITY SERVICES BLOCK GRANT PROGRAM, DELEGATE AGENCY FUNDING EXTENSION RECOMMENDATIONS FOR PROGRAM YEAR 2023

BACKGROUND

SETA's delegate agreements with Community Services Block Grant (CSBG) funded program operators permit SETA to extend the agreements for an additional year, ending on December 31, 2023.

SETA's Community Services and Fiscal staff have conducted a thorough evaluation of CSBG program operator performance through September 30, 2022. Staff have determined that the majority of CSBG program operators are performing in a satisfactory manner, and some have exceeded outcome goals and/or service levels prescribed in their subcontracts. Staff recommend that all service providers be extended for an additional year at current PY 2022 funding levels, with some service providers recommended for an increase for the reasons stated below.

SETA's estimated planning allocation for Program Year (PY) 2023 is \$2,089,669. After setting aside funds for administrative, program staffing, and direct customer supports provided by Job Centers and SETA staff, the total allocated for direct services by delegate agencies is \$1,036,336. The total allocation represents a 12.4% increase from PY2022, prompting staff to recommend increased allocations to programs who were not fully funded in PY2022 and expended their funds by October of the current year. The programs and increased 2023 funding levels are as follows:

- The Salvation Army - additional \$3,689.50, for a total of \$85,000
- South County Services - additional \$14,808.50, for a total of \$61,775
- La Familia Counseling Center - additional \$17,000, for a total of \$100,000
- Elk Grove Adult and Continuing Education - additional \$347, for a total of \$63,847

The additional funds will raise the PY2023 funding levels to the total amounts requested in the delegate agencies original proposals for funding and the numbers served will increase based on their cost per participant.

The following new awards are also being recommended for organizations that submitted Safety-Net proposals as part of the original Request for Proposals (RFP) for Program Year 2022-2023, but were not funded due to insufficient funds being available:

- Next Move Francis House - \$30,000
- Volunteers of America - \$27,870

Staff recommendations are contingent upon successful program performance through the 4th quarter of PY2022.

The SETA Governing Board will consider this recommendation at its December 1, 2022 meeting.

ITEM III-B-ACTION (continued)
Page 2

RECOMMENDATION:

Approve the extension of CSBG delegate agreements, as noted on the attached table for PY2023.

PRESENTER: Julie Davis-Jaffe

PY2023 FUNDING EXTENSION RECOMMENDATIONS

Agencies listed in the three (3) tables below are recommended for funding extension for an additional year with the same terms, funding levels, and conditions.

Safety-Net Services				
Agency	Target Group	Target Area	2022 Award	Staff Recommendations
My Sister's House	Survivors of Domestic Violence	Central & South Sacramento, Elk Grove	\$43,959	Extend through PY2023
Elk Grove Adult & Continuing Education	Single Parents, Homeless, Low-Income Households	Florin & Lemon Hill Areas	\$54,489	Extend through PY2023
River City Food Bank	Low-Income Households	Sacramento County	\$30,000	Extend through PY2023
Folsom Cordova Community Partnership	Low-Income Households, Single Parent Families with Children 0-17	Rancho Cordova area zip codes & selected areas of Folsom	\$76,896	Extend through PY2023
Opening Doors	Refugee, Immigrant, and Asylee Households	Sacramento County, Arden Arcade, Lemon Hill, and North Highlands	\$60,000	Extend through PY2023
The Salvation Army	Low-Income Households; 30% to Seniors	Sacramento County	\$81,310.50	Extend through PY2023 with an additional \$3,689.50
South County Services	Low-Income Households	South Sacramento County & River Delta Areas	\$46,966.50	Extend through PY2023 with an additional \$14,808.50
Next Move Francis House	Low-Income Families, People Experiencing Homelessness or Imminent Homelessness	The Promise Zone, Rancho Cordova, Parkway, N. Sacramento, Lemon Hill, Florin, Galt, Elk Grove, Citrus Heights, Carmichael, and Arden Arcade	\$0.00	New Award for PY2023 of \$30,000
Volunteers of America	Homeless, Very Low-Income Veterans, Reservists, Veteran Families	Sacramento County	\$0.00	New Award for PY2023 of \$27,870

Youth and Senior Support

Agency	Target Group	Target Area	2022 Award	Staff Recommendations
La Familia Counseling Center	In-School, Truant, Gang and Pre-Gang Youth	South Sacramento, Lemon Hill, Parkway, Florin, Galt	\$83,000	Extend through PY2023 with an additional \$17,000
The International Rescue Committee	Low-Income English Language Learners, High School Youth	Sacramento County, Arden Arcade, Carmichael, and Florin	\$65,000	Extend through PY2023
Rose Family Creative Empowerment (Special project)	African American Youth ages 14-17	South Sacramento, specifically 95822, 95823 and 95832	\$50,000	Extend through PY2023

Family Self-Sufficiency

Agency	Target Group	Target Area	2022 Award	Staff Recommendations
Waking the Village	Pregnant and Parenting Youth Experiencing Homelessness and their Children	Sacramento County	\$80,000	Extend through PY2023
Women's Empowerment	Homeless Women and their Children	City of Sacramento	\$48,500	Extend through PY2023
International Rescue Committee	Immigrants, Refugees with Families, and Low-Income Women	Sacramento County, esp. Arden-Arcade, Carmichael, and Florin	\$75,000	Extend through PY2023
World Relief	Refugees and New Arrivals, Women, Single Mothers and Low-Income Households	N. Sacramento, N. Highlands, Arden-Arcade, Foothill Farms, and Rancho Cordova	\$84,000	Extend through PY2023
Elk Grove Adult and Continuing Education	Single Parent Households, Underemployed Families	Florin and Lemon Hill (95828, 95823, 95824)	\$63,500	Extend through PY2023 with an additional \$347

ITEM IV- A - INFORMATION

SMUD RESOURCE PRIORITIES MAP

BACKGROUND:

Presentation on SMUD Resources Priorities Map.

PRESENTER: Julie Davis-Jaffe

ITEM IV-B- INFORMATION

COMMUNITY SERVICES BLOCK GRANT FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are the latest CSBG fiscal monitoring reports. Staff will be available to answer questions.

PRESENTER: Julie Davis-Jaffe

MEMORANDUM

TO: Ms. Yen Marshall DATE: October 5, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of My Sister's House

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	CARES-Safety Net	\$39,895	11/2/2020-7/29/2022	6/1/2021-7/29/2022

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: August 2022, 9/14, 9/28, 10/4

AREAS EXAMINED		SATISFACTORY		COMMENTS RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records		X	X	
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: My Sister's House

Findings and General Observations:

- 1) We have reviewed the CSBG CARES Safety Net program from June 1, 2021 to July 29, 2022. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order with the following exception.
- 2) My Sister's House has not submitted a single audit as required by CFR, Title 2, Subtitle A, Part 200, Subpart F(a) for fiscal year ending June 30, 2021. The federal single audit for fiscal year ending June 30, 2021 was September 30, 2022 (includes OMB COVID extension).

Title 2, Subtitle A, Chapter II, Part 200

§ 200.501 Audit requirements.

(a) Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

§ 200.512 Report submission.

(a) General.

(1) "...this section and reporting package described in paragraph (c) of this section must be submitted within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period..."

Recommendations for Corrective Action:

- 1) Please issue a formal response to the finding above, stating when My Sister's House will be completing a federal single audit of the fiscal year ending June 30, 2021.

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. SuTonya Lopez **DATE:** October 5, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of WIND Youth Services, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS	\$40,000	1/1/2021-12/31/2021	1/1/2021-12/31/2021
CSBG	SN	\$29,000	1/1/2021-12/31/2021	1/1/2021-12/31/2021
CSBG	CARES-FSS	\$77,135	11/2/2020-7/29/2022	7/1/2021-7/29/2022
CSBG	CARES-SN	\$24,800	11/2/2020-7/29/2022	7/1/2021-7/29/2022

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: August 2021; August 2022, 9/12, 9/20, 9/28, 10/5

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records		X	X	
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: WIND Youth Services, Inc.

Findings and General Observations:

- 1) We have reviewed the CSBG Family Self Sufficiency and Safety Net programs from January 1, 2021 to December 31, 2021 and the CSBG CARES Act Family Self-Sufficiency and Safety Net programs July 1, 2021 to July 29, 2022. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order with the exception noted below.
- 2) WIND Youth Services has not filed a form 990 with the IRS since 2019. In 2019 reported revenues of grant funding exceed the \$750,000 threshold which leads SETA to believe a single audit submission is required as stated by CFR, Title 2, Subtitle A, Part 200, Subpart F(a). SETA has not received a federal single audit for fiscal years 2020 and 2021 nor financial statements to verify whether a single audit is required for both years respectively.

Title 2, Subtitle A, Chapter II, Part 200

§ 200.501 Audit requirements.

(a) Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

§ 200.512 Report submission.

(a) General.

(1) "...this section and reporting package described in paragraph (c) of this section must be submitted within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period..."

Recommendations for Corrective Action:

- 1) WIND Youth Services is not being funded in 2022 however in order to be considered for future funding, WIND Youth Services must complete a federal single audit for fiscal year ending December 31, 2020 and fiscal year ending December 31, 2021 or provide other verifiable documentation demonstrating a single audit is not required.

cc: Denise Lee
Governing Board

ITEM IV- C INFORMATION

PROGRAM OPERATOR REPORT – 3rd QUARTER

BACKGROUND:

Attached for your information is the CSBG Program Operator report with program and fiscal data through the 3rd Quarter.

Staff will be available to answer questions.

PRESENTER: Julie Davis-Jaffe

Community Services Block Grant Delegate Agency Report:

Family Self-Sufficiency, Employment/Housing

Third Quarter through September 30, 2022

Family Self-Sufficiency: Employment	Enrollments						Employed in 2022 (Waking the Village Housed in 2022)				Employed 180 Days in 2022 (Waking the Village Housed 180 Days)			
	Annual Goal	YTD Goal	Carry- overs	2022 New Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	36	25	11	28	39	156%	31	23	11	48%	20	10	5	50%
INTERNATIONAL RESCUE COMMITTEE	45	40	15	19	34	85%	27	24	13	54%	21	16	9	56%
WAKING THE VILLAGE	45	40	0	43	43	108%	45	40	43	108%	41	36	27	75%
WOMEN'S EMPOWERMENT	80	66	19	8	27	41%	35	30	6	20%	18	15	3	20%
WORLD RELIEF SACRAMENTO	48	48	0	53	53	110%	31	31	26	84%	25	9	3	33%

Definitions

Annual Goal: Subgrantee Projected Goals for 2022

Carryovers: Clients Enrolled in 2021 who the Subgrantee Continued to Work With in 2022

New Actual: Clients Newly Enrolled in 2022

YTD Actual: Carryovers + New Enrollments

YTD Rate: Percentage of Total YTD Enrollments Compared to Projected YTD Enrollments

Community Services Block Grant Delegate Agency Report

Youth and Senior Supports

Third Quarter through September 30, 2022

Youth and Senior Supports	Enrollments						Service Goals				Comments
	Annual Goal	YTD Goal	Carry-overs	New 2022 Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	
INTERNATIONAL RESCUE COMMITTEE	40	28	0	20	20	71%	30	21	20	95%	Goal: Decrease truancy &/or gang-related behavior
LA FAMILIA COUNSELING CENTER	42	36	5	36	41	114%	32	32	29	91%	Goal: No recidivating event for 180 days
ROSE FAMILY CREATIVE EMPOWERMENT	20	15	10	11	21	140%	12	9	4	44%	Goal: No recidivating event for 180 days

Definitions

Annual Goal: Subgrantee Projected Goals for 2022

YTD Goal: Subgrantee Projected Goals January 1 - September 30, 2022

Carryovers: Clients Enrolled in 2021 With Whom the Subgrantee Continued to Work in 2022

New Actual: Clients Newly Enrolled in 2022

YTD Actual: Carryovers + New Enrollments

YTD Rate: Percentage of Total Enrollments Compared to Projected Enrollments

**Community Services Block Grant Delegate Agency Report
Third Quarter Through September 30, 2022**

	Total Households Served YTD	Food				Eviction Avoidance 1st Month's Rent				Utilities				Off-Site Shelter (Motel)			
SAFETY-NET		Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	91	60	30	64	213%	39	25	42	168%	24	18	28	156%				
FOLSOM CORDOVA COMM PARTNERSHIP	89	100	75	65	87%	36	26	25	96%	20	15	24	160%	5	4	0	0%
MY SISTER'S HOUSE	43					53	32	27	84%	32	20	33	165%				
OPENING DOORS	13	0	0	0	N/A	51	38	13	34%								
River City Food Bank	1040	1,400	1,050	1,040	99%												
SALVATION ARMY	112					40	31	80	258%	11	9	19	211%	12	9	14	156%
SOUTH COUNTY SERVICES	124	60	45	45	100%	10	8	14	175%	40	18	41	228%				

Opening Doors provides 1st Month's Rent only, and not Eviction Avoidance

**Community Services Block Grant Delegate Agency Report
Third Quarter Through September 30, 2022**

	Employment Supports				Transportation				Clothing/Diapers				Hygiene			
SAFETY-NET	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	7	5	3	60%	79	50	68	136%								
FOLSOM CORDOVA COMM PARTNERSHIP	10	7	0	0%	50	37	0	0%	100	75	13	17%				
MY SISTER'S HOUSE																
OPENING DOORS																
RIVER CITY FOOD BANK																
SALVATION ARMY																
SOUTH COUNTY SERVICES					60	45	45	100%								

**Community Services Block Grant Delegate Agency Report
Third Quarter Through September 30, 2022**

EXPENDITURES				EXPENDITURES			
DELEGATE AGENCIES	2022 BUDGET	Expended Through 3rd Qtr.	% Expended	DELEGATE AGENCIES	2022 BUDGET	Expended Through 3rd Qtr.	% Expended
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE) (FSS)	\$63,500	\$41,328	65.1%	RIVER CITY FOOD BANK (SN)	\$30,000	\$30,000	100.0%
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE) (SN)	\$54,489	\$51,382	94.3%	ROSE FAMILY CREATIVE EMPOWERMENT (YSS)	\$50,000	\$30,620	61.2%
FOLSOM CORDOVA COMM PARTNERSHIP (SN)	\$76,896	\$22,645	29.4%	SALVATION ARMY (SN)	\$60,000	\$58,218	97.0%
INTERNATIONAL RESCUE COMMITTEE (FSS)	\$75,000	\$45,494	60.7%	SOUTH COUNTY SERVICES (SN)	\$25,656	\$24,589	95.8%
INTERNATIONAL RESCUE COMMITTEE (YSS)	\$65,000	\$20,488	31.5%	WAKING THE VILLAGE (FSS)	\$80,000	\$65,362	81.7%
LA FAMILIA COUNSELING (YSS)	\$83,000	\$42,462	51.2%	WOMEN'S EMPOWERMENT (FSS)	\$48,500	\$14,539	30.0%
MY SISTER'S HOUSE (SN)	\$43,959	\$23,101	52.6%	WORLD RELIEF (FSS)	\$84,000	\$55,678	66.3%
OPENING DOORS (SN)	\$60,000	\$38,894	64.8%				

Definitions: Family Self-Sufficiency (FSS); Youth & Senior Support (YSS); Safety-Net (SN)

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. INTERIM EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Interim Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Interim Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. PROGRAM MANAGER/DEPUTY DIRECTOR

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, and Mr. Roy Kim, the Deputy Director, to provide an oral report on issues not included in the agenda packet.

D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.