



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

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REGULAR MEETING OF THE COMMUNITY ACTION BOARD

DATE: Wednesday, July 14, 2021

TIME: 10:00 a.m.

LOCATION:

<https://us02web.zoom.us/j/89074919621?pwd=SmZqenNrTIVObXISOTJXUjVaRVQ4QT09>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Community Action Board is conducting this regular board meeting on Zoom at <https://us02web.zoom.us/j/89074919621?pwd=SmZqenNrTIVObXISOTJXUjVaRVQ4QT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by dialing any of the following telephone numbers and entering in the Meeting ID: 890 7491 9621; Passcode: 766904. One tap mobile: +16699006833,,89074919621# US (San Jose). Dial by your location +1 669 900 6833 US (San Jose). Find your local number: <https://us02web.zoom.us/j/89074919621?pwd=SmZqenNrTIVObXISOTJXUjVaRVQ4QT09>. Members of the public are encouraged to participate in the meeting by submitting written comments in the Q&A section of the Zoom meeting or by email to: Nancy.Hogan@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Nancy Hogan at (916) 263-3827, or Nancy.Hogan@seta.net. Please include in your request which item you would like to participate on. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the CAB, and included in the record.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

PAGE NUMBER

I. Call to Order/Roll Call

II. Consent Item

- A. Approval of Minutes of the May 24, 2021
Special Meeting

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“Preparing People for Success: in School, in Work, in Life”

III. Action/Discussion Item

- A. Approval of the 2022-2023 Community Services Block Grant (CSBG) Request for Proposals 5-6

IV. Information Items

- A. Program Operator Report – 1st Quarter 7-13
- B. Program Operator Report (CARES Act) 14-18
- C. Customer Satisfaction Surveys 19-20
- D. Community Services Block Grant Fiscal Monitoring Report 21-23
- Goodwill Industries of WIND Youth Services, Inc.

V. Reports to the Board 24

- A. Chair
- B. Executive Director
- C. Program Manager
- D. Members of the Board
- E. Public

VI. Adjournment

DISTRIBUTION DATE: TUESDAY, JULY 6, 2021

**COMMUNITY ACTION BOARD
MEETING ATTENDANCE
2021**

BOARD MEMBER	Represented Sector	1/13	2/10	3/10	4/14	5/24 *	5/25 *	6/9	7/14	8/11	9/8	10/13	11/—	12/8	# of meetings attended
LaShelle Dozier	Public Sector	X		X	X	X	X								
Dominique Espinosa (8/1)	Low Income Sector	X		A	X	A	A								
John Foley (3/24)	Private Sector				X	X	X								
Anthony Garcia	Public Sector	X		A	A	X	X								
Kristin (9/18/19) Gibbons	Public Sector	X		A	A	A	A								
Genevieve Levy	Private Sector	X		X	A	SFBFS chose to no longer serve on CAB 5/2021									
Jara Lindgren (7/1)	Low Income Sector	X	REPLACED BY S. PIERCE												
Donald Migge	Private Sector	X		X	X	X	X								
Shannon Pierce (2/2021)	Low Income Sector			X	X	A	A								
Jon Rango (2/6)	Private Sector	A	RESIGNED 1/20/2021												
Rivkah Sass	Public Sector	X		X	A	X	X								
Sam Starks	Public Sector	X		X	X	X	X								
Fienishia Wash (5/19)	Low Income Sector	X		X	X	X	X								

*Special meeting

ITEM II-A - CONSENT

APPROVAL OF MINUTES OF THE MAY 24, 2021 SPECIAL MEETING

BACKGROUND:

Attached are the minutes of the May 24, 2021 Special Board Meeting.

RECOMMENDATION:

Review, make any necessary corrections and approve the minutes.

PRESENTER: Julie Davis-Jaffe

SPECIAL MEETING OF THE COMMUNITY ACTION BOARD

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Electronic meeting

Monday, May 24, 2021
11:00 a.m.

I. Call to Order/Roll Call

Mr. Migge called the meeting to order at 11:10 a.m. The roll was called and a quorum was established.

Members Present:

Donald Migge, Chair; California Community Credit Union
LaShelle Dozier, Sacramento Housing & Redevelopment Agency
Sam Starks, Secretary/treasurer; SMUD
Fienishia Wash, Head Start Policy Council
John Foley, Self Help Housing
Rivkah Sass, Sacramento Public Library Authority
Anthony Garcia, Child Action, Inc. (arrived at 11:13 a.m.)

Members Absent:

Shannon Pierce, Head Start Policy Council
Dominique Espinosa, Vice Chair; Mutual Housing California
Kristin Gibbons, County Department of Human Assistance

II. Consent Item

A. Approval of Minutes of the April 14, 2021 Regular Meeting

The minutes were reviewed; no question or corrections.

Moved/Starks, second/Dozier, to approve the April 14, 2021 minutes.

Roll call vote:

Aye: 5 (Dozier, Foley, Starks, Wash, Migge)

Nay: 0

Abstentions: 1 (Sass)

Absent: 4 (Espinosa, Garcia, Gibbons, Pierce)

III. Action/Discussion Items: None

Mr. Garcia arrived at 11:13 a.m.

IV. Information Items: None

V. Reports to the Board

- A. Chair: No report.
- B. Executive Director: No report.
- C. Program Manager: Ms. Julie Davis-Jaffe stated that the purpose of the public hearing was to collect public input on the draft Community Action Plan. The notice was posted in the Sacramento Bee and sent to the subgrantees and other agencies on our server list. Although staff has done our due diligence, there appears to be no public input.

Mr. Garcia stated that although we did due diligence, how comfortable are we that the public is aware of this opportunity to give input? Is there a need to think about it before tomorrow's meeting? Mr. Garcia suggested that an opportunity to give public comment should be available; we want to hear from the public when possible.

Ms. Davis-Jaffe replied that on every agenda, there is always an option for the public to give testimony.

Ms. Dozier asked where to locate the Community Action Plan. Ms. Davis-Jaffe replied that it is on SETA's webpage listed under public information notices. Staff will send out the link as well as the meeting information for tomorrow's meeting.

- D. Members of the Board: No comments.
- E. Public: None.

VI. Public Hearing for the 2022-2023 Community Action Plan: No public input.

VII. Adjournment: The meeting was adjourned at 11:18 a.m.

ITEM III A – ACTION

APPROVAL OF THE 2022-2023 COMMUNITY SERVICES BLOCK GRANT (CSBG) REQUEST FOR PROPOSALS

BACKGROUND:

As the designated Community Action Agency for Sacramento County, the Sacramento Employment and Training Agency (SETA) administers CSBG funds to meet locally determined needs. Local needs are determined through a Community Action Plan (CAP) process designated by the State of California, Department of Community Services and Development (CSD), that relies on research into current community conditions, and public testimony and community surveys about unmet community needs.

At the May 25, 2021 Community Action Board (CAB) meeting, the CAB approved the CAP with the following changes:

- Page 9 – Correction on Dates;
- Page 42 – Correction on Indicator(s)/Service(s) Category (CNPI, FNPI, SRV) to read Case managed programs help African American youths demonstrate improved mental and behavioral health and well-being, rather than reduce risky behavior which might lead to arrest; and
- Update Appendix B to include public comments from the May 24, 2021 Public Hearing on the draft Community Action Plan.

On June 3, 2021, the SETA Governing Board approved the 2022/2023 CAP. The CSBG Request for Proposals (RFP) solicits proposals from qualified agencies to address the needs, services and recommendations identified in the CAP.

At this time, the federal government has not approved a budget and the total amount of Community Services Block Grant funding for the 2022 program year is not yet known. For planning purposes, SETA has included in the RFP an estimated amount that is based on the previous year's allocation. A total of \$900,000 is projected for release, on a competitive basis, to public and private non-profit entities with the capacity and experience to meet unmet needs identified in the CAP. The estimated available funding by category for the 2022 CSBG RFP is as follows:

1. Thirty-nine percent (39%), or \$351,000, for Family Self-Sufficiency (FSS) services intended to stabilize in-crisis and vulnerable households in preparation for employment/training-based services through a Sacramento Works America's Job Center, for case-management services to stabilize housing or maintain the independence of persons with disabilities.
2. Thirty-nine percent (39%) or \$351,000, for Safety-Net (SN) services, one-time or limited services to households experiencing an economic shortfall.

ITEM III-A – ACTION (continued)
Page 2

3. Twenty-two percent (22%), or \$198,000, for Youth and Senior Support (YSS) services, which are comprehensive, case-managed support services that support homebound seniors wishing to maintain residence in their housing of choice, and that intervenes in the lives of youth expressing pre-gang, reckless, or criminal behavior, or to provide mentoring for youth.

SETA will target the most vulnerable populations in Sacramento County. For the 2022 program year, groups that will receive priority for services include low-income families, single parents with children 0-5, at-risk youth, homebound seniors and people with disabilities, and homeless individuals and families, including homeless youth. Up to \$50,000 in YSS funding will be available to fund proposals for special projects to mentor vulnerable, at-risk African American youth.

The process and criteria for selecting delegate agencies to implement services and activities identified in SETA's Community Action Plan is outlined in the draft CSBG Request for Proposals (RFP) for the 2022 Program Year that has been sent under separate cover.

The SETA Governing Board will consider approval of the CSBG RFP at its August 5, 2021 meeting. If approved, the CSBG RFP will be released on August 6, 2021 at 1:00 p.m.

RECOMMENDATION:

Approve the CSBG 2022-2023 Request for Proposals.

PRESENTER: Julie Davis-Jaffe

ITEM IV- A - INFORMATION

PROGRAM OPERATOR REPORT – 1st QUARTER

BACKGROUND:

Attached for your information is the CSBG Program Operator report with program and fiscal data through the 1st Quarter of the 2021 program year.

Staff will be available to answer questions.

PRESENTER: Julie Davis-Jaffe

Community Services Block Grant Delegate Agency Report
Youth and Senior Supports
First Quarter through March 31, 2021

Youth and Senior Supports	Enrollments						Service Goals				Comments
	Annual Goal	YTD Goal	Carry-overs	New 2020 Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	
LA FAMILIA COUNSELING	40	13	12	5	17	131%	34	11	14	127%	Goal: Decrease truancy &/or gang-related behavior
ROSE FAMILY CREATIVE EMPOWERMENT CENTER (SPECIAL PROJECT)	15	5	13	0	13	260%	12	3	0	0%	Goal: No recidivating event for 180 days
SAINT JOHN'S PROGRAM FOR REAL CHANGE	182	49	25	15	40	82%	146	39	32	82%	Goal: Decrease truancy &/or gang-related behavior
WAKING THE VILLAGE	75	18	34	14	48	267%	68	16	41	256%	Goal: Decrease truancy &/or gang-related behavior

Definitions

Annual Goal: Subgrantee Projected Goals for 2021

YTD Goal: Subgrantee Projected Goals January 1 - December 31, 2021

Carryovers: Clients Enrolled in 2020 With Whom the Subgrantee Continued to Work in 2021

New Actual: Clients Newly Enrolled in 2021

YTD Actual: Carryovers + New Enrollments

YTD Rate: Percentage of Total Enrollments Compared to Projected Enrollments

Community Services Block Grant Delegate Agency Report:
Family Self-Sufficiency, Employment
First Quarter through March 31, 2021

Family Self-Sufficiency: Employment	Enrollments						Employed in 2021				Employed 180 Days in 2021			
	Annual Goal	YTD Goal	Carry-overs	2021 New Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	50	15	14	2	16	108%	43	0	4	100%+	43	0	1	100%+
FOLSOM CORDOVA COMM PARTNERSHIP	30	12	9	4	13	108%	15	3	1	33%	6	1	0	0%
INTERNATIONAL RESCUE COMMITTEE	70	40	37	13	50	125%	28	8	5	63%	23	10	17	170%
LAO FAMILY	45	10	9	10	19	190%	25	3	9	300%	17	0	8	100%+
SAINT JOHN'S PROGRAM FOR REAL CHANGE	25	7	15	7	22	314%	6	3	2	67%	6	1	2	200%
WOMEN'S EMPOWERMENT	80	45	47	4	51	113%	35	7	4	57%	18	2	6	300%
WIND YOUTH SERVICES	40	8	19	14	33	413%	35	5	6	120%	22	0	0	N/A

Definitions

Annual Goal: Subgrantee Projected Goals for 2021

Carryovers: Clients Enrolled in 2020 who the Subgrantee Continued to Work With in 2021

New Actual: Clients Newly Enrolled in 2021

YTD Actual: Carryovers + New Enrollments

YTD Rate: Percentage of Total YTD Enrollments Compared to Projected YTD Enrollments

**Community Services Block Grant Delegate Agency Report: Family
Self-Sufficiency, Housing and Disability Services
First Quarter through March 31, 2021**

Family Self-Sufficiency: Housing	Enrollments						Housed in 2021				Housed 180 Days in 2021			
	Annual Goal	YTD Goal	Carry-overs	2020 New Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	50	15	14	2	16	107%	5	1	0	0%	5	0	0	N/A
FOLSOM CORDOVA COMM PARTNERSHIP	30	12	9	4	13	108%	8	1	0	0%	3	0	0	N/A

Family Self-Sufficiency: Disability	Enrollments						Maintained Independence in 2021				Maintained Independence 180 Days in 2021			
	Annual Goal	YTD Goal	Carry-overs	2020 New Enrollments	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate	Annual Goal	YTD Goal	YTD Actual	YTD Rate
FOLSOM CORDOVA COMM PARTNERSHIP	5	1	0	2	2	200%	3	0	0	N/A	2	0	0	N/A

Definitions

Annual Goal: Subgrantee Projected Goals for 2021

YTD Goal: Subgrantee Projected Goals January 1 - December 31, 2021

Carryovers: Clients Enrolled in 2020 With Whom the Subgrantee Continued to Work in 2021

New Actual: Clients Newly Enrolled in 2021

YTD Actual: Carryovers + New Enrollments

YTD Rate: Percentage of Total Enrollments Compared to Projected Enrollments

**Community Services Block Grant Delegate Agency Report
First Quarter Through March 31, 2021**

	Total Households Served YTD	Food				Eviction Assistance 1st Month's Rent				Utilities				Off-Site Shelter (Motel)			
SAFETY-NET		Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%
ELK GROVE FOOD BANK	0	1396	36	0	0%												
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	20	60	15	16	107%	20	5	13	260%	20	10	4	40%				
FOLSOM CORDOVA COMM PARTNERSHIP	0	50	7	0	0%	28	4	0	0%	25	3	0	0%				
INTERNATIONAL RESCUE COMMITTEE	11					33	3	11	367%	35	5	0	0%				
MY SISTER'S HOUSE	13					46	7	12	171%	28	4	0	0%				
River City Food Bank	1045	3,500	800	1,045	131%												
NEXT MOVE (FRANCIS HOUSE)	12	73	18	10	56%									73	18	12	67%
SALVATION ARMY	32					207	55	17	31%	102	30	4	13%	36	10	11	110%
SOUTH COUNTY SERVICES	20	116	29	10	34%	47	12	2	17%	80	20	7	35%				
VOLUNTEERS OF AMERICA	9	50	15	1	7%	20	6	0	0%	21	3	0	0%	27	7	4	57%
WIND YOUTH SERVICES	51	350	80	47	59%	7	1	0	0%	0	0	0	#DIV/0!				

* For Wind Youth Services, this category is for car repairs as an employment support

July 14, 2021

**Community Services Block Grant Delegate Agency Report
First Quarter Through March 31, 2021**

	Employment Supports				Transportation				Clothing/Diapers				Hygiene			
SAFETY-NET	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%	Annual Goal	YTD Goal	Actual	%
ELK GROVE FOOD BANK																
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	7	3	0	0%	54	10	15	150%								
FOLSOM CORDOVA COMM PARTNERSHIP	10	1	0	0%					21	2	0	0%				
INTERNATIONAL RESCUE COMMITTEE	28	3	0	0%	40	5	0	0%								
MY SISTER'S HOUSE																
RIVER CITY FOOD BANK																
NEXT MOVE (FRANCIS HOUSE)																
SALVATION ARMY																
SOUTH COUNTY SERVICES					232	58	1	2%								
VOLUNTEERS OF AMERICA					70	25	1	4%								
WIND YOUTH SERVICES					300	70	29	41%								

**Community Services Block Grant Delegate Agency Report
First Quarter Through March 31, 2021**

EXPENDITURES				EXPENDITURES			
DELEGATE AGENCIES	2021 BUDGET	Expended Through 1st Qtr.	% Expended	DELEGATE AGENCIES	2021 BUDGET	Expended Through 1st Qtr.	% Expended
ELK GROVE FOOD BANK (SN)	\$34,870	\$0	0.0%	RIVER CITY FOOD BANK (SN)	\$50,000	\$0	0.0%
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE) (FSS)	\$35,218	\$3,921	11.1%	ROSE FAMILY CREATIVE EMPOWERMENT CENTER (SPECIAL PROJECT) (YSS)	\$40,000	\$8,658	21.6%
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE) (SN)	\$38,342	\$7,503	19.6%	SAINT JOHN'S PROGRAM FOR REAL CHANGE (FSS)	\$35,218	\$8,928	25.4%
FOLSOM CORDOVA COMM PARTNERSHIP (FSS)	\$64,563	\$12,434	19.3%	SAINT JOHN'S PROGRAM FOR REAL CHANGE (YSS)	\$45,000	\$10,062	22.4%
FOLSOM CORDOVA COMM PARTNERSHIP (SN)	\$56,508	\$0	0.0%	SALVATION ARMY (SN)	\$75,000	\$9,450	12.6%
INTERNATIONAL RESCUE COMMITTEE (FSS)	\$65,001	\$11,048	17.0%	SOUTH COUNTY SERVICES (SN)	\$61,768	\$9,815	15.9%
INTERNATIONAL RESCUE COMMITTEE (SN)	\$31,000	\$3,554	11.5%	VOLUNTEERS OF AMERICA- GREATER SACRAMENTO & NORTHERN NEVADA (SN)	\$27,870	\$2,668	9.6%
LA FAMILIA COUNSELING (YSS)	\$60,000	\$9,129	15.2%	WAKING THE VILLAGE (YSS)	\$40,000	\$833	2.1%
LAO FAMILY (FSS)	\$50,000	\$7,384	14.8%	WIND YOUTH SERVICES (FSS)	\$40,000	\$5,025	12.6%
MY SISTER'S HOUSE (SN)	\$34,100	\$4,021	11.8%	WIND YOUTH SERVICES (SN)	\$29,000	\$700	2.4%
NEXT MOVE (SAEHC) (SN)	\$45,542	\$122	0.3%	WOMEN'S EMPOWERMENT (FSS)	\$40,000	\$15,609	39.0%

Definitions: Family Self-Sufficiency (FSS); Youth & Senior Support (YSS); Safety-Net (SN)

ITEM IV- B - INFORMATION

PROGRAM OPERATOR REPORT (CARES Act)

BACKGROUND:

Attached for your information is the CSBG Program Operator report for CARES Act Funding with program and fiscal data covering the period of November 2, 2020 through March 31, 2021.

Staff will be available to answer questions.

STAFF PRESENTER: Julie Davis-Jaffe

**Community Services Block Grant CARES Act Delegate Agency Report
Through March 31, 2021**

EXPENDITURES				EXPENDITURES			
DELEGATE AGENCIES	BUDGET	Expended Through 2nd Qtr.	% Expended	DELEGATE AGENCIES	BUDGET	Expended Through 2nd Qtr.	% Expended
ELK GROVE FOOD BANK (SN)	\$54,000	\$0	0.0%	ROSE FAMILY (SN)	\$33,286	\$0	0.0%
ELK GROVE USD (FSS)	\$63,014	\$14,007	22.2%	PIVOT SAC (FSS)	\$43,919	\$7,257	16.5%
ELK GROVE USD (SN)	\$44,906	\$18,376	40.9%	SAINT JOHN'S PROGRAM FOR REAL CHANGE (FSS)	\$65,008	\$44,969	69.2%
FOLSOM CORDOVA COMM PARTNERSHIP (FSS)	\$103,917	\$15,418	14.8%	SALVATION ARMY (SN)	\$60,000	\$52,766	87.9%
FOLSOM CORDOVA COMM PARTNERSHIP (SN)	\$60,000	\$31,250	52.1%	SOUTH COUNTY SERVICES (SN)	\$33,286	\$22,127	66.5%
INTL RESCUE COMMITTEE (SN)	\$60,000	\$15,350	25.6%	VOLUNTEERS OF AMER. (SN)	\$27,870	\$3,625	13.0%
LAO FAMILY (FSS)	\$125,000	\$0	0.0%	WIND YOUTH SERVICES (FSS)	\$78,042	\$9,286	11.9%
MUTUAL ASSISTANCE NETWORK (SN)	\$60,000	\$0	0.0%	WIND YOUTH SERVICES (SN)	\$24,800	\$1,000	4.0%
MY SISTER'S HOUSE (SN)	\$39,895	\$10,686	26.8%	WORLD RELIEF SACRAMENTO (FSS)	\$78,506	\$8,438	10.7%
OPENING DOORS (SN)	\$60,000	\$22,669	37.8%	WORLD RELIEF SAC (SN)	\$37,724	\$8,125	21.5%
RIVER CITY FOOD BANK (SN)	\$50,000	\$0	0.0%				

Definitions: Family Self-Sufficiency (FSS); Safety-Net (SN)

**Community Services Block Grant CARES Act Delegate Agency Report: Family Self-Sufficiency:
Employment; Health and Social/Behavioral Development
Through March 31, 2021**

Family Self-Sufficiency: Employment	Enrollments				Employed				Employed 180 Days			
	Program Goal	YTD Goal	YTD Actual	YTD Rate	Program Goal	YTD Goal	YTD Actual	YTD Rate	Program Goal	YTD Goal	YTD Actual	YTD Rate
ELK GROVE UNIFIED SCHOOL DISTRICT (EGACE)	36	8	5	188%	31	6	0	0%	31	0	0	N/A
FOLSOM CORDOVA COMM PARTNERSHIP	37	8	15	188%	20	3	2	67%	10	0	0	N/A
LAO FAMILY	75	15	11	73%	60	8	11	138%	36	0	0	N/A
PIVOT SAC	90	20	4	20%	50	2	0	0%	27	0	0	N/A
WIND YOUTH SERVICES	56	13	0	0%	42	10	0	0%	24	0	0	N/A
WORLD RELIEF SACRAMENTO	72	25	14	56%	58	8	0	0%	53	0	0	N/A
Family Self-Sufficiency: Health and Social/Behavioral Development	Enrollments				Demonstrate Positive Approaches to Learning							
	Program Goal	YTD Goal	YTD Actual	YTD Rate	Program Goal	YTD Goal	YTD Actual	YTD Rate				
SAINT JOHN'S PROGRAM FOR REAL CHANGE Age 0-5	100	24	10	42%	66	14	10	71%				
SAINT JOHN'S PROGRAM FOR REAL CHANGE Grades 1st-8th	70	16	10	63%	46	10	10	100%				
	Enrollments				Demonstrate Improved Mental/Behavioral Health and Well-Being							
	Program Goal	YTD Goal	YTD Actual	YTD Rate	Program Goal	YTD Goal	YTD Actual	YTD Rate				
SAINT JOHN'S PROGRAM FOR REAL CHANGE	30	8	0	0%	17	4	0	0%				

Definitions

Program Goal: Subgrantee Projected Goals for 2020-2022

YTD Goal: Projected goal at current point of the program period

YTD Actual: Actual Enrollments at current point of the program period

YTD Rate: Percentage of Total Cumulative Enrollments Compared to Projected Cumulative Enrollments

**Community Services Block Grant CARES Act Delegate Agency Report
Through March 31, 2021**

	Total Households Served YTD	Food				Eviction Assistance 1st Month's Rent				Utilities				Off-Site Shelter (Motel)			
SAFETY-NET		Prog. Goal	YTD Goal	Actual	%	Prog. Goal	YTD Goal	Actual	%	Prog. Goal	YTD Goal	Actual	%	Prog. Goal	YTD Goal	Actual	%
ELK GROVE FOOD BANK	36	1396	36		0%					112	12		0%				
ELK GROVE USD	27	51	10	23	230%	23	6	19	317%	45	5	11	220%				
FOLSOM CORDOVA COMM PARTNERSHIP	57	50	15	40	267%	28	8	33	413%	25	6	23	383%				
INTL RESCUE COMMITTEE	19					70	20	16	80%	35	10	4	40%				
MUTUAL ASST. NETWORK	0	90	30	0	0%	31	8	0	0%	15	3	0	0%				
MY SISTER'S HOUSE	6					35	12	4	33%	25	5	5	100%				
OPENING DOORS	37	50	14	19	136%	20	4	18	450%	50	14	0	0%	10	2	0	0%
RIVER CITY FOOD BANK	599	3500	700	599	86%												
ROSE FAMILY	0					28	8	0	0%	34	10	0	0%	12	4	0	0%
SOUTH COUNTY SVCS.	33					16	8	14	175%	20	8	12	150%	6	2	8	400%
THE SALVATION ARMY	161					75	10	66	660%	108	20	98	490%				
VOLUNTEERS OF AMER.	10	40	14	7	50%	26	8	5	63%	30	6	2	33%	50	18	0	0%
WIND YOUTH SVCS.	2	187	30	1	3%	5	1	0	0%	10	4	0	0%				
WORLD RELIEF SAC. CAB	7					28	5	5	100%	30	3	0	0%	3	1	1	100%

**Community Services Block Grant CARES Act Delegate Agency Report
Through March 31, 2021**

	Employment Supports				Transportation*				Clothing/Diapers			
SAFETY-NET	Prog. Goal	YTD Goal	Actual	%	Prog. Goal	YTD Goal	Actual	%	Prog. Goal	YTD Goal	Actual	%
ELK GROVE FOOD BANK												
ELK GROVE USD	20	8	11	138%	38	10	23	230%				
FOLSOM CORDOVA COMM PARTNERSHIP	10	3	20	667%					21	6	12	200%
INTL. RESCUE COMMITTEE	25	5	0	0%	30	6	0	0%				
MUTUAL ASST. NETWORK	87	30	0	0%								
MY SISTER'S HOUSE												
OPENING DOORS												
RIVER CITY FOOD BANK												
ROSE FAMILY												
SOUTH COUNTY SVCS.												
THE SALVATION ARMY												
VOLUNTEERS OF AMER.					75	25	0	0%				
WIND YOUTH SVCS.					180	50	1	2%				
WORLD RELIEF SAC. CAB	3	0	0	0%	7	0	2	100+%				

ITEM IV-C - INFORMATION
CUSTOMER SATISFACTION SURVEYS

BACKGROUND:

Customer satisfaction surveys are attached for your review. Staff will be available to answer any questions.

PRESENTER: Julie Davis-Jaffe

2020-2021 CSBG Satisfaction Survey

Survey Questions:

1. It was easy to connect with an agency worker to discuss my situation.
2. I was treated with respect during my contacts with the agency.
3. I was informed of other services that could also assist me.
4. **(Safety-net only)** I received emergency assistance within three (3) working days of my initial request.
(FSS/YSS only) My case manager was engaged and seemed to understand my situation.
5. On a scale of 1 through 10 ("1" being the least and "10" being the highest), how satisfied were you with the services you received?

CSBG Delegate Agency	Program	Q 1-4; Average "Yes" responses (out of total responses 4/4)	Q 5; Average score (out of 10 Possible)
Elk Grove Adult and Community Education	FSS	98%	10
	SN	100%	10
Folsom Cordova Community Partnership	FSS		
	SN		
International Rescue Committee	FSS	99% Yes	10
	SN	100% Yes	10
La Familia Counseling Center	YSS	100% Yes	10
Lao Family Community Development	FSS		
My Sister's House	SN	100% Yes	9.8
Next Move Francis House	SN		
Rose Family Creative Empowerment Center	YSS SP		
ST. John's Program for Real Change	FSS		
	YSS		
The Salvation Army	SN		
South County Services	SN		
Volunteers of America	SN		
Waking the Village	YSS		
Wind Youth Services	FSS		
	SN		
Women's Empowerment	FSS	100% yes	10

Analysis:

For Questions 1-4, responders were given a Yes or No option. Responses to questions 1 through 4, on average, were 99.5%. Program participants say they were able to connect with an agency contact to discuss their situation, were treated with respect, were informed of additional or other services, received emergency assistance within three (3) working days, and received full engagement from their assigned case manager. Question 5 provided customers the opportunity to rate their satisfaction experience on a scale of 1 through 10; 1 being least and 10 being highest. On average, delegate agencies were given a rating of 9.9 out of 10. Overall a high number of customers were highly satisfied with the CSBG services they received. A total of 88 surveys were received for this report; blank spaces indicate that no surveys were completed for the given agency. This report encompasses surveys received between March, 2021 and June, 2021. Due to the brief nature of the exchange, food banks were not included in this survey.

ITEM IV-D - INFORMATION

COMMUNITY SERVICES BLOCK GRANT FISCAL MONITORING REPORT

BACKGROUND:

Attached for your information is a copy of the latest CSBG fiscal monitoring report.

Staff will be available to answer questions.

PRESENTER: Julie Davis-Jaffe

MEMORANDUM

TO: Ms. Robynne Rose-Haymer **DATE:** May 10, 2021

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring at Goodwill Industries of WIND Youth Services, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS	\$55,000	1/1/19-12/31/19	7/1/19-12/31/19
CSBG	Safety Net	\$20,000	1/1/19-12/31/19	7/1/19-12/31/19
CSBG	YSS	\$43,500	1/1/19-12/31/19	7/1/19-12/31/19

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: August 2020-March 2021 (COVID)

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: WIND Youth Services, Inc.

Findings and General Observations:

- 1) We have reviewed the CSBG programs of Family Self-Sufficiency, Safety Net and Youth & Senior Support from July 1, 2019 to December 31, 2019. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT

The Chair of the SETA Community Action Board on a regular basis receives numerous items of information concerning legislation, current programs and agency activities.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. EXECUTIVE DIRECTOR'S REPORT

This item is set aside to allow the Executive Director of the Community Action Program to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Community Action Board packet.

The Executive Director's Report also allows the opportunity for the Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. PROGRAM MANAGER

This item provides an opportunity for Ms. Julie Davis-Jaffe, the CSBG program manager, to provide an oral report on issues not included in the agenda packet.

D. MEMBERS OF THE BOARD

This item provides the opportunity for SETA Community Action Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

E. PUBLIC PARTICIPATION

Participation of the general public at SETA Community Action Board meetings is encouraged. Members of the audience are asked to address their requests to the Chair, if they wish to speak.