



Sacramento
Employment and
Training
Agency

REGULAR MEETING OF THE SETA GOVERNING BOARD

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

MAI VANG
Councilmember
City of Sacramento

DENISE LEE
Interim Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

DATE: Thursday, September 1, 2022

TIME: 10:00 a.m.

LOCATION: Zoom Location

<https://us02web.zoom.us/j/85413316942?pwd=VE40ZmV1NGttNXFIK2NMRmo5cTVVZz09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/85413316942?pwd=VE40ZmV1NGttNXFIK2NMRmo5cTVVZz09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833, 85413316942# US (San Jose). Meeting ID: 854 1331 6942. Passcode: 912175. Find your local number: <https://us02web.zoom.us/j/85413316942?pwd=VE40ZmV1NGttNXFIK2NMRmo5cTVVZz09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

I. Call to Order/Roll Call/Pledge of Allegiance

“Preparing People for Success: in School, in Work, in Life”

II.	<u>Consent Items</u>	<u>Page Number</u>
A.	Approval of Minutes of the August 4, 2022 Regular Board Meeting	1-7
B.	Approval of Claims and Warrants	8
C.	Approval of the One-Stop Share of Cost Agreement with the County Department of Human Assistance, PY 2022-2023 and Authorize the Executive Director to Sign the Agreement and any Required Documents Pertaining to the Agreement	9
III.	<u>Action Items</u>	
A.	GENERAL ADMINISTRATION/SETA	
1.	Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing (Legal Counsel)	10-11
B.	WORKFORCE DEVELOPMENT DEPARTMENT	
	<u>Community Services Block Grant:</u> No Items	
	<u>One Stop Services:</u> No Items	
	<u>Refugee Services:</u>	
1.	Approval of Funding Extension Recommendations for Refugee Support Services (RSS) And RSS Set-Aside Programs, and Additional Support Services, Program Year (PY) 2022-23 (Michelle O'Camb)	12-24
C.	CHILDREN AND FAMILY SERVICES:	
1.	Approval of Head Start and Early Head Start Budget Modification and Carryover Request for From Program Year 2020-2021 to Program Year 2022-2023 (Denise Lee)	25-26
IV.	<u>Information Items</u>	
A.	Fiscal Monitoring Reports (D'et Saurbourne) <ul style="list-style-type: none"> Loa Family Community Development Pivot Sacramento Volunteers of America 	27-33

B.	Employer Success Stories and Activity Report (William Walker)	34-36
C.	Dislocated Worker Update (William Walker)	37-38
D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim)	39-44
E.	Head Start Reports (Denise Lee)	45-54
V.	<u>Reports to the Board</u>	55
A.	Chair	
B.	Interim Executive Director	
C.	Deputy Directors	
D.	Counsel	
E.	Members of the Board	
F.	Public	
VII.	<u>Adjournment</u>	

DISTRIBUTION DATE: Wednesday, August 24, 2022

SETA Governing Board meeting hosted by:
Councilmember Eric Guerra (Chair) & Supervisor Patrick Kennedy (Vice Chair)

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE AUGUST 4, 2022 REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the August 4, 2022 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Denise Lee

**REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND
TRAINING AGENCY GOVERNING BOARD**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Meeting Held Electronically

Thursday, August 4, 2022
10:00 a.m.

I. Call to Order/Roll Call/Pledge of Allegiance

Mr. Kennedy called the meeting to order at 10:01 a.m. The roll was called and a quorum was confirmed.

Members Present:

Don Nottoli, Member, Board of Supervisors *(joined at 10:03 a.m.)*

Patrick Kennedy, Vice Chair, Board of Supervisors

Sophia Scherman, Member, Public Representative

Mai Vang, Councilmember, City of Sacramento

Members Absent:

Eric Guerra, Chair; Councilmember, City of Sacramento

II. Consent Items

Mr. Nottoli joined the meeting at 10:03 a.m.

- A. Approval of Minutes of the July 7, 2022 Regular Board Meeting
- B. Approval of Claims and Warrants

Moved/Scherman, second/Vang, to approve the following consent items:

- A. Approval of Minutes of the July 7, 2022 Regular Board Meeting
- B. Approval of Claims and Warrants for 6/22/2022 to 7/27/2022

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

III. Action Items

A. GENERAL ADMINISTRATION/SETA

- 1. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or

While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Mr. Thatch reviewed this item.

Moved/Kennedy, second/Vang, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

2. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:**

Approval of the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2022-2023

Ms. Saurbourne reviewed the final SETA budget for fiscal year 2022-2023, which increased by \$800,000 over last year. The biggest change was to WIOA formula funding of \$1.2 million, a 13 percent increase. As of August 1, 2022, our rapid response funds increased by \$128,000. The Early Head Start and Early Head Start CCP grants were incorporated into one grant; no fiscal impact. An additional travel item was added to the out of state travel schedule. The fixed assets schedule was updated to reflect budget changes that were requested from ACF to include additional projects for the upcoming year.

Mr. Kennedy opened the public hearing.

Moved/Nottoli, second/Scherman, to close the public hearing and approve the final SETA Budget for fiscal year 2022-2023

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

3. **Approval of Appointment to the Sacramento Works Board**

Mr. Kim reviewed the appointment of Ms. Valenton.

Moved/Nottoli, second/Scherman, to approve the appointment of Ms. Shelly Valenton to the Sacramento Works Board to fill the business seat.

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

B. WORKFORCE DEVELOPMENT DEPARTMENT

Community Services Block Grant: No Items

One Stop Services:

1. Approval to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2022-23, and Authorize Staff to Submit a Request to the State of California, Employment Development Department

Ms. O'Camb reviewed on an annual basis we transfer funds from Dislocated Worker to Adult funding. The request is to transfer up to 80 percent of funds, a total of approximately \$2.8 million. This allows for flexibility to respond to labor markets, workforce, and population changes.

Moved/Scherman, second/Nottoli, to approve the transfer of up to 80 percent, or \$2,827,744, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2022-2023, and authorize staff to submit a request to the State of California, EDD

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

2. Approval to Submit an Application to the California Workforce Development Board for Assembly Bill 628 Funds and Authorize the Executive Director to Execute the Agreement, any Other Documents Required by the Funding Source and Enter into Subcontracts with Service Providers

Ms. Davis-Jaffe reviewed the application will serve the highest need in our community, working on equity and increasing skill sets and employment opportunities. Staff is working on an application seeking \$750,000 to serve the neighborhoods with the highest concentrations of poverty and communities of color. Specifically, North Sacramento Del Paso Heights and South Sacramento Parkway and Lemon Hill communities.

Moved/Scherman, second/Vang, to approve the submission of an application to the California Workforce Development Board (CWDB) for AB628 funds, and authorize the Executive Director to execute the agreement, any other documents required by the funding source and enter into subcontracts with service providers

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

Refugee Services:

3. Non-Competitive Procurement Finding and Approval of Funding Augmentation Recommendations for Refugee Support Services (RSS) Program Providers, Program Year 2021-22

Ms. O’Camb reviewed this is for six of the refugee service providers and accompanying funding. Approval of the funding will allow for the provision of housing utilities and technology support for the additional clients. The total amount for the requested non-competitive procurement is \$736,000. There is an additional \$76,000 in funding recommended for the housing and technology supports for the additional enrollments. Three corrections were read into the record by Ms. O’Camb, and are highlighted below.

ES						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$37,840	110	\$6,880	20	130	\$44,720
Bach Viet	\$82,904	241	\$13,760	40	281	\$96,664
Lao Family	\$58,480	170	\$6,880	20	190	\$65,360

VESL/OJT						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$12,040	35	\$3,440	10	45	\$15,480
Bach Viet	\$25,800	75	\$3,440	10	85	\$29,240
Lao Family	\$18,920	55	\$3,440	10	65	\$22,360

Mr. Nottoli commented the date of the letter from the California Department of Social Services was from a year ago.

Ms. O’Camb stated the letter provided by CDSS has afforded SETA the ability to build on the procurement that we facilitated a year and a half ago. It is still in effect and offers expedited processes as a result of COVID-19 flexibilities. SETA

will be requesting a new letter by Ms. Kathy Yang due to the Ukraine humanitarian need.

Mr. Nottoli stated a family of five in South Sacramento is living in their car in a park, and unable to receive assistance because they did not have a certain refugee status. Are there other programs available to assist the family until they get their status up-to-date?

Ms. O'Camb replied they are eligible at all food banks. Many refugees came through the southern border. There are a number of Afghan and Ukrainian refugees that could be granted humanitarian status if they can provide documentation they are evacuees.

Moved/Vang, second/Nottoli, to approve the non-competitive procurement and the RSS funding augmentations for the five RSS program providers for PY 2021-2022

Roll call vote:

Aye: 4 (Kennedy, Scherman, Vang, Nottoli)

Nay: 0

Abstention: 0

Absent: 1 (Guerra)

C. CHILDREN AND FAMILY SERVICES: No Items

IV. Information Items

- A. Fiscal Monitoring Reports: No Questions
- B. Employer Success Stories and Activity Report: No Questions
- C. Dislocated Worker Update: No Questions
- D. Unemployment Update/Press Release from the Employment Development Department: No Questions
- E. Head Start Reports:

Ms. Lee updated the Board on vaccine clinics that will be hosted at Head Start centers for the children, families and surrounding community in early September. Staff are coordinating efforts with Public Health Department She introduced nurse interns from the UC Davis Betty Irene Moore School of Nursing who are working on community projects in Head Start. Outcomes will be shared in a future board meeting.

V. Reports to the Board

- A. Chair: No Report
- B. Interim Executive Director: No Report
- C. Deputy Directors: No Report

- D. Counsel: No Report
- E. Members of the Board:

Mr. Nottoli gave his appreciation to the UC Davis students.

- F. Public: None

VI. Adjournment: The meeting adjourned at 10:31 a.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Denise Lee, Interim Executive Director, has reviewed the claims for the period 7/27/2022 through 8/24/2022, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 7/27/2022 through 8/24/2022.

PRESENTER: Denise Lee

ITEM II-C– CONSENT

APPROVAL OF THE ONE-STOP SHARE OF COST AGREEMENT WITH THE COUNTY DEPARTMENT OF HUMAN ASSISTANCE, PY 2022-2023 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE AGREEMENT AND ANY REQUIRED DOCUMENTS PERTAINING TO THE AGREEMENT

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) requires that One-Stop Required Partners contribute a share of the costs of the One-Stop System proportionate to the use of the system by individuals attributable to the partner program. Since 2003, SETA has entered into an agreement with the County of Sacramento, Department of Human Assistance (DHA) to provide One-Stop Career and Training Services to CalWORKs customers.

SETA has received the final agreement from DHA that will continue the One-Stop Share of Cost contract for an amount of \$911,743 for PY 2022-2023. The agreement will cover Sacramento County's share of cost for the operation of the Sacramento Works America's Job Center System.

RECOMMENDATION:

Approve the One-Stop Share of Cost agreement with the Department of Human Assistance for \$911,743, and authorize the Executive Director to execute the agreement and any required documents pertaining to the agreement.

ITEM III-A –1- ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

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RECOMMENDATION:

Authorize the continued use of teleconferencing for Governing Board meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM III-B-1-ACTION

APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR REFUGEE SUPPORT SERVICES (RSS) AND RSS SET-ASIDE PROGRAMS, AND ADDITIONAL SUPPORT SERVICES, PROGRAM YEAR (PY) 2022-23

BACKGROUND:

As the designated administrator of the Refugee Support Services (RSS) and RSS Set-aside programs for the County of Sacramento, the Sacramento Employment and Training Agency (SETA) is responsible for the planning, procurement, and oversight of the programs to meet the local employment service and acculturation needs of refugees residing in Sacramento County. Local needs are determined through a planning process designated by the California Department of Social Services (CDSS)—Refugee Programs Bureau (RPB), and conducted by SETA on a three-year basis. RSS and RSS Set-aside funds originate from the United States Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR) and, through employment and acculturation assistance, are intended to result in early economic self-sufficiency and the reduced dependency on public assistance among refugees, asylees, certified victims of human trafficking, and individuals holding Special Immigrant Visas (SIVs).

Current providers of RSS and RSS Set-aside services were secured under delegate agreements by SETA through a Request for Proposals (RFP) process for a three-year funding period that began October 1, 2020 and ends September 30, 2023. The RFP and delegate agreements permit extensions for up to two additional years. This item recommends the extension of delegate agreements for one year beginning October 1, 2022.

Under SETA's RSS and RSS Set-aside programs, the following services, which are client centered and geared towards obtaining employment and acculturation services, are provided to eligible refugees, asylees, certified victims of human trafficking, and SIVs who are within five years of arrival in the United States:

- Vocational English-as-a-Second Language combined with Employment Services (VESL/ES)
- Employment Services (ES) – Stand Alone
- Vocational English-as-a-Second Language combined with On-the-Job Training (VESL/OJT)
- English Language Learner (ELL) Workforce Navigator
- Social Adjustment and Cultural Orientation (SA&CO) – Services to Older Refugees (SOR)
- Support Services

Funding

Formula Funding Methodology -

RSS Formula – ORR determines each state’s total RSS allocation based on its refugee arrivals in proportion to total arrivals nationwide for the most recent 12 months. Secondary migration of the populations from the state of initial settlement is also considered in reaching the final formula allocations. Funds received by the State of California, Department of Social Services—Refugee Programs Bureau (RPB) are then allocated to eligible counties based on the number of refugees on aid in each county, weighted according to the length of time refugees have been in the U.S.

RSS Set-aside Formula - RSS Set-Aside funding to each county is measured by the number of refugees 60 years of age and older reflected in the California Department of Health Care Services Medi-Cal Eligibility Data System (MEDS).

2022-23 RSS and RSS Set-aside Funding Levels –

SETA has not received final notification of award for its RSS or RSS Set-aside programs for PY 2022-23. Preliminary estimates indicate that funds, including funds carried over from PY 2021-22, available for allocation will be:

- **RSS** (Employment-focused services) - \$7,661,265
- **RSS** (Additional Support Services) - \$ 538,400
- **RSS Set-aside** (Serv. Older Refugees) - \$ 50,000

Based on the RSS preliminary amount, 2,692 refugees, asylees, SIVs and federally certified victims of trafficking will be served in the VESL/ES, ES Stand Alone, VESL/OJT, and ELL Workforce Navigator components. Based on the RSS Set-aside amount, 125 older refugees will receive assistance accessing naturalization/citizenship, as well as social adjustment and acculturation services.

The amounts indicated above for allocation are estimates and are subject to change once final PY 2022-23 allocations are received from CDSS-RPB.

Extension Recommendations

Staff is seeking approval to extend the current Refugee Program provider delegate agreements for one additional year in the total amount of \$7,661,265 to serve 2,692 refugees under RSS, and \$50,000 to serve 125 older refugees under RSS Set-aside. Recommended funding levels, as reflected in the attached charts, will be effective October 1, 2022 and are based on provider performance, on geographic diversification

and high-volume program access/entry points, and on estimated numbers of refugee arrivals to Sacramento County next program year.

In addition to seeking approval to extend refugee program services, staff is recommending RSS funding in the amount of \$538,400 for “additional” support services, as indicated in the attached charts. If approved, this funding will be used to provide housing, utilities, and technology supports, including computer equipment or supplies that support virtual/remote learning efforts, virtual case management, and/or access to digital literacy, to refugees enrolled in an employment program activity. The recommended amounts of funding are based on the number of refugees to be served by provider under each employment program multiplied by the cost per participant of \$200.

Finally, the funding extension recommendations include provider funding levels that exceed the amounts of funding requested in their proposals submitted during the RFP process. This is due to procuring RSS and RSS Set-aside services based on lower, anticipated refugee arrivals in program year 2020-21, and the accompanying lower levels of funding. On August 22, 2022, the California Department of Social Services (DSS) issued the attached letter that determined that the evacuation and resettlement of Afghan, Ukrainian and non-Ukrainian Humanitarian Parolees presents a humanitarian crisis and authorized implementation of streamlined administrative and programmatic processes to expedite use of RSS funds, including necessary emergency actions, such as augmenting existing RSS program providers to facilitate seamless, uninterrupted services. Based on the DSS letter, and consistent with the Federal Refugee Resettlement Program Regulations, OMB Uniform Guidance 2 CFR 200.320, and SETA’s procurement policies, which state that non-competitive procurement is appropriate when a public exigency or emergency will not permit a delay resulting from publicizing a competitive solicitation, SETA’s Interim Executive Director has determined that emergency procurement for the augmentations is authorized and appropriate. Based on the DSS and Interim Executive Director’s emergency determinations, staff seek Board approval to find that non-competitive procurement for this RSS funding augmentation is appropriate due to the existing emergency. If approved, a copy of this finding and the Board Item shall be retained with the procurement documentation for all contracts augmented under this agenda item.

Program Performance/Evaluation –

SETA staff routinely monitor and evaluate providers and their services for overall program performance and their ability to meet contractual performance levels. Evaluation criteria reviewed for performance includes:

ITEM III-B-1-ACTION (continued)

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- Achievement of planned performance goals (enrollment, entered employment, job retention, average wage at placement, reductions/terminations from aid, service units)
- Ability to enroll and serve refugee populations, with a focus on recipients of public assistance
- Documentation of services and client progress towards goal attainment
- Ability to implement all required program elements and adhere to policies and program guidelines
- Ability to coordinate with Sacramento County, Department of Human Assistance (DHA), as well as Sacramento Works Job Center (SWJC) staff

Program performance through July 31, 2022, compared to end of year goals, was used as the basis for funding extension recommendations. Through July 31, 2022, employment service programs enrolled a total of 2,478 customers with 1,597 (64 percent) entering employment, 97 percent retaining employment after 90 days, and an average wage at placement of \$17.33 per hour. An additional 103 customers were served in the social adjustment and acculturation program for older refugees receiving approximately 450 service units, including 34 applications submitted for citizenship, and 24 individuals obtaining citizenship.

Funding for all RSS and RSS Set-aside activities will be subject to satisfactory year-end program performance, as well as satisfactory fiscal reviews. Refugee Program providers that do not meet year-end performance goals or receive satisfactory fiscal reviews may be subject to the deobligation of funds.

RECOMMENDATION:

Approve the funding extensions for the RSS and RSS Set-aside programs, and the recommended funding for “additional” support services for PY 2022-23, as indicated in the attached charts. Additionally, approve the following funding stipulations:

1. PY 2022-23 funding will be subject to satisfactory year-end program performance and fiscal reviews.
2. VESL/ES service providers must ensure open-entry and prompt placement into VESL classes for all clients that are assessed in need of English language training.
3. VESL/ES, ES Stand Alone, VESL/ES, and ELL Workforce Navigator service providers must allocate a minimum of 5 percent of their awards for supportive services. This is in addition to the housing, utilities and technology supports provided under the “additional” support service awards.
4. Providers with case management and job development staff budgeted for less than 12 months, or budgeted for part-time employment, must ensure program

ITEM III-B-1-ACTION (continued)

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services are available Monday through Friday, eight hours per day, from October 1, 2022, through September 30, 2023.

5. If the final allocations for the RSS and RSS Set-aside are less than the anticipated awards, SETA reserves the right to reduce amounts allocated to providers proportionately.
6. If the final allocations for RSS and RSS Set-aside are more than anticipated, staff may return with an augmentation recommendation after the first quarter of the program year and contingent upon provider performance.
7. If guidance from ORR indicates that the RSS Set-aside grant is eliminated for PY 2022-23, the SA&CO Older Refugee program may be funded from the PY 2022-23 RSS allocation, contingent upon receipt of the final RSS allocation.
8. Participants in Match Grant employment services provided by the International Rescue Committee (IRC) or World Relief are not eligible to participate in RSS-funded employment programs until all services within the Match Grant have been exhausted.

PRESENTER: Michelle O'Camb



KIM JOHNSON
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

August 22, 2022

Denise T. Lee, Interim Executive Director
Sacramento Employment and Training Agency
925 Del Paso Boulevard
Sacramento, CA 95815

Dear Denise Lee:

The evacuation and resettlement in California of thousands of Afghan Special Immigrant Visa (SIV) holders/refugees and Humanitarian Parolees, and the anticipated resettlement of thousands of Ukrainian and non-Ukrainian Humanitarian Parolees continues to present a humanitarian crisis for both the United States and the State of California. Accordingly, the California Department of Social Services authorizes counties and service providers to implement streamlined administrative and programmatic processes to expedite the use of Refugee Support Services (RSS) funding to provide immediate access to services for the increased number of Afghan SIV/refugees and Humanitarian Parolee evacuees, and Ukrainian and non-Ukrainian Humanitarian Parolees resettling in Sacramento County. This includes any necessary actions, such as augmenting existing RSS program providers to facilitate seamless, uninterrupted access.

Should you have any questions regarding this letter, please contact Brian Tam, Section Chief, Refugee Programs Bureau at (916) 215-7050 or brian.tam@dss.ca.gov.

Sincerely,

KATHY YANG, State Refugee Coordinator
Refugee Programs Bureau
Office of Equity

Refugee Support Services (RSS)
Funding Extension Recommendations - PY 2022-23
Vocational English-as-a-Second Language/Employment Services (VESL/ES)

PROVIDER NAME	CURRENT FUNDING, PY 2021-22		FUNDING EXTENSION RECOMMENDATIONS, PY 2022-23	
	AMOUNT	#s TO SERVE	NEW #s TO SERVE*	NEW AMOUNT*
Asian Resources, Inc.	\$630,000	210	200	\$600,000
Bach Viet Association, Inc.	1,140,000	380	350	1,050,000
International Rescue Committee, Inc.	720,000	240	230	690,000
Lao Family Community Development, Inc.	930,000	310	280	840,000
Twin Rivers USD	414,300	300	300	414,300
Totals	\$3,834,300	1440	1360	\$3,594,300

* Subject to the final award of 2022-23 RSS funding from ORR

Refugee Support Services (RSS)
Funding Extension Recommendations - PY 2022-23
Employment Services (ES)

PROVIDER NAME	CURRENT FUNDING, PY 2021-22		FUNDING EXTENSION RECOMMENDATIONS, PY 2022-23	
	AMOUNT	#s TO SERVE	NEW #s TO SERVE*	NEW AMOUNT*
Asian Resources, Inc.	\$260,000	130	110	\$220,000
Bach Viet Association, Inc.	562,000	281	241	482,000
Folsom Cordova Community Partnership	123,840	64	64	123,840
International Rescue Committee, Inc.	280,000	140	140	280,000
Lao Family Community Development, Inc.	380,000	190	170	340,000
Twin Rivers USD	185,455	145	145	185,455
Totals	\$1,791,295	950	870	\$1,631,295

* Subject to the final award of 2022-23 RSS funding from ORR

Refugee Support Services (RSS)
Funding Extension Recommendations - PY 2022-23
Vocational English-as-a-Second Language/On-the-Job Training (VESL/OJT)

PROVIDER NAME	CURRENT VESL/OJT FUNDING, PY 2021-22		FUNDING EXTENSION RECOMMENDATIONS, PY 2022-23	
	AMOUNT	#s TO SERVE	NEW #s TO SERVE*	NEW AMOUNT*
Asian Resources, Inc.	\$360,000	45	35	\$280,000
Bach Viet Association, Inc.	680,000	85	75	600,000
Folsom Cordova Community Partnership	278,320	35	35	278,320
Lao Family Community Development, Inc.	520,000	65	55	440,000
Totals	\$1,838,320	230	200	\$1,598,320

* Subject to the final award of 2022-23 RSS funding from ORR

Refugee Support Services (RSS)
Funding Augmentation Recommendations - PY 2022-23
English Language Learner (ELL) Workforce Navigator

PROVIDER NAME	CURRENT ELL NAVIGATOR FUNDING, PY 2021-22		FUNDING EXTENSION RECOMMENDATIONS, PY 2022-23	
	AMOUNT	#s TO SERVE	NEW #s TO SERVE*	NEW AMOUNT*
Elk Grove USD - Adult School	\$366,850	115	105	\$334,950
Folsom Cordova USD - Adult School	112,000	35	35	112,000
International Rescue Committee, Inc.	214,400	67	57	182,400
Sacramento City USD - Adult School	240,000	75	65	208,000
Totals	\$933,250	292	262	\$837,350

* Subject to the final award of 2022-23 RSS funding from ORR

**Refugee Support Services (RSS) Set-aside
Funding Extension Recommendations, PY 2022-23
SA&CO (Older Refugees)**

PROVIDER NAME	CURRENT FUNDING, PY 2021-22		FUNDING EXTENSION RECOMMENDATION, PY 2022-23	
	AMOUNT	#s TO SERVE	NEW #s TO SERVE*	NEW AMOUNT*
Slavic Assistance Center	\$50,000	125	125	\$50,000
Totals	\$50,000	125	125	\$50,000

* Subject to the final award of 2022-23 RSS Set-aside funding from ORR

**RSS Additional Support Services
Funding Recommendations - PY 2022-23**

PROVIDER NAME	VESL/ES SUPPORT SERVICES FUNDING RECOMMENDATIONS, PY 2022-23		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$200	200	\$40,000
Bach Viet Association, Inc.	\$200	350	70,000
International Rescue Committee, Inc.	\$200	230	46,000
Lao Family Community Development, Inc.	\$200	280	56,000
Twin Rivers USD	\$200	300	60,000
Totals		1,360	\$272,000

PROVIDER NAME	ES SUPPORT SERVICES FUNDING RECOMMENDATIONS, PY 2022-23		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$200	110	\$22,000
Bach Viet Association, Inc.	\$200	241	48,200
Folsom Cordova Community Partnership	\$200	64	12,800
International Rescue Committee, Inc.	\$200	140	28,000
Lao Family Community Development, Inc.	\$200	170	34,000
Twin Rivers USD	\$200	145	29,000
Totals		870	\$174,000

**RSS Additional Support Services
Funding Recommendations - PY 2022-23**

PROVIDER NAME	VESL/OJT SUPPORT SERVICES FUNDING RECOMMENDATIONS, PY 2022-23		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Asian Resources, Inc.	\$200	35	\$7,000
Bach Viet Association, Inc.	\$200	75	15,000
Folsom Cordova Community Partnership	\$200	35	7,000
Lao Family Community Development, Inc.	\$200	55	11,000
Totals		200	\$40,000

PROVIDER NAME	ELL SUPPORT SERVICES FUNDING RECOMMENDATIONS, PY 2022-23		
	Cost per Participant	Number of Participants	Recommended Funding Amount
Elk Grove USD - Adult School	\$200	105	\$21,000
Folsom Cordova USD - Adult School	\$200	35	7,000
International Rescue Committee, Inc.	\$200	57	11,400
Sacramento City USD	\$200	65	13,000
Totals		262	\$52,400

ITEM III-C-1– ACTION

APPROVAL OF HEAD START AND EARLY HEAD START BUDGET MODIFICATION AND CARRYOVER REQUEST FOR FROM PROGRAM YEAR 2020-2021 TO PROGRAM YEAR 2022-2023

BACKGROUND:

This agenda item provides the opportunity for the SETA Governing Board to approve a budget modification and carryover request for Grant Number 09CH011763-01. This action will reprogram 2020-2021 Basic and T&TA funds and carry the funds over to program year 2022-2023. The total amount of the budget modification is **\$956,525**, which will move under-spent funds from Personnel and Fringe Benefits to Supplies. The total amount of the carryover request is **\$2,866,947**, from Program Year 2020-2021 (Year 1) to Program Year 2022-2023 (Year 3). The amounts are different because \$1,910,422 of under-spent 2020-2021 funding is already in the appropriate cost categories to complete the projects.

Under-spent funds in Personnel and Fringe Benefits was largely due to staff vacancies during the program year and pandemic. These funds are not eligible to be used for future personnel and fringe benefits and therefore will be reprogrammed to support the forty (40) SETA operated early learning centers.

Carryover funds will be in the amount of **\$2,866,947** will be used to complete various deferred maintenance projects and center supplies/materials and furniture including: purchasing new outdoor and indoor classroom supplies, computers, furnish and replace old furniture in classrooms, parent areas and welcome spaces, installation of a security gate at 16th Ave Early Learning Center, hire consultants to perform a thorough Safe Environments (SE) monitoring, potential landscaping/tree removal projects, interior and exterior paint, cement/pathway replacements, canvas replacements on shade structures, fencing, artificial turf, tuff sheds, lights/ballast replacements, water heaters, toilets, sinks/countertops, cabinetry and other deferred maintenance projects.

In addition to under-spent funds for the grantee, Elk Grove USD, a SETA delegate agency, is requesting a new shade structure at Irene B. West (Elk Grove Unified School District).

Twin Rivers Unified School District (Head Start) and River Oak Children's Center (Early Head Start) has requested to relinquished their remaining funds totaling \$161,313 for the Head Start program and \$99,609 for the Early Head Start program. To ensure these funds benefit Head Start/early Head Start children and families in Sacramento County, the grantee will put funds into a one-time Program Improvement pool for delegate agencies to apply towards deferred maintenance and/or health and safety projects.

ITEM III-C-1-ACTION (continued)
Page 2

The budget modification is as follows with a detailed narrative sent under separate cover.

Head Start Basic Budget Modification (\$956,525)*

Cost Category	Budget	Budget Modification	Updated Budget
Personnel	\$13,276,295	(\$307,651)	\$12,968,644
Fringe Benefits	7,538,266	(104,261)	7,434,005
Travel	-	-	-
Equipment	-	-	-
Supplies	572,000	\$411,912	983,912
Contractual	22,180,266	-	22,180,266
Construction	-	-	-
Other	4,739,087	-	4,739,087
Total	48,305,914	-	48,305,914

*\$544,613 of the Budget Modification total is already in the Contractual Cost Category.

Carryover – Program Year 2020-2021 to 2022-2023 (\$2,886,947)

Head Start	Head Start T&TA	Early Head Start	Early Head Start T&TA
\$2,424,312	\$27,853	\$406,948	\$7,834

A detail narrative is sent under separate cover.

Staff will be available to answer questions.

RECOMMENDATION:

Approve a budget modification request for Head Start Basic and Early Head Start, in the amount of \$956,525 and a subsequent carryover request in the amount of \$2,866,947, for various deferred maintenance projects and classroom supply purchases.

PRESENTER: Denise Lee

ITEM IV-A- INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports. Staff will be available to answer questions.

PRESENTER: D'et Saurbourne

MEMORANDUM

TO: Ms. Kathy Rothberg **DATE:** July 27, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Lao Family Community Development

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	CARES-FSS	\$125,000	11/2/2020-3/31/22	7/1/2021-3/31/22

Monitoring Purpose: **Initial:** **Follow-up:** **Special:** **Final:** X

Date of review: June 2022

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT-Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Lao Family Community Development

Findings and General Observations:

- 1) We have reviewed the CSBG Family Self-Sufficiency CARES Act from July 1, 2021 to March 31, 2022. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Lisa Miller **DATE:** July 22, 2022

FROM: David B. Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of Pivot Sacramento

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS-Cares	\$ 43,919	11/2/20 – 3/31/22	7/1/21 – 2/28/22
WIOA	Adult	\$ 128,000	7/1/21 - 6/30/22	7/1/21 – 2/28/22
WIOA	DW	\$ 32,000	7/1/21 - 6/30/22	7/1/21 – 2/28/22

Monitoring Purpose: Initial X Follow-Up Special Final

Date of review: 9/6/2021

Follow up: 9/13, 9/29, 9/30, 10/1

AREAS EXAMINED		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Pivot Sacramento

Findings and General Observations:

The total costs as reported to SETA have been traced to the subgrantee's fiscal records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None.

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Mr. Leo McFarland **DATE:** July 22, 2022

FROM: David B. Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of Volunteers of America

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$ 27,870	1/1/21- 12/31/21	1/1/21 - 12/31/21
CSBG	SN – CARES	\$ 54,000	11/2/20 – 3/31/22	11/2/20 – 3/31/22

Monitoring Purpose: Initial ____ Follow-Up ____ Special ____ Final X

Date of review: May 15, 2022 - Desk review

AREAS EXAMINED		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	N/A			
6	Fringe Benefits	N/A			
7	Direct Participant Cost	X			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Volunteers of America

Findings and General Observations:

The total costs as reported to the SETA CSBG programs have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

None.

cc: Denise Lee
Governing Board

ITEM IV–B– INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

SETA- Employer Activity Report

The following is an update of information as of August 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy; 3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Atelier Staffing LLC	9	Room Attendant	10
Blue White Robotics US Inc.	7	Robotic Field Technician	1
California Department of Social Services	9	Research Data Supervisor I	1
City of Elk Grove	9	Public Works Division Manager-Engineering Traffic Engineering Manager	1
	9	Senior Code Enforcement Officer	1
	9	Senior Human Resources Specialist	1
City of Sacramento	9	Account Clerk II	1
	9	Accounting Technician	1
	9	Administrative Analyst	1
	9	Administrative Technician	1
	9	Aquatics Specialist	1
	9	Assistant Civil Engineer	1
	3	Assistant Electrical Engineer	1
	9	Assistant Pool Manager	1
	9	Associate Civil Engineer	2
	9	Associate Curator of Art	1
	9	Cashier - Aquatics	1
	9	Chief Building Official	1
	9	Community Service Representative I	1
	3	Construction Inspector I	1
	3	Construction Inspector II	1
	3	Construction Inspector III	1
	9	Council Representative	3
	4	Department Systems Specialist I	1
	9	Deputy City Attorney I	2
	9	Deputy City Clerk	1
	9	Electronic Maintenance Technician	1
	9	Electronic Maintenance Technician II	1
	9	Equipment Service Worker	1
	9	Legal Secretary	1
	9	Lifeguard	1
	9	Park Maintenance Worker II	1
	9	Plant Operator (Water Division)	1

SETA- Employer Activity Report

The following is an update of information as of August 15, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
City of Sacramento	9	Pool Manager	1
	9	Program Supervisor	1
	9	Recreation Superintendent	1
	9	Senior Staff Assistant	1
	9	Supervising Engineer	1
	9	Utilities Operations and Maintenance Service Worker-Water Division	1
	9	Veterinarian	1
Eskaton Properties, Inc	4	Licensed Vocational Nurse	20
Kaiser Permanente	6	Environmental Specialist	1
Leadpoint Business Services	9	Recycling Sorter	15
Los Rios Community College District	4	Account Clerk II	1
	4	Accountant	1
	4	Admissions/Records Evaluator II - Veterans Affairs	1
	4	Business Services Supervisor	1
	4	College Safety Officer	1
	4	College Safety Officer	1
	4	Confidential Human Resources Specialist III	1
	4	Custodian	5
	4	Financial Aid Clerk II	1
	4	IT Systems/Database Administrator Analyst II	1
	4	Lead Laboratory Technician - Mechanics	1
	4	Railroad Operations Adjunct Assistant Professor	1
	4	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	4	Staff Resources Center Assistant	1
	4	Student Support Specialist	1
	4	Women's Basketball Adjunct Faculty Head Coach	1
McLaughlin Ranch, LLC	5	Equine Ranch Manager	1
Sacramento County Office of Education	4	Para Educator SH	19
Tesla	1	Material Handler	1
	1	Production Associates	200
Van Dermyden Makus Law Corporation	9	HR Specialist	1
Total			331

ITEM IV-C– INFORMATION

DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

Dislocated Worker Information PY 2022/2023

The following is an update of information as of August 15, 2022

Senate Rules Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
VoxPro 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
Silgan Containers 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
JSL Transportation LLC 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
Shift Technologies, Inc. 175 Commerce Circle Sacramento, CA 95815	Retail	10/8/2022	Permanent	81	Sacramento, CA	Yes	N
TOTAL				417			

ITEM IV-D- INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for the Sacramento MSA for the month of July was 3.3%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information Division
2901 50th Street
Sacramento, CA 95817

Contact: Cara Welch
(916) 227-0298

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)
Seasonal cutbacks in education led to month-over job decline**

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.3 percent in July 2022, down from a revised 3.4 percent in June 2022, and below the year-ago estimate of 6.8 percent. This compares with an unadjusted unemployment rate of 3.9 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 2.7 percent in El Dorado County, 2.5 percent in Placer County, 3.6 percent in Sacramento County, and 3.2 percent in Yolo County.

Between June 2022 and July 2022, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo, decreased by 900 to total 1,061,600 jobs.

- Government (down 9,300 jobs) experienced a normal seasonal decline from June to July as schools reduced staff for the summer break. Local government educational services accounted for 90 percent of the reductions.
- On the upside, leisure and hospitality (up 3,500 jobs) led month-over employment gains with 80 percent of the increase in accommodation and food services (up 2,800 jobs).
- Employment in construction expanded by 1,700 jobs, reaching 79,900 jobs in the region. This is the sixth consecutive month of job expansion for the construction industry sector.
- Additional month-over gains occurred in farm (up 900 jobs), education and health services (up 600 jobs), trade, transportation, and utilities (up 500 jobs), other services (up 500 jobs), professional and business services (up 300 jobs), manufacturing (up 300 jobs), and information (up 100 jobs).

Between July 2021 and July 2022, total jobs in the region increased by 34,800, or 3.4 percent.

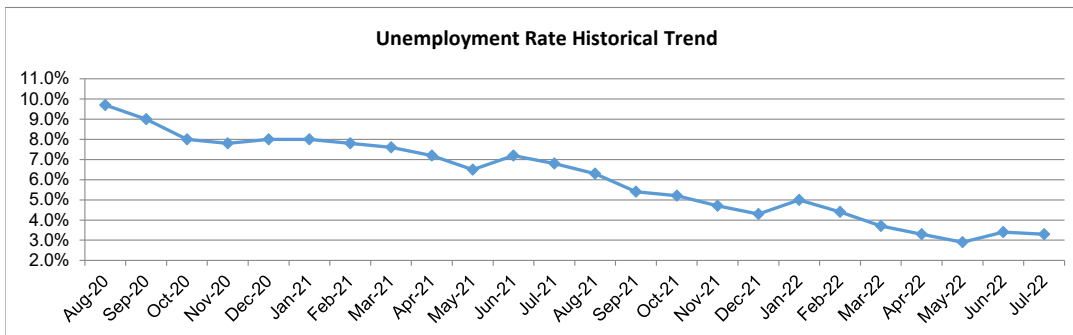
- Employment in leisure and hospitality rose by 7,900 jobs compared to last July. Accommodation and food services added 5,800 jobs. Arts, entertainment, and recreation picked up 2,100 jobs.
- Education and health services posted year-over growth of 6,900 jobs. Healthcare and social assistance (up 6,300 jobs) was responsible for 91 percent of the expansion.
- Government payrolls advanced by 6,100. Job additions in local government (up 4,400 jobs) and state government (up 1,900 jobs) more than offset a loss of 200 jobs in federal government.
- Financial activities (down 400 jobs) and farm (down 200 jobs) were the only industry sectors to record year-over decline.

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IMMEDIATE RELEASE

SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.3 percent in July 2022, down from a revised 3.4 percent in June 2022, and below the year-ago estimate of 6.8 percent. This compares with an unadjusted unemployment rate of 3.9 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 2.7 percent in El Dorado County, 2.5 percent in Placer County, 3.6 percent in Sacramento County, and 3.2 percent in Yolo County.



Industry	Jun-2022	Jul-2022	Change		Jul-2021	Jul-2022	Change
	Revised	Prelim				Prelim	
Total, All Industries	1,062,500	1,061,600	(900)		1,026,800	1,061,600	34,800
Total Farm	10,000	10,900	900		11,100	10,900	(200)
Total Nonfarm	1,052,500	1,050,700	(1,800)		1,015,700	1,050,700	35,000
Mining, Logging, and Construction	78,900	80,600	1,700		77,500	80,600	3,100
Mining and Logging	700	700	0		700	700	0
Construction	78,200	79,900	1,700		76,800	79,900	3,100
Manufacturing	38,600	38,900	300		38,400	38,900	500
Trade, Transportation & Utilities	169,400	169,900	500		164,800	169,900	5,100
Information	10,400	10,500	100		10,200	10,500	300
Financial Activities	51,900	51,900	0		52,300	51,900	(400)
Professional & Business Services	140,600	140,900	300		138,000	140,900	2,900
Educational & Health Services	174,800	175,400	600		168,500	175,400	6,900
Leisure & Hospitality	105,100	108,600	3,500		100,700	108,600	7,900
Other Services	35,800	36,300	500		33,700	36,300	2,600
Government	247,000	237,700	(9,300)		231,600	237,700	6,100

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

SETA Government Board members are available on line at www.labormarketinfo.edd.ca.gov

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Jul 21	May 22	Jun 22 Revised	Jul 22 Prelim	Percent Change Month Year	
Civilian Labor Force (1)	1,109,200	1,113,700	1,109,400	1,120,000	1.0%	1.0%
Civilian Employment	1,034,000	1,081,700	1,071,900	1,083,200	1.1%	4.8%
Civilian Unemployment	75,100	32,000	37,500	36,800	-1.9%	-51.0%
Civilian Unemployment Rate	6.8%	2.9%	3.4%	3.3%		
(CA Unemployment Rate)	7.8%	3.5%	4.0%	3.9%		
(U.S. Unemployment Rate)	5.7%	3.4%	3.8%	3.8%		
Total, All Industries (2)	1,026,800	1,059,200	1,062,500	1,061,600	-0.1%	3.4%
Total Farm	11,100	9,500	10,000	10,900	9.0%	-1.8%
Total Nonfarm	1,015,700	1,049,700	1,052,500	1,050,700	-0.2%	3.4%
Total Private	784,100	802,400	805,500	813,000	0.9%	3.7%
Goods Producing	115,900	116,500	117,500	119,500	1.7%	3.1%
Mining, Logging, and Construction	77,500	78,300	78,900	80,600	2.2%	4.0%
Mining and Logging	700	700	700	700	0.0%	0.0%
Construction	76,800	77,600	78,200	79,900	2.2%	4.0%
Construction of Buildings	15,200	17,000	17,300	17,400	0.6%	14.5%
Specialty Trade Contractors	53,300	50,700	51,500	53,200	3.3%	-0.2%
Building Foundation & Exterior Contractors	14,800	14,400	14,400	14,800	2.8%	0.0%
Building Equipment Contractors	21,900	20,600	21,100	21,700	2.8%	-0.9%
Building Finishing Contractors	11,200	11,000	11,200	11,900	6.3%	6.3%
Manufacturing	38,400	38,200	38,600	38,900	0.8%	1.3%
Durable Goods	23,700	23,600	23,800	24,000	0.8%	1.3%
Computer & Electronic Product Manufacturing	4,500	4,400	4,500	4,500	0.0%	0.0%
Nondurable Goods	14,700	14,600	14,800	14,900	0.7%	1.4%
Food Manufacturing	5,600	5,600	5,700	5,800	1.8%	3.6%
Service Providing	899,800	933,200	935,000	931,200	-0.4%	3.5%
Private Service Providing	668,200	685,900	688,000	693,500	0.8%	3.8%
Trade, Transportation & Utilities	164,800	168,300	169,400	169,900	0.3%	3.1%
Wholesale Trade	27,000	27,400	27,300	27,500	0.7%	1.9%
Merchant Wholesalers, Durable Goods	15,800	16,500	16,400	16,600	1.2%	5.1%
Merchant Wholesalers, Nondurable Goods	9,800	9,700	9,700	9,800	1.0%	0.0%
Retail Trade	100,900	101,700	102,500	102,100	-0.4%	1.2%
Motor Vehicle & Parts Dealer	14,700	14,900	14,900	14,900	0.0%	1.4%
Building Material & Garden Equipment Stores	9,700	9,200	9,400	9,200	-2.1%	-5.2%
Grocery Stores	19,800	19,800	19,900	20,000	0.5%	1.0%
Health & Personal Care Stores	5,400	5,900	5,900	5,800	-1.7%	7.4%
Clothing & Clothing Accessories Stores	6,000	6,400	6,600	6,600	0.0%	10.0%
Sporting Goods, Hobby, Book & Music Stores	3,700	4,000	4,000	4,100	2.5%	10.8%
General Merchandise Stores	20,100	20,200	20,300	20,400	0.5%	1.5%
Transportation, Warehousing & Utilities	36,900	39,200	39,600	40,300	1.8%	9.2%
Information	10,200	10,300	10,400	10,500	1.0%	2.9%
Publishing Industries (except Internet)	2,200	2,100	2,200	2,200	0.0%	0.0%
Telecommunications	2,800	2,700	2,700	2,700	0.0%	-3.6%
Financial Activities	52,300	51,900	51,900	51,900	0.0%	-0.8%
Finance & Insurance	34,100	34,200	33,800	33,800	0.0%	-0.9%
Credit Intermediation & Related Activities	10,700	10,400	10,300	10,300	0.0%	-3.7%
Depository Credit Intermediation	5,600	5,400	5,300	5,400	1.9%	-3.6%
Nondepository Credit Intermediation	2,600	2,600	2,600	2,600	0.0%	0.0%
Insurance Carriers & Related	20,000	20,500	20,300	20,200	-0.5%	1.0%
Real Estate & Rental & Leasing	18,200	17,700	18,100	18,100	0.0%	-0.5%
Real Estate	14,700	14,600	15,100	15,100	0.0%	2.7%
Professional & Business Services	138,000	139,600	140,600	140,900	0.2%	2.1%
Professional, Scientific & Technical Services	60,600	60,300	60,700	61,000	0.5%	0.7%
Architectural, Engineering & Related Services	10,700	11,000	11,200	11,300	0.9%	5.6%
Management of Companies & Enterprises	13,600	13,500	13,700	13,700	0.0%	0.7%
Administrative & Support & Waste Services	63,800	65,800	66,200	66,200	0.0%	3.8%
Administrative & Support Services	60,700	62,500	62,900	62,800	-0.2%	3.5%
Employment Services	21,000	22,900	22,900	23,000	0.4%	9.5%

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Jul 21	May 22	Jun 22 Revised	Jul 22 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	19,000	19,700	19,900	20,000	0.5%	5.3%
Educational & Health Services	168,500	176,400	174,800	175,400	0.3%	4.1%
Education Services	11,200	12,800	11,900	11,800	-0.8%	5.4%
Health Care & Social Assistance	157,300	163,600	162,900	163,600	0.4%	4.0%
Ambulatory Health Care Services	56,200	60,900	59,800	60,000	0.3%	6.8%
Hospitals	25,600	26,400	26,500	26,400	-0.4%	3.1%
Nursing & Residential Care Facilities	16,800	17,300	17,400	17,500	0.6%	4.2%
Leisure & Hospitality	100,700	104,100	105,100	108,600	3.3%	7.8%
Arts, Entertainment & Recreation	15,200	15,900	16,600	17,300	4.2%	13.8%
Accommodation & Food Services	85,500	88,200	88,500	91,300	3.2%	6.8%
Accommodation	7,500	8,000	8,300	8,600	3.6%	14.7%
Food Services & Drinking Places	78,000	80,200	80,200	82,700	3.1%	6.0%
Restaurants	74,200	76,200	76,500	79,100	3.4%	6.6%
Full-Service Restaurants	32,100	34,000	33,800	35,700	5.6%	11.2%
Limited-Service Eating Places	42,100	42,200	42,700	43,400	1.6%	3.1%
Other Services	33,700	35,300	35,800	36,300	1.4%	7.7%
Repair & Maintenance	10,500	11,200	11,600	11,800	1.7%	12.4%
Government	231,600	247,300	247,000	237,700	-3.8%	2.6%
Federal Government	14,600	14,400	14,300	14,400	0.7%	-1.4%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	217,000	232,900	232,700	223,300	-4.0%	2.9%
State Government	125,700	129,200	129,500	127,600	-1.5%	1.5%
State Government Education	29,000	30,800	30,800	28,800	-6.5%	-0.7%
State Government Excluding Education	96,700	98,400	98,700	98,800	0.1%	2.2%
Local Government	91,300	103,700	103,200	95,700	-7.3%	4.8%
Local Government Education	44,900	58,100	56,500	48,100	-14.9%	7.1%
Local Government Excluding Education	46,400	45,600	46,700	47,600	1.9%	2.6%
County	19,100	19,100	19,300	19,500	1.0%	2.1%
City	10,400	9,900	10,100	10,600	5.0%	1.9%
Special Districts plus Indian Tribes	16,900	16,600	17,300	17,500	1.2%	3.6%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-227-0298 or Sheila Stock 916-651-5914

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

#####

REPORT 400 C
Monthly Labor Force Data for Counties
July 2022 - Preliminary
Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,237,100	18,486,400	750,800	3.9%
ALAMEDA	13	828,900	805,200	23,800	2.9%
ALPINE	49	460	440	20	5.2%
AMADOR	27	14,470	13,930	540	3.7%
BUTTE	35	90,300	86,700	3,600	4.0%
CALAVERAS	15	22,040	21,390	650	3.0%
COLUSA	57	11,300	10,410	900	7.9%
CONTRA COSTA	17	553,800	536,600	17,200	3.1%
DEL NORTE	42	9,200	8,770	430	4.6%
EL DORADO	9	92,800	90,200	2,500	2.7%
FRESNO	51	455,900	430,200	25,700	5.6%
GLENN	43	12,730	12,140	590	4.7%
HUMBOLDT	23	59,000	57,000	2,000	3.4%
IMPERIAL	58	67,700	58,100	9,600	14.2%
INYO	15	8,360	8,110	250	3.0%
KERN	54	384,500	359,300	25,300	6.6%
KINGS	53	56,200	52,700	3,400	6.1%
LAKE	38	28,680	27,470	1,220	4.2%
LASSEN	24	8,910	8,600	310	3.5%
LOS ANGELES	46	4,974,600	4,724,100	250,600	5.0%
MADERA	51	61,900	58,500	3,500	5.6%
MARIN	2	131,200	128,400	2,800	2.1%
MARIPOSA	27	7,500	7,230	280	3.7%
MENDOCINO	20	37,870	36,640	1,230	3.2%
MERCED	55	116,700	108,900	7,800	6.7%
MODOC	30	3,270	3,140	120	3.8%
MONO	17	9,080	8,800	280	3.1%
MONTEREY	39	221,800	212,300	9,500	4.3%
NAPA	7	70,600	68,800	1,800	2.6%
NEVADA	9	48,490	47,160	1,330	2.7%
ORANGE	11	1,595,100	1,550,800	44,300	2.8%
PLACER	5	192,700	187,900	4,900	2.5%
PLUMAS	43	7,950	7,580	380	4.7%
RIVERSIDE	35	1,157,400	1,111,600	45,800	4.0%
SACRAMENTO	26	724,900	699,000	25,800	3.6%
SAN BENITO	37	33,100	31,800	1,300	4.1%
SAN BERNARDINO	31	1,012,000	972,400	39,700	3.9%
SAN DIEGO	17	1,576,600	1,527,700	48,900	3.1%
SAN FRANCISCO	2	576,400	564,200	12,200	2.1%
SAN JOAQUIN	46	334,400	317,800	16,600	5.0%
SAN LUIS OBISPO	5	137,500	134,100	3,500	2.5%
SAN MATEO	1	456,100	447,200	8,900	1.9%
SANTA BARBARA	11	222,500	216,300	6,200	2.8%
SANTA CLARA	2	1,052,900	1,030,500	22,400	2.1%
SANTA CRUZ	27	137,600	132,600	5,000	3.7%
SHASTA	31	72,600	69,700	2,800	3.9%
SIERRA	13	1,390	1,350	40	2.9%
SISKIYOU	41	16,910	16,170	750	4.4%
SOLANO	31	201,200	193,300	7,900	3.9%
SONOMA	7	249,500	243,100	6,400	2.6%
STANISLAUS	46	242,000	229,900	12,100	5.0%
SUTTER	50	46,800	44,200	2,500	5.4%
TEHAMA	39	25,800	24,700	1,100	4.3%
TRINITY	24	4,560	4,400	160	3.5%
TULARE	56	200,900	185,700	15,200	7.6%
TUOLUMNE	31	20,070	19,290	780	3.9%
VENTURA	20	409,200	396,200	13,000	3.2%
YOLO	20	109,600	106,100	3,500	3.2%
YUBA	45	31,100	29,600	1,500	4.9%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2021 benchmark and Census Vintage 2021 population controls at the state level.

ITEM IV–E– INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will provide an update on the process of re-opening Head Start centers. Staff will be available to answer questions.

PRESENTER: Denise Lee



Monthly Program Information Report

July 2022

CALIFORNIA STATE BUDGET 2022-23

The 2022-23 California State Budget continues to build off of last year's historic investments in California's Child Care and Development programs:

◇ **Expanded Access to Child Care Subsidies:**

- Funding for the annualization of 2021-22 slots, as well as additional child care slots for the 2022-23 fiscal year, including:
 - ⇒ \$342 million to support the California Alternative Payment Program (CAPP) slots.
 - ⇒ \$917 million to support General Child Care and Development Program (CCTR) slots.
 - ⇒ \$35 million in ongoing state general funds to support and expand access to the Emergency Child Care Bridge Program for Foster Children (Bridge Program)
 - ⇒ \$7.6 million to support county operations associated with Bridge Program administration.
 - ⇒ Further, SB 187 amended Welfare and Institutions Code (WIC) section 11461.6 to authorize Bridge Program child care vouchers to be used if work or school precludes a family from providing care, and to allow Bridge Program vouchers to be extended for an additional 12 months based on a compelling reason effective September 1, 2022.



◇ **Child Care and Development Infrastructure Grants:**

- \$100.5 million in federal pandemic relief funds for minor renovations and repairs of child care facilities.
- \$250 million for the Child Care and Development Infrastructure Grant Program in 2021-22, including:
 - ⇒ \$150 million in state general funds for new construction and major renovation, and
 - ⇒ \$100 million in federal pandemic relief funds for minor repairs and renovation.

◇ **Cost of Living Adjustment:**

- A 6.56% cost-of-living adjustment (COLA) will take place effective July 1, 2022.
- The standard reimbursement rate will remain \$54.93/day.



◇ **Child Care Providers United (CCPU) Health and Retirement Benefits**

- The Budget will provide funding for health care and retirement benefits for California's family child care providers.
- The agreement, which is pending CCPU ratification, includes the following:
 - ⇒ \$100,000 one-time contribution to establish a CCPU-administered health care benefit trust.
 - ⇒ \$100 million one-time contribution payable to the health benefits trust once it is established.
 - ⇒ \$40,000 to design and conduct a survey on CCPU retirement needs.
 - ⇒ \$100,000 one-time contribution to CCPU or its designee to establish retirement trust upon agreement of a retirement benefit model.



◇ **Child Care and Development Capacity Building:**

- ⇒ \$20 million for capacity grants to support CAPP with child enrollment and Federal American Rescue Plan Act (ARPA) data collection and reporting.
- ⇒ \$4.8 million in continued funding authority from the FY 2021-22 budget to support the development of a state-level child care data landscape system to meet the needs of families and the workforce.
- ⇒ \$10 million to expand the current California Resource and Referral Program in FY 22-23 contracts. An additional \$5 million in unspent funding from 21-22 will carry over into FY 22-23, for a total of \$15 million.

Child Care Bulletin (CCB) No. 22-18 (issued: July 27, 2022)



**CALIFORNIA
STATE**

UPDATED INCOME GUIDELINES

The State released a revised Schedule of Income Ceilings reflecting the State Median Income (SMI) and Income Ranking Table for Fiscal Year 2022-23.

- ◇ The Schedule of Income Ceilings is used to determine a family's income eligibility for state subsidized child care and development programs
- ◇ The updated Income Ranking Table is used to determine an income-eligible family's priority for enrollment in state subsidized child care and development programs
- ◇ Note: The revised income guidelines for the State have been adjusted by nearly 7% to more closely align with wages in California. However, the Head Start poverty guidelines remain unchanged making it harder for working families to qualify for Head Start services.

Child Care Bulletin (CCB) No. 22-12 (issued: June 17, 2022)



**CALIFORNIA
STATE**

UPDATED COVID-19 FLEXIBILITIES

Updated guidance for COVID-19 flexibilities

◇ **Expired Flexibilities:**

- Programs are no longer permitted to use the Desired Results Development Profile (DRDP) Modified Essential View tool, which was designed to assess children's learning and developmental levels during virtual services. They shall use either the Essential, Fundamental (preschool only) or Comprehensive view of the DRDP tool.
- Providers must return to collecting parent signatures on daily attendance records.
- Providers are no longer eligible to bill for nonoperational days for COVID-19-related closures effective July 1, 2022.



- Temporary emergency vouchers for children of essential workers, at-risk children, and children with disabilities or special healthcare needs whose individualized education plan or family service plans include early learning and care will expire on June 30, 2022.
- Contractors shall issue a Notice of Action to the parent when changes are made to the services agreement.

◇ **Continued Flexibilities:**

- Family fees will be waived between July 1, 2022, and June 30, 2023 for all families receiving child care subsidies.
- Between July 1, 2022, and June 30, 2023, center-based contractors will be reimbursed based on the maximum certified hours of care instead of attendance (i.e. hold harmless)

Child Care Bulletin (CCB) No. 22-15 (issued: June 30, 2022)

Updates at the Federal Level (Head Start/Early Head Start)

(Provided by National Head Start Association – Head Start Insider – August 2022)



Federal Appropriations for Head Start and Early Head Start

At the end of July, U.S. Senate Committee on Appropriations Chairman Patrick Leahy (D-VT) released the draft of the Senate's FY23 Labor, Health and Human Services, Education, and Related Agencies bill. The draft includes a total of \$12.036 billion for Head Start and Early Head Start in FY23. The Senate's work builds on efforts in the House which, under the steadfast leadership of Chairwoman Rosa DeLauro (D-CT-03) and Ranking Member Tom Cole (R-OK-04), included a record level of funding for Head Start. With the Senate matching the House numbers on COLA, QIF, and Tribal Colleges and Universities-Head Start Partnership Program, NHSA is hopeful... but, realistically, we anticipate Congress will look to pass a short term continuing resolution (a.k.a. flat funding) until after the election.

Reconciliation

After months of negotiation, Senate Majority Leader Chuck Schumer (D-NY) and Senator Joe Manchin (D-WV) announced on July 27 that they reached a deal on a reconciliation package including energy and tax policy along with health care and lowering prescription drug prices. Unfortunately, funding for early childhood education (including Head Start) and childcare were left out. While the deadline for Congressional action under reconciliation is September 30, the Senate is expected to act on the agreed-upon Schumer-Manchin package before leaving for an extended recess in early August.

Final Rule on Masking and Vaccines for Head Start

As Head Start prepares for the new school year, NHSA and Head Start state associations are pushing the U.S. Department of Health and Human Services to issue a final rule on COVID-19 vaccines and masking. This week, NHSA, along with 47 state, regional, and national Head Start associations, sent a letter to Secretary Xavier Becerra, stating in no uncertain terms that Head Start needs clarity before the start of the school year. "We hope a final rule that restores the traditional role of local program autonomy will be issued in line with the comments we submitted on December 23, 2021. This is imperative in order for programs to rebuild relationships both with community partners as well as parents."



Updates at the Federal Level (Head Start/Early Head Start) - *continued*

(Provided by National Head Start Association – Head Start Insider – August 2022)

Grants

[National Early Care and Education Workforce Center](#): The Administration for Children and Families (ACF) solicits applications for a National Early Care and Education Workforce Center. The purpose of the grant is to fund a research and technical assistance center that will work to increase recruitment and retention of a diverse, qualified, and effective workforce across all ECE settings and programs through the provision of technical assistance (TA) at state and local levels and a program of rigorous research that builds the knowledge base and informs TA efforts. The estimated application due date is October 13, 2022.

SETA HEAD START

2022

COVID-19 SUMMARY BY MONTH

DATA	Jan	Feb	March	April	May	June	July
Number of school days	20	19	23	16	20	22	20
Site Staff confirmed positive	59	12	2	3	18	24	31
Site Staff exposed in class	132	41	10	17	54	66	65
Children confirmed positive	94	27	9	4	10	25	18
Children exposed in class	565	271	78	96	391	383	285
Children exposed at home (reported)	420	11	1	5	17	27	14
Children not exposed, but whose services were delayed	283	0	0	0	0	0	0
Total children quarantining	1,268	11	1	5	17	27	14
Classroom days closed (total, all sites)	287	0	0	0	0	0	0
Number of distinct classrooms affected	67	30	8	7	38	44	28
Number of sites closed	4	0	0	0	0	0	0
Number of outbreaks	0	0	0	0	0	1	2



SETA Head Start Food Service Operations Monthly Report July, 2022

7/1/22 - Job Corps closed due to water issues.
 7/5/22 - Crossroads AM & PM classes closed due to staffing issues.
 North Ave PM class closed due to staffing issues.
 Freeport closed due to water issues.
 7/6/22 - Hillsdale EHS class closed due to staffing issues.
 7/12/22 - Bret Harte EHS closed due to staffing issues.
 7/15/22 - Preschool Home Base had a Field Trip and we provided 80 sack lunches.
 7/21/22 - Freeport closed due to pest infestation.
 7/25/22 - Mather Full day class closed due to staffing issues.
 7/26/22 - North Ave PM class closed due to staffing issues.
 7/29/22 - Mather class D closed due to staffing issues.
 Crossroads had a Field trip and we provided 40 sack lunches.
 Bannon Creek had a Field trip and we provided 60 sack lunches.
 Galt had a Field trip and we provided 80 sack lunches.

	Lunch 28,556	PM Snack 22,496	Breakfast 23,472	Field Trips 4
Total Amount of Meals and Snacks Prepared				75,124

Purchases:

Food	\$100,070.85
Non - Food	\$24,851.49

Building Maintenance and Repair:	\$0.00
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Janitorial & Restroom Supplies:	\$0.00
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Kitchen Small Wares and Equipment:	\$0.00
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Vehicle Maintenance and Repair :	\$1,193.35
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Vehicle Gas / Fuel:	\$2,085.31
Normal Delivery Days	21

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

July 2022

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	209	12%	589	151	26%
Twin Rivers USD	140	47	34%	40	9	23%
Elk Grove USD	440	57	13%			
Sac City USD	736	51	7%			
San Juan USD	1052	130	12%	160	22	14%
WCIC	120	9	8%			
EHS CCP				80	17	21%
COUNTY TOTAL	4244	503	12%	869	199	23%

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
July 2022**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (7/31/22)	(b) % Actual to Funded
Elk Grove USD	440 (0) ¹	N/A	N/A
Sacramento City USD	736 (32) ¹	32	100%
SETA	1,736 (1,396) ¹	1,278	92%
San Juan USD	1,044 (0) ¹	N/A	N/A
Twin Rivers USD	160 (0) ¹	N/A	N/A
WCIC/Playmate	120 (0) ¹	N/A	N/A
Total	4,236 (1,428)²	1,310	92%

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (7/31/22)	(b) % Actual to Funded
SETA	652 (644) ¹	554	85%
San Juan USD	164	146	89%
TRUSD	56 (0) ¹	N/A	N/A
Total	872 (808)²	700	87%

¹ Reduced funded enrollment, due to classes/centers closed during Summer.

² Total funded enrollment in the summer months.

(a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.

(b) If enrollment is less than 100%, agency includes corrective plan of action.

Reasons for Program Under Enrollment

SETA

- Classroom(s) capped due to limited staffing at the following sites: 16th Ave; Florin; Hiram Johnson; Spinelli; Strizek - totaling 92 enrollment slots.
- In addition to the current staff shortage, there has been resignation(s) in the following positions that support classroom ratio and/or enrollment: Assistant Teacher (3)
- Currently operating at reduced funded enrollment, due classes/centers closed during Summer. Return to full services August 8, 2022.

Elk Grove USD

- Currently closed during Summer. Return to services August 11, 2022.

Sacramento City USD

- Currently operating at reduced funded enrollment, due classes/centers closed during Summer. Return to full services September 1, 2022.

San Juan USD

- Currently operating at reduced funded enrollment, due classes/centers closed during Summer. Return to full services August 15, 2022.
- Families that submit PEL's (Preschool Eligibility List) are over income for our programs.
- Reduced capacity for recruitment due to shortage of staff during summer months.

Twin Rivers USD

- Currently closed during Summer. Return to services August 18, 2022.

WCIC/Playmate

- Currently closed during Summer. Return to services September 12, 2022.

Strategies/Action Step(s) for Under Enrollment

SETA

- Attended the following community events to increase awareness of Head Start services: La Familia Counseling Center-Community Baby Shower and Valley.
- Revised enrollment flyers to include SNAP/CalFresh logo and QR codes to provide families with new eligibility requirements and convenient access to on-line inquiry. Scheduling recruitment committee meetings to brainstorm strategic planning on recruitment in communities identified with high-risk population.
- Through recruitment efforts of employment postings (Workforce Development)/virtual recruitment (Indeed and Zip Recruiter), job announcements on SETA Career webpage, the following positions were onboarded: Associate Teacher/ Child Care Teacher Assistant (11).

Elk Grove USD

- Continuing community outreach and recruitment during program closure in summer months: Advertise programs through the district website and social media platforms.

Sacramento City USD

- Continuing community outreach and recruitment during program closure in summer months: Networking with Childcare Resource and Referral Agencies, Foster care/Social Work agencies and posting enrollment flyers throughout communities with low enrollment.

San Juan USD

- Registration team partners with San Juan's Family and Community Engagement (FACE) department at various family engagement and enrollment events. At these events, we greet families, share information about our programs and assist them with completing PEL's (Preschool Eligibility List).
- HR department continues to host hiring events to fill vacancies. There are weekly meetings to discuss vacancies, interviews, onboarding, and orientations.

Twin Rivers USD

- Continuing community outreach and recruitment during program closure in summer months: Mail recruitment flyer to zip codes with low enrollment, post on various social media platforms.

WCIC/Playmate

- Continuing community outreach and recruitment during program closure in summer months: Oak Park Community events, Wellspring Women's Center, Sacramento Food Bank and Family Services.

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. INTERIM EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Interim Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Interim Executive Director's Report also allows the opportunity for the SETA Interim Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS' REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.