



Sacramento
Employment and
Training
Agency

REGULAR MEETING OF THE SETA GOVERNING BOARD

GOVERNING BOARD

ERIC GUERRA
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
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MAI VANG
Councilmember
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Website: <http://www.seta.net>

DATE: Thursday, August 4, 2022

TIME: 10:00 a.m.

LOCATION: Zoom Location

<https://us02web.zoom.us/j/87181721742?pwd=azJaamczc0h5M2pCWVNySjUxRnpRQT09>

In response to the AB361 (Brown Act Section 54953) relating to the COVID-19 Pandemic, the Sacramento Employment and Training Agency Governing Board is conducting this meeting on Zoom at <https://us02web.zoom.us/j/87181721742?pwd=azJaamczc0h5M2pCWVNySjUxRnpRQT09>. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on One tap mobile +16699006833, 87181721742# US (San Jose). Meeting ID: 871 8172 1742. Passcode: 123507. Find your local number: <https://us02web.zoom.us/j/87181721742?pwd=azJaamczc0h5M2pCWVNySjUxRnpRQT09>. Members of the public are encouraged to participate in the meeting by submitting written comments by email to: Monica.Newton@seta.net. Any member of the public who wishes to speak directly to the board regarding any item on the agenda may contact Monica Newton at (916) 263-3753, or Monica.Newton@seta.net. Please include in your request on which item you would like to participate. Additionally, during the meeting any questions or comments may be submitted via the Q&A or chat features on Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Board and included in the record.

In the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

Closed captioning will be available. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

I. Call to Order/Roll Call/Pledge of Allegiance

“Preparing People for Success: in School, in Work, in Life”

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	<u>Refugee Services:</u>	
3.	Non-Competitive Procurement Finding and Approval of Funding Augmentation Recommendations for Refugee Support Services (RSS) Program Providers, Program Year 2021-22 (Michelle O'Camb)	18-22
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 - Elk Grove Unified School District Adult & Community Education
 - Greater Sacramento Urban League
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 - Opening Doors, Inc.
 - Slavic Assistance Center
- B. Employer Success Stories and Activity Report (William Walker) 40-41
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- A. Chair
- B. Interim Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VII. Adjournment

DISTRIBUTION DATE: Wednesday, July 27, 2022

SETA Governing Board meeting hosted by:
Councilmember Eric Guerra (Chair) & Supervisor Patrick Kennedy (Vice Chair)

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE JULY 7, 2022 REGULAR BOARD MEETING

BACKGROUND:

Attached are the minutes of the July 7, 2022 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Denise Lee

**REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND
TRAINING AGENCY GOVERNING BOARD**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

Meeting Held Electronically

Thursday, July 7, 2022
10:00 a.m.

I. Call to Order/Roll Call/Pledge of Allegiance

Mr. Kennedy called the meeting to order at 10:02 a.m. The roll was called. A quorum was confirmed at 10:14 a.m.

Members Present:

Don Nottoli, Member, Board of Supervisors (*joined at 10:14 a.m.*)

Patrick Kennedy, Vice Chair, Board of Supervisors

Sophia Scherman, Member, Public Representative

Members Absent:

Mai Vang, Councilmember, City of Sacramento

Eric Guerra, Chair; Councilmember, City of Sacramento

IV. Information Items

- A. Fiscal Monitoring Reports: No Questions
- B. Employer Success Stories and Activity Report: No Questions
- C. Dislocated Worker Update:

Mr. Walker stated Silgan Containers had a temporary layoff of 58 individuals. This is a seasonal layoff to assess equipment and will call back the employees in January.

- D. Unemployment Update/Press Release from the Employment Development Department: No Questions

- E. Head Start Reports:

Ms. Lee stated COVID-19 is still impacting Head Start; classes are closing due to staff shortages. Starting in September the Federal Government expects 100 percent enrollment. There are Head Start commercial advertisements at DMV and on TV. Delegate agencies are closed for summer.

Mr. Kennedy asked with the new authorization of the vaccine for younger children. Are we going to coordinate with the County Public Health to encourage vaccinations?

Ms. Lee said we have been providing information for families to talk with their physicians. Will connect with our health managers to coordinate.

V. Reports to the Board

- A. Chair: No Report
- B. Interim Executive Director:

Ms. Lee stated recruitment continues for the Executive Director position.

- C. Deputy Directors:

Mr. Kim stated the Florin Job Center location is now open for business (address: 3801 Florin Road, Suite 107, Sacramento). He introduced Ms. Lauren Mechals, who is the new Workforce Development Manager. She will be handling the youth programs and other areas.

Mr. Kennedy requested a tour of the new Florin facility for members.

- D. Counsel: No Report
- E. Members of the Board: No Report
- F. Public: None

II. Consent Items

- A. Approval of Minutes of the June 2, 2022 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Modify Cooperative Personnel Services' Vendor Services Contract

Moved/Nottoli, second/Kennedy, to approve the following consent items:

- A. Approval of Minutes of the June 2, 2022 Regular Board Meeting
- B. Approval of Claims and Warrants for 5/25/2022 to 6/22/2022
- C. Approval to Modify Cooperative Personnel Services' Vendor Services Contract

Roll call vote:

Aye: 3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Mr. Thatch reviewed this item. The social distancing is no longer a requirement except in certain employment situations with vaccinated individuals, however, health and safety reasons still justify to continue use of teleconferencing for Board meetings.

Moved/Nottoli, second/Kennedy, to approve the Findings and Authorization to Extend Use of Teleconferencing Procedures for Board Meetings During Declared State of Emergency and/or While State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing

Roll call vote:

Aye: 3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

2. Approval of Appointment to the Sacramento Works Board

Mr. Kim reviewed the appointments of Ms. Andrea Ollanik and Ms. Laurie Rodriguez.

Moved/ Nottoli, second/Kennedy, to approve the appointment of Ms. Andrea Ollanik and Ms. Laurie Rodriguez to the Sacramento Works Board to fill the business sector seats

Roll call vote:

Aye: 3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

3. Approval of Labor Agreements and Revised Salary Schedule

Ms. Saurbourne reviewed the labor agreements which begin July 1, 2022. The agreed upon focus is on retention and recruitment due to short staffing and economy, and inflation. We continue to have retention issues, as seasoned staff continue to move to other opportunities with greater salary opportunities. As part

of the salary schedules there was a negotiated additional monthly health contribution. The other significant change was for temporary assignments of higher classifications were extended from six months to up to one year. We will be using COLA and QI funds to help offset the cost increase to the agency.

Moved/Nottoli, second/Kennedy, to approve labor agreements for July 1, 2022-June 30, 2025 and revised salary schedule

Roll call vote:

Aye:3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

4. Approval of the Personnel Resolution Covering Unrepresented Confidential and Management, and Revised Salary Schedule

Ms. Lee reviewed the revised salary schedule for unrepresented confidential and management employees. The same benefits and increases would apply as the previous item.

Moved/Scherman, second/Nottoli, to approve the personnel resolution covering unrepresented confidential and management, and revised salary schedule effective July 1, 2022

Roll call vote:

Aye: 3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

B. WORKFORCE DEVELOPMENT DEPARTMENT

Community Services Block Grant: No Items

One Stop Services: No Items

Refugee Services:

1. Non-Competitive Procurement Finding and Approval to Augment the Slavic Assistance Center, Inc. Under the Refugee Support Services (RSS) Set-Aside Grant for Services to Older Refugees (SOR), Program Year 2021-2022

Moved/Nottoli, second/Kennedy, to approve the non-competitive procurement finding and to augment the Slavic Assistance Center, Inc. under the Refugee

Support Services (RSS) set-aside grant for Services to Older Refugees (SOR),
program year 2021-2022

Roll call vote:

Aye: 3 (Nottoli, Kennedy, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Guerra, Vang)

C. CHILDREN AND FAMILY SERVICES: No Items

VI. Adjournment: The meeting adjourned at 10:24 a.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Denise Lee, Interim Executive Director, has reviewed the claims for the period 6/22/2022 through 7/27/2022, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 6/22/2022 through 7/27/2022.

PRESENTER: Denise Lee

ITEM III-A –1- ACTION

APPROVAL OF FINDINGS AND AUTHORIZATION TO EXTEND USE OF TELECONFERENCING PROCEDURES FOR BOARD MEETINGS DURING DECLARED STATE OF EMERGENCY AND/OR WHILE STATE OR LOCAL OFFICIALS CONTINUE TO IMPOSE OR RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING

BACKGROUND:

California Governor Gavin Newsom has issued long-existing state of emergency related to COVID-19, which remains in effect. Governor Newsom had previously authorized local agencies, by Executive Order, to conduct meetings under the Brown Act utilizing Zoom or other remote procedures to conduct meeting by modified teleconference procedures. In September 2021, the legislature signed and passed into law AB 361, which amended Section 54953 of the Brown Act to similarly authorize teleconferencing of Board Meetings, provided necessary procedures are followed.

Under AB 361, in the event of disruption which prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

AB 361 also authorizes public agencies to continue to hold subsequent meetings via teleconference procedures during any state of emergency that directly impacts the ability of the members to meet safely in person or while State or local officials continue to impose or recommend measures to promote social distancing. The Governor's declared continuing state of emergency remains active and continues to serve to protect members of the public from unnecessary risk and exposure to COVID-19. In addition, Cal OSHA continues to recommend physical distancing in places of employment as a measure to protect employees against the spread of COVID-19. Given these circumstances, in order to allow for the next Board meeting to be held by teleconference procedures consistent with AB 361, the Board must make the following findings no later than 30 days after the first teleconferencing meeting and every 30 days thereafter by majority vote:

- a. The legislative body has reconsidered the circumstances of the state of emergency.
- b. Any of the following circumstances exists:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

ITEM III-A-1-ACTION (continued)
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RECOMMENDATION:

Authorize the continued use of teleconferencing for Governing Board meetings under AB 361, occasioned by the continuing state of emergency issued by Governor Newsom that directly impacts the ability of the members to meet safely in person and the continuation of Cal OSHA recommendations promoting physical distancing in places of employment and, based thereon, make the following findings in support of this action:

- a. The Board has reconsidered the circumstances of the state of emergency.
- b. The following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in-person.
 - ii. State officials continue to recommend measures to promote social distancing.

PRESENTER: Legal Counsel

ITEM III-A – 2 - ACTION

TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:
APPROVAL OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
FINAL BUDGET FOR FISCAL YEAR 2022-2023

BACKGROUND:

In June 2022, the Board took action to approve the Recommended Budget for Fiscal Year 2022-2023 and directed that notice of a Public Hearing be posted and published to commence on August 4, 2022 at 10:00 a.m. or as soon thereafter as practicable for purposes of considering and approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2022-2023. Staff has posted and caused to be published notice of this Public Hearing as directed by the Board.

The Final Budget for the Fiscal Year 2022-2023 will be sent under separate cover. Staff will be available to answer questions. The approved Final Budget will also be submitted to the County and City for approval.

RECOMMENDATION:

Open a public hearing, hear testimony, close the public hearing and adopt the attached Resolution approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2022-2023.

PRESENTER: D'et Saurbourne

RESOLUTION NO.: 2022-05

**APPROVAL OF FISCAL YEAR 2022-2023 SACRAMENTO EMPLOYMENT AND
TRAINING AGENCY (SETA) BUDGET**

WHEREAS, all necessary estimates of revenues, expenditures and reserves for the 2022-2023 Fiscal Year were prepared and filed, the Recommended Budget was adopted and printed, and hearings thereon were noticed and held as required by Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the Fiscal Year commencing July 1, 2022 and ending June 30, 2023, and

WHEREAS, the Governing Board has made such revisions of, deductions from and increases or additions to the Recommended Budget as it deemed advisable, all such increases or additions having been proposed in writing and filed with the Board prior to the conclusion of said hearings on August 4, 2022, and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the fiscal year commencing July 1, 2022, and

NOW, THEREFORE, IT IS HEREBY RESOLVED, in accordance with Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), that the Final Budget for the Fiscal Year 2022-2023 be and is hereby adopted in accordance with the following:

(1)	Salaries and employees benefits	\$ 49,576,774
(2)	Services and Supplies	12,303,385
(3)	Other charges	51,693,197
(4)	Fixed Assets	
	(A) Land	0
	(B) Structures and Improvements	1,494,398
	(C) Equipment	635,000
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	<u>\$ 115,702,754</u>

BE IT FURTHER RESOLVED that the means of financing the expenditures program will be by monies derived from Current Financing and Fund Balance.

BE IT FURTHER RESOLVED that the Final Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

BE IT FURTHER RESOLVED AND ORDERED, that the Auditor-Controller be hereby authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the budget adopted herewith.

On a motion by _____, seconded by _____, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this fourth day of August, 2022 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Chair of the SETA Governing Board

ATTEST: _____
Clerk of the SETA Governing Board

ITEM III-A-3-ACTION

APPROVAL OF APPOINTMENT TO THE SACRAMENTO WORKS BOARD

BACKGROUND:

The local Sacramento Works Workforce Development Board was newly formed in early 2016. As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller Workforce Development Board by setting the size of the Board at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the "Other" category permitted by the Workforce Innovation and Opportunity Act (WIOA) to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016, the Governing Board appointed twenty-five members to the newly formed Sacramento Works Workforce Development Board. The Board had staggered initial terms of two, three or four years. Extended terms from that time are a three-year term. In 2020, the request was made to add an additional economic development seat, which required adding another business seat to keep the majority of the board representing the business community, as required by WIOA. The Sacramento Works Board considered the request to increase the board size by two and took action at its meeting on May 27, 2020 to increase the board size to 27. The current bylaws of the Sacramento Works, Inc. allow up to thirty board members.

Staff recently received an application from Ms. Shelly Valenton, Sacramento Regional Transit's Vice President of Integrated Services & Strategic Initiatives and Chief of Staff. Her application is being sent under separate cover.

Historically, the Executive Committee of Sacramento Works has recommended the name(s) of individual applicants for appointment to the business sector seats by the SETA Governing Board. The Sacramento Works Executive Committee met on July 25, 2022, and is forwarding Ms. Valenton's application for a business sector seat with a recommendation for appointment.

RECOMMENDATION:

Review the application and appoint Ms. Valenton to fill a business sector seat on the Sacramento Works Board.

PRESENTER: Roy Kim

ITEM III-B -1 – ACTION

APPROVAL TO TRANSFER WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISLOCATED WORKER FUNDS TO ADULT FUNDS, PROGRAM YEAR (PY) 2022-23, AND AUTHORIZE STAFF TO SUBMIT A REQUEST TO THE STATE OF CALIFORNIA, EMPLOYMENT DEVELOPMENT DEPARTMENT

BACKGROUND:

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker funds to Adult funds for Program Year (PY) 2022-23. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, eligible dislocated workers are served under SETA's adult funding stream. By alleviating staff and service providers of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the Dislocated Worker funding stream, more effort can be focused on education, training, and job development services.

Consistent with the State of California, Employment Development Department's (EDD) Workforce Services Directive WSD15-23, Transfer of Funds – Adult/Dislocated Worker Programs, issued on March 29, 2016, staff is recommending that the Board authorize the transfer of up to 80 percent of SETA's total WIOA Dislocated Worker formula allocation to the Adult program for PY 2022-23.

SETA's WIOA, Title I, Adult and Dislocated Worker formula allocations for PY 2022-23 are:

Adult -	\$3,588,035
Dislocated Worker -	<u>\$3,534,680</u>
	\$7,122,715

The amount of Dislocated Worker funds to be transferred to the Adult allocation is anticipated to be up to \$2,827,744. Before facilitating the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

ITEM III-B-1-ACTION (continued)
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RECOMMENDATION:

Approve the transfer of up to 80 percent, or \$2,827,744, in WIOA Dislocated Worker formula funds to the WIOA Adult formula funding stream for PY 2022-23, and authorize staff to submit a request to the State of California, EDD.

PRESENTER: Michelle O’Camb

ITEM III-B – 2 – ACTION

APPROVAL TO SUBMIT AN APPLICATION TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD FOR ASSEMBLY BILL 628 FUNDS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT, ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE AND ENTER INTO SUBCONTRACTS WITH SERVICE PROVIDERS

BACKGROUND:

In 2021, the California Legislature approved Assembly Bill (AB) 628, Removing Barriers to Employment Act, and with Senate Bill (SB) 129, appropriated \$25,000,000 to expand the Breaking Barriers to Employment Initiative (Breaking Barriers) to be administered by the Foundation for California Community Colleges on behalf of the California Workforce Development Board (CWDB).

The purpose of AB628 is:

- to provide individuals with barriers to employment the services and support they need to successfully enter, participate in, and complete broader workforce preparation, training, and education programs aligned with regional labor market needs.
- to deliver services through partnerships between Community Based Organizations (CBOs) and local workforce development boards to strengthen the America's Job Center of California system.

On July 13, 2022, the CWDB released the AB628 Request for Applications (RFA). The maximum award per application is \$750,000 for a project period of 16 months, and applicants are required to demonstrate a 20% cash or in-kind match. The application deadline is September 2, 2022 by 1:00 p.m.

Staff is preparing an application, based on the RFA criteria, that requests up to \$750,000 and incorporates the following local parameters:

- Neighborhoods with the highest concentrations of poverty and communities of color – North Sacramento/Del Paso Heights and South Sacramento/Parkway/Lemon Hill
- CBOs that have strong relationships with, and are located in, target neighborhoods
- CBOs that have strong connections to the America's Job Centers (AJCs) and the workforce development and education system
- Focus on under-skilled populations with multiple barriers to employment that are not connected to the broader workforce development and education system

ITEM III-B-2-ACTION (continued)
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The application is currently being developed, and SETA's CBO partners on the application are being determined. An oral report will be provided at the meeting with any updates.

RECOMMENDATION:

Approve the submission of an application to the CWDB for AB628 funds, and authorize the Executive Director to execute the agreement, any other documents required by the funding source and enter into subcontracts with service providers.

PRESENTER: Julie Davis-Jaffe

ITEM III-B-3-ACTION

NON-COMPETITIVE PROCUREMENT FINDING AND APPROVAL OF FUNDING AUGMENTATION RECOMMENDATIONS FOR REFUGEE SUPPORT SERVICES (RSS) PROGRAM PROVIDERS, PROGRAM YEAR 2021-22

BACKGROUND

As the designated administrator of the Refugee Support Services (RSS) programs for the County of Sacramento, the Sacramento Employment and Training Agency (SETA) is responsible for the planning, procurement, and oversight of the programs to meet the local employment service and acculturation needs of refugees residing in Sacramento County.

RSS funds originate from the United States Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR) and, through employment, are intended to result in early economic self-sufficiency and the reduced dependency on public assistance among refugees, asylees, certified victims of human trafficking, and individuals holding Special Immigrant Visas (SIVs).

In September 2021, the Board approved funding extensions for SETA's RSS program providers for the new year, beginning October 1, 2021. Although the approved RSS funding extensions considered the increases in planned refugee and SIV arrivals to Sacramento due to the increase in the Presidential ceiling for refugee admissions to the U.S., it was difficult to anticipate the specific number of Afghan evacuees under Operation Allies Welcome that would resettle in Sacramento following the U.S. military's departure from Afghanistan. As the rapid departure proceeded, staff were aware that some of the funded programs could reach high or full-enrollment levels early in the year due to atypical flows in arrivals, and have monitored the enrollment numbers of providers very closely on a monthly basis.

Through June 30, 2022, six of the RSS provides were between 75 to 100 percent of their end of year enrollment goals under the following program activities:

- Vocational English-as-a-Second Language/Employment Services (VESL/ES)
- Employment Services (ES)
- Vocational English-as-a-Second Language/On-the-the-Job Training (VESL/OJT)
- English Language Learner (ELL) Workforce Navigator

As a result, staff is recommending the following funding augmentations in the total amount of \$735,900 for the six RSS providers to expand their enrollment capacity by an additional 220 clients, as well as to mitigate any lapse in service to newly arriving refugees:

ITEM III-B-3-ACTION (continued)
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VESL/ES						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$600,000	200	\$30,000	10	210	\$630,000
Bach Viet	\$1,050,000	350	\$90,000	30	380	\$1,140,000
IRC	\$690,000	230	\$30,000	10	240	\$720,000
Lao Family	\$840,000	280	\$90,000	30	310	\$930,000

ES						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$220,000	110	\$40,000	20	130	\$260,000
Bach Viet	\$482,000	241	\$80,000	40	281	\$562,000
Lao Family	\$340,000	170	\$40,000	20	190	\$380,000

VESL/OJT						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$280,000	35	\$80,000	10	45	\$360,000
Bach Viet	\$600,000	75	\$80,000	10	85	\$680,000
Lao Family	\$440,000	55	\$80,000	10	65	\$520,000

ELL Workforce Navigator						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Elk Grove Adult	\$334,950	105	\$31,900	10	115	\$366,850
IRC	\$182,400	57	\$32,000	10	67	\$214,400
Sac City	\$208,000	65	\$32,000	10	75	\$240,000

Additionally, staff is recommending the following augmented funding in the total amount of \$75,680 for “additional” RSS support services to accompany the five providers’ augmented numbers of refugees to be served:

ITEM III-B-3-ACTION (continued)
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VESL/ES						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$68,800	200	\$3,440	10	210	\$72,240
Bach Viet	\$120,400	350	\$10,320	30	380	\$130,720
IRC	\$79,120	230	\$3,440	10	240	\$82,560
Lao Family	\$96,320	280	\$10,320	30	310	\$106,640

ES						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$48,504	110	\$6,880	20	130	\$44,720
Bach Viet	\$82,904	241	\$13,760	40	281	\$96,664
Lao Family	\$58,480	170	\$6,880	20	190	\$65,360

VESL/OJT						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Asian Resources	\$18,920	35	\$3,440	10	45	\$25,800
Bach Viet	\$25,800	75	\$3,440	10	85	\$29,240
Lao Family	\$18,920	55	\$3,440	10	65	\$22,360

ELL Workforce Navigator						
Provider	Current Funding	Current #s	Augmented Amount	Augmented #s	New #s to Serve	New Amount
Elk Grove Adult	\$36,120	105	\$3,440	10	115	\$39,560
IRC	\$19,608	57	\$3,440	10	67	\$23,048
Sac City	\$22,360	65	\$3,440	10	75	\$25,800

This recommended funding is specifically awarded for the provision of housing, utilities, and technology supports, including computer equipment or supplies that support virtual/remote learning efforts, virtual case management, and/or access to digital literacy. The recommended amounts are based on the additional number of refugees to be served multiplied by the cost per participant of \$344.

On September 1, 2021, the California Department of Social Services (DSS) issued the attached letter that determined that the evacuation and resettlement of Afghans presents a humanitarian crisis and authorized implementation of streamlined

ITEM III-B-3-ACTION (continued)
Page 4

administrative and programmatic processes to expedite use of RSS funds, including necessary emergency actions, such as augmenting existing RSS program providers to facilitate seamless, uninterrupted services. Based on the DSS letter, and consistent with the Federal Refugee Resettlement Program Regulations, OMB Uniform Guidance 2 CFR 200.320, and SETA's procurement policies, which state that noncompetitive procurement is appropriate when a public exigency or emergency will not permit a delay resulting from publicizing a competitive solicitation, SETA's Interim Executive Director has determined that emergency procurement for the augmentations is authorized and appropriate. Based on the DSS and Interim Executive Director's emergency determinations, staff seek Board approval to find that non-competitive procurement for this RSS funding augmentation is appropriate due to the existing emergency. If approved, a copy of this finding and the Board item shall be retained with the procurement documentation for all contracts augmented under this agenda item.

RECOMMENDATION:

Find that non-competitive procurement for the augmentations is appropriate due to the existing emergency set forth in the DSS letter and approve the RSS funding augmentation recommendations for the five RSS program providers for PY 2021-22, as indicated above.

PRESENTER: Michelle O'Camb



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES

744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

September 1, 2021

Kathy Kossick, Executive Director
Sacramento Employment and Training Agency
925 Del Paso Boulevard
Sacramento, CA 95815

Dear Kathy Kossick:

The evacuation and resettlement in California of thousands of Afghan Special Immigrant Visa (SIV) holders/refugees presents a humanitarian crisis for both the United States and the State of California. Accordingly, the California Department of Social Services authorizes counties and service providers to implement streamlined administrative and programmatic processes to expedite the use of Refugee Support Services (RSS) funding to provide immediate access to services for the increased number of Afghan SIV/refugees evacuees resettling in Sacramento County. This includes any necessary emergency actions like augmenting existing RSS program providers to facilitate seamless, uninterrupted access.

Should you have any questions regarding this letter, please contact Brian Tam, Section Chief, Refugee Programs Bureau at (916) 215-7050 or brian.tam@dss.ca.gov.

Sincerely,

KATHY YANG, State Refugee Coordinator
Refugee Programs Bureau
Office of Equity

ITEM IV-A– INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports. Staff will be available to answer questions.

PRESENTER: D'et Saurbourne

MEMORANDUM

TO: Mr. Mel Demoff **DATE:** June 6, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: On Site/Desk Fiscal Monitoring of Bach Viet Association, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RSS	VESL/ES	\$690,000	10/1/21-9/30/22	10/1/21-3/31/22
RSS	ES	\$282,000	10/1/21-9/30/22	10/1/21-3/31/22
RSS	VESL/OJT	\$440,000	10/1/21-9/30/22	10/1/21-3/31/22
RSS	COVID-19	\$32,436	10/1/21-9/30/22	10/1/21-3/31/22
RSS	Add'l SS	\$146,544	12/2/21-9/30/22	12/2/21-3/31/22

Monitoring Purpose: Initial: X Follow-up Special Final

Date of review: 5/25/22, 6/6

AREAS EXAMINED		COMMENTS			
		SATISFACTORY		RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Bach Viet Association, Inc.

Findings and General Observations:

- 1) The total costs as reported to SETA for the Refugee programs from October 1, 2021 to March 31, 2022 have been traced to the subgrantee's records. The records were verified and appeared to be in order.

Recommendations for Corrective Action:

- 1) None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Marie Jachino DATE: June 21, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Fiscal Monitoring Desk Review of Elk Grove Food Bank

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$34,870	1/1/2021-12/31/2021	1/1/2021-12/31/2021

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: desk review of June 2022

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Elk Grove Food Bank

Findings and General Observations:

- 1) We have reviewed the CSBG Safety Net program from January 1, 2021 to December 31, 2021. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Marie Jachino DATE: June 28, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Fiscal Monitoring Desk Review of Elk Grove Food Bank

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	CARES-Safety Net	\$54,000	11/2/2020-3/31/2022	11/2/2020-3/31/2022

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: desk review of June 2022

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Elk Grove Food Bank

Findings and General Observations:

- 1) We have reviewed the CSBG CARES-Safety Net program from November 2, 2020 to March 31, 2022. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Gina Wandell **DATE:** May 31, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of EGUSD Adult & Community Education

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	FSS	\$35,218	1/1/2021-12/31/2021	1/1/2021-12/31/2021
CSBG	FSS-CARES	\$63,014	11/2/2020-3/31/2022	7/1/2021-3/31/2022
CSBG	SN	\$38,432	1/1/2021-12/31/2021	1/1/2021-12/31/2021
CSBG	SN-CARES	\$44,906	11/2/2020-3/31/2022	7/1/2021-3/31/2022

Monitoring Purpose: **Initial:** **Follow up:** **Special:** **Final: X**

Date of review: April 2022; 5/2, 5/11, 5/12

AREAS EXAMINED		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: EGUSD Adult & Community Education

Findings and General Observations:

- 1) The total costs as reported to SETA for the CSBG Family Self-Sufficiency and Safety Net grants from January 1, 2021 to December 31, 2021 and the CSBG CARES Act Family Self-Sufficiency and Safety Net grants for July 1, 2021 to March 31, 2022 have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. DeNelle Ellison **DATE:** July 22, 2022

FROM: David B. Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of Greater Sacramento Urban League

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	Adult	\$ 214,745	7/1/21 - 6/30/22	7/1/21 – 2/28/22
WIOA	DW	\$ 53,686	7/1/21 - 6/30/22	7/1/21 – 2/28/22
WIOA	OS	\$ 113,648	7/1/21 - 6/30/22	7/1/21 – 2/28/22

Monitoring Purpose: Initial X Follow-Up Special Final

Date of review: 4/8/2022

Follow up: 4/15, 4/18, 4/19, 4/29, 5/23, 5/24, 5/25

AREAS EXAMINED		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Greater Sacramento Urban League

Findings and General Observations:

The total costs as reported to SETA have been traced to the subgrantee's fiscal records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None.

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Debbie Ramirez DATE: June 28, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Next Move Homeless Services, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$45,542	1/1/2021-12/31/2021	1/1/2021-12/31/2021

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: June 2022

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Next Move Homeless Services, Inc.

Findings and General Observations:

- 1) We have reviewed the CSBG program from January 1, 2021 to December 31, 2021. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Ms. Jessie Tientcheu DATE: June 28, 2022

FROM: Tracey Anderson, SETA Fiscal Monitor

RE: Desk Fiscal Monitoring of Opening Doors, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net CARES	\$60,000	11/2/2020-3/31/2022	5/1/2021-3/31/2022

Monitoring Purpose: Initial Follow-up Special Final X

Date of review: June 2022

AREAS EXAMINED		COMMENTS			
		SATISFACTORY	RECOMMENDATIONS		
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliations	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT-Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Opening Doors, Inc.

Findings and General Observations:

- 1) We have reviewed the CSBG-Safety Net CARES program from May 1, 2021 to March 31, 2022. The costs reported for this program have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Denise Lee
Governing Board

MEMORANDUM

TO: Mr. Roman Romaso **DATE: July 22, 2022**

FROM: David Benjamin Clark, SETA Fiscal Monitor

RE: Fiscal Desk Monitoring of Slavic Assistance Center

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RSS	SA&CO (SOR)	\$40,000	10/1/20 - 9/30/21	10/1/20 - 9/30/21

Monitoring Purpose: Initial Follow-Up Special Final X

Date of review: 1/31/22

Follow-up Date: 2/10, 3/7, 4/7, 4/28, 4/30, 5/5

AREAS EXAMINED		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Tuition Payments	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Slavic Assistance Center

Findings and General Observations:

The total costs as reported to SETA for the RSS program have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal desk monitoring.

cc: Denise Lee
Governing Board

ITEM IV–B– INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

SETA- Employer Activity Report

The following is an update of information as of July 27, 2022

EMPLOYER	CRITICAL CLUSTER	JOB	# of Positions
Regional Industry/Occupational Cluster Keys: 1=Advanced Manufacturing; 2=Clean Economy;3=Construction; 4=Education and Knowledge Creation; 5=Food and Agriculture; 6=Health Services; 7=Information and Communication Technology; 8=Life Sciences; 9=Non-Critical Occupations			
Atelier Staffing LLC	9	Room Attendant	10
Blue White Robotics US Inc.	7	Robotic Field Technician	1
City of Sacramento	9	Account Clerk II	1
	9	Accounting Technician	1
	9	Administrative Analyst	1
	9	Assistant Civil Engineer	1
	9	Associate Civil Engineer	2
	3	Construction Inspector I	1
	3	Construction Inspector II	1
	3	Construction Inspector III	1
	9	Council Representative	3
	9	Deputy City Attorney I	2
	9	Deputy City Clerk	1
	9	Electronic Maintenance Technician	1
	9	Electronic Maintenance Technician II	1
	9	Equipment ServiceWorker	1
	9	Legal Secretary	1
	9	Program Supervisor	1
	9	Supervising Engineer	1
	9	Utilities Operations and Maintenance Service Worker-Water Division	1
Eskaton Properties, Inc	4	Licensed Vocational Nurse	20
Kaiser Permanente	6	Environmental Specialist	1
Leadpoint Business Services	9	Recycling Sorter	15
Los Rios Community College District	4	Account Clerk II	1
	4	Accountant	1
	4	Admissions/Records Evaluator II - Veterans Affairs	1
	4	Business Services Supervisor	1
	4	College Safety Officer	1
	4	College Safety Officer	1
	4	Confidential Human Resources Specialist III	1
	4	Custodian	5
	4	Financial Aid Clerk II	1
	4	IT Systems/Database Administrator Analyst II	1
	4	Staff Resources Center Assistant	1
Van Dermeyden Makus Law Corporation	9	HR Specialist	1
Total			85

ITEM IV-C– INFORMATION

DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

Dislocated Worker Information PY 2022/2023

The following is an update of information as of July 27, 2022

Senate Rules Sacramento, CA	Government	6/5/2022	Permanent	80	Sacramento, CA	No	N
VoxPro 255 Parkshore Dr. Folsom, CA 95630	Data Management	7/7/2022	Permanent	180	Folsom, CA	Yes	N
Silgan Containers 6200 Franklin Blvd. Sacramento, CA 95824	Manufacturing	8/15/2022	Temporary	58	Sacramento, CA	No	N
JSL Transportation LLC 2315 Stockton Blvd. Sacramento, CA 95817	Transportation	8/31/2022	Permanent	18	Sacramento, CA	Yes	N
TOTAL				336			

ITEM IV-D- INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for the Sacramento MSA for the month of June was 3.4%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

EMPLOYMENT DEVELOPMENT DEPARTMENT
Labor Market Information Division
2901 50th Street
Sacramento, CA 95817

Contact: Cara Welch
(916) 227-0298

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)**
Leisure and hospitality up 900 jobs over the month; 9,000 over the year

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.4 percent in June 2022, up from a revised 2.9 percent in May 2022, and below the year-ago estimate of 7.2 percent. This compares with an unadjusted unemployment rate of 4.0 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 2.9 percent in El Dorado County, 2.6 percent in Placer County, 3.6 percent in Sacramento County, and 3.4 percent in Yolo County.

Between May 2022 and June 2022, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 2,700 to total 1,061,900 jobs.

- Employment in leisure and hospitality continued to increase for the fifth consecutive month, gaining 900 jobs. Within the industry, accommodation and food services added 500 jobs, and arts, entertainment, and recreation picked up 400 jobs.
- Professional and business services payrolls rose by 900 jobs. Gains occurred in professional, scientific, and technical services (up 400 jobs), administrative and support and waste services (up 300 jobs), and management of companies and enterprises (up 200 jobs).
- Trade, transportation, and utilities reported an additional 700 jobs from May to June. Retail trade (up 600 jobs) was responsible for 86.0 percent of the growth.
- Meanwhile, three industries reported month-over decline, led by education and health services (down 1,300 jobs), government (down 300 jobs), and financial activities (down 100 jobs).

Between June 2021 and June 2022, total jobs in the region increased by 41,300 or 4.0 percent.

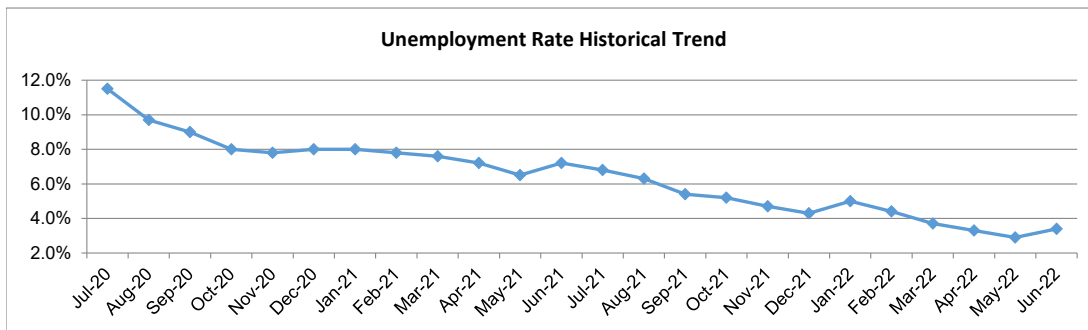
- Leisure and hospitality led year-over employment gains, adding 9,000 jobs. Over two-thirds of the increase was in accommodation and food services, which was up 6,500 jobs. Arts, entertainment, and recreation grew by 2,500 jobs.
- Trade, transportation, and utilities advanced payrolls by 7,400 jobs since last June. Transportation, warehousing, and utilities led the growth, adding 4,000 jobs. Retail trade advanced by 2,600 jobs, and wholesale trade was up 800 jobs.
- Education and health services expanded by 6,900 jobs. Healthcare and social assistance (up 6,900 jobs) was responsible for the expansion.
- Additional year-over employment gains of over a thousand occurred in the following sectors: government (up 5,100 jobs), professional and business services (up 5,100 jobs), construction (up 2,600 jobs), other services (up 2,300 jobs), and manufacturing (up 1,600 jobs).

#####

IMMEDIATE RELEASE

SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
(El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 3.4 percent in June 2022, up from a revised 2.9 percent in May 2022, and below the year-ago estimate of 7.2 percent. This compares with an unadjusted unemployment rate of 4.0 percent for California and 3.8 percent for the nation during the same period. The unemployment rate was 2.9 percent in El Dorado County, 2.6 percent in Placer County, 3.6 percent in Sacramento County, and 3.4 percent in Yolo County.



Industry	May-2022	Jun-2022	Change		Jun-2021	Jun-2022	Change
	Revised	Prelim				Prelim	

Total, All Industries	1,059,200	1,061,900	2,700		1,020,600	1,061,900	41,300
Total Farm	9,500	10,000	500		9,600	10,000	400
Total Nonfarm	1,049,700	1,051,900	2,200		1,011,000	1,051,900	40,900
Mining, Logging, and Construction	78,300	78,700	400		76,100	78,700	2,600
Mining and Logging	700	700	0		700	700	0
Construction	77,600	78,000	400		75,400	78,000	2,600
Manufacturing	38,200	38,700	500		37,100	38,700	1,600
Trade, Transportation & Utilities	168,300	169,000	700		161,600	169,000	7,400
Information	10,300	10,300	0		10,100	10,300	200
Financial Activities	51,900	51,800	(100)		51,100	51,800	700
Professional & Business Services	139,600	140,500	900		135,400	140,500	5,100
Educational & Health Services	176,400	175,100	(1,300)		168,200	175,100	6,900
Leisure & Hospitality	104,100	105,000	900		96,000	105,000	9,000
Other Services	35,300	35,800	500		33,500	35,800	2,300
Government	247,300	247,000	(300)		241,900	247,000	5,100

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

July 22, 2022

Employment Development Department
Labor Market Information Division
(916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Jun 21	Apr 22	May 22 Revised	Jun 22 Prelim	Percent Change Month	Year
Civilian Labor Force (1)	1,099,000	1,116,200	1,113,700	1,109,000	-0.4%	0.9%
Civilian Employment	1,019,600	1,079,800	1,081,700	1,071,800	-0.9%	5.1%
Civilian Unemployment	79,500	36,400	32,000	37,200	16.3%	-53.2%
Civilian Unemployment Rate	7.2%	3.3%	2.9%	3.4%		
(CA Unemployment Rate)	8.2%	3.9%	3.5%	4.0%		
(U.S. Unemployment Rate)	6.1%	3.3%	3.4%	3.8%		

Total, All Industries (2)	1,020,600	1,056,300	1,059,200	1,061,900	0.3%	4.0%
Total Farm	9,600	9,100	9,500	10,000	5.3%	4.2%
Total Nonfarm	1,011,000	1,047,200	1,049,700	1,051,900	0.2%	4.0%
Total Private	769,100	801,500	802,400	804,900	0.3%	4.7%
Goods Producing	113,200	116,000	116,500	117,400	0.8%	3.7%
Mining, Logging, and Construction	76,100	78,200	78,300	78,700	0.5%	3.4%
Mining and Logging	700	700	700	700	0.0%	0.0%
Construction	75,400	77,500	77,600	78,000	0.5%	3.4%
Construction of Buildings	14,900	16,800	17,000	17,200	1.2%	15.4%
Specialty Trade Contractors	52,300	51,200	50,700	51,100	0.8%	-2.3%
Building Foundation & Exterior Contractors	14,800	14,400	14,400	14,100	-2.1%	-4.7%
Building Equipment Contractors	21,300	20,700	20,600	21,000	1.9%	-1.4%
Building Finishing Contractors	11,000	11,100	11,000	11,200	1.8%	1.8%
Manufacturing	37,100	37,800	38,200	38,700	1.3%	4.3%
Durable Goods	23,300	23,500	23,600	23,900	1.3%	2.6%
Computer & Electronic Product Manufacturing	4,400	4,400	4,400	4,500	2.3%	2.3%
Nondurable Goods	13,800	14,300	14,600	14,800	1.4%	7.2%
Food Manufacturing	4,900	5,500	5,600	5,600	0.0%	14.3%
Service Providing	897,800	931,200	933,200	934,500	0.1%	4.1%
Private Service Providing	655,900	685,500	685,900	687,500	0.2%	4.8%
Trade, Transportation & Utilities	161,600	168,400	168,300	169,000	0.4%	4.6%
Wholesale Trade	26,500	27,100	27,400	27,300	-0.4%	3.0%
Merchant Wholesalers, Durable Goods	15,600	16,300	16,500	16,400	-0.6%	5.1%
Merchant Wholesalers, Nondurable Goods	9,600	9,600	9,700	9,700	0.0%	1.0%
Retail Trade	99,700	102,200	101,700	102,300	0.6%	2.6%
Motor Vehicle & Parts Dealer	14,400	14,900	14,900	14,900	0.0%	3.5%
Building Material & Garden Equipment Stores	9,900	9,300	9,200	9,300	1.1%	-6.1%
Grocery Stores	19,900	19,700	19,800	19,900	0.5%	0.0%
Health & Personal Care Stores	5,500	6,000	5,900	5,900	0.0%	7.3%
Clothing & Clothing Accessories Stores	5,700	6,400	6,400	6,500	1.6%	14.0%
Sporting Goods, Hobby, Book & Music Stores	3,500	3,900	4,000	4,000	0.0%	14.3%
General Merchandise Stores	19,600	20,600	20,200	20,200	0.0%	3.1%
Transportation, Warehousing & Utilities	35,400	39,100	39,200	39,400	0.5%	11.3%
Information	10,100	10,300	10,300	10,300	0.0%	2.0%
Publishing Industries (except Internet)	2,200	2,100	2,100	2,100	0.0%	-4.5%
Telecommunications	2,800	2,700	2,700	2,700	0.0%	-3.6%
Financial Activities	51,100	52,100	51,900	51,800	-0.2%	1.4%
Finance & Insurance	33,800	34,500	34,200	33,900	-0.9%	0.3%
Credit Intermediation & Related Activities	10,700	10,500	10,400	10,300	-1.0%	-3.7%
Depository Credit Intermediation	5,500	5,400	5,400	5,300	-1.9%	-3.6%
Nondepository Credit Intermediation	2,600	2,600	2,600	2,600	0.0%	0.0%
Insurance Carriers & Related	19,800	20,600	20,500	20,400	-0.5%	3.0%
Real Estate & Rental & Leasing	17,300	17,600	17,700	17,900	1.1%	3.5%
Real Estate	14,000	14,600	14,600	14,800	1.4%	5.7%
Professional & Business Services	135,400	140,700	139,600	140,500	0.6%	3.8%
Professional, Scientific & Technical Services	59,600	61,400	60,300	60,700	0.7%	1.8%
Architectural, Engineering & Related Services	10,500	11,100	11,000	11,200	1.8%	6.7%
Management of Companies & Enterprises	13,600	13,400	13,500	13,700	1.5%	0.7%
Administrative & Support & Waste Services	62,200	65,900	65,800	66,100	0.5%	6.3%
Administrative & Support Services	59,100	62,500	62,500	62,700	0.3%	6.1%
Employment Services	19,800	22,800	22,900	22,900	0.0%	15.7%

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
Industry Employment & Labor Force
March 2021 Benchmark

Data Not Seasonally Adjusted

	Jun 21	Apr 22	May 22 Revised	Jun 22 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	18,800	19,600	19,700	19,900	1.0%	5.9%
Educational & Health Services	168,200	175,100	176,400	175,100	-0.7%	4.1%
Education Services	12,000	12,700	12,800	12,000	-6.3%	0.0%
Health Care & Social Assistance	156,200	162,400	163,600	163,100	-0.3%	4.4%
Ambulatory Health Care Services	56,200	60,400	60,900	60,900	0.0%	8.4%
Hospitals	25,600	26,200	26,400	26,500	0.4%	3.5%
Nursing & Residential Care Facilities	16,700	17,100	17,300	17,300	0.0%	3.6%
Leisure & Hospitality	96,000	103,700	104,100	105,000	0.9%	9.4%
Arts, Entertainment & Recreation	13,800	15,900	15,900	16,300	2.5%	18.1%
Accommodation & Food Services	82,200	87,800	88,200	88,700	0.6%	7.9%
Accommodation	7,200	8,100	8,000	8,300	3.8%	15.3%
Food Services & Drinking Places	75,000	79,700	80,200	80,400	0.2%	7.2%
Restaurants	71,700	75,700	76,200	76,500	0.4%	6.7%
Full-Service Restaurants	30,200	33,200	34,000	33,800	-0.6%	11.9%
Limited-Service Eating Places	41,500	42,500	42,200	42,700	1.2%	2.9%
Other Services	33,500	35,200	35,300	35,800	1.4%	6.9%
Repair & Maintenance	10,700	11,100	11,200	11,600	3.6%	8.4%
Government	241,900	245,700	247,300	247,000	-0.1%	2.1%
Federal Government	14,700	14,300	14,400	14,300	-0.7%	-2.7%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	227,200	231,400	232,900	232,700	-0.1%	2.4%
State Government	127,500	128,800	129,200	129,500	0.2%	1.6%
State Government Education	30,900	30,600	30,800	30,800	0.0%	-0.3%
State Government Excluding Education	96,600	98,200	98,400	98,700	0.3%	2.2%
Local Government	99,700	102,600	103,700	103,200	-0.5%	3.5%
Local Government Education	54,100	57,300	58,100	56,500	-2.8%	4.4%
Local Government Excluding Education	45,600	45,300	45,600	46,700	2.4%	2.4%
County	19,100	19,100	19,100	19,300	1.0%	1.0%
City	10,000	9,800	9,900	10,300	4.0%	3.0%
Special Districts plus Indian Tribes	16,500	16,400	16,600	17,100	3.0%	3.6%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916-227-0298 or Sheila Stock 916-651-5914

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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REPORT 400 C
Monthly Labor Force Data for Counties
June 2022 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,110,300	18,346,900	763,300	4.0%
ALAMEDA	10	822,400	798,200	24,200	2.9%
ALPINE	52	450	430	30	6.0%
AMADOR	27	14,560	14,010	550	3.8%
BUTTE	33	91,600	87,900	3,700	4.0%
CALAVERAS	15	21,920	21,250	670	3.1%
COLUSA	57	11,100	10,130	970	8.7%
CONTRA COSTA	17	549,700	532,200	17,500	3.2%
DEL NORTE	40	9,410	8,980	420	4.5%
EL DORADO	10	92,000	89,400	2,600	2.9%
FRESNO	50	451,800	425,500	26,200	5.8%
GLENN	42	12,600	12,020	590	4.6%
HUMBOLDT	23	59,500	57,500	2,000	3.4%
IMPERIAL	58	68,900	59,900	9,000	13.0%
INYO	14	8,290	8,040	250	3.0%
KERN	54	383,200	357,300	25,900	6.8%
KINGS	53	55,400	51,900	3,500	6.4%
LAKE	39	28,570	27,330	1,240	4.4%
LASSEN	21	9,010	8,720	300	3.3%
LOS ANGELES	47	4,960,500	4,703,800	256,700	5.2%
MADERA	49	62,500	59,000	3,500	5.6%
MARIN	2	129,700	126,800	2,900	2.2%
MARIPOSA	29	7,350	7,070	290	3.9%
MENDOCINO	21	37,640	36,390	1,250	3.3%
MERCED	55	115,100	107,100	8,000	7.0%
MODOC	29	3,340	3,210	130	3.9%
MONO	15	8,830	8,560	270	3.1%
MONTEREY	40	221,100	211,300	9,800	4.5%
NAPA	7	70,900	69,000	1,900	2.7%
NEVADA	10	47,830	46,460	1,370	2.9%
ORANGE	10	1,575,400	1,530,200	45,200	2.9%
PLACER	5	190,900	186,000	4,900	2.6%
PLUMAS	44	7,860	7,480	380	4.8%
RIVERSIDE	33	1,146,300	1,101,000	45,300	4.0%
SACRAMENTO	26	717,900	691,900	26,000	3.6%
SAN BENITO	37	32,700	31,300	1,400	4.2%
SAN BERNARDINO	33	1,001,900	962,200	39,700	4.0%
SAN DIEGO	17	1,568,500	1,518,800	49,700	3.2%
SAN FRANCISCO	2	566,200	553,800	12,400	2.2%
SAN JOAQUIN	45	336,100	319,500	16,700	5.0%
SAN LUIS OBISPO	5	138,000	134,500	3,600	2.6%
SAN MATEO	1	448,300	439,100	9,200	2.0%
SANTA BARBARA	9	224,400	218,000	6,300	2.8%
SANTA CLARA	2	1,038,600	1,015,600	23,100	2.2%
SANTA CRUZ	27	136,600	131,300	5,200	3.8%
SHASTA	29	73,400	70,500	2,900	3.9%
SIERRA	17	1,400	1,360	50	3.2%
SISKIYOU	43	16,620	15,840	780	4.7%
SOLANO	33	199,500	191,500	8,000	4.0%
SONOMA	7	247,500	240,900	6,600	2.7%
STANISLAUS	47	236,500	224,200	12,300	5.2%
SUTTER	50	46,300	43,600	2,700	5.8%
TEHAMA	38	25,410	24,330	1,080	4.3%
TRINITY	25	4,590	4,430	160	3.5%
TULARE	56	207,200	192,100	15,100	7.3%
TUOLUMNE	29	20,070	19,280	790	3.9%
VENTURA	17	407,600	394,600	12,900	3.2%
YOLO	23	108,200	104,500	3,700	3.4%
YUBA	45	31,200	29,600	1,600	5.0%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2021 benchmark and Census Vintage 2021 population controls at the state level.

Thursday, August 4, 2022

ITEM IV–E– INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the most current Head Start fiscal report sent under separate cover and the Head Start Deputy Director's monthly report.

Staff will provide an update on the process of re-opening Head Start centers. Staff will be available to answer questions.

PRESENTER: Denise Lee

MONTHLY PROGRAM INFORMATION REPORT

JUNE 2022

Children Growing, Learning and Sampling

One of many wonderful learning activities that children experience in Head Start is healthy eating, food choices and gardening. As such, many teachers host small gardens cultivated and nurtured by children and staff in the center. Gardens come in a variety of shapes, sizes and materials including platter boxes, wheelbarrows, pots/containers and the good old-fashioned ground. Children will often start their garden by growing seeds in a Dixie cup; others will start them with small plants. Children help chose the types of fruits/vegetables they want to grow. Some examples have included tomatoes, kale, cucumbers, carrots, garlic, peppers, chilis, onions, pumpkins, strawberries, and melons. Teachers then use the “fruits/veggies” of their labor in cooking activities such as making salsa and smoothies. They may also just have a tasting day so children can describe the textures, smells, colors, and tastes. Check out the most recent tasting of zucchini by the children at the Mather Early Learning Center. Pictures are worth a thousand words.

Thank you Mather staff and
Program Officer, Lynda, for sharing.



Children Growing, Learning and Sampling

ACF-IM-HS-22-04

Issued: June 21, 2022

Competitive Bonuses for the Head Start Workforce

The Office of Head Start recently released Information Memorandum IM-HS-22-04, which offers guidelines and encouragement to programs to use American Rescue Plan (ARPA) funds, base grant operations funds, and other COVID-19 relief funds to offer competitive financial incentives to staff. OHS recognizes that the value of incentives may need to increase from what was previously offered and recommends that programs offer incentives to meet or reasonably exceed incentives offered by competitors, including local elementary schools.

For more information and guidance, please visit the OHS/ACF website at: <https://eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-22-04>.

Head Start Enrollment Campaign

As shared in previous meetings, the Children and Family Services Department embarked on a new marketing campaign designed to increase enrollment and public awareness of services. The campaign kicked off with the social media blast on *Facebook, Instagram and Google*. Then it moved to a 30-second Comcast commercial, which ran in June and will re-run in August. The campaign also focuses on rebranding the SETA Head Start logo to reflect a countywide approach moving away from "SETA Head Start" and moving to "Head Start Sacramento". The campaign also included new center signage, window-wraps to more clearly identify the center from the street, and re-designed recruitment flyers. Staff have added a question to the in-take paperwork to inquiry how families heard about Head Start. The data of each campaign will be shared in a future meeting.

PARENTS – CALL TO ACTION

Please refer friends and family with children ages birth to 5 years old to Head Start today:

- ⇒ Call 916.263.6113
- ⇒ Visit the Website at www.headstart.seta.net or www.headstartsacramento.org and click the "Enroll Now" button
- ⇒ Stop by any one of our center locations. Addresses can be found at online at: www.headstartsacramento.org.

COVID Update

While data shows a consistent pattern since February, COVID-19 continues to impact children/staff exposures and program operations in Head Start.

**Remember: The goal is have
100%
enrollment by September
2022.**

SETA Head Start – 2022 COVID-19 Summary by Month							
DATA	January	February	March	April	May	June	
Number of school days	20	19	23	16	20	22	
Site Staff confirmed positive	59	12	2	3	18	24	
Site Staff exposed in class	132	41	10	17	54	66	
Children confirmed positive	94	27	9	4	10	25	
Children exposed in class	565	271	78	96	391	383	
Children exposed at home (reported)	420	11	1	5	17	27	
Children not exposed, but whose services were delayed	283	0	0	0	0	0	
Total children quarantining	1,268	11	1	5	17	27	
Classroom days closed (total, all sites)	287	0	0	0	0	0	
Number of distinct classrooms affected	67	30	8	7	38	44	
Number of sites closed	4	0	0	0	0	0	
Number of outbreaks	0	0	0	0	0	1	

GOAL

Vaccines Available for Children as Young as 6 Months

Great news: Kids as young as 6 months can now get the protection of a COVID vaccine! Below are some frequently asked questions (source: *We Can Do This* by the Dept. of Health and Human Services).

VACCINE AVAILABILITY

Who can get a COVID-19 vaccine?

Everyone ages 6 months and older in the United States can get a COVID-19 vaccine. The vaccines are [free for everyone](#), regardless of your immigration status. You also don't need health insurance.

Where can I or my child get vaccinated?

COVID-19 vaccines are available from many pharmacies and health care providers. You have three ways to find vaccines near you:

Go to [vaccines.gov](https://www.vaccines.gov)

Text your ZIP code to 438829

Call 1-800-232-0233

Also check with your child's health care provider or their school. Many schools are providing vaccines to make it easier for students to get vaccinated.

Do I need to give consent before my child can get vaccinated?

Consent laws vary across states and territories. For example, most—but not all—states require vaccine providers to get a parent's or guardian's permission to give a vaccine to a child under age 18.

Check with your [state/territory health department](#) to find out about local parental/guardian consent requirements.

VACCINE SAFETY AND EFFECTIVENESS

Why should my child get vaccinated?

COVID-19 can sicken people of all ages. There's no way to predict how your child might be affected by COVID.

Among children under age 18 in the United States who've gotten COVID-19:

Tens of thousands have been hospitalized

Hundreds have died

Even if your child doesn't get very sick, a COVID-19 infection could still cause health problems down the road.

Your child can also spread the virus to someone who is at risk for severe illness—like a grandparent, someone at church, a teacher at school, or anyone in your community.

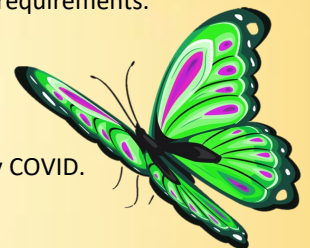
The vaccines are highly effective at preventing severe illness, hospitalization, and death due to COVID-19.

How do we know the vaccines are safe for kids?

The COVID-19 vaccine for children has been through rigorous testing and thorough review by the FDA and CDC.

Thousands of children participated in the clinical trials. Among those who received the vaccine, it was shown to be safe and effective at preventing COVID-19.

COVID-19 vaccines are the most closely monitored vaccines in U.S. history. And the FDA and CDC will continue to monitor the safety of COVID-19 vaccines, including among children.



VACCINE SAFETY AND EFFECTIVENESS

(continued)

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COVID-19 vaccines are the most closely monitored vaccines in U.S. history. And the FDA and CDC will continue to monitor the safety of COVID-19 vaccines, including among children.

How do the vaccines work?

The active ingredient is a molecule that leads your body to briefly make a protein (called the spike protein) normally found on the surface of the virus that causes COVID-19. The vaccine helps your body recognize that protein and creates a strong immune response against the spike protein.

After vaccination, your body breaks down the vaccine components and gets rid of them within about 36 hours.

After vaccination, because the immune system has protection built up against the spike protein, the body is ready to fight off the virus that causes COVID-19.

Will I or my child get myocarditis or pericarditis from receiving an mRNA COVID-19 vaccine?

Myocarditis and pericarditis are two kinds of heart inflammation that can cause symptoms like chest pain, a fast or hard heart-beat, and shortness of breath.

These kinds of [heart inflammation after vaccination are extremely rare](#).

When they happen, they mostly happen in male adolescents and young adults, typically within several days after mRNA COVID-19 vaccination.

Patients usually recover quickly and respond well to medications and rest.

You're actually more likely to get heart inflammation if you're unvaccinated and get sick with COVID-19.

And heart inflammation from COVID-19 tends to be worse than the heart inflammation people have had after vaccination.

Are the COVID-19 vaccines safe for people who want to become pregnant, are pregnant, or are breastfeeding?

Yes. Growing evidence confirms that people who are pregnant or were recently pregnant are at higher risk for severe illness if they get COVID-19. There is no evidence that vaccination against COVID-19 leads to complications during [pregnancy](#).

And, there is no evidence that any vaccines, including COVID-19 vaccines, cause [fertility](#) problems in women or men.

CDC recommends COVID-19 vaccination as soon as possible for all people who are pregnant, want to become pregnant, or are breastfeeding.

COVID-19 can be a dangerous disease during pregnancy and increases the risk of severe illness in pregnant moms and preterm birth for the baby. It might increase risks for other problems during pregnancy.

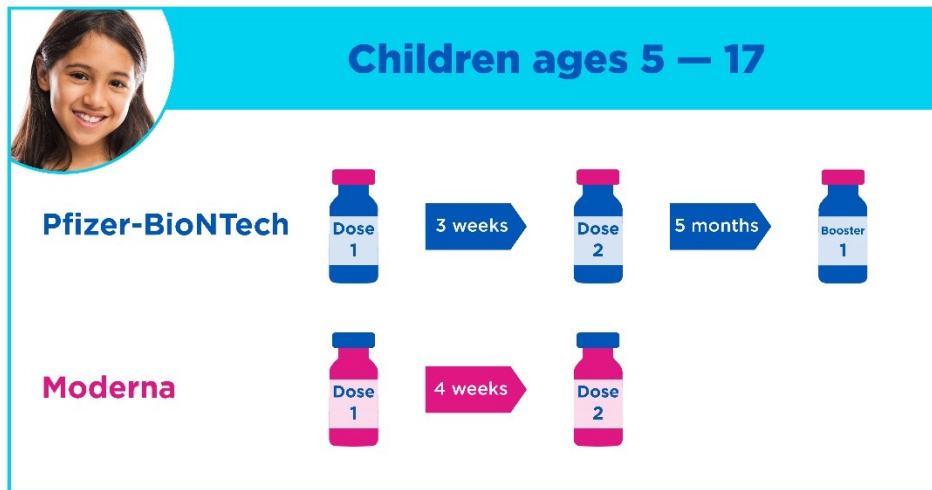
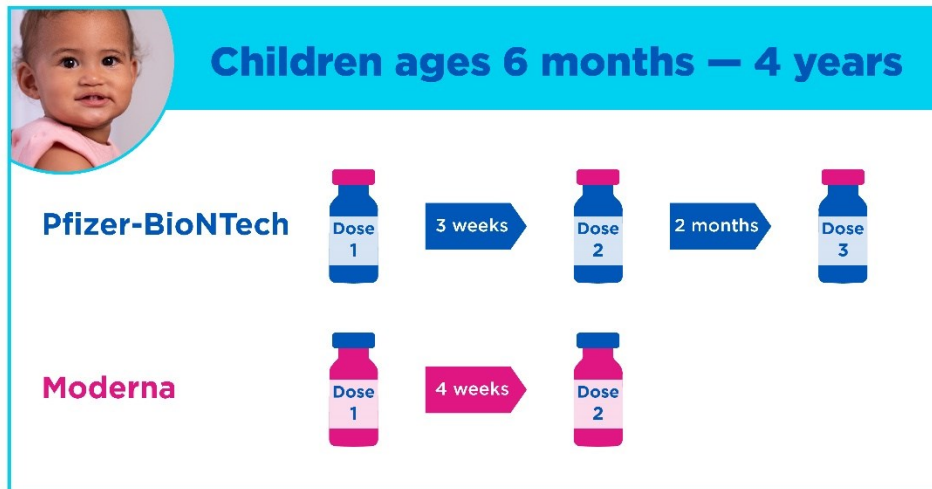
Getting a COVID-19 vaccine can protect you against severe illness from COVID-19 and help keep your baby safe.

PREPARING FOR VACCINATION

How many vaccine doses does my child need?

The number of doses your child needs to stay up to date with their vaccines and get the best protection against COVID depends on their age and which vaccine they get.

Image



Males ages 12–39 may benefit from waiting longer between the 1st and 2nd vaccine doses. Talk to your health care or vaccine provider.

People, including children, with [compromised immune systems](#) are less able to fight infections and may need more than these recommended doses.

PREPARING FOR VACCINATION (continued)

What are common side effects from COVID-19 vaccines?

Children who've gotten a COVID-19 vaccine have the same common side effects as adults.

Common side effects include:

- Pain, redness, or swelling where you got your shot
- Tiredness
- Headache
- Muscle pain
- Chills
- Fever
- Nausea

These side effects are normal and typically last for a couple days after vaccination.

They are signs that the vaccine is working and that your child's body is building protection against the virus.

If my child has had COVID, do they need to get vaccinated?

Yes. You should get your child vaccinated against COVID-19 even if they've already had COVID-19.

Having had COVID-19 doesn't necessarily protect someone against getting infected again.

In fact, a recent [study](#) found that unvaccinated individuals are more than twice as likely to be reinfected with COVID-19 than those who had COVID-19 and then got vaccinated.

How can I prepare my child for their COVID-19 vaccine shots?

Getting a shot can be scary for kids. Here are some [tips to comfort your child](#) before, during, and after their shot.

Before:

- Talk to them honestly about what to expect:
- Shots sometimes pinch or sting a little bit, but only for a short time.
- If you take a deep breath, you can blow out the sting before you can count to five.
- We all need vaccines to keep us safe from germs that might make us sick.
- DON'T give your child pain relievers before vaccination.

During:

- Comfort—don't scold—your child if they cry and avoid using shots as a threat.
- Let your child bring a favorite toy or blanket to hug during the injection.
- You can distract them with a story, video, or conversation.
- Ask the vaccine provider if they have a numbing ointment or spray to apply before the shot.
- Use comforting positions, such as holding your child on your lap. Avoid laying your child down flat. And never pin down your child for medical procedures.

After:

- Hug and praise your child.
- Tell them their body is already making germ fighters to keep them safe and healthy.
- A reward like a sweet treat or sticker can be motivating.
- To help reduce pain and swelling, you can apply a cool, damp cloth on the arm where your child got their shot.
- Ask your child's health care provider if it's OK for them to take their normal pain reliever if they have side effects, such as headache or fever. Most side effects go away on their own within a few days.
- Sign your child up for [v-safe](#), a free and confidential smartphone-based tool you can use to report any side effects your child may have after getting a COVID-19 vaccine.



Quality Assurance Summary Report

TO: Policy Council and SETA Governing Board members
 RE: SETA Quality Assurance/Monitoring Results – April/May 2022

Agency	Program Monitored	Details	Review Period	Monitoring Purpose
San Juan Unified School District	Head Start and Early Head Start Center-based	6 centers <ul style="list-style-type: none"> • Coleman • Gen. Davie • Encina • Garfield • Howe • M. Marshall 15 classes 52 children's files <ul style="list-style-type: none"> • 46 Head Start • 6 Early Head Start 	April 18-May 18, 2022	Comprehensive Review <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Follow-up <input type="checkbox"/> Special <input type="checkbox"/> Final

This monitoring review was performed using the 2019 Monitoring for Compliance and Quality Improvement tool (MCQI). MCQI is comprised of 21 monitoring checklists representing performance indicators aligned with the Head Start Program Performance Standards (HSPPS), the Head Start Act, Community Care Licensing, and other local, state and federal regulations.

Highlighted Program Strengths and Positive Observations:

- There is evidence that the program ensures children are up-to-date on screenings and staff collaborate with parents. There is documentation and case management to demonstrate that services are provided to children with disabilities.
- Enrollment documents are accurately completed and the contents of the file matches data in Childplus.
- Family Partnership Agreements were detailed and showed on-going communication with families, including participation in the goal setting process, follow-up and resources provided.
- Children are up-to-date on health screenings and staff collaborates with parents. Files were well-organized and data showed completed health records for Year 1 and Year 2 services. For children missing health events, there was evidence in the files of on-going follow-up.
- During meal times, teachers were encouraging children to try new foods and promote healthy eating practices.
- The program has comprehensive systems in place that accommodates medical and preference diets for children. The system includes comprehensive screenings and collaboration with the parents and staff to create a customized diet.
- The program has comprehensive systems in place that accommodates care for children with chronic health conditions, with or without medication needs. The system includes comprehensive screenings and collaboration with the parents to create a Health Care Plan (HCP).

Areas Reviewed	Individual Indicators Needing Attention
Enrollment and Eligibility File Review (Eligibility, Enrollment and Attendance)	No significant noted findings.
Education File Review and Classroom Observation (Screenings, Referrals, Follow-up, Individual Education Plans, Classroom Observation)	<ul style="list-style-type: none"> - Some developmental and social/emotional screenings were not completed within 45 days - Not all files contained Individual Development Plans (IDPs) and/or documentation that parents participated in the planning process - Contents of file did not match Childplus data entry - Safety/supervision protocols were not followed at all times
Safe Environments (Postings, Inspections, Food Prep Area, Restrooms, Classrooms, Playground, Disaster Preparedness)	<ul style="list-style-type: none"> - Limited documentation that monthly fire and earthquake drills were performed - Not all classrooms and outdoors space were free from undesirable or hazardous materials and conditions - Not all chemicals were out of reach from children - Not all exit doors are free from paper postings and/or have slow closing gaskets - Not all indoor climbing equipment has approved mats that extend at least 3 feet from the structure - Not all smoke and CO2 detectors are working properly and/or tested regularly - Cabinets/bookshelves are not free from potential falling objects in case of an earthquake or explosion
Disabilities Services (Screening/Diagnosis, IEP/IFSP, Consent, Services, Classroom Inclusion, Follow-up and Transition)	No significant noted findings.
Family and Community Engagement (Family Partnership Building and Follow-up, Parent Meetings, Trainings, Information Sharing, Volunteer Activities, Transition)	No significant noted findings.
Nutrition (Nutrition Tracking and Follow-up)	No significant noted findings.
Meal Service (Menus, Meals and Special Diets)	<ul style="list-style-type: none"> - Some classes had snacks combined with lunch or did not provide snack even though it was posted on the menu
Health (Screenings, Tracking, Follow-up, Procedures, Hygiene, Medications)	No significant noted findings.
Program Design and Management Human Resources (Pre-employment Requirements, Staff Qualifications, Staff Development, and Safety Training)	No significant noted findings.

* Scores between 90-99% per section will be addressed by the program but do not require a formal Corrective Action Plan Monitoring. Scores less than 90% require a program-level Corrective Action Plan. Determination of a Comprehensive Review and/or Differentiated Review will be based on historic data.

Follow-up and Corrective Action Plans:

A program-level Corrective Action Plan (CAP) to address above areas of non-compliance is due to SETA within 45 days of receipt of this report. Governing Board/School Board notification of monitoring results is within 60 days.

Programs complete the program-level CAP using the ChildPlus Internal Monitoring Module to resolve systems-level areas of non-compliance identified during the MCQI review. Each agency remains responsible to correct Non-Compliant indicators at the classroom/center level.



Quality Assurance Summary Report

TO: Policy Council and SETA Governing Board members
 RE: SETA Quality Assurance/Monitoring Results – June 2022

Agency	Program Monitored	Details	Review Period	Monitoring Purpose
Women's Civic Improvement Club (WCIC)	Head Start	2 centers 3 classes 9 children's files	June 1-8, 2022	Comprehensive Review <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Follow-up <input type="checkbox"/> Special <input type="checkbox"/> Final

This monitoring review was performed using the 2019 Monitoring for Compliance and Quality Improvement tool (MCQI). MCQI is comprised of 21 monitoring checklists representing performance indicators aligned with the Head Start Program Performance Standards (HSPPS), the Head Start Act, Community Care Licensing, and other local, state and federal regulations.

Highlighted Program Strengths and Positive Observations:

- There is documentation and case management to demonstrate that services are provided to children with disabilities.
- Children are comfortable in their classroom and there is warm, quality engagement observed between teachers and children. Drop-off/pick-ups are warm, welcoming and organized.
- Lesson plans incorporated all learning measures that were carried-out throughout the day.
- Family Partnership Agreements showed on-going communication with families. It was evident that the program was setting goals with individual families, conducting follow-up and providing resources.
- Program has a comprehensive system in place that accommodates medical and preference diets for children. The system includes comprehensive screening and collaboration with parents and staff to create a customized diet.
- Program has a comprehensive system in place that accommodated caring for children with chronic health conditions, with or without a medication needs. The system includes comprehensive screening and collaboration with parents and staff to create a Health Care Plan.
- Observed staff cleaning the playgrounds before outdoor playtime. Classrooms are neat, clean and organized. Not much clutter or excessive wall decoration.
- Staff focused on children's transitions and movement throughout the day. Staff followed SUPERvision and SWEEP protocols when transitioning outdoors.

Areas Reviewed	Individual Indicators Needing Attention
Enrollment and Eligibility File Review <i>(Eligibility, Enrollment and Attendance)</i>	<ul style="list-style-type: none"> - Program has been under-enrolled throughout the program year - Not all vacancies were filled within 30 days - Not all applications were signed by parents

Areas Reviewed	Individual Indicators Needing Attention
Education File Review and Classroom Observation <i>(Screenings, Referrals, Follow-up, Individual Education Plans, Classroom Observation)</i>	<ul style="list-style-type: none"> - Teachers did not utilize Teaching Strategies with children, not used Teaching Pyramid, PDA or Solution Kits for undesired children's behaviors or supporting children's development in a positive manner. - Lack of materials available for children during extended play. Interest areas not well defined, attractive or well supplied with developmentally appropriate materials.
Safe Environments <i>(Postings, Inspections, Food Prep Area, Restrooms, Classrooms, Playground, Disaster Preparedness)</i>	No significant noted findings.
Disabilities Services <i>(Screening/Diagnosis, IEP/IFSP, Consent, Services, Classroom Inclusion, Follow-up and Transition)</i>	<ul style="list-style-type: none"> - The program did not meet the minimum 10% enrollment threshold for children with disabilities
Family and Community Engagement <i>(Family Partnership Building and Follow-up, Parent Meetings, Trainings, Information Sharing, Volunteer Activities, Transition)</i>	No significant noted findings.
Nutrition <i>(Nutrition Tracking and Follow-up)</i>	No significant noted findings.
Meal Service <i>(Menus, Meals and Special Diets)</i>	No significant noted findings.
Health <i>(Screenings, Tracking, Follow-up, Procedures, Hygiene, Medications)</i>	<ul style="list-style-type: none"> - Not all children were up-to-date on preventative health screenings
Program Design and Management Human Resources <i>(Pre-employment Requirements, Staff Qualifications, Staff Development, and Safety Training)</i>	No significant noted findings.

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Follow-up and Corrective Action Plans:

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SETA Head Start Food Service Operations Monthly Report June, 2022

6/2/22 - Nedra closed due to staffing issues.
 Florin closed due to staffing issues.
 Capital City EHS closed due to staffing issues.

6/3/22 - Hillsdale EHS closed due to staffing issues.

6/6/22 - American Legion closed due to staffing issues.
 CP Huntington Preschool closed due to staffing issues.

6/9/22 - Grizzly Hollow had a field trip to Galt Community Park. Meals were provided for 2 classes. (40 count)
 Last day of school for traditional classes.

6/10/22 - American Legion closed due to staffing issues.

6/13/22 - Hopkins Park EHS class closed due to staffing issues.
 Bret Harte closed due to staffing issues.

6/15/22 - Last day of school for WCIC's classes.

6/16/22 - Norma Johnson AM class closed due to staffing issues.
 Bannon Creek PM class closed due to staffing issues.

6/22/22 - CP Huntington EHS class closed due to ant invasion.

6/24/22 - Norma Johnson PM class closed due to staffing issues.
 Home Base had an event Family Day, meals were provided for 100 count.

6/30/22 - Job Corps closed due to plumbing issues.
 North Ave PM class closed due to staffing issues.

	Lunch	PM Snack	Breakfast	Field Trips
	34,855	27,901	27,901	2
Total Amount of Meals and Snacks Prepared				90,797

Purchases:

Food	\$122,558.60
Non - Food	\$22,076.37

Building Maintenance and Repair:	\$0.00
Janitorial & Restroom Supplies:	\$0.00
Kitchen Small Wares and Equipment:	\$0.00
Vehicle Maintenance and Repair :	\$744.69
Vehicle Gas / Fuel:	\$2,268.82
Normal Delivery Days	22

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

June 2022

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1756	192	11%	589	146	25%
Twin Rivers USD	140	47	34%	40	9	23%
Elk Grove USD	440	57	13%			
Sac City USD	736	51	7%			
San Juan USD	1052	130	12%	160	22	14%
WCIC	120	9	8%			
EHS CCP				80	17	21%
COUNTY TOTAL	4244	486	11%	869	194	22%

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
June 2022**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (6/30/22)	(b) % Actual to Funded
Elk Grove USD	440 (120) ²	115	95%
Sacramento City USD	736	472	64%
SETA	1,736 (1,676) ²	1,527	91%
San Juan USD	1,044	766	73%
Twin Rivers USD	160	155	96%
WCIC/Playmate	120	95	79%
Total	4,236 (3,856)³	3,130	81%

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment (6/30/22)	(b) % Actual to Funded
SETA	652	578	87%
San Juan USD	164	132	80%
TRUSD	56	52	93%
Total	872	762	87%

¹ Closed during summer

² Some classes/centers closed during the summer. Reduced funded enrollment.

³ Total funded enrollment in the summer months.

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30-day allowable period.
 (b) If enrollment is less than 100%, agency includes corrective plan of action.

Reasons for Program Under Enrollment

SETA

- Classroom(s) capped due to limited staffing at the following sites: 16th Ave; Florin; Hiram Johnson; Spinelli; Strizek - totaling 92 enrollment slots.
- In addition to the current staff shortage, there has been resignation(s) in the following positions that support classroom ratio and/or enrollment: HS Teacher (2); Assistant Teacher II (1); Associate Teacher IT (1); Child Care Teacher Assistant (1); Family Services Worker (1); Home Visitor (1).

Elk Grove USD

- Experiencing under enrollment mostly in the 95823 area. Families in this area have transitioned children into TK programs within 95757 or 95758 area.

Sacramento City USD

- All classes were capped 2 weeks prior due to end of school year approaching. Sacramento City Unified School District school year ended on June 16, 2022.
- AM Winn was under enrolled because of site location, with having 4 other preschools nearby, parents chose those sites and that site suffered with enrollment, therefore as of the close of 2021-2022 school year we have permanently closed that site.

San Juan USD

- Enrollment and screening office experienced a week-long closure at Marvin Marshal due to vandalism of AC/electrical system, which happened during a period when outside temperatures exceeded 90+ degrees. In addition, enrollment appointments were rescheduled for one day when facility encountered a lock down due to criminal activity in the neighborhood.
- The majority of families that submit PEL's (Preschool Eligibility List) are over income and ineligible for our programs. With the recent addition of SNAP benefits as a qualifier for eligibility, we are seeing a very small increase in the number of eligible families.
- Continue to have a large number of staff absences due to Covid. TOSAs, Content Specialist and Administration are subbing to keep in ratio for licensing.
- School Community Workers are assisting with screenings, which reduces the capacity for recruitment in our community.

Twin Rivers USD

- Families contacted from waiting list expressed interest in waiting to enroll in 2022-2023 program year.

WCIC/Playmate

- Waiting list is currently exhausted, closed for summer June 14, 2022.
- Families are relocating outside of service area.

Strategies/Action Step(s) for Under Enrollment

SETA

- Attended the following community events to increase awareness and recruitment of Head Start services: Tahoe Park Annual Food Truck Event, Juneteenth Festival and Salvation Army.

- In process of revising verbiage to On-Line Inquiry to simplify steps of enrollment process for families, and updating eligibility to include families receiving SNAP/CalFresh as another form of categorically eligibility for Head Start services.
- From recruitment efforts through employment postings/virtual recruitment, job announcements on SETA Career webpage, SCOE Career webpage, the following positions onboarded: Home Visitor (2); Associate Teacher (2).

Elk Grove USD

- Ongoing recruitment efforts to fill Paraeducators and Enrollment Technician positions.
- Continuing to advertise our programs through the district website.
- Enrollment packet placed online for easy access for potential new families.

Sacramento City USD

- For recruitment, register with local Childcare Resource and Referral Agencies, Network with other Child Care Programs, Foster care/Social Work agencies and post flyer, have a presence at community events.
- Contact Realtors in the neighborhoods and provide flyers for potential clients.
- Update website to ensure it is of high quality and be active on social media.
- Engage in Strengths, Weaknesses, Opportunities and Threats (SWOT)
- Contact current or former parents to promote the preschool services.

San Juan USD

- Registration team partners with San Juan's Family and Community Engagement (FACE) department at various family engagement and enrollment events. At these events, we greet families, share information about our programs and assist them with completing PEL's.
- Partnering with our HR department in holding hiring events to fill our vacancies. In our front offices, we post informational flyers about these hiring opportunities as well as the recruitment bonus offered by the district. We have weekly meetings with our HR department to discuss vacancies, interviews, onboarding, and orientations.
- AFST's are traveling to schools in other regions of our district to enroll families who have transportation issues and to meet with new families.
- Updated enrollment flyers, translated in different languages in district wide staff and family newsletters.
- Met with the San Juan communications team in mid-June to work on a plan for increasing our presence through banners and advertisements across the district.

Twin Rivers USD

- Mail recruitment flyer, post on various social media platforms, connect with past families to build onto current waiting list.

WCIC/Playmate

- Staff contacting previous enrolled families for recruitment for age eligible children.
- Continuing community outreach on Fridays to recruit with local family community resource agencies: Wellspring Women's Center and Sacramento Food Bank and Family Services.

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. INTERIM EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Interim Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Interim Executive Director's Report also allows the opportunity for the SETA Interim Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS' REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.