

GOVERNING BOARD

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Thought for the Day: In order for you to succeed, your desire for success should be greater than your fear of failure.

– Bill Cosby

HEAD START/EARLY HEAD START REGULAR MEETING OF THE PARENT ADVISORY COMMITTEE

Date: Tuesday, February 23, 2010

Time: 9:00 a.m.

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

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**AB 1234 Ethics Training directly after PAC meeting – Mr. Victor Bonnano
(See attachment)**

Distribution Date: Wednesday, February 17, 2010

Parent Advisory Committee (PAC) meeting hosted by PAC Officers:

*Chair, Jeanine Vandermolen
Vice Chair, Mary Brown
Secretary, Katherine Arrue
Treasurer, Kiesha Spriggs
Parliamentarian, Eva Borja*

ITEM I-A –ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ **Vacant**, Auberry Park Head Start
- ___ Zenobia Prothro, Bannon Creek Head Start
- ___ Antionette Walker, Broadway Early Learning Center
- ___ Eva Borja, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ **Vacant**, Crossroads Garden Head Start
- ___ **Vacant**, Early Head Start /Home Base
- ___ **Vacant**, Florin Meadows Head Start
- ___ **Vacant**, Freedom Park Head Start
- ___ Phoua Lee, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ Juanita Ayala, Grant Skills Center
- ___ **Vacant**, Grizzly Hollows
- ___ **Vacant**, Hillsdale Head Start
- ___ Tamara Knox, Home Base
- ___ **Vacant**, Home Base
- ___ Kelly Martin, Hopkins Park Head Start
- ___ **Vacant**, Illa Collin Head Start
- ___ **Vacant**, Job Corps Head Start
- ___ David Quintero, Kennedy Estates Head Start
- ___ Mary Brown, La Riviera Head Start
- ___ Victor Goodwin, LaVerne Stewart Head Start
- ___ **Vacant**, Marie Cleveland's Bright Beginnings Head Start
- ___ **Vacant**, Mather Head Start
- ___ Maria Morales, Nedra Court Head Start
- ___ **Vacant**, New Helvetia 1 Head Start
- ___ Yvette Hernandez, New Helvetia 2 Head Start
- ___ Maria Castellanos, Norma Johnson Head Start
- ___ Khalelah Hazewood, Northview Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ Katherine Arrue, Phoenix Park Head Start
- ___ **Vacant**, Sharon Neese Early Learning Center
- ___ **Vacant**, Solid Foundation Head Start
- ___ Dina Patterson, Strizek Park Head Start
- ___ Kara Mann, Vineland Head Start
- ___ Laura Meza, Walnut Grove Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ **Vacant**, Foster Parent Representative
- ___ **Vacant**, Grandparent Representative
- ___ **Vacant**, Male Involvement Representative
- ___ Jeanine Vandermolen, Past Parent/Community Representative
- ___ Kiesha Spriggs, Past Parent/Community Representative

New Representatives to be seated:

- ___ Mukeya Richardson, Early Head Start Home Base

ITEM I- B – PAC MEETING
ATTENDANCE UPDATE

The PAC was seated on November 30, 2009
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2009-2010

COMMITTEE MEMBER	CENTER	11/30	12/18	01/26	02/23	03/30	04/27	05/25	06/22	07/27	08/24	09/28	10/26	11/23
Vacant	AP													
Zenobia Prothro Seated 11/09	BC	X	E	E										
Antionette Walter S/B Seated 11/09	BLC	U	X	AP										
Eva Borja Seated 11/09	COP	X	X	X										
Vacant	CW													
Mayra Cervantes Seated 11/09	CR	X	U	U										
Mukeya Richardson S/B Seated 02/10	EHS/HB													
Vacant	FM													
Vacant	FP													
Phoua Lee Seated 11/09	FT	X	X	X										
Vacant	G													
Vacant	GH													
Juanita Ayala Seated 12/09	GSC		X	X										
Robin Adams Seated 11/09	H	X	U	U										
Tamara Knox Seated 11/09	HB	X	X	E										
Vacant	HB													
Vacant	IC													
Kelly Martin Seated 11/09	HP	X	X	X										
Vacant	JC													
David Quintero Seated 11/09	K	X	X	X										
Mary Brown Seated 11/09	LAR	X	X	X										
Victor Goodwin S/B Seated 01/10	LVS			X										
Vacant	MCBB													
Vacant	M													
Maria Morales S/B Seated 12/09	NC		X	U										
Maria Castellanos S/B Seated 11/09	NJ	U	X	E										
Vacant	NH1													
Yvette Hernandez S/B Seated 11/09	NH2	E	X	X										
Khalelah Hazewood Seated 11/09	NV	X	X	AP										
Vacant	PA													
Katherine Arrue S/B Seated 11/09	PP	E	X	X										
Vacant	SF													
Vacant	SN													
Dina Patterson Seated 11/09	SP	X	X	X										
Kara Mann Seated 11/09	V	X	X	X										
Laura Meza Seated 11/09	WG	X	E	X										
Vacant	WP													
Vacant	FPR													
Vacant	GPR													
Vacant	MIR													
Kiesha Spriggs Seated 11/09	PPR	X	X	X										
Jeanine Vandermolen Seated 11/09	PPR	X	X	X										

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Jeanine Vandermolen, at 837-1176, or the PAC Clerk, Ms. Lori Black, at 263-4068**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2008-2009
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
COP:	Center of Praise	M:	Mather
CR:	Crossroads Garden	MCBB:	Marie Cleveland Bright Beginnings
CW:	Countrywood	NJ:	Norma Johnson
EHS:	Early Head Start	NC:	Nedra Court
FM:	Florin Meadows	NH1:	New Helvetia 1
FP:	Freedom Park	NH2:	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
GSC:	Grant Skills Center	SF:	Solid Foundation
H:	Hillsdale	SN:	Sharon Neese
HB:	Home Based	SP:	Strizek Park
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
JC:	Job Corps	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned

ITEM II-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC REGULAR MEETING JANUARY 26, 2010

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the PAC Regular Meeting of January 26, 2010.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

MINUTES/SYNOPSIS

SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

January 26, 2010
9:00 a.m.

I. Welcome

A. Call to Order/Roll Call

Ms. Jeanine Vandermolen called the meeting to order at 9:13 a.m. The Pledge of Allegiance was recited. The Thought for the Day was read. Two Spanish language translators, Ms. Juana Gonzalez (for Ms. Laura Meza) and Ms. Fabiola Mondragon (for Ms. Juanita Ayala) were present. Roll was called; a quorum confirmed.

Members Present:

Eva Borja
Phoua Lee
Juanita Ayala
Kelly Martin
David Quintero
Mary Brown
Yvette Hernandez
Katherine Arrue
Dina Patterson (9:45 arrival)
Kara Mann
Laura Meza
Jeanine Vandermolen
Kiesha Spriggs
Marquisha Smith (AP for Antionette Walker)
Kody Hazewood (AP for Khalelah Hazewood)

Members Absent:

Zenobia Prothro (E)
Mayra Cervantes (U)
Robin Adams (U)
Tamara Knox (E)
Maria Morales (U)
Maria Castellanos (E)

New Members Seated:

Victor Goodwin, LaVerne Stewart Head Start. (Mr. Goodwin introduced himself.)

B. PAC Meeting Attendance Update (Attached)

II. Consent Item

A. Approval of Minutes for the PAC Regular Meeting, January 26, 2010

Motion by Mr. Victor Goodwin, seconded by Mr. David Quintero, to approve the minutes. Discussion: Corrections to the minutes as follows: on page 3, Action IV-A, Officer Elections, change Ms. Katherine Arrue's elected office from Vice Chair to Secretary. On page 5, Action IV-B, Selection of Parent Advisory Committee Members 2009-2010, add "Motion Carried."

Show of hands vote: Ayes, 13. Nays, 0. Abstentions, 2 (Juanita Ayala, Jennifer Vandermolen).

III. Action Items

A. Election of Policy Council (PC) Representatives and Alternates

Ms. Vandermolen read background information. Motion by Ms. Mary Brown, seconded by Ms. Keisha Spriggs, to elect two Representatives and six Alternates to the PC. No discussion.

Show of hands vote: Ayes, 14. Nays, 0. Abstentions, 1 (Ms. Vandermolen).

(Sole) PC Representative Nominees Elected:

Kara Mann, Vineland

Katherine Arrue, Phoenix Park

(Sole) PC Alternate Nominees Elected:

Yvette Hernandez, New Helvetia II

Victor Goodwin, LaVerne Stewart

Elections for PC Alternate will be continued at the next PAC meeting.

B. Selection of Representative and Alternate to the SETA Head Start Health Services Advisory Committee (HSAC)

Ms. Vandermolen read background information. Motion by Ms. Brown to select one Representative and one Alternate to the Committee. Seconded by Ms. Eva Borja.

Ms. Brenda Campos explained the Committee and role of its members. This committee partners with health service providers to advise on health issues that arise at Head Start and in the community. Ms. Katherine Arrue commented on the result of the children's dental screenings at Phoenix Park Head Start; the children are now happy with brushing their teeth. Ms. Campos shared that a dentist should go to each center at least twice a year. (Sitting on this committee does not count as one of the three-committee maximums a Representative may serve on.)

Ms. Vandermolen explained that Ms. Borja is able to vote as Parliamentarian because she is not sitting next to the Chair.

Show of hands vote: Ayes, 14. Nays, 0. Abstentions, 1 (Ms. Vandermolen).

(Sole) HSAC Representative Nominee Selected:

Victor Goodwin

(Sole) HSAC Alternate Nominee Selected:

Keisha Spriggs

C. Selection of Representative and Alternate to the SETA Head Start Community Partnership Advisory Committee (CPAC)

Ms. Vandermolen read background information. Minutes of the last CPAC meeting, Thursday, November 12th, 2009, attached. Motion by Ms. Arrue, seconded by Ms. Kelly Martin, to select (one) Representative and (one) Alternate to the Committee. Ms. Campos (reporting for Ms. Terri Carpenter, Public Relations Officer) explained the Committee and the role of its members. The CPAC meets twice a year.

Show of hands vote: Ayes, 14. Nays, 0. Abstentions, 1 (Ms. Vandermolen).

Sole nominees, Ms Eva Borja and Ms. Kara Mann, explained why they would like to serve on the Committee.

Show of hands vote results:

Eva Borja, Center of Praise: selected Representative with 9 votes.

Kara Mann, Vineland: selected Alternate with 5 votes.

IV. Information Items

A. Standing Information

- Introduction of Newly Seated Representatives (Mr. Goodwin previously introduced himself.)
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett shared on the attached fiscal reports. SETA has expended 41.67% through five months of the program. Head Start is over on Personnel costs (42.81%), but taking one month of CDE out, Personnel costs should be right in line. (See Fluctuations page at end of report.) SOP is at 40.2% overall, which is on target. Reports for individual grants attached. An item of concern is the percentage of substitutes (teachers) currently running at 61% of budget, partly due to vacancies SETA is not filling, as well as staff illnesses. SETA is looking at ways to control substitute costs. Travel is running a bit high; 51-56%. Stimulus grants reports attached. Head Start ARRA COLA is used to cover a portion of a cost of living increase staff received last year that affected this year's budget. This source of funds will run out in January, at which time the cost will divert back to Head Start Personnel costs. Early Head Start Expansion started in January. Nothing unusual on the Fluctuations report attached.

Ms. Dina Patterson arrived at 9:45 a.m.

- PC/PAC Calendar of Events – Ms. Vandermolen shared on changes to the attached Calendar: the (PC) Executive Committee Meeting date will actually be Thursday, February 4th, not 5th. There will be no Budget/Planning Committee meeting in February. Meeting date/time to be

announced. The Refunding Application Planning Committee will have meetings every Friday, 9:00-10:30 a.m., in March: the 5th, 12th, 19th, and 26th. Location to be announced. Ms. Denise Lee clarified that the Budget/Planning Committee will shift focus from the monthly fiscal reports to planning weekly for the 2010-2011 grant application, due May 1st. The Male Involvement meeting, is scheduled for Wednesday, February 17th, 2:00 p.m., location to be announced.

- Parent/Staff Recognitions – Ms. Vandermolen thanked the staff and parents who helped with the PC/PAC Orientation Training: Josie Cleaver (former PC Secretary), and staff members Ron Jones, Wendy Tanner, Della Henderson, Theresa Marshall, Jade Chu Lai, Mary Degnan, and Naomi Serrano.
- Program Content Area/Mental Health Report – Ms. Marilyn Palmer provided an update. She and Social Workers are continuing to provide mental health support to parents and teachers, and also have a partnership with River Oak Center for Children to provide classroom supports and mental health services to families, children and staff. They are trying to work more in partnership with the families and staff to ensure good attendance, respect, and help to children and families in the community.
- National Head Start Association Annual Parent Training Conference Reports – NHSA Reports will be in the February PAC agenda.
- Child Care Center Food Menu (Attached)
- Community Resources – Ms. Vandermolen asked the Board to get information to Ms. Marie Desha one day prior to the meeting day.
- SETA Operated Program Monthly Enrollment/ADA Report
Ms. Elsie Bowers shared on the attached reports for September and October. It is critical that parents sign their child/ren in and out of the Head Start center each day for information gathering purposes. It is also critical to contact the center when children will be absent, giving the reason for the absence, or the absence may be considered unexcused. If the program falls below 80 percent attendance, there needs to be a system in place to identify the causes and to work with families to raise the absentee level. The ADA Report will come one month to a month ½ after the fact. State furlough days will skew (change) the ADA report, but will not be identified on report; the attendance is looked at for the entire month. A need verification will be requested if enrolled in a State program. Some of the state centers will not indicate a wait list on the reports because SETA pulls from the centralized eligibility list, and information may not have been received in time for the report. Call Ms. Bowers at 263-3920 with questions.

B. Governing Board Minutes of December 3, 2009 (Attached)

V. **Committee Reports**

- Executive Committee
Ms. Spriggs read the Critique of the December 18, 2009 meeting.
- Budget/Planning Committee Report
Ms. Brown reported that Mr. Bartlett's fiscal report given today was exactly the same as the report given at the Budget/Planning Committee meeting.

VI. **Other Reports**

- Chair's Report

Ms. Vandermolen explained that "side barring" is when there are members talking among themselves or on a different topic than what is being addressed by the Chair. Rather than asking a neighboring Board Member for information on the item of discussion, say "point of information" to the Board (Chair). "Question of privilege" or "question of personal privilege" is stated when requesting to be excused to use rest room, change the room temperature, or make a phone call.

Ms. Vandermolen distributed a signup sheet for volunteers to assist Personnel with the screening/hiring process. See Ms. Desha if interested.

The Board was provided with the Head Start/Early Head Start Three Year Goals (and Objectives, August 1, 2008-July 31, 2011), and with the website addresses to locate current Performance Standards and Parent Resource Manual online.

- Policy Council Report(s) – Mr. David Quintero, Ms. Kelly Martin, Ms. Khalelah Hazewood, Ms. Mary Brown, and Ms. Jeanine Vandermolen

Ms. Vandermolen reported that at the last PC (meeting) officer elections were held. Ms. Jennifer Ryon is the new PC Chair. Committee elections were also held. Most of the items were also gone over at the PAC meeting.

- Head Start Interim Deputy Director's Monthly Report

Ms. Denise Lee expounded on Ms. Bowers' Enrollment/ADA report. The Board Member's role as Representative is to explain to parents at their center how important attendance is in preparing Early Head Start children for Head Start, and Head Start children for kindergarten, as well as how dual funded and State funded programs are reimbursed based on the child's attendance - the more children attend, they continue to draw funds that allow SETA to continue to provide services.

SETA was awarded 196 additional infant/toddler slots through expansion opportunities. SETA was fully enrolled when the programs began on January 19th. Ms. Lee requested that the Board refer any family with zero- to three-year-olds to Early Head Start. SETA operates through Home Base. Sac City and San Juan also operate some expansion. SETA partners with SCOE and River Oak to service children with higher risk needs, mental health needs, special needs, or those in CPS crisis cases.

SETA is embarking on planning for the 2010-2011 grant application. Parent feedback is very critical. Planning meetings will be held in March (9:00-10:30 a.m., March 5th, 12th, 19th, and 26th. Location to be announced.)

The Self Assessment process began this month. This process provides an opportunity to understand what services are supposed to be provided and how they're provided to ensure quality in areas of Health/Nutrition, Education, Special Education, Mental Health, Parent Involvement, and Family/Community Partnerships. Information has been or will be mailed shortly.

The Obama Administration put out their 2010 funding appropriations. SETA should receive official notification in the next month confirming that the temporary COLA given last year -- 1.84 percent of SETA's grant -- will be a permanent COLA in the upcoming year.

Ms. Lee will bring to the next PAC meeting a flyer on the EHS Expansion. Flyer also available from center FSW's and Site Supervisors.

➤ Managers' Reports

- Program Support Services Monthly Report

Ms. Brenda Campos shared that the Self Assessment is required each year to evaluate our program; successes, and challenges we need to work on. It is divided into three parts; Family/Community Partnerships, Health/Nutrition Services and Safe Environments, and Education/Disabilities/Mental Health. Summary information is submitted with the grant application.

Ms. Campos shared on the Safe Environments component, including natural disasters, and the upcoming meeting to address these issues. The first Early Childhood Development and Health Services Committee and Parent/Family Support Committee (AKA Child Safety Committee) meeting date is February 19th at 9:00 a.m. at SETA. Ms. Desha will be given a flyer to mail out. A translator will be present for non English-speaking parents. Call Ms. Campos at 263-3881 with questions.

- Parent/Family Support Report

Ms. Lisa Carr requested volunteers to look at their own Family Partnership Agreement. Parent input on what SETA is doing well and what needs improvement is very important. Parents may look at their child's file and Family Partnership Agreement to see if goals have been met. It is also important to look through the parent meeting binder to assure the center has regular parent meetings. Call Ms. Carr at 263-8123 with questions.

Ms. Carr introduced Ms. Alma Hawkins, SS/PI Specialist, who will be attending each PC and PAC meeting to assist and to record votes. Ms. Hawkins also does workshops at centers.

The Male Involvement program is having Fishing in the City at Elk Grove Park. Informational flyers to follow.

On February 17th there will be a countywide training at SETA on M.E.N. (Mental Health Exercise and Nutrition), focusing on men of color – but anyone related to the parent is invited. Dinner/child care provided.

Ms. Carr asked Board Members to inform her if there is a training they would like to receive.

Ms. Carr asked Board Members to inform FSW's if they feel they are a Head Start success story. SETA would like to publicize parent successes.

In March the Rosetta Stone (self-directed language software) program will be available at 12 centers for parents who have requested to learn English or Spanish.

- Child Development and Education Services Monthly Manager's Report – Ms. Denise Lee

- ✓ Program Content Area/Special Education Report

Ms. Lee referred the Board to the attached Special Education Report. SETA is required to make at least 10 percent of its enrollment available to children with disabilities; SETA is currently at 13 percent, the County total is 7 percent, and Early Head Start is at 12 percent. Children are screened (for disabilities) 45 days from enrollment date.

- ✓ Region Monthly Reports

Ms. Lee shared on the attached Region reports, which show funds spent at the centers and Home Base options, including Field Trip Fund, Parent Activity Fund, and Petty Cash Fund.

- Monthly Head Start Report (Attached)

VII. Center Updates

Tabled.

VIII. Discussion

Tabled.

IX. Public Participation

None.

X. Adjournment

10:44 a.m.

ITEM III-A – INFORMATION ITEMS

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of Newly Seated Representatives
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- SETA Operated Program Monthly Enrollment/ADA Report (Attached)
- Parent/Family Support Unit Calendar of Events – (Attached)
- PC/PAC Calendar of Events – Ms. Jeanine Vandermolen
- National Head Start Association Annual Parent Training Conference Reports (Attached)
- Child Care Center Food Menu (Attached)

NOTES:

CALENDAR OF EVENTS
PARENT/FAMILY SUPPORT UNIT

DATE

[illegible]

PC/PAC CALENDAR OF EVENTS

EVENT

DATE

M.E.N. – Mental Health, Exercise, and Nutrition Training	Wednesday, February 17, 2010 6:00-8:30 p.m. 925 Del Paso Blvd. , #100 Sequoia Room
Child Development and Health Services Committee Meeting (AKA Child Safety Committee) Disaster Planning Meeting	Friday, February 19, 2010 9:00 a.m. 925 Del Paso Blvd. Sequoia Room
PC Executive Committee Meeting	Thursday, February 25, 2010 9:00 a.m. 925 Del Paso Blvd. Olympus Room
PAC Executive Committee Meeting	Tuesday, March 2, 2010 1:00 p.m. 925 Del Paso Blvd. Olympus Room
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 5, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Know Your Legal Rights Workshop (Guardianship, Child Custody & Child Support)	Wednesday, March 10, 2010 5:30-8:30 p.m. 925 Del Paso Blvd. ,#100 SETA Boardroom
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 12, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Male Involvement Committee Meeting	Wednesday, March 17, 2010 2:00 p.m. 925 Del Paso Blvd. Redwood Room
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 19, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 26, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room

ITEM III-B – INFORMATION ITEM

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of January 7, 2010 attached.

NOTES:

ITEM IV – COMMITTEE REPORTS

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

➤ **Executive Committee**

- Critique of the Parent Advisory Committee meeting, January 26, 2010.

GOOD	NEEDS IMPROVEMENT
1. Good job addressing the Chair.	1. Attendance.
2. Good job on clean Boardroom.	2. No cell phones or texting.
3. Thank you Juana Gonzalez and Fabiola Mondragon for translating.	3. Parent participation.
4. Thank you Mary Degnan for making reminder calls to PAC Representatives to attend the Board meeting	

NOTES:

ITEM V – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
- Monthly Head Start Report (Attached)

ITEM VI - PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES:

ITEM VII - ADJOURNMENT

NOTES:

**AB 1234 Ethics Training directly after PAC meeting – Mr. Victor Bonnano
(See attachment)**

AB 1234 ETHICS TRAINING
VICTOR BONNANO

BACKGROUND:

State law (AB1234) requires that all legislative bodies, including not only the governing body of a local agency, but also a commission, committee, board or other body that receive compensation, salary, stipends, or expense reimbursements must receive training in public service ethics laws and principles every two years. This requirement applies to the Policy and the SETA-Operated Parent Advisory Committee.

NOTES:
