

AGENDA

Sacramento Employment and Training Agency COMMUNITY ACTION BOARD Strategic Planning Committee Meeting

Thursday June 20, 2024 3:00 p.m.

925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Community Action Board Strategic Planning Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

In the event of disruption that prevents broadcasting of the meeting to members of the public using the call-in or internet-based service options, or in the event of a disruption which prevents members of the public from offering public comments, the Committee shall take no further action on items appearing on the meeting agenda until public access to the meeting is restored.

In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

Members of the public may participate in the meeting via Zoom by clicking the [Zoom link](#), or listening to the meeting on one tap mobile 16699006833, 83673868129# US (San Jose).

Meeting ID: 836 7386 8129

Passcode: 443363

[Find your local number](#)

During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

This meeting is digitally recorded and available to members of the public upon request.

This document and other Committee meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

GOVERNING BOARD

Rich Desmond

BOARD OF SUPERVISORS
County of Sacramento

Eric Guerra

COUNCILMEMBER
City of Sacramento

Patrick Kennedy

BOARD OF SUPERVISORS
County of Sacramento

Sophia Scherman

PUBLIC REPRESENTATIVE

Mai Vang

COUNCILMEMBER
City of Sacramento

Anita Maldonado

EXECUTIVE DIRECTOR

CALL TO ORDER
ROLL CALL

- I. **CONSENT ITEM:**
 - A. Approval of Minutes of the May 2, 2024 Regular Meeting

- II. **ACTION/DISCUSSION ITEM:**
 - A. Discussion on the CAB Strategic Plan

- III. **INFORMATION ITEMS:** None

- IV. **ADJOURNMENT**

DISTRIBUTION DATE: Thursday, June 13, 2024

MINUTES/SYNOPSIS

**Sacramento Employment and Training Agency
COMMUNITY ACTION BOARD
Strategic Planning Committee Regular Meeting**

Thursday May 2, 2024 3:00 p.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

CALL TO ORDER

ROLL CALL

Members Present:

Debra Cummings, Our Kids Community Breakfast Club
Fienishia Wash, Chair, Head Start Policy Council

Members Absent:

Anthony Garcia, Child Action, Inc.
Dominique Espinosa, Vice Chair; Mutual Housing California

Others Present: Pamela Moore, Julie Davis-Jaffe, Arys Scott, Roy Kim (*arrived at 3:19 p.m.*)

Ms. Wash called the meeting to order at 3:04 p.m. The roll was called and a quorum was established.

I. **CONSENT ITEM:**

A. Approval of Minutes of the April 4, 2024 Regular Meeting

The minutes were reviewed; there were no corrections.

Moved/Cummings, second/Wash, to approve the minutes of April 4, 2024, regular meeting as distributed.

Roll call vote:

Aye: 2 (Wash, Cummings)

Nay: 0

Abstention: 0

Absent: 2 (Espinosa, Garcia)

II. **ACTION/DISCUSSION ITEM:**

A. Discussion on the CAB Strategic Plan

Ms. Davis-Jaffe reviewed the proposed changes to the CAB Strategic Plan included in the packet. She advised that the suggestions at the last Committee meeting drove the proposed changes.

The Committee members agreed with the proposed changes and verbiage options and decided to take it to the Community Action Board meeting in June for further discussion and consideration.

It was suggested to change the title "CAB Strategies to Address the Root Causes of Poverty in Sacramento County" to "CAB Strategies to Eliminating Cycles of Poverty in Sacramento County."

The Committee agreed to convene after June's CAB meeting to discuss the full Board's suggestions. The exact date and time of the next Committee meeting will be determined.

Mr. Kim provided an update on SETA's Strategic Planning. He advised Committee members that SETA is partnering with a third-party consultancy, Dalberg, to support a strategic assessment. They are currently in phase 1, meeting with SETA leadership, but are expected to set up sessions with Board members from the different Boards and Committees represented at SETA in June. The CAB Strategic Plan conversations align perfectly with SETA's Strategic Planning and will help ensure a comprehensive approach.

III. INFORMATION ITEM: None

IV. ADJOURNMENT: The meeting adjourned at 3:30 p.m.

Note: The minutes reflect the actual progression of the meeting.

ACTION/DISCUSSION ITEM II-A
Discussion of Strategic Plan

Presenter: Julie Davis-Jaffe

BACKGROUND:

The Special Committee will discuss the various elements of the strategic plan. Staff has prepared a draft with edits in response to the discussion from the May 2, 2024 Committee Meeting, which will serve as a model for comparison and provide possible options for adoption. Areas of discussion in the Strategic Plan are as follows:

- A. Discuss mission and vision suggestions for possible adoption;
- B. Review additional revision to sections of proposed Strategic Plan; discuss any additional revisions to the document:
 - a. CAB Strategies
 - b. Additional Revisions to Entire Document

Sacramento Employment and Training Agency (SETA)

Community Action Board (CAB)

STRATEGIC PLAN

Approved by the SETA CAB on: _____ (Date) _____ (Chairperson Initial)

PREAMBLE

This Strategic Plan (SP) describes an interdependent and coordinated system of standards and paradigms by which Community Services Block Grant (CSBG) funded anti-poverty efforts are to be designed, targeted, implemented and evaluated. The term of this SP shall be determined by the SETA CAB. As a working document, this SP may be subject to periodic updates over time, following processes described in the CAB By-laws. It is intended that all operational planning and implementation, including staffing, program design, procurement, contracting, data collection, fiscal activities, programmatic and fiscal monitoring, and other operational activities shall be under the authority of SETA, as approved by the SETA Governing Board, and that all CSBG funded activities shall support the standards, theories of change, and values espoused by the CAB in this SP.

CAB PURPOSE

Status as a Community Action Agency (CAA) in California is the result of an explicit designation by the California Department of Community Services and Development (CSD). A Community Action Agency has a tripartite board structure that is designated to promote the participation of the entire community in the reduction or elimination of poverty. Community Action Agencies seek to involve the community, including elected public officials, private sector representatives, and especially low-income residents, in assessing local needs and mitigating the causes and conditions of poverty.

CAB VISION

A united community working to eliminate the poverty cycle. OR

A community united in the work to eliminate the cycle of poverty.

Commented [JMD1]: Update

CAB MISSION

Commented [JMD2]: Update

Coordinated community resources to eliminate the cycle of poverty in Sacramento County.

TARGET AREAS AND GROUPS

The Community Action Board's strategic plan is based on the findings of the Agency's Community Action Plan. Completed biennially, this comprehensive community assessment identifies prominent factors contributing to poverty in Sacramento County. Specific subpopulations and areas of the County are evaluated and prioritized according to their vulnerability to the symptoms and effects of poverty in Sacramento County. Efforts to eliminate the cycle of poverty are focused on these subpopulations and areas, and they can shift with current economic and social conditions. Identified subpopulations have included low-income children; single parent households; unhoused and housing-insecure adults and youth; youth of color needing support and mentorship; refugees and new Americans; older adults; people with physical/mental/emotional disabilities; and households with extremely low incomes (< 50% of poverty guidelines).

NOTE: The above list is not prioritized.

STRATEGIC OUTCOMES DEFINITION: Lasting changes in the socio-economic and behavior status of CSBG enrolled households that occur as a result of their participation in the CAB strategies adopted within this strategic plan.

Strategic Outcomes

- High priority households are stabilized to seek self-sufficiency through employment, housing, and other individual needs.
- Households exhibit strength according to the Five Protective Factors of resilience, social/emotional competence, parental knowledge of child development and parenting; concrete supports, and social connections, especially as they relate to the strengthening of the family.
- Stabilized households secure and maintain new employment for 6 Months, with SETA Delegate Agency guidance and supports.
- Vulnerable households avoid hunger, eviction, utility disconnections, unsheltered or unsafe conditions, inadequate clothing/hygiene, and transportation barriers to vital services, resources, and places of employment.

- Vulnerable youth and foster youth obtain healthy behaviors and stability, learn life skills, and actively engage in education.
- Vulnerable, homebound, older adults maintain residence in their housing of choice.
- Households are helped in overcoming systemic racism and bias.
- Refugees and New Americans receive guidance and support in adjusting to American society.
- Clients are included in the design and implementation of services who serve vulnerable households.

CAB Strategies to Eliminate the Cycle of Poverty in Sacramento County

- Partner with existing community entities with expertise or a successful history of implementing similar anti-poverty strategies, to coordinate a response to poverty in the SETA Community Action Area, Sacramento County.
- Provide for the availability of emergency food, transportation, housing, and other emergency resources, when community-sourced resources are not available.
- Establish greater communication and increased involvement with the Low-income community to more effectively respond to community needs.
- Emphasize the focus on Diversity, Equity, and Inclusion practices to address the systemic injustices that contribute to the cycle of poverty.
- Increase focus on long-term strategies to fight poverty and contribute to improvement in the lives of low-income community members.

CAB Implementation Plan

- Through a Request-For-Proposals process, identify Delegate Agencies currently supporting, or with the capacity to support, the achievement of CAB Strategic Outcomes.
- Leverage competitively-sourced Delegate Agencies with CSBG funding to expand their implementation of CAB Strategies.
- SETA staff provide access to services, by connecting CSBG-eligible households to SETA Delegate Agencies or other community organizations, for resources and/or services to meet individualized needs.

CAB Program Benchmarks

Key Family Self-Sufficiency (FSS) and FSS-Special Project Agency Benchmarks

- FSS - 80% of Partner Employment Projections Reached
- FSS - 75% of Partner "180-Days Employed" Projections Reached
- FSS- 80% of Partner Housing Projections Reached
- FSS – 80% Partner Projections for Youth Engaged in Behavioral Development Services for at Least 180 days.

Key Safety-Net Agency (SN)

- SN - 98% of Partner's "Direct Participant Costs" Noted in the Agency's Budget is Expended