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***THOUGHT OF THE DAY:***

*“If one dream should fall and break into a thousand pieces, never be afraid to pick one of those pieces up and begin again.”*

*Author: Flavia Weedn*

**REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE**

**DATE:** Tuesday, November 21, 2023

**TIME:** 9:00 a.m.

**LOCATION:** SETA Board Room  
 925 Del Paso Blvd., Suite 100  
 Sacramento, CA 95815

While the SETA/Head Start Parent Advisory Committee welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Parent Advisory Committee limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. This document and other Committee meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

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X. Adjournment

**DISTRIBUTION DATE: WEDNESDAY, NOVEMBER 15, 2023**

Parent Advisory Committee meeting hosted by:  
Donna Bonner (Chair), Fienishia Wash (Vice Chair), Le Andra Jones-Villalta (Treasurer), Stevetia Young (Secretary), Kahmaria Holleman (Parliamentarian)

ITEM I-A - ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- \_\_\_ **Le Andra Jones-Villalta, 16<sup>th</sup> Avenue Head Start**
- \_\_\_ Vacant, Alder Grove Early Learning Center
- \_\_\_ Vacant, Alder Grove I/T Head Start
- \_\_\_ **Kahmaria Holleman, Bannon Creek Head Start**
- \_\_\_ Vacant, Bret Harte Head Start
- \_\_\_ Vacant, Bright Beginning Head Start
- \_\_\_ Vacant, Capital City Head Start
- \_\_\_ Vacant, CP Huntington Head Start
- \_\_\_ Vacant, Crossroad Gardens Head Start
- \_\_\_ Vacant, Dudley Head Start
- \_\_\_ Vacant, Early Head Start (Home Base)
- \_\_\_ Vacant, Early Head Start (Home Base)
- \_\_\_ **Donna Lambert, Elkhorn Head Start**
- \_\_\_ Vacant, Florin Head Start
- \_\_\_ Vacant, Franklin Head Start
- \_\_\_ Vacant, Freedom Park Head Start
- \_\_\_ **Stevetia Young, Freeport Head Start**
- \_\_\_ Vacant, Fruitridge Head Start
- \_\_\_ Vacant, Galt Head Start
- \_\_\_ Vacant, Grizzly Hollow
- \_\_\_ Vacant, Hillsdale Head Start
- \_\_\_ Vacant, Hiram Johnson Head Start
- \_\_\_ Vacant, Hopkins Park Head Start
- \_\_\_ Vacant, Illa Collin Head Start
- \_\_\_ Vacant, Job Corps Head Start
- \_\_\_ Vacant, Kennedy Estates Head Start
- \_\_\_ Vacant, LaVerne Stewart Head Start
- \_\_\_ Vacant, Marina Vista Early Learning Center
- \_\_\_ Vacant, Mather Head Start
- \_\_\_ Vacant, Nedra Court Head Start
- \_\_\_ Vacant, Norma Johnson Early Learning Center
- \_\_\_ Vacant, North Avenue Head Start
- \_\_\_ Vacant, Northview Head Start
- \_\_\_ Vacant, Parker Head Start
- \_\_\_ Vacant, Phoenix Park Head Start
- \_\_\_ Vacant, Pre-school (Home Base)
- \_\_\_ Vacant, Pre-School (Home Base)
- \_\_\_ Vacant, River Oak Center for Children
- \_\_\_ Vacant, Sacramento County Office of Education
- \_\_\_ **Timeisha Seymore, Sharon Neese Early Learning Center**
- \_\_\_ Vacant, Solid Foundation Head Start
- \_\_\_ Vacant, Strizek Park Head Start
- \_\_\_ Vacant, Walnut Grove Head Start
- \_\_\_ **Stephen Key, Past Parent Representative**
- \_\_\_ **Fienishia Wash, Past Parent Representative**
- \_\_\_ Vacant, Grandparent Representative
- \_\_\_ Vacant, Foster Parent Representative
- \_\_\_ **Donna Bonner, Outgoing Chair**

ITEM I-A - ROLL CALL  
(Continued)

**Program Year 2022-2023 - New Representatives to be seated**

<input type="checkbox"/> Robin Battle, Alder Grove Early Learning Center	<input type="checkbox"/> Hussain Alhmrani, Mather Head Start
<input type="checkbox"/> Janet Angeles, Dudley Head Start	<input type="checkbox"/> KrysaLynn Mangonon, Pre-school (Home Base)
<input type="checkbox"/> Maggie Mae Caldwell, Elkhorn Head Start	<input type="checkbox"/> Dariya Khomitskaya, Pre-school (Home Base)
<input type="checkbox"/> Jessica Mitchell, Early Head Start (Home Base)	<input type="checkbox"/> Inthia White, Sharon Neese Early Learning Center
<input type="checkbox"/> Royal Jones, Early Head Start (Home Base)	<input type="checkbox"/> Timeisha Seymore, Sharon Neese Early Learning Center
<input type="checkbox"/> Joanna Autumn Murphy, Galt Head Start	<input type="checkbox"/>
<input type="checkbox"/> Vacant, Alder Grove I/T Head Start	<input type="checkbox"/> Vacant, Marina Vista Head Start
<input type="checkbox"/> Vacant, Bret Harte Head Start	<input type="checkbox"/> Vacant, Nedra Court Head Start
<input type="checkbox"/> Vacant, Bright Beginnings Head Start	<input type="checkbox"/> Vacant, Norma Johnson Head Start
<input type="checkbox"/> Vacant, Capital City Head Start	<input type="checkbox"/> Vacant, North Avenue Head Start
<input type="checkbox"/> Vacant, CP Huntington Head Start	<input type="checkbox"/> Vacant, Northview Head Start
<input type="checkbox"/> Vacant, Crossroad Gardens Head Start	<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Florin Head Start	<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, Franklin Head Start	<input type="checkbox"/> Vacant, Parker Head Start
<input type="checkbox"/> Vacant, Freedom Park Head Start	<input type="checkbox"/> Vacant, Phoenix Park Head Start
<input type="checkbox"/> Vacant, Fruitridge Head Start	<input type="checkbox"/> Vacant, River Oak Center for Children
<input type="checkbox"/> Vacant, Grizzly Hollow Head Start	<input type="checkbox"/> Vacant, SCOE
<input type="checkbox"/> Vacant, Hillsdale Head Start	<input type="checkbox"/> Vacant, Solid Foundation
<input type="checkbox"/> Vacant, Hiram Johnson Head Start	<input type="checkbox"/> Vacant, Strizek Park Head Start
<input type="checkbox"/> Vacant, Hopkins Park Head Start	<input type="checkbox"/> Vacant, Walnut Grove Head Start
<input type="checkbox"/> Vacant, Illa Collin Head Start	<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Job Corps Head Start	<input type="checkbox"/> Vacant, Parent Ambassador
<input type="checkbox"/> Vacant, Kennedy Estates Head Start	<input type="checkbox"/> Vacant, Grandparent
<input type="checkbox"/> Vacant, LaVerne Stewart Head Start	<input type="checkbox"/> Vacant, Foster Parent
<input type="checkbox"/>	<input type="checkbox"/>

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 15, December 20, 2022; May 16 & June 20, 2023**

**PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM  
YEAR 2022-2023 & 2023-2024**

COMMITTEE MEMBER	CENTER	11/15	12/20		1/17	3/21	4/25*	5/16	6/20	7/18	8/15	9/19	10/17	11/21
<b>Le Andra Jones Villalta Seated 12/20</b>	<b>16A</b>	X	X		X	X	X	X	X	X	X	E	X	
<b>Robin Battle S/B 11/21</b>	<b>AG ELC</b>													
Vacant Seated	<b>AG I/T</b>													
Vacant Seated	<b>BC</b>													
<b>Kahmaria Holleman Seated 06/20</b>	<b>BC</b>	X	X		X	X	X	E	X	X	E	X	X	
Vacant Seated	<b>BH</b>													
Vacant Seated	<b>BB</b>													
Vacant Seated	<b>CC</b>													
Vacant Seated	<b>CPH</b>													
Vacant Seated	<b>CR</b>													
<b>Janet Angeles S/B 11/21</b>	<b>D</b>													
<b>Jessica Mitchell S/B 11/21</b>	<b>EHS/HB</b>													
<b>Royal Jones S/B 11/21</b>	<b>EHS/HB</b>													
<b>Donna Lambert Seated 6/20</b>	<b>EL</b>								X	X	X	X	X	
<b>Maggie Mae Caldwell S/B 11/21</b>	<b>EL</b>													
Vacant Seated	<b>F</b>													
Vacant Seated	<b>FA</b>													
Vacant Seated	<b>FP</b>													
<b>Stevetia Young Seated 5/16</b>	<b>FPT</b>							X	E	X	U	X	U	
Vacant Seated	<b>FT</b>													
<b>Joanna Autumn Murphy S/B 11/21</b>	<b>G</b>													
Vacant Seated	<b>GH</b>													
Vacant Seated	<b>H</b>													
Vacant Seated	<b>HJ</b>													
Vacant Seated	<b>HI</b>													
Vacant Seated	<b>HP</b>													
Vacant Seated	<b>IC</b>													

COMMITTEE MEMBER	CENTER	11/15	12/20	1/17	3/21	4/25*	5/16	6/20	7/18	8/15	9/19	10/17	11/21
<b>Alina Semavina</b> R 11/1	<b>JC</b>						E	X	E	X	E	E	R
Vacant Seated	<b>K</b>												
Vacant Seated	<b>LVS</b>												
Vacant Seated	<b>MV</b>												
<b>Hussain Alhmrani</b> S/B 11/21	<b>M</b>												
Vacant Seated	<b>NC</b>												
Vacant Seated	<b>NJ</b>												
Vacant Seated	<b>NA</b>												
Vacant Seated	<b>NV</b>												
Vacant Seated	<b>NV</b>												
Vacant Seated	<b>PA</b>												
Vacant Seated	<b>PP</b>												
<b>KryssaLynn Mangonon</b> S/B 11/21	<b>PS/HB</b>												
<b>Dariya Khomitskaya</b> S/B 11/21	<b>PS/HB</b>												
Vacant Seated	<b>RO</b>												
Vacant Seated	<b>SCOE</b>												
<b>Inthia White</b> S/B 11/21	<b>SN</b>												
<b>Timeisha Seymore</b> S/B 11/21	<b>SN</b>						X	X	X	X	X	E	
Vacant Seated	<b>SF</b>												
Vacant Seated	<b>S</b>												
Vacant Seated	<b>SP</b>												
Vacant Seated	<b>WG</b>												
Vacant Seated	<b>FPR</b>												
Vacant Seated	<b>AMB</b>												
Vacant Seated	<b>AMB</b>												
<b>Fienishia Wash</b> Seated 11/15	<b>PPR</b>	X	X	X	X	X	X	X	X	X	X	X	
<b>Stephen Key</b> Seated 11/15	<b>PPR</b>	X	X	X	X	X	X	X	X	X	X	E	
Vacant Seated	<b>CR/GPR</b>												
<b>Donna Bonner</b> Seated 11/15	<b>OGC</b>	X	X	X	X	X	X	X	X	X	X	X	

**Members: If you cannot attend a meeting and are going to be absent, you must:**

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Governance and Parent Engagement Coordinator, Ms. Gaylon Ndiaye, at (916) 263-5662; and**
- 3. Third, please call the PAC Chair, Ms. Donna Bonner, at (916) 849-7239, or the Clerk of the Boards, Ms. Anzhelika Simonenkova, at (916) 263-3753.**

**\*\* Ethics training with Policy Council      # Special meeting      NM: No meeting**

**PARENT ADVISORY COMMITTEE - MEETING  
ATTENDANCE UPDATE PROGRAM YEAR 2022-2023  
(Continued)**

**Head Start Center Abbreviations**

<b>16A</b>	16 <sup>th</sup> Avenue	<b>HP:</b>	Hopkins Park
<b>AG ELC</b>	Alder Grove Early Learning Ctr.	<b>IC:</b>	Illa Collin
<b>AG I/T:</b>	Alder Grove Infant/Toddler	<b>JC:</b>	Job Corps
<b>BC:</b>	Bannon Creek	<b>K:</b>	Kennedy Estates
<b>BB:</b>	Bright Beginnings	<b>LVS:</b>	LaVerne Stewart
<b>BH:</b>	Bret Harte	<b>MV</b>	Marina Vista Early Learning Center
<b>CC:</b>	Capital City	<b>M:</b>	Mather
<b>CPH:</b>	CP Huntington	<b>NC:</b>	Nedra Court
<b>CR:</b>	Crossroad Gardens	<b>NJ:</b>	Norma Johnson
<b>D:</b>	Dudley	<b>NA:</b>	North Avenue
<b>EHS/HB:</b>	Early Head Start/Home Base	<b>NV:</b>	Northview
<b>EL:</b>	Elkhorn	<b>PA:</b>	Parker Avenue
<b>F</b>	Florin	<b>PP:</b>	Phoenix Park
<b>FA:</b>	Franklin	<b>PS/HB:</b>	Pre-school/Home Base
<b>FP:</b>	Freedom Park	<b>RO:</b>	River Oak
<b>FPT:</b>	Freeport	<b>SCOE:</b>	Sacramento County Office of Education
<b>FT:</b>	Fruitridge	<b>SN:</b>	Sharon Neese
<b>G:</b>	Galt	<b>SF:</b>	Solid Foundation
<b>GH:</b>	Grizzly Hollow	<b>S:</b>	Spinelli
<b>H:</b>	Hillsdale	<b>SP:</b>	Strizek Park
<b>HI:</b>	Hiram Johnson	<b>WG:</b>	Walnut Grove

**Representative Abbreviations**

<b>OGC:</b>	Out Going Chair
<b>PPR:</b>	Past Parent Representative
<b>GPR:</b>	Grandparent Representative
<b>CR:</b>	Community Representative
<b>AMB:</b>	Parent Ambassador Representative

**Attendance Record Abbreviations**

<b>X:</b>	Present
<b>E:</b>	Excused
<b>AP:</b>	Alternate Present
<b>AE:</b>	Alternate Excused
<b>U:</b>	Unexcused
<b>PAC:</b>	Parent Advisory Committee
<b>PC:</b>	PAC Board Business
<b>R:</b>	Resigned
<b>S/B:</b>	Should be, or should have been (seated)
<b>CD:</b>	Child Dropped.
<b>RS:</b>	Reseat



ITEM II-A-CONSENT

APPROVAL OF THE MINUTES OF THE OCTOBER 17, 2023  
REGULAR MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the October 17, 2023.

RECOMMENDATION:

Approve the minutes of the October 17, 2023 meeting.

**NOTES:**

ACTION: Moved: \_\_\_\_\_ Second: \_\_\_\_\_

VOTE: Aye \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

## **REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE**

*(Minutes reflect the actual progress of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Tuesday, October 17, 2023  
9:00 a.m.

### **I. Call to Order/Roll Call/Review of Board Member Attendance**

Ms. Bonner called the meeting to order at 9:01 a.m., read the thought of the day, and called the roll; a quorum was met.

#### **Members Present:**

Donna Bonner, Outgoing Chair  
Fienishia Wash, Past Parent Representative  
Donna Lambert, Elkhorn Alternate  
Kahmaria Holleman, Bannon Creek  
Le Andra Jones-Villalta, 16<sup>th</sup> Avenue

#### **New Members Seated Present:**

#### **New Members to be Seated but Absent:**

#### **Members Absent:**

Stevetia Young, Freeport (*unexcused*)  
Timeisha Seymore, Sharon Neese (*excused*)  
Steven Key, Past Parent (*excused*)  
Alina Semavina, Job Corps (*excused*)

### **II. Consent Item**

#### **A. Approval of the Minutes of the September 19, 2023 Regular Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Holleman, second/Jones Villalta, to approve the September 19, 2023 minutes as distributed.

Roll call vote:

Aye: 4 (Wash, Jones-Villalta, Lambert, Holleman)

Nay: 0

Abstention: 1 (Bonner)

Absent: 4 (Semavina, Young, Seymore, Key)

### **III. Action Items:**

A. **TIMED ITEM 9:04 A.M. AND PUBLIC HEARING:**  
Final Reading of Modifications to the Bylaws of the SETA-Operated Head Start/Early head Start Parent Advisory Committee

Ms. Bonner opened the public hearing at 9:04 a.m. She reviewed the proposed modifications to the Parent Advisory Committee (PAC) Bylaws.

There were no questions from the public.

Moved/Wash, second/Holleman, to hear any additional testimony and take action to close the public hearing and approve the amendments to the PAC Bylaws as attached.

Roll call vote:

Aye: 4 (Wash, Jones-Villalta, Lambert, Holleman)

Nay: 0

Abstention: 1 (Bonner)

Absent: 4 (Semavina, Young, Seymore, Key)

Ms. Bonner closed the public hearing at 9:11 a.m.

IV. **Information Items**

A. Standing Information Items

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account:  
Mr. Han reviewed the fiscal report for second month ended September 30, in the 2023-2024 program year. He advised that total Head Start Year-to-Date expenditures are at 16.0%. For Administrative expenditures, SETA is at 10.2% which is below 15.0% maximum. Most line items are on pace for the beginning of the new program year. The American Rescue Plan Act (ARP) and the Corona Virus Response and Relief Supplemental Appropriation Act (CRRSA) funds were reviewed. The American Express and CitiBank credit card statements were reviewed, and nothing was out of the ordinary. The City of Citrus Heights charge is for Delegates/Partners Kick-Off facility rental. The SETA Operated California Department of Education (CDE) and California Department of Social Services (CDSS) funding report were reviewed for September 2023. California State Preschool Program (CSPP) – State Preschool estimated monthly Maximum Reimbursement Amount (MRA) for September is lower than expected at 22.2%.
- Health Service Advisory Committee (HSAC) Report  
The next meeting will be held on Tuesday, November 14, 2023, at 9:00 a.m., at the SETA Administrative building.

- Community Resources – Parents/Staff:  
Ms. Jones-Villatla reviewed the community resources provided in the packet.

B. Head Start Policy Council Minutes for August 22, 2023: No Questions

**V. Committee Reports**

- Executive Committee:  
The next meeting will be held in person on Monday, October 23, 2023, at 11:00 a.m., at the SETA Administrative building.
- Budget/Planning Committee Meeting:  
The next meeting will be held on Tuesday, November 14, 2023, at 1:00 p.m., at the SETA Administrative building.
- Social/Hospitality Committee Meeting:  
No further meetings have been scheduled at this time.

**VI. Other Reports**

- A. Chair's Report:  
Ms. Bonner thanked everyone for the reports they share every month and for taking the time to join meetings.
- B. Policy Council Report(s):  
Ms. Wash advised that the next Policy Council (PC) meeting will be held on Tuesday, October 24, 2023, at 9:00 a.m., at the SETA Board room.
- C. Head Start Deputy Director's Report:  
Ms. Griffith stated that the PC/PAC End-of-the-Year event last week was beautiful. She advised that the Delegate/Partners Kick-Off at Citrus Heights Community Center is tomorrow. The goal is to work with staff on what the new grant cycle will look like and develop goals and objectives. Ms. Griffith also reported that SETA reached an agreement with AFSCME on a longevity compensation plan. The Longevity Compensation Policy was written and awaits its approval by PC and SETA Governing Board, respectively. The purpose of the policy is to retain and reward qualified employees for their continuing employment with SETA, as well as to enhance the total benefits package for recruitment purposes. While this is intended to be an ongoing benefit, it will be subject to funding capacity and grant approval processes.
- D. Head Start Managers' Reports
- ✓ Lisa Carr - Family Engagement, Home Base, and ERSEA Services:  
Ms. Carr addressed the low CSPP levels mentioned by Mr. Han during the Fiscal Monthly Report. She confirmed that there is room to increase enrollment

as SETA-Operated actual to funded enrollment for Preschool is at 75%, and 87% for Early Head Start in September. Some of the centers are capped due to staff shortages. Also, it becomes more challenging to find families that qualify for the program and are not over-income.

Ms. Carr was happy to announce the return of parent aides since pre-pandemic. She reminded PAC members that to be a Parent Aid, participants must have a child currently enrolled in the program. The number of Parent Aids depends on the size of the site. Immunization records are required.

Ms. Carr advised that the Family Engagement unit is working on reducing chronic absences as it is proven to affect school readiness in the future.

Parents have received an invitation through the Learning Genie app to RSVP for November 4th Ready Rosie Night, which is scheduled for 3-5 p.m. at the SETA Hillsdale location. The space is limited to 30 families only.

✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services:

Ms. Susan Garland introduced herself and reported on behalf of Ms. Lamb regarding education. She advised that SETA partnered with CalFresh to implement food activities around nutrition in classrooms, as well as Home and School Preschool Activities developed by the Education Coordinators' team, to connect families' and classrooms' practices.

Ms. Garland stated that Galt Head Start Center had taken their children on neighborhood walks to learn safety signs.

Next week, SETA will have training for Assistant Teachers and new Teachers on Best Classroom Strategies and CLASS Observations.

✓ Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance, and On-going Monitoring:

Ms. Judy Lema introduced herself and presented on the Betty Irene Moore School of Nursing (BIMSON) partnership with SETA. She advised that every summer, student nurses from BIMSON work alongside SETA Head Start, providing services to enrolled students and workers. As nurse interns visit Head Start centers, they conduct health screenings like growth assessments, blood pressure checks, vision, and hearing, as well as oral, nutrition, and hand hygiene education, TB testing, and more.

Ms. Jones-Villatla asked for an update on Tele-Dentistry pilot. Ms. Lema confirmed that the Tele-Dentistry pilot with Smile Dental Services was successful at Freedom Park, and they are not looking to branch out to other sites.

- ✓ Betsy Uda – Safe Environments, Facilities, and Licensing:  
Ms. Betsy Uda, the new Head Start Manager, introduced herself and gave an overview of the areas she now oversees.

**VII. Center Updates:** None

**VIII. Discussion:**

Ms. Ndiaye thanked everyone who participated in the PC/PAC End-of-the-Year event and expressed special appreciation to the Social/Hospitality Committee for organizing the event.

She advised that 2023 PAC members who would like to continue their service have to be reelected at the parent meeting. November is the last month of the 2022-2023 PAC, and the new members will be seated in December for the 2023-2024 PAC. Ms. Gaylon stated that applications are available at the centers.

Ms. Wash thanked everyone for participating in the PC/PAC End-of-the-Year event.

**IX. Public Participation:** None

**X. Adjournment:** The meeting was adjourned at 9:56 a.m.

## ITEM III-A-ACTION

### ELECTION OF PARENT ADVISORY COMMITTEE COMMUNITY REPRESENTATIVES AND ALTERNATES FOR PROGRAM YEAR 2023-2024

#### BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee (PAC) to elect Community Representatives for Program Year 2023-2024. The duties of PAC Community Representatives are prescribed in the Bylaws in Article III – Membership, Section 2C.

#### **SECTION 2: C. Community Representatives**

Additional PAC members will include:

1. Two (2) voting Past Parents shall be elected by the current PAC if the outgoing PAC has been resolved. The Past Parent elected to the PAC may not have a child/children currently enrolled in the HS/EHS program. There shall be two Alternates for Past Parent Representatives.
2. One (1) voting Grandparent elected to the PAC must have a child/children currently enrolled or previously enrolled in the HS/EHS program. There shall be one Alternate for the Grandparent Representative position.
3. One (1) voting Foster Parent elected to the PAC must have child/children currently or previously enrolled in the HS/EHS program. There shall be one Alternate for the Foster Parent Representative position.
4. One (1) voting seat shall be specifically reserved for the Outgoing Chair, if not termed out. The Outgoing Chair reserves the right to relinquish this seat. The position may not be filled by any other party.
5. Two (2) voting Parent Ambassador Representatives shall be elected by the Parent Ambassador Committee. These Representatives may or may not be a current parent. There shall be two Alternates for the Parent Ambassador Representative position.

This board item provides an opportunity for the PAC to elect four Community Representatives and four Alternates.

ITEM III-A-ACTION (continued)  
Page 2

RECOMMENDATION:

That the Parent Advisory Committee elect four Community Representatives and four Alternates.

**ACTION:** Moved: \_\_\_\_\_ Second: \_\_\_\_\_

**VOTE:** Aye \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_



ITEM IV-A-INFORMATION

STANDING INFORMATION

BACKGROUND:

- A. Standing Information Items
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account: Mr. Victor Han
  - Health Service Advisory Committee (HSAC) Report: Ms. Donna Bonner
  - Community Resources – Parents/Staff: Ms. Le Andra Jones-Villalta
    - America's Job Centers of California, Sacramento Works, Inc.
    - Community Services Block Grant Program
    - SETA's Refugee Program

**NOTES:**

# Sacramento Works, Inc. America's Job Centers of California (AJCC)

SITE LOCATION	PHONE	PUBLIC ACCESS HOURS	ORIENTATIONS	LANGUAGES
<b>Asian Resources AJCC</b> 4411 Alhambra Blvd., Ste. 110 Sacramento, CA 95817	P: (916) 324-6202 F: (916) 324-6230	M-F 8:00 - 4:30	Walk-in Basis MON-FRI @ 8:00-3:00 p.m.	English, Hmong, Bisayan, Spanish, Vietnamese, Russian, Pashto, Farsi, Turkish, Cantonese, Ukrainian, Lao, Thai, Tagalog, Punjabi, Urdu, Dari
<b>PRIDE Industries AJCC (Crossroads)</b> 7011 Sylvan Road, Suite A Citrus Heights, CA 95610	P: (916) 676-2540 F: (916) 721-0288	M-Th F (Call) 9:00-4:30 9:00-12:00	<b>Walk-in Basis</b> M-TH 9:00-4:30 p.m. <b>Call for appt.</b> FRI 9:00 -12:00 p.m.	English, Russian, Spanish,
<b>Elk Grove – South County AJCC*</b> 8401 A Gerber Road Sacramento, CA 95828	P: (916) 793-2319 F: (916) 689-3470	M-TH F TH-until 7P during school yr. 8:30 - 4:00 8:30 -12:00	Every other WED @ 10 a.m. Call for more information	English, Spanish, Cantonese, Farsi, Dari, Pashto, Urdu, Hindi
<b>Folsom Cordova AJCC</b> 10826 Gadsten Way Rancho Cordova, CA 95670	P: (916) 294-9107 F: (916) 361-8683	M - Th F (Call) 9:00 - 3:00 9:00 - 12:00	<b>Walk-in Basis</b> M-TH @ 9:00-4:30 p.m. <b>Call for Appointment</b> FRI @ 9:00 -12:00 p.m.	English, Spanish, Russian, Dari, Farsi, Hindi, Armenian, and Arabic, Ashanti
<b>Franklin/Florin AJCC *</b> 3801 Florin Road, Suite 107 Sacramento, CA 95823	P: (916) 282-0711	M-TH Appointment Only F Virtual Only 8:30 - 4:30 8:30 - 12:00	Walk-in Basis & TUES @ 9:00 a.m. Virtual	English, Cantonese, Mandarin, Hmong, Spanish
<b>Fruitridge Community Collaborative</b> 4625 44 <sup>th</sup> Street Sacramento, CA 95820	P: (916) 435-6760	M-TH F By Appointment 8:30 – 4:00 8:30-12:00	Call for Appointment	English, Spanish
<b>Galt AJCC *</b> 1000 C Street, Ste. 100 Galt, CA 95632	P: (209) 744-7702 F: (209) 744-7719	M-TH F 8:30 - 5:00 8:30 - 1:00	MON @ 9:00 a.m. (Must Pre-Register)	English, Spanish
<b>Greater Sacramento Urban League AJCC</b> 3725 Marysville Boulevard Sacramento, CA 95838	P: (916) 286-8600 F: (916) 614-9001 Resource Room: P: (916) 286-8623	M, T, TH W Walk in Basis 9:00 - 4:00 9:00 - 4:00	Call for Appointment (must pre-register)	English, Spanish



# COMMUNITY SERVICES BLOCK GRANT PROGRAM

*The SETA Community Action Board's mission is to coordinate a community response to address the root causes of poverty in Sacramento County*



## ABOUT US

The Sacramento Employment and Training Agency (SETA) operates the Community Services Block Grant (CSBG) program for Sacramento County. The program provides a network of resources and services in hopes of reducing poverty. Our goal is to empower Sacramento County residents to become self-sufficient through long-term and emergency support.

## TYPES OF SERVICES

SETA's CSBG partner agencies provide a variety of services to income-eligible Sacramento County residents including:

- Rental Assistance
- Employment Support
- Utility Assistance
- Driver's License Support
- Food assistance
- Transportation
- Eviction Avoidance
- Clothing Support
- Homelessness Services
- Skills development
- Training
- Case Management

## SETA CSBG 2023 PARTNER AGENCIES

- Elk Grove Adult and Community Education (EGACE)
- Folsom Cordova Community Partnership
- Francis House Center
- International Rescue Committee
- La Familia Counseling Center, Inc.
- My Sister's House
- Opening Doors
- South County Services
- The Salvation Army (TSA)
- River City Food Bank
- Volunteers of America
- Waking the Village
- Women's Empowerment
- World Relief



**FOR ADDITIONAL INFORMATION, CONTACT US!**

**Arys Scott**

916-263-6705

[CSBG@seta.net](mailto:CSBG@seta.net)

# Are You a Refugee in Need of a Job?



## SETA's Refugee Program Service Providers can help!

If you have been in the U.S. less than five years and live in Sacramento County, you may be eligible for FREE:

- English Language Instruction
- Employment Services, including Job Placement and Job Retention Assistance
- Supportive Services to Help You Succeed (Employment Supports, and Housing, Utilities, and Technology Assistance)

Through our program providers, you will gain the knowledge and skills needed to land a job, or to get back to work!

To get started, call one of our nine providers today to find out if you qualify for our program services.

**Asian Resources, Inc.**  
5750 Sunrise Blvd. #100  
(916) 745-4313

**Bach Viet Association, Inc.**  
1050 Fulton Ave., #110  
(916) 481-0340

**Elk Grove Adult and Community Education**  
8401 Gerber Rd.  
(916) 793-2325

**Folsom Cordova Community Partnership**  
10826 Gadsten Way  
(916) 294-9107 exts. 840505/840503

**Folsom Cordova Adult School**  
10850 Gadsten Way  
(916) 294-9106

**International Rescue Committee**  
2020 Hurley Way #420  
(916) 482-0120

**Lao Family Community Development, Inc.**  
North Sacramento Location  
(916) 393-7501

**Lao Family Community Development, Inc.**  
South Sacramento Location  
(916) 359-2788

**Sacramento City Unified School District/ CAJ**  
5451 Lemon Hill Ave.  
(916) 395-5802 main line, ext. 701059/701065  
(916) 826-0967 Remote Job Coach Line

**Twin Rivers Unified School District**  
5703 Skvarla Ave  
(916) 566-2785 ext. 25111

"Helping refugees succeed since 1983"



Sacramento  
Employment and  
Training  
Agency

Auxiliary aids, interpreting services, and other reasonable accommodations are available upon request. Please contact the provider 5 days in advance if accommodations are needed for in-person service. CA relay services are available by dialing 711 and referencing the host agency's phone number.

ITEM IV-B-INFORMATION

HEAD START POLICY COUNCIL MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Policy Council minutes of the September 26, 2023 meeting.

**NOTES:**

## **REGULAR MEETING OF THE HEAD START POLICY COUNCIL**

*(Minutes reflect the actual progress of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Tuesday, September 26, 2023  
9:00 a.m.

### **I. Call to Order/Roll Call/Review of Board Member Attendance**

Ms. Wash called the meeting to order at 9:05 a.m., read the thought of the day, and called the roll; a quorum was met.

#### **Members Present:**

Donna Bonner, Foster Parent/Community Representative  
Fienishia Wash, Grandparent/Community Representative  
Royal Jones, Sacramento City Unified School District  
Rosemary Schapira, Community Agency Representative  
Jessica Mitchell, Elk Grove Unified School District

#### **Members Absent:**

Stephen Key, Past Parent/Community Representative (*excused/PC business*)

### **II. Consent Item**

#### **A. Approval of the Minutes of the August 22, 2023 Regular Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Bonner, second/Mitchell, to approve the August 22, 2023 minutes as distributed.

Roll call vote:

Aye: 4 (Bonner, Mitchell, Schapira, Jones)

Nay: 0

Abstention: 1 (Wash)

Absent: 1 (Key)

### **III. Action Items**

#### **A. Election of Head Start Policy Council Vice Chair and Parliamentarian for Program Year 2023-2024**

There were no nominations for Vice Chair or Parliamentarian.

Moved/Mitchell, second/Jones, to table the election of the Policy Council Vice Chair and Parliamentarian for Program Year 2023-2024 to the next meeting.

Roll call vote:  
Aye: 4 (Mitchell, Bonner, Jones, Schapira)  
Nay: 0  
Abstention: 1 (Wash)  
Absent: (Key)

**B. TIMED ITEM 9:00 A.M. AND PUBLIC HEARING:**

First Reading of Modifications to the Bylaws of the SETA-Operated Head Start/Early Head Start Policy Council

Ms. Wash opened the public hearing at 9:14 a.m. She reviewed changes to the Policy Council (PC) Bylaws.

There were no questions from the public.

Moved/Bonner, second/Schapira, to approve the opening of a public hearing, hear any additional testimony, and continue this item to the next PC meeting where the action of the PC will be to close the public hearing and approve the amendments to the PC Bylaws.

Roll call vote:  
Aye: 4 (Mitchell, Bonner, Jones, Schapira)  
Nay: 0  
Abstention: 1 (Wash)  
Absent: (Key)

- C. Approval of Out of State Travel to Attend the 2023 Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference
- Ms. Griffith shared that SETA recently applied to be part of a year-long Community of Practice (CoP) focusing on Supporting School Readiness and Success of Young African American Boys. SETA was one of 12 programs selected to participate throughout Region 9 (California, Arizona, Nevada and Hawaii and the Samoan Islands).
- The purpose of the CoP is to support programs in implementing a culturally responsive, strength-based program focused on efforts to address the school readiness needs of African American boys and families. Successful implementation of a culturally responsive, strength-based program will require systematic implementation, and ongoing self-evaluation. Training, technical assistance and additional support will be provided to align the model with program policies, practices, and goals. Ms. Griffith advised that this is a year-long commitments.

The kick-off and launch of the CoP will occur at the Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference. Cynthia Yao, Regional Program Manager for the Office of Head Start has made attendance at this launch a requirement of SETA's participation in the CoP.

In alignment with the CoP guidance, the Children and Family Services (CFS) staff recommends sending three (3) staff (Education/ Family Engagement) and one (1) parent as representatives of SETA's Community of Practice team to the Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference in Honolulu, Hawaii during the week of October 24-27, 2023.

Mr. Royal Jones, the current parent and the Policy Council member was selected to represent the Agency at the Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference.

Mr. Jones asked to clarify the consequences of not meeting the requirement of attending the Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference. Ms. Griffith stated that it would mean that SETA will not be a program selected to continue in this year-long project of CoP.

Ms. Schapira suggested including Mr. Buckhalter, Home Base Early Head Start Coordinator, who presented on this topic during the last PC meeting, in the team being sent to this conference.

Moved/Schapira, second/Jones, to approve out of state travel to the Region 9 Head Start Association Family Engagement and Cultural Effectiveness Conference

Roll call vote:

Aye: 4 (Mitchell, Bonner, Jones, Schapira)

Nay: 0

Abstention: 1 (Wash)

Absent: (Key)

D. Approval to Change Head Start Program Approach for the Program Year 2023-2024

Ms. Griffith reviewed the item. Due to Marshall Elementary's last year licensing violation, class-size waiver was removed for this year. In result the following adjustments are proposed for San Juan Unified School District (SJUSD):

- Four (4) classes at Marshall Elementary will be changed from LDO (HS/CSPP Wrap) with 24 students per class to Duration classes with 20 children each.



- In lieu of this change, four school sites in proximity to Marshall namely Cottage, Encina, Howe and Ralph Richardson that are approved to operate a Duration class in each school site will change to LDO (HS/CSPP Wrap) to accommodate 24 students in each class. The change will support the 16 slots displaced from Marshall Head Start.

Ms. Griffith additionally advised on the following proposed Sacramento City Unified School District (SCUSD):

- In 2023-24, SCUSD is approved to expand its HS/TK/CSPP collaboration model with 48 slots co-mingled with TK and CSPP enrollment slots distributed in 9 school sites with the SCUSD boundaries. Due to a shift in the configuration of the TK collaborative classrooms to TK only and the need to address staff shortages in preschool classrooms, there are reassignments of teachers to preschool classrooms. Hence, SCUSD will no longer operate a HS/TK/CSPP collaboration program option.
- All 48 HS slots that were approved in the HS/TK/CSPP collaboration model are being proposed to operate as two (2) HS/CSPP collaboration classes of 24 students each. The two HS/CSPP collaboration classes will be in C.A. Jones Skills Center, a former Head Start location and John Bidwell Elementary, an existing Head Start location.
- Nicholas Elementary will have a scheduled school renovation that will displace its HS/CSPP Wrap class. The construction is expected to take at least two years. The class at this site will be moved to C.B. Wire Elementary.

There is no net fiscal impact for these proposed changes.

Mr. Jones asked if HS/TK/CSPP collaboration program closure is permanent. Ms. Griffith advised that hopefully SJUSD will bring this model back in the future.

Moved/Bonner, second/Mitchell, to approve Program Approach change for both Sacramento City Unified School District and San Juan Unified School District for Program Year 2023-2024

Roll call vote:  
 Aye: 3 (Mitchell, Bonner, Schapira)  
 Nay: 1 (Jones)  
 Abstention: 1 (Wash)  
 Absent: 1 (Key)

#### **IV. Information Items**

##### **A. Standing Information Items**

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account:  
Mr. Han reviewed the fiscal report for the first month in the 2023-2024 program year ended on August 31, 2023. Administrative expenditures are at 6.0% county-wide which is below 15% maximum. The American Rescue Plan Act (ARP) and the Corona Virus Response and Relief Supplemental Appropriation Act (CRRSA) funds were reviewed. These funds will expire on March 31, 2024. The SETA Operated Programs Expenditures report was reviewed. Most line items are on pace for the beginning of the new program year. The American Express and CitiBank credit card statements was reviewed, and nothing was out of the ordinary.
- Health Service Advisory Committee (HSAC) Report  
Ms. Wash advised that the Committee members are working on planning an in-person Community Health Event on November 14, 2023, at 9:00 a.m.
- Community Resources – Parents/Staff:  
Ms. Wash reviewed the community resources provided in the packet.

B. SETA's Recruitment Update

Ms. Sheri Green-Johnson reviewed the recruitment data from August 11, 2023, through September 14, 2023 provided as backup information to the agenda packet.

C. Governing Board Minutes for June 1, July 6, and August 3, 2023: No questions

V. **Committee Reports**

- Executive Committee:  
The next meeting will be held in person on October 2, 2023, at 10:00 a.m., at the SETA Administrative building.
- Budget/Planning Committee Meeting:  
The next meeting will be held in person on October 10, 2023, at 1:00 p.m., at the SETA Administrative building.
- Social/Hospitality Committee Meeting:  
The next meeting date is to be determined. The End-of-the-Year Parent Appreciation brunch event will be held on October 13, 2023, at 9:30 a.m., at the SETA Administrative building.
- Personnel/Bylaws Committee Meeting:  
No further meetings have been scheduled at this time.

VI. **Other Reports**

A. Interim Executive Director's:  
Ms. Saurbourne introduced herself. She is looking forward to working with members of the Policy Council.

B. Head Start Deputy Director's Report:  
Ms. Griffith reminded PC members about the Delegates/Partners Kick-Off on October 18, 2023. She advised that the intent is to work on creating and reinforcing new five-year goals and objectives, community assessment, and gathering information for SETA's next five-year grant.

Ms. Griffith addressed a possible federal shutdown. She has stated that should a federal shutdown occur, SETA will continue with regular operations and should not feel any effects of a short-term shutdown. There may be limited access to the federal office staff, but SETA will continue to provide services to the community and continue to have access to grant funds.

Ms. Griffith additionally advised that the Agency will be closed for business from 12/22/23 through 01/01/24. Based on an agreement and approval reached on Wednesday, September 13, 2023, a Letter of Understanding (LOU) between SETA and AFSCME regarding the 2023 Agency closure was signed. This LOU states that the Agency will provide holiday pay to cover the half-day operations on December 22 and December 29 and time off on December 26, 27, and 28, 2023, for the 2023 Agency closure. SETA employees will not be required to use accrued leave balances to cover time off during the closure.

Ms. Griffith also advised that the program will be looking into further protecting the children in service by speaking to the Sacramento Public Health officials regarding the influx of playground use over the weekends and discovering evidence of illegal drug activities on the premises. Efforts might include having Norcan on site, hiring private security, parent/safety volunteers' involvement, or having protection services patrolling the area.

C. Chair's Report:  
Ms. Wash advised that the Parent Leadership Training Institute (PLTI) is now accepting applications for the second cohort (twenty-week program) beginning in January 2024 in English and Spanish. Applications are due on October 23, 2023. She shared her experience and encouraged parents to sign up.

D. Head Start Managers' Reports  
✓ Lisa Carr - Family Engagement, Home Base, and ERSEA Services:  
Ms. Carr advised that August's enrollment is 84% for Early Head Start and 69% for Head Start across the county. Ms. Carr stated that enrollment efforts continue county-wide. Most under-enrollment is due to capped/closed classes, staffing shortages, and licensing processes.

Ms. Carr additionally advised that families with children in state-funded full-day classes received a Notice of Action stating that the fees were waived until October 2023. SETA was recently notified that fees will start occurring in October 2023.

- ✓ Megan Lamb – School Readiness, Special Education, and Mental Health Services: No report
- ✓ Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance, and On-going Monitoring: No report

E. Open Discussion and Comments: None

F. Public Participation: None

Ms. Schapira announced that North Sacramento Family Resource Center will have their annual Trunk-of-Treat event on the morning of October 28, 2023. She also advised that Sacramento Food Bank partners with various agencies throughout the county that participate in diaper distribution. She encouraged families needing diapers to visit the Sacramento Food Bank website to see the list of participating agencies.

**VII. Adjournment:** The meeting was adjourned at 9:47 a.m.

ITEM V  
COMMITTEE REPORTS

**V. Committee Reports**

- Executive Committee Meeting: Ms. Donna Bonner

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- Budget/Planning Committee Meeting: Ms. Donna Bonner

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- Parent Ambassador Committee Meeting: Ms. Fienishia Wash

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**NOTES:**

## ITEM VI

### OTHER REPORTS

#### BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report
  - ✓ PAC Recruitment
  - ✓ Meet and Greet
- Policy Council Report(s): Ms. Fienishia Wash
- Head Start Deputy Director's Report – Ms. Karen Griffith
  - ✓ Monthly Head Start Report
- Head Start Managers' Reports
  - Lisa Carr – Family Engagement, Home Base, and ERSEA Services
  - Megan Lamb – School Readiness, Special Education, and Mental Health Services
  - Gricelda Ocegueda – Health, Oral Health, Nutrition, Food Services, Quality Assurance and On-going Monitoring
  - Betsy Uda – Safe Environments, Facilities, and Licensing.

#### **NOTES:**

2022-2023 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.
<b>Enrollment Summary</b>					
Total Funded Enrollment	660	164	56	880	156,712
Actual Enrollment	1078	281	56	1415	179,902
# Enrolled < 45 days	90	42	3	135	8,516
Of enrollees, # Pregnant Women	30	16	0	46	11,759
# pregnant women who left before baby was born	5	1	0	6	783
# of infants subsequently enrolled after birth	16	11	0	27	5,710
# Total staff	148	61	24	233	61,920
# of classes	38	10	7	55	11,263
<b>Child Demographics</b>					
Age: under 1	21%	30%	0%	22%	26%
Age: 1 years old	35%	26%	30%	33%	32%
Age: 2 years old	40%	35%	64%	40%	38%
Age: 3 years old	5%	9%	5%	6%	3%
<b>Race &amp; Ethnicity</b>					
Hispanic	46%	31%	27%	42%	39%
Non-Hispanic	54%	69%	88%	58%	61%
Am. Indian/Alaska Native	1%	0%	0%	1%	2%
Asian	10%	15%	7%	11%	2%
Black or African America	26%	15%	46%	25%	28%
Native Hawaiian/Pac.Islander	1%	0%	4%	1%	1%
White	31%	52%	5%	34%	48%
Bi-racial/Multi-racial	15%	4%	13%	13%	12%
Other or Unspecified	16%	14%	25%	16%	7%
<b>Primary Language</b>					
English	66%	36%	77%	61%	71%
Spanish	21%	18%	14%	20%	23%
Native Central/South Am.	0%	0%	0%	0%	0%
Caribbean languages	0%	0%	0%	0%	0%
Middle Eastern/Indic	4%	38%	4%	11%	2%
East Asian	6%	0%	4%	5%	1%
Native No.American/Alaskan	0%	0%	0%	0%	0%
Pacific Islander	0%	0%	0%	0%	0%
European/Slavic	2%	7%	0%	3%	1%
African	0%	1%	0%	0%	1%
American Sign Language	0%	0%	0%	0%	0%
Other or Unspecified	1%	0%	2%	1%	1%
# children in foster care	4%	0%	2%	3%	4%
First year enrollees	49%	44%	79%	50%	51%

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.
<b>Family Demographics</b>					
# of Families	931	240	53	1224	151,800
# of One Parent Families	63%	30%	64%	57%	60%
# of Two Parent Families:	37%	70%	36%	43%	40%
..... Advanced or baccalaureate degree	11%	22%	4%	13%	11%
.....Associate degree, vocational school	28%	31%	19%	28%	22%
.....High School graduate or GED	43%	38%	51%	42%	47%
.....Less than high school graduate	18%	10%	26%	17%	19%
# income below 100% poverty	65%	60%	55%	63%	57%
% Over Income	5%	5%	4%	5%	4%
# families experiencing homeless	6%	1%	4%	5%	7%
# families receiving TANF	20%	15%	32%	20%	6%
# families receiving SSI	4%	3%	4%	4%	5%
Families receiving WIC	64%	79%	55%	74%	57%
Families receiving SNAP	48%	23%	68%	44%	46%
# Families on active military duty	0%	1%	0%	0%	1%
% Families receiving EHS services	92%	52%	100%	85%	83%
<b>Child Health Services</b>					
Children with medical home	96%	98%	100%	97%	95%
Children with health insurance	96%	100%	100%	97%	96%
Med Screenings Complete	53%	58%	47%	54%	62%
Needing Med. Treatment	20%	21%	28%	20%	15%
Rec'd Med. Treatment	81%	93%	71%	83%	71%
<b>Dental</b>					
Up to date oral health care	97%	109%	100%	100%	56%
<b>Immunization</b>					
Complete/up to date/exempt					
....at enrollment	75%	53%	84%	71%	65%
....at end of program year	78%	69%	89%	76%	69%
<b>Education Screenings/Assessments</b>					
# Completed Ed. Screenings	75%	65%	91%	74%	72%
<b>Disabilities</b>					
% Diagnosed	19%	7%	7%	16%	16%
% receiving special services	100%	100%	100%	100%	100%
<b>Services to Pregnant Women</b>					
# of Pregnant Women	30	16	0	46	11,759
Prenatal Health-1st trimester	7%	6%	0%	7%	16%
Prenatal Health-2nd trimester	40%	31%	0%	37%	39%
Prenatal Health-3rd trimester	53%	63%	0%	57%	45%
# with medical insur.	97%	94%	0%	96%	91%
# rec'd professional dental exam	57%	69%	0%	61%	50%



2022-2023 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.
# identified medically high risk	40%	13%	0%	30%	25%
<b>Pregnant Women receiving the following services:</b>					
prenatal health care	100%	100%	0%	100%	92%
postpartum health care	47%	81%	0%	59%	71%
mental health interventions	23%	63%	0%	37%	33%
substance abuse prevention	83%	88%	0%	85%	81%
substance abuse treatment	7%	25%	0%	13%	23%
prenatal education on fetal develop.	100%	88%	0%	96%	86%
info. on benefits of breastfeeding	90%	88%	0%	89%	86%
<b>Staff Qualifications</b>					
# of Teachers	78	20	6	104	21,286
..... Teachers with AA degree	27%	40%	0%	28%	24%
.....Teachers with BA or higher degree	36%	45%	67%	39%	25%
.....Teachers with permit	36%	5%	0%	28%	39%
# of Teacher Assistants	N/A	N/A	N/A	N/A	N/A
.....Teacher Assistants with permit					
.....Teacher Assistants with AA degree					
.....Teacher Assistants with BA or higher					
# of Home Visitors	33	7	0	40	5,135
.....Home Visitors with permits, AA degree, BA degree or higher	100%	100%	0%	100%	89%
<b>Teaching Staff Ethnicity/Race</b>					
Hispanic	24%	15%	40%	23%	34%
Non -Hispanic	76%	85%	60%	77%	66%
Am. Indian/Alaska Native	0%	0%	0%	0%	2%
Asian	33%	11%	17%	28%	3%
Black or African America	12%	11%	33%	13%	27%
Native Hawaiian/Pac.Islander	1%	0%	0%	1%	0%
White	32%	78%	0%	40%	54%
Bi-racial/Multi-racial	4%	0%	0%	3%	6%
Other or Unspecified	18%	0%	50%	16%	7%
<b>Teaching Staff Languages other than English</b>					
Spanish	42%	25%	67%	38%	82%
Native Central/South America	0%	0%	0%	0%	1%
Caribbean languages (Haitain-Creole)	0%	5%	0%	1%	1%
Middle Eastern/India	17%	30%	0%	19%	4%
East Asian	41%	5%	33%	31%	4%
Native No.American/Alaska	0%	0%	0%	0%	0%
Pacific Islander	2%	0%	0%	1%	0%
European/Slavic	2%	30%	0%	9%	4%

2022-2023 Program Information Report - Early Head Start (EHS)

	SOP	San Juan	Twin Rivers	County Totals	Nat'l Avg.
African	0%	5%	0%	1%	2%
American sign language	0%	10%	0%	3%	1%
Other or Unspecified	0%	0%	0%	0%	1%
# of Volunteers	40	11	14	65	107,376

\*Due to rounding, not all numbers will equal 100%.

2022-2023 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin River	WCIC	County Totals	Nat'l Avg
<b>Enrollment</b>								
Total Funded Enrollment	1696	480	676	1044	160	120	4176	587,027
Actual Enrollment	1911	598	774	879	182	103	4447	540,706
# Enrolled < 45 days	85	41	31	21	11	5	194	19,872
# Total staff	545	66	151	159	36	15	972	139,560
# of classes	79	22	33	46	7	6	193	31,653
<b>Child Demographics</b>								
Age: 2 years old	17%	3%	4%	7%	12%	9%	10%	5%
Age: 3 years old	40%	30%	36%	36%	43%	45%	37%	46%
Age: 4 years old	44%	67%	58%	57%	45%	47%	52%	48%
Age: 5 years old	0%	0%	2%	0%	0%	0%	0%	1%
<b>Race &amp; Ethnicity</b>								
Hispanic	44%	30%	49%	24%	28%	51%	39%	35%
Non -Hispanic	56%	70%	51%	76%	62%	49%	61%	65%
Am. Indian/Alaska Native	1%	2%	0%	0%	0%	0%	1%	2%
Asian	12%	32%	24%	21%	14%	1%	19%	2%
Black or African America	27%	22%	17%	13%	35%	31%	22%	32%
Native Hawaiian/Pac.Islander	1%	2%	2%	0%	3%	0%	1%	1%
White	28%	31%	47%	52%	10%	7%	35%	47%
Bi-racial/Multi-racial	13%	6%	11%	8%	15%	10%	11%	11%
Other or Unspecified	19%	6%	0%	6%	23%	51%	12%	5%
<b>Primary Language</b>								
English	65%	63%	66%	42%	79%	65%	61%	74%
Spanish	22%	10%	17%	10%	10%	34%	17%	20%
Native Central/South Am.	0%	0%	0%	0%	0%	0%	0%	0%
Caribbean	0%	0%	0%	0%	0%	0%	0%	1%
Middle Eastern/Indic	6%	13%	4%	42%	5%	0%	13%	1%
East Asian	4%	12%	12%	0%	3%	1%	6%	1%
Native No.American/Alaska	0%	0%	0%	0%	0%	0%	0%	0%
Pacific Islander	0%	0%	1%	0%	0%	0%	0%	0%
European/Slavic	1%	0%	1%	4%	1%	0%	1%	1%
African	1%	0%	0%	1%	0%	0%	0%	1%
American Sign Language	0%	0%	0%	0%	0%	0%	0%	0%
Other or Unspecified	1%	2%	0%	0%	1%	0%	1%	1%
# children in foster care	1%	1%	2%	1%	2%	0%	1%	2%
First year enrollees	51%	72%	77%	67%	66%	54%	62%	67%
<b>Family Demographics</b>								
# of Families	1740	577	725	817	166	96	4121	503,515
# of One Parent Families	58%	45%	49%	28%	52%	79%	49%	60%

2022-2023 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin River	WCIC	County Totals	Nat'l Avg
# of Two Parent Families	42%	55%	51%	72%	48%	21%	51%	40%
<b>Highest Household Education Level</b>								
....Advanced or baccalaureate degree	8%	15%	8%	22%	7%	0%	12%	9%
....Associate degree, vocational school	28%	33%	35%	32%	25%	21%	31%	21%
....High School diploma or GED	42%	38%	46%	36%	45%	61%	41%	49%
....Less than high school graduate	22%	13%	10%	10%	23%	18%	16%	18%
# income below 100% poverty	65%	65%	47%	45%	51%	69%	57%	51%
# over income	12%	9%	7%	12%	11%	1%	10%	6%
# families experiencing homeless	3%	6%	2%	2%	1%	0%	3%	6%
# families receiving TANF	20%	18%	17%	15%	58%	34%	20%	6%
# families receiving SSI	3%	7%	4%	3%	3%	3%	4%	6%
Families receiving WIC	62%	44%	51%	61%	49%	57%	57%	41%
Families receiving SNAP	43%	40%	41%	24%	49%	53%	39%	51%
Families on active military duty	0%	1%	1%	0%	0%	1%	0%	1%
% families receiving HS Services	99%	100%	95%	58%	100%	100%	90%	82%
<b>Child Health Services</b>								
Children with medical home	99%	90%	100%	100%	100%	100%	98%	95%
Children with health insurance	99%	95%	100%	100%	100%	100%	99%	96%
....Underweight	4%	10%	8%	8%	9%	0%	7%	6%
....Healthy weight	62%	56%	54%	67%	57%	65%	61%	61%
....Overweight	13%	13%	13%	11%	11%	10%	12%	13%
....Obese	18%	18%	20%	13%	20%	24%	18%	17%
Med. Screenings Complete	67%	53%	67%	82%	66%	73%	68%	75%
....at enrollment	26%	45%	39%	62%	19%	73%	39%	55%
....at end of program year	67%	53%	67%	82%	66%	73%	68%	75%
Needing Med. Treatment	22%	20%	18%	19%	36%	7%	20%	17%
Rec'd Med. Treatment	92%	69%	99%	90%	75%	100%	89%	72%
Up to date on oral health care	80%	79%	33%	73%	105%	95%	72%	72%
Needing Dental Treatment	10%	21%	4%	8%	17%	16%	11%	15%
Dental Treatment Rec'd	80%	64%	80%	76%	100%	7%	74%	60%
<b>Immunization</b>								
Complete/up to date/exempt								
....at enrollment	95%	94%	96%	93%	93%	100%	95%	80%
....at end of program year	96%	97%	96%	96%	98%	100%	96%	84%
<b>Education Screenings/Assessments</b>								
# Completed Ed. Screenings	82%	49%	87%	79%	89%	84%	78%	81%
<b>Disabilities</b>								

2022-2023 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin River	WCIC	County Totals	Nat'l Avg
% Diagnosed	11%	19%	15%	10%	23%	9%	13%	14%
# of Health Impairments	1%	4%	0%	1%	12%	0%	2%	1%
Emotional disturbance	0%	0%	0%	0%	0%	0%	0%	0%
# Speech/language impairments	80%	62%	90%	62%	41%	100%	74%	53%
#Intellectual disabilities	0%	0%	0%	4%	2%	0%	1%	1%
Hearing impairment, include deaf	0%	2%	1%	0%	0%	0%	1%	0%
Orthopedic impairment	0%	0%	2%	1%	2%	0%	1%	0%
Visual impairment, include blind	0%	0%	0%	0%	0%	0%	0%	0%
Specific learning disability	2%	0%	0%	1%	0%	0%	1%	1%
Autism	15%	33%	8%	29%	39%	0%	21%	8%
Traumatic brain injury	0%	0%	0%	0%	0%	0%	0%	0%
Non-categorical/develop. delay	0%	0%	0%	2%	2%	0%	1%	32%
Multiple disabilities	0%	0%	0%	0%	0%	0%	0%	1%
Deaf-blind	0%	0%	0%	0%	0%	0%	0%	0%
<b>Staff Qualifications</b>								
# of Teachers	80	22	35	46	8	6	197	33,278
..Teachers with AA degree	38%	0%	0%	0%	0%	33%	20%	24%
..Teachers with BA or higher	63%	100%	100%	100%	100%	67%	84%	70%
..Teachers with permit	0%	0%	0%	0%	0%	0%	0%	4%
# of Teacher Assistants	125	33	33	34	16	4	245	35,279
..Teacher Assistants with permit	30%	9%	33%	68%	0%	25%	31%	40%
..Teacher Assistants w/AA degree	24%	24%	45%	9%	44%	25%	26%	20%
..Teacher Assistants w/BA degree or higher	14%	58%	15%	0%	31%	0%	19%	10%
...None of the above	31%	9%	6%	0%	0%	50%	19%	30%
# of Home Visitors	12	N/A	N/A	N/A	N/A	N/A	12	926
..Home Visitors with permit, AA degree, BA degree of higher	100%	N/A	N/A	N/A	N/A	N/A	100%	90%
..None of the above	0%	N/A	N/A	N/A	N/A	N/A	0%	10%
<b>Staff Ethnicity</b>								
Hispanic	20%	5%	25%	15%	11%	50%	19%	27%
Non- Hispanic	80%	95%	75%	85%	89%	50%	81%	73%
Am. Indian/Alaska Native	1%	0%	3%	0%	0%	0%	1%	1%
Asian	31%	24%	28%	8%	33%	50%	26%	3%
Black or African America	18%	7%	13%	1%	4%	10%	12%	27%
Native Hawaiian/Pac.Islander	2%	2%	0%	0%	8%	0%	2%	1%
White	24%	31%	53%	74%	13%	0%	37%	58%
Bi-racial/Multi-racial	5%	5%	3%	1%	4%	0%	4%	5%
Other or Unspecified	19%	31%	0%	16%	38%	40%	19%	5%

2022-2023 Program Information Report - Head Start (HS)

	SOP	Elk Grove	Sac City	San Juan	Twin River	WCIC	County Totals	Nat'l Avg
<b>Staff Languages other than English</b>								
Spanish	38%	21%	31%	23%	33%	50%	33%	79%
Native Central/South Am.	0%	0%	0%	0%	0%	0%	0%	0%
Caribbean (e.g.Haitian-Creole)	0%	0%	0%	0%	0%	0%	0%	1%
Middle Eastern/Indic	20%	10%	17%	36%	27%	0%	20%	6%
East Asian	30%	24%	33%	9%	27%	38%	28%	4%
Native No.American/Alaska	0%	0%	0%	0%	0%	0%	0%	0%
Pacific Islander	3%	7%	3%	0%	13%	0%	3%	1%
European/Slavic	9%	0%	14%	23%	0%	0%	9%	4%
African	0%	0%	0%	5%	0%	0%	0%	1%
American Sign Language	0%	0%	3%	5%	0%	0%	1%	1%
Other or Unspecified	0%	38%	0%	0%	0%	13%	5%	2%
# of Volunteers	40	56	151	43	53	10	353	393,328
<b>*Due to rounding, not all numbers will equal 100%.</b>								



# Seta Head Start

## Food Service Operations Monthly Report

### \*October, 2023

10/5/2023- Homebase Preschool had a field trip to Fog Willow Farms we prepared 60 sack lunches.  
 10/6/2023- CP Huntington had a field trip to William Land Park (Zoo) we prepared 36 sack lunches.  
 10/11/2023- Mather had a field trip to Roemer Pumpkin Patch we prepared 35 sack lunches.  
 10/12/2023- Mather had a field trip to Roemer Pumpkin Patch we prepared 50 sack lunches.  
 10/12/2023- Hillsdale Class B closed due to staffing.  
 10/12/2023- Hillsdale Class B closed due to staffing.  
 10/18/2023- Northview had a field trip to Keema Pumpkin Patch we prepared 70 sack lunches.  
 10/19/2023- Bannon Creek had a field trip to Dave's Pumpkin Patch we prepared 20 sack lunches.  
 10/20/2023- Elkhorn had a field trip to Dave's Pumpkin Patch we prepared 96 sack lunches.  
 10/20/2023- Galt had a field trip Keema Pumpkin Patch we prepared 96 sack lunches.  
 10/23/2023- Marina Vista closed due to Plumbing Issues.  
 10/24/2023- Bright Beginnings had a field trip to Roemer Pumpkin Patch we prepared 30 sack lunches.  
 10/26/2023- Nedra Court had a field trip to Dave's Pumpkin Patch we prepared 32 sack lunches.  
 10/26/2023- Parker had a field trip to Roemer Pumpkin Patch we prepared 15 sack lunches.  
 10/27/2023- Fruitridge Site closed due to Plumbing Issues.  
 10/27/2023- 16th Ave had a field trip to Roemer Pumpkin Patch we prepared 58 sack lunches.  
 10/27/2023- Homebase had a field trip to Keema Pumpkin Patch we prepared 100 sack lunches.  
 10/27/2023- CP Huntington had a field trip to Roemer Pumpkin Patch we prepared 36 sack lunches.  
 10/31/2023- Grizzly Hollow had a field trip to Mike's Pumpkin Patch we prepared 49 sack lunches.  
 10/31/2023- Capital City had a field trip to Dave's Pumpkin Patch we prepared 26 sack lunches.  
 10/31/2023- Norma Johnson had a field trip to Dave's Pumpkin Patch we prepared 49 sack lunches.  
 10/31/2023- Hopkin's Park had a field trip to Keema's Pumpkin Patch we prepared 46 sack lunches.  
 10/31/2023- Alder IT classes M and U were closed due to skunk spray.

Lunch	PM Snack	Breakfast	Field Trips
36,420	33,130	34,240	18

**Total Amount of Meals and Snacks Prepared** 104,714

**Purchases:**

Food	\$125,700.18
Non - Food	\$9,819.95

Building Maintenance and Repair: \$0.00

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$0.00

Vehicle Maintenance and Repair: \$1,819.66

Vehicle Gas / Fuel:	\$2,628.23
Normal Delivery Days	21

# SPECIAL EDUCATION REPORT

## Sacramento County Head Start/Early Head Start

**October 2023**

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1302.14 (b)(1) states *a program must ensure at least 10 percent of its total funded enrollment is filled by children eligible for services under IDEA, unless the responsible HHS official grants a waiver.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
<b>SETA operated</b>	1544	151	<b>10%</b>	699	121	<b>17%</b>
<b>Twin Rivers USD</b>	160	32	<b>20%</b>	56	1	<b>2 %</b>
<b>Elk Grove USD</b>	480	50	<b>10%</b>			
<b>Sac City USD</b>	676	81	<b>12%</b>	16	4	<b>25%</b>
<b>San Juan USD</b>	888	58	<b>7%</b>	164	5	<b>3%</b>
<b>WCIC</b>	100	4	<b>4%</b>			
<b>COUNTY TOTAL</b>	<b>3848</b>	<b>376</b>	<b>10%</b>	<b>935</b>	<b>131</b>	<b>14%</b>

*AFE: Annual Funded Enrollment*



**SETA HEAD START/EARLY HEAD START  
End of Month Enrollment Report  
October 2023**

HS Center Name (* ) CCTR/CSPP Funded	Funded Enrollment	Actual Enrollment	Drop within last 30 days	Total Reported	(c) Closed/Capped %	(a) Actual to Funded Enrollment %
*16th Avenue	40	34	2	36		90%
*Bret Harte	20	15	0	15		75%
*Capital City	20	18	0	18		90%
*CP Huntington	20	16	0	16		80%
*Crossroads Garden	60	48	0	48		80%
*Elkhorn	80	68	3	71		89%
*Freedom Park	60	57	1	58		97%
*Freeport	20	18	0	18		90%
*Hillsdale	80	63	1	64		80%
*Job Corps	20	20	1	21		105%
*Marina Vista	60	23	0	23		38%
*Mather	80	61	1	62		78%
*Norma Johnson	40	36	2	38		95%
*North Avenue	60	49	1	50		83%
*Northview	80	64	1	65		81%
*Phoenix Park	60	34	0	34		57%
*Sharon Neese	60	57	1	58		97%
Alder Grove ELC	20	9	0	9		45%
Bannon Creek	40	23	2	25		63%
Bright Beginnings	40	28	0	28		70%
Dudley	20	18	0	18		90%
Florin	20	12	0	12		60%
Franklin	20	16	0	16		80%
Fruitridge	40	35	2	37		93%
Galt	80	80	0	80		100%
Grizzly Hollow	40	40	0	40		100%
Home Base	120	87	4	91		76%
Hopkins Park	40	39	0	39		98%
Kennedy Estates	20	13	0	13		65%
LaVerne Stewart	20	19	0	19		95%
Nedra Court	40	28	1	29		73%
Parker	20	11	1	12		60%
Solid Foundation	40	31	0	31		78%
Spinelli	20	14	2	16		80%
Strizek Park	20	13	0	13		65%
Walnut Grove	24	21	0	21		88%
<b>Total</b>	<b>1544</b>	<b>1218</b>	<b>26</b>	<b>1244</b>	<b>0%</b>	<b>81%</b>

(a) Reason and action plan provided when enrollment is below 100%  
 (b) Site(s) with capped classrooms due to staffing  
 (c) Percentage when capped/closed amount deducted from funded amount  
 (d) Site/classroom pending license

**SETA HEAD START/EARLY HEAD START**

**End of Month Enrollment Report**

**October 2023**

<b>EHS Center Name (* CCTR/CSPP Funded)</b>	<b>Funded Enrollment</b>	<b>Actual Enrollment</b>	<b>Drop within last 30 days</b>	<b>Total Reported</b>	<b>(c) Closed/Capped %</b>	<b>(a) Actual to Funded Enrollment %</b>
*16th Avenue	18	16	3	19		106%
*Alder Grove I/T	16	14	2	16		100%
*Bret Harte	9	9	0	9		100%
*Captial City	16	9	0	9		56%
*CP Huntington	16	16	0	16		100%
*Crossroads Garden	15	13	2	15		100%
*Elkhorn	16	14	2	16		100%
*Florin (d)	8	0	0	0		0%
*Freedom Park	16	14	1	15		94%
*Hillsdale	9	6	1	7		78%
*Hiram Johnson (b)	32	25	4	29	4 (107%)	91%
*Hopkins	6	5	1	6		100%
*Illa Collins (b)	16	0	0	0	16 (100%)	0%
*Job Corps	25	20	4	24		96%
*Marina Vista	9	9	0	9		100%
*Mather	15	15	1	16		107%
*Norma Johnson	9	8	2	10		111%
*North Avenue (b)	16	8	1	9	8 (113%)	56%
*Northview	16	16	0	16		100%
*Phoenix Park	8	7	1	8		100%
*Sharon Neese Center	25	24	3	27		108%
<b>EHS Home Base</b>	<b>200</b>	<b>184</b>	<b>7</b>	<b>191</b>		<b>96%</b>
Galt	16	16	2	18		113%
Grizzly Hollow	9	9	0	9		100%
River Oak - Home Base	72	64	5	69		96%
SCOE - Home Base	77	62	4	66		86%
Walnut Grove (b)	9	0	0	0	9 (100%)	0%
<b>Total</b>	<b>699</b>	<b>583</b>	<b>46</b>	<b>629</b>	<b>37 (95%)</b>	<b>90%</b>

**Head Start/Early Head Start Reasons/Observations for under enrollment:**

The following sites have classroom(s) capped due to limited staff: Hiram Johnson; Illa Collins; North Avenue; Walnut Grove - totaling 37 enrollment slots. Florin pending license for EHS classroom- totaling 8 enrollment slots.

Vacancies in the following positions that support classroom ratio or enrollment: 24 Education positions (HS Associate Teacher/Teacher, Lead Teacher/Infant Toddler, Site Supervisor); 5 Family Services Workers; 1 Home Visitor for SCOE.

**Strategies/Action Plan:**

Human Resources listed job openings within employment search websites and partnered with the following agencies to fill vacancies: CA Head Start Assoc., CalJOBS, ZipRecruiter, Indeed and ADP WFN Recruitment Portal, SETA Job Fair. Employment offers were accepted during October for the following positions: 4-Family Services Worker, 6-Associate Teachers, 1-Associate Teacher/Infant Toddler.

Recruitment and networking opportunities to increase awareness of Head Start services and community visibility: North Highlands Halloween Extravaganza; Sacramento State University Equity Networking Summit; Mutual Assistance Harvest Festival; North Sacramento Family Resource Center Trunk-or-Treat; Rancho Cordova Community Harvest Festival; Community Works Healthy Day; South Side Park Walk-n-Roll-Disability Awareness. From these recruitment events, 61 Interest Forms were completed with families inquiring of Head Start services.

(a) Reason and action plan provided when enrollment is below 100%  
 (b) Site(s) with capped classrooms due to staffing  
 (c) Percentage when capped/closed amount deducted from funded amount  
 (d) Site/classroom pending license

## ITEM VII – CENTER UPDATES

### BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

### NOTES:

## ITEM VIII – DISCUSSION

### BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

### NOTES:

## ITEM IX – PUBLIC PARTICIPATION

### BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

### NOTES: