



## HEAD START INTERVENTION SPECIALIST

The SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA), a joint powers agency of the City and County of Sacramento, was formed in 1978. From its inception SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents. For additional information please visit us at [www.seta.net](http://www.seta.net).



We are looking for an Intervention Specialist to provide a variety of assistance within the Mental Health and Special Education areas of the CFS Programs operated and administered by SETA, and to provide direct support services for children enrolled in Head Start or Early Head Start programs. This position will be in the Early Head Start program with a strong infant/toddler focus, and will support both Center Based and Home-Based programming.

**Program Summary:** The SETA Head Start mission is to improve the lives of low-income children by providing quality comprehensive child development services that are family focused, including education, health, nutrition and mental health.

**Position Summary:** The Intervention Specialist is responsible for the implementation of the mental health program; maintenance of mental health and special education records; identification and development of education plans and goals for children with special education, behavioral and mental health needs; strong case management skills, and ability to attend and participate in supportive meetings including IFSPs, IEPs, either virtually, at a Head Start Center, or a client's home.



**Starting Salary:** Tier I - \$24.28/Hr. to \$30.99/Hr. (New employees typically are hired at the first step, Step A. SETA's pay scale consists of six steps, each step increase is on annual basis.)

### Benefits:

Medical Benefits (6 plans to choose from)  
Dental Benefits  
Life Insurance  
Vision Insurance  
Modern Health – Mental Wellness Program  
Health Savings Account (HSA)  
Educational Reimbursement: up to \$1500 annually  
Public Employee Student Loan Forgiveness Program

Pension (mandatory contribution required)  
Retirement Health Savings Accounts and 457 plans  
Paid Holidays (13)  
Paid Vacation  
Paid Sick Leave  
Paid Personal Leave  
Paid Jury Duty  
Regional Transit Monthly Pass Reimbursement  
Employee Assistance Program (EAP)

## Minimum Qualifications:

**EDUCATION:** Advanced education training in a Social Services or Special Education discipline with an emphasis in family dynamics or related field. A Master's degree in Social Work (MSW) or equivalent is highly desirable.

**Tier I:** A minimum of an Associate's degree in Social Services, Special Education, Child Development or a related field such as, but not limited to Sociology, Psychology, or Counseling;

**OR**

**Tier II:** A minimum of a Bachelor's degree in Social Services, Special Education, Child Development or a related field such as, but not limited to Sociology, Psychology; **OR**

**Tier III:** A minimum of a Master's degree in Social Services, Special Education or a related field such as, but not limited to Sociology, Psychology, or Counseling.

**AND**

**EXPERIENCE:** At least five (5) years of work experience in mental health, special education or social services fields, preferably dealing with the challenges of young children and their families and case management.

**SPECIAL REQUIREMENTS:** Possession of, or ability to obtain, a valid Class C Driver's License is required. A good driving record of at least three (3) years duration, as evidenced by freedom from multiple or serious traffic violations or accidents, is required.

**Who May and How To Apply:** This is an OPEN examination. Open to the public, current employees, and employees eligible for transfer or voluntary demotion. A completed SETA application must be submitted by the deadline date using the online application which can be found at

[Click Here to Apply](#)

**Copies of all degrees, permits, and credentials must be attached to the application.**

Upon job offer individuals will be required to complete a pre-employment health screening, TB test, and background check, and provide copies of immunization records for MMR, TDAP and flu (or flu waiver).

**Posting Date: Tuesday, November 14, 2023**

**Final Filing Date: Thursday, November 30 2023**

SETA will not accept applications electronically submitted after the 5 p.m. deadline. Auxiliary aids and services are available upon request to individuals with disabilities.

SETA is an Equal Opportunity Employer.

